

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Winslow Township School No. 5

130 Oak Leaf Road

Berlin, NJ 08009

Wednesday, November 28, 2012

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present: Patricia Davis Cheryl Pitts
Lorraine Dredde Gail P. Watkins
John Korostowski Julie A. Peterson, President
Joanne Masciocchi Arrived 7:04 p.m.

Absent: Gulab Gidwani
Aleta Sturdivant

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Davis -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Winslow Township Board of Education
Wednesday, November 28, 2012 - MINUTES

Regular Board of Education Meeting

Page 2

Ms. Dredden -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

Mr. Korostowski -

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. PRESENTATION

1. Chief Osborne and Chief Scardino from the Winslow Township Fire Department made a presentation regarding the 7 million dollar Bond Referendum being requested for the Fire Department Headquarters. The election will be held on December 15, 2012 at the Cedarbrook Fire Hall.
2. Winslow Township School No. 3 – Math Through Technology & Music

CORRESPONDENCE

Addressed to Tyra McCoy, dated November 21, 2012 from Dr. Rita Hanna. Your request for an extension to submit your June 30, 2012 audit has been approved.

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve the Open and Closed Sessions for the following meeting with the change as noted:

Regular Meeting Wednesday, November 14, 2012 Open/Closed Sessions

Note: On page 15, Old Business. Mr. Gidwani did not attend the Winslow Township Meeting. He was told about it.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes

Motion Carried

IX. BOARD COMMITTEE REPORTS

The Education Committee will be meeting next week.

Operations Committee

Ms. Davis reported that the Operations Committee met on November 27, 2012. Present were Mr. Korostowski, Ms. Masciocchi, Ms. McCoy-Boyle, Ms. Long-Vernon and Ms. Davis. The following was discussed:

- Mr. Gaskill discussed the transportation of students in district and out of district.
- Bus Maintenance and length of service and replacement for buses.
- Bus ads.
- Solar Project update.
- Athletic and Co-curricular budgets.
- Student counts, Attorney bills and OPRA requests presented.
- Submission of audit.
- Bid for carpet/floor replacement and painting at Schools 3, 5, and the Middle School.
- Broken heating coil at School No. 3.
- Closure of Blue Anchor building.
- Crack in School No. 6 classroom wall is a separation in mortar not a structural problem.

Meeting adjourned at 7:30 p.m. Next meeting December 18, 2012 at 5:00 p.m.

Policy Committee

Ms. Davis reported that the Policy Committee meeting scheduled for November 20, 2012 was postponed, due to lack of attendance, until December 4, 2012 at 4:00 p.m.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Davis, seconded by Ms. Pitts to forego Public Comments at 7:50 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Winslow Township Board of Education
Wednesday, November 28, 2012 - MINUTES

Regular Board of Education Meeting

Page 4

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

A motion was made by Ms. Davis, seconded by Ms. Masciocchi, to approve A. & B. as recommended by the Superintendent. Dr. Poteat will give further clarification of Item A. # 14.

Dr. Poteat – Special Education Corrective Action Plan

Ladies and Gentlemen of the Board, as you know we had shared with you a few Board meetings ago that there was an internal complaint of non-compliance filed with the Department of Education in reference to Special Education within the school district. I have received the findings of that investigative report and there were two findings. As a result of those two findings the District must create an Action Plan to address those findings.

The first finding addresses the fact that there were 2 students whose IEP's were not scheduled in a timely manner. However, we have found that those students have not been in attendance and we are presently addressing those issues.

There were three different sections of the second finding. The first of that finding is being addressed tonight. We were asked by the Department of Education to make sure that we had on the Board Agenda addressing the fact that all guidelines in accordance with the State and Federal law are followed by the School District and Child Study Teams throughout the District. It also states that in those guidelines that parents and the District cannot negotiate those timelines that are set by law. Meaning, if you have an IEP Meeting scheduled on a certain date, and the law says it has to be done within 30 days, you cannot negotiate those times to change that timeline. It must be dealt with within the time specified by law. It is our understanding that that particular situation did occur. We are conducting our own internal investigation and we believe at this point that we are in a position to address that. In addition to us making sure, as it is stated in the Board Report, that we are going to adhere to all guidelines and regulations and ensure that all evaluations are completed in a timely manner and that those times are not negotiated. After the Board approves that tonight I have to make sure that all Child Study Team Members in the District are aware of the fact that those guidelines are not to be negotiated, nor are they to be changed. Each of the Child Study Members are to receive a copy of that memo and they must sign off on that memorandum stating that they are clear that these timelines are non negotiable. They are to return that information back to me and I am to send that information on to the Department of Education

which is due December 1. In addition to that, they are also supposed to keep a copy of that memorandum.

So tonight, part of the response to the findings is that the Board must have an opportunity for us to discuss the fact that we are going to adhere to those guidelines and that the Child Study Team Members are going to adhere to those guidelines and that they will not be negotiated and that information will come back to me which will be forwarded to the Department of Education.

The second finding we have to address are for a group of students who may, or may not, qualify for compensatory time based on the first week of school. There were 17 students that we have in question. We have to write and indicate whether or not their IEP's and all the information has been completed for those young people. If they have not been completed, what are the timelines by which that information will be completed. If there are any difficulties we have to address we have to spell out what it is that needs to be done. At this point, I am more than certain that we will meet these timelines and address these issues.

In addressing these findings through this Corrective Action Plan, I am certain that all the Child Study Team Members in this District know the guidelines and know that these things are not to be negotiated. As I stated to you in the very beginning, I am certain that we are in compliance in all of the criteria as it pertains to Special Education. These situations occurred in an unforeseen type situation and we are going to address it accordingly. One of the things I am most proud of is the programs and resources that we provide to our children here in the Winslow Township School District as it pertains to special education.

Ms. Peterson confirmed that the District Action Plan has to be submitted to the Department of Education December 1, this Friday.

Dr. Poteat – Yes.

Ms. Davis asked for a copy of the Action Plan.

XII. SUPERINTENDENT'S REPORT

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | Exhibit XII A: 3 |

Approve the Security/Fire Drill Report, for the month of October 2012, as per the attached exhibit.

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Language Arts Literacy
Date(s): October 2012 – April 2013
Audience: Classroom Teachers of Grades 4 - 12
Presenter: Dr. Joseph Giampalmi, Asst. Professor/Writing Consultant
Rowan University
Costs: \$26,400 (22 days)
Funding: NCLB
Description: The objective of the program is in correlation with the Superintendent's primary goal; raising student achievement. Training will encompass content specific literacy strategies, transitioning to the Common Core Standards, text complexity, interdisciplinary instructional practices, test preparation strategies, college and career readiness and professional development.

c. Approve the Professional Development opportunity as listed below:

Title: "RAPS" All Levels
Date(s): November 26, 2012 through November 30, 2012
Audience: Grades K-5 Teaching staff from Winslow, West Deptford School District and Waterford Township School District
Presenter: Reading Assist Institute Trainer
Costs: No Cost to District for hosting workshop on site
Description: This five day RAPS workshop is an intervention program appropriate for both Tier II and Tier III interventions. This workshop will help build literacy skills necessary for reading. Fluency, vocabulary and comprehension will be addressed through the use of the program's decodable text.

d. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): TBD
Audience: Middle School Classroom Teachers
Presenter: Thomas Shown, SMART-Certified Trainer, T-tech Solutions
Costs: \$450.00 (Two 1 ½ hour trainings)

Funding: NCLB – Title II
Description: To teach teachers how to effectively use the interactive SMART Board technology to create interactive lessons, and to find content and various websites to support classroom instruction. The first training will focus on introductory skills and the second training will be dedicated to more advanced skills.

e. Approve the Professional Development opportunity as listed below:

Title: Writing with Spice
Date(s): December 10 & January 14
Audience: Teachers
Presenter: Joseph Jacyshyn - EIRC
Costs: \$2,200 (Two visits)
Funding: NCLB
Description: Presenter will coach, model and mentor teachers on implementing Language Arts Literacy strategies to improve student performance.

6. Tuition Students **Exhibit XII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XII A: 7**
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XII A: 9**
Approve the following fundraisers for the 2012-2013 school year as listed below and as per the attached exhibit:
- School No. 1
- Holiday Shoppe (December 2012) – H.S.A.
- School No. 3
- Staff Jeans Day (2nd Friday of each month) – Sch #3 Spirit Committee
 - Family Night at Nick's Pizza (12/04/12) – P.T.O.
 - Holiday Shoppe (December 2012) – P.T.O.
 - Penny Collection (Nov./Dec. 2012) – Sch #3 Spirit Committee

School No. 5

- Jeans Day (Nov./Dec. 2012) – H.S.A.
- Jeans Day (12/14/12) – H.S.A.

School No. 6

- Jeans Day (12/14/12) – H.S.A.

WTMS

- Applebees Breakfast (02/09/13) – H.S.A.
- Family Movie Night (12/14/12) – H.S.A.

WTHS

- “Restore the Shore” Bracelets (Nov./Dec. 2012) – Leo Club

10. School No. 1 – Everyday Math Parent Workshop

Approve School No. 1 to have an Everyday Math Parent Workshop on Wednesday, December 12, 2012 at 6:30 p.m. for an opportunity for parents and students to participate as a family and familiarize themselves with math manipulatives and website.

11. WTHS – After School SAT & College Essay Writing Workshop

Approve WTHS for After School SAT Prep and College Essay Writing Workshops as follows:

- Tuesday SAT Prep 2:00 p.m. – 3:00 p.m. (1 Teacher) 6 weeks
- Thursday College Essay Writing 2:00 p.m. – 3:00 p.m. (1 Teacher) 4 Weeks

12. WTHS – Davon T. Jones Foundation Toy Drive

Exhibit XII A: 12

Approve WTHS to participate in the Davon T. Jones “Smile for Toys” Drive during the month of December 2012.

Note: All items collected will be donated to needy families in the community.

13. WTHS – Guest Speaker (2012-2013)

Approve a representative from Devry University to visit the classroom of Ms. Hess, High School Business Teacher, on January 9, 2013, to speak with her students about college and career opportunities.

14. Special Education – Corrective Action Plan (Finding #2-Evaluation Procedures)

Pursuant to N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-3.8 the District shall adhere to all guidelines and regulations and ensure that all evaluations are completed in a timely manner.

B. Principal's Updates

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Davis to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Treasurer's Report **None at this time.**
3. Board Secretary's Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Manual Bill List \$ 4,310.60
- o Vendor Bill List \$825,488.93

7. Payroll

Approve Payroll for the months of September and October 2012 as listed below:

- o September 15, 2012 \$2,149,078.47
- o September 17, 2012 (Retro) \$2,877,009.19
- o September 30, 2012 \$2,146,986.64
- o October 15, 2012 \$2,131,945.67

o October 30, 2012 \$2,158,418.97

8. Use of Facilities

Approve the Use of Facilities as listed below:

- a. The Institute for Excellence Charter School, 41 South Route 73,
Hammonton, NJ:
Winslow Township High School: Wednesday, December 19, 2012
6:00 – 9:00 p.m.
Grades K – 5 Winter Concert

Note: An application fee and usage fee will be charged per Board Policy.

- b. Winslow Elite Track and Field:
Winslow Township High School: Monday - Thursday
March 11, 2013 – July 25, 2013
6:00 – 8:00 p.m.

Note: No fees for this request.

9. Comprehensive Maintenance Plan, M-1 **Exhibit XIII B: 9**

Approve the Comprehensive Maintenance Plan for each building as per the attached exhibit.

10. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	STEM – Science, Technology, Engineering, Mathematics	December 3, 2012	No Cost
Gail Watkins	STEM – Science, Technology Engineering, Mathematics	December 3, 2012	No Cost
Gulab Gidwani	STEM – Science, Technology Engineering, Mathematics	December 3, 2012	No Cost

11. Joint Transportation Agreement with Hammonton Board of Education 2012-2013

Approve a Joint Transportation Agreement between the Winslow Township Board of Education and the Hammonton Board of Education during the 2012-2013 school year for sports and field trips to various locations at a District rate of \$50.00/hour with a 4 hour minimum.

12. Professional Development – System 3000 Training

Approve System 3000 Year End Payroll Processing Training for the following Business Office staff members on December 4, 2012 at no cost to the district:

- Charmette Long-Vernon – Assistant BA
- Regina Smith – Payroll Bookkeeper
- Mac Williams - Payroll Bookkeeper

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes

Motion Carried

XIV. PERSONNEL

A motion was made by Ms. Pitts, seconded by Ms. Masciocchi, to approve Items # 1-10 with regard to Personnel. Item # 2 B – A Michelle Giambrone should read School No. 6.

- 1. Leaves of Absence **None at this time.**
- 2. New Hires

A. Approve the following New Hire – Leave of Absence Teacher for the 2012/2013 school year: (11-130-100-101-099-06)

	Name	School	Position	Per Day	Effective
A	Fingerhut, Chelsea (maternity- Shipley, M.)	No. 6	6 th Grade Teacher	\$100.00	12/17/2012- 2/21/2013

B. Approve the following New Hire for the 2012/2013 school year:
(11-213-100-101-099-06)

	Name	School	Position	Prorated Salary	Effective
A	Giambrone, Michelle (replacing Cunningham, J.)	No. 6	Special Ed Teacher (RC)	\$48,361 BA – Step 1	1/1/2013

3. College Placements

Approve the following College Placements for the 2012/2013 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Rowan University	Czaja, Nicole	Clinical Practice	Lemons, Lena	No. 1	1/22/2013- 5/10/2013	Elementary
B	Rowan University	Thomas, Bethia	Practicum	Reid, Susie	MS	1/22/2013- 5/10/2013	Counseling
C	Rowan University	Moritz, Karissa	Clinical Practice	Purdy, Theresa/ Harry, Vanessa	No. 1	1/22/2013- 5/10/2013	Elementary/ Special Ed

4. WINSOAR

Approve the following WINSOAR Program Teacher for the 2012/2013 school year: (11-140-100-101-160-08)

	Name	Position	Hourly Rate
A	Knodt, Kathy	Teacher of Social Studies	\$37.73

5. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Club/Coach	School
A	Guarrera, Kelley	Assistant Girl's Basketball Coach	High School
B	Jones-Harden, Lori	Classroom	No. 3
C	Nelson, Aliyah	Assistant Girl's Basketball Coach	High School

6. Extended School Day Program at High School

Approve the following Teachers for the Extended School Day Program on an "as needed" basis not to exceed 2 hours per day at the High School for the 2012/2013 school year: (20-236-100-100-000-08)

	Name	Subject	Hourly Rate
A	Nagy, Teresa	Math Teacher	\$37.73
B	D'Amore, Lyndsay	Math Teacher	\$37.73
C	Baylinson, Adrienne	English Teacher	\$37.73
D	Nicholas, Wayne	English Teacher	\$37.73
E	McCormick, Rachel	Math Teacher	\$37.73

7. Mentor

Approve the following Mentor for the 2012/2013 school year:
 (11-110-100-101-099-03)

	Mentor Name	Mentee Name	School	Effective
A	Dolbow, Jennifer	Neumuller, Rhonda (\$550)	No. 3	11/1/2012

8. Winslow Child Development Program

Approve the following Winslow Child Development Program Service Worker for the 2012/2013 school year: (11-000-320-930-000-17)

	Name	Time	Hours	Hourly Rate	Location	Effective
A	Gonzalez, Summer	8:30 AM – 2:00 PM	5.5	\$10.00	Academy	1/1/2013

9. Coaches/Co-Curricular Club Advisors

Approve the following Winter Coach at the High School for the 2012/2013 school year:
 (11-402-100-100-402-08)

	Name	Winter Coach Position	Stipend	Step
A	Regn, Keith	Assistant Wrestling Coach	\$4,551	1

10. Game Monitor/Ticket Taker/Security

Approve the following Game Monitor/Ticket Taker/Security for games at the High School for the 2012/2013 school year: (11-402-100-100-402-08)

	Name
A	Caldwell, Kevin

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

XV. INFORMATIONAL ITEMS

Perfecting Chords

Dr. Poteat reported that the music program that was implemented at School No. 3 under direction of Perfecting Chords which is a program on the extension or outreach from The Perfecting Church here in Winslow Township. That program is going very well. The young people appear to be enjoying the program. They are learning a lot. The parents appear to also be enjoying the program. We are continuously working with the community in making sure that there is a partnership between the District and the community.

Community Church Use of Facilities Request

The name of the Church is Love Glorious Revival. They are requesting the use of the Winslow Township High School and have been in contact with the principal. They would like to use the Sarah Gordy Auditorium, the cafeteria and three classrooms. Their requested starting date is December 16, 2012 their ending date is December 29, 2013, every Sunday from 7:00 a.m. to 12 noon. The application fee is \$200; the custodial fee for two employees is \$300; the auditorium is \$250/Sunday; cafeteria is \$250/Sunday, classroom fees are \$50/room. We are looking at close to \$1,000/week. They must have liability insurance of minimum of 1 million dollars and obtain a fire permit. The policy states no Sunday usage of buildings during the summer months to allow for cleaning and building renovation. Some of the concerns are the new grand piano on the stage, and securing the custodial staff for every Sunday. The classrooms they are requesting are instrumental classrooms where we have instruments stored.

Ms. Davis commented on damage to any equipment in the classrooms.

Mr. Korostowski commented that on a Sunday when it snowed to would have to clear the

lots and sidewalks and that liability would fall on the District.

Ms. Pitts was concerned about the time and whether we could bring a recommendation out of the Policy Committee to the full Board in time. She recommended that the Policy Committee take a look at request.

A motion was made by Ms. Pitts, seconded by Ms. Dredden that this request is forwarded back to the Policy and Operations Committees so that we have all of the financial responsibilities and it is presented at the next Board Meeting to the entire Board.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

Student Representatives

Dr. Poteat presented the final student representatives to the Board. Additional information is provided by the building principal. The names are submitted for your approval. The Board can take action tonight or as soon as possible.

Ms. Davis stated that Policy # 0142.2 says that they have to have at least 2 recommendations, and we only have one from each, and at least an average of a B. There is no indication as to what their grades are. We do not have all the information.

A motion was made by Ms. Davis, seconded by Ms. Dredden to refer back for the appropriate documentation that supports policy that reflects that they have to have 2 recommendations and a grade point average.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

Ms. Peterson said that she spoke with New Jersey School Board Representative, Theresa

Lewis today in reference to how Winslow Township could support the Hurricane Sandy effort. She would be attending a meeting tomorrow. There is a great need for some Districts to adopt a school in terms of school supplies. The schools that are devastated really don't know what they need in terms of school supplies. I will forward the information when it is received. We thank Mrs. Rutt for her concern and interest in being truly a sister and brother keeper of our community, and that is the extended community of New Jersey, Long Island, Staten Island, and some of Connecticut.

XVI. OLD BUSINESS – None at this time.

XVII. NEW BUSINESS – None at this time.

ADDENDUM

BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Davis to approve Item 1 – 3 as recommended by the Board Secretary.

1. Professional Development – Systems 3000

Approve Aja Thomas, Human Resources, to attend the Systems 3000 Year End Payroll Processing Workshop on December 4, 2012 at no cost to the District.

2. Use of Facilities

Approve Mind, Body and Soul Sports to use the Winslow Township High School Main Gym on Saturday, December 22, 2012 from 2:00 – 9:00 p.m. for a celebrity basketball fundraiser. An application fee and custodial fees will be charged.

3. Bill List

Exhibit I: 3

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$ 219,782. 68

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Pitts, seconded by Ms. Watkins, to approve Item 1 – 9 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Grippen, Maureen (extension)	MS	Director of Special Programs	10/1/2012-12/4/2012	10/1/2012-12/14/2012	P
B	Luciano, Denise (revision)	MS	Health & PE Teacher	11/29/2012-12/21/2012	11/28/2012-12/21/2012	P
C	Selg, Maryelizabeth	No. 5	Special Education Teacher	2/4/2013 3/14/2013	3/13/2013 5/3/2013	P U

2. Retirements

Approve the following Retirements for the 2012/2013 school year:
 (11-213-100-101-099-05)

	Name	School	Position	Effective
A	Yates, Margaret	No. 5	Special Education Teacher (RC)	1/1/2013
B	Giannascoli, Christine	HS	Special Education Teacher (RC)	3/1/2013
C	Wilkinson, Rosalind	No. 1	Kindergarten Teacher	7/1/2013

3. Involuntary Transfers

Approve the following Involuntary Transfers for the 2012/2013 school year:
 (A. 11-213-100-101-099-05 & B. 11-213-100-101-099-07)

FROM				TO		
	Name	Position	Sch	Position	Sch	Effective
A	Barish, Maxine	Special Ed Teacher (Read 180)	MS	Special Ed Teacher-ICS-Gr. 5 (replacing Yates, M.)	No. 5	1/1/2013
B	Lee, Lauren	Special Ed Teacher (BD)	MS	Special Ed Teacher-Read-180 (replacing Barish, M.)	MS	1/1/2013

4. Volunteer

Approve the following Volunteer for the 2012/2013 school year:

	Name	Volunteer Club/Coach	School
A	Pino, John	Assistant Boy's Winter Track & Field Coach	High School

Winslow Township Board of Education
Wednesday, November 28, 2012 - MINUTES

Regular Board of Education Meeting

Page 18

5. Co-Curricular Club/Activity Advisor

Approve the following Co-Curricular Club/Activity Advisor at the Middle School for the 2012/2013 school year: (11-402-100-100-402-07)

	Name	Co-Curricular Club/Activity Advisor	Stipend	Step
A	Amiss, Casey	After School Dance Program	\$2,370	1

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

XVIII. EXECUTIVE SESSION A motion was made by Ms. Davis, seconded by Ms. Pitts to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:15 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

 Board President

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Ms. Dredden to adjourn Executive Closed Session at 9:04 p.m.

Voice Vote: All in favor

Solar Power Purchase Agreement Amendment

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the amendment to the Solar Power Purchase Agreement.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Absent
		Ms. Peterson	Yes
Motion Carried			

XX. ADJOURNMENT: A motion was made by Ms. Davis, seconded by Ms. Watkins to adjourn the meeting at 9:05 p.m. All Ayes.

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary