

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education

30 Coopers Folly Road

Atco, NJ 08004

March 3, 2010

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following Board Members were noted present:

Present	Mark Benjamin, Sr. arrived 7:30 p.m.	Eartha Mitchell
	Dino Capaldi	Angelia M. Tutt
	Paul DiMeglio	Cheryl Pitt, Vice President
	Christopher McGinnis	John J. Tomasello, President

Absent Deborah Yanez

Also Present H. Major Poteat, Ed.D., Superintendent
Ann Garcia, Ed.D., Business Administrator/Board Secretary
R. Taylor Ruilova, Esq. Solicitor Comegno Law Group

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. AWARDS & PRESENTATION

- 1. WTMS Student Recognition(s)

- 2. Concord Engineering

Concord Engineering gave a presentation explaining the solar proposal for the High and Middle School roofs.

VII. CORRESPONDENCE

VIII. MINUTES

A motion was made by Mr. DiMeglio, seconded by Ms. Tutt, to approve the minutes of the following meeting:

Regular Meeting Wednesday, February 17, 2010 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	abstain
		Mr. Tomasello	yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to open the meeting for public comments at 7:21 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

- 1. State your full name and address.
- 2. Please limit your comments to five minutes.

Voice Vote: All in favor

Ellery Karl – Resident

Mr. Karl commented on the many changes that are taking place in the district. There are many rumors such as the Annex building being closed and the Winslow Township students being brought back from the Regional Day School and housed at Winslow.

Aleta Sturdivant – Resident

Ms. Sturdivant asked if we had any data on student achievement after the massive layoffs that the district had last year. She asked about a rumor she had heard that the district was bankrupt and are we able to meet our June payroll.

Gulab Gidwani - Resident

Mr. Gidwani stated that the Winslow Township teacher salaries are higher than the average for the rest of the State and there should be a relationship between teacher performance and student performance.

Pat Parker – Resident

Ms. Parker invited the Board to the 165th Birthday of Winslow Township being held on Saturday, March 6 at the Bud Duble Center from 1:00 – 5:00 p.m. There will be free hot dogs, cake and soda.

Dawn Moskalow – Resident

Ms. Moskalow voiced concerns about the possibility of Winslow having a half day Kindergarten program next year. The new busing policy is a concern and parents may have to seek a full day Kindergarten program or apply to a Charter School.

Erica Morrison – Resident

Ms. Morrison is a track and field coach and would like to use the High School track to hold practices and competitions. The application was denied and she is asking the Board to reconsider the request.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. DiMeglio, seconded by Ms. Tutt, to adjourn public comments at 7:40 p.m.

Voice Vote: All in favor

Dr. Poteat responded to the questions regarding the budget, closing the annex, Regional Day students, student achievement, half day Kindergarten.

XII. SUPERINTENDENT’S REPORT

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Action Items # 1 through # 20 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations

Approve the first reading of the following policies and regulations of the Board of Education:

Policies & Regulations	Title
<i>Support Staff Members</i>	
#4111	Creating Positions
#4123	Probationary Period
#4124	Employment Contract
#4125	Employment of Support Staff Members
#4130	Assignment and Transfer
#4140	Termination
#4145	Layoffs
#4146	Nonrenewal of Non-tenured Support Staff Member
#4150	Discipline
#4152	Withholding an Increment
#4160	Physical Examination
#4161	Examination for Cause
#4211	Attendance
#4211.3	Consulting Outside the District
#4214	Conflict of Interest
#4215	Code of Ethics
#4218	Substance Abuse
#4219	Commercial Driver Controlled Substance and Alcohol Use Testing
#4220	Employee Evaluation
#4230	Outside Activities
#4233	Political Activities
#4240	Employee Training
#4250	Custodian Work Hours
#4281	Inappropriate Staff Conduct
#4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
#4322	Staff Member’s Use of Cellular Telephones

#4340	Grievance
#4352	Sexual Harassment
#4360	Support Staff Member Tenure
#4381	Protection Against Retaliation
#4410	Compensation
#4413	Overtime Compensation
#4415	Substitute Wages
#4420	Benefits
#4425	Work Related Disability Pay
#4425.1	Modified Duty Early Return to Work Program
#4431	Uncompensated Leave
#4431.1	Family Leave
#4432	Sick Leave
#4433	Vacations
#4434	Holidays
#4436	Personal Leave
#4437	Military Leave
#4438	Jury Duty
Finances	
#6111	Special Education Medicaid Initiative (SEMI) Program
#6141	Tax Revenues
#6150	Tuition Income
#6160	Grants from Private Sources
#6162	Corporate Sponsorships
#6210	Fiscal Planning
#6220	Budget Preparation
#6230	Budget Hearing
#6320	Purchases Subject to Bid
#6340	Multiple Year Contracts
#6350	Competitive Contracting
#6360	Political Contributions
#6362	Contributions to Board Members and Contract Awards
#6421	Purchases Budgeted
#6422	Budget Transfers
#6423	Expenditures for Non-Employed Activities, Meals, And Refreshments
#6424	Emergency Contacts
#6440	Cooperative Purchasing
#6450	Choice of Vendor
#6470	Payment of Claims
#6471	School District Travel
#6510	Payroll Authorizations
#6520	Payroll Deductions
#6620	Petty Cash
#6630	Athletic Fund
#6640	Cafeteria Fund
#6650	Scholarship Fund
#6660	Student Activity Fund
#6670	Investments
#6810	Financial Objectives
#6820	Financial Reports
#6830	Audit and Comprehensive Annual Financial Report
#6831	Withholding or Recovering State Aid
#6832	Conditions of Receiving State Aid

2. Second Reading of Policies & Regulations

Approve the second reading of the following policies and regulations of the Board of Education:

Policy & Regulations	Title
<i>Administration</i>	
#1100	District Organization
#1110	Organizational Chart
#1120	Management Team
#1130	Staff Liaison Committees
#1210	Board-Superintendent Relations
#1220	Employment of Chief School Administrator
#1230	Superintendent's Duties
#1240	Evaluation of Superintendent
#1260	Incapacity of Superintendent
#1310	Employment of School Business Administrator/Board Secretary
#1320	Duties of the School Business Administrator/Board Secretary
#1330	Evaluation of the School Business Administrator
#1331	Evaluation of the Board Secretary
#1350	Incapacity of School Business Administrator/ Board Secretary
#1400	Job Descriptions
#1510	Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination
#1522	School-level Planning
#1523	Comprehensive Equity Plan
#1530	Equal Employment Opportunities
#1540	Administrator's Code of Ethics
#1550	Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan
#1570	Internal Controls
#1620	Administrative Employment Contracts
<i>Program</i>	
#2110	District Mission Statement
#2132	School District Goals and Objectives
#2200	Curriculum Content
#2210	Curriculum Development
#2220	Adoption of Courses
#2230	Course Guides
#2240	Controversial Issues
#2260	Affirmative Action Program for School and Classroom Practices
#2270	Religion in the Schools
#2310	Pupil Grouping
#2312	Class Size
#2330	Homework
#2340	Field Trips
#2360	Use of Technology
#2361	Acceptable Use of Computer Networks/Computers and Resources
#2411	Guidance Counseling
#2412	Home Instruction Due to Health Condition
#2414	Programs for Pupils At Risk
#2415	No Child Left Behind Programs
#2415.01	Academic Standards, Academic Assessments and Accountability

#2415.02	Title 1 – Fiscal Responsibilities
#2415.03	Highly Qualified Teachers
#2415.04	Title 1 – Parental Involvement
#2415.05	Pupil Surveys, Analysis and/or Evaluations
#2415.06	Unsafe School Choice Option
#2415.20	No Child Left Behind Complaints
# 2416	Programs for Pregnant Pupils
#2417	Pupil Intervention and Referral Services
#2422	Health Education
#2423	Bilingual and ESL Education
#2425	Physical Education
#2428.1	Standards-Based Instructional Priorities
#2430	Co-Curricular Activities
#2431	Athletic Competition
#2432	School Sponsored Publications
#2435	NJSIAA Random Testing for Interscholastic Athletics
#2440	Summer School
#2460	Special Education
#2461	Special Education/Receiving Schools
#2464	Gifted and Talented Pupils
#2466	Needless Public Labeling of Pupils with Disabilities
#2467	Surrogate Parents and Foster Parents
#2480	Alternative Education Programs
#2481	Home or Out-of-School Instruction
#2510	Adoption of Textbooks
#2520	Instructional Supplies
#2530	Resource Materials
#2531	Use of Copyrighted Materials
#2551	Musical Instruments
#2560	Live Animals in School
#2610	Educational Program Evaluation
#2622	Pupil Assessment
#2624	Grading System
#2631	New Jersey Quality Single Accountability Continuum
#2700	Services to Nonpublic School Pupils
<i>Teaching Staff Members</i>	
#3111	Creating Positions
#3112	Abolishing Positions
#3124	Employment Contract
#3125	Employment of Teaching Staff Members
#3126	Induction Program of Provisional Teachers
#3130	Assignment and Transfer
#3134	Assignment of Additional Duties
#3141	Resignation
#3142	Nonrenewal of Non-tenured Teaching Staff Members
#3143	Dismissal
#3144	Certification of Tenure Charges
#3146	Conduct of Reduction in Force
#3150	Discipline
#3152	Withholding an Increment
#3159	Teaching Staff Member/School District Reporting Responsibilities
#3160	Physical Examination
#3161	Examination for Cause
#3211	Code of Ethics
#3211.3	Consulting Outside the District

#3212	Attendance
#3214	Conflict of Interest
#3216	Dress and Grooming
#3217	Use of Corporal Punishment
#3218	Substance Abuse
#3221	Evaluation of Non-tenured Teaching Staff Members
#3222	Evaluation of Tenured Teaching Staff Members
#3223	Evaluation of Administrators
#3230	Outside Activities
#3231	Outside Employment as Athletic Coach
#3233	Political Activities
#3240	Professional Development
#3244	In-Service Training
#3245	Research Projects by Staff Members
#3270	Professional Responsibilities
#3280	Liability for Pupil Welfare
#3281	Inappropriate Staff Conduct
#3310	Academic Freedom
#3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
#3322	Staff Member's Use of Cellular Telephones
#3340	Grievance
#3362	Sexual Harassment
#3370	Teaching Staff Member Tenure
#3381	Protection Against Retaliation
#3410	Compensation
#3420	Benefits
#3425	Work Related Disability Pay
#3425.1	Modified Duty Early Return to Work Program
#3431	Uncompensated Leave
#3431.1	Family leave
#3432	Sick Leave
#3433	Vacations
#3435	Anticipated Disability
#3436	Personal Leave
#3437	Military Leave
#3439	Jury Duty

3. Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

6. Tuition Student

Approve the following out-of-district student placement for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920541	NJ Regional Day School	10/MD	02/16/10	\$43,126.97

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placement for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
920964	Archway School	04/ED	02/25/10	NJDOE	Transferred out of District

8. Homebound Instruction

Exhibit XII A: 8

Approve the Homebound Instruction as per the attached exhibit.

9. Fundraiser(s)/School Activities

Exhibit XII A: 9

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

WTMS

- o Chick-Fil-A Night (May 13, 2010) – 8th Grade Class

WTHS

- o Battle of the Bands – April 30, 2010

10. Homeless Student(s)

Approve the following Winslow Township students to continue attendance in the district listed below due to their homeless status:

Student	School/Grade	Effective	School District
L.R.	WTHS/12	08/26/2008	Burlington Township
R.S.	WTHS/10	08/26/2008	Burlington Township

11. School No. 6 – Jump Rope for Heart

Approve students at School No. 6 to participate in the “Jump Rope for Heart” program, sponsored by the American Heart Association, on Thursday, April 1, 2010 during the school day.

12. School No. 6 – 3rd Grade Family Fun Night

Approve 3rd Grade students and their families at School No. 6 to participate in “Family Fun Night” on Tuesday, March 9, 2010 from 6:30 p.m. – 8:00 p.m.

13. School No. 1 – “Pennies for Patients” Fundraiser

Exhibit XII A: 13

Approve School No. 1 to participate in the “Pennies for Patients” fundraising program, during the month of March 2010.

Note: All proceeds will benefit the Leukemia & Lymphoma Society of New Jersey.

14. WTMS Renaissance Program Activities

Exhibit XII A: 14

Approve the WTMS Renaissance Program to participate in the following Renaissance activities for the remainder of the 2009/2010 school year:

- Winslow Idol – Friday, May 14, 2010
- “Walk Now for Autism” – Saturday, May 22, 2010
- National Renaissance Day at Six Flags – Saturday, May 8, 2010

15. School No. 4 Grant Applications

Exhibit XII A: 15

Approve the submission of the following mini-grant/program applications for School No. 4 as listed below and in the attached exhibit.

- Ezra Jack Keats Migrant Program for Public Schools & Public Libraries Grant
- Target Volunteers School Library Makeover Grant
- Doodle 4 Google

16. School No. 4 Family Fun Night

Approve a Physical Education Family Fun Night at School No. 4 on Thursday, March 25, 2010 at 6:30 p.m.

17. WTMS – 8th Grade Semi-Formal Dance

Approve the WTMS 8th grade class to participate in a semi-formal dance on Friday, May 7, 2010 from 7:00 p.m. – 11:00 p.m. at Brigalia’s in Sicklerville, NJ.

18. WTHS Exploring Childhood Class - Preschool Observations

Approve students in the WTHS Exploring Childhood class to observe preschool students, for 2.5 hours, at a district elementary school on the following dates:

- o March 17, 24 and 31, 2010

Note: The HS students have begun their unit of study on preschool and the observations will be a valuable experience for them.

19. Mt. Zion Baptist Church Youth Mentoring Program - Request for Transportation

Exhibit XII A: 19

Approve the use of Winslow Township School District buses for the Mt. Zion Baptist Church Youth Mentoring Program of Winslow Township as listed below:

Total Number of Buses:	1 (One)
Date:	Thursday, April 1, 2010
Where:	Academy of Music, Philadelphia, PA
Hours:	6:00 p.m. – TBD
Cost:	\$50.00 per hour

20. WTHS H.S.A. Donation - Marquee

Approve the acceptance of a donation of a new High School front sign (marquee) by the High School Home & School Association (H.S.A.).

B. Principal's Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes abstain # 1 & 2	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Mitchell, seconded by Mr. DiMeglio, to approve Action Items # 1 through # 16 as recommended by the Business Administrator/Board Secretary. Item # 12 is tabled and Item # 13 is pulled.

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Items Transfers, for the month of January 2010, as per the attached exhibit.

2. Bill List **Exhibit XIII B: 2**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$1,064,127.72

3. Payroll

Approve Payroll for the month of February 2010 as listed below:

- o February 15, 2010 \$2,646,041.92
- o February 28, 2010 \$2,634,012.51

4. Board Secretary Certification

Approve that the Board of Education certify that as of January 2010 and after review of the secretary's monthly financial report for this period ending January 2010, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of January 2010.

5. Treasurer's Report **Exhibit XIII B: 5**

Approve the Treasurer's Report, for the month of January 2010, as per the attached exhibit.

6. Board Secretary's Report **Exhibit XIII B: 6**
 Approve the Board Secretary's Report, for the month of January 2010, as per the attached exhibit.

7. Use of Facilities Report **None at this time.**

8. Disposal of School Property **Exhibit XIII B: 8**
 Approve the Disposal of School Property as listed below and in the attached exhibit:

Location	Department	Tag #	Description
District	N/A		23 Adult Metal Desks (Poor Condition)
			22 Metal Folding Chairs (Poor Condition)
			19 Student Desks (Poor Condition)

9. Professional Development – EIRC **Exhibit XIII B: 9**
 Approve in-service training in Mathematics per the attached proposal at a cost of \$10,499.00. The cost will be paid from the Title 1 Grant.

10. Concord Engineering Group – Solar Proposal **Exhibit XIII B: 10**
 Approve the Solar PPA CEG Proposal # 1P10002 proposed by Concord Engineering Group, Inc. for the Middle and High Schools. New cost of \$9,500.00 Exclusions not to be paid by Winslow Township Board of Education.

11. Bulk Mailing Agreement – SBSC **Exhibit XIII B: 11**
 Approve the bulk mailing agreement between Winslow Township Board of Education and SBSC.

12. Bid Extension-Roofing Project **Exhibit XIII B: 12**
 a. Approve the bid extension proposal from EDA Contractors for an additional 30 days.
 b. Approve the bid extension proposal from Ganter Contractors for an additional 30 days.

TABLED

13. New Jersey School Boards Association – Mandatory Training Professional Development/Board Members

PULLED

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Ms. Deborah Yanez	The State of NJ's Schools: NJSBA'S Regional Town Hall Meetings	March 13, 2010	No Cost

Ms. Eartha Mitchell	The State of NJ's Schools: NJSBA'S Regional Town Hall Meetings	March 13, 2010	No Cost
Ms. Cheryl Pitts	The State of NJ's Schools: NJSBA'S Regional Town Hall Meetings	March 13, 2010	No Cost

14. Township of Winslow Use of Facilities

Approve the Township of Winslow to utilize the following school buildings for the Primary Election Day – June 8, 2010, from 5:00 am to 8:00 pm, and for the General Election Day – November 2, 2010, from 5:00 am to 8:00 pm:

- School No. 2
- School No. 3
- School No. 4
- School No. 6
- School Administration Building

15. IDEIA Consolidated Grant FY 2008-09

Recommend to approve the amendment of the FY 2008-09 Original IDEIA Grant application to budget carryover from FY 2007-08. The carryover amount to be budgeted is:

Basic - \$43,378.71.

16. Comprehensive Maintenance Plan, M-1, 7.6 Facilities Checklist Exhibit XIII B: 16

Request approval for the submission of the 3-year Comprehensive Maintenance Plan, M-1 (Annual Maintenance Budget Worksheet Amount) Checklist and 7.6 Facilities Checklist for each school building to the County Office of Education.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes reclude Bill List #2
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

XIV. INFORMATIONAL ITEMS

Dr. Poteat reported that due to the additional snow days the last day of school is June 30, 2010 providing we have no more snow days. Graduation at the High School will take place on June 29, 2010. A letter is being sent home to parents with revisions to the district calendar.

Wednesday, March 3, 2010

Regular Board of Education Meeting

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XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

XVII. EXECUTIVE SESSION

Executive Session Resolution A motion was made by Ms. Tutt, seconded by Mr. Capaldi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:05 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Voice Vote: All in favor

XVIII. ADJOURNMENT OF EXECUTIVE SESSION

Return to Public Session A motion was made by Mr. Capaldi, seconded by Mr. DiMeglio, to return to Public Session at 10:05 p.m.

Voice Vote: All in favor

XIX. PERSONNEL

A motion was made by Mr. DiMeglio, seconded by Ms. McGinnis, to approve Items # 1 through # 11 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Martin, Kimberly	No. 4	Kindergarten Teacher	5/10/2010 9/1/2010	6/28/2010 10/8/2010	P U
B	Packer, Jennifer	No. 1	Special Ed Teacher	2/22/2010 3/15/2010	3/12/2010 5/10/2010	P U
C	Rutledge, David	No. 5	Head Custodian	2/17/2010	3/10/2010	P

2. Resignation

Approve the following Resignation for the 2009/2010 school year:

	Name	School	Position	Effective
A	Kay, Robert	Garage	Bus Driver	2/23/2010

3. Retirement

Approve the following Retirement for the 2009/2010 school year:

	Name	School	Position	Effective
A	Abrams, Carol	Garage	Bus Aide	7/1/2010

4. New Hire

Approve the following New Hire for the 2009/2010 school year:

	Start Date	Name	Position	School	Prorated Salary
A	3/15/2010	McCarty, James	Bus Mechanic	Garage	\$41,000 – Step 1

5. Substitutes

Approve the following Winslow Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	Atkinson, Asha	D	DeRosa, Joe
B	James, Andre	E	Braddock, Deborah
C	Tierstein, Lindsey	F	

6. Volunteers

Approve the following Volunteers for the 2009/2010 school year:

	Name	Activity	School
A	Covington, John	Golf Coach	High School
B	Pogozelski, Joshua	Golf Coach	High School

7. Science Curriculum Writing

Approve the following individuals to participate on the Science Curriculum Writing Committee for the 2009/2010 school year:

	Name	Grade	School	Hourly Rate
A	Cavallaro, Janet	4 th	No. 5	\$36.88
B	Kelly-Pearson, Dawn	4 th	No. 5	\$36.88
C	Baskette, Darrell	3 rd	No. 5	\$36.88
D	Hagan, Jeana	Kindergarten	No. 3	\$36.88
E	Vespe, Patty	2 nd	No. 4	\$36.88

8. Co-Curricular Club/Activity Advisors

a. Approve the Resignation of the following Co-Advisor for the 2009/2010 school year:

	Club Advisor	Club/Activity	Stipend	Effective
A	DiDonato, Karin	Renaissance	\$326.50 (split)	1/1/2010

b. Approve the following Spring Coaches at the High School for the 2009/2010 school year:

	Coach	Spring Sport	Stipend	Step
A	Mulhern, Robert	Assistant Softball Coach	\$4,560	3
B	Shiple, Matt	Assistant Softball Coach	\$4,560	3
C	McCormick, Rachel	Assistant Boys' Track Coach	\$4,385	2
D	Scott, Kenneth	Assistant Boys' Track Coach	\$4,215	1
E	Gyurics, Jean	Head Girls' Track Coach	\$6,214	3
F	Edwards, Elliott	Assistant Girls' Track Coach	\$4,560	3
G	Bailey, Mia	Assistant Girls' Track Coach	\$4,560	3

c. Approve the following Rehearsal Pianist for the Spring Musical at the High School:

	Musician	Stipend
A	Krupa, Joe	\$1,200

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- d. Approve the following Read 180 After School Program Teacher at the Middle School:

	Teacher	Hourly Rate
A	Rankin, Kecia	\$36.88

- e. Approve the following After School English Tutor at the High School for the 2009/2010 school year:

	Teacher	Hourly Rate	Effective
A	Zaccaria, Nick	\$36.88	2/22/2010

- f. Approve the following Spring Coaches at the Middle School for the 2009/2010 school year:

	Coach	Spring Sport	Stipend	Step
A	Martin, Gregg	Head Track Coach	\$2,505	3
B	Williams, Art	Assistant Track Coach	\$1,604	3
C	Rossi, Ron	Head Baseball Coach	\$2,505	3
D	Watson, Jeff	Assistant Baseball Coach	\$1,483	1
E	Ware, Brianna	Assistant Softball Coach	\$1,483	1
F	Taylor, Carl	Head Softball Coach	\$2,505	3

9. Involuntary Transfers

Approve the following Involuntary Transfers for the 2009/2010 school year:

	Name	FROM Position	TO Position
A	Whittaker, Mark	Assistant Principal RDS	Assistant Principal WinSoar-HS
B	Gass, Abdi	Program Administrator WinSoar-HS	Program Administrator RDS

10. Job Description

Exhibit XIX: 10

Approve the following Job Description for the 2009/2010 school year:

	Job Description
A	Assistant Transportation Dispatcher

11. College Placements

Approve the following College Placements for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/School	Dates	Subject
A	Gloucester County College	Lucas, Jessica	10 Hour Observation	Yonker, Melissa / No. 4	3/4/10-4/30/10	Elementary

B	Camden County College	Taylor, Kristy	15 Hour Observation	McCarthy, Sindy/ No. 3	3/4/10-4/16/10	Elementary
C	Camden County College	Adkins, Sade	15 Hour Observation	Grubb, Margaret/ No. 1	3/4/10-4/16/10	Elementary
D	Camden County College	Cella, Jacqueline	1 Day Observation	Shaw, Art/ High School	3/5/10	Psychology
E	Camden County College	Cella, Jacqueline	15 Hour Observation	Nurkowski, Paul/ High School	3/4/10-4/16/10	Art
F	Gloucester County College	DiCiano, Mariel	10 Hour Observation	Monforto, Leslie/ No. 4	3/4/10-4/30/10	Elementary

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

A motion was made by Mr. Capaldi, seconded by Ms. Tutt, to amend the language in Item # 12 as recommended by the Business Administrator/Board Secretary to read:

“Authorizing the Business Administrator/Board Secretary to request a thirty (30) day extension of time in which the Board may consider for the Middle and High Schools the bid proposals received from all eligible bidders who provide their consent to the requested extension”.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

ADDENDUM

XII. SUPERINTENDENT’S REPORT

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Addendum Items # 1 through # 4 as recommended by the Superintendent. Item # 4 is the revised calendar/parent letter.

1. School No. 6 –Spring Concert (Change in Date)

Approve a change in date for the School No. 6 Spring Concert to Wednesday, June 2, 2010 at 6:30 p.m.

Note: The concert was previously approved for April 29th.

2. WTMS 8th Grade Boys & Girls Volunteer Intramural Tennis

Approve a WTMS 8th Grade Boys & Girls Intramural Tennis Program for the 2009/2010 school year.

Note: Mr. Cunningham and Ms. Ralston have volunteered their services for this program.

3. Encore Educational Institute, LLC – Transportation Request

Approve Encore Educational Institute, LLC (SES Provider) to extend their program and bus service until March 11, 2010 at School No. 6 due to school closings.

Note: Encore Educational Institute, LLC will be charged at a rate of \$50.00 per hour for the buses.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes

Motion Carried

XIX. PERSONNEL

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to approve Addendum Items # 1 through # 4 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Pires, Allyson	MS	Science Teacher	4/12/2010	5/27/2010	P

				5/28/2010	6/30/2010	U
B	Sabec, Amanda	No. 5	Special Ed Teacher	5/3/2010 9/1/2010	6/30/2010 11/12/2010	P U
C	Sheehan, Carole (revision)	Garage	Bus Driver	1/4/2010-2/24/2010	1/4/2010-4/1/2010	P

2. New Hires

Approve the following New Hires for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary - Guide/Step
A	3/15/2010	DeLorenzo, Noelle (replacing R. Coombs)	Bus Driver	Garage	\$18,205 – BD-Step 3
B	3/15/2010	Carmichael, James (replacing R. Kay)	Bus Driver	Garage	\$18,205 – BD –Step 3

Note: Proper documentation has been submitted and is on file for the above New Hires.

3. Retirements

Approve the following Retirements for the 2009/2010 school year

	Name	Position	School	Effective
A	Deeney, Joanne	Art Teacher	No. 4	7/1/2010
B	Shields, Kim	Special Ed Teacher	No. 1	7/1/2010
C	Zielinski, Patricia	School Nurse	No. 5	7/1/2010

4. Substitute

a. Approve the following Winslow Township Non-Certified Substitute for the 2009/2010 school year:

	Non-Certified Substitute
A	Giordano, Tracey

b. Approve the Source4Teachers Substitute List for March 2010 per the attached exhibit.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

A motion was made by Mr. McGinnis, seconded by Mr. DiMeglio, to change the time of the March 17, 2010 meeting to start at 5:00 p.m.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	yes
Motion Carried			

XX. ADJOURNMENT A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to adjourn the meeting at 10:10 p.m.

<i>Voice Vote: All in favor</i>

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary