

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08003

Wednesday, May 8, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Gulab Gidwani	Gail Watkins
	Joanne Masciocchi	Lorraine Dredden, Vice President
	Julie A. Peterson	Patricia Davis, President
	Cheryl Pitts	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Gidwani -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Sturdivant -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Dredden -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Davis -

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

Ms. Davis opened the meeting for discussion of two matters:

1. Gym named after Jordan Burroughs.

The consensus opinion of the audience was not to honor just one athlete, maybe have a Hall of Fame. We would like to open it up for any discussion from anyone else in the audience who may have another opinion.

No comments.

PUBLIC HEARING

2. Uniform Dress Code Policy

This Board is thinking of changing our Dress Code to a Uniform Dress Code Policy where children will be wearing khakis and shirts. I believe it was on the website. If anybody has any questions about it we have legal services here to answer any questions that anybody might have.

No comments.

We will open it up for discussion again in September 2013. If anybody has any questions, take a look at the website. Feel free to email me or any of the Board members with your questions and we will get the answers back to you as soon as we can.

VII. AWARDS/PRESENTATIONS

Mr. Nevitt, Winslow Township Education Association President, presented a check in the amount of \$5,000 to Dr. Poteat and Ms. Davis, on behalf of the school district, to be used for Project Graduation, in order to put our graduating seniors in a safe location after they graduate.

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve the Open and Closed Sessions of the following meeting:

Regular Meeting	Wednesday, April 24, 2013	Open/Closed Sessions
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<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Policy – None at this time.

Education – The Education Committee will meet on the third week of the month.

Operations – None at this time.

Liaison Committee – Ms. Peterson reported that the Liaison Committee met today at 5:00 p.m.

A full report will be presented at the next Board meeting.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Dredden to open the meeting for Public Comments at 7:15 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Aniessa Dandy – High School Student

I am attending this Board meeting to address some concerns we had as a whole student body. We did attend the prom this year at the Westin in Mt. Laurel. Although we did attend the prom we did enjoy it as students from Winslow were expected to do, we had some questions and complications. We appreciate that it is closer to home but as far as students we do go to Wildwood for the weekend and we enjoy ourselves. We understand that all the students could not sit in the same room as the dance floor. It took an hour and a half to get to Wildwood at eleven o'clock at night... The dance floor was very small and the space opportunity for us to enjoy ourselves and not ... We were stuck in a room and there wasn't much for us to do. There was a long hallway to travel to get to the other room with the dance floor. I had to travel two hallways to get to a dance floor. I had to save the money for the prom. My ticket, plus all the money for my prom dress, new attire it just wasn't the best thing ever to go to. I wouldn't recommend going back to that place. The food was horrible. We did talk to many teachers afterwards at the school but we ... being heard as a whole, as a student body.

Chinua Landers – High School Student

Good Evening everyone. I am the Treasurer at Winslow Township High School. There have been many exciting events and accomplishments at the High School. I was chosen to participate in the National Association of Music Education Eastern Division Honors Chorus. Mardi Gras Senior Prom was also taking place this past Friday. Some students enjoyed the evening while others voiced their opinions. Overall it was a good ... experience.

Micah Khan – Nehemiah Group

Good evening Board Members, Board President. I am Director of the Nehemiah Group, a non profit based out of Camden, New Jersey. We did receive a Grant for mentoring and we have a program for providing six workshops. We are providing three in Camden and three in Camden County. We want to come to Winslow. We partner with a company organization called Steered Straight about doing the right thing.

Michael DeLeone - Workshop Facilitator - Steered Straight Organization

Good evening Board President. I would like to thank you for this opportunity. My name is Michael DeLeone. I founded Steered Straight in the year 2000. I would like to present to Winslow the TAG program the Truth About Gangs. I have spoken to some of the people in the

school system and Winslow Township. I believe that the Truth About Gangs is something that they all feel is necessary in Winslow Township. The target market for this grant is K – 3. So you are not going to sit down with K-3 students and talk to them about the bloods and the crypts. You might not think there is a gang presence in Winslow Township but the police department obviously understands that there is. There is a gang presence in Winslow Township; we don't have a problem in Winslow Township. I want to make sure that the presence does not become a problem. The way to do that is to talk to younger kids, K – 3, about the foundation of character education. It is not just about gangs, because any neighborhood group of kids gathering together for negative social reasons are by definition a gang. So it addresses bullying and self worth. It is an eight week program. It is the latter part of the school year. We would not even mind doing it over the summer when you have a cluster of kids who might need that extra attention focusing on character education. We just finished two sessions in Camden City. The numbers are amazing how they changed their answers from pre test to post test. I believe that the Board understands that we have a gang presence in Winslow Township. We are accomplished at getting third graders to understand that you don't need to get into gangs as 4 grades – Middle School when they are most attracted. If we get to them early, to understand the difference between a group and a gang. Essentially the boy scout, organized sports, school groups, those are the groups that we want to pitch and not gangs. They will have the skill set to encourage kids to make better choices.

Dr. Poteat responded to the comments made regarding the prom. The student concerns should be brought to the attention of Mr. Carter, High School Principal. We may have signed a multiple year contract with the Westin and it could become a legal issue if we do not honor the contract.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to close the meeting for Public Comments at 7:27 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. <u>Security/Fire Drill Report</u> | None at this time. |

4. Field Trips **Exhibit XIII A: 4**
Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **Exhibit XIII A: 6**
Approve to the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 2
 - Rita's Water Ice Night (05/13/13) – H.S.A.
 - Texas Roadhouse Night (05/21/13 & 05/22/13) – H.S.A.
WTHS
 - Jetty Surf Company T-shirt Sale – Girls Lacrosse
10. Elementary Orchestra Band Program (2013-2014 School Year)
Approve the Elementary Orchestra Band Program to operate at School No. 6 for one day per week from October 2013 through June 2014.
11. Educational Vendors (2013-2014 School Year)
Approve the following educational service vendors for the 2013-2014 school year at a rate not to exceed \$37.73 per hour:
 - Education Incorporated
 - The School at Lighthouse
 - New Hope Foundation
 - Kennedy Health Systems
 - Professional Education Services

12. School No. 5 – Student Council Animal Welfare Association Collection

Approve the Student Council at School No. 5 to conduct a collection (blankets, towels, toys, etc.) for the Animal Welfare Association of Camden County. Items will be collected during the months of May and June.

13. WTMS – “Fun Day”

Approve WTMS “Fun Day”, an incentive for students who made the honor roll during 3rd marking period, for Friday, June 7, 2013. Activities will include face painting, sports competitions, food and entertainment.

14. WTHS – Guest Speaker

Approve Ms. Patricia Crimaldi, from the NJ Child Assault Prevention Program, to visit and speak with Ms. Gary’s Family Living students on Friday, May 31, 2013. Ms. Crimaldi will discuss building confidence and effective strategies to deal with peer pressure.

15. WTHS - Scholarship

Approve the acceptance of a scholarship donation, in the amount of \$200.00, from the Waterford Township War Memorial Committee (David Tapper Scholarship Fund) to be awarded to a high school wrestler who will be attending college.

B. Principal’s Updates

1. Informational – School Activities

Exhibit XIII B: 1

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Business Administrator/Board Secretary. There were these changes noted:

Item No. 8 dates are changed to read October 19, 2013 and October 20, 2013 (rain date).

Item No. 17 funds to be charged to 11-000-270-615-000-16.

Item No. 18 funds to be charged to 11-000-252-340-000-21.

The following statement should be added to Item No. 17 and No. 18:

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract/bid.

Tyra McCoy-Boyle

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of March 2013, as per the attached exhibit.

2. Reconciliation Report **Exhibit XIV B: 2**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of March 2013.

3. Board Secretary's Report **Exhibit XIV B: 3**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Manual Bill List \$ 44,563.39
- o Vendor Bill List \$2,136,025.76

7. Payroll

Approve Payroll, for the month of April 2013, as listed below:

- o April 15, 2013 \$2,131,535.86
- o April 30, 2013 \$2,138,615.14

8. Use of Facilities

Approve the Winslow Township Fire Department to hold their annual Fire Prevention Festival 2013 on the Winslow Township High School fields/grounds on Saturday, October 19, 2013 and October 20, 2013 (rain date).

Note: The application fee will be waived.

9. Disposal of School Property **Exhibit XIV B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School No. 4		Audio Visual Equipment – Old, broken
High School	Art, Music, Technology	Ink Cartridges – Outdated

10. Professional Development

Approve Charmette Long-Vernon, Assistant Business Administrator/Board Secretary to attend the Department of Agriculture Summer Food Service Program Training on Friday, June 14, 2013 at no cost to the District.

11. Educational Information & Resource Center (EIRC) – Shared Service Agreement

Approve a Shared Service Agreement with the Educational Information & Resource Center (EIRC) to provide products and services to the Winslow Township Board of Education until June 30, 2013.

12. Township of Winslow – Election Polling Facilities

Approve the Township of Winslow to utilize School No. 4, 541 Kali Road, Sicklerville, NJ from 5:00 a.m. – 9:00 p.m. as an Election Polling Facility as follows:

- Primary Election Day – Media Center – June 4, 2013
- General Election Day – All Purpose Room – November 5, 2013

13. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	Governance IV Board Training	May 14, 2013	No Cost

14. Educational Information & Resource Center (EIRC) – Cooperative Pricing
Agreement

Approve Winslow Township Board of Education to enter into a Cooperative Pricing Agreement with the Educational Information & Resource Center (EIRC) until June 30, 2013.

15. Resolution to Amend NJSBAIG Bylaws

Exhibit XIV B: 15

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Winslow Township Board of Education held on the 8th day of May, 2013, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

16. Tax Levy for 2013-2014

Exhibit XIV B: 16

Approve the Winslow Township Tax Levy for the year ended June 30, 2014 as per the attached Exhibit.

17. Premdharam Corporation, Inc. - Retail Fuel Provider

Approve the one year renewal of Premdharam Corporation, Inc. D.B.A. as Winslow CITGO as Retail Fuel Provider for the Winslow Township Board of Education.

To be charged to 11-000-270-615-000-16.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

18. Computer Solution, Inc.

Approve the updating and utilization of Computer Solution, Inc. financial, personnel and payroll software at a cost of \$17,320.00 with a monthly maintenance of \$1,151.00 for 2013-2014.

To be charged to 11-000-252-340-000-21.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

19. Contract Vendors – 2012-2013

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2012 to June 30, 2013.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
School Supplies/Furniture	School Specialty	80987
Library Furniture	Demco	80986
UniVentilators	Trane	R5045 (State Vendor Number)

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made Ms. Dredden, seconded by Ms. Watkins to approve Items 1 – 14 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C.D.	FMLA	5/31/2013	6/20/2013	P
B	H.D.	FMLA	5/13/2013 5/16/2013	5/15/2013 6/30/2013	P U
C	J.G.	FMLA	5/7/2013	TBD	P
D	A.H.	FMLA	8/28/2013 12/1/2013	11/30/2013 6/30/2014	P U
E	C.J.	Intermittent FMLA	Dates to be	determined	U
F	M.P.	FMLA (Extension)	5/2/2013	6/20/2013	U

2. Retirements

Approve the following Retirements for the 2012/2013 school year:

	Name	Position	School	Effective
A	Green, Tina	5 th Grade Teacher	No. 6	7/1/2013
B	Persiano, Maria	In-School Suspension Teacher	No. 6	7/1/2013
C	Switzer, Joseph	Science Teacher-Physical	HS	7/1/2013

3. Resignations

Approve the following Resignations for the 2012/2013 school year:

	Name	Position	School	Effective
A	Gage, Kathleen	Science Teacher-Physical	HS	6/30/2013
B	Schneider, Joshua	Mathematics Teacher	MS	6/30/2013
C	Scola, Barbara	Director of Student Support Services	District	6/30/2013
D	Shissler, Jane	Special Education Teacher-RC	No. 6	6/30/2013

4. Non-Renewal of Contract

Approve the following Non-Renewal of Contract for the 2013/2014 school year:

	Name	Position	School	Effective
A	Bishop, Susan	Special Education Teacher	MS	6/30/2013

5. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Activity	School
A	Angerstein, Russell	Spring Strength Training Coach	HS
B	Nickerson, Courtney	Spring Girl's Track Coach/Track & Field	HS/MS

6. Fall Coach

Approve the following Fall Coach at the High School for the 2013/2014 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Angerstein, Russell	Head Football Coach	\$7,488	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

7. 2013 Summer Music Program-Middle School

Approve the following 2013 Summer Music Program Instructors at the Middle School from 8:30 a.m. to 1:30 p.m.:

	Name	Position	Dates	Days	Stipend	Step
A	DiLeonardo, Carol	Orchestra Teacher	7/8/2013-8/2/2013	Monday - Friday (5 days)	\$4,680	3
B	Lewis, Carol	Band Teacher	7/9/2013-8/1/2013	Tuesday, Wednesday & Friday (3 days)	\$4,680	3

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

8. WINSOAR Program

Approve the following Teacher for the WINSOAR Program for the 2012/2013 school year: (11-130-100-101-160-07)

	Name	Subject	School	Effective
A	Diggs, Stacy	Substitute Science Teacher	HS	5/8/2013

9. Winslow Child Development Program

Approve the Resignation of the following Winslow Child Development Program Counselor for the 2012/2013 school year: (11-000-310-930-000-18)

	Name	Position	School	Effective
A	Butler, Adriel	High School/CO-OP Child Service Worker Counselor	No. 2	4/30/2013

10. Support Substitute

Approve the following Support Substitute for the 2012/2013 school year:

	Name	Support Position
A	Brown, Robin	School Secretary

11. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year: (11-150-100-101-000-98)

	Name	Position	Hourly Rate	Effective
A	Phillips, Timothy	Social Studies Teacher	\$37.73	5/8/2013

12. Abolishment of Positions

Approve the following Abolishment of Positions for the 2013/2014 school year:

	Position
A	WCD's Fiscal Coordinator
B	WCD's Preschool Coordinator
C	WCD's Site Supervisors
D	WCD's PM Supervisor
E	WCD's Service Workers
F	WCD's AM Attendants
G	WCD's PM Attendants

13. Reappointment of Staff

Exhibit XV: 13

Approve the following Reappointment of Staff for the 2013/2014 school year as listed in the 2013/2014 Personnel Book:

- a. Unit Members of the WTEA pursuant to terms and conditions of the agreement between the WTEA and the Board of Education of Winslow Township.
- b. Unit Members of the WTAA pursuant to terms and conditions of the Management Team Agreement between the WTAA and the Board of Education of Winslow Township.
- c. Non-Affiliated Central Office Administration and Staff of the Winslow Township Board of Education.

14. 2013 Special Education Extended School Year Program

- a. Approve the following 2013 Special Education Extended School Year Program Staff on an as needed basis pending student enrollment. The program will be held July 8, 2013 through August 2, 2013 at School No. 4:

	Name	Position	Hours	Rate
A	Hill, Sarah	Head Teacher	8:00 AM – 1:00 PM	\$37.73
B	Kelly, Lori	Head Teacher	8:00 AM – 1:00 PM	\$37.73
C	Bonadies, Dorothy	Speech Specialist	8:30 AM – 12:30 PM	\$37.73
D	Burgess, Beverly	Speech Specialist	8:30 AM – 12:30 PM	\$37.73
E	Haliburton, Gabrielle	Speech Specialist	8:30 AM – 12:30 PM	\$37.73
F	Reed, Lucy	Speech Specialist	8:30 AM – 12:30 PM	\$37.73
G	Angelina, Kara	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
H	Boianelli, Kate	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
I	Brierly, Joanne	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
J	Coley, Patricia	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
K	Conley, Denise	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
L	Crump, Sarah	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
M	DeShazor, Wanda	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
N	Diggs, Carmen	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
O	Eppolite, Michael	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
P	Fiala, James	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
Q	Hans, Amy	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
R	Kernaghan, Sabine	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
S	Lee, Lauren	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
T	Nathan, Susan	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
U	Nichols, Barbara	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
V	Rankins, Kecia	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73

W	Reim, Kristin	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
X	Wolfram, Christy	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
Y	Wise, Veronica	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73
Z	Zahn, Abby	Teacher of the Handicapped	8:30 AM – 12:30 PM	\$37.73

NOTE: Rates may be amended pending new WTEA Negotiated Agreement

- b. Approve the following 2013 Special Education Extended School Year Program Child Study Team Staff on an as needed basis for evaluations and case management to be paid at their per diem hourly rate during the summer months:

	Name	Position
A	Cathie, Linda	Learning Consultant
B	Cooper, Pamela	Learning Consultant
C	Schollenberger, Dawn	Learning Consultant
D	Dunphy, Kevin	School Psychologist
E	Fleigel, Jamie	School Psychologist
F	Harris-Riley, Coswaylo	School Psychologist
G	Panarello, Santina	School Psychologist
H	Zucca-Brown, Sandra	School Psychologist
I	DiMartino-Cowdin, Lynn	School Social Worker
J	Hawkins, Diane	School Social Worker
K	Rabinowitz, Marni	School Social Worker
L	Sass, Shannon	Occupational Therapist
M	Eskate, Deborah	Physical Therapist

NOTE: Rates may be amended pending new WTEA Negotiated Agreement

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

ADDENDUM

SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredde, to accept Item 1 as recommended by the Superintendent.

1. Educational Consultant

Approve as an Educational Consultant, Mr. John Tighe, J & B Special Education Consultant, 434 Lakeview Avenue, Haddonfield, NJ, during the 2013-2014 school year at a rate not to exceed \$100.00 per hour and to provide for supportive services such as record review, observation, meetings and reports at a rate not to exceed \$900.00.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Abstain
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

BOARD SECRETARY'S REPORT

A motion was made by Mr. Gidwani, seconded by Ms. Dredden, to accept Items 1 – 5 as recommended by the Business Administrator/Board Secretary.

1. Section 125 Cafeteria Plan 2013-2014

Approve Bowman & Company, LLP to provide Cafeteria Plan services for the 2013-2014 Plan year. To be charged to 11-000-230-339-000-17.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

2. Purchases from Ed Data Vendors

Approve the purchase of the following Audio/visual IT equipment from TROXELL COMMUNICATIONS, Inc. an Educational Data vendor:

- a) 510 Chromebooks \$117,223.50
Charged to 11-190-100-610-000-20
- b) 22 Smartboards \$84,175.88
Charged to 20-236-400-731-000-07
20-273-400-731-000-00
- c) Projector with installation \$6,512.01
Charged to 12-130-100-731-000-05

- d) Audiovisual lab/TV studio Equipment \$8,141.06
 with installation
 Charged to 11-190-100-610-000-02

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

3. Contract Vendors – 2012-2013

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2012 to June 30, 2013.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
School Equipment, Teaching Aids	Tom Caine and Associates LLC	80994

4. Purchase from State Contract Vendor

Approve the purchase of 110 Mimio Boards 77 in the amount of \$121,440.00 from Tom Caine and Associates LLC, an approved State Contract Vendor.
 To be charged to 11-190-100-610-000-20.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

 Tyra McCoy-Boyle

5. Bid for Unit Ventilator Replacement

Approval to advertise a bid for Unit Ventilator Replacement at Winslow Township Elementary School No. 3, 131 Sicklerville, NJ 0808

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

PERSONNEL REPORT

A motion was made by Mr. Gidwani, seconded by Ms. Dredden to accept Items 1 – 5 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	M.G.	FMLA	5/6/2013	5/28/2013	U
B	T.H.	FMLA	4/29/2013	5/10/2013	P
C	R.K.	FMLA	5/23/2013	6/20/2013	P
D	L.M.	FMLA	5/16/2013	6/30/2013	U
E	T.R.	FMLA	5/22/2013	6/20/2013	P

2. New Hire

Approve the following New Hire for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Mills, Jack	Director of Special Projects	BOE	\$85,000	7/15/2013

3. Resignation

Approve the following Resignation for the 2012/2013 school year:

	Name	Position	School	Effective
A	Long-Vernon, Charmette	Assistant Business Administrator	BOE	6/30/2013

4. Curriculum Development

- a. Approve the following Math Curriculum Writing Teachers for the purpose of creating, reviewing and updating alignment to the Common Core Curriculum Math Standards on an as needed basis from May 9, 2013 through August 30, 2013 at \$37.73 per hour: 20-273-100-100-000-00

	Name	Grade
A	Alcoy-Clouser, Tracy	Elementary
B	Alvare, Leah	HS
C	Calabria, John	HS
D	Chieves, Rosalyn	HS
E	Collison, Kevin	Elementary
F	Darcangelo, Heather	MS
G	DiSipio, Michele	Elementary
H	Giambrone, Michelle	Elementary
I	Hagan, Jeana	Elementary
J	Kelly-Pearson, Dawn	Elementary
K	Krier, Janelle	Elementary
L	McCormick, Rachel	HS
M	Nagy, Teresa	HS
N	Peterson, Lynn	Elementary
O	Pullaro, Beth	HS
P	Rossi, Ron	MS
Q	Smith, Chantel	HS
R	Smith, Jean	MS
S	Steel, Max	HS
T	Stinson, Brenda	HS
U	Watson, Jeff	MS
V	Zoccola, Libbi	HS

NOTE: Hourly rate may be amended, pending new WTEA Negotiated Agreement

- b. Approve the following English Language Arts Curriculum Writing Teachers for the purpose of creating, reviewing and updating alignment to the Common Core Curriculum English Language Arts Standards on an as needed basis from May 9, 2013 through August 30, 2013 at \$37.73 per hour: 20-273-100-100-000-00

	Name	Grade
A	Adair, Andrew	HS
B	Applegate, Patricia	Elementary-Grades 4-6
C	Gramigna, Elizabeth	MS
D	Jefferies, Tyeisha	Elementary-Grades K-3
E	Klein, Holly	MS
F	McBride, Christa	MS
G	Nisula, Michele	Elementary-Grades 4-6
H	Ripp, Roberta	Elementary-Grades 4-6
I	Schmidt, Melissa	Elementary-Grade 4-6
J	Schwartz, Cheryl	MS
K	Vespe, Patty	Elementary-Grades K-3

NOTE: Hourly rate may be amended, pending new WTEA Negotiated Agreement

- c. Approve the following Technology Curriculum Writing Teachers for the purpose of creating, reviewing and updating alignment to the Common Core Curriculum Technology Standards on an as needed basis from May 9, 2013 through August 30, 2013 at \$37.73 per hour: 20-273-100-100-000-00

	Name	Grade
A	Bellaver, Carole	Elementary
B	Hooper, Bruce	Middle School
C	Kirshner, Sandy	Elementary
D	Lerner, David	Middle School
E	Moore, Lisa	Middle School
F	Schreyer, Jacqueline	Elementary

NOTE: Hourly rate may be amended, pending new WTEA Negotiated Agreement

5. 2013 Special Education Extended School Year Program

- a. Approve the following 2013 Special Education Extended School Year Program Staff on an as needed basis for evaluations to be paid at their per diem hourly rate during the summer months: 20-273-100-100-000-00

	Name	Position
A	Bonadies, Dorothy	Speech Specialist
B	Burgess, Beverly	Speech Specialist
C	Haliburton, Gabrielle	Speech Specialist
D	Reed, Lucy	Speech Specialist

NOTE: Hourly rate may be amended, pending new WTEA Negotiated Agreement

- b. Approve the following 2013 Special Education Extended School Year Program Child Study Team Member on an as needed basis for evaluations and case management to be paid at their per diem hourly rate during the summer months:

	Name	Position
A	Kellner, Rhoda	Learning Consultant

NOTE: Hourly rate may be amended, pending new WTEA Negotiated Agreement

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OLD BUSINESS – None at this time.

XVII. NEW BUSINESS

Mr. Gidwani asked a question about the report card at the High School about students who passed the HSPA by other means. What is by other means?

Dr. Carcamo – The students take the HSPA for assessment for 11th graders for State testing. For those students who are not proficient by the HSPA they take an alternative to the HSPA. That is what that report refers to.

Dr. Poteat –

We sent 7 students to the Camden County best of the Class of 2013 ceremony tonight. That is why Mr. Carter is not present. He is there with them. The ceremony honored graduating seniors, the Class of 2013, along with their Principal who chose these young people to represent the District for several awards:

- Community Service: Jayme Brathwaite
- Leadership Award: Arianna Henry
- Most Improved Student: Jordan Deichert
- Best Overall Student: Hope Barnstead
- Most Courageous Student: Savonnah Daniels
- Performing Arts Student: Tyler Cesario
- School Spirit: Bhaumik Patel

We would like to congratulate those young people on behalf of the Winslow Township School District, School Board and Administration. Thank you.

XVIII. EXECUTIVE SESSION A motion was made by Ms. Brown, seconded by Ms. Dredden, to approve adoption of the Executive Resolution and Adjournment to Executive Session at 7:43 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

BOARD PRESIDENT

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to adjourn Executive Session at 8:39 p.m.

Voice Vote: All in favor

Ms. Davis – Before we adjourn the meeting. Ms. Peterson and I talked yesterday about some kind of training about our student achievement. Maybe someone from the Department of Education could come down and have Dr. Carcamo talk about our benchmarks and where we go from here. I am asking you to bring your calendars to the next meeting so we can set up some kind of training date and I can make the arrangements.

Dr. Poteat – The State does not establish benchmarks for the School District.

Ms. Davis – Dr. Carcamo will let us know what our benchmarks are.

Dr. Poteat – The School District establishes the benchmarks and then State establishes your targets based on your assessment results and things of that sort.

Ms. Davis – So bring your calendars next time and we will set something up for probably July.

XX. ADJOURNMENT A motion was made by Ms. Brown, seconded by Ms. Watkins to adjourn the meeting at 8:41 p.m. *All ayes.*

Respectfully Submitted

Tyra McCoy-Boyle
Business Administrator/Board Secretary