

WINSLOW TOWNSHIP BOARD OF EDUCATION

Special Board of Education Meeting

30 Coopers Folly Road

Atco, NJ 08004

March 24, 2010

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **03/18/10**. It was advertised in the Philadelphia Inquirer, Atlantic City Press and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present	Dino Capaldi	Angelia M. Tutt
	Paul DiMeglio	Deborah Yanez arrived 7:09 p.m.
	Christopher McGinnis	Cheryl Pitts, Vice President
	Eartha Mitchell	

Absent	Mark Benjamin, Sr.
	John J. Tomasello

Also Present	H. Major Poteat, Ed.D., Superintendent
	Ann F. Garcia, Ed.D., Business Administrator/Board Secretary

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. SUPERINTENDENT'S REPORT

A motion was made by Mr. McGinnis, seconded by Mr. DiMeglio, to approve Action Items # 1 and # 2 as recommended by the Superintendent.

1. WTMS – 7th Grade Writing Class

Exhibit VI: 1

Approve three students from the 7th Grade Honors Writing Class to participate in a Read Aloud presentation at Chick-Fil-A, in Sicklerville, NJ, on Tuesday, March 30, 2010 from 5:00 p.m. – 6:00 p.m.

2. Professional Development

Approve the following staff members to attend a state-required Unified Plan Training Workshop on Thursday, April 1, 2010 in Edison, NJ, at no cost to the District:

- o Ms. Stella Nwanguma, WTMS, Principal
- o Ms. Joanne Ceaser, School No. 5, Principal
- o Ms. Kimberly Garcia, Director, Special Programs
- o Ms. Karen Loney, Supervisor, Language Arts
- o Dr. Dorothy Carcamo, Assistant Superintendent

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	absent
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	absent
Motion Carried			

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. DiMeglio, seconded by Ms. Tutt, to approve Action Item # 1 as recommended by the Business Administrator/Board Secretary.

1. Use of Facilities Report

Exhibit VII: 1

Approve the Use of Facilities Report, as per the attached exhibit.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	absent
Motion Carried			

VIII. EXECUTIVE SESSION

Executive Session Resolution A motion was made by Mr. Capaldi, seconded by Mr. DiMeglio, to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:15 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Voice Vote: All in favor

IX. BUSINESS MATTERS

1. 2010/2011 Budget Discussions

X. ADJOURNMENT OF EXECUTIVE SESSION

Return to Public Session A motion was made Ms. Tutt, seconded by Mr. McGinnis, to return to Public Session at 11:04p.m.

Voice Vote: All in favor

A motion was made by Ms. Mitchell, seconded by Mr. Capaldi, to approve Item # 2 as recommended by the Business Administrator/Board Secretary.

2. Tentative Budget 2010/2011 **Exhibit VII: 2**

Approve the adoption of the tentative 2010/2011 Annual School District Budget for submission to the voters of the Township of Winslow as follows:

Fund	Budget	Local Tax Levy
General Fund	\$ 89,528,760.00	\$ 42,511,141.00
Special Revenue Fund	\$ 3,922,075.00	\$ -----
Debt Service Fund	\$ 3,263,196.00	\$ 1,715,278.00

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	no	Ms. Yanez	yes
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	absent

Motion Carried

ADDENDUM

I. PERSONNEL

A motion was made by Ms. Yanez, seconded by Ms. Tutt, to approve Addendum Items # 1 with regard to Personnel.

1. WinSoar Program

Approve the following WinSoar Program Staff at the High School for the 2009/2010 school year:

	Name	Position	Hourly Rate	Effective
A	Young, Nancy	Curriculum Lab Teacher	\$36.88	3/29/2010
B	Wilson, Kathy	Teacher Assistant	\$25.18	3/29/2010
C	Conley, Denise	Special Ed Teacher (replacing M. Eppolite)	\$36.88	3/29/2010

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	absent

Motion Carried

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to award the Winslow Township High School Roofing Project to the lowest bidder.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Mitchell	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Mr. McGinnis	yes	Ms. Pitts	yes
		Mr. Tomasello	absent

Motion Carried

- XI. ADJOURNMENT** A motion was made by Ms. Tutt, seconded by Mr. DiMeglio, to adjourn the meeting at 11:09 p.m.

Voice Vote: All in favor

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary