

WINSLOW TOWNSHIP BOARD OF EDUCATION
Special Board of Education Meeting
Winslow Township Middle School – Cafeteria
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, May 30, 2012
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/24/12**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following members were present:

Present:	Patricia Davis	Joanne Masciocchi
	Lorraine Dredden	Cheryl Pitts
	Gulab Gidwani	Gail P. Watkins – Appointed to Board 5/30/12
	John Korostowski	Aleta Sturdivant, Vice President

Absent: Julie A. Peterson, President

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Mr. Korostowski -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Dredden -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Davis -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Masciocchi -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Davis, seconded by Ms. Dredde, to open the meeting for Public Comments at 7:05 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President and/or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

None

VII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Mr. Gidwani, to close the meeting for Public Comments at 7:05 p.m.

Voice Vote: All in favor

VIII. BUSINESS MATTER

1. Board Member Vacancy

A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve Gail P. Watkins as a member of the Winslow Township Board of Education, effective on this date through Reorganization in January 2013.

Note: Oath of office will be administered immediately following approval.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Absent
Motion Carried			

The Oath of Office was administered by Howard Long, Jr. Solicitor. Ms. Watkins took her seat on the Board.

IX. PERSONNEL

A motion was made by Ms. Pitts to approve Item # 1 and 2 with regard to Personnel. No second, motion failed.

A motion was made by Ms. Davis, seconded by Ms. Dredden to Table Item # 1 with regard to Personnel. The school year was changed to 2012-2013.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	No
Mr. Gidwani	Yes	Ms. Watkins	-
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
Motion Carried		Ms. Peterson	Absent

TABLE – Item # 1

1. Termination(s)

Exhibit IX: 1

Approve the Termination of staff members, for the 2012/2013 school year, as listed in the attached exhibit.

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve Item # 2 with regard to Personnel.

2. 2012 Middle School Summer Math-Science Technology Institute

Approve the following 2012 Middle School Summer Math-Science Technology Institute Program Staff. The program will be held July 9, 2012 through August 3, 2012 at the Middle School:

	Name	Position	Hours	Hourly Rates
A	Donahue, Carol	Head Teacher	8:30 AM – 1:00 PM	\$36.88
B	Cruz, Ross	Classroom Teacher	8:30 AM – 12:30 PM	\$36.88
C	Kiett, Portia	Classroom Teacher	8:30 AM – 12:30 PM	\$36.88
D	Pires, Allyson	Classroom Teacher	8:30 AM – 12:30 PM	\$36.88
E	Watson, Jeffrey	Classroom Teacher	8:30 AM – 12:30 PM	\$36.88
F	Moore, Lisa	Classroom Teacher	8:30 AM – 12:30 PM	\$36.88

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	-
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Absent
Motion Carried			

Dr. Poteat reported that there was a Field Trip at School No. 6 for tomorrow, May 31, 2012 that had not previously been Board Approved and required Board approval this evening.

A motion was made by Ms. Pitts, seconded by Ms. Davis to approve the Field Trip for School No. 6 for May 31, 2012 as recommended by the Superintendent.

Voice Vote: All in favor

Dr. Poteat recommended that during the summer months the non represented Central Office staff and Administrators have a four day week. This is contractual by the Winslow Township Administrators Association and standard procedure. The Board Office and all buildings will be open from Monday – Friday.

Dr. Poteat gave the Board Members a list of all the remaining activities scheduled in the District for the remainder of the year.

- X. EXECUTIVE SESSION** **A motion was made by Ms. Dredden, seconded by Ms. Davis to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:19 p.m. for a period of 10 - 15 minutes.**

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Personnel Issues - Tabled Item # 1 – Termination.
- Legal Matters – Contract involving the solicitor.

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Assistant Business Administrator

Voice Vote: All in favor

- XI. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Ms. Davis, seconded by Ms. Dredde to return to Public Session at 7:45 p.m.

Voice Vote: All in favor

Mr. Long reported that in Executive Session we discussed matters of personnel and legal matters and no formal action was taken.

A motion was made by Mr. Gidwani, seconded by Ms. Watkins to untable and approve Item # 1 under Personnel.

1. Termination(s)

Exhibit IX: 1

Approve the Termination of staff members, for the 2012/2013 school year, as listed in the attached exhibit.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Absent
Motion Carried			

XII. ADJOURNMENT

A motion was made by Ms. Davis, seconded by Ms. Pitts to adjourn the meeting at 7:46 p.m. All Ayes.

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Assistant Business Administrator