

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Special Board of Education Meeting**  
***Winslow Township Middle School – Cafeteria***  
30 Coopers Folly Road  
Atco, NJ 08004

**Friday, March 2, 2012**  
**5:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **02/27/12**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board Members were noted present:

Present	Patricia Davis	Joanne Masciocchi
	Lorraine Dredden	Cheryl Pitts
	Gulab Gidwani	Aleta Sturdivant, Vice President
	John Korostowski	

Absent	Mark Benjamin, Sr.
	Julie A. Peterson

Also Present	H. Major Poteat, Ed.D., Superintendent
	Tyra McCoy-Boyle, CPA, Assistant Business Administrator
	Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Mr. Korostowski -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Dredden -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Davis -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Masciocchi -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

## VI. PUBLIC COMMENTS (Time Limited)

**A motion was made by Mr. Gidwani, seconded by Ms. Davis to open the meeting for Public Comments at 5:07 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

*Voice Vote: All in favor*

**No Public Comments**

## VII. ADJOURNMENT OF PUBLIC COMMENTS

**A motion was made by Ms. Pitts, seconded by Ms. Dredden to adjourn Public Comments at 5:08 p.m.**

*Voice Vote: All in favor*

**VIII. TENTATIVE ANNUAL SCHOOL DISTRICT BUDGET (2012-2013)**

**A motion was made by Ms. Pitts, seconded by Mr. Gidwani to approve Items # 1 & 2 with regard to the Tentative Annual School District Budget (2012-2013).**

1. Tentative Annual School District Budget (2012-2013) **Exhibit VIII: 1**

Approve the adoption of the Tentative 2012-2013 Annual School District Budget for submission to the Executive County Superintendent on March 5, 2012 as follows:

Fund	Budget	Local Tax Levy
General Fund	\$91,116,932	\$43,158,135
Special Revenue Fund	\$ 2,689,376	\$ -----
Debt Service Fund	\$ 3,228,799	\$ 1,734,795

2. Legal Reserve Account: 2012-2013 School Year

Approve the establishment of a Legal Reserve Account for the 2012-2013 School Year.

Dr. Poteat stated that this is the preliminary budget, not the final budget. It is required by the County Superintendent by March 5 as indicated. There is time for discussion and changes. There is a lot more to be done with the budget prior to presenting the final budget for board approval.

Dr. Poteat stated that The Legal Reserve Account is an account containing funds to show that we have money to cover a contract settlement with the union for retroactive salaries or other unforeseen expenses. He also stated that we have to pay approximately 6.7 million dollars to the Charter School in 2012-2013 an increase of 1.4 dollars from 2011-2012.

Ms. McCoy-Boyle commented on the advertised 2012-2013 budget as follows:

- The 2011-2012 budget was \$90,966,835 and the preliminary 2013 budget will be \$91,116,932.

Advertised Enrollment

- Advertised enrollment decreased by approximately 300.

Advertised Revenues

- Tax Levy increase by 2% - \$846,238.
- Anticipated fund balance increased to \$1.5 million in the proposed 2012-2013 budget up from \$500,000 in 2011-2012.
- State Aid cut by approximately \$898,000.
- Education Jobs Fund of \$1,564,574 not received in 2012-2013.
- PK Education Program 2012-2013 budget cut by approximately \$130,000.

- Deferred revenue of \$306,249 will be anticipated to support PK program for 2012-2013.
- Title I, II, III, No Child Left Behind and I.D.E.A. are permitted to budget up to 85% of the prior year award.
- Total of \$2,689,376 for the special revenue fund.
- Anticipated Debt Service Aid Type II of \$1,494,003.
- Tax Levy for Debt Service \$1,734,795, a decrease of approximately \$12,000 from the prior year.
- Total Debt Service fund account \$3,228,799.
- Total Budget for 2012-2013 is \$97,035,107.

Advertised Appropriations

- 2012-2013 Charter School payment of \$6,728,509, an increase of \$1,477,999.
- Funding for Choice School students follow the students but we are responsible for transportation costs.
- Total appropriations for 2012-2013 are \$97,035,107.

Ms Sturdivant asked if there was a preliminary list of what might be cut.

Dr. Poteat responded that it was too early to make that decision. We will try to retain all of the programs that we currently have but there may be some cuts.

*Roll Call:*

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Absent
Mr. Korostowski	Yes		

Motion Carried

**IX. EXECUTIVE SESSION** A motion was made by Ms. Davis, seconded by Ms. Masciocchi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 5:37 p.m. for a period of 10 - 15 minutes.

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
Assistant Business Administrator

*Roll Call:*

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Absent
Mr. Korostowski	Yes		

Motion Carried

**X. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Pitts, seconded by Ms. Davis to return to Public Session at 6:15 p.m.**

*Voice Vote: All in favor*

Mr. Long – In closed session, of about 20 minutes duration, there were matters discussed of personnel and contract. No action was taken by the Board.

**A motion was made by Mr. Gidwani, seconded by Ms. Davis to place the tables and chairs for the Board Members on the floor.**

*Voice Vote: 6 Ayes 1 Opposed*

Motion Carried

Ms. Pitts was concerned when the students perform if there is enough room on the floor.

- XI. ADJOURNMENT** A motion was made by Ms. Davis, seconded by Ms. Dredden to adjourn the meeting at 6:17 p.m. *All Ayes.*

Respectfully Submitted

Tyra McCoy-Boyle, CPA  
Assistant Business Administrator