

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NO 08004

Wednesday, March 13, 2013
5:30 p.m. (Closed Session) 7:00 p.m. (Open Session)

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13** and **03/07/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant	Arrived 7:00 p.m.
	Gulab Gidwani	Gail P. Watkins	
	Joanne Masciocchi	Lorraine Dredden, Vice President	Arrived 5:40 p.m.
	Cheryl Pitts	Patricia Davis, President	

Absent: Julie A. Peterson

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

A motion was made by Ms. Pitts, seconded by Ms. Dredden to dispense reading the Team Charter and the District Goals because of time constraints.

Voice Vote: All in favor

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

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3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. EXECUTIVE SESSION A motion was made by Ms. Pitts, seconded by Ms. Watkins to approve adoption of the Executive Resolution and adjournment to Executive Session at 5:43 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Interviews for the first Bond Counsel

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

VIII. PROFESSIONAL SERVICES (RFP) INTERVIEWS

5:45 p.m. – Media Center

- DeCotiis, FitzPatrick & Cole, LLP
- McCarter & English
- McManimon, Scotland & Baumann
- Parker McCay

IX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Pitts, seconded by Ms. Watson to adjourn Executive Session at 7:00 p.m.

Voice Vote: All in favor

Dr. Poteat reported on the following initiatives.

- **At previous Board meetings, as you well know, we have been contemplating the initiative of full day Kindergarten in the School District. We also, at one point, had mentioned that we would like to have full day Pre School. However, we would always reference that by saying, if the budget allows us to do so, then we would pursue it. This evening I would like to report to the public that we intend to offer a full day Kindergarten program starting in the next school year. This program is in our budget and we are prepared to move forward. We also will be offering a limited full day Pre School Program. We would like to have one full day Pre School classroom in each of the school's 1 to 4. We are also looking at modifying that because of the financing, we are looking at those young people with the greatest need and those young people who are special education. We are also considering possibly having an additional class at Schools 3 and 4, if we can do so. That may accommodate more young people in the community and that is if, and only if, we can finance the accommodating. We are certain that we can provide one full day Pre School class in each of our schools 1 to 4. In doing so, our present Winslow Township Academy that is now housed at the Middle School will no longer be in existence. The only reason the Academy was made available was because we only had half day programs and that half day program enabled us to accommodate those working parents in the community. So those young people would have an educational program to accommodate those needs in between.**
- **At this time, we are looking at those special education students that are in programs that are presently housed in the modular under the title of the Learning Center. We are going to bring those young people from the modular, from that Learning Center, and place them in the space where the Academy is presently located. For those of you who have never been at the Academy, it is a newly renovated section. We believe that that will allow us, and give us the opportunity to bring those young people into the foreground of the Middle School. It is age appropriate; those young people in the program are Middle School age. It will**

enable us to allow those young people to be mainstreamed into as many programs as possible at the Middle School as their ability allows. I think this also gives us an opportunity for our special education programs to continue to grow and expand in that age group.

- **A meeting has been scheduled, and I am not going to get too far or in depth into this conversation, because it is our position as it pertains to the possibility of more students coming to the District from the Charter School. Our position, as we have continued to mention, is we are prepared to accept as many young people that are interested, and any families that are interested in attending our schools we are prepared to accept them. There is a meeting scheduled on March 20th at 9:30 a.m. at the Administration building. The State Department of Education representing the Charter Schools will be present. The County Office, with the County Superintendent, and members from her department will be there. Representatives from the Institute of Excellence as well as the leadership team of the School District will be a part of that meeting. At that point we will probably get more information as to what is going to occur with the transition process. Again, the Winslow Township School District will accept these young people and families with open arms, and for those families who are interested in becoming a part of the Winslow Township School District. That is about as far as we can go at this point because we cannot continue to anticipate anything more than the information we have available as of today.**

If there are any questions from the Board, as well as the community, I will be glad to answer those questions at this time.

Mrs. Pitts asked if all of the changes would be effective with the school year 2013-2014.

Dr. Poteat – Yes. These programs are already in our budget; these programs are not reflected by anything else that has occurred at this point. Financially we are in a position, we have the space and we are ready to move forward. So starting in 2013-2014 we will have full day Kindergarten and full day Pre School in our District.

Ellery Karl – Are there any plans for the modulars when the students have vacated?

Dr. Poteat – They have been renovated with certain federal funds which means that we can only use the facilities for the funds in which they were used. We will retain the Special Education offices and District Child Study team at that facility. The remaining parts of that facility will be at the discretion of the School District. We are still in the planning stages; however, I would anticipate that we could use it for staff development or additional space.

Herman Bethea – Asked about the staff from the Charter School.

Dr. Poteat – The Winslow Township School District has no obligation to the staff members of the Charter School. If the Winslow Township School District has vacancies throughout our District, at any level, those individuals will have an opportunity to apply, but there is no guarantee that they will be hired.

Dr. Poteat – I received a letter today from the Assumption School. Their school will be closing as of June 30 of this year. That closing, of course, is a part of the Catholic Diocese and we do not anticipate that we are going to get a lot of students from them. In my conversation with the Principal I was informed that many of those young people will be absorbed within the diocese itself. There are other schools in the area that those young people will be attending. It is another school closing in our area, but it will not have any impact on us. We have more than enough space; we are nowhere near capacity at this point.

Ms. Davis recognized Mayor Barry Wright in the audience. Mayor Wright welcome to our Board meeting.

X. AWARDS/PRESENTATIONS – None at this time.

XI. CORRESPONDENCE – None at this time.

XII. MINUTES

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve the Open/Closed Sessions of the following meeting:

Regular Meeting Wednesday, February 27, 2013 Open/Closed Sessions

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIII. BOARD COMMITTEE REPORTS

Policy Committee

The Policy Committee met in District on March 6. Board members in attendance Ms. Davis, Ms. Dredden, Ms. Masciocchi, Ms. Pitts and Board Attorney, Audra Pondish.

The sole topic of conversation at this meeting was the continuation of revisions to our District's Dress Code Policy. The main issue discussed centered on how this District will address who may not be able to comply with the changes to our Dress Code Policy due to financial constraints. Committee members contacted school officials at neighboring districts with similar Dress Code Policies and inquired how they handled the issue. Research is ongoing.

We were advised by our solicitor that before we can finalize any changes to our Dress Code Policy, we are required to schedule a public hearing which will allow the community to express their concerns and/or comments on these changes. The date and time by the public hearing will be determined by the full Board.

Next Policy Committee meeting is scheduled for April 11, 2013 at 4:00 p.m. in the Central Office building.

Camden County Educational Services Commission

Ms. Watkins reported that Ms. Peterson attended the Camden County Educational Services Commission Board meeting on March 6, 2013. A detailed written report was provided.

Education Committee

The Committee will be meeting next week.

Operations Committee

The Operations Committee meeting will be in a few weeks.

Bond Counsel

Mr. Long – Members of the Public as you are aware, we had a 5:30 p.m. Executive Session for purposes of matters relating to contracts engaging and interviewing four individual firms for the purposes of handling a 14.5 million dollar refunding. The Board is aware and the public should be aware, to enable this Board to save over 1 million dollars in debt service payments and will save nearly 80% savings on the amount of debt service that we will incur by reducing our interest rate and taking advantage of this refunding. I know that the Board had interviewed the candidates and it is appropriate, because we are in time constraints, to get this moving. I know that the Business Administrator and Administrative staff have asked that we move forward with the appointment tonight. I know that we interviewed four firms for that position so it would be appropriate at this time. Madam President has asked me to call for a motion and a second and we would do it by formal roll call vote for the appointment of Bond Counsel if anyone has a motion to make in that regard.

A motion was made by Mr. Gidwani, seconded by Ms. Pitts to appoint Parker McCay as Bond Counsel.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this RFP.

Tyra McCoy-Boyle, CPA

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Watkins, seconded by Mr. Gidwani to open the meeting for Public Comments at 7:24 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Pamela Valentino – Parent/Winslow Township Special Education Parent Advisory Committee

Hello. My name is Pamela Valentino and I am the mother of four wonderfully, unique children, three of whom are currently in the Winslow Township School District. The other is a proud alumni of Winslow and a recent graduate of St. Joseph’s University. For almost twelve years now I have attended my own personal university of autism with a demanding instructor who has helped me to think outside the box. I am an engineer by degree, a full time systems integration manager for Washington Learning. In the past, I have served on schools boards outside of our District and have spent the last four years on the advisory board of SEPAC, a Special Needs Parent Education and Kids, Special Needs PTA. As an advisory to the Waterford Township parent group, I have assisted in the growth and development of an amazing regional creative arts program for special needs children, their parents and siblings. I look forward to speaking to you tonight to give you an update on the status of the newly forming Winslow Township Special Education Parent Advisory Committee. It is required by the New Jersey administrative code 6A:14 1-28. While we are still formalizing our organizational structure and mission we look forward to a positive partnership with the

Board, the Director of Special Services and the Principals to provide input on issues concerning students in this facility.

Some of you may not know what a SEPAC is and so I thought I would read right from the guidelines of the code. To provide direct input on policies, programs and practices that impact services and support for children with disabilities and their families. To increase the involvement of families with special needs and making recommendations on special education policies, to advise on matters that pertain to the education and health and safety of children with special needs and to advise on ... children with disabilities. The SEPAC group meetings are open to anyone who has a student (s) in the District with different learning needs, whether they be physical, emotional or behavioral. Anyone with a student who is eligible for an IEP or a 504 plan is welcome to join the organization and, please note, that this is not a group designed to approach individual IEP needs or things like that. It is overarching the program that needs to be discussed with the District.

We meet the second Tuesday of every month in the Middle School Media Room and we do have a yahoo account for anyone who is interested the Winslow Township Special Education Parent Advisory Committee (WTSEPAC). So if you are interested we look forward to having more people join with us. We feel that the timing is right; it fits in well with the School District's 2012-2013 Goals. We thank you for your support today. At the next Board of Education meeting we plan to come prepared with more details and overview of the Winslow Township Special Education Parent Committee. We perform a vibrant task resource for the District we have always met the statewide parent advocacy network plan. In the upcoming weeks we are reaching out to other school districts to understand what works and how we can help our children, the administration and the faculty of Winslow Township Schools. In addition to meeting the requirements of the administrative code, we see ourselves as a resource to assist the Board of Education in their efforts to reduce bullying and foster a positive environment in the schools. We support Winslow Township School District in this mission and feel that promoting the abilities and awareness of all of our students will help our children to become independent, life-long learners, critical thinkers and caring and confident members of their community. Thank you for the opportunity to introduce our committee and we look forward to partnering with the school district, the principals to help educate the parents and peers and building inclusion and the stronger awareness of the abilities of our students. We look to the Board for recommendations on how best we can work across the District in each of the schools. Liaisons for each school in the District is being discussed, as well as participation for the out of district placement parents. At our primary organization meeting we had twenty parents and I just thought that was fantastic. With the estimated 900 special education students that are part of Winslow Township we know we are just beginning to touch the surface. If there are any parents who are here this evening who would like to participate or who know someone we do recommend that you visit the yahoo website in order to contact us in any way. We are looking to work with the Board, work with the schools on how we can increase staff communication and make sure that we build that two way communication. Our April meeting will be a workshop on IEP, we do have someone from SPAM coming in to hold that workshop for us. That will be 6:30 – 8:30 p.m. in the Winslow Township Middle School Media Room. Thank you for this time this evening and again, we hope to speak further at the next meeting to provide you our manager structure, our mission statement and our current budget items. Some of the parents are here this evening.

Ellery Karl – Vice President WTEA

Good evening Board members, Dr. Poteat, administrators, staff. My name is Ellery Karl and I come before you this evening as Vice President of the Winslow Township Education Association which is the majority representative of staff members working in the school district. I come before you because I come to address to the Board specifically the Policy Committee because of something that has come to my attention recently about a Policy that is currently in affect and it seems to be a little bit vague. The Policy that I am referring to is Policy 5512, which is Harassment, Intimidation and Bullying Policy. I come before you because approximately two years ago, March of 2010 I came before the Board when it was being discussed and I asked at that time, as important as it is for the students to be protected, in the school district I wanted to find out how this particular policy was protecting the staff members as well. At that time, Mrs. Pitts responded as the Chair of this committee that it does indeed cover staff members as well and she even put me in contact with Strauss Esmay, who is the policy maker for 90% of all the policies written in New Jersey. They also confirmed that it does protect the staff members; they even cited to me Title 6 A, Title 18A and even Federal Labor Laws. There is still confusion however, in the District, and not just our District, but throughout the entire United States as far as how staff members are protected by harassment, intimidation and bullying. I have recently been drawn to several incidences dealing with bus drivers being harassed by students, other staff members within the schools being harassed by administration, as well as other different things occurring that are harassment, intimidation and bullying of staff members. Now while I am not saying that this occurred in this District, what I am asking is that the Policy Committee revisits 5512 take a look at it and try to put something in there that is going to make it less vague so that if anyone is looking at it, whether it is going to be as a teacher, a bus driver, an administrator, and a community member to see exactly who is covered by this. There are no questions that would arise; they don't have to go further and look at the bottom of the Policy which does say Title 6A and Title 18A or have to go and look up Federal Labor Laws in order to see how it is applicable. So my request to the Board is specifically as I said to the Policy Committee is to address this by looking at it, considering it and trying to do something with it so that this way it is spelled out. I took the Policy Committee because the Board is the only one, the only entity that can create or change things. That is why we have to come directly to the Board as opposed to going through other channels. I do appreciate your time, I look forward to hearing from you and I hope that this can be addressed. Thank you very much.

Ms. Pitts – Mr. Karl not a problem. It is duly noted and I can tell you that the Policy Committee will take that up and you will be hearing a report coming from us in regard to that particular Policy.

Herman Bethea – Resident

Good evening once again. Dr. Poteat answered my primary question in reference to the Charter School. I had another question. What other plans does the school Board have for summer school, or is that something that is done with the Township Itself?

Dr. Poteat – Mr. Bethea we have always had some form of summer school in the District. We have extended school year, summer programs at three of our elementary schools and also have a summer program at our middle school. It varies, we have a Title I program again addressing those young people of the greatest need, we also have extended school year program that addresses our special needs children, we have an instrumental programs etc. for our young people throughout the District for summer music lessons. We have our summer camp which goes on throughout the summer. We stopped having a summer school for young people who have failed a subject. We hadthose programs because not only were they not cost efficient, young people would not attend them. You can put those programs together, you hire the teachers and you assume that people are going to come. Our experience has been, maybe three, four years ago, when we last attempted to have a summer program, based on the same kind or recommendation from the community. We attempted to have that program and it was a complete failure. Before we concluded the program we had to dismiss almost half of the staff because there was no reason for us to continue to pay them because the students wouldn't come. We looked at, because we realized that there were some young people who were travelling to other school Districts and other places to make up credits. So we decided to have one here, but it was very unsuccessful based on enrollment, lack of interest, whatever the situation may be. It hasn't been successful here so we have not attempted to implement one from that point on.

Mr. Bethea - So basically what you are saying is that we don't have enough students that we could accommodate. I know last year there were a number of students that, actually from the high school, that was going to other Districts.

Dr. Poteat – I am not sure exactly sure of all of the reasons, but the last time we attempted to have one the young people never showed up. We would like to be able to have enough people to at least say that we are spending money wisely for teachers who are showing up every day, but when you are in a situation where you may have one or two students per teacher or no students at all, it just wasn't cost efficient. It just wasn't effective. Why they didn't come, I don't know. That was our experience and, at this point, I am not sure exactly where we would go.

XV. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Masciocchi, seconded by Ms. Sturdivant to adjourn Public Comments at 7:37 p.m.

Voice Vote: All in favor

XVI. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredde, seconded by Mr. Gidwani to approve A. & B. as recommended by the Superintendent.

Dates on Item No. 10 Winslow Child Development Summer Camp may change. Item # 12 c. should read Boy Scout Troop # 159 and not Boy Scout Troop # 129.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XVI A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XVI A: 5**

Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **Exhibit XVI A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XVI A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XVI A: 8**

Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XVI A: 9**

Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 3
 - Scholastic Book Fair (05/21-24) – P.T.O
 - Everyday Math Game Night (04/26/13) – P.T.O.
 - Autism Awareness Pretzel Sale (04/05-12) – P.T.O
School No. 5
 - Joe Corbi's Pizza & Desserts (March/April) – H.S.A.
WTHS
 - Yankee Candle Sale (March/April) – Theatre Guild
 - Nature's Vision Items (March) – Environmental Club
 - Collection for Animal Shelter – Environmental Club
 - "Hugging" a Tree Photos (04/26/13) – Environmental Club
 - Car Wash/Bake Sale (April) – Girls Lacrosse

10. Summer School Programs

Approve the operation of the following Summer School Programs:

Summer Program	Dates	Time	Location
WTMS Orchestra Music Program	July 9,2013 – July 20,2013	8:00-3:00	Winslow Middle School
Grades 4-6 Summer Orchestra Lessons	July 8, - August 2, 2013 (M-F)	8:00-3:00	Winslow Middle School
Grades 4-6 Summer Band Lessons	July 9, - August 2, 2013 (T-W-TH)	8:00-3:00	Winslow Middle School
Title I Extended School Year	July 8, – August 1, 2013 (M-TH)	8:00–1:30	School No. 1
Special Ed. Extended School Year	July 8, - August 2, 2013 (M-F)	8:00–1:30	School No. 4
Winslow Child Development Summer Camp	June 24 - August 16,2013	7:00–6:00	School No. 2

Note: Dates for the Summer School Programs may change.

11. School No. 1 – Preschool Assembly Program “The Fun Bus”

Approve the following interactive assembly program for Preschool students at School No. 1:

Title: “The Fun Bus”
 Date: Wednesday, May 1, 2013
 Time(s): 10:30 a.m. & 1:30 p.m.
 Purpose: Students will use exercise equipment, learn how to move their bodies and gain a basic understanding to the importance of exercise.
 Costs: \$450.00
 Funding: Preschool Education Grant

12. School No. 4 – Assembly Programs/Activities

- a. Approve School No. 4 to host the Marine Mammal Stranding Center on Friday, May 3, 2013 for an assembly on marine mammals.
- b. Approve School No. 4 to partner with Ms. Judie Caroleo from 95% group to assist the reading specialist with the research of English Language Arts intervention strategies and testing.
- c. Approve Tom Barnes, Boy Scouts Troop #159, to assemble a greenhouse (purchased with the Lowes Toolbox Education Grant) for School No. 4 as a part of his Eagle Scout Project.
- d. Approve Rutgers University Cooperative program to assist School No. 4 with the design and construction of a rain garden, and/or rain collection barrels around the greenhouse to be funded with the remaining Lowes Toolbox Education Grant.

- e. Approve School No. 4 Student Council to conduct the 2nd Annual “4 Food Drive” during the months of March and April 2013.
- f. Approve School No. 4 to apply for the following grants to support literacy intervention programs and resources:
 - i. Success for All Foundation Grant
 - ii. Sunshine Lady Foundation
 - iii. Alan S. Lorberman Family Foundation
 - iv. Fred C. Rummel Foundation
 - v. George & Ruth Harms Foundation
 - vi. Horner Foundation
 - vii. Smart Family Foundation Educational Grant
 - viii. Berger Foundation Educational Grants
 - ix. Staples Foundation for Learning Educational Grants

13. Schools No. 1-No. 4: Preschool Assembly Program “The Bug Lady”

Approve the following assembly program for Preschool students at Schools No. 1 – No. 4:

Title: “The Bug Lady”
Date: School No. 1 – April 8th School No. 2 – May 8th
 School No. 3 – May 3rd School No. 4 – TBD
Time(s): 10:15 a.m. & 1:30 p.m.
Purpose: Hands-on activity with a focus on teaching awareness and respect for insects.
Costs: \$250.00
Funding: Preschool Education Grant

14. Schools No. 2-No. 4: Preschool Assembly Program “Oceans in Motion”

Approve the following assembly program for Preschool students at Schools No. 2-No. 4:

Title: “Oceans in Motion”
Date: School No. 2 – March 25th School No. 3 – June 7th
 School No. 4 – April 16th
Time(s): 10:30 a.m. & 1:15 p.m.
Purpose: Students will have an opportunity to explore small ocean animals and learn basic facts about them and their habitats.
Costs: \$310.00
Funding: Preschool Education Grant

15. Schools No. 4 & No. 6 – Assembly Program “Queen Nur”

Approve “Queen Nur” to visit Schools No. 4 & No. 6 on Wednesday, March 20, 2013 to present an assembly on “Bullying”. The program will be funded through the H.S.A.

16. School No. 5 – Family Fun Night (4th Grade)

Approve School No. 5 Family Fun Night (4th Grade) for Monday, March 25, 2013. This event is for fourth graders and their parents to enjoy an evening for fun and competition.

17. School No. 5 – “Kids Art Fair” Company

Approve “Kids Art Fair” Company to visit School No. 5 for a Night of Arts on May 28, 2013. The company will set up an Art Gallery to display work created by our students.

18. School No. 5 – Grade 6 Science Fair

Approve School No. 5 Grade 6 Science Fair to be held on Tuesday, March 26, 2013 beginning at 6:30 p.m.

19. School No. 6 – Art Show

Approve a Lower and Upper Elementary Schools Art Show for Tuesday, March 26, 2013 at School No. 6 beginning at 6:00 p.m.

20. WTMS – Guest Speaker

Exhibit XVI A: 20

Approve a guest speaker, Ms. Marnice Davice, from the Students Against Destructive Decisions (SADD) Club to speak with WTMS students on March 18, 2013 beginning at 2:00 p.m.

21. WTMS – Career Day

Approve WTMS Career Day for May 14, 2013 where guest speakers from businesses and professions will be visiting the school to speak to students.

22. WTMS – Father/Daughter Dance

Approve WTMS Father/Daughter Dance “Diamonds are Forever” for May 10, 2013 beginning at 6:30 p.m. This dance is designed to promote self-esteem, self-awareness, culture exposure and parental involvement.

23. WTHS – Programs/Activities

- a. Approve the sophomore class to host an Easter Celebration for the Academy students at the Middle School on March 22, 25, 26 & 27. Activities will include games, Easter Egg Hunt, story time, face painting and free time on the playground.
- b. Approve the sophomore class to conduct a Hurricane Sandy drive by collecting toiletries, baby items, cleaning products, etc. The American Red Cross will be accepting the items.
- c. Approve the sophomore class to conduct a drive (collection of toiletry items, baby items) to support the Camden County Women’s Center for battered women.

24. WTHS – Curriculum Development Project (Dance Program) **Exhibit XVI A: 24**

Approve Ms. Jessica Dixon, WTHS Band Front Coordinator/Temple Student, to conduct a curriculum development project for students at WTHS in the Marching Band as listed in the attached exhibit.

25. WTHS Guest Speaker

Approve a representative from Pennco Tech to visit Ms. Hess’ Marketing I Class on March 21, 2013 to discuss career opportunities.

26. WTHS “Case for Con Kerr” Program

Approve WTHS to donate approximately 50 pillowcases to the “Case for Con Kerr” Program. This is a non-profit organization that collects pillowcases for children suffering from various forms of cancer. The pillows will be made by the students in the Fashion Design classes and all the fabric was provided by friends and quilt guilds of South Jersey.

27. Girl Scout Troop – St. Patrick’s Day Project

Approve Ms. Joanne Masciocchi and her Girl Scout Troop to conduct a St. Patrick’s Day project with the students in the School No. 2 Before & After Care Program beginning March 14 through March 22, 2013.

B. Principal’s Updates

None at this time.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes Recuse # 27	Ms. Dredde	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Masciocchi, seconded by Mr. Gidwani to approve A. & B. as recommended by the Business Administrator/Board Secretary. Item No. 7 February 15, 2013 Payroll should read \$2,166,736.19.

A. **REPORTS** **None at this time.**

B. **THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. Line Item Transfers **None at this time.**
- 2. Reconciliation Report **None at this time.**
- 3. Board Secretary’s Report **None at this time.**
- 4. Board Secretary’s Certification **None at this time.**
- 5. Boards’ Certification **None at this time.**

6. Bill List **Exhibit XVII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$1,212,653.18
- Vendor Bill List \$1,795,198.94

7. Payroll

Approve Payroll, for the month of February 2013, as listed below:

- February 15, 2013 \$2,166,736.19
- February 28, 2013 \$2,155,610.64

8. Disposal of School Property

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
High School	ROTC	1 Refrigerator/freezer - Broken

9. Use of Facilities – Winslow Township Basketball Association

Approve the use of the Winslow Township High School for the WTBA on Sunday, April 21, 2013 from 7:00 a.m. – 7:00 p.m.

Note: Custodial fees at \$25/hour/custodian will be charged.

10. Long Range Facilities Plan - Amendment

Authorize the Amendment of the Long-range Facility Plan of the Winslow Township Board of Education to add the following:

1. Exterior Lighting at High School field
2. Courtyard Drainage at School No. 2

11. ARMM Associates, Inc.

Approve ARMM Associates, Inc. to prepare the Plans and Technical Specifications for the Unit Ventilator Replacement at School No. 3 at a cost of \$58,900.00. This is to include the full architectural/MPE documents as well as NJDOE Project Application submission.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

XVIII. PERSONNEL

A motion was made by Ms. Dredden, seconded by Ms. Pitts to approve Items No. 1 – 8 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	P.M.	FMLA	Intermittent	To be determined	U
B	M.P. (extension)	FMLA	3/1/2013	4/30/2013	U

2. Retirements

a. Approve the following Retirements for the 2012/2013 school year:

	Name	Position	School	Effective
A	Kane, Roberta	Special Education Teacher (RC)	No. 6	7/1/2013
B	Rizzotte, Peggy	Health & Physical Education Teacher	No. 1	7/1/2013
C	Shorman, Carol	Family Living Teacher	HS	7/1/2013

b. Approve the following Change in Retirement Date for the 2012/2013 school year:
 (11-000-218-105-099-07)

	Name	Position	School	FROM Effective	TO Effective
A	Herzer, Kathleen	Secretary – Guidance	MS	3/1/2013	7/1/2013

3. Resignation

Approve the following Resignation for the 2012/2013 school year:

	Name	Position	Location	Effective
A	Hegeman, James	Bus Driver	Garage	3/20/2013

4. Winslow Child Development Program

Approve the following Winslow Child Development Program Service Worker for the 2012/2013 school year: (11-000-310-930-000-18)

	Name	Position	School	Hourly Pay	Hours	Effective
A	Norwood, Mary	Child Service Worker	Academy	\$10.00	5.5	3/16/2013

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5. College Placements

a. Approve the following College Placements for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Eastern University	Brown, Genevieve	20 Hour Observation	Rybka, Beth & Hoffman, Kevin	No. 3	3/14/2013-4/18/2013	Elementary/ Special Ed
B	Stockton College	Brown, Rebecca	Two Day Observation	Reed, Lucy, D'Armi, Patricia	No. 5 No. 2	4/5/2013 & 4/15/2013	Speech
C	Camden County	Granato, Christina	15 Hour Field Experience	Chiumento, Karen K.	No. 5	3/18/2013-4/30/2013	Elementary
D	Camden County	Sloan, Alicia	One Day Observation	Kaiser, Barry	No. 6	3/18/2013	Elementary

b. Approve the Rescission of the following College Placement for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County Technical School	Laucks, Julie	Observation for Professional Development	Gary, Cynthia	HS	2/27/2013	Family Living Class

6. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year:
 (11-150-100-101-000-98)

	Name	Position	Hourly Rate	Effective
A	Straub, Dori	Teacher of the Handicapped	\$37.73	3/13/2013

7. Mentor

Approve the following Mentor for the 2012/2013 school year:

	Mentor	Mentee	Mentor Fee	School
A	Jones, Charlotte	Aupperle, Melissa	\$550.00	No. 6

8. Spring Coaches

Approve the following Spring Coaches at the Middle School for the 2012/2013 school year:
 (11-402-100-100-402-07)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Howell, Jacquelyn	Assistant Softball Coach	\$1,577	2
B	Martin, Gregg	Head Track Coach	\$2,563	3
C	Pires, Allyson	Head Softball Coach	\$2,370	1
D	Rossi, Ronald	Head Baseball Coach	\$2,563	3
E	Watson, Jeffrey	Assistant Baseball Coach	\$1,641	3
F	Whiteman, Robyn	Assistant Track Coach	\$1,577	2

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

XIX. OLD BUSINESS

Mr. Gidwani – Last meeting Mr. Gidwani asked the Education Committee about the idea of posting the test scores on the website and he does not know what happened.

Ms. Davis – I have asked the chair of the Education Committee if she would get together with Dr. Carcamo and would report at the next Board Workshop meeting.

Ms. McCoy-Boyle - At a prior Board meeting we approved Mr. John Gaskill and the mechanic to go visit Lower Merion to investigate compressed natural gas. The school district requested that they reschedule so that visit has been rescheduled for March 20th.

XX. NEW BUSINESS

Dr. Poteat – There are tickets in the Board members packets to the Winslow Township High School drama club presenting Once Upon a Mattress play, Thursday, Friday and Saturday nights. We have had a reputation over the years of presenting excellent performances and we would encourage all the Board members and community to attend those performances this weekend.

Dr. Poteat - Also in your packets you will find tickets to a movie, The Grace Card, which is going to be presented on Good Friday. As you recall, last year the Perfecting Church sponsored a movie by the name of Courageous. This is free to the community it is something as an outreach, a part of the outreach ministry of the Perfecting Church. As you know, this particular Church has several ministries that are working in our schools, in particular, perfecting chords music program at School 3. They participate in our Read Across America, we are looking into a mentoring program. This is just one of the other activities for the community. It is free of charge. It is not mandatory, you don't have to go, but if any young people and parents are interested, the announcements will be made at the building level. The administration will provide anyone with a ticket who is interested in attending.

XXI. EXECUTIVE SESSION A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve adoption of the Executive Resolution and Adjournment to Executive Session at 7:46 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

BOARD PRESIDENT

Business Administrator/Board Secretary

XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Dredden seconded by Ms. Watkins to adjourn Executive Session at 8:50 p.m.

Voice Vote: All in favor

ADDENDUM

A motion was made by Mr. Gidwani, seconded by Ms. Dredden to accept the Board Secretary's Report No. 1 – 4.

1. Contract Vendors (2012-2013)

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
 CONTRACT VENDORS FOR BOARDS OF EDUCATION
 PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2012 to June 30, 2013.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Computers/Toner	Apple	A70259
	Dell	A81247
Communication	Troxell	A80996
		A07470
Flooring/Paint	Carpet Showcase	A84605
Paper Goods	Paper Mart	A58409
Equipment	Mail Finance	A75239
Electric Supplier	Hess Corporation	A71281
Toner	Gov Connection	AB6508743
Teaching Aids	Lightspeed Technologies, Inc.	T-0114 - 80998

2. Use of Facilities

Approve Our Lady of Mount Carmel School to use the Winslow Township High School Track and Field for practices and competitions on the following days/dates:

School: Winslow Township High School Track and Fields
 Days/Times: Tuesdays and Fridays - 6:00 p.m. – 8:00 p.m.
 Saturdays – 9:00 a.m. – 1:00 p.m.
 Dates: March 15, 2013 – May 11, 2013

Note: Contingent upon receiving a current liability insurance certificate.

3. Winslow Township Education Association Donation

Accept a \$5,000.00 donation for Winslow Township High School Project Graduation from the Winslow Township Education Association.

4. Request for Proposal – Speech Therapist

Approve to go out for Request for Proposal for Speech Therapist.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

PERSONNEL REPORT

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to accept the Personnel Report No. 1 – 6.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	T.M. (extension)	FMLA	3/11/2013 3/15/2013	3/14/2013 To Be Determined	P U

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2. Resignation

Approve the following Resignation for the 2012/2013 school year:

	Name	Position	School	Effective
A	Rodriguez-Vasquez, Luz	Spanish Teacher	MS	5/15/2013

3. Spring Coaches at High School

a. Approve the Rescission of the following Spring Coach at the High School for the 2012/2013 school year: (11-402-100-100-402-08)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Thompson, Calvin	Spring Weight Room Coordinator	\$2,153	3

b. Approve the following Spring Coach at the High School for the 2012/2013 school year: (11-402-100-100-402-08)

	Spring Coach	Spring Coach Position	Stipend	Step	Effective
A	Mitchell, Justin	Spring Weight Room Coordinator	\$1,991	1	3/14/2013

4. Extended School Day Program

Approve the following Resignation of a Tutor for the Title I Extended School Day Program for the 2012/2013 school year: (20-236-100-100-020-00)

	Name	Subject	School	Effective
A	Whiteman, Robyn	Mathematics Teacher	MS	3/11/2013

5. Volunteer

Approve the following Volunteer for the 2012/2013 school year:

	Name	Volunteer Activity	School	Effective
A	DeRosa, Ray	Boys' Assistant Spring Track	HS	3/16/2013

6. Winslow Child Development Program

Approve the following Winslow Child Development Program Service Worker for the 2012/2013 school year: (11-000-310-930-000-18)

	Name	Position	School	Hourly Pay	Hours	Effective
A	Atanasio, Lisa	Child Service Worker	Academy	\$10.00	5.5	3/16/2013

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Abstain	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Absent	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

Dr. Poteat – I wanted to bring everyone’s attention to the Board Secretary Report No. 3, the Winslow Township Education Association is donating \$5,000 to the Winslow Township High School Project Graduation. I think that was an excellent gesture on their part. This is for the Project Graduation at the High School and we appreciate getting this donation and being able to fulfill all the expectations that these young people would like to have upon graduation. I want to publicly thank the WTEA for that donation.

Ms. Masciocchi suggested that the Board members visit the Winslow Academy before it is dismantled to house the middle school students, because it is an excellent program. Ms. Butler teaches the kids all kinds of information that you wouldn’t even think about doing to Pre School and Kindergarten classes.

XXIII. ADJOURNMENT A motion was made by Ms. Dredden, seconded by Ms. Watkins to adjourn the meeting at 8:57 p.m. *All Ayes.*

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary