

WINSLOW TOWNSHIP BOARD OF EDUCATION
Special Board of Education Meeting - Tentative Annual School District Budget for 2014-2015
Winslow Township Middle School – Cafeteria
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, March 19, 2014
6:09 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **03/13/14**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In Roll Call the following Board Members were noted present:

Present:	Lorraine Dredde	Hassan Wilcox
	Gulab Gidwani	Cheryl Pitts, President
	Gail P. Watkins	

Absent:	Larry Blake
	Ewuniki Brown
	Julie A. Peterson

Also Present:	H. Major Poteat, Ed.D., Superintendent
	Tyra McCoy-Boyle, Business Admin./Board Secretary

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Mr. Wilcox -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Dredde -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Watkins -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Mr. Gidwani -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Wilcox, seconded by Ms. Watkins to open the meeting for Public Comments at 6:15 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments

VII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredden, seconded by Mr. Wilcox to close the meeting for Public Comments at 6:15 p.m.

Voice Vote: All in favor

VIII. TENTATIVE ANNUAL SCHOOL DISTRICT BUDGET (2014-2015)

Ms Tyra McCoy-Boyle:

Enrollments:

1. Projected a slight increase of 48 students.

Revenues:

General Fund – Operating Budget:

1. Budgeted a 2% tax levy increase - \$880,426.00.
2. State Aid was flat with the addition of 2 new Aids – PARCC Readiness Aid – \$46,290 and Per Pupil Growth Aid - \$46,290.
3. Anticipating \$1,464,871 of fund balance to support 2014-15 budget.
4. The total operating budget is \$94,412.370.

Special Revenue Fund:

1. Budgeted 80% of 2013-2014 awards for a total of \$2,900,246.

Debt Service Fund:

1. Revenue from Local Sources (Tax Levy) is \$1,765,837.
2. Revenue from Debt Service Aid is \$1,353,672.

Appropriations:

1. Most programs remained consistent or slightly higher than 2013-2014.
2. Budgeted a slight increase in transportation due to the cost of fuel.

Capital Equipment:

1. Budgeted the transfer of the local share for two ROD grants.
 - a. Window replacements, HVAC and Drainage at the Middle School.
 - b. Security, re-pointing, ADA upgrades and HVAC at the High School.
2. Budgeted for the replacement of unit ventilators at the Middle School and the demolition of the buildings at Blue Anchor.
3. Budgeted for the purchase of 7 buses per the vehicle rotation schedule.

Budget Hearing must be held between April 24 and May 7, 2014. Budget Hearing is scheduled for Wednesday, April 30, 2014.

1. Tentative Annual School District Budget (2014-2015)

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve the Tentative Annual School District Budget for 2014-2015

Approve the adoption of the Tentative 2014-2015 Annual School District Budget for submission to the Executive County Superintendent on March 20, 2014 as follows:

Fund	Budget	Local Tax Levy
General Fund	\$94,412,370	\$44,901,724
Special Revenue Fund	\$ 2,900,246	-
Debt Service Fund	\$ 3,119,510	\$ 1,765,837

<i>Roll Call:</i>			
Mr. Blake	Absent	Ms. Watkins	Yes
Ms. Brown	Absent	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Motion Carried			

X. ADJOURNMENT: A motion was made by Ms. Dredden, seconded by Ms. Watkins to close the meeting at 6:46 p.m. All Ayes.

Respectfully Submitted

Tyra McCoy-Boyle
 Business Administrator/Board Secretary