

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, November 13, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Gulab Gidwani	Gail P. Watkins
	Joanne Masciocchi	Lorraine Dredden, Vice President
	Julie A. Peterson	Patricia Davis, President
	Cheryl Pitts	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Brown -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Watkins -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. 2013 School Profiles Target Performance – Dr. H. Major Poteat

VIII. CORRESPONDENCE

Ms. McCoy-Boyle – We have one piece of correspondence dated October 24, 2013 and it is regarding fire prevention.

Dear Dr. Poteat: On behalf of the officers and members of the Winslow Township Fire Department, we want to once again express a heartfelt THANK YOU for providing your facilities at our Open House which was held on Saturday, October 19, 2013. Our event was well attended and this would not have been possible without your support and generosity. The mission and focus of our event was to provide Fire Safety Education to our residents, something which is very difficult to measure.

We sincerely appreciate your providing your assistance to further our mission, and look forward to your continued support in the future. If we can be of any assistance to you, please do not hesitate to contact me. Yours in Fire Safety:

Terrence Osborne, Chief of Department and Michael S. Scardino, Deputy Chief

IX. MINUTES

A motion was made by Ms. Brown, seconded by Ms. Watkins to approve the Open and Closed Sessions of the following meeting:

Regular Meeting

Wednesday, October 23, 2013

Open/Closed Sessions

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – The Education Committee is scheduled to meet next Wednesday in District.

Operations Committee

Mr. Gidwani – Madam President, no report at this time.

Policy Committee

Ms. Pitts – Madam President, the Policy Committee is scheduled to meet Thursday, November 21 in District at 4:00 p.m.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Watkins, seconded by Ms. Peterson, to open the meeting for Public Comments at 8:19 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Ms. Dredden to close the meeting for Public Comments at 8:19 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u>

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit. | Exhibit XIII A: 4 |
| 5. | <u>Professional Development/Workshops & Conferences</u>

Approve Professional Development opportunities as presented in the attached exhibit. | Exhibit XIII A: 5 |
| 6. | <u>Tuition Students (2013-2014)</u>

Approve the placement of Tuition Students as listed in the attached exhibit. | Exhibit XIII A: 6 |
| 7. | <u>Terminate Out-of-District Placements</u>

Approve the termination of the Out-of-District placements as listed in the attached exhibit. | Exhibit XIII A: 7 |
| 8. | <u>Homeless Student(s)</u>

Approve the listing of Homeless students as per the attached exhibit. | Exhibit XIII A: 8 |

9. Fundraiser(s)

Exhibit XIII A: 9

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 1

- Srips Gift Cards (Nov.-June) – H.S.A.
- Texas Roadhouse Night (11/18/13) – H.S.A.

School No. 3

- Chick-Fil-A Night (11/21/14) – P.T.O

School No. 5

- Fall Festival (11/15/13) – H.S.A.
- Kids Stuff Coupons (Oct.-Nov. 2013) – H.S.A.

WTHS

- Collect & Recycle Used Electronics (Nov. – May) – c/o 2016
- Penny Wars (Feb. 2014) – Class of 2016
- Popcorn Balls w/inspirational Quotes (Fall 2013) – African American Club
- Yankee Candles (Jan.-Feb) – Theatre Guild
- Green Room Fundraisers (Nov. 2013) – Stage Crew
- Green & White Ribbons for Sandy Hook (Nov.-Dec.) – Art Club
- Spirit Night at Chick-Fil-A (12/03/13) - FBLA

10. 2013-2014 Curriculum Revisions

Exhibit XIII A: 10

Approve the 2013-2014 Curriculum revisions as listed in the attached exhibit.

11. NJ QSAC

Approve the submission of the District Performance Review (DPR) responses and the Statement of Assurance (SOA) to the NJ DOE as required by the NJ QSAC monitoring process.

12. School No. 1 – Fall Food Drive

Approve School No. 1 to have its Annual Fall Food Drive beginning November 14, 2013 through November 21, 2013 to benefit families during the holidays.

13. School No. 1 – “Giving Tree”

- a. Approve School No. 1 to have its Annual “Giving Tree” Drive of winter weather wear beginning December 2, 2013 through December 20, 2013 for donation to the Lourdes Clothing Drive.

- b. Approve School No. 1 to have its Annual gift giving for families in need who attend School No. 1. The event is sponsored by the Christ Redeemer and Grace Community Family Church and will run from November 28, 2013 through December 20, 2013.

14. School No. 4 – Food Drive

Approve School No. 4 to have a Food Drive of non-perishable items for donation to the local food bank.

15. School No. 4 – Camden County Dental Program

Approve Ms. Diana DiPeri from the Camden County Dental Program to conduct 30 minute dental hygiene lessons for preschool students on a date to be determined in November or December.

16. School No. 4 – Holiday Donations

Approve School No. 4 to “adopt” identified families from the school for holiday donations. School No. 4 staff will donate items which will then be distributed to families determined to be in need.

17. School No. 4 – Professional Development

Approve Mr. Steve Hemple, Rowan University, to provide professional development to School No. 4 staff on Writer’s Workshop and Lucy Calkins Units of Study.

18. School No. 5 – 6th Grade Holiday Dance

Approve School No. 5 Sixth Grade Holiday Dance for December 13, 2013.

19. School No. 5 – Guest Speaker

Approve Mr. Williams Greene, of the Will Green Inspires Organization, to visit School No. 5 on November 14, 2013 to speak with students regarding character education and good decision making at no charge to the district.

20. WTHS – Financial Aid Night

Approve the High School Guidance Department to hold a Financial Aid Night on Monday, November 18, 2013 at 7:00 p.m. A representative from Camden County College will be a guest speaker.

21. WTHS – Guest Speaker

Approve Dr. Dennis D. Krasnokutsky, Assistant Professor of Music at Elizabeth City State University, to come and speak to Mr. Gouse’s orchestra classes about the music program at the University on a date to be determined in December.

22. WTHS – Guest Speakers

Approve the following Art Schools to visit WTHS and conduct presentations to art students as follows:

- Art Institute of Philadelphia – November 15, 2013
- Antonelli Institute – December 9, 2013
- Hussian School of Art – January 3, 2014
- University of the Arts – January 15, 2014

23. WTHS – Student Roundtable Discussion

Approve a student roundtable discussion for Thursday, January 9, 2014 in the High School Auditorium.

24. WTHS – Dream Catchers Assembly

Approve WTHS to invite Dream Catchers, an empowerment program designed for 9th grade students to motivate them to reach their full potential, on Wednesday, January 15, 2014.

25. WTHS – Guest Speaker

Approve Ms. Elethia Gay, Devry University, to speak with students in the health classes about business trends and new technology in the workplace on January 24 and January 27, 2014.

B. Principal’s Updates

None at this time.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIV B: 1

- a. Approve the Line Item Transfers, for the month of September 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.
- b. Approve the Request for Approval of Transfers for the month of September 2013 as per the attached exhibit.

2. Board Secretary's Report

Exhibit XIV B: 2

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XIV B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of September 2013.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**
- a. Approve the Vendor Bill List in the amount of \$1,776,605.99 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$17,398.20 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of October 2013, as listed below:

- o October 15, 2013 \$2,159,793.42
- o October 30, 2013 \$2,161,245.49

8. Contract Vendors – 2013-2014

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2013 to June 30, 2014.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity Service
Vehicle repairs

Vendor
General Spring Alignment Service

State Contract #
A73778

9. Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Gulab Gidwani	Cumberland County Academy Program	November 20, 2013	No Cost

10. The Alliance for Competitive Energy Services (ACES) **Exhibit XIV B: 10**

Approve the Winslow Township Board of Education to purchase Natural Gas Services and Electric Generation Services through The Alliance for Competitive Energy Services (ACES) through May 2018 per the attached Exhibit.

11. Change Order

Approve Change Order # 1 to MJJ Construction, LLC, Inc. in the amount of \$5,243.07 for vct and carpet installed in various schools.

Amount to be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available for the change order.

 Tyra McCoy-Boyle
 Business Administrator/Board Secretary

12. Comprehensive Maintenance Plan, M-1

Exhibit XIV B: 12

Approve the Comprehensive Maintenance Plan for each building as per the attached exhibit.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Items 1 – 12 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	L. D.	Medical	10/15/2013	11/6/2013	P
B	B. F. (Extension)	Medical	11/1/2013	12/20/2013	P
C	R. H. (Extension)	Medical	11/1/2013	11/30/2013	P

2. New Hire

Approve the following New Hire Appointment for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Harris, Darlene	Secretary	No. 2	\$33,995 – Step 7	11/16/2013

NOTE: Salary adjustment pending ratification of WTEA contract

3. Retirement

Approve the following Retirement for the 2013/2014 school year:

	Name	Position	School	Effective
A	Lorman, Lynn	School Nurse	HS	1/1/2014

4. Transfer

Approve the following Transfer for the 2013/2014 school year:

	FROM			TO		
	Name	Position	School	Position	School	Effective
A	Andress, Rosemarie	Secretary	HS	Secretary	No. 6	11/16/2013

5. Support Substitute

Approve the following Support Substitute for the 2013/2014 school year:

	Name	Position
A	Krafcigs, Katrina	Substitute Secretary

6. 2013-2014 WINSOAR Alternative Program-High School Teachers

Approve the following 2013/2014 WINSOAR Alternative Program-High School Teachers, from 2:00 p.m. to 6:00 p.m. at \$37.73 hourly rate:

	Name	Position
A	Calabria, John	Substitute Math Teacher
B	Gomez, Michelle	Spanish Teacher
C	Jarow, David	Substitute Math Teacher
D	McBride, Michael	Substitute Special Education Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA contract

7. 2013/2014 Extended School Day Program Tutors

Approve the following 2013/2014 Extended School Day Program Tutors, on an as needed basis, for English Language Arts, Math and ESL to be held Tuesdays and Thursdays for one (1) hour tutorial sessions per day from October 2013 through April 2014 at Schools No. 1, 2, 3, 4, 5, 6 and High School at \$37.73 hourly rate:

- a. Regular Education Tutors for English Language Arts and Math at Schools No. 1 through No. 6 and High School: Title I (20-237-100-100-000-00)

	Name	Subject	School	Time
A	Alcoy-Clouser, Tracy	English Language Arts/Mathematics	No. 5	3:30 p.m. to 4:30 p.m.
B	Phero, Marie	Mathematics	No. 5	3:30 p.m. to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- b. Special Education Tutors for English Language Arts and Math at Schools No. 1 through No. 6 and High School: IDEA (20-256-100-100-000-00)

	Name	Subject	School	Time
A	Dodd, Alison	Special Education	No. 5	3:30 p.m. to 4:30 p.m.
B	Giambrone, Michelle	Special Education	No. 6	3:30 p.m. to 4:30 p.m.
C	Harrison, Ashley	Special Education	No. 6	3:30 p.m. to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

8. Winter Coaches

- a. Approve the following Middle School Winter Coaches for the 2013/2014 school year: (11-402-100-100-402-07)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Clementi, Joseph	Head Boys' Basketball Coach	\$2,370	1
B	DeRosa, Raymond	Assistant Wrestling Coach	\$1,641	3
C	Reiter, Katelyn	Assistant Girls' Basketball Coach	\$1,517	1
D	Rossi, Ronald	Head Girls' Basketball Coach	\$2,370	1
E	Watson, Jeff	Head Wrestling Coach	\$2,563	3
F	Whiteman, Robyn	Assistant Boys' Basketball Coach	\$1,517	1

NOTE: Stipend adjustment pending ratification of WTEA contract

- b. Approve the following High School Winter Coaches for the 2013/2014 school year: (11-402-100-100-402-08)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Regn, Keith	Assistant Wrestling Coach	\$4,732	2
B	Shaw, Timothy	Assistant Girls' Basketball Coach	\$4,551	1

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- c. Approve the following High School Volunteer Winter Coach for the 2013/2014 school year:

	Winter Coach	Winter Coach Position	Stipend	Step
A	Edwards, Elliott	Volunteer Assistant Girls' Basketball Coach	N/A	N/A

9. Co-Curricular Club/Activity Advisors

- a. Approve the following High School Volunteer Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
A	Wise, Veronica	Drama Club	N/A	N/A

- b. Approve the following Middle School Co-Curricular Club/Activity Advisor for the 2013/2014 school year:

	Name	Activity Advisor	Stipend	Step
A	Rodriguez, Hilda	Spanish Club Co-Advisor	\$668 (a split)	N/A

10. 2013-2014 Home Instruction Tutors

Approve the following 2013/2014 Home Instruction Tutors on an as needed basis, effective November 13, 2013:

	Name	Subject Area	School	Hourly Rate
A	Conley, Denise	Special Education	MS	\$37.73
B	Dempkowski, Elena	English Language Arts	MS	\$37.73
C	DeShazor, Wanda	Special Education	HS	\$37.73
D	McBride, Christa	Elementary	MS	\$37.73
E	Rankin, Kecia	Special Education	MS	\$37.73
F	Rossi, Ronald	Math	MS	\$37.73
G	Russell, Bernadette	Science	MS	\$37.73

NOTE: Hourly rate adjustment pending ratification of WTEA contract

11. College Placements

Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Rowan University	Bobo, Ethan	Field Experience	Rossi, Ronald	MS	1/21/2014-5/9/2014	Math
B	Rowan University	Goffredo, Nicole	Field Experience	Giuliani, Melinda	No. 6	1/21/2014-5/9/2014	Elementary
C	Rowan	Magazzu,	Field	Sass, Lauren	No. 5	1/21/2014 -	Health & PE

	University	Danielle	Experience			3/14/2014	
D	Rowan University	Magazzu, Danielle	Field Experience	Shaw, Bruce	No. 5	3/17/2014 - 5/9/2014	Health & PE
E	Rowan University	Watson, Danielle	Field Experience	Purdy, Teresa	No. 1	1/21/2014-5/9/2014	Elementary
F	Rowan University	Watson, Grace	Field Experience	Wames, Kimberly	No. 4	1/21/2014-6/20/2014	Elementary

12. 2013/2014 Curriculum Writing

Approve the Rescission of the following 2013/2014 Curriculum Writing Teacher, effective 10/27/2013:

	Name	Subject Area
A	Henderson-Jackson, Karla	Science

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes - abstain # 2	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between October 24th and November 13, 2013:

Number of Requests Received	Approved	Denied
0	0	0

XVII. OLD BUSINESS

Ms. Davis – For the Uniform Policy I was advised by the solicitor that we need to make a motion before we can add a survey, or look into it. I am going to ask for a motion to look into and provide a survey for the Uniform Policy.

Dr. Gidwani – Madam President. I make a motion that we do not have a survey. We have sufficient information on this item. As a matter of fact somebody stopped me (indiscernible) we are a bunch of wimps. What are you going to do drag on the item forever? If you wanted to have a survey you should have had a survey in the first place, rather than waiting and waiting and having all of the input from all of these people and having a hearing and then deciding that is not enough and now we have to go for a survey. By now we should know what we are going to do. If you have not taken action after all this time, then maybe we elected the wrong people.

A motion was made by Mr. Gidwani, seconded by Ms. Dredden not to have a survey on the Dress Policy.

Mr. Long – A Yes vote - you do not want to have a survey. The motion was made in the negative not to have the survey. So if you vote Yes, you do not want a survey. If you vote No, I would suspect perhaps that you do want a survey. If it is defeated then it would be appropriate for someone to make a motion to go out and do the survey.

Ms. Peterson – Madam President, also we did not discuss the budgetary amount. Was that going to be included in the survey?

Ms. Davis – We haven't even decided how to do the survey yet.

Ms. Peterson – My question is, if I voted one way I needed to know, as a good steward of the budget, how much would it cost the District?

Ms. Davis – I don't have an answer.

Mr. Long – I think you have two components here. Your first component is whether or not you want to seek additional input from the citizens as to whether or not the Uniform Policy, as we have been discussing, is a direction that they want to go. Separate and apart from this, and I have had a discussion with some of the members of the Policy Committee, I know I have had some discussions with administration as well. Tyra and I have discussed this issue. The issue of the funding. The amount of funding is something that you should be exploring perhaps on a dual track with the survey. It seems to be a separate issue from the survey but certainly something you should be considering as part of a survey information, a cost information. Ensure that data and make your decision. I am sure that if there is some analysis of what you want to tie it to, I would like to give you some input because I have talked a little bit to the staff verification of income could become problematic. Do you tie it to Free and Reduced lunch do you tie it to some other component? I think the survey is you are seeking additional input from the citizens and see whether they want to proceed. I hope I answered your question. I think it is an issue you still must answer but probably not as part of your survey. I think that is information you can request from administration once you give them guidance as to what that cost may be. I suspect that your decision to ultimately adopt this policy will take into consideration the financial component of it.

Ms. Brown – Let's say we are saying we want to do a survey but then later on we don't like the survey. Can it be put back on the table to not do it?

Mr. Long – If this motion was defeated and you made a motion to construct a survey for review of the Board prior to issuing it, then you could certainly take another vote to release it at that point. That is perhaps a hybrid approach that you could take. I could appreciate the fact that you want to say that I might support a survey depending upon how it is couched. I may not like it, I may want some input. Depending upon what happens here, for example, Mr. Gidwani's motion and the second by Ms. Dredde the no vote goes for the sake of argument. I would ask that the survey be instruction and be prepared but that we have another bite at it and review and comment upon it before it is released. Maybe that is an appropriate course for you to take after this vote if it is not successful. Does that make sense?

Ms. Peterson – One more comment, we did not receive the minutes from the last meeting but I do recall someone indicating that one of the questions in the survey could have been the cost factor in terms of the burden of responsibility how it would pan out. I tried to see if we had the notes but we didn't get that.

Roll Call:

Ms. Brown	No	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	No	Ms. Davis	Abstain
Ms. Pitts	No		

Motion has Carried

Mr. Long – Everybody is clear and understanding that the yes vote means no survey. Everyone understands that five yeses that was a vote in that direction. I can appreciate it taking it from the negative approach. Anyone who would like to modify their vote before it is declared final? We have none. The survey is defeated.

Mr. Long – Where do you go from here? The Board should engage in a dialogue to determine which direction it wants to go next.

Ms. Peterson – I am still concerned with the cost factor as it relates to the District. Is there any additional information from what we received the last time? How much is it going to cost and how we are going to inflate it in the fiscal budget for next year. Am I correct? The budget procedures are laid out in our document.

Ms. Davis – Ms. Pitts may I bounce this back to the Policy Committee for discussion.

Ms. Pitts – We have a meeting on Thursday. Absolutely I am fine with that. One of the things that I think is important for us also to remember, a comment that was also made last week, had to do with whether or not the Board would decide to put that particular decision on a ballot for next year. The comment was made that if indeed, and of course there is going to be a financial component to this particular uniform issue, that the money, no matter what the amount, would be set aside in that budget will be money that is coming from everyone, all

tax payers, not just those that have children in the schools. The comment also went further to say that therefore the most fairest way, and the way of really making this a very clean cut issue, is to put it on our ballot for next year. This way every single person in the Township will have an opportunity to voice their opinion. At that point it is either an up or down vote.

That is what was said for the Board to also consider. Madam President at our Policy Committee meeting we can certainly discuss that. Right now, with regards to this Uniform issue what exactly is it, as Chairman of the Policy Committee I am asking the Board, what exactly is it that you want us to do in the Policy Committee as it relates to this particular item.

Mr. Gidwani – Madam President, can I say something (indiscernible) regarding the Uniforms? (indiscernible) that the Board with the Uniform Policy was not being enforced. In the meantime (indiscernible) buying clothes for their own children whether they buy uniforms or buy something else. It does not really matter what they are going to buy, they know in advance they have to buy uniforms they have a year and a half to comply. I don't think that the school system has to pay anything except what they (indiscernible) regarding their money problems. It is not required that we have to give uniforms to all the students who receive free and reduced lunch. We have to get our own criteria as to how we want distribute to students (indiscernible).

Ms. Peterson – However, Madam President, can I speak?

Ms. Davis – Let Mr. Long speak first.

Mr. Long – It doesn't have to be tied to that. You can establish your own criteria. But I have had some of these discussion with your Business Administrator, whose opinion I think we all respect, and I have asked her the question if it is not tied to something that makes it easy. If you tie it to that it makes it easy. If you are going to do your own separate income verification, develop your own criteria of what the need is. I think that creates a logistic nightmare for your Business Office. I don't know, and I have had that discussion with the Business Administrator, requiring her office to do income verification for all of our students is just not a practical reality of something that you can do. I mean when we do the free and reduced lunch, as we know from when that report came out, it is just a very narrow cross section of those that actually apply for to state their income. As we know, very little verification that is done by law, unless you have cause. Now can we develop our own criteria and income limits, how do you enforce? Do you want to do that and believe it when someone applies without doing an income verification? I think if you are going to burden your Business Office, I am going to be direct with the Board here, you are going to burden your Business Office with doing income verification across the board, that is not something that is achievable. I have had this discussion with Tyra as to how she would see that going and she said, I see it going to be an absolute nightmare for my office.

Mr. Gidwani – I can investigate I am sure quite a few schools have done with school uniforms and it seems to be (indiscernible). We have a school uniform and how do they achieve that (indiscernible) education or do they not provide uniforms and they just (indiscernible).

Mr. Long – That is a fair question to explore and I don't know the answer to that. Your cost component of it is something you really need to put your arms around before you move forward.

Ms. Peterson – That is why I wanted to speak because I thought it is two separate things. One that would fall under policy and the budget would fall under our Operations Committee to explore that issues, to project and that is what we are doing is projecting. Two committees not just one committee. That was my suggestion.

Mr. Long – I like to seek answers and I had a conversation with her, and it is premature to do it now, but off the top of your head Tyra tell me what you think if you did two uniforms, if you did four uniforms, if it was based on those kinds of things.

Ms. McCoy-Boyle – First off we would have to know how many uniforms per student. So the Board would have to have a policy on that. I would have to know the criteria. As to the free and reduced lunch applications, we only test 3% of the error prone. We don't test 3% of all applications that come in, only 3% of error prone. We are not permitted to use those applications and test any further than that unless we have cause. So I can't take those applications and go out and verify somebody's income if they want to apply for a uniform. If the Board and the community is not comfortable with that they would have to come up with their own criteria. I will tell you this, and I don't know how many would be coming in or applying, but for the volume of free and reduced applications I have one staff member who I use for months. That is all she does, applications. If we get any kind of volume like that I would need a staff person, if you want us to verify all applications that come in and you want us to verify their income. The Board would have to establish their own criteria. Mr. Gidwani and I were on the phone the other day. We estimated, and I don't know that these are true costs but I think we were looking at \$8/shirt, \$8/pair of pants. At that time we rounded it to twenty. We were looking at four sets per child. We have about 5,000 students, we are over 50%, but we were going with 2,250 students times 4 uniforms/student that is \$180,000. Even though you are saying that they have time to purchase uniforms for September, our budget is formed and developed in February. If we are deciding that we are going to go ahead with this for September...

Mr. Gidwani – I was not thinking we would have school uniforms in September, we can have them the September after that.

Ms. McCoy-Boyle – 2015?

Mr. Gidwani – That is right.

Ms. Peterson – Is it possible Madam President, the policy component was referred back to the Policy Committee, that the budgetary aspect of the uniforms be referred back to the Operations Committee and I believe Mr. Gidwani is chair.

Ms. Davis – Yes, and I think after each committee meets and discusses it the Chairpersons, Ms. Pitts and Mr. Gidwani should get together and put something together to make a presentation to this Board. Each of those committees will be meeting within the next two weeks. Let's give them time to put something together and say after the first of the year, at Reorganization that they present to the Board their recommendations.

Mr. Gidwani – Madam President. We should be able to put this together in one week's time, I don't think we need two weeks for that.

Ms. Davis – You need to have both committees meet, Mr. Gidwani. You as chairperson and Ms. Pitts as chairperson of her committee would have to get together to make recommendations.

Ms. Dredden – Madam President. I am listening to you talk about (indiscernible) and you are referring to how four outfits for each child. We in the Policy Committee had said two, we discussed two sets which would cut the costs in half. We are acting like every parent that is on low income that received free and reduced lunch is going to come up and ask for a uniform for their children. That is not going to be so. We have very proud parents in Winslow Township and if they can afford them, they will come out and buy them, including myself. I know we are up here trying to make all kinds of income etc. but I think right now what we need to do is think not of the cost that we would have to put out. We have time for that. Everyone who worked with us in the Policy Committee that we do have time for that to put that together. We were talking about looking into different options of funding out there that would help to bring money in to help along with this. Not just from our own budget. So we can go ahead and still get together and discuss this with the income part. We still need to get together now and vote for the first reading and make it a decision. We are taking this and drawing it out longer and longer and the parents out there are getting tired of it. They are coming to us telling us different comments, they are making the Board look bad and I don't like what I hear. Every time I am turning it is a new thing over and over again. We just need to vote on it and get it together like it should be and then we can discuss how much money to put out there for the uniforms. Every parent on the low budget income will not be coming to you for uniforms. We can cut it in half, not four, we are just starting out, two uniforms is good enough.

Ms. Pitts – I do remember we said two uniforms at the Policy Committee but may I remind you that since that Policy Committee we have had a full blown, I repeat, a full blown hearing where we had in excess of three hundred people to come out and give us and voice their opinion. I specifically remember one parent saying that she would need uniforms for the summer and the winter. Now two uniforms for a whole school year like we have previously thought simply is probably not doable, especially for the younger children. So I think the average of four uniforms for a year is closer to reality. I can understand your frustration Ms. Dredden and you are absolutely right. I don't think any of us sitting on this Board would want to drag this out but what I do think is what this is telling us Ms. Dredden is that we have a community out there that is divided on this issue.

Ms. Dredden – I understand that. As I said before, we had standing room only Ms. Pitts and 42 came up altogether and said yes or no and you looked out at the audience and we had people who were standing and clapping for yes, and standing for no, but the majority were clapping for yes. Not just that, you have to monitor not just who came up and spoke you have to monitor all who came in even though they did not get up and speak because 42 people is not the Winslow District and therefore, you cannot go by that. People are coming up to me in the store and they might tell you about how they feel about this uniform dress code. I am saying that I cannot go by 42. Your pros and your cons are over 42 people in this whole District. You can't look at it just like that. People are coming to me saying are we not the

Board? aren't you supposed to make decisions for our children? What am I supposed to tell them?

Ms. Pitts – You are supposed to tell them that number one, yes we are a Board and as our Mission Statement says that as a Board as a District we will in cooperation with the community Ms. Dredden, that is all that I am saying. It appears to me that it looks as if this glass might be half empty or it could be half full depending on who is looking at it. Just as you have indicated Ms. Dredden you sat here, as we all did, and you looked out into the audience and saw people clapping pros I also looked up into the audience and especially last week's meeting and there were very many angry people who did not want the uniforms.

Ms. Dredden – Last week was mostly basically angry people. I am referring to the majority of people sitting in here. I think most of them were for it but some were clapping (indiscernible) but the majority, I didn't say that there were more of the ones that were against it. So what I am saying is we need to get on with this. We are just prolonging it and there are much more serious matters as well as uniforms that we need to be doing for our children.

Ms. Pitts – I agree.

Mr. Gidwani – Madam President, all it amounts to is ... that we have taken weeks. We cannot just sit around here week after week and then special meetings over and over again. We should do whatever is required, take a vote and whatever has to be done ...

Ms. Davis – What about the financial end of it?

Mr. Gidwani - Same thing, I am sure that other schools have come to with that.

Ms. Sturdivant – I move that we have a first reading of the Uniform Policy at our next Board meeting.

Ms. Pitts – The policy has not been revised Ms. Sturdivant. So there can be no first reading.

Mr. Long – If we are giving direction as to how you might revise we can certainly get it before you in the time frame that you direct.

Ms. Dredden – Our next Board meeting.

Ms. Long – The holdout will not be on my end. It is a question of whether we get clear and concise input to put the policy together. Who am I taking that direction from?

Ms. Davis – The motion is to make the changes to the policy.

Mr. Long – What changes would you be implementing?

Ms. Dredden – It doesn't have to be changed if we took the information because we already took the format that we would go in order to bring finances into help with the uniforms. So it is already there. So we wouldn't have to really change the wording.

Ms. Sturdivant – I make a motion to introduce the amended policy at the next Board meeting.

Ms. Davis – I have a motion on the floor to introduce the policy at the next Board meeting. Motion was made by Ms. Sturdivant, do I have a second? Seconded by Mr. Gidwani.

Ms. Brown – Can you please explain what the first reading of that policy means?

Ms. Davis – Before a policy can be changed it has to be read before the public twice and then voted on as a policy at the third meeting, am I correct Ms. Pitts?

Ms. Pitts – That is correct.

Mr. Long – So you are starting the process towards implementation of that policy.

Ms. Davis – Does everybody understand that?

Mr. Long – Actually this isn't the vote to do that. This is the vote to consider that for the first time at the next meeting.

Ms. Brown – This is not the vote to actually read it for the next meeting?

Ms. Davis – The first reading would be at the next meeting.

Ms. Peterson – Just one question. So we are just pushing back what was submitted to us by one week? In the minutes it states. Public Hearing the 23rd, first reading of the revised policy the 13th so then we are pushing that to our next Board Meeting. So the second reading are we going to follow that sequence?

Several voices – Yes.

Ms. Peterson – That was in our Board minutes September 25, 2013.

Ms. Davis – The motion is to introduce the policy for first reading at the next meeting.

Ms. Pitts – Are we sure we are following the timeline that was recorded?

Ms. Peterson – It is the timeline that was in our minutes September 25, 2013 and it is under the Policy Committee.

Mr. Long – You wanted to start the implementation this next meeting. We will make sure that there is the adequate spacing between the readings and the final adoption so that it is compliant with law. At this point you just want to try and get the process started. We may need to revise that schedule so that we are compliant with the law to have this possibly adopted.

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Ms. Davis – If I recall correctly, the first reading, if this passes, would be on the 26th of November. The second reading would be on the 11th of December and the vote would be on the 18th of December.

Mr. Long – Subject to legal review.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	No		
Motion Carried			

Ms. Brown – Dr. Poteat there was a timeline for the Marketing Committee on November 1 where our face book was supposed to be up November 9.

Dr. Poteat – The face book page is set and ready to go. I am going to ask Mr. Scott because I did ask Mr. Scott to be prepared to respond. I have seen the face book page and it was ready to go by November 1 intricacies of it I am put that response on Mr. Scott. Mr. Scott would you help us out with that question in terms of the availability of the face book page for the District.

Mr. Scott – Basically it was ready November 1. I shared with Dr. Poteat and since then we actually posted some things on the face book page. For example, last Monday we did the uniforms on the face book page. Now it is facebook.com/winslow schools so I had to be creative to add some information.

Dr. Poteat – Would you share with the Board how you can access that site.

Mr. Scott – Facebook.com/winslow schools still adding more information. Up and running.

Ms. Peterson – It is not going to be linked to the web page for easier access?

Ms. Scott – It will be.

Ms. Brown – When will that be?

Ms. Davis – Can you send that link to each of the Board members.

Ms. Sturdivant – Madam President. I know at one of our previous meetings we did have some concerns that we talked about so much technology in the District that there has been some lag time in getting everything up. Can I just get an update on where we are?

Dr. Poteat – I will let Mr. Scott expound on it but let me just preface by saying, number one, we did fall behind in our timelines. We didn't have everything up and running. I had shared that with several people and basically what it boils down to is that the District is experiencing growing pains. We have more technology than we have technicians to make sure that it is being manned properly. We started off, three or four years ago, with three or four technicians. We are still at four technicians and we have quadrupled the amount of technology in the District. To be very honest with you, keeping up with that pace is been almost impossible. The other issue has been one of the programs was changed on our iPod and of course we didn't know it. And because that program was changed now we have to reprogram all of the iPods. We are talking about 1,000 iPods throughout the District and we are talking about man hours before we can program each one of them. It is not a matter of excuses. It is a good problem but it is a growing problem for us. I think at some point we need to revisit the amount of technicians we have in the District so that we can keep up. If our idea is to continue to build on what we have because you know technology changes all the time. We are going to be looking at new things every year and right now as we consider our budget we need additional technicians in the District.

Ms. Sturdivant – Do we as a District hire the technicians or does SJTP?

Dr. Poteat – We hire SJTP and our technicians are provided through that particular organization. So it is just a matter of us saying, for example saying SJTP we want two additional technicians for next year and they will bill us and provide us with two additional technicians. Other than that and I have apologized to staff and parents, we are moving as fast as we can to meet that need. I know all of our chrome books have been done and all those things have been programmed. The cameras have been completed. The PA systems in School 1 – 4 have been completed.

Mr. Scott – As of today all chrome books have been configured and they are set up at all of our schools. The main issue was with our chrome books and installation of them. The amount of technology has been great but the number of technicians to address the technology that we had three years it had not been up to addressing that in a timely manner. To date, chrome books have been updated. Regarding our iPods, on September 10 we had a system wide upgrade. This was the first true operating upgrade Apple has made since the original iPod in 2007. What Apple did not realize would happen was the management profile used to manage carts of iPods basically wiped out the ability to supervise a cart of the iPods. So what ultimately happened was as we tried to upgrade the carts it would wipe out the applications. We contacted Apple and we noticed this early in September and they shared with us that this was happening nationwide. Every district that was using the program to manage the iPods applications were experiencing the same problems. The update was just released a week to two weeks ago so since then we have had technicians following the new set of instructions. We are actually starting at School 4 and are testing it out so that it works properly. So far, so good. The mimeo boards have all been installed. The smart boards for the high school are 60% installed because the smart boards were on back order. That project is scheduled to be complete around Thanksgiving. The other project that has been ongoing is to remove the projectors from the mobile carts and get rid of the cords and mount them on the ceiling. There is only one school left and that is School 3.

Dr. Poteat – There is another issue that came about and it is important for you to know. Because of the volume of technology we were overpowered and Comcast would just shut us down because we had too many people online at the same time. A lot of the things that are happening is beyond our control and I think Comcast has expanded our ability to accommodate our ability to get online at the same time. Again, these are growing pains for us. The technicians, including Mr. Scott, we have been working feverishly. We need more help to get all of our technology installed in a timely manner. It is a serious issue, good on one sense but not in the other.

XVIII. NEW BUSINESS

Ms. Davis – I got a request from the Citizens Advisory Committee. We are in need of new members. Dr. Poteat gave me a copy of the flyer that was sent out 2011-2012. My suggestion would be that we change the dates and in February pull them out of a hat so that we have 12 members again because I think we are down to about 6.

A motion was made Mr. Gidwani, seconded by Ms. Dredde to put flyers out to search for new Citizens Advisory Committee members.

Voice Vote: All in favor

Ms. Peterson – The Township Liaison Committee met today at 5:00 p.m. a report will be given at the next Board meeting.

XIX. INFORMATIONAL ITEMS

1. Tentative 2014-2015 Budget Calendar

October 30, 2013	Meeting with Department Heads and Administrators to review budget parameters.
Week of November 18, 2013	Budget Handbook and Preparation Packages distributed to all Principals and Directors. Attend Principals' meeting to review handbook and procedures.
November 26, 2013	Operations Committee meeting – discuss budget parameters with committee members.
December 19, 2013	Budgets due to the Business Office.
January 13 – 20, 2014	Business Administrator, Assistant Superintendent and Director of Human Resources to meet with Principals and Directors to review budgets. Revisions will be recommended if required.
January 22, 2014	Operations Committee meeting – update budget status.
Week of January 27, 2014	Superintendent, Assistant Superintendent, Director of Human Resources and Business Administrator meet to review draft budget.
February 25, 2014	Operations Committee Meeting.
February 26, 2014	Finalize proposed Budget.
Week of March 3, 2014	Approve 2014-15 Budget to be submitted to the County Office. (May require a Special Meeting.)
Last week in March 2014	Public Hearing (May require a Special Meeting.)

ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Items 1 and 2 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit I: 1

Approve the Vendor Bill List in the amount of \$453,703.71 as per the attached exhibit.

2. Solar Project Resolution

RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION RATIFYING AND REAUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS ASSOCIATED WITH THE SOLAR POWER PROJECT (ROOF ARRAY-OWNED SYSTEM)

WHEREAS, on or about May 24, 2012, the Power Provider (currently, National Energy Partners, LLC, a/k/a "NEP") and Winslow Township Board of Education ("Host Customer" and/or "WTBOE") entered into a Solar Power Purchase Agreement (Roof-Array-Owned System) (the "PPA") providing, inter alia, for (i) the design, construction, installation, operation and maintenance of the photovoltaic electricity generation (PV) Systems to be located on the Premises (collectively, the "Systems"), including the Electrical Interconnection Facilities, (ii) the delivery of Output from the System by Power Provider to Host Customer and the purchase by Host Customer of the Output, and (iii) the implementation of the removal and replacement of certain existing roofs on the Premises by Power Provider; and

WHEREAS, on or about November 20, 2012, Host Customer and Power Provider entered into a certain Amendment to Solar Power Purchase Agreement (Roof-Array-Owned System); and

WHEREAS, on or about April 26, 2013, Host Customer and Power Provider entered into a Second Amendment to Solar Power Purchase Agreement (Roof-Array-Owned System); and

WHEREAS, the WTBOE, in conjunction with the implementation of the Solar Power Project, under the terms of the aforesaid agreements, was obligated to authorize and execute certain documents related thereto; and

WHEREAS, the WTBOE, upon advice of its Solicitor, desires to ratify and reauthorize the execution of certain documents in the interest of transparency and full disclosure including but not limited to the following:

- (1) The Original Power Purchase Agreement dated on or about May 24, 2012.
- (2) An Amendment to Power Purchase Agreement dated on or about November 20, 2012.
- (3) Second Amendment to Power Purchase Agreement dated on or about April 26, 2013.
- (4) Jointer Agreement, assigning PPA to Winslow Solar LLC per the specific provisions of PPA, dated on or about October 21, 2013.
- (5) Assignment Agreement, separate formal assignment document required by construction lender, dated on or about October 25, 2013.

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- (6) Consent, Estoppel and Amendment Agreement, required by the construction lender as a condition to bank financing closing with the Power Provider, dated on or about October 25, 2013.
- (7) Easements, seven (7) in total, for Winslow Township Elementary School One, Winslow Township Elementary School Two, Winslow Township Elementary School Three, Winslow Township Elementary School Four, Winslow Township Elementary School Five, Winslow Township Elementary School Six, Winslow Township Middle School/High School granted pursuant to the Power Purchase Agreement.
- (8) Affidavit of Title, dated on or about November 13, 2013; and

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

- 1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
- 2. The WTBOE hereby formally ratifies and reauthorizes the execution of all documents set forth as numbered items one (1) through eight (8) in the preamble of this formal Resolution as if fully set forth herein, by the Board Secretary/Business Administrator and Solicitor.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Item 1 with regard to Personnel.

1. Revised Start Date

Approve the revised start date for the following New Hire Appointment for the 2013-2014 school year:

	Name	Position	From	To
A	Augustine, Joanne	Assistant Business Administrator	12/1/2013	11/16/2013

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Mr. Long – Madam President. We will be entering into Executive Session at 9:22 p.m. On Item 7 pending an anticipated litigation in which the Governing Body may become a party and that would be specifically an update by the Superintendent to the Board regarding an accident that occurred today. I anticipate that it would be approximately fifteen minutes. I don't think there will be any formal action at that time other than adjournment.

XX. EXECUTIVE SESSION A motion was made by Ms. Brown, seconded by Ms. Dredden to approve adoption of the Executive Resolution and adjournment to Executive Session 9:22 p.m. for a period of fifteen minutes.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on November 13, 2013 at 9:22 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and _____;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____;

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described

as specifically as possible without undermining the need for confidentiality are:

_____;
_____;



“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be fifteen minutes after which the public meeting shall (circle one) **reconvene and immediately adjourn** or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Dredden seconded by Ms. Watkins to adjourn Executive Session at 9:54 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT: A motion was made by Ms. Watkins, seconded by Ms. Dredden to adjourn the meeting at 9:54 p.m.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary