

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, September 10, 2014
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present

Present:	Larry Blake	Gail P. Watkins
	Ewuniki Brown	Hassan Wilcox
	Lorraine Dredden	Julie A. Peterson, Vice President
	Gulab Gidwani	Cheryl Pitts, President
	Carlos Vascos arrived 7:32 p.m.	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Christopher Long, Esq. Solicitor
Howard Long, Jr. Esq., Solicitor arrived 7:16 p.m.

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Dredden -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Blake -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting

Page 2

Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Mr. Wilcox -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS – None at this time.

VIII. CORRESPONDENCE

Ms. McCoy-Boyle – Read Executive Order No. 162.

WHEREAS, on September 11, 2001, unprecedented terrorist attacks were launched on New York, Washington, D.C. and Pennsylvania; and

WHEREAS, more than one quarter of the victims of the September 11, 2001 attacks were New Jerseyans, with nearly seven hundred of our residents killed in the attacks; and

WHEREAS, thirteen years later, hundreds of New Jersey families must still cope with the devastating loss of a parent, spouse, child or other loved one; and

WHEREAS, this tragic event will be remembered by all New Jerseyans, as we continue to display today the patriotism that defines us as New Jerseyans and as Americans' and

WHEREAS, we remain grateful to our law enforcement communities and our Armed Forces for their invaluable sacrifices to protect us at home and abroad since the terrorist attacks; and

WHEREAS, it is fitting that this day be observed with full solemnity, in tribute to the thousands of innocent victims who perished in the attacks;

NOW THEREFORE, I, CHRIS CHRISTIE, Governor of the State of New Jersey, by virtue of the authority vested in me by the Constitution and by the Statutes of this State, do hereby ORDER AND DIRECT:

1. The flag of the United States of American and the flag of the State of New Jersey shall be flown at half-staff at all State departments, offices, agencies, instrumentalities and all public buildings during appropriate hours on Thursday, September 11, 2014 in recognition and mourning of all of those lost in the September 11th attacks, and particularly, those lost from our home State.
2. This Order shall take effect immediately. Governor Chris Christie

IX. MINUTES

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve the Open/Closed Sessions of the following meeting:

Regular Meeting Wednesday, August 27, 2014 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Abstain
Mr. Vascos	Absent		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Education – Education Committee will meet next week.

Operations – Operations Committee will meet on the 22nd.

Policy – Policy Committee will meet in District next Thursday, September 18 at 4:00 p.m.

Negotiations – No report at this time.

Township Liaison Committee

Mr. Wilcox – The Township Liaison Committee met today in the Middle School. In attendance would include; Mr. Wilcox, Honorable Mayor Barry Wright, Township Administrator, Joe Gallagher and Superintendent Dr. H. Major Poteat.

Agenda items discussed:

1. Collaborative projects between the school district and the Township. Those projects that we are already working on, or will be working on, throughout the 2014-2015 school year would be:
 - o Working together to make sure that the parking lots at the schools get swept.
 - o Martin Luther King Day of Service. The District and the Township will continue to work on that.
 - o Senior Citizens Busing Project. We are still waiting to get some more information from the Township in terms of specific events or dates. The District has agreed to provide transportation for our Township Senior Citizens. So that is another great way that the District is putting itself out there and really trying to continue to be a good community partner within our Township.
 - o On August 29 our Superintendent did a wonderful job of putting together a presentation along with the Winslow Township Economic Council for some of the local realtors here within Winslow to really give them a sense of all of the progress we have made as a District over the past two years. So that, as they

- continue to work with their clients, they really understand what is happening within the District which is important for the overall growth of the Township itself.
- Tree cutting and picking up debris that the Township is also helping us out with.
2. We talked about the schedule of school presentations for the Township meeting and Dr. Poteat actually provided that. As you know the Township has agreed, at many of their Township meetings, to actually highlight one of the schools within the District. This will start on October 14, 2014. The high school will go to the Township Municipal Building at 7:00 p.m. November 25, 2014 – School # 5; December 16, 2014 – School # 4; January 2015 – Middle School; February 2015 – School # 2; March 2015 – School # 1; April 2015 – School # 6; May 2015 – School # 3. Again, it is another way to show the partnership between the school district and the Township.
 3. Joint newsletter that goes out from the Township. The next newsletter is actually scheduled to be delivered within the next week or so. There is a message in there from our Superintendent as well.
 4. We are excited as a District, and I would also say from the conversation we had today with the Mayor, excited as a Township that this year starts Friday Night Lights. The first Friday night game will be on September 19. Of course we are looking to have a big attendance and we are inviting everyone in the community to come out and to support our team. The game starts at 7:00 p.m. on Friday, September 19, 2014.
 5. Rain Garden Grant which the Township has received. It is going to help to provide funding towards establishing a garden. This year it looks like the District is looking to really target that initiative, or program, towards our young people in our elementary schools.
 6. In terms of an area of concern, there were really none that were mentioned. One of the main themes that I think has been ongoing is the fact that it is really nice to have a Mayor and the Township Committee, and the Township in general, really working collaboratively and hand in hand, not only our Superintendent, but just many different leaders within the District. So because of that it not only helps to make our District stronger but it also is going to make our Township stronger as well. The Mayor has shared that other people are noticing what we are doing. He recently had a prominent local former official express the fact that this Township is growing and a part of that growth that they recognize is the fact that our schools are improving as well. I think it is important for everyone to know, and obviously as this year and the years continue, as a Board and as an Administration and as a community. That is our main goal to continue to move forward that growth. Meeting adjourned at 5:45 p.m.

Our next Liaison Committee meeting is scheduled for the second Wednesday in November.

Marketing Meeting

Ms. Brown – We met yesterday, myself and Dr. Poteat.

We discussed: Marketing goals which are presently being accomplished.

We are going to move our next Community Connections Night to Wednesday, October 22.

This will ensure that the new automated system that Dr. Poteat is going to talk about will be up and established and we will be able to send out notification in a more substantial manner. What we are going to be doing on that night is “Ask Dr. Poteat” to talk about the new PARCC Assessments and the differences between that and NJ ASK and District updates.

Dr. Poteat – Under the direction of Mrs. Brown the Marketing Committee has already begun many of our projects. The first project I want to share with the Board members, as it was already mentioned by Mr. Wilcox, that we met with the realtors on August 29. We prepared a District profile for those realtors. I wanted to make sure that we provided each Board member with a copy. You will see that we highlighted all the schools' background information and accomplishments. It will give any new person to the community an opportunity to see some of the things we have accomplished and some of the things that we are doing here in the school District. That is one of the things coming out of the Marketing Committee. Secondly, we talked about the new automated notification system, in addition to upgrading our website, and we are very, very close to completing the RFP for a new website. We are doing an automated notification system meaning that the telephone system is also being upgraded. The things that will enhance the District's automated notification system will be: email notifications, text messaging, absence notification phone calls, automatic posting on the website and the Facebook book page. For example, if there is an emergency closing all Mrs. McCrary would have to do is make that call and automatically go to our website as well as the Facebook page. We also have options for translation. It is not one of those situations where if you are English press 1, Spanish press 2. However, for those principals who have Spanish speaking families in their schools we need to have that information so that when the calls go out it will go in Spanish to those particular families. The Board members have two draft documents in their folder, one is the automated phone system and the other is the letter from me to the community. The automated absence phone calls we are going to try to begin that on September 22. This call will go out to all parents at a designated time if their children are not in school. What we would like to be able to do of course if a parent receives a call it would say something similar to this: "Hello, this message is from School 1 informing you that your child Major Poteat was marked absent today. Please contact the main office at that number if you have any questions. If you have already contacted the main office at School 1 you can disregard this message. If you would like to hear this message again, please press the star key. Thank you and good bye". So at this point as you know we have been directing a lot of attention to attendance. We believe that attendance is directly correlated with academic success. With children in school we have a better chance of academic achievement on their part. Those calls will be going out. The next part would be text messaging and email notification. We will be able to deliver messages, however, these services will not replace our existing means of communication which are the automated telephone calls and all the sources that we use now. This will enhance what we are currently doing. If you are interested, because it would be if desired, because we don't know whether people's telephone service will pay for this type of texting and email, so if they are interested the school district will not accept any responsibility for the cost but if you have a telephone service that will pay for this we have information here.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Wilcox, seconded by Ms. Dredden to open the meeting for Public Comments at 7:30 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES
Regular Board of Education Meeting
Page 6

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Nelly Chandler – Citizens Advisory Committee

The regular meeting of the Citizens Advisory Committee was held on Thursday, September 4 at 7:08 p.m. All present except for three members not in attendance and no Board Members were present. The minutes from the June 4 meeting were read and approved. Items discussed:

- Committee members had a visit to School # 4 to discuss the overcrowding lunchroom situation. Discussion was held and the Citizens Advisory Committee was informed that they were overreaching their goals by going to the schools as a member of this committee. It was noted that changes had been made to the lunchroom situation and the committee decided to table the discussion.
- Members ... the definition and overview of what option # 2 (high school credit) means and how this District plans the implementation of the policy. A copy of the District policy for option # 2 is requested so that we can discuss further during our October meeting.
- Committee members attended the Winslow Township Fun Day in the summer and conducted a survey for our community use. It is suggested that we refine the survey and give it out at back to school nights. Permission is requested from the Board to do that and member volunteers to streamline the survey.
- A member reported about meeting with the Education Committee of the Board. The member thought that she was being invited and questioned about the program that existed at the high school while she was there. She was asked to prepare a proposal for the June meeting for the ...The committee has concerns about our role in such a proposal.
- A written outline was prepared for a job interview. Discussion was held by the group on the best way to propose inclusion of his ideas to the Board. It was decided that he would present it to the Board at one of the meetings. He will do so this evening. All in attendance were in favor of his ideas. Members suggested that this type of presentation to the school district should be included in the new financial literacy component which is now required for students.
- A list of bylaws was developed for the Citizens Advisory Committee to follow:
 1. All members should try to make meetings to ensure that a quorum is present.
 2. Engage and have suggestions to enhance the school district.

3. Think out of the box to make the District unique.
4. Keep in mind that our suggestions are of a voluntary nature and not an edict to the Board of Education.

The meeting adjourned at 9:08 p.m. The next meeting is October 2, 2014.

Tommy Avery – Parent

Thanked Board for their time that is devoted to being on the Board.

- Received a letter from School 1 today regarding no food or snacks of any kind being permitted to be brought to school from home, including birthdays and daily snacks. The letter says that all celebrations will be provided through Sodexo (food services); Students are permitted to bring lunch from home; only preschool students will be provided daily snacks; students in kindergarten, first, second and third grades will not be permitted to bring daily snacks to school, and they will no longer eat a daily snack, effective immediately. If you require further information, please contact the main office to speak to the Principal. Thank you, Mrs. Galloway
- First day of school parents received a letter asking for parents to provide snacks for their children.
- Week later, no snack at all.
- Two conflicting statements, either a snack is important or it is not important and they don't eat snack.
- Would ask that the Board get in touch with School 1 to clarify.
- He understands food allergies, but this can't be the answer.

Dr. Poteat – We did receive new nutritional guidelines from the Department of Education and the Department of Health. They pretty much stated that sugary snacks are no longer permissible. That information was conveyed to the building principals collectively. I need to revisit that because all snacks are not sugary and I think there may be some misunderstanding and confusion as to how that can be conveyed to you. We revisited this discussion with the principals yesterday and I assume that prompted the letter that you received.

Mr. Avery - That brings another set of problems if the State of New Jersey is now deciding for a parent what is best for their child. That is another problem.

Herman Bethea – Resident

I am the President of the civic organization of Arbor Meadows and this past year I had the opportunity to talk with recent graduates of Winslow because of some money that we gave out to show our appreciation. Surprisingly, 70% of the students did not receive training in preparation for job interviews. Although students who were enrolled in marketing classes received training for job interviews the majority of students did not receive the same opportunity. These are the questions I compiled for a job interview:

1. What motivates you?
2. Are you self-motivated?
3. What is your greatest strength?

4. What is your greatest weakness?
5. How would you describe yourself?
6. Do you work well with other people?
7. Why did you chose our company for employment?

One of the key components to a job interview is the dress code. Girls and boys dress and jackets are appropriate, however, should be neat. No short skirts. No exposed, no tattoos, no jean shorts or crop tops should be worn to the interview. Keep everything professional and modest. If we could get a little skit or something for twelfth graders for a job interview held within the school year.

Ms. Pitts – You have it in writing?

Mr. Bethea – Yes.

Dr. Poteat – There are a lot of job preparation, job interviewing techniques and skills that are being provided for young people at the high school. When we have our job fairs at the high school when we invite many local vendors to come out, everyone is invited, there is criteria they have to follow, meaning the dress code, etc. Eagles Landing is actively involved in the process in preparing our young people for the interview process. I personally have witnessed over the past six years our young people interviewing with these professionals. Some of them being hired on the spot. I do know that a large number of our young people are exposed and have these opportunities available to them. Maybe we need to take a look, depending on what courses they take, whether they are exposed to this. I do know that it is provided at the high school.

Dawn Mallogh – Parent

Wanted it clarified as far as the gym attire. Grey bottoms, grey tops, green bottoms, green tops? Are the students allowed to wear spirit wear on top on gym days?

Dr. Poteat – No. However, spirit wear is at the discretion of the building principal as to when it can be worn in their school for special occasions. The spirit wear shirts are not a part of the physical education dress code. Has to be in compliance with what we have for physical education. I do not see any deviation from that at this point.

Parent from audience. We got a letter from School 1 saying we could wear spirit wear for gym.

Dr. Poteat – It is not a policy of discretion. It is a policy across the board for all schools and all students. If School 1 is doing something different it is my responsibility to bring them into compliance.

Dr. Carcamo – The principals and I discussed the colors of the gym uniforms, that they were grey or green. There was a never a discussion about spirit wear.

Dr. Poteat – Spirit wear is only to be worn on a special occasion at the schools designated by that building principal.

Ms. Mallogh – It is unfortunate because the H.S.A.'s rely on the money from them. More importantly I think some of the H.S.A.'s have sold the spirit wear as something you can wear to gym.

Sherrie Erickson for Elizabeth Reinert – Parent

It is unfortunate Dawn that you cannot wear the spirit wear and I will not be purchasing them for my children.

- I have a 5th grader in School 5 and a 2nd grader in School 2.
- I have heard whether or not the school should start inspecting the students lunches and snacks that are prepared at home in order to check if this food is healthy. According to the administration policy, if the food is deemed unhealthy the food will be taken from the child.
- I am opposed to this new policy.
- I do not have a problem placing restrictions on what the school sells to the students during lunch. It should be up to the parent to decide if what they are packing for lunch is appropriate for their child
- Both of my children are under the care of a nutritionist for several years. We determine what is healthy for them to eat. I pack their lunches and snacks for them according to the doctor prescribed meal plan.
- I should not be told by someone at my child's school that this food is inappropriate for them.
- I ask that the Board does not approve this new policy, as it has no benefit to learning, and may actually cause adverse effects to students.

I could not find an updated policy anywhere. If someone could direct me to the new guidelines. I want to know because my child has a peanut butter jelly lunch every day prepared on whole wheat bread with my homemade jelly that has seven cups of sugar per batch. I know that my son is not getting processed food and I chose raw cane sugar when I make it. Please suspend any further inspections of food until something is in place.

Ms. Pitts – On behalf of the Board there is no policy that would dictate that we would be inspecting anyone's lunch. That is simply inaccurate. In regards to a new policy that has come to us as it relates to health issues with regard to the sugary snack, the only reason why you may not see them is because when our policies come in to us we must have a first reading, and a seconding reading to approve it. This is the first we are hearing of inspections of school lunch.

Ms. Erickson – It has been brought to my attention, by a parent who has not given me permission to speak, who reported that her child's oreo cookies were taken away from that child. They are oreo cookies that were packed in a lunch and they were confiscated.

Dr. Poteat – I am not aware of someone taking something out of a child's lunch and no one has ever directed principal's to do so or teacher's to do so. We do have to enforce the new sugary snacks, the new nutritional requirements that have passed down. No one is going to take a peanut butter and jelly sandwich away from a child but we are saying, and we are saying it to everyone, not to pack cookies, cakes and pies that are considered sugary.

Caron Charney – Parent

We have a fourteen year old son who is at the high school this year and I don't think the food guidelines will be an issue for him. My concern is my son at School 4 this year. We have had him to a nutritionist since he was three years. I am extremely concerned. What goes in his lunch is what I pack per a pediatrician and a nurse/practitioner. What goes in his lunchbox is a conversation between my husband and myself and the school is not part of that conversation. We have been here a long time, seen the changes and have attended the schools. From the day we dissolved from the Camden County Board you need consistency across the board. We have never had a K-12 District. Everyone is not going to look at my son's meal from a teacher to a lunch aide and decide if it is healthy or sugary.

Dr. Poteat – I understand your position but am not in a position to try to debate or disagree. We are in a position to enforce the law. We will deal with medical issues on an individual basis. No one has been directed to go to each child's table and check their lunchboxes and see what they have and take it out. That is not the case.

Coach Russell Bates – Resident

I come here tonight from the Winslow Township Rotary Club. We have some things that we did last year and are sponsoring this year as well:

- 5 K run (3.2 miles) or a one mile walk. Ms. Pitts has already signed up for the walk. Athletes from the high school can run for free. Donations are appreciated.
- Leadership program at Stockton State College. Sent five young ladies from the high school, along with 400 from the State, to Stockton State College for a leadership conference for one week. Girls and boys can apply. You go to the guidance office for an application and you can write an essay on any topic you want.
- Dictionaries – All third graders in schools 1, 2, 3, and 4 receive a dictionary.
- Food bank for Thanksgiving and Christmas we give out baskets.
- Raise money to give 10 scholarships to the high school seniors. We would like more students to write the essay to be considered. Five students received \$1,000.00 cash.

Last year of coaching track and field after 47 years. Wealth of knowledge and out there helping young men.

Wendy – Parent

Have children at School 3 and 6. What I am hearing over and over is that you are trying to uphold and maintain the law you have to follow. I am a rule follower. I wasn't happy with uniforms, we have them and it's what the rules are. It seems like the start of school there were lots of changes to begin with, and now all of sudden there are letters coming home from principals. There are things that are changing. I think it was the way that it was communicated, which itself is an issue. I keep hearing about the law that we have to follow, but we can't find it. Is it on the Federal site, the State government site?

Dr. Poteat – I will locate that law and put it on our website so that everyone will have an opportunity to see it.

Wendy – That would be fantastic. The spirit wear was created based on the eagle for each school to be utilized for K – 12 gym days. We are saying that it is up to the individual principal when it is appropriate to wear spirit wear?

Dr. Poteat – No, I know what I said tonight has always been. Physical education uniform colors are as it is written in the policy. The spirit wear conversation has been going on quite a bit. In that policy it states: building principals if you designate a day, because it may not be the same day in every school, everybody can wear their spirit shirts on that day. No problem. If you have gym that day, you will have on your spirit wear for gym.

Wendy – So if Ms. Floyd turns around and says, on gym days in my building, if you have gym Monday or Tuesday you may wear your spirit wear with your gym shorts.

Dr. Poteat – No.

Michelle – Parent

I have a daughter in School 6. Is there a rule or policy about recess in the lower elementary schools, about not getting recess? It was brought to my attention, by several people, that some of the lower elementary school children are not getting recess because they are not eating in time. A lot of the children, especially in two of the schools, are not getting enough time to eat their lunch and go out to recess. Schools 1 and 4 specifically.

Dr. Poteat – Recess does not necessarily have to be associated with lunch. There are times, for example, the kindergarten or preschool teacher after a certain period in their work day will take them outside. That is called recess. Lunch time and recess do not necessarily have to take place at the same time.

Michelle – There are too many kids in there and not enough room to eat because they have no elbow room. They have to put their lunchboxes on the floor.

Dr. Poteat – If it is something that needs to be addressed, then I will address it. At this point, it has not been brought to my attention before tonight. I don't have a problem revisiting it with the building principals.

Michelle – I really hate to bring up the gym uniforms again and I understand but can you just clarify and explain this to me. Middle school and high school get to wear their grey Winslow shirts to gym, right? We are supposed to be Winslow School District not just school elementary, etc. If we chose to wear the spirit wear it will be two fold. It will bring in money for the H.S.A. and help our students and it shows school spirit for Winslow Township. Not mandatory, only if they chose to wear them. The H.S.A. makes extra money to spend on our children to fund their school trips.

Dr. Poteat – I am fully aware of all the activities the H.S.A. provides for our schools and our children and they are very, very important to what we try to do here. Rather than have me attempt to make a decision on that issue tonight, as of right now, the policy stands. That is the expectation until such time, if and only if, there is a change. At this point I am not

recommending a change but I don't have a problem having a discussion with my building principals. I am not recommending a change at this time.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Wilcox, seconded by Ms. Peterson to close the meeting for Public Comments at 8:55 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Watkins, seconded by Mr. Blake to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XIII A: 2**

Approve the second reading of the following Policies of the Winslow Township Board of Education:

Policy/ Regulation	Policy/Regulation Title
P2412	Home Instruction Due to Health Condition
P2417	Student Intervention and Referral Services
P2481	Home or Out-of School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
P3283	Electronic Communications Between Teaching Staff Members and Students
P4283	Electronic Communications Between Support Staff Members and Students
P5200	Attendance
P5338	Diabetes Management
P5610	Suspension
P5611	Removal of Students for Firearms Offenses
P5612	Assaults on District Board of Education Members or Employees
P5613	Removal of Students for Assaults with Weapons Offenses
P5620	Expulsion
P8462	Reporting Potentially Missing or Abused Children
P5300	Automated External Defibrillators (AEDS)

3. Security/Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve Professional Development, at no cost, for the following staff members to attend the mandatory Alternate Proficiency Assessment Administrator Training on September 16, 2014 at the Quality Inn Grand Versailles Meeting Center in Maple Shade, NJ:

Staff Members	
Robert Riccardi	James Nesmith
Kurtis Marella	Glen Jackson
Nequia Speaks	Dawn Schollenberger
April Leshick	Santina Panarello

6. Tuition Students (2014-2015) **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements (2014-2015) **Exhibit XIII A: 7**

Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) (2014-2015) **None at this time.**

9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2014-2015 school year:

School No. 2

- Scholastic Book Fair (Oct. 2014) – H.S.A.
- Campbell's Labels for Education (Entire School Year) – H.S.A.
- Box Tops for Education (Entire School Year) – H.S.A.
- Holiday Shoppe (Dec. 2014) – H.S.A.
- Cold Cow Night (09/19/14) – H.S.A.
- Cherrydale Fundraiser (Sept./Oct. 2014) – H.S.A.

School No. 3

- KidStuff Savings Books (Nov. 2014) – P.T.O.
- Scholastic Book Fair (Oct. 2014) – P.T.O.
- Ice Cream Social (June 2015) – P.T.O.

School No. 6

- Cherrydale Fundraiser (Sept./Oct. 2014) – H.S.A.
- Wawa Hoagie Certificates (Nov. 2014) – H.S.A.
- Roller Skating Night – Deptford Skating Ctr. (12/12/14) – H.S.A.
- Book Fair (Oct. 2014) – H.S.A.
- Ice Cream Social (May 2015) – H.S.A.
- Rita’s Water Ice Discount Cards (March 2015) – H.S.A.
- Sav-a-round Coupon Book (Oct./Nov. 2014) – H.S.A.
- Book Fair (April 2015) – H.S.A.
- Book Fair (Jan. 2015) – H.S.A.

Middle School

- Panera Bread Night (11/17/14) – H.S.A.

High School

- Pumpkin Grams (Oct. 2014) – C/O 2015
- Chipotle Night (10/21/14) – C/O 2015
- Chick-fil-A Night (Spring 2015) – C/O 2015
- Senior Class T-shirts (Entire Year) – C/O 2015

10. Bayada Home Health Care, Inc. – Nursing Services

Approve Bayada Home Health Care, Inc. to provide in-school nursing services to the following students at the following rate (Acct. #11-000-217-320-000-10):

Student ID Number	RN Rate	LPN Rate
#263-57	\$55.00/hour	\$45.00/hour
#263-6	\$55.00/hour	\$45.00/hour
#263-2	\$55.00/hour	\$45.00/hour
#263-202	\$55.00/hour	\$45.00/hour
#262-16	\$55.00/hour	\$45.00/hour

11. System 44 Professional Development Training

Approve the ratification of payment, at \$37.73 per hour, for the following staff who participated in System 44 Professional Development Training on Wednesday, August 27, 2014:

Staff Members	
Dori Straub	Lindsey Tirendi
Barbara Nichols	Lauren Lee

12. Donation of Book Bags

Approve the acceptance of donation of 25 book bags from Atlantic City Electric to the Winslow Township School District.

13. IDEA Grant – 2014-2015 Salary of Supervisor of Student Support Services

Approve 100% of the 2014-2015 salary (\$88,219) of the Supervisor of Student Support Services to be funded through the IDEA Grant.
(Acct. #20-258-200-100-000-00)
14. 2014-2015 District Organizational Chart **Exhibit XIII A: 14**

Approve the 2014-2015 District Organizational Chart as presented in the attached exhibit.
15. Smart Learning Solutions – STEM at WTMS

Approve Smart Learning Solutions to provide an afterschool STEM class at Winslow Township Middle School one day per week for 2 hours per class, for a total of 24 days. The cost of the program is \$9,300.
16. School No. 4 – Reading Assist Institute

Approve School No. 4 to continue partnership with the Reading Assist Institute (September 2014 through June 2015) and volunteers Rosie Hoffman and Deborah Lynam that have worked with our students in the program.
17. School No. 4 – Julian Benson Foundation

Approve School No. 4 to host Jennifer Benson and family, of the Julian Benson Foundation, to visit School No. 4 once or twice a month from September 2014 to June 2015 to read to students. The Julian Benson Foundation was established to honor the memory of former Winslow student Julian Benson.
18. School No. 4 – Target Early Childhood Reading Grants

Approve School No. 4 to apply for the Early Childhood Reading Grant through Target.
19. School No. 4 – Assembly Program “Jersey Fresh Farm to School Week”

Approve School No. 4 to participate in the “Jersey Fresh Farm to School Week” assembly program on September 24, 2014, sponsored by the Winslow Family Success Center and Challie’s Market.
20. School No. 5 – Student Council Visits to Schools No. 1 & No. 2

Approve School No. 5 Student Council Members to visit Schools No. 1 and No. 2 to read to students. The classroom visits support developing the “love of reading” as part of the Read Across America celebration.

21. School No. 5 – Annual Canned Food Drive

Approve School No. 5 Annual Canned Food Drive for November 3 through November 21, 2014. Collected food items will be donated to a local food bank.
22. School 5 – “Winter Warmth Tree”

Approve School No. 5 “Winter Warmth Tree” Drive for December 1 through December 18, 2014. Students will collect gloves, mittens and scarves for children of all ages and collected items will be given to local children in need.
23. School No. 5 – “Shoe Recycling Program”

Approve School No. 5 “Shoe Recycling Program” (through the Shoebox Recycling Program) for January 5 through February 27, 2015. Students will collect gently used shoes to be donated to children throughout the world.
24. School No. 6 – Annual Canned Food Drive

Approve School No. 6 Annual Canned Food Drive, for the months of September, October and November 2014. Collected food items will be donated to the Food Bank South Jersey.
25. School No. 6 – Aluminum Tab Collection for Ronald McDonald House

Approve School No. 6 Aluminum Tab Collection to be held for the entire 2014-2015 school year. Collected aluminum tabs will benefit the Ronald McDonald House of Camden.
26. WTHS – Fall Play & Spring Musical (2014/2015)

Approve WTHS Fall Play and Spring Musical for the 2014-2015 school year as follows:
- **Fall Play** – *The Write Stuff* by Dan Nukala on November 20, 21 and 22, 2014 at 7:00 p.m. in the HS Auditorium.
 - **Spring Musical** – *The Wiz* by William F. Brown and Charlie Smalls on March 18, 19, 20 and 21, 2015 in the HS Auditorium.
27. WTHS – Band/Choral/Orchestra Concerts (2014/2015)

Approve the WTHS Band/Choral/Orchestra Concerts for the 2014-2015 school year as follows:
- Winter Orchestra Concert December 9, 2014
 - Winter Band Concert December 11, 2014
 - Winter Choral Concert December 16, 201

- Spring Orchestra Concert May 12, 2015
- Spring Band Concert May 14, 2015
- Spring Choral Concert May 19, 2015

28. WTHS – Athletic Program Activities

Approve the WTHS Athletic Program Coaches and Athletes to attend the following activities:

Brooks-Irving Football Club Luncheons & Banquets

(Luncheons - \$23/person; Banquets - \$55 person)

- September 22, 2014 – Captain’s Day
- October 20, 2014 – Group 3 Scholar Athletes Day
- November 17, 2014 – Unsung Heroes Day
- November 24, 2014 – Cheerleaders Day
- December 15, 2014 – Annual Banquet

Touchdown Club of Southern New Jersey

(Dinners - \$25/person; Awards Banquet - \$35 person)

- September 30, 2014 – Captain’s Day
- October 21, 2014 – Cheerleaders & Advisors Night
- November 18, 2014 – All Academic Night
- December 9, 2014 – College & Playoff Night
- December 17, 2014 – Final Banquet

B. Principal’s Updates

None at this time.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of June 2014 (Final) and July 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.
2. Board Secretary's Report **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014 (Final) and July 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Reconciliation Report **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014 (Final) and July 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of June 2014 (Final) and July 2014.
4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,605,992.45 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$236,390.23 as per the attached exhibit.
7. Payroll

Approve Payroll, for the month of August 2014, as follows:

 - August 15, 2014 \$493,718.96
 - August 30, 2014 \$307,303.51

8. Title I and PK Education Grant for Fiscal Year 2014-2015

Approve the employees listed below to be charged to the following Grants for fiscal year 2014-2015:

A: Title I

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning, and Evaluation	40%	\$39,264.00
Christa McBride	Reading Coach	75%	\$60,563.00
Brieann Benkert	Math Teacher – MS	100%	\$51,461.00
Kristine Nagy	Math Teacher – MS	100%	\$49,961.00

B: PK Education Grant

Name	Job Title	% of Salary	Amount Charged
Karen Loney	Director of Research, Planning, and Evaluation	46.7%	\$57,500.00
Joyce Bombara	Secretary, Research, Planning, and Evaluation	50%	\$26,000.00
Linda DeMarco	PK Teacher	100%	\$57,161.00
Anne O'Boyle	PK Teacher	100%	\$50,761.00
Kelly Nauss	PK Teacher	100%	\$49,161.00
Karen Scargill	PK Teacher	100%	\$81,550.00
Tracey Malone	PK Teacher	100%	\$49,861.00
Sagine Voltaire	PK Teacher	100%	\$59,561.00
Linnea Middleton	PK Teacher	100%	\$49,261.00
Brad Unick	PK Teacher	100%	\$51,361.00
Karen Kranyak	PK Teacher	100%	\$51,861.00
Alison Dear	PK Teacher	100%	\$48,361.00

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School 3	Winslow Elite Cheerleading	September 15, 2014 – March 31, 2015	Tuesday and Thursday 7:00 – 9:00 p.m.	All Purpose Room	Fees waived
School 4	Girl Scouts Troop #30659	September 12, 2014 – **June 12, 2015	Friday 6:45 – 8:30 p.m.	All Purpose Room	Fees waived
School 6	Winslow Elite Cheerleading	September 15, 2014 –	Monday – Thursday 6:30 – 9:00 p.m.	Cafeteria	Fees waived

		March 31, 2015			
School 6	Winslow Township Youth Soccer	September 12, 2014 – June 30, 2015	Monday - Friday 5:30 – 8:00 p.m.	Fields	Fees waived
High School	Winslow Eagles Football Booster Club	September 19, 2014 November 6, 2-14	Friday 4:00 – 10:00 p.m.	Concession Stand, Kitchen	Fees waived \$12/hour for use of kitchen

****Contingent upon receiving an updated insurance certificate.**

10. Disposal of School Property and Textbooks

Exhibit XIV B: 10

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School No. 2	Main Office	Old teacher desk - rusted
High School	Art/Technology	Television Production Textbooks – out of date

11. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator and Joanne Augustine, Assistant Business Administrator to attend a workshop on Pensions & DCRP on September 23, 2014 at \$50.00 per person.

12. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	NJSBA Advanced Boardsmanship	September 27, 2014	\$200.00
Jack Mills	NJ School Boards Association Workshop 2014 in Atlantic City	October 28-30, 2014	No Cost

13. Yale School Williamstown, Inc. – Free or Reduced Lunch Program 2014 - 2015

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(s)(20), the Board hereby agrees and consents to the following:

The Private School, Yale School Williamstown, Inc. is not required to charge District Students for any “paid or reduced meals” furnished directly or indirectly by Yale to them. This shall be effective for the school year beginning September 1, 2014 – June 20, 2015.

14. Purchase - Shared Services Vendor

Approve the cost to purchase and install UPS Power failover equipment in the amount of \$ 15,140.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 11-000-252-600

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

<i>Roll Call:</i>				
Mr. Blake	Yes	Ms. Watkins	Yes	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Yes	Ms. Peterson	Yes	
Mr. Gidwani	Yes	Ms. Pitts	Yes	Recuse # 12
Mr. Vascos	Yes			
Motion Carried				

XV. PERSONNEL

A motion as made by Mr. Gidwani, seconded by Ms. Watkins to approve Items 1 – 9 with regards to Personnel. Remove # 7 Club/Activity Advisors A, D, E.

1. Leaves of Absence

Approve the following Leave of Absence requests pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. A.	Medical	9/1/2014	9/30/2014	P
B	B. R.	Medical	9/1/2014	9/12/2014	P

2. New Hires

a. Approve the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Camm, Kelly	Occupational Therapist	District	\$77,855.00 (prorated) MA – Step 12	10/1/2014
B	Nichols, Nicole	Kindergarten Teacher	School No. 1	\$51,716.00 (prorated) BA+30 – Step 1	10/1/2014

b. Approve a change in start date for the following New Hire appointment for the 2014/2015 school year:

				FROM	TO
	Name	Position	Location	Start Date	Start Date
A	Taylor, Kathleen	JROTC Instructor	High School	September 16, 2014	September 1, 2014

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting

Page 23

3. High School Sixth Period Assignments

- a. Approve the following High School Sixth Period Assignment for the 2014/2015 school year:

	Name	Subject	Stipend
A	Hegeman, Nancy	Biology (four-fifths)	\$6,032

- b. Approve to amend the following High School Sixth Period Assignments for the 2014/2015 school year:

		FROM			TO	
	Name	Subject	Stipend	Subject	Stipend	
A	Byrer, Rebekah	Chemistry (two-fifths)	\$2,928.00	Chemistry (four-fifths)	\$6,032.00	
B	Schweizer, Mark	Physics (two-fifths)	\$2,928.00	Physics (four-fifths)	\$6,032.00	

4. College Placements

- a. Approve to rescind the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Barner, Eric	Field Experience	Regn, K. & Shaw, B.	HS No. 5	9/17/14-10/27/14 10/29/14-12/8/14	H&PE

- b. Approve the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Stokes, Dontay	Field Experience	Regn, K. & Shaw, B.	HS No. 5	9/17/14-10/27/14 10/29/14-12/8/14	H&PE
B	Camden County	Plant, Kelsey	Field Experience	McGuirl, J.	HS	9/15/14 -12/8/14	History

5. 2014/2015 WINSOAR Program

- a. Approve the following Administrator for the High School WINSOAR Program for the 2014/2015 school year from 2:00 p.m. – 6:00 p.m., on an as needed basis: (11-140-100-101-160-08)

	Name	Subject	Hourly Rate
A	Jefferies, Tyeisha	Administrator	\$50.00

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting

Page 24

- b. Approve the following Teacher for the High School WINSOAR Program for the 2014/2015 school year from 2:00 p.m. – 6:00 p.m. on an as needed basis: (11-140-100-101-160-08)

	Name	Subject	Hourly Rate
A	Diggs, Carmen	Teacher of the Handicapped	\$39.00

6. 2014/2015 Home Instruction Tutors

Approve the following Home Instruction Tutors, on an as needed basis, for the 2014/2015 school year: (11-150-100-101-000-98)

	Name	Subject Area	Location	Hourly Rate
A	Alcoy-Clouser, Tracy	Elementary Teacher	School No. 5	\$39.00
B	Shuster, Raymond	Elementary Teacher	School No. 6	\$39.00

7. 2014/2015 Club/Activity Advisors

Approve the Rescission of the following 2014/2015 High School Co-Curricular Club/Activity Advisors: (11-401-100-600-401-08)

REMOVE A,D,E.

	Advisor	Club/Activity	Stipend	Step
A	Bey, April	Sophomore Class Co-Advisor	\$926.00 (a split)	1
B	Diaz, Suzanne	High School Newspaper Advisor	\$2,610.00	3
C	Fletcher, Cynthia	Junior Class Advisor	\$2,482.00	2
D	Fletcher, Cynthia	African American Cultural Club Co-Advisor	\$668.00 (a split)	N/A
E	Hooks-Johnson, Antinette	Freshmen Class-Co-Advisor	\$727.00 (a split)	1

8. 2014/2015 Staff Transfers

Approve to ratify the following 2014/2015 Staff Transfers, effective September 8, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Bailey, Mia	Health & PE Teacher	School No. 3	Health & PE Teacher	Middle School
B	Cuneo, Monica	Health & PE Teacher	Middle School	Health & PE Teacher	School No. 3

9. 2014/2015 Support Substitute

Approve the following Bus Driver from September 1, 2014 – June 30, 2015, at \$18.00 per run:

	Support Bus Driver
A	Hale, Dawn

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XVI. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Blake to approve Item 1 as recommended by the Superintendent.

1. 2014-2015 Merit Goal for Superintendent (Additional Merit Goal)

Approve the following 2014-2015 Merit Goal for the Superintendent as listed below:

- The Superintendent will work with the building principal to affect a one year growth for 100% of the participating students in the Read 180 Program at the Winslow Township Middle School as determined by the teacher's Student Growth Objectives for the 2014-2015 school year.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Mr. Gidwani, seconded by Ms. Peterson to approve Items 1 – 8 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	L. L.	Medical	9/15/2014	To be determined	P
B	B. R.	Medical	9/13/2014	9/30/2014	P

2. 2014/2015 Club/Activity Advisors Middle School

Approve the following 2014/2015 Middle School Co-Curricular Club/Activity Advisors:
 (11-401-100-600-401-07)

	Advisor	Club/Activity	Stipend	Step
A	Clark, Nancy	Multicultural Club Co-Advisor	\$688.00 (a split)	N/A
B	Lee, Lauren	Spanish Club Co-Advisor	\$688.00 (a split)	N/A
C	Rodriguez, Hilda	Spanish Club Co-Advisor	\$688.00 (a split)	N/A
D	Whiteman, Robyn	Yearbook Co-Advisor	\$896.00 (a split)	1

3. 2014/2015 WINSOAR Program

Approve the following High School WINSOAR Program Teachers for the 2014/2015 school year, from 2:00 p.m. – 6:00 p.m., on an as needed basis: (11-140-100-101-160-08)

	Name	Subject	Hourly Rate
A	Carmen, Annette	Science	\$39.00
B	Gyurics, Jean	Health & Physical Education	\$39.00

4. College Placements

Approve the following College Placements for the 2014/2015 school year:

	College/University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Grand Canyon	Harrington, Sabrina	Practicum	McMahon, C.	No. 3	9/15/14-12/1/14	Elementary
B	Camden County	Butler, Genise	Field Experience	VanZelst, C.	No. 3	9/15/14-12/1/14	Elementary

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting

Page 27

5. 2014/2015 Fall Coach

Approve the following High School Fall Coach for the 2014/2015 school year:
 (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Ingram, Norman	Fall Strength & Conditioning Coach	\$2,133.00	2

6. 2014/2015 Fall Play Support

Approve the following 2014/2015 Fall Play support for the production of "The Write Stuff" at the High School: (11-401-100-330-401-08)

	Name	Position	Stipend
A	Sands, David	Set Builder	\$1,500.00
B	Schellhas, Gary	Lighting & Audio Equipment Assistant	\$500.00

7. 2014/2015 Club/Activity Advisors

Approve the following 2014/2015 High School Co-Curricular Club/Activity Advisors:
 (11-401-100-600-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Fletcher, Cynthia	Junior Class Co-Advisor	\$1,278.00 (a split)	2
B	Ingram, Norman	Junior Class Co-Advisor	\$1,212.00 (a split)	1

8. Lateral Movements on Salary Guide

a. Approve the following 2013/2014 Lateral Movements on Salary Guide:

September 1, 2013								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
DeCicco	Kimberly	No. 2	BA+15	13	\$79,950	MA	13	\$83,305
Familiare	Amanda	No. 4	BA	8	\$52,161	MA	8	\$56,316
Fitzpatrick	Phyllis	No. 1	MA	10	\$65,361	MA+15	10	\$67,916
Jacob	Joseph	HS	MA+15	10	\$66,161	MA+45	10	\$69,516
Lee	Lauren	MS	BA	7	\$50,161	BA+30	7	\$53,516
Mendoza	Yvette	No. 6	BA	4	\$49,261	BA+30	4	\$52,616
Rimby	Katherine	HS	BA+15	10	\$63,761	MA	10	\$67,116
Roman	Migdalia	No. 4	BA+30	8	\$53,761	MA+15	8	\$57,116
Smith	Chantel	HS	BA	13	\$79,150	BA+15	13	\$81,705
Stallard	Nicole	MS	BA+15	7	\$50,961	BA+30	7	\$53,516

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting
 Page 28

Stewart-Dixon	Cynthia	HS	MA+30	1	\$52,361	MA+30	10	\$68,716
Trail	Jennifer	No. 1	BA+15	13	\$79,950	MA	13	\$83,305
February 1, 2014								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
Dickol	Ashley	No. 4	BA	2	\$48,661	BA+15	2	\$51,217
Hegeman	Nancy	HS	BA	13	\$79,150	BA+15	13	\$81,705
Lee	Lauren	MS	BA+30	7	\$51,761	MA	7	\$54,316
Maisch	Christine	No. 5	BA	13	\$79,150	BA+15	13	\$81,705

b. Approve the following 2014/2015 Lateral Movements on Salary Guide:

September 1, 2014								
			FROM			TO		
Last Name	First Name	School	From	Step	Salary	To	Step	Salary
Hairston	Michelle	No. 6	BA	3	\$48,961	MA	3	\$53,116
Miller	Michelle	No. 3	MA	1	\$50,761	MA+15	1	\$53,316
Polite	Nicole	No. 1	MA	8	\$54,561	MA+15	8	\$57,116
Reiter	Katelyn	MS	BA	2	\$48,662	BA+30	2	\$52,017
Stowell	Allen	HS	BA	6	\$49,861	BA+15	6	\$52,416

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		

Motion Carried

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between August 22, 2014 and September 5, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	Lease/rental contract and maintenance agreements for postage machine, folder/insertor, meter rental and other mail room equipment.	1	N/A

XVIII. OLD BUSINESS

Mr. Gidwani had a question on the blank spaces on the Comparative Analysis of the District's HSPA scores form 2009-2013.

Dr. Poteat – You are looking at the High School Proficiency Assessment from 2009 and also the High School Proficiency Assessment of 2013 comparing the math and language arts literacy over a five year period. The red NO means that they did not meet either AYP or their target in that year. The blanks mean that you have to have a certain percentage of your student population in order for it to be considered a sub group.

Mr. Wilcox – In terms of the District profile as it was presented to us, personally I think that it is a nice broad overview of all that we have to offer and most importantly the progress we have made. I would like to make a recommendation to put this on the website for the District so that it can be readily available and consumable for the public.

Mr. Gidwani – Put the whole Report Card on the website.

Dr. Poteat – All of the information that is readily available to the community is on the State website. We try to break it down so that it is understandable so that the average individual can understand and make that determination. I am not recommending that we do that. However, this District Profile can be made available. I would not have done anything with it before the Board had an opportunity to see it first. It will be on our website.

XIX. NEW BUSINESS

Ms. Pitts – Board members if you recall at our retreat on August 23 we discussed whether we should continue with our Board Charter in its present state but not have it listed on our Agenda. I understood that Board Members felt that the specifics in the Team Charter that we read do not necessarily have a bearing on our activities as this Board. I think the choices were do we keep it as it is but as a separate document that is given, read and signed off as you join the Board. The second choice was to remove it from our particular Agenda as it is stated on a regular basis.

Mr. Wilcox – In terms of the Team Charter I do agree that I think with our current Board it is not necessarily something that we need to recite at the beginning of each meeting. I do think the Charter as it stands is a well written Charter that really explains what the expectations are for each Board member. So therefore, my thought on it is that I don't think it should be read at each meeting. However, I think that each new member when they join the Board of Education should receive a copy of the Charter. The only time that I think it should be read publicly would be at the Reorganization Meeting.

A motion was made by Mr. Wilcox, seconded by Ms. Watkins that the Board of Education Team Charter, as it is currently written, should no longer appear on the Agenda at each Board of Education meeting. It will only appear on the Agenda to be recited at the Board Reorganization Meeting in January and in the new member orientation package. Each new Board member should receive it as well.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XX. INFORMATIONAL ITEMS

Dr. Poteat – I think we have had a relatively smooth opening based on my personal observations and conversation with the building principals we found that 99% of our student population complied with the Dress Code Policy. I think it went over very well. The opening of school went well. The typical issues that we normally deal with, transportation, bus stops and individual needs that may have changed from one year to the next were all being considered and dealt with. Overall we had a really good opening and the young people came out and supported the Dress Code. I would like to thank the parents in particular because had it not been for their support of the Dress Code Policy, what we were able to observe in our schools would not have occurred. I would like to publicly thank all the parents for your support of the Dress Code Policy.

Ms. Peterson- Ms. Pitts and Ms. Watkins are both celebrating birthdays this evening.

XXI. EXECUTIVE SESSION A motion was made by Ms. Brown, seconded by Ms. Watkins to approve adoption of the Executive Resolution and adjournment of Executive Session at 9:14 p.m. for a period of twenty minutes.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 10, 2014 at 9:14 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting

Page 31

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is insurance matters and pending construction contract that is ongoing within the District ;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

Winslow Township Board of Education
Wednesday, September 10, 2014 - MINUTES

Regular Board of Education Meeting

Page 32

WHEREAS, the length of the Executive Session is estimated to be twenty minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Brown, seconded by Mr. Wilcox to adjourn Executive Session at 9:57 p.m.

Voice Vote: All in favor

Dr. Poteat – Madam President, members of the Board. We will not have another school Board meeting before our first home game which is our first Friday night football game here in Winslow Township. We are planning some type of ceremonial exercise for that night. The game starts at 7. We are looking at 6:45 at the latest, something very brief but something to thank everyone for coming out and supporting the school district and the football program as well as all of our athletic programs. Today in our Liaison Meeting I did mention it to the Mayor so he is coming out. Board President will come but does not want to speak. It is an opportunity for us to have a celebration for that particular evening. I think it is befitting because it is a historical opportunity for us. It is the first time and hopefully it will be something we do for years to come. In the meantime, we are going to reach out to all the leagues in the Township to wear their uniforms and let the children in for a \$1. Once we get to the point where it is not an issue we could start letting them in for free.

Mr. Vascos will be the speaker representing the Board that night. His son plays on the football team.

XXIII. ADJOURNMENT: A motion was made by Ms. Brown seconded by Ms. Watkins to adjourn the meeting at 10:02 p.m. All Ayes

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary