

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting & Public Hearing on 2012-2013 Budget
Winslow Township School No. 6
617 Sickler Avenue
Sicklerville, NJ 08081

Wednesday, March 28, 2012
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **07/07/2011 & 02/24/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duple Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In Roll Call the following members were noted present:

Present	Patricia Davis	Cheryl Pitts (Arrived 7:03 p.m.)
	Lorraine Dredde	Aleta Sturdivant, Vice President
	Gulab Gidwani	Julie A. Peterson, President
	John Korostowski	

Absent	Mark Benjamin, Sr.
	Joanne Masciocchi

Also Present	H. Major Poteat, Ed.D., Superintendent
	Tyra McCoy-Boyle, CPA Assistant Business Administrator
	Howard Long, Jr. Esq., Solicitor
	Melvin C. Nichols, III, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Mr. Gidwani -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Sturdivant -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Davis -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Dredden -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE – None at this time

VII. AWARDS/PRESENTATIONS

1. Annual School District Budget Presentation (2012-2013)

The Board was thrilled to receive 35 applications for the Citizen Advisory Committee. The following individuals were picked through a lottery to sit on the committee:

Ward 1

Theresa Colligon
Frances McCann
Janet Watson

Ward 2

Deborah Marshall
Jeffrey Holmes
Jeremy Young

Ward 3

Renata Bass
Alberta Morgan
Nikki Wagner

Ward 4

Angela Robinson
Nherlande Chandler
Michael Wiggins

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the Minutes of the following meetings; amending the March 14 Closed Session to reflect the Board's authorization to the Board attorney to move forward in accordance with state law and Board policy regarding Board member meeting attendance.

Regular Meeting	Wednesday, March 14, 2012	Open/Closed Sessions
Special Meeting	Friday, March 16, 2012	Open Session
Special Meeting	Wednesday, March 21, 2012	Open Session

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes Abstain 3/14 Closed
Ms. Dredden	Yes	Ms. Sturdivant	Yes Abstain 3/21 Open & Closed
Mr. Gidwani	Yes Abstain 3/21	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Policy and Human Resources Committee

Ms. Pitts reported that the Policy and HR Committee met in district on March 22, 2012.

Ms. Davis, Ms. Dredden, Mr. Korostowski and Ms. Pitts were present. Items discussed were:

- Issue of funding, even though this particular committee does not really cover that. However, one method perhaps of raising funds, we talked about, at some point, the state will allow districts to place Ads on our buses. That however, has not been solidified. It is still up in the air. But at the point we are able to do that, it is a source of funding. We will have to first establish a policy and at that point that is what we will be discussing.
- Teacher evaluation and standards as it relates to the development by teachers. Here again, that was an issue that we remanded to the Education Committee.
- Policy alerts that we all receive from Strauss Esmay. As you know Strauss Esmay is our consultant that keeps us abreast of the various policies that come out from the Department of Education, practically daily.
- Also would like to remind the Board that Strauss Esmay does offer an annual workshop that is extremely extensive. For those of us who can, the Board would strongly suggest that we do attend.
- We concluded with a suggestion to the full Board that perhaps at some point in the future, not too distant future, that the Policy Committee and the Education Committee could have a joint meeting. There are certain issues that affect both committees.
- We discussed the newly instituted Residency Policy. The State instituted a policy that says that if you are going to work for any district in the state you have to live in the state. Indeed that is a policy that we will have to look at creating.
- The time for our committee meeting has changed to 3:00 p.m. so that we could have a staff person there to record our minutes.
- Due to a previous commitment by Ms. Pitts, the committee needs to pick a new date for the next meeting.

Operations Committee

Mr. Gidwani reported that the Operations Committee met last week on Wednesday, March 21, 2012.

- The solar panel installation company wanted to meet last week on Wednesday because they wanted to talk to the Committee about some new proposals. This is an ongoing thing. We are trying to put in solar panels which will finance our roofs on Schools 5 & 6. At the present time, we still have not signed anything. Once we do that then our financial obligations for those roofs will be solved.
- Happy to report that the Middle and High roofs are complete.
- We did also discuss the advertisement on buses. I understand that there is some state law about what they are going to do.
- The price of natural gas is going down. Price of gasoline and diesel keeps up going up. So we have to start looking into some alternative means of driving our buses. I understand that quite a few countries have rules that the buses and taxies have to run on natural gas because it cuts down on pollution. We must investigate what are the opportunities available to us. It would definitely save us a lot of money.

Education Committee

Ms. Sturdivant stated that the Education Committee met on March 20. She was not in attendance. Ms. Davis will report the details of the meeting. Mr. Gidwani, Ms. Masciocchi, Ms. Davis and Dr. Carcamo attended the meeting.

- The new Math series aligns better with the standards than the other one they were considering.
- Reading Assist recognition on April 27.
- Teacher of the Year recognition on April 25.
- Next year's textbook revamp which will probably be elementary social studies.
- Dr. Carcamo explained the process of the HSPA and the retake in the Junior year.
- Wifi funding.

Ms. Peterson reported that the Township Liaison Committee meets on the second Wednesday of each month. There will be a report.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to open the meeting for Public Comments at 8:43 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Assistant Business Administrator will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Student Representative

My name is Melvin Nichols and I am a proud student of the Winslow Township School District. I received an excellent education from Preschool all the way to 12th grade. Mr. Nichols reported on the following activities at the High School:

- The High School presented Into the Woods and it was a very successful production.
- The talent show was this Friday and I won.
- Prom tickets are on sale this week.
- Student Government collected books and teddy bears. 100 bags were donated to several homeless shelters.
- Spring break is coming and we are all very pleased.

Ms. Pitts commented that Mr. Melvin Nichols is a very humble young man. I had the pleasure of attending the High School rendition of Into the Woods and this gentleman here had a starring role in it and he was stellar. I even heard some parents coming out saying, "gee now that I have seen this I think I would have liked to have seen the Broadway rendition". He is also humble with regards to the talent show. He won the talent show. He is also humble with regards to the African American Program that we have that the students here put on the last day in February. For those of us who remember Etta James he sang an Etta James song and he delivered it as if he knew her. So Mr. Nichols you are indeed a great example of what Winslow can produce. God Bless you and I wish you all the luck in the world.

Ellery Karl – Resident, Teacher at Winslow Township

Good evening. My name is Ellery Karl and I come before you tonight as the Winslow Township Education Association Vice President. The WTEA is the largest collective bargaining entity within the Winslow Township School District.

Thank you for your time this evening and the budget presentation. I have a few questions that I need some help in understanding and I thank you for your patience and understanding as I try to express these concerns.

First, I want to address the situation of maintaining the privatization company for custodial care in the district. I have heard at several board meetings and State of the District presentations that the school district has saved anywhere from 2 million dollars to up to around a potential \$2.4 million. I am having a difficult time understanding these numbers. Originally, we were told that it would be about a million dollars in savings and those numbers have escalated. When comparing the numbers, we have been led to believe that the **actual** amount that was paid to the custodial staff was being compared to the contracted amount of the privatization company. It turns out that those numbers included the benefits of the custodial employees' benefits. That may be true but the cost of the Health Benefits dropped and yet the comparison of the old figures continued to remain the same and even increased according to the recent presentation by Mr. Bill Gerighter – Edvocate. His figures, as well as others that you may have received did not include his fees (\$2,000 month for two years), nor the additional fees outside of the contract with Aramark. I have a copy of some of the additional fees for the 2010-2011 school year that I have passed out to you. You will notice an additional \$241,000 on this list from the bill lists that were approved by the Board of Ed. Some of them are astounding such as 12/8/2010 for carpet/tile for school 3 (over \$60,000). By the way, I don't know if there was ever a proposal or bid put out to the public for this work. Another item was the taking down of a dugout on 11/30/2010 for \$5,900 as well as another dugout on 2/11/2011 for an additional \$4,400. Most of this work was done by the custodians, maintenance and grounds workers prior to the privatization. An additional bill that jumps out at me as well is April 14, 2011 costs for repairs, asphalt and mowing for over \$37,000.

During the time that we have been privatized for custodial services, was the fact brought up in the comparisons that we have one less building with students in it that needs care? After all, we no longer have students putting on the wear and tear at the Regional Day School. With all of the upgrades of lighting, new tiles, new paint, and new bathroom fixtures, doesn't it make sense that there would be less maintenance as well? These are just thoughts that I have that show that when the figures were shared for savings of privatization, we really aren't looking at comparing apples to apples.

A second item I want to ask about is the advertisement on the district's web site for Mission One. I am curious how much we are earning from that company for advertising their company and employment opportunities. Are we going to do more advertising?

I have brought up in the past about some administrators doing the same job and that it could have saved in excess of \$10,000. I was told that it is a common practice to have a new person in a job (as an overlap) for training purposes. I still feel that a five week overlap is a bit much. I also brought up an item of not posting bids for tiles in schools to save money for discounts but was told that it was legal the way that it was being done. Money could have been saved.

According to QSAC, our school district earned 100 points out of a possible 100 for the handling of finances. According to the auditor from the State, there is a \$3.5 million surplus. These are educated people in dealing with finances. While I understand that there are encumbrances, I don't understand how these two independent entities missed it in their reports. Something just doesn't seem right to me.

My final thought on the budget is that I don't understand why the administration feels that the only way to balance the budget is by the cutting of 22 jobs. I'm sure that there must be some other ways.

I have one other item that I would like to address. It deals with an item on page 11 of your agenda tonight. It is referring to the Job Description changes for the Content Area Coaches and Department Chairpersons. I don't know if the Board is aware of it but these two positions are currently awaiting arbitration for grievances. I don't know if it is legal to change them until the grievances are resolved. You might want to check with your solicitor before voting on these items.

Thank you for your time. I hope you consider all that I have given to you tonight. Have a good evening.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Gidwani, seconded by Ms Pitts and Ms. Davis to adjourn Public Comments at 8:51 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Davis to approve A. & B. as recommended by the Superintendent. Item # 9 at School # 6 should read as "silent auction". Item # 19 is TABLED.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|--|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | Exhibit XII A: 3 |
| | Approve the Security/Fire Drill Report, for the month of February 2012, as listed in the attached exhibit. | |
| 4. | <u>Field Trips</u> | Exhibit XII A: 4 |
| | Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XII A: 5 |
| | a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit. | |
| | b. Approve the Professional Development opportunity as listed below: | |

Winslow Township Board of Education
Wednesday, March 28, 2012 - MINUTES

Regular Board of Education Meeting & Public Hearing on 2012-2013 Budget

Page 8

Title: Parent Evening Workshops – Helping Parents Prepare their Child for the NJ ASK
Date(s): March 2012 – April 2012
Location: School No. 3 & WTMS
Time: 6:00 p.m. – 8:00 p.m.
Audience: Parents of Students in Grades 3-8
Presenter: Standards Solution
Costs: \$1,800
Funding: NCLB Grant
Purpose: Series of four workshops to introduce the NJ ASK to parents and guardians of students in Grades 3-8. Parents will learn what the assessment measures, the meaning of student scores, the structure of assessment and complete sample problems.

c. Approve the Professional Development opportunity as listed below:

Title: “LETRS” Language Essentials for Teachers of Reading and Spelling Teaching English Learners
Date(s): February 29th & March 1, 2012
Location: WTMS Professional Development Center
Time: 8:00 a.m. – 3:00 p.m.
Audience: Teachers, Coaches, Reading Specialist
Presenter: Reading Assist Institute Trainer
Costs: \$4,530
Funding: NCLB – Title II & III
Purpose: This workshop focuses on effective reading strategies and best instructional practices for English Language Learners and other struggling readers.

d. Approve the Professional Development opportunity as listed below:

Title: Parent Evening Workshop: Response to Intervention Advanced Instructional Guide: Meeting, Learning and Achievement Needs for all Students
Date(s): February – March 2012
Location: Schools No. 2, 3 & 5 (Combined Schools 1-2; 3-4; 5-6)
Time: 6:00 p.m. – 7:30 p.m.
Audience: Parents/Guardians of Students in Schools No. 1 - 6
Presenter: Dr. Ernest Brattstrom, Jr. (Sponsored by EIRC)
Costs: \$1,500 (3 visits)
Funding: NCLB Funding
Purpose: This workshop is a parent-requested follow-up to the fall session. In this session, Dr. Brattstrom will provide an in-depth guide to the three tiers in Lang. Arts RTI program, as well as illustrate how this intervention model challenges students.

6. Tuition Students

Exhibit XII A: 6

Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**
- Approve to terminate Out-of-District Placements for the 2011-2012 school year as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XII A: 8**
- Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.
9. Fundraiser(s) **Exhibit XII A: 9**
- Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:
- School No. 3
- Family Night at Texas Roadhouse (04/02/12) – P.T.O
 - Pretzel Sale (04/20/12) – P.T.O.
- School No. 6
- Ice Cream Social & Silent Auction (05/11/12) – H.S.A.
10. Donation – Computers **Exhibit XII A: 10**
- Approve the acceptance of donation of computers/computer equipment, as listed in the attached exhibit, from Ms. Dawn Mallough, Parent and H.S.A. member, to the Winslow Township School District.
11. Camden County College – 2011/2012 High School Plus Program
- Approve the Agreement between Camden County College and Winslow Township Board of Education to conduct the High School Plus program for WTHS students during the 2011-2012 school year at no cost to the district.
- Note:** The High School Plus program allows high school students to earn college credits and access to a full range of services at Camden County College.
12. WTHS Course of Studies (Revisions) **Exhibit XII A: 12**
- Approve the revisions to the Winslow Township High School Course of Studies as listed in the attached exhibit.
13. Schools No. 1 – No. 6: Everyday Math Program
- Approve the adoption of the Everyday Math 2012 Program for students in Grades K-6 at a purchase price not to exceed \$300,000.

14. Extended School Year Program for 2012 (Change in Location)

Approve the 2012 Extended School Year Program to be held at School No. 3.

Note: It was previously approved to be held at School No. 4

15. Summer Music Program for Schools No. 5 & No. 6

Approve the operation of a Summer Music Program for students from Schools No. 5 & No. 6 to be held at School No. 4 from July 9th through July 20th (8:30 a.m. to 1:30 p.m. Monday-Friday).

16. Professional Development – Littlest Angels Nursery School

Approve Ms. Patricia LoCicero, Professional Development Consultant, to present two workshops to Littlest Angels Nursery School as follows:

Title: Kids Writing
Date(s): February 27, 2012
Costs: \$150.00
Funding: NCLB Title I Non-public Funds

Title: Co-Teacher Writing
Date(s): March 22, 2012
Costs: \$150.00
Funding: NCLB Title I Non-public Funds

17. School No. 3 – Autism Awareness Assembly

Approve School No. 3 to have Ms. Kelsey Hart-Livingston of the Child Development Program at Children’s Hospital to visit School No. 3 on Tuesday, April 3, 2012 and present an assembly program on Autism at no cost to the district.

18. School No. 5 – “Do Something Green School Challenge” Program

Approve School No. 5 to participate in the “Green School Challenge” for an opportunity to be awarded a grant up to \$5,000. To be eligible for an award, School No. 5 must make an effort, in 8 weeks, to reduce their carbon footprint.

TABLED 19. Settlement Agreement – D.D. & L.H.

Approve the Settlement Agreement between D.D. & L.H. and the Winslow Township Board of Education.

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report

Exhibit XII B: 1
Exhibit XII B: 2

3. Suspension Report

Exhibit XII B: 3

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Davis to approve A & B as recommended by the Assistant Business Administrator.

A. Reports

1. Aramark Report

Exhibit XIII A: 1

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer's Report</u> | None at this time. |
| 3. <u>Board Secretary's Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XIII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$2,415,517.15
- Manual Bill List \$ 13,650.00

- | | |
|-----------------------------|---------------------------|
| 7. <u>Payroll</u> | None at this time. |
| 8. <u>Use of Facilities</u> | None at this time. |

9. Annual District Budget 2012/2013

Approve to adopt the 2012/2013 School Budget, as amended by the Interim County Superintendent of Schools, for submission and resolve, that there should be raised for General Funds \$43,158,135 for the ensuing school year 2012-2013

Fund	Budget	Local Tax Levy
General Fund	\$ 91,116,932	\$ 43,158,135
Special Revenue Fund	\$ 2,689,376	\$ -
Debt Service Fund	\$ 3,228,799	\$ 1,734,795

10. New Jersey School Boards Association Insurance Group 2012 Safety Grant Program **Exhibit XIII B: 10**

The Winslow Township Board of Education hereby approves the submission of grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's BACCEIC Subfund for the purposes described in the application, in the amount of \$26,416.00 for the period July 1, 2012 through June 30, 2013, prepared by Jack Mills.

Note: This is the third year of the Safety Grant Program.

11. Target Field Trip 2012 Grant - Winslow Township Middle School

Accept the Target Field Trip Grant in the amount of \$400. Elaine Pancrazio, Winslow Township Middle School received the grant for her special education students to take a field trip to the Franklin Institute on March 16, 2012.

12. Professional Development

- a. Approve Tyra McCoy-Boyle, Assistant Business Administrator, to attend "Legal Update – FMLA, FLI, OPRA, Tenure and Seniority Issues, a New Jersey Association of School Business Officials workshop on April 19, 2012 at a cost of \$75.00.
- b. Approve Jack Mills, Director of Winslow Child Development & Other Projects in the Business Office, to attend "Legal Update – FMLA, FLI, OPRA, Tenure and Seniority Issues, a New Jersey Association of School Business Officials workshop on April 19, 2012 at a cost of \$75.00.

13. Disposal of School Property/Textbooks **Exhibit XIII B: 13**

Approve the Disposal of School Property/Textbooks per the attached exhibit:

Location	Department	Description
High School	Nursing	1 Training table – not used
		1 White recovery couch – well worn

		2 Titus Vision Screeners – not repairable
High School	English	30 The English Tradition – 1991
		29 The American Experience – 1991
		32 The Language of Literature Platinum – 1991
		15 The Language of Literature Gold – 1991
		13 The Language of Literature Blue – 2000
		4 The Language of Literature Yellow – 2000
		15 The Language of Literature Orange – 2000
		4 The Language of Literature Purple – 2000
		3 Reading Literature Orange – 1985
		9 Reading Literature Blue - 1985

14. IDEA Grant 2011-2012

Approve the following employee to be charged to the IDEA Grant for fiscal year 2011-2012:

Name	Job Title	% of Salary	Amount Charged
James Nesmith	Supervisor of Student Support Services	100%	\$82,000 prorated

15. Pineland Learning Center, Inc.- Free/Reduced Meals 2012-2013

Approve the resolution for Pineland Learning Center with regard to free/reduced meals as follows:

WHEREAS Pineland Learning Center, Inc. is an approved private school for students with disabilities and

WHEREAS the students from the Winslow Township School District attending Pineland Learning Center, Inc. are all classified handicapped students and have an IEP which includes a free breakfast and lunch

NOW THEREFORE BE IT RESOLVED THAT In accordance with NJAC 6A:23-4.5iii, the Winslow Township School District Board of Education does not require Pineland Learning Center, Inc. to charge the Winslow Township School District students for a reduced and/or paid meal.

16. Early Childhood Education Grant for 2012 – 2013

Approve to accept the Early Childhood Education One-Year Preschool Program Plan Update for 2012-2013 in the amount \$232,554.

Winslow Township Board of Education
Wednesday, March 28, 2012 - MINUTES

Regular Board of Education Meeting & Public Hearing on 2012-2013 Budget
 Page 14

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Pitts, seconded by Mr. Gidwani, to approve Items # 1 through # 7. Item # 6 TABLED for solicitor opinion.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Steel, Max (revision)	HS	Math Teacher	2/14/2012-3/23/2012	2/14/2012-3/16/2012	U
B	Tomasic, John (extension)	MS	Math Teacher	1/20/2012-3/19/2012	1/20/2012-6/15/2012	P
C	Rudley, Susan	No. 5	Secretary	4/16/2012	5/11/2012	P
D	Smith, Gail	BOE	Bookkeeper	6/13/2012	7/27/2012	P
E	Kownacki, Jennifer	MS	Language Arts Teacher	4/4/2012	6/1/2012	P
F	Franchetti, Bonnie	Garage	Bus Driver	4/30/2012	6/15/2012	P
G	Bombara, Joyce	MS	Secretary	5/1/2012 5/16/2012	5/15/2012 6/22/2012	P U
H	Cunningham, John	No. 6	Special Ed Teacher	3/26/2012	5/18/2012	P

2. Transfer

Approve the following Transfer for the 2011/2012 school year:

		FROM		TO		
	Name	School	Position	School	Position	Effective Date
A	Fletcher, Cynthia	HS	Secretary	No. 6	Secretary	3/26/2012

3. College Placement

Approve the following College Placement for the 2011/2012 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Dubose, Shanifah	Teacher Interview	Kalinowski, J. & Henderson, N.	No. 1	3/29/2012- 4/4/2012	Elementary

4. Substitute (Long Term)

Approve the following Long Term Substitute for the remainder of the school year at the 1/200th of the salary guide:

	Name	Position	School	Prorated Salary	Starting
A	DiMaria, Ramona (LOA) (replacing L. Pitts)	Special Ed Teacher (RC)	No. 4	\$48,361 – BA – Step 1	4/2/2012

5. Mentor

Approve the following Mentor Teacher at the Middle School for the 2011/2012 school year:

	Mentor	Mentee	Position	Mentor Fee
A	LaRoche, Ginger	Lopez-Maya, Alicia	Spanish Teacher	\$1,000 (\$550 & \$450)

TABLED - # 6

6. Job Descriptions

Exhibit XIV: 6

Approve the following revised Job Descriptions for the 2011/2012 school year:

	Job Description
A	Content Area Coach
B	Department Chairperson

7. Stipend

Approve a Stipend for the following Administrator, effective March 1, 2012 through June 30, 2012:

	Name	Position	Location	Stipend
A	Mills, Jack	Director of Winslow Child Development and Other Projects in Business Office	BOE	\$5,000.00

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

XV. INFORMATIONAL ITEMS

Dr. Poteat reported on the following information items:

- The school district has applied for the Race to the Top to receive \$76,000 in funds which can be used towards updating the current or implementing a new teacher and evaluation system. Each school district has to have another teacher evaluation or framework in place within the next year. We have applied and in order for us to continue, the Board has to approve the application.

ADDENDUM

Superintendents Report

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant, to approve the Race to the Top Application as recommended by the Superintendent.

1. Race to the Top Application

Approve submission of the Race to the Top Application. The district is eligible to receive \$76,113.00 in funds that can be used toward updating the current or implementing a new teacher and evaluation system.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

- The Winslow Township School District has been invited by Reading Assist Institute, which is an organization that we work with in our lower elementary schools through our early intervention programs; which provides the DIBELS assessment. The district is being recognized for their efforts and commitment to increasing student achievement in language art with emphasis on the ... Only three districts are being recognized by this organization across the nation. We are the only district from the state of New Jersey to be recommended for this honor. There will be an appreciation luncheon on Friday, April the 27 from 11:00 a.m. – 2:00 p.m. at the Waterfall Banquet and Conference Center in Claymont, Delaware. We have placed a lot of emphasize on our early intervention and a lot of resources in our lower elementary schools with emphasize on achievement and making sure we identify strengths and weaknesses of our young people. As a result of their observation and review of what we are doing in the school district we are one of the three school districts to be invited for that particular honor.
- We also received a letter from the State, the office of Title I. We had to submit an action plan for our Limited English Proficiency students. The information that we provided them we have met all of the criteria and they have accepted our plan for the 2010-2011 school year, which we are presently in. I wanted you to know that these things are being submitted and approved at the state level.

XVI. OLD BUSINESS

Ms. Sturdivant: In accordance with Board Policy 0145, I move for the removal of a Board member who has failed to attend more than 3 consecutive meetings of the Board without good cause. Second by Ms. Davis. Agreed to be tabled until after Executive Session.

XVII. NEW BUSINESS (Discussion Items)

Mr. Korostowski reported that it occurred to members of the Board that they did see the advertisement for Source 4 Teachers on the district website.

Mr. Korostowski moved, seconded by Ms. Davis, to inactivate the link for Source for Teachers on the district website and refer it to the Policy Committee to bring back recommendations.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

XVIII. EXECUTIVE SESSION **A motion was made by Ms. Davis, seconded by Ms. Pitts to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:17 p.m. for a period of 30 minutes.**

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Assistant Business Administrator

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Gidwani, seconded by Ms. Davis, to return to Public Session at 9:57 p.m.

Voice Vote: All in favor

A motion was made by Ms. Davis, seconded Ms. Sturdivant to untable two items. Item # 19, on page 6 under the Superintendent Report and Item # 6 under Personnel, on page 11.

Voice Vote: All in favor

A motion was made by Ms. Davis, seconded by Ms. Pitts to approve under the Superintendent Report Item # 19, on page 6 and under Personnel, Item # 6, on page 11.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

Dr. Poteat reported that he gave the Board copies of the Organization Chart. No action is required but some changes need to be made. The Organization Chart reflects who is responsible to who in the chain of command. One of the reasons I made the change is, as you all know, Mrs. Moore sits on the leadership team, the previous Organization Chart did not reflect that, so that change was made. South Jersey, who is our technology team, under most cases is a shared responsibility because the hardware was under the business department, the technology in terms of curriculum was under Dr. Carcamo. I am moving South Jersey primarily under curriculum because that is where we are moving to get more input. That person would be a direct report because of our curriculum needs. However, that person will still sit in those meetings with the Business Administrator for hardware purposes. We need to place more emphasize on technology as it pertains to our curriculum. The other change would be under Barbara Scola. Under Dr. Carcamo, Barbara Scola is the 504. That shouldn't be there because we have a district 504 person who would be Human Resources. That would go under Mrs. Moore. I am going to make those changes and then submit.

Ms. Peterson entertained a Resolution of the Winslow Township Board of Education removing Mark Benjamin as a member of the Winslow Township Board of Education. The motion was moved by Ms. Dredden, seconded by Mr. Gidwani.

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION REMOVING
MARK BENJAMIN AS A MEMBER OF
THE WINSLOW TOWNSHIP BOARD OF EDUCATION**

WHEREAS, Winslow Township Board of Education ("WTBOE") properly advertised for a Regular Meeting to be held at Winslow School #6 on March 28, 2012; and

Winslow Township Board of Education
Wednesday, March 28, 2012 - MINUTES

Regular Board of Education Meeting & Public Hearing on 2012-2013 Budget

Page 20

WHEREAS, N.J.S.A. 18A:12-3 provides that “any member (of a Board of Education) who fails to attend three consecutive meetings of the board without good cause may be removed by it;” and

WHEREAS, Winslow Board of Education Policy 0145 provides that “[a] member who fails to attend three consecutive meetings of the Board without good cause may be removed from office on the affirmative votes of a majority of the remaining Board members,” provided that: 1) the member’s removal was proposed at the immediately previous Board meeting; and 2) notice of the proposed removal was given to the affected member at least forty-eight hours in advance of the meeting at which the vote will be taken; and

WHEREAS, the Board Solicitor was authorized to provide notice of the proposed removal by the Board of Education in Executive Session during the Regular Meeting of March 14, 2012 and such notice was provided to Mark Benjamin via regular and certified mail by letter dated March 22, 2012 which letter was received at his place of residence at least forty-eight hours in advance of the March 28, 2012 Regular Meeting; and

WHEREAS, the WTBOE has deliberated and discussed the removal of Mark Benjamin and further considered whether the he should be removed from the Board of Education; and

WHEREAS, the WTBOE has determined that the Mark Benjamin has missed the last eight (8) consecutive Board of Education meetings, specifically, February 2, 2012 (Special Meeting), February 8, 2012 (Regular Meeting), February 22, 2012 (Regular Meeting), March 2, 2012 (Special Meeting), March 13, 2012 (Special Meeting), March 14, 2012 (Regular Meeting), March 16, 2012 (Special Meeting), and March 21, 2012 (Special Meeting), without good cause.

NOW, THEREFORE, BE IT RESOLVED, the Winslow Township Board of Education that the provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.

BE IT FURTHER RESOLVED, that Mark Benjamin is hereby removed as a member of the Winslow Township Board of Education in accordance with the provisions of N.J.S.A. 18A:12-3 and WTBOE Policy 0145.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Absent
Ms. Davis	Yes	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

Winslow Township Board of Education
Wednesday, March 28, 2012 - MINUTES

Regular Board of Education Meeting & Public Hearing on 2012-2013 Budget
Page 21

Dr. Poteat discussed the Board meeting dates because there is no Reorganization meeting until next year. The Board needs to schedule Board meetings after April 2012.

In April there are two meetings back to back, April 18 and 25. Does the Board want to retain the two meetings in April?

Ms. Davis will work with the Superintendent's office on the Board meeting dates for next year.

The district calendar will be submitted to the Board next meeting.

The Board decided to hold meetings on April 18 and April 25 realizing that there may be an Addendum.

The Liaison meeting will be rescheduled until April 18 instead of April 11.

The Policy Committee Meeting will meet on Tuesday, May 1 at 3:00 p.m.

XX. ADJOURNMENT A motion was made by Ms. Sturdivant seconded by Ms. Dredden and Ms. Davis to adjourn meeting at 10:20 p.m.

Respectfully Submitted

Tyra McBoy-Boyle, CPA
Assistant Business Administrator