

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Winslow Township Middle School Media Center – 3:30 p.m. (Board Vacancy Interviews)

30 Coopers Folly Road, Atco, NJ 08004

Winslow Township School No. 6 – 7:00 p.m. (Regular Meeting)

617 Sickler Avenue, Sicklerville, NJ 08081

Wednesday, May 23, 2012

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In Roll Call the following members were noted present:

Present:	Patricia Davis	Cheryl Pitts
	Lorraine Dredde	Aleta Sturdivant, Vice President
	John Korostowski	Julie A. Peterson, President
	Joanne Masciocchi	

Absent: Gulab Gidwani

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Assistant Business Administrator
Howard Long, Jr. Esq., Solicitor
Melvin C. Nichols, III, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Pitts -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Masciocchi -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Sturdivant -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Davis -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE – None

Appointment of a New Board Member – Winslow Township Board of Education

Note: Oath of office will be administered immediately following approval.

A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to appoint Larry Blake to fill the Board vacancy effective on this date through Reorganization in January 2013.

<i>Roll Call:</i>			
Ms. Davis	No	Ms. Masciocchi	No
Ms. Dredden	No	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	No	Ms. Peterson	Yes
Motion Has Been Defeated			

A motion was made Ms. Davis, seconded by Ms. Korostowski to appoint Gail Watkins to fill the Board vacancy effective on this date through Reorganization in January 2013.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	No
Mr. Gidwani	Absent	Ms. Sturdivant	No
Mr. Korostowski	Yes	Ms. Peterson	No
Motion – Legal opinion rendered that the Board Member did not have the required number of affirmative votes therefore, the motion was defeated.			

A motion was made by Ms. Sturdivant, seconded by Ms. Davis to close the nominations.

Voice Vote: All in favor

Mr. Long stated that there has been a question raised as to the number of votes required for an appointment; if the motion carries on a 4 – 3 vote and frankly I am not prepared to answer that question. When I do, I want to make sure that I am right. I am going to administer the oath. I am going to make sure that Ms. Watkins abstains from the items on the Agenda tonight so that I can give a formal answer to the question that has been asked. So we are going to do this conditioned upon my legal opinion on that issue.

The Oath of Office was administered to Gail P. Watkins by Mr. Howard Long, Jr.

VII. AWARDS/PRESENTATIONS

1. School No. 5 Student Presentation

Melvin C. Nichols, III, Student Body Representative

- High School Prom Arabian Nights was held on May 18 – Melvin was the Prom King.
- Student Advisory Board meet with Dr. Poteat and Dr. Carcamo every week. We held a Pep Rally for the 8th Graders to encourage them for when they come to the High School.
- High School Pep Rally is this week and today was Mismatch Day.
- Spring Choral Concert was yesterday.
- May 29 will be our Band and Orchestra concert.
- High School Senior Awards are on May 31.
- Finals

Ms. Pitts, our historian, provided the information that this year the graduation class of 2012 will represent Winslow Township Board of Education first graduating class from PK – 12th Grade.

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the minutes of the following meetings:

Regular Meeting	Wednesday, April 18, 2012	Open/Closed Sessions
Regular Meeting	Wednesday, April 25, 2012	Open/Closed Sessions
Regular Meeting	Wednesday, May 9, 2012	Open/Closed Sessions

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes abstain 4/25	Ms. Peterson	Yes

Motion Carried

IX. BOARD COMMITTEE REPORTS

Policy Committee

Ms. Pitts reported that she would like to revisit the Policy Committee report of last board meeting. There were two recommendations out of the committee at that time that were not approved. They were to update Policy # 6620 regarding the Petty Cash funds and the other recommendation was to revise Policy # 0143, that is Filling the Board Vacancy. We recommended that we insert the phrase, "and advertise for at least 30 days" into that policy. Also we had asked that the Board would consider adopting the language of a sample policy that was given to us by Strauss Esmay. That particular policy had to do with the District having moved the elections to November and so therefore, our current policy had to be updated to reflect that. There is a policy that was given to us to use as a framework from Strauss Esmay. Our next Policy Committee, which is scheduled for June 5, we will discuss and review Policy # 8310 that talks about the fee for copies of public records as a result of the change in law effective August 2010.

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to accept this Report as a first reading with changes to Policy # 6620 and # 0143.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

Education Committee

Ms. Sturdivant reported that the Education Committee met yesterday with Dr. Carcamo. There were two things on the Agenda. The first thing was that we wanted to find a way to make sure that the public knew how well our students were doing. We actually had discussions about

the number of students graduating and how many are going to colleges. All of that information is not in because students have not made their final selections. Once we have gathered all of the information we would like to get the Ad Hoc committee involved to find a way to get these kinds of things in the media to showcase the achievements of our students. We spoke about the CAPA review and Dr. Carcamo shared with the committee any questions we did have. Our next meeting is scheduled for June 7 at 4:00 p.m.

Ad Hoc Citizens Advisory Committee

The Ad Hoc Citizens Advisory Committee met on Thursday, May 17 at 7:00 p.m. We had 9 of our 12 Ad Hoc committee members present, 4 Board Members and 1 Administrator. The Ad Hoc Committee, after extensive discussion on their skills and strengths and areas of growth for the district, had determined that there are two committees that they would like to focus their work on within the next couple of months. The first committee is Marketing and Technology, and the second is Parental and Committee Involvement/Educational Partnership. The next meeting of the Ad Hoc Citizens Advisory Committee will be June 21 and on July 11 with the Board and the township officials.

Liaison Committee

The Township Liaison Committee met today at 5:00 p.m. On the agenda were:

1. Live Where You Work Program.
2. The Lunch Program. Both these programs are collaborative programs with the school district and the Township.
3. Mobile Vision Van and Public Screening Van. They are asking that we partnership with the Township and have both vans available on July 19 from 10 a.m. – 12 noon at School No. 3 and August 16 from 10 a.m. – 12 noon at School No. 4.
4. Everyone is invited to attend the Memorial Day celebration this Monday at 10:00 o'clock and Winslow Day in the Park on July 28 from 10 a.m. – 8 p.m. and August 7 Night out with Drug Alliance.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredden, seconded by Ms. Pitts to open the meeting for Public Comments at 7:40 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

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1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Paula C. Marques - Parent

Dr. Poteat and Members of the Winslow Board of Education,

My name is Paula Marques (10 Conifer Way in Sicklerville). I have a child in 9th grade at the High School and another in School 6. Since the Board approves changes in policy, curriculum, and grading scales, I felt this was the forum to which I should bring my concerns.

Recently, as I was going over the Program of Studies with my 9th grader to select classes for next year, we came across the GPA values assigned to each course and level. I was very surprised to see that a grade of an A in a level 1 course, which is listed as remedial or modified, carries more weight than a B in a College Prep course; furthermore, an A in a level 1 course carries the same weight as a B in an Honors course. Upon comparing our weighting system with others in local high schools, this does not appear to be a sound weighting unless our College Prep and Honors courses are not as rigorous as we think and only so in name. Will Colleges and other schools looking at our weighting system assume the same?

To put this into a better perspective, let's say 3 students' sign up for a chemistry course. One signs up for modified chem where I believe tests only count for 50% of the grade. Another signs up for College Prep level chem where tests count for 60% of the grade. The last student signs up for Honors chem where tests count for 70% of the grade. If the modified chem student earns an A where tests have carried less weight and the College Prep student gets a B where tests carry a little more weight, the modified chem student now has a higher GPA value than the College Prep student. Also, if the Honors student earns a B where tests count for most of the grade, his GPA value is now equal to that of the modified student. In this case, what incentive is there to challenge oneself?

There really should be a 1-point difference between each level where currently there is only a half-point difference between level 1 and College Prep, and College Prep and Honors.

Clearly a change in GPA weightings will affect class rank, but we have to realize that some students are currently ineligible for scholarships like the NJ Stars program because they chose to challenge themselves in a College Prep or Honors course and earned a B possibly bumping them out of the top 15% of a graduating class.

In the past few years, Winslow Township Schools have made great strides forward. It has adopted one grading scale throughout the district, it has reviewed, revised, and rewritten curriculum, it has created an environment more conducive to learning through the adoption of new policies. If we want to continue to improve and have the community see us as a District committed to a rigorous program of studies which challenges its students, then I ask that the Board investigate its GPA weighting scale further and consider changes. No one should ever have to look at our District and say that our Honors and College Prep courses are weak and not rigorous because an A in a remedial course surpasses the weight of a B in a College Prep. It just doesn't make sense.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to adjourn Public Comments at 7:45 p.m.

Voice Vote: All in favor

Dr. Poteat thanked Ms. Marques for coming forward and presenting her information to the Board. I will look into that for you and reexamine that particular situation. Until I have had an opportunity to review that to determine whether or not changes need to be made, I will do so. I truly appreciate you coming forward this evening and bringing that to our attention.

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | Exhibit XII A: 3 |
| | Approve the Security/Fire Drill Report, for the month of April 2012, as listed in the attached exhibit. | |
| 4. | <u>Field Trips</u> | Exhibit XII A: 4 |
| | Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XII A: 5 |
| | Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit. | |

6. Tuition Students **Exhibit XII A: 6**
- Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **Exhibit XII A: 8**
- Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.
9. Fundraiser(s) **Exhibit XII A: 9**
- Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:
- WTHS
- Jeans Day (06/01/12) – HSA
 - Cabaret Night (06/08/12) – Drama Club
10. Textbook Adoption
- Approve the textbook adoption: The American Pageant, 15th Edition, Wadsworth Cengage Learning, Holt McDougal, for an amount not to exceed \$35,000.
11. WTHS – Battle of the Bands Competition
- Approve WTHS Band to host a Battle of the Bands Competition on Friday, June 8, 2012 at 7:00 p.m. to provide students an opportunity to perform and expose them to other musicians in the area.
- Note:** A cost of \$300.00 is for the presence of a Winslow Township Police Officer.
12. WTHS – Senior Award Scholarship Donations
- Approve the acceptance of the following donations to be used for 2012 Senior Award Scholarships:
- Mr. Robert Turner - \$150.00
 - Camden County Association of School Administrators - \$500.00
 - Congressman Robert E. Andrews (2012 First Congressional District Scholarship) - \$300.00

B. Principal's Update(s)

1. Monthly School Highlights **Exhibit XII B: 1**

- 2. Ethnic Enrollment Report
- 3. Suspension Report

Exhibit XII B: 2
Exhibit XII B: 3

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredden to divide items removing under B, Item 27 a – k found on page 10 – 13 for special discussion.

Voice Vote: All in favor

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve Items A. & B. excluding B, 27 as recommended by the Business Administrator/Board Secretary.

- A. **Reports** **None at this time.**
- B. **THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**
 - 1. Line Item Transfers **None at this time.**
 - 2. Treasurer’s Report **None at this time.**
 - 3. Board Secretary’s Report **None at this time.**
 - 4. Board Secretary’s Certification **None at this time.**
 - 5. Boards’ Certification **None at this time.**
 - 6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,744,331.70
- Manual Bill List \$ 835,929.48

- 7. Payroll **None at this time.**
- 8. Use of Facilities **Exhibit XIII B: 8**

Approve the Use of Facilities for the following organization as listed below and in the attached exhibit.

- o Winslow Township Fire Department

- 9. Disposal of School Property **Exhibit XIII B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 3	Technology	1 Gateway Computer – not working
		1 Dell Computer – not working
		4 Monitors – broken
		7 Computers – broken
		1 Printer - broken

- 10. Professional Development

Approve Tyra McCoy-Boyle, Assistant Business Administrator and Christopher DeStratis, Accountant to attend the NJASBO Audit Preparation Workshop on June 25, 2012 at a cost of \$75.00/each.

- 11. Hampton Academy – Free or Reduced Meals 2012-2013

In accordance with N.J.A.C. 6A:23 the Winslow Township School District does not require Hampton Academy to charge district students for reduced and/or paid meals for the 2012-2013 school year.

It is understood, by the Winslow Township School District, that all meals provided by the Hampton Academy will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

- 12. Garfield Park Academy – Free/Reduced Lunch 2012-2013

Be it resolved that, the Winslow Township Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2012-2013 school year.

Be it resolved that The Winslow Township Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2012-2013 school year.

13. Joint Transportation Agreement – Collingswood Board of Education/Gloucester County Special Services

Approve the Joint Transportation Agreement between Collingswood Board of Education, Gloucester County Special Services and the Winslow Township Board of Education to transport one (1) student to Pineland Learning Center at a cost of \$38.04/day from February 2, 2012 – June 30, 2012.

14. Joint Transportation Agreement – Eastern High School

Approve the Joint Transportation Agreement between the Winslow Township Board of Education and Eastern High School to transport one (1) student to Eastern High School at a cost of \$100/day from May 2, 2012 – June 30, 2012.

15. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Lorraine Dredden	Strauss Esmay School Law & Policy Seminar	June 12, 2012	No Charge
Cheryl Pitts	Strauss Esmay School Law & Policy Seminar	June 12, 2012	No Charge

16. Bid # 2012-01 Five (5) Type C 54 Passenger School Buses – Model Year 2013 or Newer

a. Approve the record of Bid #2012-01 Five (5) Type C 54 Passenger School Buses -Model Year 2013 or Newer as follows (sole bidder):

Name of Vendor	Unit Price	Total
Wolfington Body Company, Inc.	\$97,875.00	\$489,375.00

b. Approve the award of Bid # 2012-01 Five (5) Type C 54 Passenger School Buses – Model Year 2013 or Newer to Wolfington Body Company, Inc. in the amount of \$97,875.00/bus for a total of \$489,375.00.

17. Bid # 2012-02 One (1) Type B 24 Passenger School Bus – Model Year 2013 or Newer

a. Approve the record of Bid #2012-052 One (1) Type B 24 Passenger School Bus -Model Year 2013 or Newer as follows:

Name of Vendor	Unit Price	Total
Alliance Bus/Arcola	\$64,407.00	\$64,407.00
New York Bus Sales	\$61,882.00	\$61,882.00
Wolfington Body Company, Inc.	\$66,900.00	\$66,900.00

b. Approve the award of Bid # 2012-01 One (1) Type B 24 Passenger School Bus – Model Year 2013 or Newer to Wolfington Body Company, Inc. in the amount of \$66,900.00.

18. The Alliance for Competitive Energy Services (ACES) – Natural Gas Supplier
Exhibit XIII B: 18

Approve the awarding by ACES to MXenergy, Inc. to provide natural gas to the Winslow Township School District for a term of 24 months from June 2012 – May 2014.

19. Bid for Pupil Transportation for Choice Students

Approve to go out to bid for Pupil Transportation for Choice Students.

20. Renewal of Contracts

Approve renewal of the following contracts for 2012-2013:

- Aramark
- Mission One
- Sodexo

21. Section 125 Cafeteria Plan 2012-2013

Approve Bowman & Company, LLP to provide Cafeteria Plan services for the 2012-2013 Plan year.

22. Educational Data Services, Inc. – Cooperative Skilled Trades Bids

Approve the Cooperative Skilled Trades, Compliance Services and Ancillary Bids through Educational Data Services, Inc. from April 1, 2012 – March 31, 2013 at a cost of \$1,990.00.

23. 2012 Pilot Summer Food Program

Approve the Winslow Township School District, in conjunction with the Township of Winslow and Sodexo, to participate in the 2012 Pilot Summer Food Program. This is a federal program of the US Department of Agriculture (U.S.D.A.) to provide free nutritious meals to preschool and school age children during the summer months. The meals will be served at Schools No. 2, 3 & 4.

24. Summer Food Program - Training

Ratify approval for Jack Mills, Director of Winslow Child Development & Other Projects in the Business Office, to attend the Summer Food Service Program training in Lakewood, New Jersey on May 23, 2012 at no cost to the district.

25. IDEA Grant Revised Amendment Fiscal Year 2011-2012 **Exhibit XIII B: 25**

Approve the revised Amendment for fiscal year 2011-2012 IDEA Grant budgeting the 2010-2011 carryover per the attached Exhibit.

26. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

Note: Approved facsimile signatures will be permitted.

Account Description	Signers
Unemployment Account	Board President, Business Administrator, Superintendent
Transition Account	Board President, Business Administrator

General Account	Board President, Business Administrator, Superintendent
Lunchroom Account	Business Administrator, Superintendent
Net Payroll Account	Business Administrator, Superintendent
Payroll Agency Account	Business Administrator, Superintendent
Student Activity Account	Business Administrator, Superintendent
Athletic Account	Business Administrator, Athletic Director
Before/After School Program	Business Administrator, Program Director
Petty Cash – Transportation	Business Administrator, Director
Petty Cash – District	Business Administrator, Superintendent

Note: The Assistant Business Administrator is an alternate signer on all accounts.

28. Board of Education Policy & Regulations

Approve Board of Education Policies & Regulations as currently written.

29. Transportation

Approve the transportation resolutions listed below to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2012/2013 school year.

30. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

31. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

Tax Shelters

- Amerex Financial Advisors/IDS
- Citi-Street/Metlife
- Lincoln Investments
- Equitable
- Vanguard
- Fidelity Investments
- Thomas Seely
- Primerica
- Franklin Templeton
- Midland National

Disability Insurance

- AIG
- TPM
- Prudential Disability
- UNUM
- AFLAC

Note: This resolution is consistent with Board of Education Policy #6520.

32. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

33. Procurement of Goods & Services

Approve the Business Administrator/Board Secretary as Temporary Purchasing Agent, authorized to purchase all goods and services pursuant to Board of Education Policy #6421.

34. Contract Awards

Approve the Business Administrator/Board Secretary, to award contracts up to bid threshold of \$36,000.00 and also establish a quote threshold at \$5,400.00.

Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

35. Payment Between Board Meetings

Approve the Business Administrator/Board Secretary, to make payments on behalf of the Board of Education, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

36. School District Officials

Approve the following School District Officials for the 2012/2013 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dir. of Human Resources
- Right to Know Officer – Director of Human Resources
- Substance Awareness Coordinator – Director of Special Services
- 504 Officer – Director Human Resources
- PACO Officer (Public Agency Compliance Officer) – Bus. Adm./Bd. Secretary
- Custodian of Records (OPRA) – Business Administrator/Board Secretary
- Temporary Purchasing Agent – Business Administrator/Board Secretary

37. Shared Services Contracts

Approve the following Shared Services Contracts for the 2012/2013 school year as follows:

- Winslow Township Municipality – Resource Officer
- SJTP – Technology & Construction Services
- ACES – Electricity & Gas
- Ed Data – Supplies & Materials/Cooperative Skilled Trade Bids

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

27. Appointment of Professionals For 2012-2013 School Year

a. Legal Services:

A motion was made by Ms. Davis, seconded by Ms. Dredden to appoint Wade, Long, Wood & Kennedy, LLC as General Counsel, Special Education and Labor Relations. Ms. Pitts requested that we interview the candidates for Legal Services. The motion was not amended.

- Approve to appoint and/or interview as Solicitor General Counsel of the Board of Education for the 2012/2013 school year:
 1. Parker McCay, PA
 2. Wade, Long, Wood & Kennedy, LLC
 3. Schwartz, Simon, Edelstein & Celso
- Approve to appoint and/or interview as Solicitor, in the area of Special Education, of the Board of Education for the 2012/2013 school year:
 1. Parker McCay, PA
 2. Wade, Long, Wood & Kennedy, LLC
 3. Schwartz, Simon, Edelstein & Celso

- Approve to appoint and/or interview as Solicitor, in the area of Labor Relations, of the Board of Education for the 2012/2013 school year.

1. Parker McCay, PA
2. Wade, Long, Wood & Kennedy, LLC
3. Schwartz, Simon, Edelstein & Celso

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	No
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

b. Auditor:

A motion was made by Ms. Davis, seconded by Ms. Masciocchi to appoint Bowman & Company, LLC as Auditor of the Board of Education.

Approve to appoint Bowman & Company, LLC, 601 White Horse Road, Voorhees, NJ 08043, as the Auditor of the Board of Education for the 2012/2013 school year.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

c. Insurance Broker:

A motion was made by Ms. Davis, seconded by Ms. Masciocchi to appoint Conner Strong as Insurance Broker and Health Insurance Broker. Ms. Pitts requested that the Board interview the candidates for Health Insurance Broker. The motion was not amended.

1. Approve to appoint and/or interview as the Health Insurance Broker of the Board of Education for the 2012/2013 school year:

- BGIA
- Brown & Brown
- Conner Strong
- G.R. Murray

2. Approve to appoint Conner Strong, 401 Rt. 73 North, Marlton, NJ 08053 as the Insurance Broker of the Board of Education for the 2012/2013 school year.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	No
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

d. Architect:

A motion was made by Ms. Davis, seconded by Ms. Dredden to appoint ARMM Associates, Inc. as Architect. Ms. Sturdivant requested that we interview for the Architect appointment. The motion was amended to reflect that the Board will interview for the Architect appointment.

Approve to interview for the Architect of the Board of Education for the 2012/2013 school year:

- ARMM Associates, Inc.
- FVHD
- MMPF

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

e. Engineer:

A motion was made by Ms. Davis, seconded by Ms. Sturdivant to appoint ARMM Associates, Inc. as Engineer.

Approve to appoint ARMM Associates, Inc., 725 Kenilworth Ave., Cherry Hill, NJ 08002, as the Engineer of the Board of Education for the 2012/2013 school year.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

f. School Medical Officers:

Approve to appoint and/or interview the following physicians as School Medical Officers of the Board of Education for the 2012/2013 school year:

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to appoint Dr. Stephanie S. Doyle as the Physician for the elementary schools as she clearly has a history with the district and has proven herself to be a solid physician for our children in the elementary schools.

- o ***Elementary:***
 - Dr. Stephanie S. Doyle
 - Dr. David Gigliotti

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

A motion was made by Ms. Pitts to appoint Dr. Stephanie S. Doyle as our Physician for the Middle School. Once again, she has had a very

successful history with our district and has proven herself to be a most capable physician for our students in the Middle School. No second. Motion defeated.

A motion was made by Ms. Dredden, seconded by Ms. Davis to appoint Dr. Julian M. Maressa as the School Medical Office for the Middle School.

- **Middle School:**
 - Dr. Stephanie S. Doyle
 - Dr. Julian M. Maressa

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	No
Mr. Gidwani	Absent	Ms. Sturdivant	Abstain
Mr. Korostowski	Yes	Ms. Peterson	Abstain

Motion Carried

Ms. Pitts requested that we check with our Policy on that particular vote that it is in accordance with our Policy as it relates to the number of votes that are needed.

Mr. Long confirmed that the votes are satisfactory and the Motion Carried.

A motion was made by Ms. Davis, seconded by Ms. Dredden to appoint Dr. Julian M. Maressa as the High School Physician.

- **High School:**
 - Dr. Julian M. Maressa, 181 West Whitehorse Pike, Berlin, NJ 08009

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	No
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	No

Motion Carried

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the Establishment of Petty Cash fund.

Approve the establishment of Petty Cash Fund Accounts, for the 2012/2013 school year, for each building/office as listed below:

- o Athletic Office \$ 350.00
- o Transportation \$ 500.00
- o Petty Cash Distribution Account \$2,500.00

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

h. Depository of Funds for Demand Account & Savings Accounts

A motion was made by Ms. Davis, seconded by Ms. Sturdivant to approve the Depository of Funds for Demand Account & Savings Accounts.

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2013.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

i. Depositories of Funds for Investment Purposes

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to approve

Depositories of Funds for Investment Purposes.

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2012/2013 school year:

- Wells Fargo
- TD Bank
- Bank of America
- PNC Bank
- NJ Cash Management Fund

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

j. Official Newspapers

A motion was made by Ms. Pitts, seconded by Ms. Masciocchi to approve Official Newspapers and Locations for Posting Meeting Announcements.

1. Approve the Philadelphia Inquirer and the Courier Post as the Official newspapers for the 2012/2013 school year.
2. Approve the Atlantic City Press, Hammonton News & The Record Breeze as alternate newspapers for the 2012/2013 school year.

k. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School
- High School
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices
- Bud Duble Center
- Edgewood Acres
- Elm Town

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Dredde to approve Items # 1 – 10 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Park, Donna M.	Garage	Bus Driver	3/30/2012 5/21/2012	5/18/2012 6/15/2012	P U
B	Bombara, Joyce	MS	Secretary	5/29/2012 6/12/2012	6/11/2012 7/21/2012	P U
C	Csakan, Stephanie	No. 4/1	School Psychologist	5/18/2012	5/25/2012	U
D	Bigwood, Ann Marie	No. 6	Secretary	5/21/2012	5/31/2012	U
E	Cutter, Mindy (extension)	No. 6	5 th Grade Teacher	3/28/2012-5/25/2012 5/29/2012-6/15/2012	3/28/2012-5/25/2012 5/29/2012-11/2/2012	P U
F	Cunningham, John (extension)	No. 6	Special Ed Teacher	3/26/2012-5/18/2012	3/26/2012-6/15/2012	P

2. Retirement

Approve the following Retirement for the 2011/2012 school year:

	Name	School	Position	Effective
A	Sands, Virginia	No. 5	Food Service Worker	7/1/2012

3. 2012 Special Education Extended School Year Program

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Approve the following 2012 Special Education Extended School Year Program Staff on an as needed basis pending student enrollment. The program will be held July 9, 2012 through August 3, 2012 at School No. 4:

	Name	Position	Hours	Rates
A	Thompson, Tyree	School Psychologist	8:30 AM – 12:30 PM	Per Diem Rate
B	Kellner, Rhoda	Learning Consultant	8:30 AM – 12:30 PM	Per Diem Rate

NOTE: Rates may be amended pending new WTEA Negotiated Agreement

4. 2012 Title I Extended School Year Program

Approve the following 2012 Title I Extended School Year Program Staff. The program will be held Monday through Thursday, July 9, 2012 through August 2, 2012 at School No. 4:

	Name	Position	Hours	Rates
A	McBride, Christa	Head Teacher	8:00 AM – 12:30 PM	\$36.88
B	Hagan, Jeana	Head Teacher	8:00 AM – 12:30 PM	\$36.88
C	Applegate, Trisha	Reading Coach	8:00 AM – 12:00 PM	\$36.88
D	Nisula, Michele	Reading Coach	8:00 AM – 12:00 PM	\$36.88
E	Johansen, Erin	Math Coach	8:00 AM – 12:00 PM	\$36.88
F	Jeffries, Tyeisha	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
G	Maloney, Mary Lou	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
H	Edgerly, Cindy	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
I	Lanzey, Cynthia	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
J	Hairston, Michele	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
K	Nichols, Wayne	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
L	Kownacki, Jen	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
M	Douglas, Kitty	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
N	Huntoon, Tracy	LAL Teacher	8:00 AM – 12:00 PM	\$36.88
O	Kelly, Lori	Math Teacher	8:00 AM – 12:00 PM	\$36.88
P	Vespe, Patti	Math Teacher	8:00 AM – 12:00 PM	\$36.88
Q	Tomczak, Karen	Math Teacher	8:00 AM – 12:00 PM	\$36.88
R	Parker, Michele	Math Teacher	8:00 AM – 12:00 PM	\$36.88
S	Bellaver, Carole	Math Teacher	8:00 AM – 12:00 PM	\$36.88
T	Gramigna, Beth	Math Teacher	8:00 AM – 12:00 PM	\$36.88
U	Martin, Gregg	Math Teacher	8:00 AM – 12:00 PM	\$36.88
V	Golia, Cheryl	ESL Teacher	8:00 AM – 12:00 PM	\$36.88
W	Rosado, Roselyn	ESL Teacher	8:00 AM – 12:00 PM	\$36.88
X	Roman, Migdalia	ESL Teacher	8:00 AM – 12:00 PM	\$36.88
Y	Foran, Stephanie	ESL Teacher	8:00 AM – 12:00 PM	\$36.88

5. Support Substitute

Approve the following Support Substitute for the 2011/2012 school year:

	Name	Position	Location
A	Irwin, Michael	Substitute Bus Driver	Garage

6. Home Instruction Tutors

Approve the ratification of the following Home Instruction Tutors for the 2011/2012 school year:

	Name	Subject	Hourly Rate	Effective
A	Lee, Laura	Teacher of English	\$36.88	5/14/2012
B	Gage, Kathleen	Teacher of Science	\$36.88	5/14/2012
C	Jefferies, Tyeisha	Teacher of Handicapped	\$36.88	5/14/2012

NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement

7. 2012 Summer Elementary Music Instructors

Approve the 2012 Summer Elementary Music Instructors from Schools No. 5 and No. 6, effective July 9, 2012 through July 20, 2012 from 8:30 AM to 1:30 PM (Monday-Friday):

	Name	Position	Hourly Rate
A	Garton, Timothy	Music Teacher	\$36.88
B	Jan, Nancy	Music Teacher	\$36.88

NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement

8. Rescission of Non-Renewals/Reduction-In Force

Approve the Rescission of the following Non-Renewals/Reduction-In-Force for the 2012/2013 school year:

	Name	Position	School
A	Fitzpatrick, Phyllis	Reading Specialist	No. 1
B	Henderson, Nicole	Special Education Teacher (SC-LLD)	No. 1
C	Breau, Irumu	Guidance Counselor	No. 2
D	Pino, Carol	Secretary	No. 4
E	Duca, Laura	Guidance Counselor	No. 4
F	Cianfrani, Marc	Guidance Counselor	No. 5
G	Vento, Alicia	5 th Grade Teacher	No. 5
H	Nelson, Claudine	6 th Grade Teacher	No. 5
I	Goodwin, Monique	6 th Grade Teacher	No. 5
J	Straub, Dori	Special Ed Teacher (Systems 44)	No. 5
K	Vignola, Linda	Guidance Counselor	No. 6
L	Hairston, Michelle	5 th Grade Teacher	No. 6
M	Mendoza, Yvette	Spanish Teacher	No. 6
N	Clementi, Joseph	8 th Grade Math Teacher	MS
O	Watson, Jeff	8 th Grade Math Teacher	MS

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P	Glemser, Suzanne	Secretary (CST)	MS
Q	Nagy, Danielle	7 th Grade Social Studies Teacher	MS
R	MacDonald, Alicia	8 th Grade Science Teacher	MS
S	Howell, Jacquelyn	Music Teacher	MS
T	Barish, Maxine	Special Ed Teacher (Read 180)	MS
U	Pozzi, Elizabeth	Art Teacher	MS
V	Brown-Self, Shawnnika	Secretary (Guidance)	HS
W	Weston, Monika	School Counselor	HS
X	Alvare, Leah	Math Teacher	HS
Y	Pino, John	English Teacher	HS
Z	Diggs, Stacy	Science Teacher (Biology)	HS
aa	Wise, Veronica	Special Ed Teacher (LLD)	HS
bb	Gage, Kathleen	Science Teacher (Physical)	HS
cc	Laird, Katherine	Science Teacher (Biology)	HS
dd	Perry, Alexandra	Science Teacher (Chemistry)	HS
ee	Strauss, Philippe	Science Teacher (Biology)	HS
ff	Switzer, Joseph	Science Teacher (Physical)	HS

9. Staff Reappointments

Approve the following Staff Reappointments for the 2012/2013 school year:

	Name	Position	School
A	Fitzpatrick, Phyllis	Reading Specialist	No. 1
B	Henderson, Nicole	Special Education Teacher	No. 1
C	Breau, Irumu	Guidance Counselor	No. 2
D	Pino, Carol	Secretary	No. 4
E	Duca, Laura	Guidance Counselor	No. 4
F	Cianfrani, Marc	Guidance Counselor	No. 5
G	Vento, Alicia	Elementary Teacher	No. 5
H	Nelson, Claudine	Elementary Teacher	No. 5
I	Goodwin, Monique	Elementary Teacher	No. 5
J	Straub, Dori	Special Education Teacher	No. 5
K	Vignola, Linda	Guidance Counselor	No. 6
L	Hairston, Michelle	Elementary Teacher	No. 6
M	Mendoza, Yvette	Spanish Teacher	No. 6
N	Clementi, Joseph	Math Teacher	MS
O	Watson, Jeff	Math Teacher	MS
P	Glemser, Suzanne	Secretary (CST)	MS
Q	Nagy, Danielle	Social Studies Teacher	MS
R	MacDonald, Alicia	Science Teacher	MS
S	Howell, Jacquelyn	Music Teacher	MS
T	Barish, Maxine	Special Education Teacher	MS
U	Pozzi, Elizabeth	Art Teacher	MS
V	Brown-Self, Shawnnika	Secretary (Guidance)	HS
W	Weston, Monika	School Counselor	HS

X	Alvare, Leah	Math Teacher	HS
Y	Pino, John	English Teacher	HS
Z	Diggs, Stacy	Science Teacher	HS
aa	Wise, Veronica	Special Education Teacher	HS
bb	Gage, Kathleen	Science Teacher	HS
cc	Laird, Katherine	Science Teacher	HS
dd	Perry, Alexandra	Science Teacher	HS
ee	Strauss, Philippe	Science Teacher	HS
ff	Switzer, Joseph	Science Teacher	HS

10. 2012 WCD's Super Summer Camp

Approve the following Staff Member for the 2012 Winslow Township Child Development Super Summer Camp at School No. 2, June 22, 2012 to August 20 2012. (11-000-320-930-000-17)

	Name	Assignment	Position	Hours/Time	Hourly Rates
A	Murray, Brianna	Substitute	Counselor	N/A	\$10.00

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

XV. INFORMATIONAL ITEMS

Dr. Poteat reported on the following informational items:

1. School No. 2 was closed for a period of three (3) days in September. The Superintendent is making a recommendation that School No. 2 make up the days missed on June 18, 19 and 20, 2012 and that they are early dismissal days. The parents at the school have already been notified.

A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to approve the recommendation of the Superintendent of a half day for School No. 2 on June 18, 19 and 20th.

<i>Roll Call:</i>

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Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

2. We have a Middle School student who will receive a \$2,500 savings bond as the regional winner of the Patriot Essay Contest. The student will be honored at an event on May 30.
3. Board Members received a copy of the CAPA report for your review. Dr. Poteat would also like to inform the members that he received a letter from the New Jersey Department of Education, Office of Title I Programs and Operations thanking the staff for their participation in the CAPA review at the High School. Dr. Poteat was directed to present this report to the public and the school board at our next regular scheduled meeting which is tonight. This report is considered final within 30 days after receipt of this letter. We received the letter on the 14th. After 30 days the report will be made available to the public and be posted on the Department of Education website. Dr. Poteat has asked Mr. Carter to make this report available to all staff members at the High School.

XVI. OLD BUSINESS – None at this time.

XVII. NEW BUSINESS – None at this time.

ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to approve Items # 1 and 2 as recommended by the Superintendent.

1. Professional Development

Exhibit I: 1

Approve the revised Professional Development list for the 2011-2012 school year as per the attached exhibit.

2. Title I & Extended Summer School Programs

Approve to submit the application to operate the Title I & Extended Summer School Programs to run from July 9 through August 3, 2012.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes

Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

II. **BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

A motion was made by Ms. Davis, seconded by Ms. Pitts to approve Items # 1 - # 5 as recommended by the Business Administrator/Board Secretary.

1. Parental Transportation Contract

Approve the Parental Transportation Contract for Ms. Beck to transport her special needs child to and from an out of district placement at a rate of \$75.00/day in accordance with the school calendar as follows:

- a. July 1, 2012 – August 31, 2012
- b. September 1, 2012 – June 30, 2013

The parent/legal guardian will provide to the Board Secretary evidence of a valid driver license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage.

2. State Aid – June 2012

Request approval of the application(s) for loans(s) in the amount not to exceed \$4,383,600 to cover cash flow needs to meet critical obligations through the end of the fiscal year due to the deferral of the June State Aid payments. The effective date of the loan(s) will be no earlier than June 8, 2012. Interest will be assessed at a rate to be determined with a July 6, 2012 or July 9, 2012 alternate payoff date. The Board will be requesting reimbursement from the State for approved interest costs.

3. Edvocate, Inc. – Consulting Services Agreement

Approve a Consulting Services Agreement between Edvocate, Inc. 756 Opatut Court, Toms River, NJ 08753 and the Winslow Township Board of Education to provide on-going contract monitoring of the District custodial contract with a Facilities Services Management Company from July 1, 2012 – June 30, 2013 at a cost of \$2,081/month.

4. Settlement Agreement

Approve the February 12, 2012 Settlement Agreement between C.D. and R.D. on behalf of R.D. and the Winslow Township Board of Education.

5. Renewal of Contract

Approve renewal of the following contract for 2012-2013:

- Source 4 Teachers

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

I. PERSONNEL MATTERS

A motion was made by Ms. Pitts, seconded by Ms. Davis to approve Items # 1 – 5 with regard to Personnel.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Bigwood, Anne Marie (revision)	No. 6	Secretary	5/21/2012-5/31/2012	5/24/2012-5/31/2012	U
B	Kownacki, Jennifer (extension)	MS	LAL Teacher	4/4/2012-6/1/2012	4/17/2012-6/15/2012	P

2. New Hire

Approve the following New Hire for the 2012/2013 school year:

	Name	School	Position	Salary	Effective
A	Kurpicki, Allison (replacing B. Price)	BOE	Confidential Secretary Assistant Superintendent	\$50,000	7/1/2012

3. Appointments/Salary Adjustments

Approve the following Appointments/Salary Adjustments for the 2012/2013 school year:

	Name	Loc	Position	Salary	Effective Date
A	Mills, Jack	BOE	Assistant Business Administrator	\$100,000	7/1/2012
B	Kirby, Yvonne	BOE	Confidential Secretary	\$50,000	7/1/2012

4. Fall Coaches

Approve the following Fall Coaches at the High School for the 2012/2013 school year:

	Coach	Fall Sport	Stipend	Step
A	Mitchell, Justin	Assistant Football Coach	\$2,313 as split	2
B	Smith, Harold	Assistant Football Coach	\$2,313 as split	2
C	Strauss, Philippe	Assistant Girl's Soccer Coach	\$4,385	2

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

5. 2012 Special Education Extended School Year Program

Approve the following 2012 Special Education Extended School Year Program Staff on an as needed basis pending student enrollment. The program will be held July 9, 2012 through August 3, 2012 at School No. 3:

	Name	Position	Hours	Rates
A	Clay, Marcy	Speech-Language Specialist	9:00 AM – 12:00 PM	Per Diem Rate

<i>Roll Call:</i>				
Ms. Davis	Yes	Ms. Masciocchi	Yes	
Ms. Dredden	Yes	Ms. Pitts	Yes	
Mr. Gidwani	Absent	Ms. Sturdivant	Yes	
Mr. Korostowski	Yes	Ms. Peterson	Yes	
Motion Carried				

XVIII. EXECUTIVE SESSION A motion was made by Ms. Dredden, seconded by Ms. Davis to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:20 p.m. for a period of 45 minutes.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Personnel Matters – Discussion relative to the Superintendent Evaluation.
- Legal Matters – K.C. and Contractual matter – Solar Power Purchase Agreement

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Assistant Business Administrator

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Pitts, seconded by Ms. Davis to return to Public Session at 9:25 p.m.

Roll Call:

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes

Motion Carried

Mr. Long reported that the Board discussed Personnel items and the Superintendent Evaluation. Legal Matters relating to a matter of K.C. and a contract matter regarding the status of the solar project. No formal action was taken.

Legal Matters

A motion was made by Ms. Davis, seconded by Ms. Dredden granting approval for the BA/BS to obtain quotes from architects as it relates to the solar panels Construction Management oversight.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

Dr. Poteat – It has been brought to his attention by Mr. Carter at the High School and Dr. Carcamo, the Assistant Superintendent that they are requesting an additional half day which is June 11th for the purpose of tackling final exams etc. Without that additional day the 12, 13, 14 only gives them three days up until graduation on the 15th. I understand the magnitude of what needs to be done in order for them to have all that information ready particularly for the seniors. I would like to consider June 11 as a half day pending transportation concerns. I have not had an opportunity to speak to Mr. Gaskill and am not sure exactly what kinds of problems that may present for us. At this point I would like your approval to move forward, pending transportation concerns, and if we are able to work it out I would like to be able to let Mr. Carter know to inform the parents.

A motion was made by Ms. Davis, seconded by Ms. Sturdivant to approve, pending transportation concerns, that the High School be given a half day on June 11, 2012 for students only.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Absent	Ms. Sturdivant	Yes
Mr. Korostowski	Yes	Ms. Peterson	Yes
Motion Carried			

Mr. Long reported that they did look at the Policies and Bylaws and will check out the Statutes but it would appear that 5 affirmative votes are required, a majority of the full membership of the Board, to appoint a new member. There were 4 affirmative votes. We may need to revisit the selection process at the next Board Meeting with due apologies to the candidates.

The Board will hold the Architect interviews on June 13, 2012 at 5:30 p.m.

XX. ADJOURNMENT: A motion was made by Ms. Davis, seconded by Ms. Pitts to adjourn the meeting at 9:35 p.m. All Ayes.

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Assistant Business Administrator