

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, March 2, 2011

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present	Dino Capaldi	Aleta Sturdivant
	Christopher McGinnis	Angelia M. Tutt
	Eartha Mitchell	Cheryl Pitts, Vice President
	Julie A. Peterson	Deborah Yanez, President

Absent Mark Benjamin, Sr.

Also Present H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Damon Tyner, Parker McCay, P.C., Solicitor
Leah Feniola, Student Representative
Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

McGinnis -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Tutt -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Sturdivant -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

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swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Mitchell -

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

Pitts -
 If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

VIII. MINUTES

A motion was made by Ms. Mitchell, seconded by Ms. Peterson, to approve the minutes of the following meeting:

Regular Meeting

Wednesday, February 16, 2011

Open Session

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

IX. BOARD COMMITTEE REPORTS - None

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Tutt, seconded by Ms. Pitts, to open the meeting for Public Comments at 7:05 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

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Voice Vote: All in favor

Pat Davis – Resident

Ms. Davis announced that she was running for a seat on the Board of Education. She submitted an OPRA request and was denied. She will submit another request tomorrow.

Gulab Gidwani – President Winslow Township Business Association

Mr. Gidwani said thank you for putting the OPRA form on the web and would like in the future to be able to fill out the form on line.

He read in the paper that Cherry Hill received additional aid from the state and are reducing the property taxes in the community. Please keep it in mind.

Mr. Gidwani is also running for a seat on the school board along with three others.

Joanne Masciocchi - Resident

Ms. Masciocchi has been a resident for twenty five years with thirteen years in the school district. She has two daughters attending school in the district and would like to make a difference by running for a seat on the school board.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Capaldi, seconded by Ms. Tutt, to adjourn Public Comments at 7:10 p.m.

Voice Vote: All in favor

Dr. Poteat commented that he was not sure why the OPRA request was denied but maybe some clarification was needed.

Dr. Garcia noted that the request needed to be more specific regarding the administrators.

Dr. Poteat stated that we are checking to see if an original signature is needed for an OPRA request. We are working to improve the process.

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Peterson, to approve Action Items # 1 through # 15 as recommended by the Superintendent. Item # 15 should read School # 2. #10 – Tupperware is Held.

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A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **None at this time.**
- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
 Date(s): March 2011 (Two Sessions)
 Time: 4:00 p.m. – 6:30 p.m.
 Audience: Classroom Teachers
 Presenter: Mr. Thomas Shown – SMART Certified Trainer
 T-Tech Training Solutions
 Costs: \$1,000.00
 Funding: NCLB
 Location: Middle School (MC1)
 Purpose: Presenter will provide teachers training on how to effectively use the interactive SMART Board technology to create interactive lessons and to find content and various websites to support classroom instruction.

- 6. Tuition Students **None at this time.**
- 7. Terminate Out-of-District Placements **None at this time.**
- 8. Homeless Student(s)

Approve the following students to attend school in the Winslow Township School District, on a tuition basis, due to homeless status:

	School/Grade	Effective	Previous School District
A	School No. 1 – Grade 1	02/11/11	Moorestown Township, NJ
B	High School – Grade 9	02/11/11	Camden City, NJ
C	Middle School – Grade 8	09/07/10	Lindenwold, NJ

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9. Homebound Instruction **Exhibit XII A: 9**
- Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.
10. Fundraiser(s) **Exhibit XII A: 10**
- Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:
- School No. 3
- Pennies for Patients (March 2011) – School No. 3
- WTHS
- Discount Cards – Marching Band/Student Government/Asian American Club
 - Entertainment Cards – WTHS Baseball
 - Rubber Bracelets (Engraved with Beauty & the Beast) – Theatre Guild
 - Chips/Candy/Soda/Flowers (March 17, 18 & 19) – Theatre Guild
- WTMS
- Collection of Funds/Items for Animal Shelter (April/May) – Student Government
 - Talent Show Tickets (May 27, 2011) – Student Government
 - St. Patrick's Day Grams (March 2011) – Student Government
 - Goodbye Grams (June 2011) – Student Government
 - Teacher Grams (May 2011) – Student Government
 - St. Patrick's Hat Day (March 17) – NJHS
 - Tupperware (March 2011) – NJHS - **HELD**
11. School No. 1 – Dave & Buster's Learn, Eat, Play Program **Exhibit XII A: 11**
- Approve that third grade students at School No. 1 participate in the Dave & Buster's "Learn, Eat, Play" program as described in the attached exhibit.
12. School No. 4 – Gloucester County Christian School Choral Group Assembly
- Approve that School No. 4 host the Gloucester County Christian School Choral Group on Friday, March 11, 2011. The group will be performing a Dr. Seuss story, "The Lorax" at no cost to the district.
13. School No. 4 – Geronimo & Thea Stilton's Writing Contest **Exhibit XII A: 13**
- Approval is requested for School No. 4 students to submit entries in the Geronimo & Thea Stilton's Writing Contest as per the attached exhibit.
14. School No. 5 – Read Across America **Exhibit XII A: 14**
- Approve School No. 5 to have a Read Across America Family Night on Tuesday, March 22, 2011 with guest speaker, Ms. Jodi Fiore, author, at no cost to the district.

15. School No. 2 – Sock Hop

Approve School No. 2 to have a Sock Hop on Friday, April 8, 2011 from 7:00 p.m. to 8:30 p.m. hosted by the H.S.A.

B. Principal’s Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s)

None at this time.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

Ms. Tutt questioned the percentage of sales going to the district from the sale of Tupperware.
 Ms. Sturdivant asked how many smartboards are being used in the district and how many teachers can attend the Professional Development.
 Dr. Poteat responded that all teachers can attend.
 Dr. Poteat suggested that the Board revisit the Tupperware fundraisers.

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Pitts, seconded by Mr. McGinnis, to approve Action Items # 1 through # 12 as recommended by the Business Administrator/Board Secretary.

A. Reports

- | | |
|--------------------------------|---------------------------|
| 1. Transportation Update | None at this time. |
| 2. Sodexo Food Services Update | None at this time. |
| 3. Aramark Update | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|-------------------------------|--------------------------|
| 1. <u>Line Item Transfers</u> | Exhibit XIII B: 1 |
|-------------------------------|--------------------------|

Approve the Line Item Transfers, for the month of January 2011, as per the attached exhibit.

2. Treasurer's Report **Exhibit XIII B: 2**

Approve the Treasurer's Report, for the month of January 2011, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIII B: 3**

Approve the Board Secretary's Reports, for the month of January 2011, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of January 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,418,287.04

7. Payroll

Approve the Payroll, for the month of February 2011, as listed below:

- February 15, 2011 \$2,213,917.50
- February 28, 2011 \$2,238,156.99

8. Use of Facilities Report **None at this time.**

9. Disposal of School Property **Exhibit XIII B: 9**

Approve the Disposal of School Property per the attached exhibit.

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Location	Department	Tag #	Description
School # 3	Technology		8 broken computers

10. Well Quote for School # 6

Approve B&F Environmental Drilling, Inc. Blue Anchor, NJ to pull the old pump and reinstall a new pump at School # 6 at a cost of \$3,250.00. In addition, they will measure the well and obtain a permit for a cost of \$450.00.

11. Professional Development

Approve Ms. Yalonda Gambrell to attend NJSBA Insurance Group Claims Coordinator Training on March 11, 2011 at Black Horse Pike Regional Board of Education, Timber Creek High School from 8:00 a.m. to noon at a cost of \$20.00.

12. Larc School – Free or Reduced Lunch

BE IT RESOLVED, that the Winslow Township Board of Education does not require the Larc School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations for the 2011 – 2012 school year.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes recuse on CCES # 6
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

XIV. PERSONNEL

None at this time.

XV. INFORMATIONAL ITEMS

Dr. Garcia, Business Administrator/Board Secretary presented the budget for adoption by the Board this evening.

Student Representative – Thuyvan Luu

- Fashion Show tickets are on sale this evening for \$37.00. The fashion show is on Friday, March 11, at 7:00 p.m.
- The National Honor Society went to School # 3 and worked with the 3rd Graders on Presidents, money and African American Leaders.
- National Honor Society volleyball game is on March 11.

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- The National Honor Society spent time with the seniors at the Fountains in Atco and decorated cookies.
- Student Government continues to collect blanket, receiving blankets and stuffed animals.
- Students went to School # 4 and read to the students for Read Across America.
- Students went to School # 2 and read to the students.
- There is a blood drive on March 8.
- Student Government continues collecting items for "Adopt a Soldier".
- The High School is going "green" and collecting cans and bottles.

Board Training

Mr. McGinnis reported that the New Jersey School Board Training by Field Representative Service Representative Mary Ann Friedman took place at a Special Board Meeting on February 23, 2011. The following was discussed:

- Board's role in Annual Yearly Progress.
- Board evaluation process – each year expectation goes up but challenges due to special needs makes it hard. The benefits of self evaluation, strengths and challenges. ties to district goals.
- Board self evaluation of the Superintendent – strengths, areas of improvement, goals for next year.

Winslow Township Drug Alliance

Ms. Yanez reported that she attended the Winslow Township Drug Alliance on February 28, 2011 from 7:00 – 8:30 p.m. They discussed the following:

1. Process for writing grant proposals to the Drug Alliance. The deadline for the remainder of 2011 is March 25, 2011. The deadline for grant proposals for 2012-2014 is May 20, 2011.
2. The alliance has approximately \$4,000.00 that has not been allocated in 2011. They are trying to avoid having unexpended funds.
3. The Barrington Municipal Drug Alliance will be presenting the Philadelphia Police Department's "Heads Up" program at the Woodland Middle School on Monday, March 7, at 1:30 p.m. (Free) The program looks at the damage that drugs cause.
4. Chairperson Ms. Fidel Fernandez would like to see the program in our district and asked the school board to support it. Ms. Yanez replied that she could not speak for the Board however, she could write a proposal to the board for their review and determination.
5. The Drug Alliance would like to have 2 student representatives, preferably Juniors, from the High School attend the Drug Alliance meetings in order to get the perspective of our youth.
6. Men Empowering Nations held a scholarship luncheon on February 12, 2011. Two men graduating from the High School in June, Tyrone Coleman and Alexander Clark each received a scholarship.
7. Several members of the Drug Alliance will be attending a statewide addiction conference in Atlantic City on Friday, March 4, 2011.

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Camden and Gloucester County School Board Meeting

Ms. Yanez reported that Ms. Pitts, Ms. Mitchell and herself attended the Camden and Gloucester County School Board Meeting held at the Gloucester County Institute of Technology on March 1, 2011 from 7:00 – 8:30 p.m. The program was entitled “Budget Update”. Board members were provided with the figures for the State Aid to School Districts, Employee Benefit Costs from fiscal year 2002 – 2012, Health Benefit Costs as a percent of the State Budget, Direct Property Tax Relief and Municipal Aid. It was stated that one third of the state’s budget is allocated to School Districts. School Boards will have to continue to distinguish between wants, needs and have to’s during these economic times. Information on two upcoming trainings was provided:

1. The NJSBA Board Camp will be held on April 2, 2011, 9:00 a.m. - 3:45 p.m. The training tracks are:
 - Track 1: Beyond the Basics
 - Track II: Strengthen Skills
 - Track III: Leadership Training

All board members should attend.

2. On Monday, March 14, 2011 from 10:00 a.m. – 2:00 p.m. the second annual Joint Legislative Event will take place in Trenton. School board members will be briefed on various educational issues, including the state and federal budgets as they impact public schools. Members will have an opportunity to briefly meet with local legislators.

Board Leadership for Driving Student Achievement

Ms. Yanez reported that, along with Ms. Mitchell, she attended a NJSBA training at the Wyndham Princeton Hotel in Plainsboro, NJ on February 26, 2011 from 9:00 a.m.– 4:00 p.m. The program was entitled “Board Leadership for Driving Student Achievement”. Mary Delagardelle from the Iowa School Boards Foundation and Iowa Association of School Boards provided insight from the Lighthouse Research. The presenter stated:

- Most individuals in the educational system don’t think we can get much more in the way of achievement than what we are getting.
- There is a myth in education that struggling students need something different than achieving students. Good instruction and best practices work for all students.
- She gave an example if 60% of your students need a remedial program there is something wrong with your overall instructional program. A lot of remedial programs in a school district do not work because the curriculum gets watered down and in that sense we sentence the students to failure.
- In education, poverty, race and ethnicity are the biggest predictors of student success, she questions why would we (those in education) allow a student’s race, address or family income be a predictor of that student’s success.

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- It is important because our beliefs are subconsciously tied to our actions!
- Boards of Education and the educational community must have a belief system that says all students can learn. Unfortunately, people's belief system is deeply entrenched. There has to be a fundamental change in the culture of many schools.
- In high achieving districts there is an elevated belief system in the ability of their students.
- In low achieving districts there are a lot of excuses as to why students are not achieving. For example, if we only had better staff, if parents would send better students to our schools, we are losing all of our top kids to non-public schools.
- They believe all of the problems are outside of what they can do. The blame is placed on someone else.
- In one low achieving district she heard 589 excuses from staff, administration and Board of Education members. At a high achieving district she heard 21 excuses and 12 were from the same person.
- Boards have to get better at requiring more accountability, high expectations breed success, constant monitoring, extensive use of data, willingness to adjust supports.
- Board members must not perform out of their roles.
- You do not need to be an educator to be an effective BOE member and if you are an educator it is very difficult sometimes to leave that experience behind.
- If all your decisions and discussions on the board are from the perspective of an educator you are acting more as a consultant rather than a board member role and will slow up the process and make it more difficult to improve student achievement in your district.
- Board members must operate in their roles and respect the role of the administration.
- Professional Development has a direct correlation to student achievement.
- BOE must provide Professional Development opportunities for their staff.
- The Board must use formative data throughout the year because it will allow the district to adjust their instructional program to meet student needs.

ALL OF THESE THINGS REQUIRE A LOT OF WORK AND WILL TAKE TIME BUT THEY CAN BE ACHIEVED.

Ms. Delagardelle provided some success stories of districts that were succeeding.

Policies

Ms. Peterson would like to commend the district for adding the policies to the website.

XVI. OLD BUSINESS - None

XVII. NEW BUSINESS (Discussion Items) - None

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XVIII. EXECUTIVE SESSION

Executive Session Resolution A motion was made by Mr. McGinnis, seconded by Ms. Pitts, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:50 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters
- o Negotiations
- o Chesilhurst
- o SJ Barons

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Tutt, seconded by Ms. Peterson, to return to Public Session at 11:00 p.m..

Voice Vote: All in favor

ADDENDUM

I. SUPERINTENDENT’S REPORT

A motion was made Ms. Pitts, seconded by Ms. Sturdivant, to approve Action Items # 1 and # 2 as recommended by the Superintendent.

1. Second Reading of Policies & Regulations **Exhibit I: 1**

Approve the second reading of the following polices and regulations of the Winslow Township Board of Education:

Policy/Regulation	Title
Regulation #7510	Use of Facilities

2. Field Trips **Exhibit I: 2**

Approve Field Trips for the 2010-2011 school year, as per the attached exhibit.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Ms. Mitchell, seconded by Ms. Peterson to approve Action Items # 1 through # 7 as recommended by the Business Administrator/Board Secretary.

1. Bill List **Exhibit II: 1**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$134,235.33

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2. Tentative Budget 2011/2012

Approve the adoption of the tentative 2011/2012 Annual School District Budget for submission to the voters of the Township of Winslow on April 27, 2011 as follows:

Fund	Budget	Local Tax Levy
General Fund	\$ 91,661,467	\$ 43,158,135
Special Revenue Fund	\$ 2,634,950	\$ -0-
Debt Service Fund	\$ 3,250,911	\$ 1,746,925

3. Marie Mark, Augmentative Communication Consultant

Approve Marie Mark, as an Augmentative Communication Consultant for the Winslow Township Board of Education for the 2010-2011 school year at a cost of \$95.00/hour for evaluation, assistive technology, training of team members and \$20/hour travel time.

4. Use of Facilities

- a. Approve the WTEA FAST Committee to use School # 5 on March 30, 2011 from 6:00 p.m. – 8:00 p.m. for a parent meeting.
- b. Approve Girl Scout Troop # 30304 to use School # 1 - Library every Wednesday from March 9, 2011 to June 8, 2011 from 5:30 p.m. – 6:30 p.m.

5. Winslow Township School # 2 Courtyard Drainage Project

Approve Adams, Rehmann & Heggan Associates, Inc. to perform design work at School # 2 for the recurrent flooding in the courtyard. The work would include completion of civil engineering plans; soliciting quotes; limited construction management services as necessary and reviewing and approval of payments. The cost is \$6,200.00.

6. Resolution to Participate in the State Health Benefits Program **Exhibit II: 6**

Approve a resolution, per the attached Exhibit, for the Winslow Township School District to participate in the State Health Benefits Program effective June 1, 2011.

7. Folding Machine Lease and Maintenance Agreement

Approve a 51 month lease @ \$240.00/month (savings of \$25/month from previous lease) for a Hasler 2 Station Document Folding Inserting System located at the Board of Education. Approve the maintenance agreement for \$988.00/year (savings of \$558.55)

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<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes abstain # 2,6
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

III. PERSONNEL

A motion was made Mr. McGinnis, seconded by Mr. Capaldi, to approve Items # 1 through # 11 with regards to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Cassario, Bridget (extension)	No. 1	2 nd Grade Teacher	12/10/2010-2/28/2011 3/7/2011	12/10/2010-3/4/2011 3/11/2011	P U
B	Verlander, Jacqueline (extension)	No. 3	PreK Teacher	2/3/2011-2/28/2011	2/3/2011-4/29/2011	P
C	Wames, Kimberly (revision)	No. 4	1 st Grade Teacher	1/3/2011-2/18/2011 2/22/2011-5/13/2011 5/14/2011-6/30/2011	1/3/2011-3/23/2011 3/24/2011-6/30/2011	P U
D	Gahm, Cheryl	No. 6	5 th Grade Teacher	4/28/2011 5/23/2011	5/20/2011 6/30/2011	P U
E	Baskette, Darrell (extension)	No. 5	5 th Grade Teacher	1/21/2011-1/28/2011 1/31/2011-2/28/2011	1/21/2011-1/28/2011 1/31/2011-4/29/2011 or sooner	P U
F	Kimbrough, Rachelle (revision)	MS	Guidance Counselor	11/8/2010-12/7/2010 12/8/2010-3/11/2011	11/8/2010-12/7/2010 12/8/2010-3/4/2011	P U
G	Cavallaro, Janet (extension)	No. 6	4 th Grade Teacher	11/29/2010-1/18/2011 1/19/2011-4/12/2011 4/13/2011	11/29/2010-1/18/2011 1/19/2011-4/12/2011 6/30/2011	P U U
H	Kass, Frederick	MS	7 th Grade LAL Teacher	2/22/2011	To be determined	P
I	Goulburn, Joyce	No. 3	Social Worker	4/20/2011	5/6/2011	P
J	Iannaco, F. Carol (extension)	No. 2	Food Service Worker	2/8/2011-2/28/2011	2/8/2011-3/17/2011	P

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2. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Verlander, Jacqueline	PreK Teacher	No. 3	7/1/2011
B	Ostermueller, Catherine	Guidance Secretary	HS	5/1/2011

3. New Position-Long Term Substitute

Approve the following New Position for a Long Term Substitute pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Prorated Salary	Effective
A	Bryant, Phyllis (Long Term Substitute)	Special Education - LLD	No. 6	BA – Step 1 \$48,361	3/3/2011

4. Rescission of New Hire Appointment

Approve the following Rescission of a New Hire Appointment for the 2010/2011 school year:

	Name	Position	School	Prorated Salary	Start Date
A	Ealer, Kelly (replacing J. Houdart)	Accountant	BOE	\$55,000	3/15/2011

5. Curriculum Writing

a. Approve the following teachers for Curriculum Writing alignment to the New Jersey Core Curriculum Content Standards for the 2010/2011 school year (Title I Grant funded), three days per week, two hours per day, with a total of 14 hours each):

	Name	Subject	School	Hourly	Effective
A	Dempkowski, Elena (Title I Grant - NCLB)	Language Arts/Literacy for Grades 6 & 7	MS	\$36.88	3/7/2011
B	Gramigna, Elizabeth (Title I Grant - NCLB)	Language Arts/Literacy for Grades 6 & 7	MS	\$36.88	3/7/2011
C	Bates, Crystal (Title I Grant - NCLB)	Language Arts/Literacy for Grades 6 & 7	MS	\$36.88	3/7/2011
D	Schwartz, Cheryl (Title I Grant - NCLB)	Language Arts/Literacy for Grades 6 & 7	MS	\$36.88	3/7/2011

Note: Hourly rate may be amended pending new WTEA negotiated Agreement

b. Approve the following teacher for Curriculum Writing alignment to the New Jersey Core Curriculum Content Standards for the 2010/2011 school year (Perkins Grant funded):

	Name	Subject	School	Hourly	Effective
A	Ingram, Norm (Perkins Grant)	Career and Technical Education	HS	\$36.88	3/2/11

Note: Hourly rate may be amended pending new WTEA negotiated Agreement

6. High School Coaches

a. Approve the following Spring Coaches at the High School for the 2010/2011 school year:

	Coach	Position	Stipend	Step
A	Rudolph, Charles	Assistant Boys' Lacrosse Coach	\$4,215	1
B	Gyurics, Jean	Head Boys' Spring Track Coach	\$6,214	3
C	Edwards, Elliott	Assistant Boys' Spring Track Coach	\$4,560	3
D	Bright, Alexander	Assistant Boys' Spring Track Coach	\$4,215	1
E	Horne, George	Head Girls' Spring Track Coach	\$6,214	3
F	McCormick, Rachel	Assistant Girls' Spring Track Coach	\$4,560	3
G	Walden, Red	Strength & Conditioning Coach	\$1,946	1

Note: Stipend may be amended pending new WTEA negotiated Agreement

b. Approve the following Fall Coach at the High School for the 2011/2012 school year:

	Coach	Position	Stipend	Step
A	Thompson, Calvin	Head Football Coach	\$7,320	1

Note: Stipend may be amended pending new WTEA negotiated Agreement

7. Musician for the Spring Musical

Approve the following Musician for the Spring Musical at the High School for the 2010/2011 school year:

	Musician	Position	Stipend
A	Benitez, Tamara	Pit Musician	\$300.00

8. Middle School Coach

Approve the following revision of a Spring Coach at the Middle School for the 2010/2011 school year:

	Coach	Position	FROM		TO	
			Stipend	Step	Stipend	Step
A	Grochal, Timothy	Assistant Softball Coach	\$1,483	1	\$1,604	3

Note: Stipend may be amended pending new WTEA negotiated Agreement

9. Tutors

a. Approve the following Tutors (School No. 5) for Title I Assessment of Skills and Knowledge (NJASK) Writing Clinic for the 2010/2011 school year (Title I Grant funded):

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	Name	Position	School	Hourly Rate	Dates
A	Leshner, Donna	Head Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
B	Stinger, Deanna	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
C	Lanzey, Cynthia	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
D	Thomas, Candis	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
E	Johansen, Erin	Teacher (3-weeks)	No. 5	\$36.88	3/7/2011 - 3/28/2011
F	Conley, Denise	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
G	Phero, Marie	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
H	Clark, Claudine	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
I	Goodwin, Monique	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
J	Tait, Kimberly	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
K	DeShazior, Wanda	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011
L	Straub, Dori	Teacher	No. 5	\$36.88	3/7/2011 - 4/20/2011

Note: Hourly Rate may be amended pending new WTEA negotiated Agreement

- b. Approve the following Tutors (School No. 6) for Title I Assessment of Skills and Knowledge (NJASK) Writing Clinic for the 2010/2011 school year (Title I Grant funded):

	Name	Position	School	Hourly Rate	Dates
A	Nichols, Barbara	Head Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011
B	Cox, Patricia	Teacher (3-weeks)	No. 6	\$36.88	3/7/2011 - 3/28/2011
C	Conti, Andrea	Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011
D	Parker, Michelle	Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011
E	Foran, Stephanie	Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011
F	Hebbons, Crystal	Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011
G	LoCicero, Patricia	Substitute Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011
H	Brown, Adrienne	Substitute Teacher	No. 6	\$36.88	3/7/2011 - 4/20/2011

Note: Hourly Rate may be amended pending new WTEA negotiated Agreement

- c. Approve the following Tutors (MS) for Title I Assessment of Skills and Knowledge (NJASK) Writing Clinic for the 2010/2011 school year (Title I Grant funded):

	Name	Position	School	Hourly Rate	Dates
A	McBride, Christa	Head Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
B	Johansen, Erin	Teacher (3-weeks)	MS	\$36.88	3/28/2011- 4/20/2011
C	Schultz, Barbara	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
D	Bates, Crystal	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
E	Cox, Patricia	Teacher (3-weeks)	MS	\$36.88	3/28/2011- 4/20/2011
F	Dempkowski, Elena	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
G	Huntoon, Tracy	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
H	Whiteman, Robyn	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
I	Kerns, Lindsey	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
J	Parzanese, Maria	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
K	Gramigna, Elizabeth	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
L	McCarthy, Barbara	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
M	Adkins, Dorothy	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
N	Coley, Patricia	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
O	Darcangelo, Heather	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
P	Stallard, Nicole	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011
Q	Sykes, Hannah	Teacher	MS	\$36.88	3/7/2011 - 4/20/2011

Note: Hourly Rate may be amended pending new WTEA negotiated Agreement

10. Substitutes

Approve the following Certified/Non-Certified Substitutes for the 2010/2011 school year:

	Certified Substitutes		Non-Certified Substitute
A	Pettet, Courtney	I	Neira, Carmella
B	Wells, Erica		
C	Comisky, Colin		
D	Soto, Lisa		
E	Williams, Brittany		
F	Moultrie, Cynthia		
G	Sharp, Justin		
H	Thompson, Calvin		

11. College Placement

Approve the following College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Burlington County	Stump, Kristina	4 hour Observation	Lanzey, Cynthia	No. 5	3/4/11	Elementary

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XX. ADJOURNMENT Time A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to adjourn the meeting at 11:05 p.m. All Ayes.

Respectfully Submitted

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary