WINSLOW TOWNSHIP BOARD OF EDUCATION Regular Board of Education Meeting

30 Coopers Folly Road Atco, NJ 08004

May 18, 2011

5:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated 05/12/2011. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following Board Members were noted present:

Present Mark Benjamin, Sr. Joanne Masciocchi

Dino Capaldi Cheryl Pitts

Patricia Davis Aleta Sturdivant, Vice President Lorraine Dredden Julie A. Peterson, President

Gulab Gidwani

Also Present H. Major Poteat, Ed.D., Superintendent

Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary Joan Josephson, Parker McCay, P.C., Solicitor

Leah Feniola, Student Representative Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

- 1. **At all Times**: Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- 2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to guestions and concerns prior to the board meeting.
- 3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. EXECUTIVE SESSION

Executive Session Resolution

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant, to approve adoption of the Executive Resolution and adjournment to Executive Session at 5:12 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT
Business Administrator/Board Secretary

Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

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VII. PROFESSIONAL SERVICES (RFP) INTERVIEWS

5:00 p.m. - Media Center

VIII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Capaldi, seconded by Ms. Davis, to return to Public Session at 7:10 p.m.

Yes	Ms. Masciocchi	Yes	
Yes	Ms. Peterson	Yes	
Yes	Ms. Pitts	Yes	
Yes	Ms. Sturdivant	Yes	
Yes			
	Yes Yes Yes	Yes Ms. Peterson Yes Ms. Pitts Yes Ms. Sturdivant	Yes Ms. Peterson Yes Yes Ms. Pitts Yes Yes Ms. Sturdivant Yes

IX. CORRESPONDENCE

None at this time.

X. AWARDS/PRESENTATIONS

7:10 p.m. - Cafeteria

1. Teacher of the Year Award Presentations

Dr. Poteat announced that the Winslow Township School District Teacher of the Year is Portia Kiett, Middle School 7th Grade Science Teacher.

- 2. School No. 5 6th Grade Select Chorus
- 3. <u>Dr. Poteat Office of Fiscal Accountability & Compliance Report (NJ RDS)</u>

Dr. Poteat reported on the Office of Fiscal Accountability & Compliance Report we received regarding the state audit that was performed on the Regional Day School due to the balance of 1.1million dollars owed by the Department of Education to the Winslow Township School District.

We have been using the same accounting principles for 10 years, the auditors have certified the amount for the last 4 years and we have letters for the last 3 years from the Department of Education accepting the reports and amounts. At no time did they indicate that we had done anything wrong.

We do not agree with the findings of the audit and the recommendation to the Board is that we continue to pursue vigorously, through the appeal process, the monies that are owed to the District.

The Board needs an approved Resolution within 30 days to move forward with the appeal process.

Mr. Benjamin, Sr. asked if they gave us another amount that we owe. We will continue the process, it would be a disservice if we do not pursue these funds.

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Ms. Peterson gave a note of thanks and appreciation from the Board to the teachers and also School # 5 for the presentation.

She acknowledged Ms. Yanez, former Board President in the audience and thanked her for her dedication and commitment during her tenure as Board President. She also acknowledged Mayor Metzner and Committee Member Russell Bates and former Board Member Pat Parker in the audience.

XI. MINUTES

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Dredden, to approve the minutes of the following meetings:

Regular Meeting Wednesday, April 20, 2011 Open/Closed Sessions

Reorganization Meeting Wednesday, May 4, 2011 Open Session

Roll Call:

Mr. Benjamin, Sr. Yes Ms. Masciocchi Abstain Mr. Capaldi Yes Ms. Peterson Yes Ms. Davis Abstain Ms. Pitts Yes Ms. Dredden Abstain Ms. Sturdivant Yes

Mr. Gidwani Abstain

Motion Carried

XII. BOARD COMMITTEE REPORTS

Ms. Peterson announced that there will be Board Training on Saturday, June 11, 2011 from 9 a.m. – 12 noon in the Middle School Library.

XIII. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant, to open the meeting for Public Comments at 8:17 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

- 1. State your full name and address.
- 2. Please limit your comments to five minutes.
- 3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

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Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
ivir. Giawani	Yes			
Motion Carried				

Ellery Karl – Resident

Congratulations to the School # 5 chorus and Teachers of the Year as well. Mr. Karl is concerned about the reduction in medical staff at the schools. He has a daughter at the High School and is concerned about what can be done if there is a medical emergency and for safety. In looking at the Aramark contract on page 7 of the contract it states that the contract can be terminated within 30 days upon 90 days notice. He saw an available position posted for High School Principal and is sorry that Mr. Jackson will not be at the High School. He would like to put the hall monitors back in the schools.

Bob Pupchik – Resident

Mr. Pupchik stated that he is a former Vice President of the Board of Education and Principal at School # 6. Could we put the letter from the Department of Education re: the Regional Day School on the website. He remembered when he was a Principal that money from his budget was used to finance the Regional Day School. He suggests that we go back and look at those notes. He performed a survey and discovered that out of 100 students 78 did not know the facts that he asked. He spoke about hall monitors. He suggests that the job description of the High School Principal is reviewed by the personnel committee before anyone is moved, it does not include being in charge of the guidance department and cutting grass.

Theresa Colligon – Resident

The Proud Parents of Winslow Township congratulate each teacher of the year. Thank you also to teachers, aides, bus drivers for their commitment to the children of the District. Thank you to Ms. Yanez, Mitchell and Tutt for their dedication to the children.

The Board must have one common goal and find a way to work towards making good decisions, integrity, honesty, respect and loyalty to the children. They have spent the last 18 months educating themselves about the Winslow Township School District.

At last week's Board Meeting decisions were based on passion. They called the county office and were told that the new solicitor could be appointed without an interview. They will get all the facts but how can they watch all the information for accuracy.

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<u>Lori Drawdy – Resident</u>

Continuing on the same theme as Ms. Colligon, the Proud Parents of Winslow Township. They observed that calm and reserved by the Board is not informed. She suggested that the games have to stop by the Board – each hour you spend in disagreement is less time spent on the children. They suggest a community meeting by representatives of the Board in the middle of the week. They would like a true bridge between home and school. They share values and expect you to as well.

<u>Diana Reidel – Resident</u>

Ms. Reidel is a member of the Winslow Township Unity Campaign. She suggests one logo for all the schools. One school mascot, one eagle be it big or small.

Art Masciocchi – Resident

Mr. Masciocchi commented on last week's Board of Education meeting and their personal views towards Dr. Garcia. All Board Members agree that what matters is the welfare of the children in the schools.

<u>Dawn Moskalow – Resident</u>

Ms. Moskalow initiated a volunteer program at School # 5 which was approved by the Board last year. She reported that they planted plants around the school, Mr. Marella, School # 5 Principal was there to help. The next project will be painting.

John Korostowski – Resident

Mr. Korostowski attended the Township Budget Hearing on the School District Budget last night. The township cut \$846,238 from the School District Budget. What venue and what time will you report your findings.

Dr. Poteat responded that the Budget information that was provided last night is due for discussion this evening.

The District has a practice that it has always interviewed individuals/companies when more than one proposal is received to give everyone a chance. If the Board wants to change the process it will have to take steps to do so.

We will not disseminate information regarding the Department of Education audit findings on the Regional Day balance, it may weaken our position. We will stay the course until a decision is made.

Ms. Peterson reported that the Board will have a presentation on the math curriculum. All practice and policies will be referred to the policy committee for discussion.

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XIV. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Davis to adjourn Public Comments at 8:47 p.m.

Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

XV. SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Masciocchi, to approve Action Items # 1 through # 7 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations None at this time.

2. <u>Second Reading of Policies & Regulations</u> None at this time.

3. <u>Security/Fire Drill Report</u> **Exhibit XV A: 3**

Approve the Security/Fire Drill Report, for the month of April, as per the attached exhibit.

4. Field Trips Exhibit XV A: 4

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences Exhibit XV A: 5
 - a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: Grading to Standards
Date(s): July 2011 – August 2011

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Location: High School

Time: 8:00 a.m. – 3:00 p.m.

Audience: High School Mathematics Teachers Presenter: Betsy Bunting & Ronald Wence

Costs: \$2,700.00 Funding: NCLB – Title I

Purpose: To provide teachers with the knowledge they need to help

students develop the skills needed to achieve understanding and

proficiency in Algebra I.

c. Approve the Professional Development opportunity as listed below:

Title: Harcourt Presentation

Date(s): June 6, 2011 Location: Middle School

Time: 8:30 a.m. – 3:00 p.m.

Audience: Reading Coaches, Reading Specialist and select Special

Education Staff

Presenter: Houghton Mifflin Harcourt

Costs: \$2,599.00 Funding: NCLB

Purpose: To reinforce the instructional strategies set forth by the newly

adopted Language Arts Literacy Program.

d. Approve the Professional Development opportunity as listed below:

Title: Responder Training

Date(s): June 2, 2011 Location: School No. 6

Time: 9:00 a.m. – 3:00 p.m. Audience: District Teachers

Presenter: Wayne Brooke – Turning Technologies

Costs: \$1,500.00 Funding: NCLB

Purpose: To provide training to assist teachers to become more proficient in

using Responders to promote student engagement.

e. Approve the Professional Development opportunity as listed below:

Title: NJ ASK Summer Camp Date(s): June 2011 – August 2011

Location: School No. 4

Time: Imbedded (9:00 a.m. – 2:30 p.m.)

Audience: Teachers/Students

Presenter: Standard Solutions Consultant

Costs: \$16,500.00 Funding: NCLB

Purpose: To implement a NJ ASK Summer Camp combining language arts

and mathematics instruction to build student skills and readiness

for school years and NJ ASK success.

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f. Approve the Professional Development opportunity as listed below:

Title: Coaching for Best Practices in Early Childhood

Date(s): May 19-20, 2011 & June 7-8, 2011

Location: Schools No. 1 - 4
Time: 9:00 a.m. – 2:30 p.m.
Audience: Preschool Teachers

Presenter: Cindy Middendorf – Consultant

Costs: \$2,350.00 (2 visits)

Funding: Preschool Educational Aid

Purpose: Presenter will coach, model and mentor teachers in integrating

curriculum, applying best practices, providing differentiation, and offering effective imbedded instruction through developmentally

appropriate practices in the early childhood classroom.

g. Approve the Professional Development opportunity as listed below:

Title: Grading to Standards

Date(s): May 26, 2011 Location: High School

Time: 8:00 a.m. – 12:00 p.m.

Audience: High School Math Teachers

Presenter: Betsy Bunting & Ronald Wence

Costs: \$600.00 Funding: NCLB – Title I

Purpose: To provide Winslow Math Teachers with the knowledge they need

to help students develop the skills needed to achieve understanding and proficiency in mathematics through the

assessment process.

h. Approve the Professional Development opportunity as listed below:

Title: Parent Workshop "Family Matters"

Date(s): May 2011 – June 2011

Location: School No. 6

Time: 6:30 p.m. – 7:30 p.m.

Audience: Parents

Presenter: Ernie Brattstrom - EIRC Costs: \$1,305.50 (2 visits)

Funding: NCLB

Purpose: To provide parents with a variety of activities and approaches to

assist them with ensuring that their child is getting every opportunity to be successful, confident in their abilities and meeting their social-emotional needs, as well as skills to be

successful in the academic world.

6. <u>Tuition Students</u> **Exhibit XV A: 6**

Approve the out-of-district student placements, for the 2010-2011 school year, as listed in the attached exhibit.

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7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placement for the 2010-2011 school year:

	Student	Placement	Effective	Cost	Reason
Α	#0210	Katzenbach School for the Deaf	05/11/11	\$87,273.00	Expelled

Roll Call:				
Mr. Benjamin, Sr.	Yes Yes	Ms. Masciocchi Ms. Peterson	Yes Yes	
Mr. Capaldi Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant to approve Action Items # 8 through # 18 as recommended by the Superintendent.

8. <u>Homeless Student(s)</u>

Exhibit XV A: 8

Approve the listing of homeless students as per the attached exhibit.

9. Homebound Instruction

Exhibit XV A: 9

Approve Homebound Instruction for a student for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XV A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

High School

Class Key Chains (Sophomore Class) – May 2011

11. <u>Title I - 2011 Summer School Program</u>

Approve the operation of the Title I 2011 Summer School Program from Monday, July 11, 2011 through Thursday, August 11, 2011 at School No. 4.

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12. Career Opportunity Development Services Program

Approve student participation in the Career Opportunity Development Services program in Egg Harbor City, NJ, for the 2010-2011 school year, at a rate not to exceed \$9,000.

Note: Participation will be funded through the IDEIA grant.

13. <u>Use of District Buses – The Institute for Excellence Charter School</u>

Approve the Institute for Excellence Charter School request to use Winslow Township School District buses for field trips, at a rate of \$50 per hour/per bus, as listed below:

- Tuesday, May 24, 2011 2 buses 8:30 a.m. 2:30 p.m.
 Philadelphia Walking Tour, Philadelphia, PA
- Tuesday, June 7, 2011
 2 buses
 8:00 a.m. 3:00 p.m.
 The Natural Sciences Museum, Philadelphia, PA
- Tuesday, June 14, 2011 2 buses 8:30 a.m. 2:30 p.m.
 Garden State Discovery Museum, Cherry Hill, NJ

14. School No. 3 – Quiver Farm Project

Approve students in grades PK-3 at School No. 3 to participate in a "Chick Hatching Project" through Quiver Farm Products, from June 7 through June 17, 2011. The project will teach students about the development of chickens from eggs to chicks focusing on the incubation process.

Note: The program will be funded by the H.S.A.

15. School No. 6 – People's Choice Awards

Approve School No. 6 to have their annual People's Choice Awards, recognizing student leadership and character, on Thursday, June 9, 2011 at 7:00 p.m. at School No. 6.

Exhibit XV A: 15

Note: The program will be funded by the H.S.A.

16. WTMS – 8th Grade Yearbook Signing Picnic

Approve the WTMS 8th grade students to have the end of year picnic and yearbook signing on Thursday, June 16, 2011.

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17. WTMS – 8th Grade Promotion Ceremony

Approve the WTMS 8th Grade Promotion Ceremony for Friday, June 17, 2011 at 6:00 p.m. in the WTHS Gymnasium.

18. WTHS – 2012 Prom

Approve the 2012 WTHS Prom for Friday, May 18, 2012 at the Flanders Hotel in Ocean City, NJ.

B. **Principal's Update(s)**

Monthly School Highlights
 Ethnic Enrollment Report
 Suspension Report
 Violence & Vandalism Reports

Exhibit XV B: 2
Exhibit XV B: 3
None at this time.

Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			

XVI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve Action Items # 1 through # 20 as recommended by the Business Administrator/Board Secretary.

Mr. Gudwani asked what the IDEA grant was. Dr. Garcia responded that it stood for Individuals with Disabilities Education Act.

Ms. Masciocchi asked about the Safety grant and Dr. Garcia responded that it was to replace loudspeakers that are not working in several schools.

Ms. Sturdivant asked about the higher bid for the buses. Dr. Garcia responded that the company had to be located within 50 miles of the District to be eligible.

Ms. Davis and Mr. Gudwani asked why we need the maintenance bid and was there only one bid received. Only one bid was received and the current mechanics do not perform body work or certain maintenance work.

Ms. Dredden inquired about the Perkins Grant Amendment. The amendment was recommended by The Director of Special Projects who oversees the Grant.

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A. Reports

1. Transportation Update

2. Sodexo Food Services Update

3. Aramark Update

Exhibit XVI A: 1
None at this time.
None at this time.

Exhibit XVI B: 1

Exhibit XVI B: 2

Exhibit XVI B: 3

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. <u>Line Item Transfers</u>

Approve the Line Item Transfers, for the month of March 2011, as per the attached exhibit.

2. <u>Treasurer's Report</u>

Approve the Treasurer's Report, for the month of March 2011, as per the attached exhibit.

3. Board Secretary's Report

Approve the Board Secretary's Reports, for the month of March 2011, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of March 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List Exhibit XVI B: 6

Approve the Bill List as listed below and as per the attached exhibit.

Vendor Bill List

\$ 2,391,424.45

Manual Bill List

61,356.12

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7. Payroll None at this time.

8. <u>Use of Facilities</u>

Approve the Winslow Township Education Association (PRIDE/FAST Committee) to use School # 5 on Monday, May 23, 2011 at 6:30 p.m. for their annual Community Fair.

9. <u>SBYSP – South Jersey School of Etiquette</u>

Approve South Jersey School of Etiquette to conduct etiquette training courses for the School Based Youth Services program at the High School. A total of 10 students will participate in a three week/once a week/class. The fee is \$75.00/class for a total cost of \$225.00.

Exhibit XVI B: 10

Exhibit XVI B: 11

Note: The cost of the workshop will be funded through the SBYSP Grant.

10. Spring Bus Evacuation Drill

Approve the Transportation Department spring bus evacuation drill per the attached exhibit.

11. Disposal of School Property

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
School # 2	Library		1 Panasonic Television – no picture
			1 Panasonic VCR - does not play
BOE	Business	3303	1 HP Printer – 5N – Broken
School # 6	Media Center		3Tape Cassette Players-Broken
			2 VCRS – Broken
			2 Overhead Projectors - Broken
			1 HP Desk Jet Printer – Broken
			1 Epson Stylus Printer – Broken
			1 Mac Centris Comp Scanner-Broken

12. Student Transportation of America (STA)

Approve to renew Student Transportation of America (STA) to provide transportation per the listed routes for the Winslow Township Board of Education for the 2011-2012 school year. There will be a 1.23% increase in accordance with the current state CPI Allowance.

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Winslow Township Board of Education				
School	Route			
Middle School	WMS060			
School # 6	WS6060			
School # 4	WS4060			
High School	WHS061			
Middle School	WMS061			
School # 6	WS6061			
School #3	WS3061			
Assumption School	ASP001			
School # 1	WS1062			
Assumption School	ASP002			
Middle School	WS4063			
School # 4	WS4064			
School # 5	WS2065			

13. New Jersey School Boards Safety Grant Program

Approve the acceptance of the grant award for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group in the amount of \$33,638.00 for the period July 1, 2011 through June 30, 2012.

Exhibit XVI B: 13

14. Garfield Park Academy – Free/Reduced Lunch

The Winslow Township Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2011- 2012 school year.

The Winslow Township Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2011-2012 school year.

15. <u>Bid # 2011-04 Four (4) Type C 54 Passenger School Buses – Model Year 2012</u> or Newer

a. Approve the record of Bid #2011-04 Four (4) Type C 54 Passenger School Buses - Model Year 2012 or Newer as follows:

Name of Vendor	Unit Price	Total
H.A. DeHart	\$95,122.00	\$380,488.00
Truck King International	\$92,589.00	\$370,356.00
Wolfington Body Company, Inc.	\$91,966.00	\$367,864.00

b. Approve the award of Bid # 2011-04 Four (4) Type C 54 Passenger School Buses – Model Year 2012 or Newer to Wolfington Body Company, Inc. in the amount of \$91.966.00/bus for a total of \$367,864.00.

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16. <u>Bid # 2011-05 Three (3) Type B 24 Passenger School Buses – Model Year 2012</u> or Newer

a. Approve the record of Bid #2011-05 Three (3) Type B 24 Passenger School Buses - Model Year 2012 or Newer as follows:

Name of Vendor	Unit Price	Total
American Bus & Coach	\$64,529.00	\$193,587.00
Arcola	\$61,912.00	\$185.736.00
Jersey Shore Bus Sales	\$61,830.00	\$185,489.00
Wolfington Body Company, Inc.	\$64,950.00	\$194,850.00

b. Approve the award of Bid # 2011-05 Three (3) Type B 24 Passenger School Buses – Model Year 2012 or Newer to Wolfington Body Company, Inc. in the amount of \$64,950.00/bus for a total of \$194,850.00.

17. Bid # 2011 – 06 Maintenance & Repairs to Winslow Twp BOE Buses & Vehicles

Award the contract for Bid # 2011-06 Maintenance & Repairs to Winslow Twp BOE Buses & Vehicles to Mikes Auto Body & Automotive Truck Repairs, LLC, 50 Plymouth Road, Hammonton, NJ 08037 at an hourly rate of \$89.00.

18. <u>Amendment to the 2011 Perkins Grant</u>

Exhibit XVI B: 18

Approve a Line Item Amendment to the 2011 Perkins Grant per the attached Exhibit.

19. School Board Official Election Results

Members of the Local Board of Education – 3 Year Term

Patricia Davis 1,212 votes Lorraine Dredden 1,021 votes Gulab H. Gidwani 958 votes

Member of the Local Board of Education – 2 Year Term

Joanne Masciocchi 1,207 votes

Budget Results

No 916 votes Yes 767 votes

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20. <u>2010-2011 IDEA Basic Grant</u>

Exhibit XVI B: 20

Approve Amendment 2 for the 2010-2011 IDEA Basic Grant per the attached exhibit.

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi Ms. Davis	Yes Yes Yes	Ms. Masciocchi Ms. Peterson Ms. Pitts	Yes Yes Yes	
Ms. Dredden Mr. Gidwani	Yes Yes	Ms. Sturdivant	Yes	
Motion Carried				

XVII. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to approve Items # 1 through # 9 with regard to Personnel

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	То	
Α	Mignone, Patricia	No. 5	5 th Grade Teacher	4/28/2011	5/20/2011	Р
В	May, Lisa	No. 5	Special Ed	4/29/2011	5/4/2011	Р
	,		Teacher	5/5/2011	5/25/2011	U
С	Miller, Patricia	No. 2	1 st Grade Teacher	5/9/2011	6/30/2011	Р
D	Louie, Melissa	No. 5	Special Ed	4/11/2011-5/13/2011	4/11/2011-5/12/2011	Р
	(revision)		Teacher	5/16/2011-6/30/2011	5/13/2011-6/30/2011	U
Е	Cocuzza, Christine	Garage	Bus Driver	4/18/2011-5/13/2011	4/18/2011-6/17/2011	Р
	(extension)					
F	Hill, Suzanne	No. 5	Reading Specialist	6/1/2011	6/30/2011	Р

2. Retirement

Approve the following Retirement pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
Α	Giardina, Janet	Guidance Counselor	No. 4	7/1/2011

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3. Substitute

Approve the following Certified Substitute for the 2010/2011 school year.

	Certified
Α	Fontenot, Karshena

4. Homebound Instructors

Approve the following Homebound Instructors for the 2010/2011 school year:

	Instructor	Subject	School	Hourly	Effective
Α	Arsenault, Heather	History Teacher	HS	\$36.88	5/9/2011
В	Rimby, Katherine	Special Ed Teacher	HS	\$36.88	5/9/2011
С	Regn, David	History Teacher	HS	\$36.88	5/9/2011

Note: Hourly rate may be amended pending new WTEA negotiated Agreement

5. College Placements

Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
Α	Rutgers University	Hairchandran, Terri	Student Teaching	Smith. Jean	MS	9/12/2011- 12/16/2011	Mathematics
В	Rutgers University	Willis, Adia	Student Teaching	Kiett, Portia	MS	9/12/2011- 12/16/2011	Science
C	Rowan University	Marakowski, Christina	Clinical Practice	Dougherty, Jacqueline	No. 2	9/6/2011- 12/20/2011	Elementary
D	Rowan University	Rowbothan, Emily	Clinical Practice	Diaz, Suzanne	HS	9/6/2011- 12/20/2011	English
Е	Rowan University	Lizzio, Dominic	Clinical Practice	Koss, Richard	No. 6	9/6/2011- 12/20/2011	Elementary
F	Rowan University	Ralph, Elizabeth	Clinical Practice	Danner, Cheryl	No. 5	9/6/2011- 12/20/2011	Elementary
G	Rowan University	Schwer, Lauren	Clinical Practice	Conway, Katherine	No. 1	9/6/2011- 12/20/2011	Elementary
Н	Stockton College	Reiter, Katelyn	Student Teaching	Sandelier, Marisa	No. 5	9/6/2011- 12/20/2011	Elementary

6. High School Coach

Approve the following Spring Coach at the High School for the 2010/2011school year: (11-402-100-100-402-08)

	Coach	Position	Stipend	Step
Α	Brown-Self, Shawnnika	Assistant Girls' Spring Track Coach	\$4,215	1

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7. Extended School Year Program Tutors

Approve the following Extended School Year Program Tutors funded through the Title I Grant from July 11, 2011 to August 11, 2011 at \$36.88 per hour:

	Tutors		Tutors
Α	Adkins, Dorothy	V	Maisch, Christine
В	Bellaver, Carole	W	Martin, Gregg
С	Brown, Adrienne	X	McBride, Christa
D	Chieves, Rosalyn	Υ	McCormick, Rachel
Е	Collison, Kevin	Z	Meltzer, Gwen
F	Cruz, Ross	aa	Miller, Joseph
G	Dempkowski, Elena	bb	Nichols, Wayne
Н	Douglas, Y. Kitty	СС	Parker, Michelle
I	Edgerly, Cynthia	dd	Pitts, Leslie Ann
J	Foran, Stephanie	ee	Roman, Migdalia
K	Golia, Cheryl	ff	Rosado, Roselyn
L	Goodwin, Monique	gg	Rossi, Ronald
M	Green, Marianna	hh	Ruff, Thelma
N	Hagan, Jeana	ii	Shuster, Raymond
0	Hairston, Michelle	jj	Thomas, Candice
Р	Huntoon, Tracy	kk	Thurston, Sandra
Q	Jacob, Joseph	II	Tierstein, Donna
R	Kerns, Lindsey	mm	Watson, Jeffrey
S	Kiett, Portia	nn	Williams, Tony
T	Kownacki, Jennifer	00	Winsley, Dawn
U	Lanzey, Cynthia	рр	Zahn, Abby

Note: Hourly rate may be amended pending new WTEA negotiated Agreement

8. 2011 Special Education Extended School-Year Program

Approve the Rescission of the following Head Teacher for the 2011 Special Education Extended School-Year Program:

	Name	Position	Program Hours	Hourly Rate
Α	Coley, Patricia	Head Teacher	8 am – 1 pm	\$36.88

9. Mission One

a. Approve the following Mission One Assignments (for informational purposes only) for the 2010/2011school year:

	Name	Position	School
Α	Prince, Janice	Paraprofessional (PPA)	No. 6
В	Hatfield, Jennifer	Non-Instructional Assistant (NIA)	No. 4

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b. Approve the following Resignation of the Mission One Paraprofessional (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
Α	Vezza, Kimberly	Paraprofessional (PPA)	No. 6

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi Ms. Davis Ms. Dredden Mr. Gidwani	Yes Yes Yes Yes Yes	Ms. Masciocchi Ms. Peterson Ms. Pitts Ms. Sturdivant	Yes Yes Yes Yes	
Motion Carried				

XVIII. INFORMATIONAL ITEMS

Dr. Garcia read a letter from a concerned parent and citizen living in Sicklerville who would like to know what plans have been made to present an education program which will teach the United Constitution to all students in Winslow Township schools during national Constitutional Week, September 17-23.

Ms. Peterson said that the letter will be referred to the Education Committee.

Dr. Poteat wanted to report this information as soon as possible. On the recommendation of the Superintendent and the Transportation Department there will be a reconfiguration of students who attend School # 3 and # 4. They looked closely at the situation and the recommendation is to move 73 students from School # 4 to School # 3 which will even the population at both schools. The youngsters will come from the Avandale Development. School # 4 currently has approximately 500 students and is growing rapidly. Parents will be contacted and it will be a direct clean move.

Ms. Peterson will refer the recommendation to the Operations and Education Committees. They will bring a report to the first board meeting with recommendations.

ADDENDUM

IV. <u>BUSINESS ADMINISTRATOR/BOARD SECRETARY</u>

A motion was made by Ms. Sturdivant, seconded by Mr. Benjamin, Sr., to approve the Resolution accepting the reduction in the tax levy in the amount of \$846,238.00.

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RESOLUTION ACCEPTING THE REDUCTION OF THE WINSLOW TOWNSHIP SCHOOL DISTRICT TAX LEVY IN THE AMOUNT OF \$846,238.00

WHEREAS, the local tax for the 2011-2012 Budget of the Township of Winslow School District was rejected by the voters at the annual election held on April 27, 2011; and

WHEREAS, The Township Committee of the Township of Winslow is required by N.J.S.A. 18A: 22-37 to determine the amount or amounts of local school taxes which they deem necessary to provide a thorough and efficient system of schools for the ensuing school year, and, cause same to be certified by the Municipal Clerk to the County Board of Taxation; and

WHEREAS, The Township Committee of the Township of Winslow has met with the Board of Education and the Administration of the Winslow Township School District to consult with said representatives regarding the 2011-2012, defeated budget;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Winslow, in the County of Camden, that they hereby determine and direct the Clerk of the Township of Winslow to certify to the County Board of Taxation of the following as the amount necessary to provide a thorough and efficient system of schools for the 2011-2012 school year.

AMOUNT TO BE RAISED BY TAXATION-LOCAL SCHOOL DISTRICT

Current Expense:

a.	Original Tax Levy On Election Ballot	\$ 43,158,135.00
b.	Amount of Reduction Authorized by Township Committee	846,238.00
C.	Amount Certified as Necessary to be Raised by Taxation	
	for the Township of Winslow School District	
	2011-2012 School Year Budget.	\$ 42,311,897.00

BE IT FURTHER RESOLVED that the amount of reduction stated above be accomplished through changes to various line items in the 2011-2012 Budget. Those changes, accompanied by the rationale for same are a part of this resolution in the form of the attached **EXHIBIT A:** and

BE IT FURTHER RESOLVED that the reduction set forth in the amount herein certified can be accomplished without any impact on the ability of the District to provide a thorough and efficient education to the students of the District, and

BE IT FURTHER RESOLVED that certified copies of this resolution be forwarded no later than May 19, 2011 to the Winslow Township Committee, the Executive County Superintendent of Schools for Camden County and the Camden County Board of Taxation.

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi Ms. Davis Ms. Dredden Mr. Gidwani	Yes Yes Yes Yes Yes	Ms. Masciocchi Ms. Peterson Ms. Pitts Ms. Sturdivant	Yes Yes Yes Yes	
Motion Carried				

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1. State Aid – June 2011

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the application for a State Aid loan not to exceed \$4,304,866.00.

Request approval of the application for a loan in an amount not to exceed \$4,304,866.00 to cover cash flow needs to meet critical obligations through the end of the fiscal year due to the deferral of the June State Aid payments. The effective date of the loan will be no earlier than June 8, 2011. Interest will be assessed at a rate to be determined with a July 7, 2011 or July 8, 2011 alternate payoff date. The Board will be requesting reimbursement from the State for approved interest costs

Ms. Sturdivant asked for clarification. Dr. Garcia responded that the State does not send the money for June until July.

Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

2. <u>Use of Facilities</u>

A motion was made by Ms. Sturdivant, seconded by Ms. Davis to approve the Use of Facilities for the Winslow Township Basketball Association.

Exhibit IV: 2

Approve the Use of Facilities for the Winslow Township Basketball Association, as per the attached exhibit.

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi	Yes Yes	Ms. Masciocchi Ms. Peterson	Yes Yes	
Ms. Davis	Yes	Ms. Pitts	Recuse	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

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III. SUPERINTENDENT'S REPORT

A motion was made by Ms. Sturdivant, seconded by Ms. Dredden to approve Action Items # 1 through # 4 as recommended by the Superintendent. Item # 5 is TABLED.

1. Field Trip Exhibit III: 1

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

2. Professional Development

Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

Exhibit III: 2

Exhibit III: 4

Exhibit III: 5

3. Tuition Exhibit III: 3

Approve the out-of-district student placements, for the 2010-2011 school year, as listed in the attached exhibit.

4. <u>Home Instruction</u>

Approve Homebound Instruction for a student for the 2010-2011 school year, as per the attached exhibit.

TABLED

5. Schools No. 3 & No. 4 Sending Areas

Approve the reconfiguration of the student population at Schools No. 3 and No. 4 to balance the enrollment.

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi Ms. Davis Ms. Dredden Mr. Gidwani	Yes Yes Yes Yes Yes	Ms. Masciocchi Ms. Peterson Ms. Pitts Ms. Sturdivant	Yes Yes Yes Yes	
Motion Carried				

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi to refer Item # 5 of the Superintendent's Report to the Education and Operations Committee.

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Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

II. <u>BUSINESS & OPERATIONS</u>

A motion was made by Ms. Davis, seconded by Ms. Pitts, to bring Items # A - C to the Education and Policy Committees and a report brought back to the Board.

A. <u>Board of Education Policy & Regulations</u>

Approve Board of Education Policies & Regulations as currently written.

B. <u>PK-12 Curriculum</u>

Approve the curriculum for PK-12, for the 2011/2012 school year as currently written.

C. <u>Textbooks</u>

Approve the textbooks for PK-12, for the 2011/2012 school year.

Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

Mr. Capaldi asked about the Board Meeting dates being changed to the 2nd and 4th Wednesday of the month and isn't it more practical to keep the location at the Board of Education building.

Ms. Davis said that there was a conflict with some other meetings on the 1st Wednesday.

Mr. Benjamin, Sr., asked if we lose meetings due to building activities.

Mr. Capaldi stated that it would be hard to know where the Board Meetings are being held if they are moved around, there is more routine if they are held in one place.

Ms. Peterson asked Mr. Capaldi to check the facilities at each school and bring a report back to the Board.

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XIX. OLD BUSINESS

1. <u>APPOINTMENT OF DELEGATES AND BOARD COMMITTEES BY THE PRESIDENT</u>

A.	NJ School Boards Association	Representative:_	Ms. Peterson
			Ms. Sturdivant
B.	Camden County School Boards	Representative:_	Ms. Pitts
	·	-	Ms. Davis
C.	NJ Urban Boards Committee	Representative:_	Ms. Dredden
			Mr. Benjamin, Sr.
			•
D.	Camden County Educational Services	Representative:_	Mr. Capaldi
	•		Me Masciocchi

E. Adopt a School Board Representatives:

School	Representative
School No. 1	Ms. Pitts
School No. 2	Ms. Masciocchi
School No. 3	Mr. Capaldi
School No. 4	Ms. Sturdivant
School No. 5	Ms. Davis
School No. 6	Ms. Dredden
Middle School & Learning Center	Mr. Benjamin, Sr.
High School	Mr. Gidwani

Committee	Members of Committee
Education Committee	Aleta Sturdivant (Chairperson)
(NJCCC/Special Education)	Mark Benjamin, Sr.
	Joanne Masciocchi
Operations Committee	Dino Capaldi (Chairperson)
(Finance/Transportation/Building	Patricia Davis
& Grounds)	Gulab Gidwani
Human Resources/Policy	Cheryl Pitts (Chairperson)
(Board Policy/Human Resources)	Patricia Davis
	Lorraine Dredden
Negotiations Committee	Mark Benjamin, Sr. (Chairperson)
	Dino Capaldi
	Gulab Gidwani
Township Liaison	Julie Peterson (Chairperson)
	Lorraine Dredden
	Joanne Masciocchi

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<u>Student Representatives – Thuyvan Luu</u>

- Congratulations to all the teachers and especially Mr. Lee the High School Teacher of the year. Thanks for his work on the year book.
- The Prom was last Friday and it was a magical night. Pictures are on line. It was a lot of fun and they thank the advisors.
- June 1 People's Choice Awards and Soaring Eagle Awards
- June 2 Senior Awards Night
- June 7 Athletic Awards

XX. NEW BUSINESS (Discussion Items)

XXI. EXECUTIVE SESSION

Executive Session Resolution

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:20 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT
Business Administrator/Board Secretary

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi Ms. Davis Ms. Dredden Mr. Gidwani	Yes Yes Yes Yes Yes	Ms. Masciocchi Ms. Peterson Ms. Pitts Ms. Sturdivant	Yes Yes Yes Yes	
Motion Carried				

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XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Capaldi, seconded by Ms. Pitts to return to Public Session at 10:50 p.m.

Voice Vote: All in favor

Legal Services

A motion was made by Mr. Gidwani, seconded by Ms. Davis, to appoint Wade, Long, Wood & Kennedy, LLC as General Solicitor of the Winslow Township Board of Education.

Roll Call:				
Mr. Benjamin, Sr. Mr. Capaldi Ms. Davis Ms. Dredden Mr. Gidwani	Yes No Yes Yes Yes	Ms. Masciocchi Ms. Peterson Ms. Pitts Ms. Sturdivant	Yes Yes No Yes	
Motion Carried				

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to appoint Parker McCay P.A. as Special Education Counsel of the Winslow Township Board of Education.

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	No	Ms. Sturdivant	No	
Mr. Gidwani	Yes			

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to appoint Parker McCay P.A. as Labor Relations Counsel of the Winslow Township Board of Education.

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Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	No	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	No	Ms. Sturdivant	No	
Mr. Gidwani	No			
Mr. Gidwani	No			
Motion Carried				

A motion was made by Mr. Capaldi, seconded by Mr. Benjamin, Sr., to appoint Brown & Brown as the Health Insurance Broker of the Winslow Township Board of Education.

Roll Call:				
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	
Ms. Dredden	No	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			
Motion Carried				

A motion was made by Mr. Gidwani, seconded by Mr. Capaldi, to appoint Julian M. Maressa, D.O. as the Middle School Physician for the Winslow Township Board of Education.

Mr. Benjamin, Sr.	No	Ms. Masciocchi	Yes	
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	No	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes			

XXIII. ADJOURNMENT

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to adjourn the meeting at 10:58 p.m. All Ayes

Respectfully Submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary

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