

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township School No. 5
130 Oak Leaf Road
Berlin, NJ 08009

Thursday, September 27, 2012
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following members were noted present:

Present:	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Gail Watkins
	Gulab Gidwani	Aleta Sturdivant, Vice President
	John Korostowski	Julie A. Peterson, President
	Joanne Masciocchi	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Gidwani -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Masciocchi -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE – None at this time.

VII. AWARDS/PRESENTATIONS – None at this time.

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the Open and Closed Session for the following meeting:

Regular Meeting Wednesday, September 12, 2012 Open/ Closed Sessions

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Abstain
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Education Committee

Ms. Sturdivant - The Education Committee met on September 18, 2012 at 4:00 p.m. In attendance were Pat Davis, Gulab Gidwani, Aleta Sturdivant and Dr. Carcamo. The business discussed was:

1. Why we no longer provide transportation after school for students who need to access the County or school library.
2. Why we often see Winslow Township buses at commercial establishments.
3. Robins' Nest, a community service Agency, is coming to Winslow Township.
4. Internships and Co Op Programs for our high school students.
5. Curriculum update.

Recommendations:

- Try to find a way to support those students who would benefit from using the County Library after school.
- Robins' Nest will provide an additional resource for our students and this community through the many classes and opportunities that they will be providing. Calendar of their activities attached. It is an opportunity for the school district to partner with them.
- Mr. Gidwani shared about the internship at Williamstown High School for students during the summer. Why do we no longer have a Co Op program?
- Recommended that we contact the retired teacher who ran the Co Op program for more information. Dr. Carcamo will find out more information.
- If you have a concern about a school bus being in a certain location, get the bus number, time of day and call Mr. Gaskill.
- Dr. Carcamo gave us an update on where we are with updating our curriculum. Curriculum guides in the lower schools are done. Most are done in the middle school. The bulk of the updating needs to be done at the high school. Due to the ever changing standards from the DOE, this updating will be a continual process.

Next meeting is scheduled for October 18 at 4:00 p.m. Meeting ended at 5:00 p.m.

Operations Committee

Mr. Gidwani - The Operations Committee met last Tuesday. We discussed a few items:

1. Provided an update on the solar panel project.
2. The roofs on Schools No. 5 & 6.
3. Duties of the Operations Committee.
4. Schools No. 1, 2 & 4 playgrounds need mulch and the removal of some items before they can be used. It was the recommendation of the NJSBA Insurance Company who made an inspection of our playgrounds.
5. We are watching the water level at School No. 2.

Policy and Human Resources – None at this time.

Ad Hoc Citizens Advisory Committee

Ms. Sturdivant – The Committee met on September 20, 2012 at 7:15 p.m. Attending were Gail Watkins, Nikki Wagner, Aleta Sturdivant, Jeffrey Holmes, Angela Robinson, Michael Wiggins, Jeremy Young and Nherlande Chandler.

Business Discussed:

- Develop a proposal to have district institute parent articulation groups where parents and teachers meet 2-3 times a year to discuss issues that they may have.
- Why is tutoring not available after school as part of the daily schedule.
- The committee would like to meet with teachers to get their perspective on what the committee can do to enhance educational opportunities for our students.

- Attendance of our committee members. Voted and approved that any committee member who misses 3 meetings in a row shall be notified that their seat is vacated. Choose from the original lottery for replacements.
- Talk with Robins' Nest about use of facility as a site for activities.
- Develop a proposal that will allow our academic students the opportunity to go to the County or school library at the end of the school day with district transportation.

The meeting adjourned at 8:37 p.m.

The next meeting is Thursday, October 18, 2012, Middle School Library 7:00 p.m.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant, to open the meeting for Public Comments at 7:20 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Niurca Louis – Winslow Township Family Success Center

Good evening. My name is Niurca Louis. I am representing Robins' Nest Family Success Center that just opened this past Tuesday here in Sicklerville at 416 Sicklerville Road, Sicklerville, NJ. I just wanted to share a little bit about what Family Success Center is and who we are and have my card available to anyone who would like it. The Family Success Center is a gathering place where anyone in the community, parents, those who may not have children, can come to access the resources, to participate in programming and activities, workshops, to serve as a volunteer and to grow as a community, We have a number of activities on a regular basis. If you would

like to have that information I can give it to you regularly. If you have any questions about what we do, and why, please let me know. I will stay behind and answer any questions. I thank you so much and look forward to serving you.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Ms. Dredden to adjourn Public Comments at 7:23 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve A. - B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|-----------------------------------------------------------|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u> | Exhibit XII A: 4 |

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

- | | | |
|----|--------------------------------------------------------------------------------|-------------------------|
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XII A: 5 |
| | a. Approve Professional Development opportunities as per the attached exhibit. | |
| | b. Approve the Professional Development opportunity as listed below: | |

Title:	MimioTeach Overview and Training
Date(s):	September 2012- October 2012 (1 Day TBD)
Audience:	Principals, Computer Teachers, Specialists, Technology Cohort Participants
Presenter:	Ms. Julia Legg
Costs:	No Cost
Description:	This training will introduce MimioTeach to administrators and key staff members. The participants will turnkey information from the seminar to colleagues in their respective schools. MimioTeach is a cost-effective way to turn white board into a viable SmartBoard design.

- c. Approve the Professional Development opportunity as listed below:

Title: Parent Evening Workshop – Everyday Mathematics
Date(s): October 16, 2012 @ 6:00 p.m. (School No. 1-4 Parents)
October 17, 2012 @ 6:00 p.m. (School No. 5-6 Parents)
Location: School No. 6 (Both Workshops)
Presenter: Mr. Mike Healey, Everyday Mathematics Presenter
Description: To inform parents of the Districts' adoption of the research-based math series for Grades K-6, Everyday Mathematics by McGraw Hill Wright Group.

- d. Approve the Professional Development opportunity as listed below:

Title: Common Core Standards for English Language Arts & Mathematics
Date(s): September 28, 2012
Location: WTHS
Time: Imbedded Lesson
Audience: High School Teachers
Presenter: Standards Solution Consultant
Costs: \$3,600
Funding: NCLB Title II
Description: To conduct a comprehensive look at the Common Core State Standards for English Language Arts and Mathematics. The teachers will learn the new construct of the standards, the far reaching expectations and suggestions for curriculum alignment and practice.

- e. Approve the Professional Development opportunity as listed below:

Title: Literature Circles in the Common Core: Helping Students Become Strong Readers
Date(s): October 24, 2012
Location: WTMS
Time: School Day Imbedded Lesson (8:00 a.m. – 2:30 p.m.)
Audience: Middle School Teachers
Presenter: Standards Solution Consultant
Costs: \$1,800
Funding: NCLB Title II
Description: This workshop offers a comprehensive and practical understanding of what Literature Circles are and how they operate. Teachers will develop rubrics for grading and assessing as well as ideas for using Literature Circles with informational text.

f. Ratify the Professional Development opportunity as listed below:

Title: Developing a Deep Understanding of the Common Core State Standards in English Language Arts, or ELA
Date(s): August/September 2012 (Exact Date TBD)
Location: WTMS
Audience: Teachers
Presenter: Foundation for Educational Administration (FEA)
Costs: \$3,500
Funding: NCLB Title IIA
Description: This is an administrative and teacher-leader training that is designed to follow the Common Core State Standards seminar scheduled in August with Standards Solution.

g. Approve the Professional Development opportunity as listed below:

Title: Literacy Circles
Date(s): November 6, 2012
Location: TBD
Audience: District Teachers
Presenter: Steven Hempel, Rowan University
Costs: \$1,200
Funding: NCLB
Description: This workshop will assist teachers in integrating guided reading, monitoring skills and strategies and independent reading in the classroom.

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s) **Exhibit XII A: 9**

Approve the following fundraisers for the 2012-2013 school year as listed below and as per the attached exhibit:

WTHS

- Car Wash & Bake Sale (09/29/12) – Field Hockey
- Goodies Factory & Happy Holidays – Field Hockey
- Team Sweats – Field Hockey
- MyTown Original Royal from Logo – c/o 2013

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- Santa Saturday/Holiday Extravaganza (12/15/12) – H.S.A.
- Staff Shirt Sales (Sept. & Jan.) – c/o 2013
- Pumpkin Grams & Holiday Grams (Oct. & Dec.) – c/o 2014
- Senior Class Bowling Night – c/o 2013
- Student Talent Show (04/19/13) – NHS
- Megaphones (Sept./Oct.) – c/o 2014
- Hershey “Kiss a Senior Goodbye” (June) – Key Club
- “Souper Bowl” Food Drive (Jan./Feb.) – Key Club
- Entertainment Books – Key Club
- Unicef “Project Eliminate” (Oct.) – Key Club
- Jeans Day – Key Club
- Spring Flower Bulbs (Oct.) – Environmental Club
- Marathon Game (11/02/12) – Girls Soccer
- Gift Cards through Shopwithscrip.com-c/o 2014

WTMS

- Staff Jeans Day & Coin Collection (10/05/12) – NJHS

School No. 6

- Cherrydale (9/28 – 10/26) – H.S.A.
- Holiday Shop (12/3-12/14) – H.S.A.

School No. 2

- Kids Stuff Coupon Books – H.S.A.

10. **Textbook Adoption**

Approve the adoption of the following textbooks:

- World Civilization, The Global Experience: AP Edition: Pearson 2011 copyright, \$3,239.19
- PreCalculus by Blitzer, 4th Edition: Pearson 2010 copyright \$4,577.84

11. **Shared Services Agreement – Non-Public School Nursing**

Approve the Shared Services Agreement between the Southern New Jersey Perinatal Cooperative and the Winslow Township Board of Education to provide nursing services to children in nonpublic schools at the following sites beginning July 1, 2012 – June 30, 2013:

- Littlest Angels School, P.O. Box, 269, Sicklerville, NJ 08081
- South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ 08081

Note: The fees will be paid through the Non-Public Nursing Grant.

12. **School No. 3 – The Smile Program (Mobile Dentist)**

Approve School No. 3 to participate in the The Smile Program (Mobile Dentist) on Friday, March 5, 2013.

Note: Mobile Dentist provides free dental exams, cleanings and x-rays for students with parental permission.

13. School No. 5 – The Smile Program (Mobile Dentist)

Approve School No. 5 to participate in the The Smile Program (Mobile Dentist) on Friday, January 25, 2013.

Note: Mobile Dentist provides free dental exams, cleanings and x-rays for students with parental permission.

14. School No. 5/No. 6 – Winter & Spring Concerts

Approve the following Winter/Spring Concert Dates for Schools No. 5 & No. 6 during the 2012-2013 school year:

Activity	Date	Time
School No. 5 - Winter Concert Assembly	01/28/13	9:30 a.m.
School No. 6 – Winter Concert Assembly	01/29/13	9:30 a.m.
School No. 5/No. 6 – Winter Concert	01/29/13	7:00 p.m.
School No. 6 – Spring Concert Assembly	05/20/13	9:30 a.m.
School No. 5 – Spring Concert Assembly	05/21/12	9:30 a.m.
School No. 5/No. 6 – Spring Concert	05/21/12	7:00 p.m.

15. School No. 6 – Physical Education Activities

Approve the following Physical Education Activities for School No. 6 during the 2012-2013 school year:

Activity	Date	Time
4 th Grade Family Fun Night	03/06/13	6:30 p.m.
Jump Rope for Heart	03/28/13	Throughout school day
Field Day	06/18/13	Throughout school day

16. School No. 6 – Red Ribbon Week Activity

Approve School No. 6 to participate in Red Ribbon Week Activities (October 22-26th) and invite the NJ Counterdrug Aviation Detachment Office to send an helicopter and ground support to visit on Tuesday, October 23, 2012 at 9:45 a.m.

17. WTMS – Winter & Spring Concerts (2012-2013)

Approve the following Winter/Spring Concert Dates for WTMS during the 2012-2013 school year:

Activity	Date	Time
Winter Chorus Concert	12/13/12	7:00 p.m.

Winter Band/Orchestra Concert	12/20/12	7:00 p.m.
Spring Chorus Concert	05/23/13	7:00 p.m.
Spring Band/Orchestra Concert	06/06/12	7:00 p.m.

18. WTHS – Athletic Department

Approve that the Winslow Township Board of Education authorizes the Superintendent and the Athletic Director to explore the process for withdrawing from the Olympic Conference and investigate membership into the Tri-County Conference effective the 2014-15 school year.

19. WTHS – Volunteer Clubs (2012-2013)

Exhibit XII A: 19

- a. Approve WTHS to begin a Chapter of the National History Club for the 2012-2013 school year as listed in the attached exhibit.
- b. Approve WTHS to begin a Chess Club for the 2012-2013 school year as listed in the attached exhibit.

Note: The Advisors would volunteer their time for each of these Clubs.

20. WTHS – Guest Speakers (2012-2013)

- a. Approve Mr. Timothy J. Mason, CMAA, CSI, STV Construction, as a Guest Speaker at WTHS for the 2012-2013 school year.
- b. Approve Mr. Chris White, representative from the Antonellie Institute (a private college in Pennsylvania that specializes in Digital Imaging and Photography), to speak with students in the Digital Art Photography and Digital Imaging Classes, on Monday, December 10, 2012
- c. Approve Ms. Lynda Keebler, Public Relations Coordinator for Pennco Tech, to speak with health classes on Wednesday, December 5, 2012, to help students with their career and educational options.

21. WTHS – Coriell Science Fair

Approve WTHS students to participate in the Coriell Science Fair on Saturday, March 23, 2013 at Camden County College. Students who place in this competition will be included in the Regional Science Fair.

22. WTHS – Spring Musical “Once Upon a Mattress”

Exhibit XII A: 22

Approve the WTHS Spring Musical, “Once Upon a Mattress”, to be held on March 14, 15 & 16, 2013.

23. Camden County Technical Schools

Approve the Camden County Technical Schools program rate of \$2,900 per student, for the 2012-2013 school year, for student attending the school.

24. Rotary Club of Winslow Township – Interact Club

Exhibit XII A: 24

Approve the Rotary Club of Winslow Township to establish an Interact Club at WTHS beginning the 2012-2013 school year.

B. For Board Members Information

Exhibit XII B: 1

1. Listing of School Programs & Activities (2012-2013)

Mr. Gidwani – Asked about Item # 18 as he did not understand it.

Dr. Poteat – We are asking the Board for permission to explore the opportunity to move from the Olympic Conference to the Tri County Conference for competitive purposes. The students will have more success in competition by competing in the Tri County Conference. There is no guarantee that we will get in.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

Ms. Davis questioned an item on the bill list; Payment to Parker McCay. Dr. Poteat explained that the bill covered a five day period during August to tie up business and to meet deadlines.

A. Reports

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

None at this time.

- 2. Treasurer's Report **None at this time.**
- 3. Board Secretary's Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$1,764,650.40
- o Manual Bill List \$ 3,613.20

- 7. Payroll **None at this time.**
- 8. Use of Facilities **Exhibit XIII B: 8**

Approve the Use of Facilities for the following organizations as listed in the attached exhibit:

- o Girl Scout Troop 30397 – No. 1
- o Girl Scout Troop 30677 – No. 2
- o Girl Scout Troop 30049 – No. 3
- o Girl Scout Troop 30483 – No. 3
- o Winslow Elite Cheerleading – No. 6/WTHS

- 9. Disposal of School Property and Textbooks **Exhibit XIII B: 9**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School No. 1	2 nd Grade	22 My Second Picture Dictionary – Old
School No. 2		Carts – Broken outdated
		3 Deskjet Printers – Not working
		Headphones – Not working/outdated
		Circle Table – Laminate is torn off.
School No. 5	Band	1 Tenor Sax Case – Damaged
Middle School	Library/Media	3 TV's – Do not work.
		1 VCR - Broken
High School	World Languages	100 Spanish Mastery 1 – Poor
		100 Spanish Mastery 2 – Poor
		50 Situaciones 3 – Poor
	History	88 World History – Old/Outdated
	Social Studies	World History – Old/Outdated
		World History Patterns of Interaction – Old

10. IDEA Preschool and Basic Grant Award Fiscal Year 2012-2013

Accept the Fiscal Year 2012-2013 Preschool and Basic Grant Award as follows:

- o Basic \$1,181,338
- o Preschool \$ 61,600

11. Professional Development

Approve the following Professional Development Workshops at a total cost of \$325:

- o Tyra McCoy-Boyle, BA/BS October 1, 2012 The Hows and Whys of Student Transportation
- November 5, 2012 Audit and CAFR Review
- December 10, 2012 Ask the Attorneys
- January 22, 2013 Purchasing
- o Chris DeStratis, Accountant November 5, 2012 Audit and CAFR Review
- January 22, 2013 Purchasing
- o Regina Smith, Bookkeeper February 9, 2013 Pensions Update

12. Bayada Nurses – Nursing Services

Approve the following student contracts with Bayada Nursing from July 1, 2012 – June 30, 2013:

1. # 263-158
2. # 263-6
3. # 263-180
4. # 263-2
5. # 263-57
6. # 263-8

13. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury

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and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Dion Davis	Workshop 2012, Atlantic City, NJ	October 23-25, 2012	\$900 for 14 members

14. Parental Transportation Contract - Amendment

Approve to amend the Parental Transportation Contract for Ms. Beck at no additional cost to the District.

15. School Based Youth Program – High School 2012-2013

Accept the School Based Youth Program Grant for the 2012 – 2013 school year in the original amount of \$270,078 with a modification in the amount of \$2,500 for a total award of \$272,578.

16. Annual Tuition Rates (2012/2013)

Approve the Annual Tuition Rates for the 2012/2013 school year, as listed below:

2012-2013 Annual Tuition Rates			
	Yearly	Monthly	Per Diem
Preschool/K	\$11,445.00	\$1,144.50	\$63.58
Grades 1-5	\$13,893.00	\$1,389.30	\$77.18
Grades 6-8	\$13,805.00	\$1,380.50	\$76.69
Grades 9-12	\$14,387.00	\$1,438.70	\$79.93
LLD	\$15,934.00	\$1,593.40	\$88.52
BD	\$36,202.00	\$3,620.20	\$201.12
MD	\$24,922.00	\$2,492.20	\$138.46
Cog-Mild	\$8,177.00	\$817.70	\$45.43
Autism	\$8,177.00	\$817.70	\$45.43

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve Items # 1 – 12 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Gregori, Jaime (revision/extension)	HS	Mental Health Provider-Social Worker-NJSBG	2/11/2013-5/23/2013 6/12/2013	2/11/2013-6/11/2013 8/23/2013	P U
B	Broschard, Nicole (extension)	No. 3	Library-Media Specialist	9/1/2012-9/14/2012 9/17/2012-9/21/2012	9/1/2012-9/14/2012 9/17/2012-9/28/2012	P U

2. Mentors

Approve the following Mentors for the 2012/2013 school year:

	Mentor Name	Mentee Name	School	Effective
A	Caracciolo, Patrice	Hill, Quoshima (\$367)	No. 4	9/6/2012
B	Mauriello, Jacqueline	Comisky, Colin (\$550)	MS	9/6/2012
C	D'Amore, Lyndsay	Boisvert, Page (\$550)	HS	9/6/2012
D	Golia, Cheryl	Black, Caitlin (\$550)	No. 1	9/6/2012

3. WINSOAR

Approve the following WINSOAR program Teachers and Administrators for the 2012-2013 school year:

	Name	Subject	Hourly Rate
A	Pullaro, Beth	Teacher of the Handicapped	\$37.73
B	Wise, Veronica	Teacher of the Handicapped	\$37.73
C	McBride, Michael	Teacher of the Handicapped	\$37.73
D	Clark, Jacqueline	Teacher of the Handicapped	\$37.73
E	Taylor, Kim	Teacher of the Handicapped	\$37.73

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F	Williams, Tony	Math Teacher	\$37.73
G	McCormick, Rachel	Math Teacher	\$37.73
H	Norlin, Carrie	School Counselor	\$37.73
I	Panarello, Santina	School Counselor	\$37.73
J	Weeks, Nancy	School Counselor	\$37.73
K	Bailey, Mia	Physical Education Teacher	\$37.73
L	Edwards, Elliott	Physical Education Teacher	\$37.73
M	Lee, Laura	English Teacher	\$37.73
N	Cesar, Joanne	Administrator (split-year)	\$50.00
O	Jacob, Joseph	Administrator (split year)	\$50.00
P	Ball, Erik	Administrator (split-year)	\$50.00
Q	Agner, John	Administrator (split-year)	\$50.00
R	Carter, Nython	Administrator (split-year)	\$50.00

4. Coaches/Co-Curricular Club Advisors

- a. Approve the following Winter Coaches at the High School for the 2012/2013 school year (11-402-100-100-402-08)

	Coach	Sport	Stipend	Step
A	Ingram, Norm	Head Boys' Basketball	\$7,790	2
B	Draft, Mart	Assistant Boys' Basketball	\$4,923	3
C	Horne, George	Head Girls' Indoor Track	\$4,923	3
D	Brown-Self, Shawwnika	Assistant Girls' Indoor Track	\$3,281	3
E	Bates, Russell	Head Boys' Indoor Track	\$4,732	2
F	Scott, Kenneth	Assistant Boys' Indoor Track	\$3,034	1
G	McCarthy, Stephanie	Head Cheerleading	\$6,357	3
H	Hill, Sarah	Assistant Cheerleading	\$4,665	3
I	Stowell, Bruce	Head Wrestling	\$8,102	3
J	Stowell, Allen	Assistant Wrestling	\$4,923	3
K	Jacob, Joe	Assistant Wrestling	\$4,732	2
L	Thompson, Calvin	Winter Weight Room	\$2,071	2

- b. Approve the following Club/Activity Advisor at the High School for the 2012/2013 school year: (11-401-100-330-401-08)

	Name	Club/Activity	Season	Stipend	Step
A	Sands, David	Set Builder Play	Fall Play	\$1,200	N/A
B	Sands, David	Set Building Musical	Spring Musical	\$1,500	N/A

- c. Approve the following Volunteer Club/Coach Advisors at the High School for the 2012/2013 school year:

	Name	Volunteer Club/Coach Advisors
A	Vanst, Maxine	H.S.A. Theatre/Drama
B	Greene, Patricia	H.S.A. Theatre/Stage Crew

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C	Greene, Shawn	H.S.A. Drama/Stage Crew
D	Garnier, Christine	Hair & Make-up for plays and musicals, Asian American Culture Club

4. College Placements

a. Approve the following College Placements for the 2012/2013 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Fairleigh Dickinson	Luca, Jessica	60 hours Field Observation	Cataldi, Jaclyn	No. 3	10/1/2012- 11/21/2012	Elementary
B	Camden County	Wiggins, Janee	15 hours Field Observation	Dolbow, Jennifer	No. 3	10/1/2012- 11/30/2012	Elementary
C	Rider University	Ognissanti, Cheryl	1 day Classroom Observation	Rossi, Ron & Voss, Mark	MS	10/1/2012	Mathematics Special Ed.
D	Camden County	Hoffman, Marie	Classroom Observation 15 hrs.	Castagna, Jennifer	HS	10/1/2012- 10/31/2012	Special Ed.
E	West Chester	Nisula, Kelsey	1 Day Classroom Observation	Reim, Kristin	No. 6	9/28/2012	Elementary

b. Approve the following rescission of a College Placement for the 2012/2013 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	McVicar, Jacob	1 hour Classroom Observation	Grubb, Margaret	No. 1	9/24/2012- 11/21/2012	Elementary

5. 2012 Special Education Extended School Year Program Changes

Approve the following 2012 Special Education Extended School Year Program Changes:

		FROM		TO	
	Name	Position	Hours	Hours	Prorated Rate
A	Kellner, Rhoda	Learning Consultant	8:30 AM – 12:30 PM	Not to exceed 7 hours	Daily
B	McNair, Chevelle	Occupational Therapist	8:30 AM – 12:30 PM	Not to exceed 7 hours	Daily
C	Thompson, Tyree	School Psychologist	8:30 AM – 12:30 PM	Not to exceed 7 hours	Daily

6. Winslow Child Development Program

a. Approve the rescission of approval for the following Winslow Child Development Program Service Workers for the 2012/2013 school year:

	Name	Time	Hours	Rate	Location
A	White, Anasiani	After School Worker	3 to 5	\$7.25	No. 6
B	Perri, Linda	11:00 am – 4:30 pm	5.5 hours	\$10.00	Academy

- b. Approve the following Winslow Child Development AM Attendants for the 2012/2013 school year to work approximately 2 to 3 hours per day:

	Name	School	Rate
A	Sistrunk, Deanna	No. 1	\$12.00
B	Thompson, Dana	No. 2	\$12.00
C	Chamberlain, Rhonda	No. 3	\$12.00
D	McNeill, Zenobia	No. 3	\$12.00
E	Valles, Pamela	No. 4	\$12.00
F	Vazques, Wanda	No. 5	\$12.00
G	Capone, Caroline	No. 6	\$12.00
H	Dunn, Karen	No. 6	\$12.00
I	Johnson, Bobbie	No. 6	\$12.00
J	Alfred, Shenell	Substitute	\$12.00
K	Watson, Lydia	Substitute	\$12.00

- c. Approve the following transfer from the Winslow Child Development Academy to an AM Attendant for the 2012/2013 school year:

	FROM			TO	
	Name	Position	Hourly Rate	Position	Hourly Rate
A	Hawkins, Gerri	Academy Child Service Worker	\$10.00	AM WCD-Attendant at School No. 4	\$12.00

- d. Approve the following Winslow Child Development Site Supervisors for the 2012/2013 school year to work 6:25 am until the start of school and then end of school to 6:35 pm:

	Name	School	Rate per day
A	Richer, Katie	No. 1	\$110.00
B	Dean, Ayanna	No. 2	\$110.00
C	Johnson, Leslie	No. 3	\$110.00
D	Clarkson, Linda	No. 5	\$110.00
E	Bender, Diane	No. 6	\$110.00
F	McMillian, Rahlynn	Floater	\$110.00

- e. Approve the following transfer from the Winslow Child Development Academy to a Site Supervisor for the 2012/2013 school year:

	FROM			TO	
	Name	Position	Hourly Rate	Position	Rate Per Day
A	Kennedy, Mary	Academy Child Service Worker	\$10.00	Site Supervisor at School No. 4	\$110.00

f. Approve the following increase in hours for a Winslow Township Child Service Worker at the Academy for the 2012/2013 school year:

	FROM			TO	
	Name	Position	Hours	Position	Hours
A	Evans, Lois	Child Service Worker	3 \$5,786.89	Child Service Worker	3.5 \$6,747.30

7. Substitutes

Approve the following Substitute for the 2012/2013 school year:

	Name	Sub Position	Location
A	DeSorte, Joseph	Bus Driver	Garage
B	Perri, Linda	Child Service Worker	Academy
C	Rohloff, Edna	Bus Driver	Garage

8. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year:

	Name	Position	Hourly Rate
A	Cathie, Linda	Teacher of the Handicapped	\$37.73
B	Alcoy-Clouser, Tracy	Teacher K-8 Grades	\$37.73
C	Hoffman, Colleen	Teacher of Mathematics	\$37.73

9. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Club/Coach Advisors	School
A	Vanst, Maxine	H.S.A.	No. 4, No. 6 & MS
B	Greene, Patricia	H.S.A.	No. 5
C	Greene, Shawn	H.S.A. & Book Fair	No. 5

10. Job Descriptions

Exhibit XIV: 11

Approve the revision of the following Job Descriptions for the 2012/2013 school year:

Job Descriptions

A	Mathematics Coach
B	Reading Coach

11. Lateral Movements

Approve the following Lateral Movements on the Salary Guide from 9/1/2010 through 9/1/2012 for the 2012/2013 school year:

Lateral Movements on Salary Guide for Approval September 1, 2010								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
Adkins	Dorothy	MS	BA	5	\$49,561	MA	5	\$51,961
Albertson	Donna	No. 4	BA+15	9	\$57,961	MA	9	\$59,561
Donahue	Carol	MS	BA+30	9	\$58,761	MA	9	\$59,561
Garr	Cynthia	No. 6	BA	6	\$49,861	BA+15	6	\$50,661
McCarthy	Barbara	MS	MA+45	13	\$83,520	Doc	13	\$84,320
Reid	Susie	MS	MA+15	9	\$60,361	MA+30	9	\$61,161
Smith	Jean	MS	BA+15	8	\$52,961	BA+30	8	\$53,761
Wames	Kimberly	No. 4	BA+15	9	\$57,961	MA	9	\$59,561
Lateral Movements on Salary Guide for Approval February 2, 2011								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
Arsenault	Heather	HS	BA	13	\$78,720	BA+15	13	\$79,520
Azzarano	Brian	No. 2	BA+15	7	\$50,961	BA+30	7	\$51,761
Brown	Adrienne	No. 6	BA+15	13	\$79,520	MA	13	\$81,120
Caracciolo	Patrice	No. 4	BA+15	13	\$79,520	BA+30	13	\$80,320
Doheny	Michael	HS	BA+15	13	\$79,520	BA+30	13	\$80,320
Feighery	Tracy	HS	BA	5	\$49,561	BA+15	5	\$50,361
Gordon	Nicholle	No. 5	BA	6	\$49,861	BA+30	6	\$51,461
Heller (Morley)	Jodi	HS	BA	8	\$52,161	MA+15	8	\$55,361
McCarthy	Stefanie	MS	MA	13	\$81,120	MA+15	13	\$81,920
Montagano	Kimberly	MS	BA	13	\$78,720	BA+30	13	\$80,320
Tomczak	Karen	No. 4	BA+15	10	\$63,761	BA+30	10	\$64,561
Trail	Jennifer	No. 1	BA	12	\$73,700	BA+15	12	\$74,500
Lateral Movements on Salary Guide for Approval September 14, 2011								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
Azzarano	Brian	No. 2	BA+30	8	\$53,761	MA	8	\$54,561
Countryman	Joseph	MS	BA+15	13	\$79,810	BA+30	13	\$80,610
Gordon	Nicholle	No. 5	BA+30	7	\$51,761	MA	7	\$52,561
Kelly	Lori	No. 4	BA+15	13	\$79,810	BA+30	13	\$80,610
McBride	Christa	MS	BA+15	13	\$79,810	BA+30	13	\$80,610
Lateral Movements on Salary Guide for Approval February 8, 2012								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
Arsenault	Heather	HS	BA+15	13	\$79,810	MA	13	\$81,410
Doheny	Michael	HS	BA+30	13	\$80,610	MA	13	\$81,410
Fiala	James	HS	MA	13	\$81,410	MA+30	13	\$83,010
Louie	Melissa	5	BA	8	\$52,161	BA+30	8	\$53,761
Sykes	Hannah	MS	BA+15	6	\$50,661	MA+30	6	\$53,861
Lateral Movements on Salary Guide for Approval September 1, 2012								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary

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Coley	Patricia	MS	MA+15	13	\$82,350	MA+45	13	\$83,950
Countryman	Joseph	MS	BA+30	13	\$80,750	MA+15	13	\$82,350
Howell	Jacquelyn	MS	BA	4	\$49,261	BA+15	4	\$50,061
Kelly	Lori	No. 4	BA+30	13	\$80,750	MA	13	\$81,550
McCarthy	Stefanie	MS	MA+15	13	\$82,350	MA+30	13	\$83,150
McCormick	Rachel	HS	BA	5	\$49,561	MA	5	\$51,961
Tomczak	Karen	No. 4	BA+30	12	\$75,300	MA+15	12	\$76,900

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

XV. INFORMATIONAL ITEMS

Ms. Sturdivant – Has a calendar of the programs that will be carried out for our families in the community by Robins’ Nest. For example, they have career café where they are going to help people find work and tutoring on Tuesday. They have mommy and me time and lots and lots of activities. I would like to ask that the calendar be sent home with our students.

A motion was made by Ms. Sturdivant, seconded by Ms. Davis, that we send the Robins’ Nest calendar home with our students.

Ms. Pitts added that they are also going to have yoga classes for those who are health conscious.

Dr. Poteat – The school district has already committed to this organization. We were there for the grand opening. We talked to everyone involved, the director as well as the other individuals and we told them that the school district would be more than happy to disseminate information to our parents. We also talked about since we hopefully will be very involved in the program when they put their advisory council together that they look at one of the school district employees to sit on the advisory council. We pledged our support to the center.

Voice Vote: All in favor

XVI. OLD BUSINESS

Mr. Gidwani asked about putting contracts, including administrators as well as Teachers Union and medical services on the district website. He thought that it had been done. He would like that information on our website.

Ms. Peterson noted that the teacher's contract had not been signed so could not be placed on the website.

Mr. Long – Once they are approved it is public information and could go on the website if we choose to do that.

A motion was made by Mr. Gidwani, seconded by Ms. Davis that the Board recommends that all contracts, once approved, be posted to the website within 30 days.

<i>Voice Vote: All in favor</i>

XVII. NEW BUSINESS

Ms. Peterson – Observance of religious holidays.

Dr. Poteat – In order to observe the religious holidays in September he suggested having the Back to School Nights at the lower elementary schools on the same day, another day for Schools 5 & 6 and the middle and high schools another day each. Which of the religious holidays are we going to observe?

Ms. Dredden – Noticed that security cameras were down at the high school.

Ms. Boyle - We are currently addressing the 5 cameras that are broken at the high school.

Mr. Korostowski – Questioned the safety of our students on Sicklerville Road from School 3. We do have flashing lights and crossing guards but we need better signage and repainting. My request would be to contact the county to have the signs repainted for the safety of our students.

Dr. Poteat will have a conversation with Mayor Barry Wright.

Dr. Poteat received another request from the township regarding Liaison Meetings. If the Board would like to continue to meet with the township we should schedule the meetings.

Ms. Peterson – Would the Board Members consider the second Wednesday of each month at 5:00 p.m. to continue with the Township Liaison Meetings. If a Board Member on the committee cannot attend please let us know so that we can fill your vacancy with another Board Member. The first meeting will be held on October 10 at 5:00 p.m.

A motion was made by Ms. Dredden, seconded by Ms. Pitts, to have our December 19, 2012 meeting the only meeting for the month of December 2012.

Roll Call:

Ms. Davis	Abstain	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	No	Ms. Watkins	Yes
Mr. Korostowski	No	Ms. Sturdivant	No
		Ms. Peterson	Yes
Motion Carried			

A motion was made by Ms. Dredden, seconded by Mr. Gidwani that we discuss certain items that are Personnel and contractual in nature on the pink Addendum in our Executive Closed Session.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

XVIII. EXECUTIVE SESSION A motion was made by Mr. Gidwani, seconded by Ms. Masciocchi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:15 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- Personnel and Contractual Matters
- Litigation

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

Board President

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Sturdivant, seconded by Ms. Watkins to adjourn Executive Session at 9:07 p.m.

Voice Vote: All in favor

ADDENDUM

I. BOARD SECRETARY'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredde to approve Item # 1 – 8 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit I: 1

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$659,817.34
- Manual Bill List \$ 3.00

2. Request for Proposal for Behaviorist Consultation and Services 2012-2013

- a. Approve the record of Request for Proposals for Behaviorist Consultation and Services for 2012-2013 as follows:

Name of Vendor	Hourly Rate
Clarity Service	\$90.00
Invo Health Care	\$88.00
The Learning Well, L.L.C.	\$89.50
Real Center	\$90.00
Therapy Source	\$85.50

- b. Approve the award for Behaviorist Consultation and Services for 2012-2013 to The Learning Well, L.L.C. at an hourly rate of \$89.50.

3. Request for Proposal for Occupational and Physical Therapy Services for 2012-2013

- a. Approve the record of Request for Proposals for Occupational and Physical Therapy Services for 2012-2013 as follows:

Name of Vendor	Hourly Rate
Invo Health Care	\$80.00
Rehab Connection, P.C.	\$78.00
Staffing Plus	\$76.00
Therapy Source	\$75.00

- b. Approve the award for Occupational and Physical Therapy Services for 2012-2013 Rehab Connection, P.C. at an hourly rate of \$78.00.

4. Line Item Transfers

Exhibit I: 4

Approve the Line Item Transfers, for the month of July 2012, as per the attached exhibit.

5. Treasurer's Report

Exhibit I: 5

Approve the Treasurer's Report, for the month of July 2012, as per the attached exhibit.

6. Board Secretary's Report

Exhibit I: 6

Approve the Board Secretary's Reports, for the month of July 2012, as per the attached exhibit.

7. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

8. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of July 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<i>Roll Call:</i>					
Ms. Davis	Yes	Ms. Masciocchi	Yes		
Ms. Dredden	Yes	Ms. Pitts	Yes		
Mr. Gidwani	Yes	Ms. Watkins	Yes		
Mr. Korostowski	Yes	Ms. Sturdivant	Yes		
		Ms. Peterson	Yes		
Motion Carried					

II. PERSONNEL REPORT

A motion was made by Ms. Dredden, seconded by Mr. Gidwani, to approve Item 1 – 7 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Jenkins, Maggie	MS	Language Arts Teacher	9/11/2012	9/28/2012	P
B	Wise, Veronica (revision)	HS	Special Education Teacher	10/29/2012-11/30/2012 12/3/2012-1/1/2013	10/19/2012-10/26/2012 10/29/2012-1/1/2013	P U
C	Funches, Siobhan	No. 1	School Counselor	12/3/2012 1/11/2013	1/10/2013 2/1/2013	P U
D	Shiver, Clifford	BOE	P/T Attendance Officer	9/1/2012	12/1/2012	P
E	Simms, Jayne	No. 5	4 th Grade Teacher	10/12/2012	10/26/2012	P
F	Luciano, Denise (extension)	MS	Health & PE Teacher	9/4/2012-10/2/2012	9/4/2012-10/5/2012	P
G	Kunitz, Jennifer	Gar	Bus Driver	10/1/2012	11/7/2012	U
H	Douglas, Yakenya (Kitty)	No. 5	6 th Grade Teacher	9/24/2012	10/19/2012	U
I	Sauter, Alfred	MS	Special Ed	11/12/2012	12/21/2012	U

			Teacher			
J	Grippen, Maureen	MS	Director of Special Programs	10/1/2012	11/16/2012	P

2. New Hire

Approve the following New Hire for the 2012/2013 school year:

	Name	School	Position	Prorated Salary	Effective
A	Poland, Monica	MS	Reading Coach	\$54,561 MA – Step 8	11/12/2012
B	Davenport, Tonya	MS	Math Coach	\$68,561 Doc-Step 10	10/15/2012

3. Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2012/2013 school year:

	Name	Position	Hourly Rate
A	Savidge, Robin	Teacher of the Handicapped	\$37.73
B	Nicholas, Wayne	Teacher of English	\$37.73

4. Winslow Child Development Program

Approve the correction of the following transfers for the 2012/2013 school year:

	Name	FROM Position	TO Position
A	Kennedy, Mary	Site Supervisor at School No. 4	Site Supervisor at School No. 2
B	Dean, Ayanna	Site Supervisor School No. 2	Site Supervisor at School No. 4

5. Job Descriptions

Exhibit II: 5

Approve the revision of the following Job Descriptions for the 2012/2013 school year:

	Job Descriptions
A	Director of Student Support Services
B	Supervisor of Student Support Services

6. Sixth Period Class Teachers

a. Approve the following Sixth Period Class Teachers for the 2012/2013 school year:

	Name	Subject	Stipend	Effective	School
A	Pullaro, Beth	Math Inclusion Class	\$7,320	10/1/2012	HS
B	Rimby, Kathy	Math Inclusion Class	\$7,320	10/1/2012	HS

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7 Position Transfer

Approve the following Position Transfer for the 2012/2013 school year:

	FROM			TO	
	Name	Position	School	Position	School
A	Hagan, Jeana	2 nd Grade Teacher	No. 3	Math Coach	No. 1, 2, 3 & 4

<i>Roll Call:</i>					
Ms. Davis	Yes	Ms. Masciocchi	Yes		
Ms. Dredden	Yes	Ms. Pitts	Yes		
Mr. Gidwani	Yes	Ms. Watkins	Yes		
Mr. Korostowski	Yes	Ms. Sturdivant	Yes	Recuse Item 2B	
		Ms. Peterson	Yes	Recuse Item 2B	
Motion Carried					

A motion was made by Ms. Pitts, seconded by Mr. Gidwani, to approve Item 1 and 2 on the carried in Addendum.

1. Approve the return of C.T. from a personal leave of absence without pay upon approval of a Legal Settlement.
2. Approve Ms. Lorene Moore as a Consultant to the Superintendent and the Attorney on pending legal issues on an as needed basis.

<i>Roll Call:</i>					
Ms. Davis	Yes	Ms. Masciocchi	Yes		
Ms. Dredden	Yes	Ms. Pitts	Yes		
Mr. Gidwani	Yes	Ms. Watkins	Yes		
Mr. Korostowski	Yes	Ms. Sturdivant	Yes		
		Ms. Peterson	Yes		
Motion Carried					

XX. ADJOURNMENT: A motion was made by Ms. Dredden, seconded by Ms. Pitts, to adjourn the meeting at 9:12 p.m. *All ayes.*

Respectfully submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary