

WINSLOW TOWNSHIP BOARD OF EDUCATION

**Board of Education
30 Cooper Folly Road
Atco, NJ 08004**

November 18, 2009

MINUTES

7:00 p.m.

- I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was also advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following Board members were noted present:

Present	Dino Capaldi Paul DiMeglio Eartha Mitchell Alvin G. Tucker, Sr.	Deborah Yanez Cheryl Pitts, Vice President John Tomasello, President
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Absent	Mark Benjamin, Sr. Angelia M. Tutt
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Also Present	H. Major Poteat, Ed.D. Superintendent Ann F. Garcia, Ed.D., Business Administrator/Board Secretary R. Taylor Ruilova, Esq. Solicitor Comegno Law Group
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IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

- 1. The orchestra from Winslow School # 5 was introduced by the Principal Ms. Joanne Ceasar. The children performed three pieces of music under the direction of Tim Garton.
- 2. Garrison Architects Presentation

Mr. Garrison gave a presentation and responded to questions from the Board regarding the roofing projects for Winslow Township Middle and High Schools. The cost for the Middle School is \$2,750,000.00 and High School is \$2,500,000.00.

A motion was made by Mr. Capaldi, seconded by Mr. Tucker, Sr., to approve the bid calendar and scope of work for the Winslow Township Middle and High School roofing projects.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Mr. Tucker, Sr.	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

VII. CORRESPONDENCE

VIII. MINUTES

A motion was made by Ms. Pitts, seconded by Mr. DiMeglio, to approve the minutes of the Following minutes:

Regular Meeting Wednesday, November 4, 2009 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Mr. Tucker, Sr.	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Mr. DiMeglio, to open the meeting to public comments at 7:45 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

<i>Voice Vote:</i> All in favor

Ellery Karl – Teacher, Winslow Township Middle School

Mr. Karl congratulated the orchestra from School # 5 on their performance. He made comments regarding the salaries of staff administering the AESOP substitute teacher program and the number of addendums to the Board Agenda. Dr. Poteat responded to both comments

Michael Mimms – Resident

Mr. Mimms is affiliated with Encore an SES provider for the district. He is concerned with the wide range of bids for the After School Tutoring Services and urges the Board to look closely at the proposals before voting this evening.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. DiMeglio, seconded by Ms. Mitchell, to adjourn public comments at 7:50 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Mitchell, seconded by Ms. Pitts to approve Action Items # 1 through # 15 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **Exhibit XII A: 2**

Approve the second reading of revisions to the following policies and regulations of the Board of Education as listed below:

Policy/Regulation	Title
Policy #5200	Attendance (Pupils)
Regulation #5200	Attendance (Pupils)
Policy #5600	Pupil Discipline/Code of Conduct
Regulation #5600	Pupil Discipline/Code of Conduct
Policy #8467	Weapons
Regulation #8467	Weapons

- 3. Fire Drill Report **Exhibit XII A: 3**
Approve the Fire Drill Report, for the month of October 2009, as per the attached exhibit.
- 4. Field Trips **Exhibit XII A: 4**
Approve Field Trips, as per the attached exhibit.
- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

6. Tuition Student

Approve the following out-of-district student placement for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
A.H.	GCSS – Child Development Ctr.	03/Autistic	11/04/09	\$35,220

7. Terminate Out-of-District Placement **None at this time.**

8. Homebound Instruction **None at this time.**

9. Fundraiser(s)/School Activities **Exhibit XII A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 4

- o Collect & Recycle Ink Cartridges & Cell Phones – H.S.A

WTHS

- o Key Club Activities
 - o Collecting Donations for UNICEF
 - o Collecting Donations to Fill Baskets for Kiwanis Club
 - o Collecting Donations to make Baskets for Children’s Hospital
 - o Collecting Donations for “Stall Day” for Various Charities
- o Student vs. Faculty Flag Football – Student Government & NHS

10. Homeless Student(s)

Approve the following Winslow Township student to attend school in the district listed below due to their homeless status:

Student	School/Grade	Effective	School District
C.W.	07/WTMS	10/28/09	Together Shelter (Glassboro)

Note: The Together Shelter will forward a tuition contract for tutoring services.

11. School No. 4 - Dental Program Assembly

Approve School No. 4 preschool students to participate in the Camden County Health Department Dental Program during the months of November and December 2009 at no cost to the district.

Note: The program uses puppets and various other age-appropriate props to focus on the importance of healthy dental practices.

12. School No. 4 – Food Basket Program

Approve School No. 4 to participate in a family nourishment program during the 2009/2010 school year. This program will confidentially distribute non-perishable food items to families who may be in need of assistance.

13. WTMS – Skating Party

Approve the WTMS H.S.A. to sponsor a Skating Party at Deptford Skating Center on Saturday, November 28, 2009 from 7:30 p.m. – 9:30 p.m. for students attending the Middle School.

14. WTMS – Applebee’s Holiday Breakfast

Approve the WTMS H.S.A. to sponsor a Holiday Breakfast at the Sicklerville Applebee’s on Sunday, December 13, 2009 from 8:00 a.m. – 10:00 a.m. for students attending WTMS.

15. School No. 1 – Friendly’s Night

Approve the School No. 1 H.S.A. to sponsor a Friendly’s Night, Cross Keys Road in Sicklerville, on Tuesday, December 1, 2009 from 5:00 p.m. to 8:00 p.m.

B. Principal’s Update(s)

- | | |
|---------------------------------|-------------------------|
| 1. Monthly School Highlights | Exhibit XII B: 1 |
| 2. Ethnic Enrollment Report | Exhibit XII B: 2 |
| 3. Suspension Report | Exhibit XII B: 3 |
| 4. Violence & Vandalism Reports | Exhibit XII B: 4 |

Ms. Yanez noted that some things were stolen from the high school lockers during practice. It was stated that the coach should lock the door during and after practice.

C. Curriculum Update(s)

None at this time.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Mr. Tucker, Sr.	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Action Items # 1 through # 8 and Item # 10. Item # 9 a. b. was held.

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | Exhibit XIII A: 1 |
| 2. Transportation Update – Mr. John Gaskill | Exhibit XIII A: 2 |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the month of September 2009, as per the attached exhibit.

2. Bill List **Exhibit XIII B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$775,542.13

3. Payroll

Approve the payroll, for the month of October 2009, as listed below:

- o October 15, 2009 \$2,608,101.37
- o October 30, 2009 \$2,646,107.95

4. Board Secretary Certification

Approve that the Board of Education certify that as of September 2009 and after review of the secretary's monthly financial report for this period ending September 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of September 2009.

5. Treasurer's Report **Exhibit XIII B: 5**

Approve the Treasurer's Report, for the month of September 2009, as per the attached exhibit.

6. Board Secretary's Report

Exhibit XIII B: 6

Approve the Board Secretary's Report, for the month of September 2009, as per the attached exhibit.

7. Use of Facilities Report

Exhibit XIII B: 7

Approve the Use of Facilities Report as per the attached exhibit.

8. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Mark Benjamin, Sr.	New Board Member Orientation	01/09/10	No Cost
Dino Capaldi	New Board Member Orientation	01/09/10	No Cost
Paul DiMeglio	New Board Member Orientation	01/09/10	No Cost
Alvin G. Tucker	New Board Member Orientation	01/09/10	No Cost

9. After School Tutoring Services

Exhibit XIII B: 9

Held

- a. Approve the record of the following request for proposals for After-School Tutorial Services as follows:

Company	Proposal
Catapult Learning	\$585,000.00
EIRC	\$940,500.00
Encore Educational Institute	\$701,100.00
Regional Enrichment & Learning Center, LLC	\$250,080.00

- b. Approve the award of the proposal for After-School Tutorial Services as follows:
 Regional Enrichment & Learning Center, LLC \$250,080.00

Note: Tutorial Services will be funded through Title 1 Funds

10. Supplemental Educational Services Provider (SES)

Approve the following as an SES provider for the Winslow Township School District:

- o Academics First

Note: SES Services will be funded through Title 1 and ARRA funds.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Mr. Tucker, Sr.	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

On Saturday, November 7, 2009 Ken Parker was recognized with a plaque presented by the Winslow Township Board of Education for his dedication to the community and school district.

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

Executive Session Resolution A motion was made by Ms. Pitts, seconded by Mr. DiMeglio, approval is granted for adoption of the Executive Resolution and adjournment to Executive Session at 8:10 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Voice Vote: All in favor

XVIII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Capaldi, seconded by Ms. Pitts to adjourn Executive Session at 10:20 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

ADDENDUM

A motion was made by Ms. Yanez, seconded by Ms. Pitts, to approve Items # 1 and # 2 on the Addendum as recommended by the Superintendent.

1. Men Empowering Nations Mentor Program – Request for Transportation

Exhibit XII: 1

Approve the use of Winslow Township School District buses for the Men Empowering Nations Mentoring Program of Winslow Township as listed below:

Total Number of Buses:	1 (One)
Date:	Saturday, December 5, 2009
Where:	Fairton Federal Correctional Facility, Fairton, NJ
Hours:	8:30 a.m. – TBD
Cost:	\$50.00 per hour

2. Moms Club of Winslow Township – Alex's Lemonade Stand

Exhibit XII: 2

Approve the Moms Club of Winslow Township to set up an Alex's Lemonade Stand at the Winslow Township High School Thanksgiving Football Game on Thursday, November 26, 2009.

Note: The Moms Club has agreed to only sell lemonade (no baked goods).

Roll Call:

Mr. Benjamin, Sr.	absent	Mr. Tucker, Sr.	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Pitts	yes
		Mr. Tomasello	yes

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORTS

ADDENDUM

A motion was made by Ms. Mitchell, seconded by Mr. DiMeglio, to approve Item # 1 on the Addendum as recommended by the Business Administrator.

1. New Vendor – Shana R. Smith

Exhibit XIII: 1

Approve Ms. Shana R. Smith as a Speech-Language Therapist to provide in-home speech services, as needed, at a rate of \$75/hour for School Year 2009–2010.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Mr. Tucker, Sr.	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

A motion was made by Ms. Mitchell, seconded by Mr. Capaldi, to accept the resignation of Alvin G. Tucker, Sr. from the Winslow Township Board of Education, effective immediately.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Tutt	absent
Mr. Capaldi	yes	Ms. Yanez	yes
Mr. DiMeglio	yes	Mr. Pitts	yes - with regret
Ms. Mitchell	yes	Mr. Tomasello	yes
Motion Carried			

A motion was made by Ms. Pitts, seconded by Mr. DiMeglio, to advertise the vacancy on the Winslow Township Board of Education for 30 days.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Tutt	absent
Mr. Capaldi	yes	Ms. Yanez	yes
Mr. DiMeglio	yes	Mr. Pitts	yes
Ms. Mitchell	yes	Mr. Tomasello	yes
Motion Carried			

XIX. PERSONNEL

A motion was made by Mr. DiMeglio, seconded by Ms. Mitchell, to approve Items # 1 through # 12 with regard to Personnel. Item # 11 A is tabled.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Adamonis, Jeanette	No. 6	3 rd Grade Teacher	11/4/09	12/23/09	P
B	Ostermueller, Cathi (revision)	HS	Secretary	10/29/09-12/10/09	11/16/09-1/5/2010	P
C	Pearson, Scherrie	HS	Educational Student Aide	1/4/2010	4/1/2010	U

2. Resignations

None at this time.

3. Retirement

Approve the following Retirement pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
A	Davis, Patricia	No. 2	Computer Teacher	7/1/2010

Note: Proper documentation has been submitted and is on file for the above Retirement.

4. New Hire

Approve the following New Hire for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary
A	11/19/09	Rechichi, Yvette	Secretary	No. 3	\$27,000

Note: Proper documentation has been submitted and is on file for the above New Hire.

5. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	Bass, Renata	E	Worrell, Amy
B	Bright, Alexander		
C	DiSalvatore, Maria		
D	Mascitis, Emily		

6. Co-Curricular Club/Activity Advisors

- a. Approve the Rescission of the following Club/Activity Advisors at the Middle School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	DiDonato, Karin	Intramural Weight Training Co-Advisor	\$653 (split)	N/A
B	Edwards, Elliott	Intramural Weight Training Co-Advisor	\$653 (split)	N/A

- b. Approve the following Club/Activity Advisor at the Middle School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	Edwards, Elliott	Intramural Weight Training Advisor	\$1,306	N/A

- c. Approve the following Winter Coaches at the High School for the 2009/2010 school year:

	Coach	Sport	Stipend	Step
A	Price, Jared	Head Boy's Basketball Coach	\$7,320	1
B	Strauss, Phillippe	Assistant Boy's Basketball Coach	\$4,449	1
C	Hagains, Florence	Head Girl's Basketball Coach	\$7,615	2
D	Davis, Della	Assistant Girl's Basketball Coach	\$4,812	3
E	Stowell, Bruce	Head Wrestling Coach	\$7,920	3
F	Stowell, Allen	Assistant Wrestling Coach	\$4,812	3
G	Edwards, Elliott	Head Girl's Indoor Track Coach	\$4,812	3
H	McCormick, Rachel	Assistant Girl's Indoor Track Coach	\$3,084	2
I	Hickman, Lawrence	Head Boy's Indoor Track Coach	\$4,812	3
J	Shelton, Joseph	Assistant Boy's Indoor Track Coach	\$2,966	1
K	McBride, Michael	Winter Strength Training Coach	\$2,105	3

7. Change in Assignment

Approve a Change in Assignment for the following individuals for the 2009/2010 school year:

	Name	Sch	Position	From	To	Effective
A	Scott, Chad	MS	Athletic Trainer	50% - \$40,200	100% - \$80,400	11/1/09
B	Innocenzo, John	MS	Math Supervisor	Math Supervisor	Math Facilitator	7/1/09

8. Change in Job Status

Approve a Change in Job Status for the following individuals to work part-time until released from previous public school district:

	Name	Part-time Position	From	To
A	Foran, Stephanie	ESL Teacher – 2 (two) days per week - Mondays & Fridays until released from previous public school district	1/4/2010 - F/T (\$51,661 prorated)	11/20/09 - P/T (prorated)
B	Egan, Sara B.	School Counselor – 3 (three) days per week – Wednesdays, Thursdays and Fridays until released from previous public school district	11/12/09 – F/T (\$54,261 prorated)	11/12/09 P/T (prorated)

9. Correction of Salary

Approve the Correction of Salary for the following Staff Members for the 2009/2010 school year as follows:

	Name	Sch	Position	FROM		TO	
				Prorated Salary	Guide-Step	Prorated Salary	Guide-Step
A	Kaplan, Catherine	No. 2	Teacher Assistant	\$23,300	TA–Step 9	\$25,400	TA–Step 10
B	Adams, Keisha	No. 3	Teacher Assistant	\$21,800	TA– Step 7	\$22,650	TA– Step 8

10. College Placements

a. Approve the following College Placements for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject Area
A	Temple University	Cahall, Michelle	Student Teaching	Vespe, P. & Peterson, A./No. 4	1/21/10-4/30/10	Elementary/ Special Ed
B	Rowan University	Schultz, Andrew	Clinical Practice	Chiumento, K./No. 5	1/19/10-5/7/10	Elementary
C	Rowan University	Welding, Kerry	Clinical Practice	Welding, K./No. 5	1/19/10-5/7/10	Elementary

b. Approve the following revision of a College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	From Dates	To Dates	Subject Area
A	Drexel University	Baughaman, Kerith	Teaching Experience	Boyle, LaShawn/No.3	1/4/10-3/26/10	3/22/10-6/4/10	Elementary

11. Involuntary Transfers

Approve the following Involuntary Transfers for the 2009/2010 school year:

11. A - TABLED

	Name	Position	From	To	Effective
A	Heritage, Sandra	Educational Student Aide/Class	School No. 3	Regional Day School	11/19/09
B	Parzanese, Sal	Custodian	Middle School	High School	11/2/09

12. Homebound Instructor

Approve the following individual as a Homebound Instructor for the 2009/2010 school year:

	Name	Hourly Rate	Effective
A	DeShazior, Wanda	\$36.88	9/1/09

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Tutt	absent
Mr. Capaldi	yes	Ms. Yanez	yes
Mr. DiMeglio	yes abstain # 4 & 11 B	Mr. Pitts	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Motion Carried

XIX. PERSONNEL

ADDENDUM

A motion was made by Ms. Mitchell, seconded by Mr. DiMeglio, to approve Items # 1 through # 5 on the Addendum with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	DeGregorio, Anthony (revision)	No. 5	Custodian/Maintenance	9/22/09-11/30/09	9/22/09-12/23/09	P
B	Ernst, David	HS	Health & PE Teacher	11/18/09	12/23/09	P
C	Mendoza, Patsy	No. 3	Secretary	12/18/09 1/4/2010	12/23/2009 1/29/2010	P U
D	Pacilio, Anna M.	MS	Special Ed Teacher	11/12/09	12/4/09	U

2. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources:

	Name	Location	Position	Effective
A	Jacobs, Kay	No. 3	Art Teacher	7/1/2010
B	Collison, Cathleen	No. 6	3 rd Grade Teacher	7/1/2010

3. New Hires

Approve the following New Hires for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary	Step/ Guide
A	11/19/09	Tucker, Chanda (replacing Grote, K.)	Support - Clerical Services (New Jersey School Based Program)	HS	\$18,775	N/A
B	12/1/09	Pino, Carol (replacing Kelly, J.)	Secretary	No. 4	\$27,000	Sec – Step 1
C	12/1/09	Winters, Joseph	Custodian	TBD	\$23,675	Cust – Step 1
D	1/4/2010	Cox, Patricia (New)	Math Coach	No. 5 No. 6	\$65,361	MA – Step 10

4. Correction of Salary

Approve the Correction of Salary for the following Staff Member for the 2009/2010 school year as follows:

	Name	Sch	Position	FROM		TO	
				Prorated Salary	Guide-Step	Prorated Salary	Guide-Step
A	Foran, Stephanie	No. 5	ESL Teacher	\$51,661	MA – Step 4	\$52,461	MA+15 – Step 4

5. Substitutes

Approve the following Winslow Township Certified Substitutes for the 2009/2010 school year.

	Certified
A	Burrows, Amy
B	Chandran, Neal

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Tutt	absent
Mr. Capaldi	yes	Ms. Yanez	yes
Mr. DiMeglio	yes	Mr. Pitts	yes
Ms. Mitchell	yes	Mr. Tomasello	yes
Motion Carried			

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Items # 9 a. & b. as recommended by the Business Administrator.

9. After School Tutoring Services **Exhibit XIII B: 9**

- a. Approve the record of the following request for proposals for After-School Tutorial Services as follows:

Company	Proposal
Catapult Learning	\$585,000.00
EIRC	\$940,500.00
Encore Educational Institute	\$701,100.00
Regional Enrichment & Learning Center, LLC	\$250,080.00

- b. Approve the award of the proposal for After-School Tutorial Services as follows:
 Regional Enrichment & Learning Center, LLC \$250,080.00

Note: Tutorial Services will be funded through Title 1 Funds

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Tutt	absent
Mr. Capaldi	yes	Ms. Yanez	yes
Mr. DiMeglio	yes	Mr. Pitts	yes
Ms. Mitchell	yes	Mr. Tomasello	yes
Motion Carried			

XX. ADJOURNMENT A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi to adjourn the meeting at 10:30 p.m.

Voice Vote: All in favor

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary