

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, October 8, 2014
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Larry Blake	Gail P. Watkins
	Ewuniki Brown	Hassan Wilcox
	Lorraine Dredde	Julie A. Peterson, Vice President
	Gulab Gidwani	Cheryl Pitts, President

Absent: Carlos Vascos

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2014-2015 DISTRICT GOALS

Ms. Peterson -

1. Student Achievement – Development of an Academic Plan to address:

- a. Our Focus School – (Winslow Township Middle School)
- b. Meet targets established by the NJ DOE
- c. Increase Math scores on Standardized Tests
- d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)

2. Creating a positive school environment conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

VI. AWARDS/PRESENTATIONS – None at this time.

VII. CORRESPONDENCE

Ms. Boyle read the following letter dated September 12, 2014 addressed to Dr. H. Major Poteat, Superintendent from Camden County College:

Dear Dr. Poteat:

We are pleased to announce that Camden County College has been awarded the 21st Century Community Learning Center (CCLC) Program grant, effective September 1, 2014. We are currently in the pre-award phase and the grant has not been finalized. However, just this week we were given the authorization to begin program planning activities. You will recall that you supported Camden County College's application for this grant back in early April for implementation at Winslow Township High School.

The vision for the New Jersey 21st Century CCLC Program is to develop high quality, out-of-school time programs through community learning centers that provide services not just to the child but to the entire family.

Services provided through the 21st CCLC include:

- Offering high quality remediation activities
- Increasing positive student behaviors by offering social, emotional and character development programs
- Engaging adult family member of participating students through participation in an array of parental activities
- Establishing and maintaining partnerships and collaborative relationships to ensure participants' access to all available resources.

The theme for the 21st CCLC at Camden County College will be "21st Century STEM Scholars". The program will serve students in grades 9th – 12th and will be conducted afterschool from 2:00 – 5:00 p.m.

I would like to arrange a meeting within the next week to discuss further details.

Sincerely, Margo Venable, Dean, Division of School & Community Academic Programs

VIII. MINUTES

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve the Open/Closed Session minutes from the following meeting:

Regular Meeting

Tuesday, September 23, 2014

Open/Closed Sessions

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Abstain	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		

Motion Carried

IX. BOARD COMMITTEE REPORTS

Education Committee: Ms. Peterson – Report was given at the last meeting. Education Committee will meet next Wednesday, October 15 at 4:30 p.m. in District.

Operations Committee: Ms. Dredden – Our next meeting is October 21 at 5:30 p.m.

Policy Committee: Ms. Pitts – Our Policy Committee Meeting will be held next Thursday, October 17 at 4:00 p.m. in District.

Township Liaison: Ms. Peterson – Township Liaison Committee will meet at 5:00 p.m. on the second Wednesday of November.

Citizens Advisory Committee – No report at this time.

Marketing Committee

Ms. Brown – The Marketing Committee met yesterday. In attendance were Ms. Brown, Ms. Watkins, Dr. Poteat, Dr. Carcamo, Stephanie Simmons and Theresa Colligon. What we discussed was the next Community Connections Meeting which is on Wednesday, October 22. We will be talking about the PARC Assessment and what is PARC and how does it differ from NJASK. We will be discussing how parents can support their children working for success. We will have something very special called “Ask the Superintendent” so he will also be addressing other topics about what is happening in the school district as well as some updates. There will be refreshments so we definitely invite all the community to come out and it will definitely have a different feel than a regular Board meeting. I believe there is a flyer in our packets which is going out to K – 8 in their book bags. The flyer is very nice. Dr. Poteat did a great job on that. There will be phone blasts. It will be presented on the Township website as well as the school board website. I really like the segment on “Ask the Superintendent” which will give the community another opportunity to come out and talk about other topics. We discussed updates on the marketing and where we are. Dr. Poteat has done a great job and we are going to update our website. We are looking to incorporate our phone apps for people to download the Winslow School District phone app. Pages that include and incorporate a blog and a parents page where they give testimonials and videos as well as testimonies from children. We will also be partnering with the Township in utilizing their P.R. person. The Township will be getting a P.R. person and Dr. Poteat and Mayor Barry Wright sat down and discussed some of the things that we had and the Township was willing for us to

utilize their P.R. person. So it is not going to cost us anything but we are going to have available support in being able to market this District. The last thing we discussed was the marketing plan phases and what we are looking to do in the next year. Bringing exposure to the District, a changed perception of the District and more available information to the community and to let people know that this Board, as well as Dr. Poteat, we are touchable and reachable. It will take a while but I think we are heading in the right direction. Our next meeting is November 4.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Peterson, seconded by Mr. Wilcox to open the meeting for Public Comments at 7:13 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Robert Clevenger – Parent

I have concerns. My son is in Kindergarten at School 2. There are no more snacks in the classroom. The classrooms are at full capacity and there are no aides in the classrooms. I feel that they should have an aide in there to help the kids. Some kids learn at a slower pace or they have a problem the aide could help while the teacher is teaching the class. The second thing is, which is really bothering me, they have a lunch period which is half for their lunch and half for recess. You have children that don't have time to eat their lunch if they want to go out for recess. They literally don't eat their lunch. I have talked to numerous parents. I have talked to parents where their children won't even buy lunch anymore. The reason they won't buy lunch is because it takes too long to get in line, get their lunch, sit down, eat and then have to get right up if they want to go out for recess. It is just as important that the children eat as they exercise. And considering they are only getting gym once a week, I feel the recess is a very important part of their exercise. I make my son a sandwich and I send him a snack and the sandwich comes back. He tells me that he doesn't have time to eat his sandwich because as soon as he starts to eat it is time to get up for recess. You can't cut your lunch period in half and say if you want to eat, then you can't have recess, and if you want recess you can't eat. They are not giving the children enough time to do it. It is only forty minutes and it takes five minutes to get in the lunch room and sit down and, that is if they bring

their lunch, they get ten minutes to eat and five minutes to line up for recess for maybe ten minutes before they line back up and come back in. Out of a forty minute period they have ten minutes to eat and ten minutes to play outside. Something needs to give here. They need their lunch and they need their exercise. And because of the way this is, they are getting neither.

Dr. Poteat – Have you met with the building principal?

Mr. Clevenger – No, my wife met with the H.S.A. and they suggested that as a first step I come here and address the School Board. The next step is to meet with the principal.

Dr. Poteat – Let me just give you some additional advice. The first place that you always go for building level concerns is the building principal. There is no way I can address any of these at this point because I am hearing it for the first time. I can say to you this should not be occurring because I know how the program works. But until you have had an opportunity to touch base with the building principal and give her an opportunity to address these issues or at least give you some additional information, I would only be giving you assumptions and I would send you back anyway. For example, the aides that you mention. You will only get an aide in the classroom if your numbers exceed 25. Her classrooms are not exceeding 25.

Lunch/recess. Young people should be given an opportunity to eat and then recess is available, if and only if, that time is made available after they have had enough time to eat their lunch. I know what should happen and how that should happen but in order for you to get specifics directly from that situation the building principal is the person you should speak with. What I will do is have a conversation with the building principal tomorrow morning. Let her know that you are coming to have that meeting with her and I am more than certain that they will be worked out.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Mr. Wilcox to close the meeting for Public Comments at 7:19 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit XII A: 1

Approve First Reading of Polices of the Winslow Township Board of Education as listed below:

Policy/ Regulation	Policy/Regulation Title
P8505	Wellness Policy/Nutrient Standards for Meals & Other Foods
P2468	Independent Educational Evaluations (New)

2. Second Reading of Board Policies & Regulations **Exhibit XII A: 2**

Approve Second Reading of Polices of the Winslow Township Board of Education as listed below:

Policy/ Regulation	Policy/Regulation Title
P1581	Victim of Domestic or Sexual Violence Leave (New)
P3125	Employment of Teaching Staff Members
P3240	Professional Development for Teachers and School Leaders
P4125	Employment of Support Staff Members

3. Security/Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: An Overview of the Reading Horizons Program
 Date(s): November 4, 2014 (8:00 a.m. – 3:00 p.m.)
 Audience: Reading Specialist (Schools #5 and #6) and all English Language Arts Extended Day Tutors (Grades 4-6)
 Presenter: Reading Horizons
 Costs: \$1,075.00
 Funding: NCLB – Title II
 Description: The Reading Horizons workshop provides an overview of methodology and direct instruction materials, detailed instruction in the use of the administrative functions of the computer courseware, and techniques for effectively integrating the computer component into classroom curriculum and ESD Tutoring Program. Reading Horizons Elevate Online will address the needs of older students who are struggling readers due to ineffectual decoding skills.

6. Tuition Students (2014-2015) **Exhibit XII A: 6**
- a. Approve the placement of Tuition Students as listed in the attached exhibit.
 - b. Approve the cost of the Out of District Placement listed below to be applied to the IDEA Grant effective September 10, 2014: (20-258-100-500-000-00)

Student No.	School	Tuition	ESY
1633	Archway	\$44,613.20	\$6,535.90

7. Terminate Out-of-District Placements (2014-2015) **Exhibit XII A: 7**
- Approve to terminate Out of District Placements as listed in the attached exhibit.
8. Homeless Student(s) (2014-2015) **Exhibit XII A: 8**
- Approve the placement of Homeless Student(s) as listed in the attached exhibit.
9. Fundraiser(s) **Exhibit XII A: 9**
- Approve the following fundraisers/school activities for the 2014-2015 school year:
- School No. 1
- Scripps Gift Cards (Nov./Dec. 2014) – H.S.A.
- School No. 4
- Chipotle Night (10/20/14) – H.S.A.
 - 5-Below Shopping Days (Dec. 2014) – H.S.A.
- School No. 5
- Family Fun Night (11/14/14) – H.S.A.
- School No. 6
- Wendy’s Night (10/22/14) – H.S.A.
- WTHS
- “Pumpkin Grams” (Oct. 2014) – Leo Club
 - Yearbooks (Entire School Year) – Yearbook Club
10. Camden County College 21st Century Community Learning Grant
- Approve the district partnership with Camden County College 21st Century Community Learning Grant. Participation in the grant will allow the district to offer STEM activities, tutoring, college readiness and parent involvement opportunities, as well as other educational experiences for students.

11. iRead Program - Schools No. 1 – No. 4

Approve the purchase and implementation of the iRead Program for the lower elementary schools as follows:

Date: 2014-2015 School Year

Location: Schools No. 1 – No. 4

Participants: Teachers Grades K-2

Funding: NCLB – Title I (Cost per school is \$8,700)

Purpose: The iRead Program is a digital reading program that addresses foundational skills. It is designed to close the achievement gap in the early years before the discrepancy in competency increases. It will be used with struggling readers, in Grades K-2, in class, at home, and during the Extended School Day.

12. Achieve 3000 Program – Winslow Township Middle School

Approve the purchase and implementation of the Achieve 3000 Program for the Winslow Township Middle School as follows:

Date: 2014-2015 School Year

Location: Winslow Twp. Middle School

Participants: 7th & 8th Grade Teachers and Students

Funding: NCLB – Title I (Cost per school is \$9,739.50)

Purpose: The Achieve 3000 Program is an online reading program that provides high levels of differentiation in reading instruction. The program specifically targets skills in the areas of reading comprehension and written response.

13. 2014-2015 IDEA Extended Day Programs – Schools No. 1 – No. 6

Approve the 2014-2015 IDEA Extended Day Programs at Schools No. 1 through No. 6 as follows: (Account #20-258-100-100-000-00)

Date: October 2014 – April 2015 (2 Programs)

Location: Schools No. 1 – No. 4 (Monday – Thursday from 4:00 – 5:00 p.m.)
Schools No. 5 – No. 6 (Monday – Thursday from 3:30 – 4:30 p.m.)

14. 2014-2015 NCLB Title I Extended Day Programs – Schools No. 1 – 6 & WTHS

Approve the 2014-2015 NCLB Title I Extended Day Programs at Schools No. 1 through No. 6 and WTHS as follows: (Account #20-238-100-100-020-00)

Date: October 2014 – April 2015 (2 Programs)

Location: Schools No. 1 – No. 4 (Monday – Thursday from 4:00 – 5:00 p.m.)
Schools No. 5 – No. 6 (Monday – Thursday from 3:30 – 4:30 p.m.)
WTHS - TBD

15. 2014-2015 District Calendar

Approve revisions to the Winslow Township School District 2014-2015 District Calendar as listed below:

- December 5, 2014 – School Closed for PK-12
- February 18, 2015 – Early Dismissal (Parent Conferences) PK-12
- June 19, 2015 – Last Day and Early Dismissal PK-12

16. School No. 1 – Annual Fall Food Drive

Approve School No. 1 to have its Annual Food Drive, during the month of November 2014, to collect non-perishable food items to donate to local families in need.

17. School No. 1 – “Giving Tree”

Approve School No. 1 “Giving Tree” collection for the months of November and December 2014. Staff and students will collect children’s hats, scarves, mittens and gloves for donation to the Lourdes Clothing drive.

18. School No. 1 – Annual Gift Giving Event

Approve School No. 1 Annual Gift Giving Event, during the months of November and December 2014, sponsored by the Christ the Redeemer and Sicklerville United Methodist Church, for families in need who attend School No. 1.

19. School No. 1 – Smile Program (Mobile Dentist)

Approve School No. 1 visit with the Smile Program (Mobile Dentist) on Monday, November 3, 2014, to provide high quality dental services to children at no cost to the district.

20. School No. 1 – Target Field Trip Grant Application

Approve School No. 1 to apply for the Target Field Trip Grant to support a third grade trip to the Philadelphia Museum of Art in the spring of 2015.

21. Schools No. 3 & No. 4 – Anti-Bullying Assembly Program

Approve School No. 3 & No. 4 to invite Mr. Bruce “Sugar Bear” Capers, of the Harlem Globetrotters, to present an anti-bullying, education and literacy, character education, and health and wellness assembly to students on Friday, October 24, 2014. The program will be funded through the student activity accounts and will be split between the schools.

22. School No. 4 – Grant Applications

Approve School No. 4 to apply for the following grants to fund and enhance literacy and teacher professional development:

- State Farm Community Good Neighborhood Citizenship Company Grant
- Wal-Mart/Sam's Club Community Grant

23. School No. 5– Anti-Bullying Assembly Program

Approve School No.5 to invite Mr. Tyrone Brown, a former Harlem Globetrotter, to present a two-hour character education and youth enrichment program on anti-bullying to students on Friday, October 10, 2014. The program will be funded by the School No. 5 H.S.A.

24. School No. 6 – Student Council Activities (2014-2015 School Year)

Approve School No. 6 Student Council to participate in the following activities during the 2014-2015 school year:

- October – June: Collection of gently worn sneakers to donate to Bob's Hobby Shop in Glassboro where they will ship to non-profit organization for distribution in Africa.
- April 2015: A Penny Challenge where all money collected will benefit a non-profit organization selected by the Student Council.
- December 2014: A collection of gently worn winter coats to be donated to families in need.
- October – June: A Pen Pal program where Student Council members will write to students in the country and map out where their letters were sent and read the responses.
- March 2015: Student Council members to read to senior citizens at the Senior Citizens Day Center at Lakeland Center for "Read Across America".

25. WTMS – Family Community Nights

Approve Family Community Nights at WTMS as a component of the school-wide plan of fostering parent/community partnerships. Family Community Night, a collaboration between the School Leadership Committee, Administration, parents and community, whose goal is to provide resources, information and support to the Winslow Township community. The dates are as follows:

- Wednesday, October 29, 2014
- Thursday, December 11, 2014
- Thursday, February 12, 2015

26. WTMS – Violin Donation

Approve the acceptance of donation of one violin to the Winslow Township School District by Mr. Anthony McCann.

27. WTHS – Freshmen Parent Meeting

Approve WTHS to hold a Freshmen Parent Meeting on Thursday, October 30, 2014 at 7:00 p.m. in the WTHS Library.

28. WTHS – Dream Catchers Assembly

Approve WTHS to invite Dream Catchers, an empowerment program designed to provide behavior support while inspiring, developing and motivating teens and educators to reach their full potential, to provide an assembly on Wednesday, October 29, 2014.

29. WTHS – Guest Speakers (2014-2015 School Year)

a. Approve the WTHS Fellowship of Christian Athletes (FCA) Club, under the supervision of Mr. Gouse, to invite the following guest speakers during the 2014-2015 school year:

Guest Speaker	
Mr. Kevin Harvey	Director of FCA, Chaplain for Philadelphia 76ers, former LaSalle University Basketball Player
Mr. William Green	Former Boston College All American Running Back, first round draft selection to NFL in 2002 and top school assembly speaker in the country
Mr. Cedric Thorton	Philadelphia Eagles Defensive End (4 th year)
Mr. Michael Carter Williams	Philadelphia 76ers (2 nd year); 2013-14 NBA Rookie of the Year

b. Approve Mr. David Rimby, NJ Society of Certified Public Accountants, to speak with students in Accounting I Classes on Monday, November 10, 2014, about career opportunities in Accounting.

30. Donation – Dictionaries for 3rd Grade Students

Approve the acceptance of donation, from the Winslow Township Rotary Club, of dictionaries for third grade students in the district.

B. Principal's Updates

1. Harassment, Intimidation & Bullying Summary (September) **Exhibit XII B: 1**

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

- a. Approve the Line Item Transfers, for the month of August 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.
- b. Approve the Request for Approval of Transfers for the month of August 2014 as per the attached exhibit.

2. Board Secretary's Report **Exhibit XIII B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XIII B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of August 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

10. Ikon/Ricoh – Copier Lease Agreement

Approve a new copier lease agreement with Ikon/Ricoh for 48 months at a cost of \$127.01 per month which includes 3,500 copies/month and all service, parts, labor and supplies (except paper). Overage cost is \$0.12 per copy. State Contract # A82709. To be charged to 11-190-100-440

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the item awarded in this agreement.

Tyra McCoy-Boyle

11. Black Horse Pike Regional School – Joint Transportation Agreement 2014-15

Approve the 2014-2015 Joint Transportation Agreement between the Winslow Township Board of Education and Black Horse Pike Regional School District to transport one student to and from school on Route 115 for the 2014-2015 school year at a cost of \$100 per day.

12. Purchase – Ed Data Vendor

Approve the purchase of a ten (10) ton chiller to winterize the unit on the roof at School No., 6 in the amount of \$4,665.00 from Northeast Mechanical Services an Ed Data Vendor. To be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

13. Purchase – Ed Data Vendor

Approve the purchase of one (1) smart board in the amount of \$4,793.00 for the Middle School from Keyboard Consultants, Inc. an Ed Data Vendor.

To be charged to 12-130-100-731

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

14. Civil, Environmental, Land Survey & Geotechnical Services

Approve to appoint Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ 08033 to perform Civil, Environmental, Land Survey & Geotechnical Services for the period October 15, 2014 - June 30, 2015. (Sole Responder)

15. Shared Services Vendor

Approve the purchase of three (3) smart boards and installation in the amount of \$13,524.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 20-258-400-731

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

16. Renaissance Learning

Approve the Renaissance Learning Program for the Middle School in the amount of \$19,665.00. To be charged to 20-238-100-600

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

17. Shared Services Vendor

Approve the purchase of six (6) digital signage media players in the amount of \$5,247.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor. To be charged to 11-190-100-610

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

18. Settlement Agreement

Approve the Settlement Agreement with A.M.G.

19. Appointment of ARMM Associates to Complete Winslow High School Window Replacement Project

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION
 AUTHORIZING THE APPOINTMENT OF ARMM ASSOCIATES, INC
 TO COMPLETE CERTAIN PROJECTS**

WHEREAS, the Winslow Township Board of Education (“WTBOE” and/or “District”), in 2013 appointed ARMM Associates, Inc., (“ARMM”) as its architect of record for certain projects; and,

WHEREAS, in 2014 the WTBOE selected a new architectural firm to serve as the architect of record for future projects; and,

WHEREAS, in the interest of economies and efficiencies, the WTBOE desires to have ARMM complete the Winslow High School Window Replacement Project.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education ARMM is hereby authorized to complete the Winslow Township High School Window Replacement Project as approved at the August 13, 2014 meeting.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes Recuse P.O. 501676
Mr. Vascos	Absent		
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Items 1 – 7 with regard to Personnel.

1. Leaves of Absence

Approve the following Leave of Absence requests pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K. B.	FMLA	10/6/2014	10/31/2014	U
B	T. C.	Medical	11/3/2014	11/16/2014	P
C	K. D.	Medical	10/1/2014	1/9/2015	P

D	P. M.	Medical (extension)	10/1/2014 11/1/2014	10/31/2014 11/10/2014	P U
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2. Retirement

Approve the following Retirement for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Zielke, Barbara	School Secretary	High School	7/1/2015

3. 2014/2015 Club/Activity Advisors

Approve the following 2014/2015 High School Co-Curricular Club/Activity Advisors:
(11-401-100-101-401-08)

	Advisor	Club/Activity	Stipend	Step
A	DiDonato, Karen	Yearbook Editorial – Co-Advisor	\$1,212.00 (a split)	1
B	Salcedo, Amy	Choreographer – Spring Musical	\$1,133.00	2
C	Wake, Gregory	Yearbook Editorial – Co-Advisor	\$1,212.00 (a split)	1

4. Choral Concerts

Approve the following 2014/2015 High School Pianist for the Winter and Spring Concerts:
(11-401-100-330-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Krupa, Joseph	Winter Choral Concert – 9 a.m. Rehearsal and 7 p.m. Concert – December 16, 2014	\$150.00	N/A
B	Krupa, Joseph	Spring Choral Concert – 9 a.m. Rehearsal and 7 p.m. Concert – May 19, 2015	\$150.00	N/A

5. 2014/2015 Game Monitor, Ticket Taker, Clock Operator, Security

Approve the following employee to work as a Game Monitor, Ticket Taker, Clock Operator or Security for the 2014/2015 Fall/Winter Athletic seasons, on an as needed basis, at the per game rate as listed: (11-402-100-100-402-08)

	Name	Position	Rate
A	McBride, Michael	Game Security	\$27.47

6. Volunteers

Approve the following Volunteers at the High School for the 2014/2015 school Year:

	Name	Volunteer Position
A	Pitts, Dayna	Drama Club
B	Sands, David	Drama Productions (Fall/Spring)
C	Schellhas, Gary	Drama Productions (Fall/Spring)

7. Terminations

a. Approve to Terminate the Employment Contract on the following individual for the 2014/2015 school year:

	Name	Effective Date
A	D. S.	10/31/2014

b. Approve to Terminate the following Substitute for the 2014/2015 school year:

	Name	Effective Date
A	C. C.	10/1/2014

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes Recuse 6.A
Mr. Vascos	Absent		
Motion Carried			

XV. ADDENDUM – None at this time.

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between September 19, 2014 and October 3, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	N/A	N/A

XVII. OLD BUSINESS

Mr. Gidwani – Issue of the middle school came up at the Advisory Committee again. Don't know how we should approach that problem. The Advisory Committee felt that we should keep the library open for middle school students. It was open and then it was shut down and I don't know exactly why it happened.

Dr. Poteat – Madam Chair, Mrs. Peterson. As you recall, two years ago, the Board agreed to extend and open the library for the middle school students to use after school for studying purposes as well as tutorial services, whatever their needs may be. Not only did we open the library, if you recall, we hired two individuals to be there. We also provided transportation. The first week we had quite a few young people attend. By the time we got to the third or fourth week we had no students attending at all. I think we were down to maybe one or two students at the very most. The first thing we did was remove one of the hired individuals because we were paying two adults two days per week. Then it got to the point we were just paying an individual to be there because the young people were not taking advantage of the opportunity. It was not a matter of us closing it down, it was a matter of discontinuing the services for lack of participation for the use of the library. That is why it is no longer available at the school.

Dr. Gidwani – Madam President. Did we have a chance to find out why in the first couple of weeks we had more students and then attendance went down?

Dr. Poteat – I can address that also. As you can recall, we wanted to make sure that the young people were not just staying after school without parental consent or knowledge, that it wasn't going to turn out to be a hangout. We wanted to make sure that there was accountability and that the parents knew that they were staying after school. There was a sign up procedure in place where the young people had to get their parents' signature. So if they wanted to stay after school on Tuesday and Thursday we would get that information a week in advance so that the parents and school would know who was staying after school. Once we established that accountability, we realized that many of those young people were not telling their parents and did not get prior approval and because it wasn't what they anticipated it would be for them to stay after school and run around, they decided to go home. We wanted to make sure that there was supervision, that the young people were staying after school and using that time wisely and it wasn't going to be a waste of time on their part or ours. So as a result the numbers continued to dwindle and some of the parents didn't know they were there. Instead of it turning out to be a study time it turned out to be an opportunity for us to incur more disciplinary action. So it really turned out to be a waste of time and a waste of money.

Mr. Gidwani – Thank you.

XVIII. NEW BUSINESS

Mr. Wilcox – I wanted to indicate that the Economic Development Council did meet this past Monday in the Municipal Building for the Township. There was a guest speaker who was there by the name of Michael Belknap who is the President of The Belknap Company LTD. He gave a review of how the Township developed from a commercial and residential standpoint over the last decade. He gave advice to the council as to how we should move forward as a Township, encouraging more development, particularly commercial development for local businesses as well as the larger businesses as well and the benefits of doing so.

XIX. INFORMATIONAL ITEMS

1. Township of Winslow – “Community With A Heart” 2014 T-Shirt Contest

The following students will be awarded for their participation in the 2014 Township of Winslow “Community with a Heart” T-shirt contest. The student designs will be printed on t-shirts and worn by participants in the 2014 American Heart Walk on October 25, 2014. These students will also be recognized at a Township Committee Meeting on October 14th.

- Grand Prize Winner (Design will appear on front of T-Shirt)
 - Hadassah Jimoh – School No. 2
- Runner Up (Design will appear on back of T-Shirt)
 - Joel Rivera Gonzalez – School No. 1
- Building Level Winners:
 - School No. 2 – Wayne Rold
 - School No. 3 – Olivia Gorman

Dr. Poteat – Informed the community and the Board that there is information on the front page of the website concerning the Enterovirus - D68, also known as EV-D68. This particular virus is relatively new in the area but has been around since the sixties. We are providing this information on our website because the Center for Disease Control and well as the New Jersey Health Department has provided us this information to our parents to take whatever preventative measure they feel is necessary to prevent this virus from spreading. To date, there are 14 laboratory cases of the virus and it is throughout the State in several different counties. If you go to our website you will find all the most frequently asked questions about the Enterovirus – D68. We do not have any cases in the Winslow Township School District or in the area but we wanted to get this information and do as much as we can. There are links for additional information.

Dr. Poteat – Pastor Kevin Brown, The Perfecting Church is responsible for the program Perfecting Chords in all of our elementary schools. He is also responsible for the food bank services that are provided the first Saturday of each month at School 3 which is servicing over 250 families each month. He is also our guest speaker at this past year’s graduation. I received a letter from him stating that it is the fourth consecutive year The Perfecting Church is

hosting a sit down Thanksgiving meal for our neighbors that are unable to provide for their family and those seniors who would otherwise have spent Thanksgiving at home, and in most cases, alone. The event is called The Perfect Thanksgiving. In years past it has been held at the Bud Duble Center and the Eleanor Corbett House in Glassboro, which was last year. This year he is asking the Winslow Township School District if they would consider hosting this Thanksgiving at School 3 because of the number of families we are presently serving. Also it is a continuation of the partnership that we have with The Perfecting Church and Winslow Township and the school district with the food bank. He is looking at Friday, November 21 for preparation and set up and then Saturday, November 22 to provide the Thanksgiving dinner to those individuals in our community. I think this not only fits into our outreach programs that we have in place, and as you know as part of our marketing we talked about making ourselves available to those individuals who normally don't come out, which is our senior citizens.

Ms. Peterson – What about security?

Dr. Poteat – They provide all of those services. They provide their own cooks, set up. They have a full volunteer for set up, food prep, serving, break down and cleanup who will come out. Several professionals in the food services volunteer their services. You can expect it will be left in the immaculate condition in which it was found. We only have to provide the building. We will have to have one custodian there to open and lock the facility. They already have their certificate of insurance and things like that.

A motion was made Ms. Peterson, seconded by Ms. Watkins to continue this partnership with The Perfecting Church and the Township in providing them with School 3 for their Thanksgiving dinner which includes Friday and Saturday, November 21 and 22

Voice Vote: All in favor

XX. EXECUTIVE SESSION A motion was made by Ms. Watkins, seconded by Ms. Brown to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:50 p.m. for a period of forty five to sixty minutes.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 8, 2014 at 7:50 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is contract with Prospec Painting issue relative to the painting contract that the Board Secretary/Business Administrator would like to report on; and to that involving employment terms potential discipline involving a teacher C.T. and a bus driver P.A.;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

WHEREAS, the length of the Executive Session is estimated to be forty five – sixty minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Ms. Pitts – Just before we take a motion and go into Executive Session Dr. Poteat has something he would like to share with us.

Dr. Poteat – I apologize to the Board members for my oversight. As you know, we have had numerous conversations about our uniform policy, particularly in the area of physical education and spirit wear. At our last school board meeting we had some individuals come to the mike and talk about spirit wear and not to be worn for physical education but it can be worn on days that is decided by the building principal. At my Parent Advisory Council Meeting a week ago parent representatives, from every school in the District, were in attendance and the conversation came up again about spirit wear and physical education wear. School 5 had been selling under spirit wear a top and bottom that the children were also wearing for physical education. The other schools that were representative wanted to know why School 5 can sell spirit wear and wear it for physical education and the other schools cannot. Mr. Marella brought me what they were selling in their school under the terminology spirit wear. When we discuss spirit wear we were talking about shirts with little eagles on it that is what I visualized because I had seen those shirts before. What School 5 was purchasing was our green shirts and it had Winslow with a W through the Winslow. When I saw it this meets our dress code policy for physical education. My position is even if School 5 sold it as spirit wear my recommendation would be that this is appropriate for physical education. Not only does it come with a color it comes without a color and it has green shorts with the same insignia. My recommendation would be if the other schools 1 – 4, 6 if they wanted to sell something similar to this that this would be appropriate for physical education and they could still use it as a fund raiser where they can raise money. If they still wanted to sell spirit wear shirts for spirit day they could still do that. I did tell them it was not my decision to make without conferring with the Board.

Ms. Pitts – I for one feel that this recommendation from the Superintendent makes sense to me. Mr. Long?

Mr. Long – We have adopted a policy and I think a certain amount of discretion has to be given to the Superintendent in making these decisions. He has made his recommendation. Unless there is some overriding objection I think he has the authority under the policy to make these discretionary calls. I really don't think there is any further action that the Board needs to take.

Mr. Gidwani – I don't think there is no action needed on behalf of the Board members.

Dr. Poteat – I would like to meet with the building principals and my Parent Advisory Council which includes a representative from each school first before we move any further.

A motion was made by Ms. Peterson, seconded by Ms. Brown to amend the time we entered into Executive Session as 7:50 p.m. instead of 7:40 p.m.

Voice Vote: All in favor

A motion was made by Ms. Watkins, seconded by Ms. Brown to go into Executive Session.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Brown, seconded by Mr. Peterson to adjourn Executive Session at 9:32 p.m.

Voice Vote: All in favor

Mr. Long – The adjournment time of the Executive Session is approximately 9:30 p.m.

Mr. Long – At this point in time, Madam President Members of the Board, we have two personnel items that we have to deal with in open session. I want to indicate they were the subject matter of closed items for discussions but no formal action was taken in executive session. Both the individuals, who were the subject of the personnel action, were appropriately riced and permitted to attend the executive session to provide the Board with any information in which they chose to provide.

Mr. Long - A resolution authorizing and accepting the Superintendent's recommendation to suspend without pay P.A. a bus driver for a period of 20 working days.

A motion was made by Mr. Gidwani, seconded by Ms. Watkins to suspend without pay P.A. a bus driver for a period of 20 working days.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

Mr. Long – The second resolution that we have for the Board's consideration and the second personnel item and was the subject matter in Executive Session.

Ms. Long – A resolution authorizing and accepting the Superintendent's recommendation to issue a letter of reprimand to C.T. a teacher, and for the immediate removal from the stipend non-tenured position as assistant football coach for the 2014 season for conduct unbecoming in violation of school Policy 3281.

A motion was made by Mr. Wilcox, seconded by Mr. Gidwani to approve the above resolution stated by Mr. Long.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XXII. ADJOURNMENT: A motion was made by Mr. Wilcox seconded by Ms. Watkins to adjourn the meeting at 9:35 p.m. All Ayes

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary