

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education
30 Cooper Folly Road
Atco, NJ 08004

September 15, 2010

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following Board Members were noted present:

Present	Mark Benjamin, Sr. Dino Capaldi Christopher McGinnis Eartha Mitchell	Julie A. Peterson Aleta Sturdivant Angelia M. Tutt Cheryl Pitts, Vice President
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Absent Deborah Yanez, President

Also Present H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

Dr. Garcia read a letter dated September 7, 2010 from Dr. Rita Hanna, Interim Camden County School Business Administrator addressed to the parents of students who previously attended The Regional Day School. The students now attend the Learning Center of Winslow Township at the Middle School.

VII. MINUTES

A motion was made by Ms. Peterson, seconded by Mr. McGinnis, to approve the minutes of the following meeting with noted changes in the minutes to the motion made by Ms. Peterson. Item # 3 was added to the Public Comments section.

Regular Meeting

Wednesday, September 1, 2010

Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Motion Carried			

VIII. BOARD COMMITTEE REPORTS

Ms. Pitts reported that the newly formed Human Resources/Policy Committee met on September 22, 2010 at 9:00 a.m.

IX. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Tutt, seconded by Ms. Sturdivant, to open the meeting for Public Comments at 7:13 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education, listing your name, address and a telephone number where you can be reached. Your questions will be answered within a reasonable amount of time.

Voice Vote: All in Favor

Ann Boyd – Resident

Ms. Boyd inquired whether the Mission One teacher assistants will receive swipe cards to the buildings.

Gilbert Dunlap and Child - Residents

Mr. Dunlap had several concerns regarding the mods at the Middle School where his child is attending school. He does not feel that the mods are equal to the Regional Day School. The parents have not heard from the district regarding a transition plan. He feels that the building is not safe. The bus dropped his child off and left him on the steps. Neither parent was contacted when his child got hurt in gym.

Gulab Gidwani – President, Winslow Business Association

Mr. Gidwani was impressed how the board acted at the last meeting and felt that they acted differently because the television cameras were present. He questions why the school board meetings cannot be televised. School Choice is now a law which will allow students to attend a better school.

Norman Spicer – Former TA – Lindenwold Resident

Mr. Spicer is concerned that the current teacher assistants and educational student aides are not experienced or trained and do not have the relationships with the students and parents. He wanted to know the dollar amount that was saved by privatizing those positions.

Patrick May – Resident – Brother-in-law to Gilbert Dunlap

Mr. May is concerned that the students who are housed in the mods at the Middle School are not receiving the living skills that are listed in their IEP'S. He stated that his nephew's mother works at the Middle School and was not allowed to visit her child at the mods.

X. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. McGinnis, seconded by Ms. Tutt, to adjourn Public Comments at 7:32 p.m.

<i>Voice Vote: All in Favor</i>

Dr. Poteat responded to the Public Comments:

1. The teacher assistants will get swipe cards in order to enter the buildings.
2. Dr. Poteat does not understand why Mr. Dunlap did not address his concerns to his office or to members of the administration. Personnel issues will not be addressed in a public setting.
3. The School Choice is too new and the particulars have not been clarified to the districts.
4. Since we are currently in litigation with the WTPO Union we cannot address any issues in public.

XI. SUPERINTENDENT'S REPORT

A motion was made by Ms. Mitchell, seconded by Mr. Benjamin, Sr., to approve Action Items # 1 through # 14 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. <u>Fire Drill Report</u> | None at this time. |
| 4. <u>Field Trips</u> | Exhibit XI A: 4 |
| Approve Field Trips for the 2010-2011 school year, as per the attached exhibit. | |
| 5. <u>Professional Development/Workshops & Conferences</u> | Exhibit XI A: 5 |
| Approve Professional Development opportunities for the 2010-2011 school year, as per the attached exhibit. | |
| 6. <u>Tuition Students</u> | None at this time. |
| 7. <u>Terminate Out-of-District Placements</u> | |

Approve the termination of the following out-of-district student placement for the 2010-2011 school year:

Placement	Effective	Cost	Reason
BCSS-Lumberton Campus	08/24/10	\$34,000	Transferred Out of District

- 8. Homebound Instruction **None at this time.**
- 9. Fundraiser(s) **Exhibit XI A: 9**

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 1

- o Cold Cow Night (October 1, 2010) – H.S.A.
- o Kids Stuff Coupon Booklets (September 20 – October 2010) – H.S.A.
- o Bok Bok Fresh Night (October 5, 2010) – H.S.A.
- o Family Fall Festival (October 21, 2010) – H.S.A.
- o McDonald’s Night (November 9, 2010) – H.S.A.
- o Holiday Shop (December 6-10, 2010) – H.S.A.
- o Babysitting Night (December 10, 2010) – H.S.A.
- o Applebee’s Night (January 11, 2011) – H.S.A.
- o Candy Bar Bingo (May 11, 2011) – H.S.A.

School No. 5

- o Books/School Supplies (October 15-22) – H.S.A.
- o Spirit Wear (October 5 – 28) – H.S.A.
- o McDonald’s Night (September 27) – H.S.A.

School No. 6

- o Cold Cow Night (September 24, 2010) – H.S.A.
- o Cherrydale Fall Fundraiser (September 24 – October 15) – H.S.A.
- o Holiday Shop (December 6-10) – H.S.A.
- o McDonalds’ Night (December 8, 2010) – H.S.A.
- o Bok Bok Fresh Night (January 21, 2011) – H.S.A.

WTHS

- o Talent Show (November 19, 2010) – Drama Club
- o Entertainment Books (September – December 2010) – C/O 2012
- o Talent Show (March 25, 2011) – FBLA Club
- o Pom Pom Sales (September – May) – C/O 2012
- o Carnations (February 14, 2011) – C/O 2012
- o Junior Class T-Shirts (September 20 – Sept. 30) – C/O 2012

- 10. Donation to Day Care Program

Approve the acceptance of a donation from Ms. Stephanie Simmons of puzzles and other preschool toys to the Winslow Township Day Care Program.

11. School No. 1 Assemblies/Programs

Approve the following assemblies/programs at School No. 1 during the 2010-2011 school year:

- Philadelphia Zoo on Wheels Assembly – January 20, 2011
- Read Across America (Dr. Seuss Night) – March 1, 2011
- Book Fair – March 21 -25, 2011
- Carnival Night – March 22, 2011
- Grandparent’s Day – March 24, 2011
- Community Day – April 19, 2011

12. School No. 6 – Assemblies/Programs

Approve the following assemblies/programs at School No. 6 during the 2010-2011 school year:

- Family Fun Night (Bingo) – October 15, 2010
- Family Fun Night (Movie) – November 19, 2010
- Book Fair – January 21-28, 2011

13. WTHS 2011 Spring Musical

Approve the WTHS 2011 Spring Musical as listed below:

- “*Beauty & the Beast*” – March 17, 18 and 19, 2011 at 7:30 p.m.
(On March 19th a matinee performance at 2:00 p.m.)

14. Perkins Grant (2010-2011)

Approve the submission of the 2010-2011 Perkins Grant in the amount of \$53,785.00 to the NJ Department of Education.

B. Principal’s Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes

Motion Carried

XII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. McGinnis, seconded by Mr. Capaldi, to approve Action Items # 1 through # 14 as recommended by the Business Administrator/Board Secretary.

A. Reports

- | | |
|---|-------------------------|
| 1. Transportation Update – Mr. John Gaskill | Exhibit XII A: 1 |
| 2. Sodexo Food Services Update – Mr. Howard Ellis | Exhibit XII A: 2 |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer’s Report</u> | None at this time. |
| 3. <u>Board Secretary’s Report</u> | None at this time. |
| 4. <u>Board Secretary’s Certification</u> | None at this time. |
| 5. <u>Boards’ Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XII B: 6 |

Approve the Bill List, as listed below and as per the attached exhibit.

- | | | |
|------------------------------------|--|---------------------------|
| 7. <u>Payroll</u> | o Vendor Bill List \$3,102,701.26 | None at this time. |
| 8. <u>Use of Facilities Report</u> | | Exhibit XII B: 8 |

Approve the Use of Facilities Report as per the attached exhibit.

- | | |
|--|--|
| 9. <u>2009-2010 IDEA (Basic & Preschool) Application (Revised)</u> | |
|--|--|

Approve the submission of the amended 2009-2010 IDEA (Basic & Preschool) application, in the amount of \$171,609 (Basic) and \$41,704 (Preschool) to the New Jersey Department of Education. It was previously approved for 2010-2011.

10. Professional Development

Approve Tyra McCoy-Boyle, Assistant Business Administrator and Jonathon Houdart, Accountant to attend the "How to Prepare Scattergrams – Salary and Health Benefits – How to Analyze Salary Guides" workshop on Tuesday, October 12, 2010 from 8:30 a.m. – 12:30 p.m. The cost to attend is \$75.00/each.

11. Standard Solution, LLC – Educational Consultants

Approve Standard Solution, LLC, Educational Consultants to provide 17 days of Professional Development Training assistance and In-class support as follows:

- 1 day to conduct the Analyzing Student Products Workshop in September 2010.
- 8 days each of Mathematics and Language Arts Product Reviews during October and November 2010.

The fee for the services is \$25,500 to be funded through the Title 1 Grant.

12. University of Medicine & Dentistry of New Jersey (UMDNJ) – Professional Services Agreement

Approve the University of Medicine & Dentistry of New Jersey (UMDNJ) to provide Professional Development as follows:

- 1 day Training Session on October 12, 2010 for new principals and guidance counselors. Skills to be taught will be emotional regulation, problem solving and critical thinking. The cost, including round trip travel is \$1,577.00

Note: The cost will be funded through the Title 1 Grant.

13. Reading ASSIST Institute – Professional Development

Approve Reading ASSIST Institute to provide professional development and training services for all students Kindergarten through Grade 3 as follows:

- Dynamic Indicators of Basic Early Literacy Skills (DIBELS) Next Essentials Day 1 – Administration and Scoring Workshop - 6 hours on November 2, 2010 at School # 4.
Fee: \$1,700 plus materials at \$15/participant.
- DIBELS Next Essentials Day 2 – Administration and Scoring Workshop – 6 hours on January 14, 2010 at School # 4.
Fee: \$1,800.00

- DIBELS Next trained assessment specialists to administer the appropriate measures for students. The Next data will then be available to provide information allowing for the identification and progress monitoring of low achieving students. (September 16, 2010)
Fee: \$2,500.00

Note: The fees will be funded through the Title 1 Grant.

14. Disposal of School Textbooks and Property

Exhibit XII B: 14

Approve the Disposal of School Textbooks and Property per the attached exhibit

Location	Department	Tag #	Description
Middle School	Math		Textbooks - Poor, Discontinued
			Textbooks – No longer in use
High School	Science		Broken monitors, printer, projector
			Textbooks - old
	Business Education		Typewriters – no longer used
			Textbooks – poor condition
	Mathematics		Textbooks – no longer used

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes

Motion Carried

XIII. INFORMATIONAL ITEMS

Dr. Poteat commented on the opening of school:

- There is a positive tone in the buildings.
- He thanked Doug McGarry, Aramark for getting the schools and grounds ready for the opening.
- Transportation issues have been resolved with apologies to the parents and students involved.
- The Back to School night at School # 2 went well, there was a good response.

Dr. Poteat congratulated the following teachers for their accomplishments:

- Bruce Shaw from School # 5 received an Emmy Award and will be featured on NJN Classroom Closeup on September 25.
- Mike Doheny, music teacher at the High School received the NJ Master Teacher Award.

They will be recognized at the next Board Meeting.

Ms. Tutt reported that the football team won their game against Washington Township. On Friday, September 13 she toured the schools with Ms. Yanez. She had a good feeling as she walked through every classroom in the district and congratulated the teachers for their bulletin boards and for the personal time that they had given to work on their rooms. Ms. Tutt stated that we are doing things differently, that is what we want. It is a child centered school district, putting "Children First".

XIV. OLD BUSINESS

Ms. Sturdivant stated that as the representative of the Regional Day School the Board hears you and hears your concern. We have a policy of answering your questions –give a list to the Business Administrator so that the Board can work on them.

Ms. Peterson asked for the test scores of all schools and a comparative for the last 4/5 years. Can the information be shared with stakeholders on the website?
She is really disappointed with the district website. When will the policies be made available on line.

Dr Poteat responded that the test data will be available to the community. He will share the scores with the community at a meeting in October. It will be clear that the scores did not just happen. As far as School Choice, our schools are five years in need of improvement. We have to look at what ramifications it will have on our district. The Department of Education has to approve a school choice district. As students leave, the funding goes with that student. The more students we lose could result in fewer teachers. The school decides whether the student can go to that school or not. Dr. Poteat will come back with more details at a later date.

The Principals at the schools will have the websites updated. The district policies will be made available on line as soon as possible.

Damon Tyner, Parker McCay stated that the signing of the School Choice legislation is one piece and that the Department of Education has not signed the legislation.

Ms. Tutt noted that the Education Committee will be holding their committee meeting as soon as a schedule made.

XV. NEW BUSINESS (Discussion Items)

XVI. EXECUTIVE SESSION

Executive Session Resolution

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:00 p.m. to discuss Roofing Concerns, Personnel, Chesilhurst Board of Education/Nicolosi.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes

Motion Carried

XVII. ADJOURNMENT OF EXECUTIVE SESSION

Return to Public Session A motion was made by Ms. Tutt, seconded by Ms. Peterson, to return to Public Session at 11:05 p.m.

Voice Vote: All in Favor

XVIII. PERSONNEL

- | | |
|------------------------------|---------------------------|
| 1. <u>Leave of Absence</u> | None at this time. |
| 2. <u>New Hires</u> | None at this time. |
| 3. <u>College Placements</u> | None at this time. |

ADDENDUM

1. **SUPERINTENDENT'S REPORT**

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to approve Addendum Items # 1 through # 7 as recommended by the Superintendent.

1. Job Sampling Partners (2010-2011)

Approve the following Job Sampling partners for the 2010-2011 school year:

- Kennedy Memorial Hospital (Stratford)
- Wawa (Store #457-Shamong, NJ)
- Fountains at Cedar Parke
- Virtua Hospital (Berlin)
- Hometown Video (Hammonton, NJ)
- Walmart (Store #1807-West Berlin)
- T.J. Maxx (Marlton)
- PetSmart
- Shop-Rite (Berlin)
- Dollar Tree (Store #1644-West Berlin)
- Camden Head Start

2. WTHS College Recruiting Seminar

Approve the following college recruiting seminar to be held at Winslow Township High for High School athletes:

Presenter: Maine Prince of Philadelphia Sports Training Center
Date: Thursday, October 7, 2010
Time: 6:00 p.m. – 8:00 p.m.
Location: WTHS Auditorium
Cost: \$500.00 (Athletic Fund Activity Account)

3. WTHS Homecoming Dance

Approve the Winslow Township High School to hold their annual Homecoming Dance on Saturday, October 9, 2010 in the High School Cafeteria from 7:30 p.m. – 11:30 p.m.

4. School No. 4 Donation from Office Max

Approve the acceptance of a donation of \$1,000 worth of classroom resources to School No. 4 from the Office Max "A Day Made Better" National Event honoring teachers.

5. Fundraiser(s)

Exhibit I: 5

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 2

- Cherrydale Fundraiser (September 16-September 30, 2010)

School No. 5

- Cherrydale Fundraiser (September 17-October 5, 2010)

WTHS

- Tickets to Homecoming Dance (October 9, 2010) – Student Government

6. Professional Development

Exhibit I: 6

Approve Professional Development opportunities for the 2010-2011 school year, as per the attached exhibit.

7. Nonpublic Textbook and Nursing Entitlement (2010-2011)

Exhibit I: 7

Approve the Nonpublic Textbook and Nursing Entitlement Funds for the following Nonpublic Schools, as listed below and as per the attached exhibit.

- Littlest Angels Schools, P.O. Box 269, Sicklerville, NJ 08081
- South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ 08081

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes

Motion Carried

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Ms. Mitchell, seconded by Mr. Capaldi, to approve Addendum Items # 1 through # 8, as recommended by the Business Administrator/Board Secretary.

1. Line Item Transfers

Exhibit II: 1

Approve the Line Items Transfers, for the month of July 2010, as per the attached exhibit.

2. Treasurer's Report

Exhibit II: 2

Approve the Treasurer's Report, for the month of July 2010, as per the attached exhibit.

3. Board Secretary's Report

Exhibit II: 3

Approve the Board Secretary's Report, for the month of July 2010, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of July 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Professional Development Workshops

- a. Approve Tyra McCoy, Assistant Business Administrator/Board Secretary, and Jonathan Houdart, Accountant, to attend the "School Business Administration – Just Ask!" workshop on September 16, 2010 at a cost of \$75.00/person.
- b. Approve Dr. Ann F. Garcia to attend "Pension Changes for Municipal & School Officials" on October 1, 2010 from 9:00 a.m. to 12:50 p.m. at a cost of \$99.00.

7. Epic Environmental Services, LLC

Exhibit II: 7

Approve Epic Environmental Services, LLC to conduct an Indoor Air Quality Investigation at the Winslow Township Middle School to include a visual inspection and laboratory air samples at a cost of \$3,500.00.

8. No Child Left Behind - NCLB Grant Submission

Approve the No Child Left Behind Grant Submission – NCLB as follows:

• Title I Part A, Basic Concentration, Targeted & EFIG	\$999,871.00
• Title II Part A	270,163.00
• Title II Part D	2,687.00
• Title III	11,343.00
Total Allocation	\$1,284,064.00

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes
Mr. McGinnis	yes	Ms. Tutt	abstain
Ms. Mitchell	yes	Ms. Pitts	yes

Motion Carried

III. PERSONNEL

A motion was made by Mr. Capaldi, seconded by Ms. Tutt, to approve Items # 1 through # 17 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Grasso, Dolores	BOE	Secretary	10/15/2010	11/15/2010	P
B	Cavallaro, Janet	No. 6	4 th Grade Teacher	11/29/2010 1/19/2011	1/18/2011 4/12/2011	P U
C	Wames, Kimberly	No. 4	1 st Grade Teacher	1/3/2011 2/22/2011	2/18/2011 6/30/2011	P U
D	Cook, Christine (revision)	No. 5	6 th Grade Teacher	9/1/2010-11/28/2010	9/1/2010-6/30/2011	U

2. Rescission of New Hire Appointments

Approve the Rescission of New Hire Appointments for the Winslow Child Development Program for the 2010/2011 school year:

	Name	Position	Sch	Start Date	Hourly/hours
A	Hall, Stacey	Child Development Counselor – Child Service Worker Preschool	MS	9/2/2010	\$10.00 per hour (5.5 hrs.)
B	Killiam, Joann	Child Development Counselor – Child Service Worker Preschool	MS	9/2/2010	\$10.00 per hour (5.5 hrs.)

3. New Hires

a. Approve the following New Hire for the 2010/2011 school year:

	Name	Position	Sch	Start Date	Prorated Salary
A	Johansen, Erin Michele	Math Coach (Elementary)	Dist	10/1/2010	\$59,561 MA-Step 9

b. Approve the following Winslow Child Development New Hires for the 2010/2011 school year:

	Name	Position	Sch	Start Date	Hourly /hours
A	Hockel, Lisa	Child Development Counselor – Child Service Worker Preschool/Daycare	MS	9/16/2010	\$10.00 per hour (5.5 hrs.)
B	Evans, Lois	Child Development Counselor – Child Service Worker Preschool/Daycare	MS	9/16/2010	\$10.00 per hour (3 hrs.)

4. Salary Adjustments

Approve the following Salary Adjustments for the 2010-2011 school year.

	Name	Position	Salary
A	Chambers, Christopher	Special Education Teacher	\$80,700
B	Reid, Cynthia	Assistant Principal (10-month)	\$101,367
C	Schultz, Barbara	Language Arts Teacher	\$60,361
D	Wasiluk, Michael	Assistant Principal (10-month)	\$77,670
E	Ceasar, Joanne	Assistant Principal (12-month)	\$108,000
F	Marella, Kurtis	Principal	\$110,000

5. Change in Start Date

Approve the following Change in Start Date for the 2010-2011 school year:

		FROM	TO		
	Name	Position	Date	Position	Date
A	Savage, Lorraine	WCD-Child Service Worker	9/2/2010	WCD-Child Service Worker	9/13/2010

6. Involuntary Transfer

Approve the following Involuntary Transfer for the 2010/2011 school year:

		FROM		TO	
	Name	Position	Loc	Position	Loc
A	Fisher, Christina	Health & PE Teacher	HS	Health & PE Teacher	No. 6
B	Bernardo, Robert	PE Teacher	No. 6	Health Teacher	HS

7. Termination

Approve the following Termination for the 2010-2011 school year:

	Name	Position	Salary	Effective Date
A	Bukowski, Donna	Food Service Worker	\$23,733	7/1/2010

8. Job Description

Exhibit III: 8

Approve the following Job Description:

	Job Description
A	Confidential Secretary/Health Benefits

9. Sixth Period Class

a. Approve the following Sixth Period Class Assignments at the High School for the 2010-2011 school year, effective September 7, 2010.

	Name	Subject	Stipend
A	Phillips, Tim	AP U.S. History	\$7,155
B	Isbill, Orsola	Intro to Italian	\$7,155
C	Hegeman, Nancy	AP Lab Class	\$7,155
D	Schweizer, Mark	AP Lab Class	\$7,155
E	Fest, Robert	AP Lab Class	\$7,155
F	Bryer, Rebekah	AP Lab Class	\$7,155
G	Brosious, Diane	CP Physics	\$7,155

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

b. Approve the following Sixth Period Class Assignments at the Middle School for the 2010-2011 school year, effective September 7, 2010.

	Name	Subject	Stipend
A	Laroche, Ginger	French Teacher	\$7,155
B	Piccini, Ines	Spanish Teacher	\$7,155
C	Russo, Anna Lisa	Spanish Teacher	\$7,155

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

10. College Placements

a. Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County College	Cress, Melanie	7 week field experience	Dougherty, Jacqueline	No. 2	9/20/2010-11/20/2010	Elementary

b. Approve the Rescission of the following college placement:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County College	Julia, Alaina	7 Week field experience	Dougherty, Jacqueline	No. 2	9/20/2010-11/20/2010	Elementary
B	Neumann University	Spitalieri, Salvatore	Student Teaching	Reed, Elizabeth	MS	9/1/2010-12/3/2010	Special Education
C	Neumann University	Spitalieri, Salvatore	Student Teacher	Hill, Sarah	MS	9/1/2010-12/3/2010	Elementary

11. Co-Curricular Club/Activity Advisors

a. Approve the following Fall Coach at the High School for the 2010/2011 school year:

	Coach	Position	Stipend	Step
A	R. Keith Williams	Strength & Conditioning Coach	\$1,946	1

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

b. Approve the following Rescission of a Fall Coach at the Middle School for the 2010/2011 school year:

	Coach	Position	Stipend	Step
A	Shaw, Tim	Assistant Girl's Soccer Coach	\$1,483	1

c. Approve the following Fall Coaches at the Middle School for the 2010/2011 school year:

	Coach	Position	Stipend	Step
A	Deal, Tricia	Assistant Girl's Soccer Coach	\$1,542	2
B	Shaw, Tim	Assistant Boy's Soccer Coach	\$1,483	1

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

- d. Approve the following Co-Curricular Club/Activity Advisors at the High School for the 2010/2011 school year:

	Advisor	Club/Activity	Stipend	Step
A	Ingram, Norm	TV Production Club Advisor	\$1,306	N/A
B	Zoccola, Libbi	Key Club Advisor	\$1,306	N/A

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

12. Homebound Instructors

Approve the following Homebound Instructors for the 2010/2011 school year:

	Instructors	Hourly
A	Rankin, Keisha	\$36.88
B	Reid, Susie	\$36.88
C	Lee, Lauren	\$36.88
D	Diggs, Carmen	\$36.88
E	Coley, Patricia	\$36.88
F	Franconeri, MaryAnn	\$36.88
G	Chieves, Rosalyn	\$36.88
H	Dixon-Miles, Beverly	\$36.88

NOTE: Hourly rate may be amended pending new WTEA negotiated Agreement

13. Substitute

Approve the following Certified Substitute for the 2010/2011 school year:

	Certified
A	Taylor, Renee
B	James, Keith
C	Caldwell, Keith

14. WINSOAR

Approve the following WINSOAR Alternative Education Program Staff for the 2010/2011 school year:

	Name	Position	School	Hourly Rate
A	Norlin, Carrie	Counselor	HS	\$36.88
B	Panarello, Santina	Substitute Counselor	HS	\$36.88
C	Bailey, Mia	Health & Physical Ed Teacher	HS	\$36.88
D	Pullaro, Beth	Special Ed & Computer Study Skills	HS	\$36.88
E	Williams, Tony	Math Teacher	HS	\$36.88
F	Young, Nancy	English Teacher	HS	\$36.88
G	Lee, Laura	English Teacher	HS	\$36.88
H	Jackson, Glen	Administrator	HS	\$50.00
I	Marlin, Walt	Administrator	HS	\$50.00

J	Wyckoff, Bruce	Substitute Administrator	MS	\$50.00
K	Agner, John	Substitute Administrator	HS	\$50.00
L	Ceasar, Joanne	Substitute Administrator	HS	\$50.00
M	Lee, Lauren	Special Education Teacher	MS	\$36.88
N	Kerns, Lindsey	Language Arts/Special Ed Teacher	MS	\$36.88
O	Hill, Sarah	Language Arts/Special Ed Teacher	MS	\$36.88
P	Donohue, Carol	Social Studies Teacher	MS	\$36.88

NOTE: Hourly rate may be amended pending new WTEA negotiated Agreement

15. Rescission of Assignments

Approve the Rescission of the following Mission One Paraprofessionals (PPA) and Non-Instructional Assistants (NIA) Assignments for the 2010/2011 school year:

	Name	Position	School
A	Counsellor, Jennifer	Paraprofessional (PPA)	No. 1
B	Meredith, Karin	Non-Instructional Assistant (NIA)	No. 2
C	Sherman, Christina	Non-Instructional Assistant (NIA)	No. 3
D	Vuono, Denise	Paraprofessional (PPA)	No. 4
E	Caraluzzo, Amy	Non-Instructional Assistant (NIA)	No. 4
F	Bender, Diane	Paraprofessional (PPA)	No. 5
G	DiFilippo, Deborah	Paraprofessional (PPA)	No. 5
H	Mitchell, Lenora	Paraprofessional (PPA)	HS
I	McKinsey, Dolores	Non-Instructional Assistant (NIA)	HS

16. Mission One Assignments

Approve the following Mission One Paraprofessionals (PPA) and Non-Instructional Assistants (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Traenkner, Devin	Paraprofessional (PPA)	No. 1
B	Scott, Doreen	Non-Instructional Assistant (NIA)	No. 1
C	Hepfner, Barbara	Non-Instructional Assistant (NIA)	No. 2
D	DelRossi, Donna	Non-Instructional Assistant (NIA)	No. 2
E	Furfaro, Francesca	Non-Instructional Assistant (NIA)	No. 3
F	DeAngelis, Kathleen	Non-Instructional Assistant (NIA)	No. 3
G	Dunn, Karen	Paraprofessional (PPA)	No. 4
H	Albanese, Cynthia	Paraprofessional (PPA)	No. 4
I	Haynes, Nicole	Non-Instructional Assistant (NIA)	No. 4
J	Riveria, Zeke	Paraprofessional (PPA)	No. 5
K	Franco, Nora	Paraprofessional (PPA)	No. 6
L	Braden, Kelly	Paraprofessional (PPA)	No. 6
M	Burgess, Tara	Non-Instructional Assistant (NIA)	No. 6
N	Garrity, Erin	Paraprofessional (PPA)	MS

O	Dixon, Rebecca	Non-Instructional Assistant (NIA)	MS
P	Perry, Dara	Non-Instructional Assistant (NIA)	MS
Q	Nickerson, Courtney	Non-Instructional Assistant (NIA)	MS
R	Alfonso, Rolonda	Paraprofessional Assistant (PPA)	HS
S	Bryant, Phyllis	Paraprofessional Assistant (PPA)	HS
T	Kepler, Tiffany	Non-Instructional Assistant (NIA)	HS
U	Johnston, Sarah	Non-Instructional Assistant (NIA)	HS
V	Allen, Allison	Non-Instructional Assistant (NIA)	HS

17. Rescission of Lateral Movements on Salary Guide

Approve the Rescission of the following Lateral Movements on the Salary Guide for the 2010/2011 school year, effective September 1, 2010:

Lateral Movements On Salary Guide								
Last Name	First Name	School	FROM			TO		
			From	Step	Salary	To	Step	Salary
Adkins	Dorothy	MS	BA	4	\$49,261	MA	4	\$51,661
Albertson	Donna	No. 4	BA+15	8	\$52,961	MA	8	\$54,561
Campbell	Tonia	No. 5	MA+30	8	\$56,161	MA+45	8	\$56,961
Fest	Robert	HS	BA+30	9	\$58,761	MA	9	\$59,561
Garr	Cynthia	No. 6	BA	5	\$49,561	BA+15	5	\$50,361
Leaf	Denise	No. 6	MA	13	\$80,700	MA+15	13	\$81,500
McCarthy	Barbara	MS	MA+45	13	\$83,100	Doc	13	\$83,900
Ralston	Jamie	MS	BA+15	4	\$50,061	MA	4	\$51,661
Reid	Susie	MS	MA+15	8	\$55,361	MA+30	8	\$56,161
Smith	Jean	MS	BA+15	7	\$50,961	BA+30	7	\$51,761
Wames	Kimberly	No. 4	BA+15	8	\$52,961	MA	8	\$54,561

NOTE: Pending new WTEA negotiated Agreement

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Peterson	yes
Mr. Capaldi	yes	Ms. Sturdivant	yes abstain # 4
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Motion Carried			

XIX. ADJOURNMENT

A motion was made by Mr. Capaldi, seconded by Mr. Benjamin, Sr., to adjourn the meeting at 11:10 p.m.

Respectfully submitted

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary