

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Tuesday, November 26, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In Roll Call the following Board members were noted present:

Present:	Ewuniki Brown	Gail P. Watkins
	Gulab Gidwani	Lorraine Dredden, Vice President
	Julie A. Peterson	Patricia Davis, President
	Cheryl Pitts	

Absent: Joanne Masciocchi
Aleta Sturdivant

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Gidwani -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Dredden -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Winslow Township Board of Education
Tuesday, November 26, 2013 - MINUTES

Regular Board of Education Meeting
 Page 2

Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Pitts -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Fire Chief Terrence Osborne
2. School No. 5 – “The Future is Now!” How do we Prepare for Careers in the 21st Century?
3. Ms. Darchelle Waller – School Based Youth Services Program at WTHS Update
4. Mr. Nython Carter – High School Update
5. Ms. Karen Loney – Curriculum Update

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES

A motion was made by Ms. Brown, seconded by Ms. Watkins to approve the minutes of the following meetings:

Special Meeting	Wednesday, November 6, 2013	Open Session
Regular Meeting	Wednesday, November 13, 2013	Open/Closed Sessions

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – We will have a report at our next meeting.

Operations Committee

Mr. Gidwani – Madam President we met today. We went through 22 items, the main item that was the Solar Panels and in the next two to three months they should be in operation on the schools. We will see how the system works and we will get credit (indiscernible).

Policy Committee

Ms. Davis – The Policy Committee met on November 21. Present at the meeting was Dr. Poteat, Dion Davis, Audra Pondish, Pat Davis, Lorraine Dredde, Joanne Masciocchi and I invited Mr. Gidwani as chairperson of the Operations Committee because we discussed having the two committees meet at some point. We had a short meeting to discuss the uniform policy that we would like to budget a certain amount of money to that. Suggestions were made as to where else we can go and get money. We discussed regulations after the policy is adopted as to how we would dispense any money to people who need assistance. We also decided to see if we can talk to some of the stores in the area which ones would accept vouchers. We adjourned at 4:40 p.m. I will have the written minutes for the Board Members within the next couple of days.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredde, seconded by Ms. Pitts to open the meeting for Public Comments at 8:29 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Diana Riedel – Resident

Regarding the proposed Uniform Policy, some of us are appalled by the way that this proposal has been handled thus far. The school district is supposed to run like a business or corporation and we put you in charge of running our corporation. How brazen of you to do something of this magnitude before you have all your ducks in a row and most importantly the huge financial impact which it will create for our District. Most people don't realize that the law states that the District has to pay for the uniforms of those that can't afford it. Heck, some of the Board Members didn't even know that, even though the statutes are listed at the end of the proposal that you handed out. How will we determine who is in need? Who will oversee that process to make sure it is done right? Who will be in charge of the ordering and distributing of the uniforms? Will a person need to be hired to take care of all of this? What happens when Johnny falls down and rips his pants? Are we going to buy him a new pair or will we only get a certain allotment for the year? What if Suzy outgrows her uniform? Has anyone given these things any thought at all? Will you use the same criteria for grades ...? Fifty percent of our kids are on free and reduced lunch so that is approximately 2500 kids. Let's say only half of those kids are really in need, now we are about 1250 kids. How much do you think it is going to cost to clothe a child for a school year? Maybe a \$100, and I think I am being a bit conservative there? That is \$125,000 every year. Do we have that? That could be 300 new computers or 300 new iPods or 2,000 new textbooks or it could put a nice dent in the costs of fixing the heaters and the roofs. Someone mentioned that maybe you could hold fundraisers or the H.S.A.'s can help. Are any of you active in any of your H.S.A.'s? Do you have any idea how little help we have with just the little fundraisers we do throughout the year? Are you guys going to organize these fundraisers? For your information, every single H.S.A. has told me that they don't have enough money to give towards uniforms, so that may not be a good idea. You keep mentioning that the community wants it. This community you speak of is the Citizens Action or Ad Hoc Committee. That committee, from what I understand, consists of two citizens from each ward, a few Board members and representative from the Township. That is less than fifteen people. Fifteen people does not equate to "the community wants it". You have no idea what the community wants because no one has the courtesy to ask us. You considered to poll the parents and then you took that off the table because you couldn't even successfully organize yourselves on that. We came here two weeks ago to hear the answers to our questions. What we got was a joke. We basically listened in while you discussed the law, your opinions, surveys and other items that should have been discussed prior to the meeting. Not one single person was prepared to answer our questions. One person's advice was let's just push this through and worry about the specifics later. Really? I think that you guys should be ashamed of yourselves.

Ms. Davis – The one meeting that we had to come together to discuss the policy itself because we could not meet as a whole without calling a public meeting. The one meeting was for us to discuss among ourselves that was after the public hearing. As far as to answer your questions, if you read through the policy that we had, it answers most of your questions. Financial information will be a regulation after the policy has been put together. The State does not say that we have to provide entire uniforms for the year for children. It says that we have to help out people that are financially distressed. It doesn't tell us how much. So that is why we have been going to different Townships and asking them what they have been putting together and how they put it together. We have our ducks in a row. It is just we can't discuss it

among ourselves unless we do it in an open meeting. So any arguments you may have heard or disagreements that is the only way that we can do this. There were no answers that night. That was for us to discuss. It should not have been put out as an answer meeting. It was for us to discuss. Most of your questions should be answered within the policy itself. Why we wanted to do it, what the policy itself was, what the consequence would be if the children do not do it. We tried to be very thorough. We tried to follow the law, the statute the way it is written by the State. Our solicitor has been with us the whole time. I am sorry that you don't feel that we are organized enough but ...

Unidentified speaker – The money is huge.

Ms. Davis – The money is a huge thing, however, we are prepared to go out and find the money, put some of it in the budget. We are prepared to set up a regulation asking how we define who is in the greatest need. It does not necessarily have to be free and reduced lunch. We have not put that together yet. Our solicitor has suggested that we put an ad on regulation when it is done. I am sorry if that is not what you expected of us but we have been told that we need to make the decisions for the District. After seeing that it was split right down the middle we decided, apparently, to go forward. We decided not to do the survey because of the cost and I think the cost should be rolled back into what we need to put out for the kids. Thank you.

Teri Davis – Resident

I am reading this on behalf of Donna Miles. She states. I am against this uniform policy. No, it is not because I do not want to fight with my children every morning. My children dress respectfully every day because I am the parent in my house and I teach them self respect. It isn't because I am concerned about how much more money I will spend on clothing. My children are dressed now and will still be dressed if we have to wear a uniform. I am opposed to this policy because what I fear my children will lose if you go forward with what appears to be illegal. Many of us are now aware that the State says if you go forward with this as a public rule we must provide funding to the economically disadvantaged. We have asked the question, who are these people? What are the qualifications to be considered for this aid? Where does this aid come from? Does it come from the District budget or from the State? The Board of Education has offered no reply. How much money will it cost the District to fund this or to qualify residents? What did you figure out the guidelines will be? It would stand to reason that you will have to hire people to do this. I certainly hope that it will not be the free and reduced lunch program that you rely on for this administrative ordeal. We all know how incredibly flawed this system is. As a tax payer, I refuse to sit by quietly and allow you, who I elected, to whom I have entrusted the welfare of my children, to abuse your power and waste my tax money. I cannot give support to waste the little money we have when there are so many things our schools need much more. As an H.S.A. officer, and at more than one school, I am in the schools on a regular basis. Are you? The technology that is available to us in this District rivals that of other more prestigious schools, but a lot of the smart boards and mimeos don't work. The computers only work sometimes; the internet is in and out at the schools. The security cameras and intercom systems are not always in working order. The bathrooms are not always in working order. Our classrooms are like sweatshops in one room and freezing in the other. If we have extra money why aren't these issues being addressed immediately. In my opinion, a safe and comfortable learning environment is too important to

continue to ignore. Many studies have been done regarding uniforms and whether or not they really have an impact on children and learning. These studies have been inconclusive, but good teaching has proven many times over to have improved student performance. Why aren't we working on getting this done with our teaching staff? If you go forward with this uniform policy and there really isn't any extra money will you return to a half day Pre K, Kindergarten program? Will you cut staff thereby increasing class sizes? Will you cut programs? Which ones are of so little importance that you can justify cutting them for a uniform policy that this District does not need. I hope that you will consider all of these things before you make your decision. Thank you.

Christy Renuzi - Resident

I am a parent of two children, one at School 4 and one at the High School. I personally thank Dr. Poteat and members of the staff who spoke this evening for a very, very informative meeting. I think it is one of the most informative that I have been to in a very long time and I appreciate that battle. Secondly I want to thank Mr. Carter, and thank the High School. My daughter is a freshman and has had an extremely terrific transition. I cannot thank the professionals enough and the teachers for the value they have given to my student and the sense of love of learning that they have really fostered in her this year that I haven't felt previously.

I wrote a letter to the Board on November 14, and copied everyone, asking some questions and asking for full transparency about the uniform policy. I was also going to bring it up publicly. From the very start of the uniform discussion many community members, just like this evening, have asked very intelligent and well thought out questions. They are the financial aspect, the policy for compliance for the proposed code, the procedure that will be put in place for qualification and how we inspect qualifications for assistance. All very, very valid and very non emotional, non judgmental questions. We've asked you for further transparency, for further insight as parents and community members and to this day I feel like we have no answers. I left my phone number, my address and all my information and did not hear one answer back from any of you. So I would like to ask these questions again this evening. Our hope as a community that prior to a major decision by this Board a few things would be fully vetted out first. A full financial forecast regarding the impact of the recommendations would be conducted, reviewed and more appropriately, shared transparently with the community. Not finding the money after, or putting it into the policy that we will look for money, but letting us, as community members know exactly where that money will be coming from and what needs to be cut, if necessary, to do that funding. The second thing is that financial money would be transparent, like I just said, and openly at a public meeting where we could have dialogue, we could discuss, we could make recommendations. Thirdly, the disclosure of any outside party. Who are those that you will speak to who will receive vouchers. Do they have a stake? Is there any impact on a decision that would be made based upon who those outside funding organizations or companies would be and what would that impact be? The next one would be any requirement managing the regulation around the proposed policy? I see that it says that we will rely on principals and H.S.A. to get the word out but what is the right of that regulation, who will be doing that? Will we be putting undue stress on educators and administrators who, quite frankly, have their hands full right now and do a really good job with what little resources that they have. I, for one of the parents, do not want to see any of the principals that I work with on a daily basis, or that work with my children having to administer this as well on top of their daily duties. We would also like to make sure that all of you have

seen the state laws and statutes because at the open forum the last time it was very clear to us that not everyone had actually read those documents and that is a very important piece of instruction. I am asking tonight for your transparency and for your answers, not in very vague terms but in very specific ones for us about what that would mean and asking as ... that as a Board member if you do not feel that you have those answers and you do not feel that you can check off all of those boxes then you will not vote yes at this time to the uniform policy after we have a second reading and you go to vote.

Theresa Colligon – Resident

I too would like to say thank you for all the information that was given to us about the wonderful programs that are offered to our students in all of our schools. My suggestion to that would be having been the person at the soccer and baseball fields and the line at the grocery store who answers and defends the schools so I can't speak anymore, please find a way, with our new quote, group that helps promote the goodness of Winslow. Find a way to get those programs, messages extra curricula activities, teachers doing tutoring, please find a way to get that word spread into the community. People don't know, in fact they say and you do nothing for them and you let them fail you do all wrong. There are so many things and we are just a handful of people that will help you. I can tell you people don't know on the street what is good and is happening in our curriculum. So please help us get that word out. That would be wonderful.

Another thing that I just heard today that there are some changes being made in the Choice Program starting with Folsom students attending Hammonton schools. I don't have all the details but I do know that the people from my ...that Folsom is rallying around and the Winslow parents who go to Folsom are going and getting all the information that they can about what will happen to their students after eighth grade. Right now, the uniform policy not being set, discussed, finalized is a big question in the community. The people that have found out it is going on and being placed and we are discussing and deciding, they are not fine with what they hear because we are not saying this is what it is. This is what it will be. This is what it will take what it will cost. They look for any reason to avoid coming back to our schools. So I would encourage us all to please get these facts together. Find out what the impact will be financially as a school district and make sure that we get that word out. Not just people coming here and coming to discuss because the people that are being affected, who need to come back, they may not want to pay for khaki pants and a shirt. It doesn't matter what my opinion is. I am just saying that being the person on the street, it is another thing. We are trying so very hard to work with our ... parents that have come back and I think from the people that we interacted with on a personal basis they are beyond pleased. It took a school closing for them to be forced to come back to see. I am encouraging all to find a way to let those people know what is here so we can be unified to put out our best and get our thoughts together before we put flyers out and make sure that everyone is aware of the greatness that is here, because it is, and there is no reason why a child cannot excel in this system. It doesn't matter if you are poor or against the uniform policy. If you decide you are, my child will come in a uniform because my child will come to school here for a good education. If you say it is not, they will still come dressed and I expect them to have the same excellent education. I would like you to help us make this community aware of what is going on here that is great because it is and we need to get that word out. Thank you.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredden, seconded by Ms. Watkins to close the meeting for Public Comments at 8:49 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve Items A. & B. as recommended by the Superintendent. Item No. A. 1. Is Tabled.

Ms. Pitts – Madam President. Discussion on Item A. No. 1. where it indicates the first reading of the policy and regulation. Based on the information that we have received today all of us through our email I am asking that we pull the first reading of Policy 5511.

Ms. Davis – Ms. Pitts ... you just want to table that right now?

Ms. Pitts – Yes.

Ms. Peterson – I second the motion to table.

Mr. Long – Let's deal with it this way. You have several items before you and I know we are trying to carve out Item 1 on the policy so the question is for purposes of having further discussion, I assume. Ms. Dredden and Mr. Gidwani would you be willing to amend your motion to include all the items in the Superintendent Report with the exception of A. 1. at this time.

Mr. Gidwani – Yes

Ms. Dredden – Yes

Mr. Long – So you have a motion and a second on the Superintendent Report for all items except for A. 1. Which is the uniform policy.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

TABLED

1. First Reading of Board Policies & Regulations

Exhibit XIII A: 1

Approve the first reading of the revisions of the following Policy and Regulation of the Winslow Township Board of Education:

Policy/Regulation	Title
Policy #5511	Dress and Grooming
Regulation #5511	Dress and Grooming

2. Second Reading of Board Policies & Regulations

None at this time.

3. Security/Fire Drill Report

Exhibit XIII A: 3

Approve the Security/Fire Drill Report, for the month of October 2013, as listed in the attached exhibit.

4. Field Trips

Exhibit XIII A: 4

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences

Exhibit XIII A: 5

Approve Professional Development opportunities as presented in the attached exhibit.

6. Tuition Students (2013-2014)

Exhibit XIII A: 6

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements

Exhibit XIII A: 7

Approve the termination of Out-of-District placements as listed in the attached exhibit.

8. Homeless Student(s)

Exhibit XIII A: 8

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s)

Exhibit XIII A: 9

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 1

- Holiday Shoppe (Dec. 2013) – H.S.A.
- Family Reading/Holiday Shoppe Night Out (12/12/13) – H.S.A.

School No. 2

- “Kid’s Movie Night Out” (12/13/13) – H.S.A.

School No. 3

- Holiday Shoppe (Dec. 2013) – P.T.O.

School No. 4

- “Donuts with Dad” (06/13/14) – H.S.A.
- “Muffins with Mom” (05/09/14) – H.S.A.
- Dine Out with School No. 4 (01/29/14) – H.S.A.

School No. 6

- Dine Out with School No. 6 (12/11/13) – H.S.A.
- Family Fun Night Candy Bar Bingo (01/10/14) – H.S.A.
- Family Skate Night at Deptford Skating Center (03/07/14) – H.S.A.

WTMS

- Toys for Tots (Dec. 2013) – WTMS Staff
- Chipotle Dine Out Night (12/13/13) – H.S.A.

WTHS

- Santa Saturday (12/07/13) – H.S.A.

10. Winslow Township Rotary Club Donation

Approve the acceptance of a donation of books for 3rd Grade students to the Winslow Township School District from the Winslow Township Rotary Club.

11. School No. 3 – Winter Concert

Approve School No. 3 Holiday/Winter Concert for Tuesday, December 17, 2013 at 3:30 p.m. for third grade students.

12. School No. 3 – Physical Education Family Fun Night

Approve School No. 3 Physical Education Family Fun Night for Wednesday, March 5, 2014 at 6:30 p.m. for third grade students and their families.

13. School No. 4 – Grant Applications

Approve School No. 4 to apply for the following grants to support funding in the area of literacy intervention programs and resources. The grants are as follows:

- Success for All Foundation Grant
- Sunshine Lady Foundation
- Alan S. Lorberman Family Foundation
- Ford Foundation
- Fred C. Rummel Foundation
- George and Ruth Harris Foundation
- Horner Foundation
- Smart Family Foundation Educational Grants
- Berger Foundation Educational Grants
- Staples Foundation for Learning Educational Grants

14. School No. 4 – Winslow Township Knights of Columbus Holiday Party

Approve School No. 4 to submit names of students and families to participate in the Knights of Columbus Annual Holiday Party where families will be treated with a visit from Santa a gift and a meal. This event is run and funded by the Knights of Columbus.

15. School No. 4 Drama Club

Approve School No. 4 to begin an afterschool Volunteer Drama Club activity for third grade students. Students will learn skills in acting, singing and dancing and will work each week toward performing various musical theatre scenes and songs all of which will culminate into a cabaret style performance. Students must be in third grade with a C average or above to participate (with parent permission).

16. School No. 5 – Black History Month Celebration

Approve School No. 5 to invite Mr. Pedro (Pete) Sierra to the school on Wednesday, February 5, 2014. Mr. Sierra is a former all-star player for the Indianapolis Clowns and Detroit Stars in the Negro League in the 1950's and he will give a presentation to students about his experiences and playing days. The cost of \$400 will be funded through the School No. 5 H.S.A.

17. School No. 5 & No. 6 String Orchestra Performance at Rutgers University

Approve the School No. 5 & No. 6 String Orchestra to perform in the Tonya Dorsey New Vision Scholarship Award Ceremony & Concert on Sunday, June 1, 2014 at the Rutgers University Walter K. Gordon Theater in Camden, NJ.

Note: Ms. Nancy Jan, Orchestra Director and Ms. Eva Miller, Piano Accompanist, will require three rehearsals to prepare for this performance.

18. School No. 6 – Winter Choral Concert

Approve School No. 6 Winter Choral Concert for Monday, December 16, 2013 at 6:30 p.m.

19. WTMS – NJHS Dance

Approve the WTMS National Junior Honor Society (NJHS) Dance for Friday, February 21, 2014 at 6:00 p.m. in the Middle School Cafeteria.

20. WTHS – “Prom Fashion Show”

Approve the Class of 2015 to host a “Prom Fashion Show” with Formal Expressions Tuxedos on March 18, 2014 during lunch periods. Formal Expressions Tuxedos will provide all the needed materials for this event and will return on two dates for students who require tuxedo fittings.

21. WTHS – Classroom Guest Speakers

- a. Approve WTHS Art Club to invite Ms. Helene Heintzelman, Full Sail University Staff, to the high school to speak with Art class students about available programs at their school at no cost to the district.
- b. Approve the WTHS Early Exploring Childhood Class to have Ms. Quinn Ingemi, SJ Prenatal Cooperative, to visit the high school on December 15, 2013 and speak with students about the side effects of substance abuse during pregnancy at no cost to the district.
- c. Approve the WTHS Orchestra Class to invite Dr. Hannes Dietrich, Conductor of the Symphony Orchestra and Professor at Lebanon Valley College, to the high school to speak to students at no cost to the district.

22. WTHS – The Three Doctors Foundation Program

Exhibit XIII A: 22

Approve the High School to invite Dr. George Jenkins, of the Three Doctors, LLC (and Assistant Professor of Clinical Dentistry at Columbia University), to Winslow Township High School on Monday, December 9, 2013 to speak to students. The Three Doctors Foundation is dedicated to health outreach, educational excellence and youth mentoring.

B. Principal’s Updates

1. Monthly School Highlights
2. Suspension Report
3. Ethnic Enrollment Report

Exhibit XIII B: 1
Exhibit XIII B: 2
Exhibit XIII B: 3

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Mr. Long – You have enacted upon at this point the first reading of the Board Policy # 5511, entitled Dress and Grooming which we all have been referring to as the Uniform Policy. There was a legal issue posed to me relative to the ability of this Board to act on that type of policy in what is commonly referred to as a “lame duck session”. That legally is defined as that period subsequent to the November election and prior to your reorganization meeting which is at the beginning of January. The life of each Board only lasts from year to year. While it is certainly subject to debate there was a case that was decided in 1976 by the Commissioner of Education at that time. It has since been ... upon more recently by the New Jersey School Boards Association. It indicates that certain activities in the “lame duck session” could potentially be inappropriate for a Board to act upon. Those are actions which may involve major changes. There are some grey areas within it, it is not a hard and fast rule of the law but essentially the Board based upon my reading of the law, my opinion, is limited to, in that period of time, acting upon routine matters, such as purchase orders for goods and services, approval of the use of facilities or other items of which there are statutory authority. For example, we have a bid that we have to deal with tonight and we are obligated by law to award that bid within a certain period of time. More significant issues however do create a concern and it would be my opinion that this is a relatively significant issue that has been the subject of much discussion in your community. We have had more people come out and talk about the uniform policy than did about our \$100,000,000 budget.

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Gidwani to approve Item A. & B. as recommended by the Business Administrator/Board Secretary.

- A. REPORTS None at this time.**
- B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**
 - 1. Line Item Transfers None at this time.
 - 2. Board Secretary’s Report None at this time.
 - 3. Reconciliation Report None at this time.

4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,646,728.17 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$5,970.01 as per the attached exhibit.
7. Payroll

Approve Payroll, for the month of November 2013, as listed below:

- November 15, 2013 \$2,170,110.38
- November 30, 2013 \$2,150,630.87

8. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie A. Peterson	Gloucester County Academy Training	January 29, 2014	No Cost
Gulab Gidwani	Student Achievement: Integrative STEM	February 5, 2014	No Cost

9. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Joanne Augustine, Assistant Business Administrator to attend Ethics in Business Law and Purchasing on December 12, 2013 from 8:30 a.m. – 12 noon at a cost of \$50/each.

10. Recruitment Day

Approve Dion Davis, Director of Human Services, John Innocenzo, Supervisor of Mathematics and Karen Loney, Director of Research, Planning and Evaluation to attend a Recruitment Day on March 21, 2014 at the College of New Jersey.

11. Integrated Pest Management (IPM) Training

Approve the following staff to attend Integrated Pest Management (IPM) Training:

1. Kimara Ramsey, Principal School No. 2 and Tamika Gilbert-Floyd, Principal School No. 3 on January 24, 2014 from 8:00 a.m. – 12:30 p.m. at no cost to the District.
2. Jack Mills, Director of Special Projects on March 14, 2014 from 8:00 a.m. – 12:30 p.m. at no cost to the District.

12. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 5	Omega Track Club	12-19-13 - 2/28/14	Tuesday & Thursday 7:00 – 8:30 p.m.	Cafeteria	No Fee
School No. 6	Cub Scout Pack 132	12/13 - 6/14	Third Monday of every month	Gym Or Cafeteria	No Fee
High School	The Dance Connection	12/7/13	Saturday 3:00 – 7:00 p.m.	Auditorium	\$200 Application Fee Custodian Fee of \$25/hr/person

13. Disposal of School Property

Exhibit XIV B: 13

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 5		Projectors, Televisions - obsolete
School # 6		Portable Lab – broken, Science, Math Kits – expired
		Projectors – outdated, Televisions – broken
Middle School	Technology	Computers, Monitors and Printers – not working

14. Perkins Grant 2013-2014

Accept the 2013-2014 Perkins Grant in the amount of \$44,848.00

15. No Child Left Behind (NCLB) 2013-2014 Grant Acceptance

Accept the No Child Left Behind (NCLB) Grant for 2013 – 2014 as follows:

- Title I A \$785,285.00
- Title II A \$203,426.00
- Title III \$ 21,897.00

16. Cape May County Shared Services – Transportation Services Contract 2013-14

Ratify the 2013-2014 Transportation Services Contract between the Winslow Township Board of Education and the Cape May County Shared Services to transport one student at a cost of \$50/day for a total amount of \$9,000/year plus a 5% administrative fee in the amount of \$450.00.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredden	Yes
Ms. Peterson	Yes Recuse B 8.	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Pitts, seconded by Ms. Dredden to approve Items 1 – 10 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. C. (Extension)	Maternity	2/1/2014	6/30/2014	U
B	J. D.	Medical	11/1/2013	To be determined	P
C	M. G. (Extension)	Medical	11/9/2013	12/31/2013	P
D	D. H.	Medical	12/9/2013	2/4/2014	P
E	M. H.	Medical	1/2/2014	1/17/2014	P
F	R. M. (Extension)	Maternity	3/16/2014	6/30/2014	U
G	M. R.	FMLA	11/21/2013 11/26/2013	11/25/2013 2/21/2014	P U

Winslow Township Board of Education
Tuesday, November 26, 2013 - MINUTES

Regular Board of Education Meeting
 Page 18

2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Ayres, Jacqueline	Special Ed Teacher	No. 4	\$48,361 – BA Step 1	1/1/2014
B	Bosworth, Jacqueline	Special Ed Teacher	No. 4	\$48,361 – BA Step 1	1/1/2014
C	Rosenberg, Theresa	Math Coach	No. 5 & No. 6	\$65,361 – MA Step 10	2/1/2014
D	Vega, Jessica	1 st Grade Teacher	No. 4	\$50,761 – MA Step 1	1/1/2014
E	Voltaire, Sagine	Preschool Teacher	No. 3	\$59,561 – MA Step 9	1/1/2014

NOTE: Salary adjustment pending ratification of WTEA contract

3. Retirements

Approve the following Retirements for the 2013/2014 school year:

	Name	Position	School	Effective
A	Edwards, Elliott	Health & Physical Education Teacher	MS	7/1/2014
B	Monica, Kathleen	1 st Grade Teacher	No. 1	7/1/2014

4. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	School	Effective
A	Goulburn, Joyce	School Social Worker	No. 3	1/15/2014

5. Transfers

Approve the following Transfers for the 2013/2014 school year:

	FROM			TO		
	Name	Position	School	Position	School	Effective
A	Dickol, Ashley	Special Ed Teacher	No. 4	Kindergarten Teacher	No. 4	12/1/2013
B	Familiare, Amanda	Special Ed Teacher	No. 4	3 rd Grade Teacher	No. 4	12/1/2013
C	Hill, Quoshima	2 nd Grade Teacher (Leave of Absence)	No. 4	2 nd Grade Teacher	No. 4	12/1/2013
D	Tucker, Chanda	Clerical Assistant P/T (\$20,120.15)	HS- NJSBG	Secretary (\$28,215 prorated)	HS	12/1/2013

NOTE: Salary adjustment pending ratification of WTEA contract

6. 2013/2014 Extended School Day Program Tutors

Approve the following 2013/2014 Extended School Day Program Tutors, on an as needed basis, for English Language Arts, Math and ESL to be held Tuesdays and Thursdays for one (1) hour tutorial sessions per day from October 2013 through April 2014 at Schools No. 1, 2, 3, 4, 5, 6 and High School at \$37.73 hourly rate:

- a. Regular Education Tutor for English Language Arts and Math at Schools No. 1 through No. 6 and High School: Title I (20-237-100-100-000-00)

	Name	Subject	School	Time
A	Young, Nancy	English Language Arts	HS	2:30 p.m. to 3:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- b. Special Education Tutor for English Language Arts and Math at Schools No. 1 through No. 6 and High School: IDEA (20-256-100-100-000-00)

	Name	Subject	School	Time
A	Penn, Emily	Special Education	No. 5	3:30 p.m. to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

7. Winter Coaches

Approve the following Volunteer High School Winter Coaches for the 2013/2014 school year:

	Winter Coach	Winter Coach Position	Stipend	Step
A	Bailey, Mia	Volunteer Girls' Basketball Coach	N/A	N/A
B	Gibson, Krystin	Volunteer Girls' Basketball Coach	N/A	N/A

8. Co-Curricular Club/Activity Advisors

- a. Approve the following High School Volunteer Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
A	Zoccola, Libbi	Drama Club Co-Advisor	N/A	N/A

- b. Approve the following Middle School Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
A	Gordon, Nicholle	Assistant After School Dance	\$1,517	1

NOTE: Stipend adjustment pending ratification of WTEA contract

Winslow Township Board of Education
Tuesday, November 26, 2013 - MINUTES

Regular Board of Education Meeting

Page 20

9. Substitute

Approve the following Substitute for the 2013/2014 school year, not to exceed 20 hours per week:

	Name	Position	School	Hourly Rate	Dates
A	Totoro, Jesse	Athletic Trainer	HS	\$25.00	1/1/2014-6/20/2014

10. College Placements

a. Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Drexel University	Hopkins, Rachael	Fall 10- hours Observation	Roman, Migdalia	No. 4	12/2/2013 – 12/6/2013	ESL
B	Rowan University	Humphrey, Roger	Clinical Practice	Gibson, Krystin	HS	3/17/2014-5/9/2014	Health & Physical Ed.
C	Rowan University	Lofhus, Nicole	Clinical Practice	Hagan, J & DiSipio, M.	No. 3	1/21/2014-5/9/2014	Elementary/ Special Ed
D	Cabrini College	Michael, Amanda	Fall 10-day Observation	Darroch, Tracee	No. 6	12/16/13-12/20/13 & 1/6/14-1/10/14	Elementary Grades 4-8
E	Rowan University	Weldon, Sean	Field Experience	Connor, Traci	HS	1/21/2014 – 5/9/2014	Social Studies

b. Approve the Rescission of the following 2013/2014 College Placement:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Rowan University	Goffredo, Nicole	Field Experience	Giuliani, Melinda	No. 6	1/21/2014 – 5/9/2014	Elementary

c. Approve the following College Placements for Nursing Students for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Nurse	Sch	Dates	Subject
A	Rutgers University	Alexander, Stephanie	Field Experience	Reese-Reeber, Patricia	No. 4	1/15/2014 – 4/16/2014	Nursing
B	Rutgers University	Balco, Brett	Field Experience	Reese-Reeber, Patricia	No. 4	1/15/2014 – 4/16/2014	Nursing

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between November 14th and November 26, 2013:

Number of Requests Received	Approved	Denied
1	1	0

XVII. OLD BUSINESS – None at this time.

XVIII. NEW BUSINESS

Mr. Gidwani – Madam President when are we going to approve the reading of the dress code?

Ms. Davis – Not until January.

Mr. Gidwani – We had taken a vote last time.

Ms. Davis – We took a vote last time to have the reading started after the solicitor had given his opinion but we will not be reading it again until January at reorganization.

Mr. Gidwani – Do we have to take a vote on that?

Ms. Davis – No.

Mr. Gidwani – I still don't understand. We had taken a vote last time. We had decided we were going to have the first reading today. I don't get it. I received the communication about the

Ms. Davis – The solicitor advises me that we made a motion to table that item to be discussed at a later date.

Mr. Long – I don't want to put words in Ms. Peterson or Ms. Pitt's mouth but I believe what I heard was an attempt to, even though it was in the confines of that other motion the Superintendent's report to table. I think there is an open agenda item that should be addressed. It was by vote put on the agenda and somehow it should be dealt with. I gave you my legal advice. You are free to follow it or not. I think it would be appropriate at this

Winslow Township Board of Education
Tuesday, November 26, 2013 - MINUTES

Regular Board of Education Meeting
Page 22

point and time but I think Ms. Pitts you were seeking to table in that other motion, now would be the time for you to address that open issue. A yes to table would remove it from the table until the new Board convenes in January.

A motion was made by Ms. Pitts, seconded by Ms. Peterson based on the information that our solicitor has expressed to us simply stated means that with regard to our proposed revisions of our Uniform Dress Policy because that is a major decision that has a cost component to it the Commissioner of Education has said to us, as he has said to other Boards, if you are a “lame duck Board” you are not allowed to make major decisions that will be binding to the new Board. We presently sit here as a “lame duck Board” and come January there will be a new Board. That is why I request that we table or remove the first reading of Policy # 5511 until January 2014.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	No	Ms. Watkins	No
Ms. Masciocchi	Absent	Ms. Dredden	No
Ms. Peterson	Yes	Ms. Davis	No
Ms. Pitts	Yes		
Motion Did Not Carry			

A motion was made by Ms. Dredden, seconded by Mr. Gidwani that the Policy be read.

<i>Roll Call:</i>			
Ms. Brown	No	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredden	Yes
Ms. Peterson	No	Ms. Davis	Yes
Ms. Pitts	No		
Motion Carried			

XIX. INFORMATIONAL ITEMS – None at this time.

ADDENDUM

I. SUPERINTENDENT’S REPORT

A motion was made by Mr. Gidwani, seconded by Ms. Dredden to approve Items 1 & 2 as recommended by the Superintendent.

1. Fundraiser(s)

Exhibit I: 1

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 5

- o Dine Out with School No. 5 at Winslow Family Diner (12/16/13) – H.S.A.
- o Gift Grams (Throughout the school year) – H.S.A.

2. School No. 3 – Camden County Health Department Dental Program

Approve Ms. Diana DiPeri from the Camden County Dental Program to conduct 30 minute dental hygiene lessons for preschool students at School No. 3 on December 12, 2013 at 9:30 a.m.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

Ms. Peterson – I have a question. Unless I overlooked I know we talked about old business but new business?

Ms. Davis – New business was where we just tabled.

Ms. Peterson – At our last meeting and you provided us with a transcript of our deliberations. I asked specifically if there were going to be two committees that were suggested. One under Operations to give us feedback on the project costs and one for Policy. Is there any information on the projected costs?

Ms. Davis – When we discussed at the Policy Meeting we discussed the possibility of \$100,000 from our funds. We also discussed that we would have to set up a regulation to qualify which would not necessarily be just free and reduced lunch. We also discussed finding out which stores would allow vouchers and not cash which would mean the person would not necessarily buy uniforms, we want to do vouchers. We also discussed Title 1 funds which we decided not to touch.

Ms. Peterson – So therefore, the only update would be that projected maybe \$100,000?

Ms. Davis – Yes, and that was people from both Policy and Operations Committees.

ADDENDUM

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Item 1 & 2 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II: 1

Approve the Vendor Bill List in the amount of \$214,973.82 as per the attached exhibit.

2. Winslow Township High School Stadium Lighting

- a. Approve the record of Bids received on Thursday, November 21, 2013 for the Winslow Township High School Stadium Lighting as follows:

Name of Vendor	Hourly Rate
Carr & Duff, Inc.	\$234,550.00
Chammings Electric, Inc.	\$156,490.00
DEE-EN Electrical Contracting	\$325,000.00
Deerfield Electric Construction, Inc.	\$145,417.00
GM White Electric Contractor, Inc.	\$208,444.00
Meridian Property Services	\$289,000.00
Philips Brothers Electrical Contractors, Inc.	\$197,600.00
Ranco Construction, Inc.	\$284,000.00
Ronald Janney Electric Contractors	\$159,400.00

- b. Approve the bid award for Winslow Township High School Stadium Lighting to Chammings Electric, Inc. in the amount of \$156,490.00.
To be charged to 12-000-400-450

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE AWARD OF A CONTRACT TO CHAMMINGS ELECTRIC, INC. FOR THE 2013 ATHLETIC FIELD LIGHTING AT THE WINSLOW TOWNSHIP HIGH SCHOOL

WHEREAS, the Winslow Township Board of Education (“WTBOE”) has advertised for, and received bids on, the 2013 Athletic Field Lighting at Winslow Township High School Project; and

WHEREAS, the WTBOE furnished detailed bid specifications to potential bidders; and

WHEREAS, bids were received and opened at the administrative offices of the WTBOE on Thursday, November 21, 2013; and

WHEREAS, nine (9) bids were submitted for the 2013 Athletic Field Lighting Contract; and

WHEREAS, following review of the bids received, it was determined that the bid submitted by the apparent low bidder for the 2013 Athletic Field Lighting Contract, Deerfield Electric, LLC, contained material deviations from the Technical Specifications for this Contract; and

WHEREAS, the WTBOE Solicitor, in a Legal Opinion dated November 26, 2013 opined that the Bid submitted by Deerfield Electric, LLC did not meet the requirements of the Technical Specifications for the 2013 Athletic Field Lighting Contract, thereby rendering the Bid as non-responsive; and

WHEREAS, the WTBOE Architect, recommended that the bid of Deerfield Electric, LLC, be rejected as non-responsive and in non-compliance with the Bid Specifications; and

WHEREAS, following review of the bid submitted by the next lowest bidder, Chamming Electric, Inc., it was determined that the bid submitted by this firm complied with all material and non-material provisions of the Bid Specifications and Advertisement; and

WHEREAS, the WTBOE has reviewed the Solicitor’s and Architect’s recommendations and has determined that Chamming Electric, Inc., 271 West Elmer Road, P.O. Box 789, Vineland, New Jersey 08362 is the lowest qualified bidder on the 2013 Athletic Field Lighting Contract, having submitted the lowest bid complying with the statutory obligations, Bid Specifications and Advertisement; and

WHEREAS, the Business Administrator has certified that funds are available for such purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Bid received from Deerfield Electric, LLC for the 2013 Athletic Field Lighting Contract is hereby rejected as non-responsive.
3. Should a Court of competent jurisdiction determine that the deviations set forth in the bid of Deerfield Electric, LLC are waivable as a matter of law, then the WTBOE hereby exercises its discretion not to waive the deviations.
4. The 2013 Athletic Field Lighting Contract, in the total not-to-exceed amount of \$156,490.00, is hereby awarded to Chamings Electric, Inc., 271 West Elmer Road, P.O. Box 789, Vineland, New Jersey 08362, in accordance with their Bid received on November 21, 2013.
5. The WTBOE's Superintendent, Business Administrator, Board President and/or Board Vice President are hereby authorized and directed to execute said Contract.

Mr. Long – Our Field Lighting Bid for the High School came in on November 21 at 11:00 a.m. There were nine bids, which was great competition; they ranged from \$145 to a high of \$325 thousand. The low bid Deerfield Electric failed to include some material items in their bid response which in my opinion renders their bid non responsive. After consulting with our architect and his staff, it is my legal opinion, and there is a detailed written opinion in the addendum section, that Chamings Electric, which is the second lowest bidder at a price of \$156,490 is the lowest responsible bidder for the project based on my analysis. I reviewed their bid, it appears to be in order, they come highly recommended by the architect and they have a history of performing. I have prepared a resolution, which is attached to the pink addendum, which sets forth the basis of the non responsive bid and ultimate award to Chamings Electric for the amount stated.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Absent
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Absent	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XXII. ADJOURNMENT A motion was made by Mr. Gidwani, seconded by Ms. Dredden to adjourn the meeting at 9:15 p.m.

Respectfully Submitted,

Tyra McCoy-Boyle
 Business Administrator/Board Secretary