

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township Middle School***  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, September 11, 2013**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Gulab Gidwani	Gail P. Watkins
	Joanne Masciocchi	Lorraine Dredde, Vice President
	Julie A. Peterson	Patricia Davis, President
	Cheryl Pitts	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Audra Pondish, Solicitor

**IV. PLEDGE OF ALLEGIANCE** – A moment of silence was observed for the anniversary of Sept. 11

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity

Ms. Dredden -

**VI. 2013-2014 DISTRICT GOALS**

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

**VII. AWARDS/PRESENTATIONS**

1. Public Discussion of Proposed Dress Code Policy for the 2014-2015 School Year

Ms. Davis – Tonight is the second Public Hearing to answer any questions and concerns from the public on the Dress Code Policy that we are planning to put in place. I would like to open up the floor to anyone in the audience who would like to ask a question.

**Ms. Yanez**

- Feels unprepared to address the Board because no information was disseminated to the parents in the community in this proposed change to the Dress Code Policy.
- Hopes that this will not meet the requirements for three public hearings prior to implementation by the Board because the public has not been notified.

Ms. Davis – Not true. The first Public Hearing was held in June which we did have people in the audience and people were available at the time and the advertisement for this meeting on the website also stated that it was going to be held.

**Ms. Yanez**

- There are almost 4,500 children in this District and I am sure that most of their parents were not present at the meeting in June of which you speak of. How is it that they would have access to this information.
- Also, Madam President, please keep in mind that over 50% of our student population is on free and reduced lunch.
- There is a possibility that some of our families in our community don't have access to technology in their home.
- I think to say it is on the website and it was mentioned in a meeting in June, in my humble opinion, is insufficient if you really want to include members of the parent community in this process.

Ms. Davis – I also spoke to Proud Parents of Winslow. They were disseminating it and I also noted it on some of the face book pages from the H.S.A. So it is out there.

**Ms. Yanez**

- Not every parent in the school community is active in the H.S.A. so I would also ask that you keep that in mind as well. The Proud Parents of Winslow, even though their organization continues to grow, still does not meet the needs of a population that is over 4,500 children.
- I would like to know why the Board thought it was necessary to even consider possibly implementing this Policy. I know it is called a school uniform provision of the Dress Code Policy which basically in my opinion is a school uniform.
- All research in regards to school uniforms is pretty much inconclusive as far as improving student achievement, which I know is one of the primary things that the Board of Education should be concerned about.
- Also inconclusive as far as improving safety within the school district. Since the Board has on numerous occasions spoken in reference to improving the perception of the District, sometimes the community and those outside the community, have a negative perception about the safety of the District.

Ms. Davis – This was suggested by the Citizens Advisory Committee about a year and a half ago. They asked public opinion around the neighborhoods in June. People came and had positive responses about it. We felt buying some of these things would be cheaper than buying much more expensive jeans and fashion clothes. The Policy Committee, along with our solicitor, made sure that we checked out all of the correct statutes and laws and put this together for the public to see. This is the second public hearing. We will probably start voting on this next month. We have followed the procedures and hopefully this will go through.

**Ms. Yanez**

- Thank you Madam President. You have spoken about a discussion with the Citizens Advisory Committee and again, please correct me, which is made up of twelve individuals, three representatives from each ward in the community. I think that you would have better served the parents in the community if information was disseminated to every parent of every child in the District and made aware that this as something that the Board was considering. To have such a narrow focus group. I feel that the focus group you made aware of this transition has been very limited in scope for the size of this District. I feel that it is a disservice to the parents of this community.
- I feel that the current Dress Code that is currently in place has not been implemented on a consistent basis. It is a problem when a young person comes to school in the morning and it is not until fourth period that one of our teachers, who is very dedicated and passionate to their job, tells that young person when you come to school you need to be prepared to work. Coming into my room in that attire is unacceptable and that young person is sent to the office. My question is what happened to that student in first period, second period, third period walking in hallways where none of our staff addressed the issue? It is not uncommon for young people to challenge boundaries. That is part of the growing process. What makes the difference is when we as adults are consistent in our message to them.
- We as a District have never been consistent in our message to our student body in reference to this issue. Thank you very much.

**Ms. King**

- My name is Tina King and my daughter is a sophomore, newly transferred back to the school District from a private school where uniforms were in place.
- After having bought uniforms, the cost savings for participating families is not the case.

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- Kids are in the school for a certain period of the day and the first thing they do is discard that uniform and they want real clothes on. So you still have to purchase the expensive jeans and sneakers, etc., they have weekends and evenings. You are still buying clothes and now you are buying a uniform as well.
- As far as extended community involved with students, I wouldn't base any of that on having a uniform. I still think that the kids have their own sense of style and will turn the uniform into what they think the style is for them.
- Before I had the experience with the uniform I might have been for it. Having been through a year, I don't think it made a difference. Kids are going to do what they want to do. I think that it will be an added headache. She was glad to be back in Winslow without a uniform.

**Unnamed**

- I also did not know this was going to be discussed. It was in May or June that we had the last Public Hearing, I will use that term loosely because as Ms. Yanez said a lot of people don't have access to the website. It did not go out through the H.S.A. it was posted. Again, it wasn't posted anywhere but on the website which a lot of people don't have access to.
- We have over 50% poverty level in the District and it says financial hardship is a reason to be exempt for purchasing the uniform. Will we have half the kids walking around not wearing a uniform because they can't afford to? If we use the same free and reduced lunch criteria for this there is going to be 40-50% of the kids wandering around in different clothes because their parents can't afford to buy the uniform. We have to buy the uniforms for them. I would rather kids have computers or other technology other than buying the uniforms for the kids who can't afford it, which is going to be a lot of kids.
- I feel that this is a really sneaky way to sneak it in there. To not really let the public know that this is going on and is going to be discussed. I don't know how many of you were here, but a few years ago there was an actual effort from the Board to get out to H.S.A. meetings. They had special meetings. They were packed because everyone knew because it was an important issue and parents wanted to speak on it. If they don't know, they can't be here.

**Ms. Johnson**

- I don't really have much to say because those who spoke already have said my feelings as well. I don't feel that I was notified properly. Whether it is through sending something in my children's backpack, something written really would have gone a long way in informing the parents.
- That is something that I would like to stress to the Board to make sure that from here on in that parents are adequately notified. Not just the Advisory Board. I am really shocked to be honest with you.
- I am not sure why this is being implemented at this point. What is the reason? How is the current Dress Code being addressed? Before we take steps like this we need to deal with what we currently have. That is my point.
- I am really flabbergasted that this seems to be right now something that pretty much is just a meeting and it is just a formality and we are going to move forward with it.
- I am totally against it.
- I would like the opportunity ... your reasons you feel that this is a policy that needs to be implemented in Winslow.

**Ms. McGinnis**

- Good evening my name is Dawn McGinnis. I have two boys who are freshmen at the High School. Those who have spoken before me have touched on a lot of the things I had concerns with as well.
- One of the things I want to bring up is consistency as Ms. Yanez had previously spoken about. As a parent I feel that there is inconsistency in the school district. An incident I remember from the upper elementary is a child who was dressed inappropriately. Parents were notified and that child was sent home. I was at the High School today and witnessed a young lady come into the office inappropriately dressed and one of the staff members was addressing her dress and that no one had sent her to the office prior to fifth period.
- My other concern is making sure that parents are informed of what is going on in the school district. Once again, I did not know about this meeting, I found out about this meeting at the last minute. There have been other events and workshops that have been for parents to participate in but we are not given enough time to be notified of these events. My concern is if we want to work together as a community, parents and the school, I feel that we need to do a better job of giving our parents more notification time and not always finding out things last minute, or not finding out at all.
- My issue is timeliness and consistency.
- I also am not in support of the uniforms. I do believe that they are going to be an added expense and I don't see how that is going to improve behavior or the academics in the District. Thank you.

Ms. Davis asked if this was currently happening.

Ms. McGinnis – Probably since upper elementary I have not been adequately notified and the parent link was not coming through and you don't have an opportunity to participate. Myself and my husband have always been involved parents. I have brought it to several people's attention and it continues to happen and it is a disservice to the parents, especially those that want to be involved.

Ms. Davis – I agree.

Dr. Poteat – For Ms. McGinnis and all the other parents who have addressed the issue. There are two things that are being said here tonight. One. The dress code which I will leave aside at this point because I think that the dress code is something that should be determined by the community which is why the Board has provided this opportunity for community input. However, I am hearing that communication is a concern because things are not being given; parents are not being informed in advance with enough time. We may have fallen short in the number of ways we have communicated with parents. I think at this point rather than make excuses I am saying to you I have heard what you have said Ms. McGinnis and other speakers who have come forward. It is something that I am going to have to address as Superintendent. We will sit down as an Administrative team and my Building Principals and we will address it. I think it is an issue that needs to be given our priority. One of our goals is reaching the community, getting more parental participation and we have fallen short. My recommendation to the Board would be to give us another opportunity on this issue, for another meeting so that we can flood the community with information. Use as many vehicles that I know we have available to us to inform the community so we possibly can get more people out.

Michelle ...

- I work for a school district in central Jersey. Parents I am sorry we do have uniforms in our school district which makes the students look uniform, together .... but we started with our elementary schools and slowly moved along each year, gradually moving up from elementary, middle and high school. In the beginning it is a little bit expensive. But if this is a needy District parents can go to the New Jersey Department of Education website to see how you can get uniforms if you do not have the money.

Mr. Gidwani – One complaint I heard that I had not heard before is we need to enforce the current Dress Policy.

**Ms. Peterson made a motion, seconded by Ms. Brown to extend for a third public forum for discussion on the Uniform Dress Code Policy.**

Ms. Davis - I think that I would like the Policy Committee to meet first before deciding on a date.

Ms. Sturdivant – Questioned the need for a survey which might reach more families.

Ms. Davis – Ms. Pitts can we discuss that at the Policy Meeting?

Ms. Pitts – Absolutely. With regard to this current issue at hand as the Chairman of the Policy Committee, it has been said that Policy's are made to prevent the bad and encourage the good and that is what we hear on the Board are trying to do. I listened very intently to the concerns that were voiced by several of the parents who came up. I would echo Dr. Poteat that we have dropped the ball on communication. This is not a new issue in this District. I do recall five or six years ago this was also an issue with very much the same concerns that were voiced earlier. We even had, Mr. Karl, Ms. Yanez you were all around when we did that. I would hope that everyone here and also in the community will understand that if indeed we are looking at this issue it is only because it is an issue in this District. The way that our children dress does impact upon their whole entire learning. It is an issue that we attend to address and correct. The next Policy Committee meeting is scheduled for September 19 here in District and that will be the primary agenda item.

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

Dr. Poteat – Madam President, members of the Board I would like to address the opening of school for this year. We had a very good opening. Things have gone very well thus far. Of course we have had the typical kinds of things for opening of school, transportation issues here and there but overall I think we had a very good opening.

One of the good things that we are experiencing now that will need the Board's direction is our enrollment has increased drastically over last year. Right now we have a total of 5,068 students in our schools compared to last year because until October 15 that is when we have our actual numbers.

Right now our numbers and class sizes have increased and as a result of that those increased numbers there are some needs that need to be addressed. For example, at the High School right now we have 1,422 students, 72 of those students have yet to arrive and we are contacting these parents to see why these young people have not shown up yet. At the Middle School we have 855, School 6 - 504, School 5 - 652, School 4 - 502, School 3 - 423, School 2 - 351 and School 1 - 369. As a result of late registrations we are going to need an additional Kindergarten teacher at School 1. At School 3, 1<sup>st</sup> grade, 2<sup>nd</sup> grade 3<sup>rd</sup> grade numbers have increased so we need four staff members at School 3. At School 4 my recommendation is for an additional Kindergarten class at School 4. With School 4's population of 504 my recommendation is that it is physically impossible for one person. Ms. Clemens needs an additional Assistant Principal. At the High School administratively we are dealing with emergency and medical issues and Mr. Carter would need some assistance there also until the emergencies are resolved. I am looking at hiring six additional teachers and one Assistant Principal and temporary help at the High School. It is imperative that we move quickly.

**A motion was made by Ms. Pitts, seconded by Ms. Dredden to allow Dr. Poteat to hire additional staff. The teaching staff was adequately posted during the summer time.**

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Dr. Poteat – Unfortunately we have had some unfortunate occurrences here in the School District for the opening of school. A couple of days ago, Dr. Agner at the High School lost his son in a car accident. I spoke with Dr. Agner last night and he wanted to extend thank you to the School District and the community for the outpouring of support he has received. Keep Dr. Agner and his family in your prayers.

Also M.G. at School 2 experienced some chest pains during the first day of school. She is home now and doing much better. Keep her in your prayers.

Z.H. a third grader at School 3 was in a car accident and is in critical condition. We will extend ourselves to the family.

I do want to acknowledge the school nurse at School 2. Coleen Burghart, acted immediately until the ambulance arrived and we congratulate her and extend our support to our nursing staff. She was there and she was responsive and I am certain that what she did helped M. G. until the point when the ambulance arrived.

**VIII. CORRESPONDENCE**

**Ms. Davis – Ms. Lewis, New Jersey School Boards sent her a copy of the District Goals and Ms. Davis will distribute them to the Board.**

**IX. MINUTES**

**A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve the Open and Closed Sessions of the following meetings:**

Regular Meeting	Wednesday, August 14, 2013	Open/Closed Sessions
Special Meeting	Wednesday, August 28, 2013	Open/Closed Sessions

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**X. BOARD COMMITTEE REPORTS**

**Education Committee – Minutes attached.**

Ms. Peterson reported that in your package is the Education Committee Report of August 14. In attendance were Ms. Brown, Ms. Masciocchi, Ms. Peterson and Administrator Dr. Carcamo. The next Education Committee is September 18.

**Operations Committee – Minutes attached.**

Mr. Gidwani - July 23 minutes in your packet. Next meeting is Tuesday, September 24.

**Policy Committee**

Ms. Pitts - The next Policy Committee will be held on Thursday, September 19 in District at 4:00 p.m.

**Liaison Committee**

Ms. Peterson - The Township Liaison Committee met today and the full report will be available at the next meeting.



**XI. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Masciocchi, seconded by Ms. Dredden to open the meeting for Public Comments at 8:02 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor
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**Theresa Colligon – Proud Parents of Winslow**

Welcome back to school! Proud Parents of Winslow face book page has reached 200 members so we are hoping that we can get more involvement of all of the parents in all of the schools. We know that if we can get 200 parents to work together that it is a big improvement over what we have had and it would definitely help our schools, help our Board and help our community and help our kids. There is a goal that I would like to mention. We are going to try to meet the other groups in Winslow who are also putting forth all of their effort for a common goal.

I think that staff in our offices needs to be commended. At School 1, there were five withdrawals and five registrations. I can only speak to what I saw but they are to be commended. It was handled very professionally and kind.

During the first week of school I have had interaction with School 1, the Middle School, nurses at both schools, transportation and guidance and I have had nothing but good outcome. My phone calls have been answered. If we could kindly ask our questions to the Board and Administration, teachers, transportation, John Gaskill. So thank you to everyone. I heard someone recently say I don't understand the problem. These are our schools. These are our kids. We can't let it fail. He didn't blame anybody but the community. This is our schools, these are our children and we shouldn't let it fail.

**Mr. Bethea**

Good evening. It is good to hear that more students are coming to our schools. I am asking about the lights for the athletics fields. It will be good for the community.

Dr. Poteat – We have already received the approval from the Department of Education. We have set aside the funds for the project. We are looking for this project to begin in another Month with the completion before the weather breaks. Of course we won't be able to use the lights this season but we have already given our Athletic Director the go ahead to start scheduling Friday night games for next year. As you said, I think that it will be a great boast for the community at this time.

## **XII. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Dredden, seconded by Ms. Watkins to adjourn Public Comments at 8:11 p.m.**

Voice Vote: All in favor
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## **XIII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Brown to approve A. & B. as recommended by the Superintendent.**

### **A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |  |                           |
|--|---------------------------|
| 1. <u>First Reading of Board Policies &amp; Regulations</u>  | <b>None at this time.</b> |
| 2. <u>Second Reading of Board Policies &amp; Regulations</u> | <b>None at this time.</b> |
| 3. <u>Security/Fire Drill Report</u>                         | <b>None at this time.</b> |
| 4. <u>Field Trips</u>  | <b>Exhibit XIII A: 4</b>  |

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

- |  |                          |
|--|--------------------------|
| 5. <u>Professional Development/Workshops &amp; Conferences</u>                 | <b>Exhibit XIII A: 5</b> |
| a. Approve Professional Development opportunities as per the attached exhibit. |                          |
| b. Approve the Professional Development opportunity as listed below:           |                          |

Title:	Writing with Spice
Date(s):	October 2013 – April 2014
Audience:	Teachers
Presenter:	Mike Devono - EIRC
Costs:	\$15,099 (14 Visits)
Funding:	NCLB
Description:	Presenter will coach, model and mentor teachers on implementing Language Arts Literacy strategies to improve student performance.

c. Approve the Professional Development opportunity as listed below:

Title: Modeling & Mentoring w/PLC Focus in Grades 5-12 Classrooms with Underperforming Students  
Date(s): September 2013 – April 2014  
Audience: Classroom Teachers of Grades 5 - 12  
Presenter: Dr. Joseph Giampalmi, Rowan University  
Costs: \$21,600 (18 Days)  
Funding: NCLB  
Description: The objective of the program is to provide teachers with collaboration sites and educational social network sites related to course content and grade level. Professional development activities will include; coordination of Common Core Standards strategies, suggestions for additional literacy strategies, suggestions for Bloom's higher-level strategies, appropriate technology suggestions, regular update meetings with appropriate administrators/supervisors, and coordination with appropriate reading coaches.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **None at this time.**

8. Homeless Student(s) **None at this time.**

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 1

- Joe Corbi's Fundraising (Sept./Oct.) – H.S.A.
- KidStuff Coupon Book Sale (Oct./Nov.) – H.S.A.

School No. 6

- Scholastic Book Fair (Oct./Jan./April) – H.S.A.
- One for Books during Scholastic Book Fair (Oct./Jan./April) – H.S.A.
- Family Fun Night Candy Bar Bingo (10/04/13) – H.S.A.
- Family Skate Night at Deptford Fun Center (10/18/13) – H.S.A.
- Wawa Hoagie Certificates (Nov. 2013) – H.S.A.
- Family Movie Night (11/15/13) – H.S.A.
- 6<sup>th</sup> Grade Dance (02/13/14) – H.S.A.
- Gertrude Hawk Chocolates (March 2014) – H.S.A.
- Ice Cream Social (05/30/14) – H.S.A.
- Spirit Wear (September 2013) – H.S.A.
- Dine Out w/School #6 (09/25/13) – H.S.A.
- Cherrydale Farms (Sept./Oct.) – H.S.A.

WTHS

- American Red Cross Blood Drive (12/11/13) – Key Club
- Dancing with Staff (12/06/13) – Key Club
- Restaurant.com Gift Cards (Jan. – March) – C/O 2015
- Yankee Candles (Summer 2013) – Cheerleading (Ratify)
- T-shirts (Sept. – Oct.) – Cross Country
- 13<sup>th</sup> Annual Golf Tournament (10/26/13) – Baseball
- Shoes for Recycling (Entire School Year) – 9<sup>th</sup> Grade
- Sportswear (September 2013) – H.S.A.

10. Shared Services Agreement – Non-Public School Nursing

Approve the Shared Services Agreement between the Southern New Jersey Perinatal Cooperative and the Winslow Township Board of Education to provide nursing services to children in nonpublic schools at the following sites beginning July 1, 2013 – June 30, 2014:

- Littlest Angels School, P.O. Box 269, Sicklerville, NJ 08081
- South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ

**Note:** The fees will be paid through the Nonpublic Nursing Grant.

11. School No. 1 – Mad Science Assembly

Approve School No. 1 to host the Mad Science Assembly on Thursday, December 12, 2013 at 2:00 p.m. The cost of \$470.00 will be funded through the School No. 1 Activity Account.

12. School No. 1 – Mobile Dentist

Approve School No. 1 to have the Smile Programs Mobile Dentist visit the school on Monday, October 7, 2013 to provide high quality dental services to children at no cost to the district.

13. School No. 5 – Terrific Kids Program

Approve School No. 5 to continue its Terrific Kids Program for the 2013-2014 school year. The program is sponsored by the Kiwanis Club of Winslow and is presented to one student per month/per classroom who exemplifies a good attitude, good behavior and is working to their best ability.

14. Schools No. 5/No. 6 – Instrumental Band & Orchestra After School Program

Approve Schools No. 5 & No. 6 Elementary Instrumental Band and Orchestra After School Program for the 2013-2014 school year. The program will be held at School No. 6 and run from October 2 through May 21 on Wednesday of each week.

15. School No. 6 – Red Ribbon Week Activity

Approve School No. 6 to participate in Red Ribbon Week Activities (October 23-31<sup>st</sup>) and invite the NJ Counterdrug Aviation Detachment Office to send a helicopter and ground support to visit on Wednesday, Oct. 23, 2013 at 9:45 a.m.

16. WTHS – Classroom Visit

Approve Ms. Lynda Lee Keebler, Public Relations Coordinator for Pennco Tech., to visit the High School 12<sup>th</sup> Grade Health and PE Classes to provide a lecture on goals, values and the cost of living, at no cost to the district, on the following dates:

- September 13, 2013
- September 14, 2013
- October 4, 2013
- October 7, 2013

17. WTHS 2013-2014 Fall Athletic Schedule

**Exhibit XIII A: 17**

Approve the WTHS 2013-2014 Fall Athletic Schedule as per the attached exhibit.

**B. Principal's Updates**

**None at this time.**

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Pitts, seconded by Mr. Gidwani to approve A. & B. as recommended by the Business Administrator/Board Secretary.**

**A. REPORTS None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Board Secretary's Report **None at this time.**
3. Reconciliation Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**
  - a. Approve the Vendor Bill List in the amount of \$1,090,572.20 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$4,452,579.58 as per the attached exhibit.
7. Payroll

Approve Payroll, for the month of August 2013, as listed below:

○ August 15, 2013	\$509,420.08
○ August 30, 2013	\$476,256.33
8. Professional Development

Approve the following Professional Development:

  - Christopher DeStratis, Accountant and Gail Smith, Bookkeeper to attend the School Nutrition Program Verification Workshop on September 25, 2013 at Gloucester County College at no cost to the District.
  - Tyra McCoy-Boyle, Business Administrator/Board Secretary, Dr. Robert Riccardi, Director Student Support Services, Karen Loney, Director of Research, Planning & Evaluation – MS-Curriculum Office and Joyce Bombara, Secretary to attend the Technical Assistance Event – LEA Accountability for Federal Funds on Tuesday, September 24, 2013 at East Brunswick Hilton at no cost to the District.

- o Tammy Wall, Transportation Dispatcher, and Michael Schneck, Jr., Assistant Director of Transportation, to attend Emergency Management class at Rutgers Continuing Studies, School Transportation Supervisors from 6:00 – 9:00 p.m. September 16, 2013 – October 21, 2013 (5 sessions) at a cost of \$376/each.

9. Use of Facilities

Approve the following Use of Facilities:

Organization	School	Dates	Day/Time	Room	Fee
Girl Scout Troop # 30397	School No. 1	9/20/13 to *6/14/13	Friday 7:00 – 8:30 p.m.	Art Room or Library	No Fee
Girl Scout Troop # 30304	School No. 3	10/3/13 to *6/12/14	Thursday 6:00 – 7:30 p.m.	Room 18	No Fee

\* Contingent upon receiving an updated insurance form on January 2014

10. Disposal of School Property and Textbooks

**Exhibit XIV B: 10**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School No. 4	CST	Broken Computer & Printer
	Office	Television, computers, keyboards, monitor, printers, table, speakers all broken
School No. 5		Double Length Cafeteria Tables with benches – damaged
High School	History	Outdated History Textbooks per the attached exhibit

11. 2013-2014 IDEA Basic and Preschool Grant Submission

Approve the 2013-2014 submission for the following Grants:

- a. IDEA Basic \$1,158,172
- b. Preschool \$ 59,575

12. 2013-2014 IDEA Basic and Preschool Grant Acceptance

**Exhibit XIV B: 12**

Approve the 2013-2014 acceptance for the following Grants:

- a. IDEA Basic \$1,158,172
- b. Preschool \$ 59,575

13. IDEA Basic Grant for Fiscal Year 2013-2014

Approve the following employee to be charged to the IDEA Grant for fiscal year 2013-2014:

<b>Name</b>	<b>Job Title</b>	<b>% of Salary</b>	<b>Amount Charged</b>
James Nesmith	Supervisor of Student Support Services	100%	\$83,886.00

14. Affirmative Action Officers for the 2013-2014 School Year

Approve the following Affirmative Action Officers for the 2013-2014 School Year:

<b>School</b>	<b>Affirmative Action Officer</b>
District	Dion M. Davis
School # 1	Tyeisha Jeffries
School # 2	Irumu Breau
School # 3	Tyree Thompson
School # 4	Carmen Diggs
School # 5	Marni Rabinowitz
School # 6	Linda Vignola
Middle School	Coswaylo Riley
High School	Lynn DiMartino

15. Anti-Bullying Coordinator/Specialists 2013-2014

Approve the following to address HIB incidents for the 2013-2014 school year.

<b>District</b>	<b>Anti-Bullying Coordinator/Specialist</b>
District - Coordinator	Dion M. Davis
School # 1 - Specialist	Siobhan Funches
School # 2 - Specialist	Irumu Breau
School # 3 - Specialist	Tina Browne Sills
School # 4 - Specialist	Laura Duca
School # 5 - Specialist	Ashlea Mergenthal
School # 6 - Specialist	Linda Vignola
Middle School – Specialist	Stefanie McCarthy
High School – Specialist	Monika Weston



16. Perkins Grant 2013-2014

Approve the submission of the 2013-2014 Perkins Grant in the revised amount of \$44,848.00.

Rescind the acceptance from August 14, 2013 of the 2013-2014 Perkins Grant in the amount of \$42,141.00.

17. Professional Development Training – Stronge and Associates

Approve Stronge and Associates, Educational Consulting, LLC to conduct professional development training on September 30, 2013 regarding the Stronge Effectiveness Performance Evaluation System for Leaders and Educational Specialists at a cost of \$3,000.

18. Cancel 2010-2011 Tuition Receivable

Approve to cancel accounts receivable tuition from the 2010-2011 school year in the amount of \$2,323.74 from Camden City Board of Education. The student had demitted.

19. Title I and PK Education Grant for Fiscal Year 2013-2014

Approve the employees listed below to be charged to the following Grants for fiscal year 2013-2014:

A: Title I

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning and Evaluation	32.72%	\$39,264.00
Christa McBride	Reading Coach	50%	\$40,375.00
Monica Poland	Reading Coach	100%	\$54,561.00
Patricia Applegate	Reading Coach (1/2 day)	100%	\$28,080.50
Tyeisha Jeffries	Reading Coach	100%	\$61,161.00
Michele Nisula	Reading Coach	100%	\$55,361.00
Briann Benkert	Math Teacher – MS	100%	\$51,461.00
Kristine Nagy	Math Teacher – MS	100%	\$49,961.00
Leah Rodriguez	Math Teacher – MS	100%	\$49,961.00

B: PK Education Grant

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning and Evaluation	39.58%	\$47,500.00
Joyce Bombara	Secretary/Research, Planning and Evaluation	50.4%	\$26,000.00
Linda DeMarco	PK Teacher	100%	\$57,161.00
Linda Barabuscio	PK Teacher	100%	\$79,150.00
Jacki Cataldi	PK Teacher	100%	\$79,950.00
Jeanine Tronco	PK Teacher	100%	\$79,150.00
Tracey Malone	PK Teacher	100%	\$49,861.00
Brad Unick	PK Teacher	100%	\$51,361.00

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**XV. PERSONNEL**

**A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Items 1 – 9 with regard to Personnel.**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
<b>A</b>	K. G.	Medical	8/28/2013	10/2/2013	P
<b>B</b>	S. K.	Maternity	11/4/2013	1/7/2014	P
<b>C</b>	J. P.	Medical	8/28/2013	9/30/2013	P
<b>D</b>	A. S.	Maternity	11/4/2013 12/6/2013	12/5/2013 3/31/2014	P U

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2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
<b>A</b>	Caldwell, Patti	Bus Driver	Garage	\$18,205 – Step 3	9/16/2013
<b>B</b>	Petrongolo, Marina	Kindergarten Teacher-LOA (10/1/2013-1/10/2014)	No. 4	\$50,761 – MA – Step 1	10/1/2013
<b>C</b>	Revels, Jacqueline	Bus Driver	Garage	\$17,595 – Step 1	9/16/2013
<b>D</b>	Strain, Andrea	Bus Driver	Garage	\$18,205 – Step 3	9/16/2013
<b>E</b>	Sykes, Sandra	Special Ed Teacher	No. 6	\$48,361 – BA – Step 1	9/16/2013

**NOTE: Salary adjustment pending ratification of WTEA contract**

3. Transfers

Approve the Ratification of the following Transfers for the 2013/2014 school year, effective September 1, 2013:

	FROM			TO	
	Name	Position	School	Position	School
<b>A</b>	Licht, Meagan	Special Ed Teacher (LOA -9/1/2013-1/10/2014)	No. 4	Special Ed Teacher	No. 4
<b>B</b>	Pitts, Leslie Ann	Special Ed Teacher	No. 4	Kindergarten Teacher	No. 4
<b>C</b>	Robinson, Linda	6 <sup>th</sup> Grade Teacher	No. 6	5 <sup>th</sup> Grade Teacher	No. 6
<b>D</b>	Shuster, Raymond	5 <sup>th</sup> Grade Teacher	No. 6	4 <sup>th</sup> Grade Teacher	No. 6

4. Co-Curricular Club/Activity Advisors

a. Approve the Rescission of the following High School Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Morley, Jodi	Leo Club Co-Advisor	\$668 (a split)	N/A

**NOTE: Stipend adjustment pending ratification of WTEA contract**

b. Approve the following High School Volunteer Co-Curricular Club/Activity Advisor for the 2013/2014 school year: (11-401-100-101-401-08)

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Phillips, Timothy	History Club Advisor	N/A	N/A

c. Approve the following Revision of a High School Co-Curricular Club/Activity Advisor for the 2013/2014 school year: (11-401-100-101-401-08)

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	FROM			TO	
	Name	Activity Advisor	Stipend	Activity Advisor	Stipend
A	Freda, Danielle	Leo Club Co-Advisor	\$668 (a split)	Leo Club Advisor	\$1,336

**NOTE: Stipend adjustment pending ratification of WTEA contract**

5. College Placement

Approve the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher/Nurse	School	Dates	Subject
A	Capella University	Benkert, Briann	Clinical Experience	Nwanguma, Stella	MS	10/1/2013-3/20/2014	Curriculum & Instruction

6. 2013-2014 Home Instruction Tutors

Approve the following 2013/2014 Home Instruction Tutors on an as needed basis, effective September 11, 2013:

	Name	Subject Area	School	Hourly Rate
A	Broyles, Tina	Special Education	No. 5	\$37.73
B	Garnier, Christine	French	HS	\$37.73
C	Kelly-Pearson, Dawn	Elementary	No. 5	\$37.73
D	Regn, David	Social Studies	HS	\$37.73

**NOTE: Hourly rate adjustment pending ratification of WTEA contract**

7. Support Substitute

Approve the following Support Substitute for the 2013/2014 school year:

	Name	Position
A	Passarella, Christina	Support Secretary

8. High School Sixth Period Assignments

Approve the following High School Sixth Period Assignments for the 2013/2014 school year, effective September 4, 2013:

	Name	Subject	Stipend
A	Byrer, Rebekah	Chemistry (Lab – 2/5 <sup>th</sup> )	\$2,928.00
B	Garnier, Christine	French	\$7,320.00
C	Hegeman, Nancy	Biology (Lab – 2/5 <sup>th</sup> )	\$2,928.00
D	Schweizer, Mark	Physics (Lab – 2/5 <sup>th</sup> )	\$2,928.00
E	Tagmire, Carolyn	Environmental Science (Lab – 2/5 <sup>th</sup> )	\$2,928.00

**NOTE: Stipend adjustment pending ratification of WTEA contract**

9. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Activity	School
A	Chmura, Brooke	Assistant Girls' Soccer Coach	HS

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

1. The Winslow Board of Education received the following OPRA Requests between August 29, 2013 through September 11, 2013:

Number of Requests Received	Approved	Denied
Two (2)	Two (2)	N/A

**XVII. OLD BUSINESS – None at this time.**

**XVIII. NEW BUSINESS**

Mr. Gidwani – I would like to move that we should provide recorders for each Committee.

Ms. Davis – Dr. Poteat informs me that we have purchased the recorders and they will be going out to the Committees.

Dr. Poteat - The School District has now completed its third year of QSAC and we are back to being observed. Their first visit will be November of this year to do walkthroughs and then their official visit will be in February. Seems like they were just here last year but they are back to evaluate and observe to determine the things we are doing well and the things we continue to need improvement on. We have to establish a QSAC team and of course one of those team members should be a Board member as well as one community member. All of the other positions are Administrative staff who are responsible for various departments so they are already in place. We need to move forward with that. The person we select from the parents should have some knowledge of what we do. They don't have to be an educator but they need to be functional.

**XIX. INFORMATIONAL ITEMS**

Dr. Poteat – Today at our Middle School we have a confirmed case of chicken pox. The Camden County Health Department says you are in no danger if you are vaccinated. Ms. Nwanguma did a parent connect to the parents. In that communication Ms. Nwanguma shared with them to look for symptoms such as high fever, tiredness, loss of appetite. The nurse will be going through all of our medical records to be sure anyone is identified who has not had their shots.

**Winslow Township Board of Education Marketing Planning Committee – Minutes Attached**

Ms. Brown presented the Minutes from the meeting which was held on September 5, 2013. The Chairperson is Julie Peterson. Board members present were Ms. Pitts, Mr. Peterson, Ms. Watkins and Ms. Brown.

**XX. EXECUTIVE SESSION     A motion was made by Ms. Brown, seconded by Ms. Peterson to approve adoption of the Executive Resolution and Adjournment to Executive Session at 8:39 p.m.**

**WINSLOW TOWNSHIP BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 11, 2013 at approximately 8:39; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality \_\_\_\_\_ is \_\_\_\_\_: \_\_\_\_\_:

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_  
\_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_  
\_\_\_\_\_;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and the WTEA.

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_  
\_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a

lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed **J.J o/b/o J.T. v. Winslow Township Board of Education, Docket No: 05321-2013S, a special education matter presently in litigation.**

X

(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: **Superintendent’s recommendation for the for the employment of an Assistant Business Administrator including selection and hiring procedures review.**

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_ ;

**WHEREAS**, the length of the Executive Session is estimated to be 1 hour after which the public meeting shall (circle one) reconvene and immediately adjourn or **reconvene and proceed with business.**

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.



*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

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PRESIDENT

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Business Administrator/Board Secretary

**XXI. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Sturdivant, seconded by Ms. Watkins to adjourn Executive Session at 9:39 p.m.**

Voice Vote: All in favor

Ms. Davis clarified that when the Board went into Executive Session that # 3 was not the correct exception. The correct exception is about employment and would be # 8.

**ADDENDUM**

**I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**A motion was made by Ms. Sturdivant, seconded by Ms. Peterson to approve Item 1 as recommended by the Business Administrator/Board Secretary.**

1. Bill List

**Exhibit I: 1**

- a. Approve the Vendor Bill List in the amount of \$1,237,215.15
- b. Ratify the Manual Bill List in the amount of \$9,766.56

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**II. PERSONNEL REPORT**

**A motion was made by Mr. Gidwani, seconded by Ms. Dredden, to approve Items 1 – 7 with regard to Personnel.**

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
<b>A</b>	C. C. (extension)	Maternity	12/1/2013	1/31/2014	U

2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	Loc	Prorated Salary	Effective
<b>A</b>	Augustine, Joanne	Assistant Business Administrator	BOE	\$85,000	12/1/2013
<b>B</b>	McPhee, Bryan	Physical Science Teacher	HS	\$51,961 MA – Step 5	10/1/2013

**NOTE: Salary adjustment pending ratification of WTEA contract**

3. Co-Curricular Club/Activity Advisors

a. Approve the following Middle School Co-Curricular Club/Activity Advisor for the 2013/2014 school year: (11-401-100-101-401-07)

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Chmura, Amber	Yearbook Co-Advisor	\$870 (a split)	1

**NOTE: Stipend adjustment pending ratification of WTEA contract**

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- b. Approve the following High School Volunteer Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Handel, Arthur	History Club Co-Advisor	N/A	N/A

4. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Activity	School
<b>A</b>	Vanst, Maxine	H.S.A. Drama, Theater	No. 4/No. 6/HS HS

5. College Placements

- a. Approve the Rescission of the following College Placement for the 2013/2014 school year:

	College/University	Student	Experience	Cooperating Teacher/Nurse	School	Dates	Subject
<b>A</b>	Camden County	Levecchia, Alexa	21-hour Field Experience	Dougherty, Jacqueline	No. 2	9/23/2013-11/15/2013	Elementary

- b. Approve the following College Placements for the 2013/2014 school year:

	College/University	Student	Experience	Cooperating Teacher/Nurse	School	Dates	Subject
<b>A</b>	Camden County	Keller, Annie	15-hour Field Experience	Carnevale, Amy	No. 5	9/11/2013-12/18/2013	Elementary-Special Ed
<b>B</b>	Camden County	Trumpfheller, Samantha	15-hour Field Experience	D'Amore, Lyndsay	HS	9/11/2013-12/18/2013	Math
<b>C</b>	Camden County	Evangelist, Dana	15-hour Field Experience	Garr, Cynthia	No. 6	9/11/2013-12/18/2013	Elementary

6. 2013/2014 Curriculum Development

Approve the following Curriculum Development Teachers for the 2013/2014 school year for the purpose of creating assessments, rubrics, and reviewing/updating alignment to the Common Core Curriculum Standards for Early Childhood Development, English Language Arts, Math, Science, Social Studies, and Technology on an as needed basis at \$37.73 per hour:

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	Name		Name
<b>A</b>	Alcoy-Clouser, Tracy	<b>S</b>	Moore, Lisa
<b>B</b>	Alvare, Leah	<b>T</b>	Nagy, Teresa
<b>C</b>	Bates, Crystal	<b>U</b>	Parker, Michelle
<b>D</b>	Byrer, Rebekah	<b>V</b>	Peterson, Lynn
<b>E</b>	Canale, Rachel	<b>W</b>	Phero, Marie
<b>F</b>	Collison, Kevin	<b>X</b>	Pullaro, Beth
<b>G</b>	Cuneo, Christopher	<b>Y</b>	Rossi, Ronald
<b>H</b>	Darcangelo, Heather	<b>Z</b>	Schmidt, Melissa
<b>I</b>	Feighery, Tracy	<b>AA</b>	Schwartz, Cheryl
<b>J</b>	Giambrone, Michelle	<b>BB</b>	Shiple, Michelle
<b>K</b>	Gramigna, Elizabeth	<b>CC</b>	Smith, Chantel
<b>L</b>	Hagan, Jeana	<b>DD</b>	Steel, Max
<b>M</b>	Hegeman, Nancy	<b>EE</b>	Stinson, Brenda
<b>N</b>	Kelly-Pearson, Dawn	<b>FF</b>	Vespe, Patricia
<b>O</b>	Krier, Mary Janelle	<b>GG</b>	Watson, Jeff
<b>P</b>	Lee-Edwards, Colette	<b>HH</b>	Whiteman, Robyn
<b>Q</b>	Lerner, David	<b>II</b>	Zoccola, Libbi
<b>R</b>	McBride, Michael		

**NOTE: Hourly rate adjustment pending ratification of WTEA contract**

7. Retirement

Approve the following Retirement for the 2013/2014 school year:

	Name	Position	School	Effective
<b>A</b>	DiGerolamo, Theresa	Secretary	No. 2	10/01/2013

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**XXII. ADJOURNMENT**      **A motion was made by Ms. Dredden, seconded by Ms. Brown to adjourn the meeting at 9:42 p.m.**

Respectfully Submitted,

Tyra McCoy-Boyle  
Business Administrator/Board Secretary