

WINSLOW TOWNSHIP BOARD OF EDUCATION

Reorganization Meeting

30 Coopers Folly Road

Atco, NJ 08004

Wednesday, May 11, 2011

7:00 p.m.

MINUTES

I. MEETING OPENED BY SECRETARY OF THE BOARD

II. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/2011**. It was advertised in the Philadelphia Inquirer, Atlantic City Press and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

III. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

IV. PLEDGE OF ALLEGIANCE

V. PRELIMINARY ELECTION RESULTS REPORT

Preliminary Election Results Report

Members of the Local Board of Education – Three - 3 Year Terms

Patricia Davis	1,088 votes
Lorraine Dredden	923 votes
Gulab Gidwani	866 votes

Member of the Local Board of Education – One – 2 Year Term

Joanne Masciocchi	1,092 votes
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Budget Results

No	814 votes
Yes	709 votes

VI. INSTALLATION OF NEW BOARD MEMBERS – ADMINISTRATION OF OATHS OF OFFICE
by Carl Tanksley, Parker McCay, P.C.

Patricia Davis

Lorraine Dredden

Gulab Gidwani

Joanne Masciocchi

VII. ROLL CALL - In roll call the following Board Members were noted present:

Present:	Mark Benjamin, Sr.	Joanne Masciocchi
	Dino Capaldi	Julie Peterson
	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Aleta Sturdivant
	Gulab Gidwani	

Also Present: H. Major Poteat, Ed.D., Superintendent
 Ann F. Garcia, Ed.D., Business Administrator/Board Secretary
 Carl Tanksley Esq., Parker McCay, P.C., Solicitor

VIII. ELECTION OF OFFICERS TO THE NEXT REORGANIZATION MEETING IN 2012

A. The Board Secretary Opens the Floor for Nominations for Board President

Nominated: <u>Dino Capaldi</u>	Move: <u>Ms. Pitts</u>
	Second: <u>Mr. Benjamin, Sr.</u>
Nominated: <u>Julie Peterson</u>	Move: <u>Mr. Gidwani</u>
	Second: <u>Ms. Sturdivant</u>

Motion to Close Nominations: Move: Ms. Davis
 Second: Ms. Masciocchi
 Roll Call Via Voice: All Ayes

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Capaldi	Ms. Masciocchi	Peterson
Mr. Capaldi	Capaldi	Ms. Peterson	Abstain
Ms. Davis	Peterson	Ms. Pitts	Capaldi
Ms. Dredden	Peterson	Ms. Sturdivant	Peterson
Mr. Gidwani	Peterson		
Ms. Peterson was seated and resumed direction of the meeting.			

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Reorganization Meeting - MINUTES

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Ms. Peterson thanked the Board for the vote of confidence. She thanked the 2010-2011 School Board and their success over the past year due in part to the hard work of Ms. Yanez, Mitchell and Tutt. Ms. Peterson looks forward to working with the administration, staff and community to raise the standards even higher.

B. Board President Opens the Floor for Nominations for Vice President:

Nominated: Ms. Sturdivant Move: Ms. Davis
Second: Ms. Dredden
Nominated: _____ Move: _____
Second: _____

Motion to Close Nominations: Move: Ms. Masciocchi
Second: Ms. Davis
Roll Call Via Voice: All Ayes

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Abstain
Mr. Gidwani	Yes		
Motion Carried - Ms. Sturdivant is Vice President			

C. Appointment of Board Secretary:

Approve the appointment of Dr. Ann F. Garcia as Board Secretary of the Board of Education.

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Dr. Ann F. Garcia as Board Secretary of the Winslow Township Board of Education.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	No
Mr. Capaldi	Yes	Ms. Peterson	Abstain
Ms. Davis	No	Ms. Pitts	Yes
Ms. Dredden	No	Ms. Sturdivant	No
Mr. Gidwani	No		
Motion Defeated			

An open discussion took place regarding the Board Secretary position. Dr. Poteat stated that the Board has two choices at this point.

A sitting Board Member can be Board Secretary or the position can be posted and anyone with the qualifications can apply. This would be a separate paid position not budgeted in the budget. The Business Administrator of the school district is responsible to be Board Secretary, Dr. Garcia can continue to be Business Administrator, not secretary to the Board. Ms. Davis asked if the Assistant Business Administrator/Board Secretary has the qualifications?

Dr. Poteat replied that she would have to be paid.

Ms. Peterson would like to defer to the Superintendent.

A motion was made to Table the Board Secretary Job Description until Executive Session.

Voice Vote: All in favor

A motion was made by Ms. Sturdivant, seconded by Ms. Davis, to change the order of the Agenda and hear Public Comments at this time.

Mr. Gidwani stated that they want to have the Public Comments now because people don't want to wait for two hours and they may have something to say.

Mr. Benjamin, Sr. asked that the Board continue with the Agenda as listed so that he can vote on the agenda items as he may have to leave.

Ms. Pitts stated that it doesn't take two hours, as was indicated, to continue the business of the Reorganization Meeting.

Ms. Masciocchi asked how many members from the public wish to address the Board.

There were four members of the public who had signed up to speak to the Board and it was agreed to move the Public Comments portion of the meeting.

Voice Vote: All in favor

XIV. PUBLIC COMMENTS (Time Limited)

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Ellery Karl – Resident

Mr. Karl thanked the Board for letting him speak. He thanked Ms. Yanez, Tutt, and Mitchell for their accomplishments during their tenure on the Board.

He had several recommendations for the Board. Is there an Addendum? The Board should eliminate the 5 minute time limit for Public Comments; you should be allowed to yield your time to another individual. Change the policy on Addendums to the Board Agenda, the current policy leads to secrecy. The CAPA report stated that the District did not need an Assistant Superintendent we need a Curriculum Coordinator and now there are many individuals involved in Curriculum. The Board should post and explore other possibilities for a BA, especially after looking at the paper this weekend.

Steve Danifo – Resident

Congratulations to the new Board Members. He read the article in the Courier Post and wants total commitment to Winslow. If we pay her \$155,000 then he may be a selfish tax payer but he wants Dr. Garcia to work exclusively for us.

Red Walden - Resident

Mr. Walden welcomed the new Board Members. He suggested that you start off with prayer and keep Christ first in all you do. He hopes that the individual Board Members attend athletic events, plays etc. It has an impact if Board Members attend the events in the school district and community.

John Korostowski – Resident

Mr. Korostowski congratulated the new Board Members. He inquired about the consultant that was hired at a recent Board Meeting to monitor Aramark and the cost to the District. He also asked what supplies are included in the \$101,141 listed on the Aramark contract renewal.

Ms. Peterson responded to Mr. Karl that there was no Addendum this evening. The policy issues will be referred to the Policy Committee.

XV. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant to adjourn Public Comments at 7:40 p.m.

Voice Vote: All in favor

Dr. Poteat stated that we will provide you with a written response regarding the supplies.

XI. APPOINTMENT OF PROFESSIONALS TO NEXT REORGANIZATION MEETING IN 2012

A. Solicitor:

A motion was made by Ms. Davis, to appoint Wade, Long, Wood & Kennedy, LLC as the Solicitor of the Board of Education for the 2011/2012 school year.

A point of order was made by Ms. Pitts stating that the RFP's were advertised and two companies responded and we routinely interview each company if more than one responds.

Dr. Poteat stated that the Board is required to interview the candidates and the Board can pick a date for the interviews. He recommended that the Board hold a Board Meeting on Wednesday, May 18 because there are other dates and business that needs to be approved.

Ms. Peterson suggested 6 p.m. on May 18th but Dr. Poteat responded that the Board has several interviews and that would not leave enough time. He recommended 5 p.m. as a start time for the interviews. Dr. Poteat also pointed out to the Board that both lawyers have applied to perform General Counsel, Special Education and Labor Relations duties and that the Board should interview the companies for Legal Services.

A motion was made by Ms. Davis to rescind the motion to appoint Wade, Long, Wood & Kennedy as Solicitor for the Board.

A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to interview Parker McCay, P.C. and Wade, Long, Wood & Kennedy, LLC for Legal Services to include General Counsel, Special Education and Labor Relations on May 18, 2011.

Voice Vote: All in favor

B. Auditor:

A motion was made by Ms. Sturdivant, seconded by Ms. Dredden to appoint Bowman & Company, LLC, 601 White Horse Road, Voorhees, NJ 08043, as the Auditor of the Board of Education for the 2011/2012 school year.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

- C. 1. **A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to appoint Conner Strong, 401 Rt. 73 North, Marlton, NJ 08053 as the Insurance Broker of the Board of Education for the 2011/2012 school year.**

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

2. **A motion was made by Ms. Davis, seconded by Ms. Sturdivant to interview for Health Insurance Broker of the Board of Education for the 2011/2012 school year on May 18, 2011.**

Voice Vote: All in favor

D. Architect:

A motion was made by Ms. Sturdivant, seconded by Ms. Dredden, to appoint ARMM Associates, Inc., 725 Kenilworth Avenue, Cherry Hill, NJ 08002 as the Architect of the Board of Education for the 2011/2012 school year.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

E. Engineer:

A motion was made by Mr. Capaldi, seconded by Mr. Benjamin, Sr., to appoint ARMM Associates, Inc., 725 Kenilworth Avenue, Cherry Hill, NJ 08002 as the Engineer of the Board of Education for the 2011/2012 school year.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

Item F. see action under A.

F. Special Counsel:

1. Approve to appoint and/or interview _____ as Special Counsel, in the area of Special Education, of the Board of Education for the 2011/2012 school year.
2. Approve to appoint and/or interview _____ as Special Counsel, in the area of Labor Relations, of the Board of Education for the 2011/2012 school year.

G. School Medical Officers:

Approve to appoint and/or interview the following physicians as School Medical Officers of the Board of Education for the 2011/2012 school year:

- o ***Elementary:*** A motion was made by Ms. Masciocchi, seconded by Ms. Sturdivant, to appoint Dr. Stephanie S. Doyle, Menantico Avenue, Millville, NJ 08332 as the Elementary School Medical Officer for the 2011/2012 school year.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

- **Middle School:** A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant to interview for the Middle School Medical Officer on May 18, 2011.

Voice Vote: All in favor

- **High School:** A motion was made by Ms. Masciocchi, seconded by Ms. Sturdivant to appoint Dr. Julian M. Maressa, 181 West Whitehorse Pike, Berlin, NJ 08009 as the High School Medical Officer for the 2011/2012 school year.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

Dr. Poteat stated that the Food Service Provider was approved at the March 23, 2011 Board Meeting.

H. Food Service Provider

Approve the appointment of _____ as the provider of Food Service of the Board of Education for the 2011/2012 school year.

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Items # I through L.

I. Establishment of Petty Cash Fund

Approve the establishment of Petty Cash Fund Accounts, for the 2011/2012 school year, for each building/office as listed below:

- Athletic Office \$ 350.00
- Transportation \$ 500.00
- Petty Cash Distribution Account \$2,500.00

J. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2011.

K. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2011/2012 school year:

- o Wells Fargo
- o TD Bank
- o Bank of America
- o PNC Bank
- o NJ Cash Management Fund

L. Official Newspapers

Approve the Philadelphia Inquirer and the Courier Post as the Official newspapers for the 2011/2012 school year.

Note: The Atlantic City Press, Hammonton News & The Record Breeze will be approved as alternates.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

M. Locations for Posting Meeting Announcements

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School, High School,
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices (Sicklerville, Cedar Brook, Waterford Works, Winslow)
- Bud Duble Center

Ms. Sturdivant requested that we include the Senior Centers at Edgewood Acres and Elm Town.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

N. Schedule of 2011/2012 Board of Education Meetings

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to hold the Board Meetings for the 2011/2012 school year on the 2nd and 4th Wednesday of each month.

The meeting held on the 2nd Wednesday would be held at the Winslow Township Middle School and the meeting held on the 4th Wednesday would rotate through Elementary Schools # 1 - # 6.

Mr. Capaldi wanted to clarify that the dates and location are being changed.

Ms. Sturdivant responded that they want to involve the community as much as possible, get more participation from the public and they can walk to the schools.

Ms. Davis stated that the Middle School location is too far.

Mr. Capaldi responded that this is the Board of Education and we should keep this location. He lives by School # 1 but it doesn't mean that he can walk there.

Mr. Benjamin, Sr. asked to have the dates for the Board Meeting applied.

Ms. Pitts asked if we can put the dates in place for the motion.

Dr. Poteat stated that the Board must keep May 18th for the professional interviews and Teacher of the Year recognition.

Regular Mtg.	Time	Location	Regular Mtg.	Time	Location
Wed., May 18, 2011	5:00 p.m.	WTMS	May 2011	TBD	TBD
June 2011	TBD	TBD	June 2011	TBD	TBD
July 2011	TBD	TBD	July 2011	TBD	TBD
August 2011	TBD	TBD	August 2011	TBD	TBD
September 2011	TBD	TBD	September 2011	TBD	TBD
October 2011	TBD	TBD	October 2011	TBD	TBD
November 2011	TBD	TBD	November 2011	TBD	TBD
December 2011	TBD	TBD	December 2011	TBD	TBD
January 2012	TBD	TBD	January 2012	TBD	TBD
February 2012	TBD	TBD	February 2012	TBD	TBD
March 2012	TBD	TBD	March 2012	TBD	TBD
April 2012	TBD	TBD	April 2012	TBD	TBD

Roll Call:

Mr. Benjamin, Sr.	No	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

XII. APPOINTMENT OF DELEGATES AND BOARD COMMITTEES BY THE PRESIDENT

A motion was made by Mr. Gidwani, seconded by Ms. Masciocchi, to table Items # A – E until Wednesday, May 18, 2011 Board Meeting.

Ms. Pitts asked for clarification that Items # A – E were being tabled?

Ms. Peterson responded yes.

TABLED A. NJ School Boards Association Representative: _____
Alternate: _____

TABLED B. Camden County School Boards Representative: _____
Alternate: _____

TABLED C. NJ Urban Boards Committee Representative: _____
Alternate: _____

TABLED D. Camden County Educational Services Representative: _____
Alternate: _____

TABLED E. Adopt a School Board Representatives

School	Representative
School No. 1	
School No. 2	
School No. 3	
School No. 4	
School No. 5	
School No. 6	
Middle School	
High School	

Voice Vote: All in favor

XIII. BUSINESS & OPERATIONS

A motion was made by Ms. Davis, seconded by Ms. Masciocchi to Table Items # A, B, C, as recommended by the Business Administrator/Board Secretary.

TABLED A. Board of Education Policy & Regulations

Approve Board of Education Policies & Regulations as currently written.

TABLED B. PK-12 Curriculum

Approve the curriculum for PK-12, for the 2011/2012 school year as currently written.

TABLED C. Textbooks

Approve the textbooks for PK-12, for the 2011/2012 school year.

Voice Vote: All in favor

D. Transportation

A motion was made by Ms. Sturdivant, seconded by Ms. Davis, to approve the transportation resolutions listed below to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2011/2012 school year.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

A motion was made by Ms. Sturdivant, seconded by Ms. Masciocchi, to approve Items # E & F as recommended by the Business Administrator/Board Secretary.

E. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories until July 1, 2011.

Note: Approved facsimile signatures will be permitted.

Account Description	Signers
Unemployment Account	Board President, Bd. Sect., Treasurer
Transition Account	Board President, Board Secretary
General Account	Board President, Bd. Sect., Treasurer
Lunchroom Account	Bd. Sect., Treasurer, Program Director
Net Payroll Account	Board Secretary, Treasurer
Payroll Agency Account	Board Secretary, Treasurer
Unemployment Account	Board President, Board Secretary
Student Activity Account	Board Secretary, Building Principal
Athletic Account	Board Secretary, Athletic Dir., MS/HS Principal
Before/After School Program	Board Secretary, Program Director
Lunchroom Online	Bd. Secretary, Treasurer , Program Director

F. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Items # G – L as recommended by the Business Administrator/Board Secretary.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	No
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	No	Ms. Pitts	Yes
Ms. Dredden	No	Ms. Sturdivant	No
Mr. Gidwani	No		

Motion Defeated

A motion was made by Ms. Masciocchi, seconded by Ms. Sturdivant, to approve Items G – L, removing the name and leaving the position on Items J,K,L.

Dr. Poteat asked for clarification that they were approving the wording not the individual. Have to identify who is doing the duties of J.K.L.

Roll Call:

Mr. Benjamin, Sr.	No	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	No
Ms. Davis	No	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Abstain		

Motion Defeated

Ms. Sturdivant stated that she would like an opportunity to interview for the Board Secretary position.

Mr. Benjamin, Sr. stated that this was obviously a vendetta against Dr. Garcia and it has to stop, she has to run the District.

Dr. Poteat stated that these are functions of the District and if they are not approved no one will get paid this Friday.

A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr. to reconsider Items # G – L as written.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	No		

Motion Carried

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts to approve Items # G – L as written on the Agenda.

G. Conduct of Board Meeting

1. Parliamentary Authority

Approve the Conduct of Board of Education Meetings according to the Parliamentary authority established by Robert's Rules of Order.

Note: The Board of Education Bylaw Conduct of Board Meetings #0164.

2. Standing Sub-Committees

Approve the following Standing Sub-committees of the Board of Education through Reorganization in April 2012:

- Education Committee
- Operations Committee
- Human Resources/Policy Committee
- Negotiations Committee
- Township Liaison Committee

H. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

- | <i>Tax Shelters</i> | <i>Disability Insurance</i> |
|---------------------------------|------------------------------------|
| ○ Amerex Financial Advisors/IDS | AIG |
| ○ Citi-Street/Metlife | TPM |
| ○ Lincoln Investments | Prudential Disability |
| ○ Equitable | UNUM |
| ○ Vanguard | AFLAC |
| ○ Fidelity Investments | |
| ○ Thomas Seely | |
| ○ Primerica | |
| ○ Franklin Templeton | |
| ○ Midland National | |

Note: This resolution is consistent with Board of Education Policy #6520.

I. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

J. Procurement of Goods & Services

Approve Dr. Ann Garcia, as Purchasing Agent, authorized to purchase all goods and services pursuant to Board of Education Policy #6421.

K. Contract Awards

Approve Dr. Ann F. Garcia, Business Administrator/Board Secretary, to award contracts up to bid threshold of \$36,000.00 and also establish a quote threshold at \$5,400.00.

Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

L. Payment Between Board Meetings

Approve Dr. Ann F. Garcia, Business Administrator/Board Secretary, to make payments on behalf of the Board of Education, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Abstain
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Abstain	Ms. Pitts	Yes
Ms. Dredden	Abstain	Ms. Sturdivant	Yes
Mr. Gidwani	No		

Motion Carried

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to approve Items # M - O as recommended by the Business Administrator/Board Secretary.

M. Board Member - Code of Ethics (2011/2012)

Approve the adoption of the Code of Ethics, governing Board member behavior.

Note: Approval is required pursuant to Bylaw 0142.

N. School District Officials

Approve the following School District Officials for the 2011/2012 school year as follows:

- o Affirmative Action Officer/Sexual Harassment Officer – Dir. of Human Resources
- o Right to Know Officer – Director of Human Resources
- o Substance Awareness Coordinator – Director of Special Services
- o 504 Officer – Director of Special Services
- o PACO Officer (Public Agency Compliance Officer) – Bus. Adm./Bd. Secretary

- Custodian of Records (OPRA) – Business Administrator/Board Secretary
- Purchasing Agent – Business Administrator/Board Secretary

O. Shared Services Contracts

Approve the following Shared Services Contracts for the 2011/2012 school year as follows:

- Winslow Township Municipality – Resource Officer
- SJTP – Technology & Construction Services
- ACES – Electricity
- Ed Data – Supplies & Materials

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	No		
Motion Carried			

XVI. SUPERINTENDENT’S REPORT

A motion was made by Ms. Dredden, seconded by Mr. Benjamin, Sr., to approve Action Items # 1 through # 12 and B as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|--------------------------------------------------------------------------------|---------------------------|
| 1. | <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u> | Exhibit XVI A: 4 |
| | Approve Field Trips for the 2010-2011 school year as per the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | None at this time. |
| 6. | <u>Tuition Students</u> | None at this time. |
| 7. | <u>Terminate Out-of-District Placements</u> | None at this time. |

- 8. Homeless Student(s) **None at this time.**
- 9. Homebound Instruction **None at this time.**
- 10. Fundraiser(s) **Exhibit XVI A: 10**

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 1

- o Joe Corbi (May 2011) – H.S.A.

School No. 3

- o Family Fun Night (06/03/11) – H.S.A.

School No. 5

- o McDonald’s Night (05/11/11) – H.S.A.
- o Family Night (05/17/11) – H.S.A.

- 11. Joint Transportation Agreement – 2010/2011

Approve the Joint Transportation Agreement, for the 2010-2011 school year, between the Winslow Township Board of Education and the Educational Services Commission of Morris County for the transportation of a student placed at Willow Glen Academy.

- 12. School No. 1 – Community Day (Rescheduled)

Approve School No. 1 Community Day for Friday, June 17, 2011 from 5:00 p.m. to 8:00 p.m.

B. Principal’s Update(s)

- 1. Monthly School Highlights **None at this time.**
- 2. Ethnic Enrollment Report **None at this time.**
- 3. Suspension Report **None at this time.**
- 4. Violence & Vandalism Reports **None at this time.**

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredde	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

XVII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Davis, seconded by Ms Masciocchi, to approve Action Items # 1 through # 8 as recommended by the Business Administrator/Board Secretary.

A. Reports

- | | |
|--------------------------------|---------------------------|
| 1. Transportation Update | None at this time. |
| 2. Sodexo Food Services Update | None at this time. |
| 3. Aramark Update | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|-------------------------------------------|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer's Report</u> | None at this time. |
| 3. <u>Board Secretary's Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XVII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- | | |
|--------------------|----------------|
| ○ Vendor Bill List | \$1,293,589.13 |
|--------------------|----------------|

7. Payroll

Approve the Payroll, for the month of April 2011, as listed below:

- | | |
|------------------|----------------|
| ○ April 15, 2011 | \$2,251,092.44 |
| ○ April 29, 2011 | \$2,234,418.04 |

8. Use of Facilities Report **None at this time.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredde	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

XVIII. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Dredden, to amend to approve Items # 1 through # 3 with regard to Personnel.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Baskette, Darrell (extension)	No. 5	5 th Grade Teacher	1/21/2011-1/28/2011 1/31/2011-4/29/2011	1/21/2011-1/28/2011 1/31/2011-6/30/2011	P U

2. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Schultz, Barbara	Language Arts Teacher	MS	7/1/2011

3. Substitute

Approve the following Non-Certified Substitute for the 2010/2011 school year.

	Non-Certified
A	Falzarano, Joseph

Mr. Gudwani asked if we hold exit interviews for staff that are leaving.
Ms. Pitts recommended that Mr. Gudwani look at the policy for this item.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	No	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

A motion was made by Ms. Davis, seconded by Ms. Dredden to subdivide Item # 4 and vote separately for a.b.c.

When asked why divide up Item # 4 Ms. Davis responded that Item # 4 a is time sensitive to May 15, the teacher contracts have to be approved by May 15. The lawyer stated that it is a monetary contract they receive. If non tenured individuals are not notified of their non renewal by May 15 they are automatically renewed.

Ms. Gidwani stated that how is the budget approved by the township if the money is not there. Ms. Sturdivant voiced the same concern. Did we receive the information from the township on our budget?

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	No	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	No
Ms. Davis	Yes	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

4. Reappointment of Staff

Exhibit XVIII: 4

Approve the Reappointment of Staff for the 2011/2012 school year as follows and as listed on the attached exhibit:

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve Item # 4 a. with regard to Unit Members of the WTEA.

- a. Unit Members of the WTEA pursuant to terms and conditions of the agreement between the WTEA and the Board of Education of Winslow Township.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

- b. Unit Members of the WTAA pursuant to terms and conditions of the Management Team Agreement between the WTAA and the Board of Education of Winslow Township.

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Item # 4 b. with regard to the Management Team Agreement of the WTAA.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

- c. Non-Affiliated Central Office Administration and Staff of the Winslow Township Board of Education.

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Item # 4 c. with regard to Non-Affiliated Central Office Administration and Staff of the Winslow Township Board of Education.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	No
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	No	Ms. Pitts	Yes
Ms. Dredden	No	Ms. Sturdivant	No
Mr. Gidwani	No		
Motion Defeated			

XIX. INFORMATIONAL ITEMS

XX. OLD BUSINESS

A motion was made by Ms. Davis, seconded by Ms. Dredden to rescind the Aramark, Mission One and SJTP contracts that were approved at the March 23, 2011 Board Meeting.

Ms. Davis read the following statement when she made the motion:

I have concerns regarding action taken by the Board of Education at a meeting of March 23, 2011. It was a special meeting for the purpose of holding public hearing on the proposed budget only. No other action was advertised.

Despite the fact that no other action was advertised, the Board of Education approved a series of significant major contracts without the appropriate notice to the public. I do not believe that the action taken was appropriate.

As such, I move to rescind the Resolution awarding contracts to Aramark, Mission One, South Jersey Technology Partnership, and Sodexo for the 2011-2012 school year until such time as a written and formal legal opinion is received from the Board's solicitor on the legality of that action.

A point of order was made that the meeting was advertised and motions held correctly.

The board solicitor stated that it may be a breach of contract and he cannot give an opinion. He would have to look at the contracts as he is not familiar with them.

A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to obtain a legal opinion whether the vote on the contracts taken at the March 23, 2011 Board Meeting was legal.

Voice Vote: All in favor

XXI. NEW BUSINESS (Discussion Items)

Dr. Poteat reported that the Winslow Township School District received a letter from the State Department regarding the findings of the audit that was conducted on the Regional Day balance. The letter stated that the findings had to be discussed in public, we do not agree with the amount and it will be discussed in detail at the May 18, 2011 Board Meeting.

Ms. Peterson requested that each member of the Board receive a copy of the letter.

A motion was made by Ms. Sturdivant, seconded by Ms. Davis to honor the District retirees at a formal presentation. Place on the calendar.

Voice Vote: All in favor

Ms. Dredden asked who made the decision to move the children from the Regional Day School to the Learning Center and was parents involved.

Dr. Poteat responded that parents were not involved in the decision, there are some decisions that are made that do not require parent participation. The Board approved the decision.

Ms. Dredden asked who made the decision to have a bowling party for the special needs students instead of the usual dance.

Dr. Poteat responded that it is a building level decision in conjunction with Dr. Harley and his staff.

Ms. Dredden stated that some staff members with more than 25 years of service are not listed on the Exhibit of staff renewals.

The information will be discussed in Executive Session.

Ms. Davis asked for a copy of the extended budget.

Dr. Poteat responded that all Board Members will have access to the budget.

Ms. Davis asked if that information can be shared with the Mayor of Winslow Township.

Dr. Poteat responded that all budget information has already been given to the Mayor and the Township Committee.

Mr. Gidwani would like the Board Meetings taped as the minutes do not reflect exactly what is said. Ms. Peterson will refer this to the Policy Committee.

Ms. Sturdivant requested an update on the students who are graduating and not graduating and inquired whether the students have finished all the chances with the HSPA.

Dr. Poteat responded that it is too early to know who will not be graduating, there is still 1 ½ months of school left. The 3rd Quarter grades might be available. The results of the HSPA are not available yet.

Ms. Peterson recognized elected officials Marie Lawrence, Barry Wright and Mayor Metzner in the audience.

ADDENDUM

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve Action Item # 1 as recommended by the Business Administrator/Board Secretary.

1. Use of Facilities

Exhibit I: 1

Approve the following Use of Facilities for the Winslow Township High School:

- Mainstream Basketball of Winslow Township
- May 7, 2011, May 8, 2011, June 11, 2011 & June 12, 2011

- High School Auditorium from 8:00 a.m. – 8:00 p.m.

Note: Fees will be charged for the building usage on the weekend.

Mr. Gidwani asked if they had paid the necessary fees and what they were. Yes, they have paid the appropriate application fees but would be billed for additional weekend fees. Ms. Peterson responded that the fee rates are available in the policy on the website.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

XXII. EXECUTIVE SESSION

Executive Session A motion was made by Ms. Davis, seconded by Mr. Benjamin, Sr., to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:10 p.m.

Resolution

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Board Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

XXIII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant to return to Public Session at 10:16 p.m.

Voice Vote: All in favor

XXIV. ADJOURNMENT

A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to to adjourn the meeting at 10:26 p.m. All Ayes.

Respectfully Submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary