

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, March 16, 2011

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present	Mark Benjamin, Sr. Dino Capaldi Julia A. Peterson Aleta Sturdivant	Angelia M. Tutt arrived 7:20 p.m. Cheryl Pitts, Vice President Deborah Yanez, President
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Absent Eartha Mitchell

Also Present H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Business Administrator/Board Secretary
Damon Tyner, Parker McCay, P.C. Solicitor
Leah Feniola, Student Representative
Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

There was a Moment of Silence for Mr. Christopher Andrew McGinnis, Board Member, who passed away on March 11, 2011. He was a man of integrity and will be missed by his colleagues.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

- 1. School No. 1 – Gifted & Talented Students (Science Presentation)
- 2. Mr. Al Bazzel – NJ Music Educator Distinguished Service Award

Dr. Poteat introduced Mr. Thomas Daly, the Director of Facilities for Aramark. Mr. Daly has 25 years custodial experience and believes in:

- 1. Training
- 2. Respect
- 3. Communication

Dr. Poteat introduced the Acting Principal at School # 6, Robert E. Williams.

VIII. MINUTES

A motion was made by Ms. Sturdivant, seconded by Ms. Pitts, to approve the minutes of the following meeting:

Regular Meeting	Wednesday, March 2, 2011	Open/Closed Sessions
Special Meeting	Wednesday, February 23, 2011	Open Session

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	abstain	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

IX. BOARD COMMITTEE REPORTS

Operations Committee

Mr. Capaldi reported that the Operations Committee met this evening at 5:30 p.m. They discussed the following:

- a. The School District 2011-2012 Budget was approved by the County Executive Superintendent to go to the Public Hearing on March 23, 2011.
- b. Fuel Bid came in and there should be a savings of a minimum of \$20,000/year for the district.
- c. The Bid for the Middle and High School Library Roofs was received for 1.5 million for a savings of 1.4 million from the bid that was received last year.

Human Resources/Policy Committee

Ms. Pitts reported that the Human Resources Committee met on Monday, March 14, 2011 at 3:30 p.m. The following was discussed:

- a. Communications – Board Meetings being televised on Chanel 9 – the stumbling block is Verizon and Comcast.
- b. Administration at each building should make sure that the marquees are up to date.
- c. The committee received new Policy Alerts and will review four of the policies on the list.

The next meeting will be held on April 13, 2011 at 10:00 a.m.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to open the meeting for Public Comments at 7:45 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Voice Vote: All in favor

Cindy Abbott – Parent

Ms. Abbott commented on the presentation from School # 1, she loves to see the kids and what they learn. She had not seen the form that is available for questions for the Board. She asked questions at the last Board Meeting that have never been answered. She commented on lost records for her child and how frustrating it was when she didn't get an answer. The High School production of Beauty and the Beast is wonderful, it needs to be publicized as it would be good for public relations.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Tutt, seconded by Mr. Benjamin, Sr., to adjourn Public Comments at 7:50 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Tutt, to approve Action Items # 1 through # 11 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | Exhibit XII A: 3 |
| | Approve the Security/Fire Drill Report, for the month of February 2011, as per the attached exhibit. | |
| 4. | <u>Field Trips</u> | Exhibit XII A: 4 |
| | Approve Field Trips for the 2010-2011 school year as per the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XII A: 5 |
| | Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit. | |

6. Tuition Students

Approve the following out-of-district student placements, for the 2010-2011 school year, as listed below:

	Placement	Effective	Cost	Responsible for Cost
A	Berlin Occupational Center	02/28/11	\$35.00 per diem	Winslow Township
B	YALE School – Medford	01/26/11	\$45,613	Winslow Township

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placement for the 2010-2011 school year:

	Placement	Effective	Cost	Reason
A	Pineland Learning Ctr.	02/22/11	\$46,916	Non-attendance (Pleasantville was responsible for tuition costs)

8. Homeless Student(s)

a. Approve the following students to attend school in the Winslow Township School District, on a tuition basis, due to homeless status:

	School/Grade	Effective	Previous School District
A	WTHS/Grade 10	02/28/11	Loch Raven HS, Baltimore, MD
B	WTHS/Grade 9	03/07/11	Cherry Hill School District, NJ
C	School No. 4/ Grade 1	03/07/11	Cherry Hill School District, NJ

b. Approve the following Winslow Township student to attend school in the District listed below, on a tuition basis, due to their homeless status:

	School/Grade	Effective	School District
A	School No. 4/Grade 2	02/02/11	Gloucester Township, NJ

9. Homebound Instruction

Exhibit XII A: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XII A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 5

- Cherrydale – H.S.A.
- Spring Fling Dinner & Dancing – H.S.A.

School No. 6

- Breast Cancer Awareness Pink Ribbons – 4th Grade Class

WTMS

- Sahara Sam's Night (March 26) – 7th Grade Class

WTHS

- Entertainment Coupon Books – Boys/Girls Lacrosse
- Ribbons for Children's Specialized Hospital – Key Club

11. WTMS Semi-Formal 8th Grade Dance

Approve the WTMS 8th Grade Semi-Formal Dance for Friday, June 3, 2011 from 7:00 p.m. – 10:30 p.m. at Brigalia's Ballroom in Sicklerville, NJ at a cost of \$45 per ticket.

B. Principal's Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3
Exhibit XII B: 4

C. Curriculum Update(s)

None at this time.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve Action Items # 1 through # 14 as recommended by the Business Administrator/Board Secretary. Item # 9 for Ms. Pitts and Ms. Yanez has been cancelled.

A. Reports

1. Transportation Update
2. Sodexo Food Services Update
3. Aramark Update

None at this time.
None at this time.
None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|--|---------------------------|
| 1. | <u>Line Item Transfers</u> | None at this time. |
| 2. | <u>Treasurer's Report</u> | None at this time. |
| 3. | <u>Board Secretary's Report</u> | None at this time. |
| 4. | <u>Board Secretary's Certification</u> | None at this time. |
| 5. | <u>Boards' Certification</u> | None at this time. |
| 6. | <u>Bill List</u> | Exhibit XIII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$3,241,450.89

- | | | |
|----|---|---------------------------|
| 7. | <u>Payroll</u> | None at this time. |
| 8. | <u>Use of Facilities Report</u> | None at this time. |
| 9. | <u>New Jersey School Boards Association</u> | |

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required, pursuant to N.J.S.A. 18A:11-12, to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by

the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

	<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
CANCELLED	Cheryl Pitts	NJSBA Board Camp-Track II	4/2/2011	\$150 (Service Credit Applied)
CANCELLED	Deborah Yanez	NJSBA Board Camp-Track III	4/2/2011	\$150 (Service Credit Applied)
	Ann F. Garcia, Ed.D.	NJ Assoc. of School Business Officials Annual Conference	6/2/2011	\$100
	Tyra McCoy-Boyle	" "	6/1-3/2011	\$325

10. Disposal of School Property

Exhibit XIII B: 10

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
School # 1	ESL Room A	200162	1 Computer Monitor does not work
		200002	1 Computer hard drive does not work
High School	Technology		3 VCR Players – obsolete
			1 Scanner – do not need
			4 Compaq keyboards – no longer using
			4 USB Floppy Drive Kit -no longer using

11. New Vendor for Psychiatric Exams

Approve Dr. Alex Strauss, M.D. of Centra, P.C. Marlton, NJ to provide psychiatric exams for students as needed. Child Study Team Evaluations at a cost of \$450.00/each and Zero Tolerance Evaluations at a cost \$350.00/each which includes a typed report and recommendations.

12. Winslow Child Development Academy

Approve the following activities for the Winslow Child Development Academy:

- a. The Academy students to participate in the Girl Scout Troop # 30677 visit for Arts and crafts and story time in March 2011.
- b. The Academy students to participate in a dental healthcare visit provided by Melinda Gravely, Dental Hygienist in March 2011.
- c. The Academy students to participate in "Grandparents Read to Me" – the student's actual grandparents will be the readers. Taking place in April 2011.

13. Winslow Child Development Before/After Program School # 4

Approve the students in the School # 4 Before/After School Program to participate in a dental health program provided by Camden County College Dental Assisting Students during March/April 2011.

14. Radiation Safety Officer

Approve Mr. Jack Mills, M.Ed., R.S.B.A., Director of Winslow Child Development & Other Projects in the Business Office as the Radiation Safety Officer for the Winslow Township Board of Education for the remainder of the 2010/2011 school year.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes recuse # 6 CCES
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XIV. PERSONNEL

A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to approve Items # 1 through # 7 with regard to Personnel.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Fitzpatrick, Shannon	No. 3	1 st Grade Teacher	5/9/2011 6/14/2011	6/13/2011 6/30/2011	P U

2. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Campbell, Tonia	5 th Grade Teacher	No. 5	3/4/2011

3. Retirement

Approve the following Retirement pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	LoCicero, Patricia	Reading Coach	No. 4	7/1/2011

4. Interim Appointments

Approve the following Interim Appointments for the 2010/2011 school year:

	Name	Position	School	Salary	Effective
A	Williams, Robert E.	Interim Principal (leave replacement)	No. 6	\$400.00 per day	3/8/2011
B	Hart, Mae Alice	Interim Assistant Principal (leave replacement)	No. 5	\$350.00 per day	3/7/2011

5. Change in Assignment

Approve the following Change in Assignment for the 2010/2011 school year:

			FROM		TO	
	Name	Sch	Position	Date	Position	Date
A	Hegel, Kelsey (LOA-replacing J. Cavallaro)	No. 6	Special Ed Teacher	11/29/2010-4/12/2011	Special Ed Teacher	11/29/2010-6/30/2011

6. Volunteers

Approve the following Volunteers for the 2010/2011 school year:

	Volunteer	Activity	Location
A	Nicholls, Justin	Boys Tennis Coach	HS
B	Pino, John	Boys Track and Field Coach	HS
C	Covington, John	Golf Coach	HS

7. Tutors

Approve the following Tutor (School No. 6) for Title I Assessment of Skills and Knowledge (NJASK) Writing Clinic for the 2010/2011 school year (Title I Grant funded):

	Name	Position	School	Hourly Rate	Dates
A	Kaiser, Barry	Teacher	No. 6	\$36.88	4/4/2011-4/20/2011

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

XV. INFORMATIONAL ITEMS

Student Representative – Thuyvan Luu

- Blood Drive being held on March 28, 2011 from 8 a.m. – 1 p.m. in the auxiliary gym.
- Fashion Show was a huge success with over 200 people in attendance.
- Beauty and the Beast, High School Musical will be held on Thursday, Friday, Saturday, March 17 – 19, 2011. Tickets are \$8.
- Talent Show is on March 25, 2011
- National Honor Society Volleyball Game being held on March 18 for a scholarship fund.
- Adopt a Soldier items are still being collected.

“Improve Your Life Seminar”

Ms. Pitts reported that the Department of Health is sponsoring a free seminar “Improve Your Life”, being held at the Winslow Star Center on March 22, 2011 from 10 a.m. – 1 p.m. You can register at the Township 609-567-0700.

Winslow Township Historical Society

Ms. Yanez reported that history is alive in Winslow Township. The Winslow Township Historical Society will celebrate the anniversary of the March 8, 1845 Incorporation of Winslow Township on Saturday, March 26, 2011 at the Bud Duble Center, Coopers Folly Road from 12 – 4 p.m. Admission is free and includes a hot dog and soda.

Autism Awareness Month

Dr. Poteat reported that April is Autism Awareness Month. The Winslow Parent Advocacy Group would like the district to support "Shine a Light on Autism" by everyone wearing blue to school on April 1, 2011. Parents may submit fundraisers to the Board for their approval.

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to support Winslow Autism Awareness Day on April 1, 2011 and Autism Awareness month for the month of April 2011.

<i>Voice Vote: All in favor</i>

Ms. Peterson would like to know the number of Grievances/Arbitrations being filed and the financial obligation to the District. Dr. Garcia stated that the hidden costs are the administrative costs.

Ms. Sturdivant asked when the contracts expire for Mission One and Aramark. When you present the budget to the Board will it show how much we saved by privatization.

Mr. Benjamin, Sr., requested that the information also show that more Winslow Township residents work for the District now than there was prior to privatization.

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

XVIII. EXECUTIVE SESSION

Executive Session Resolution A motion was made by Ms. Tutt, seconded by Mr. Benjamin, Sr., to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:10 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters
- Chesilhurst
- DiMeglio

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Sturdivant, seconded by Ms. Pitts, to return to Public Session at 9:45 p.m.

Voice Vote: All in favor

ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson to approve Action Items # 1 through # 9 as recommended by the Superintendent.

1. WTHS – Key Club Field Trip **Exhibit I: 1**

Approve the WTHS Key Club to participate in the 65th Annual New Jersey District Key Club Convention from Friday, April 8 (afterschool) through April 10, 2011 at the Valley Forge Convention Center in King of Prussia, PA at no cost to the District.

Note: There are approximately four students scheduled to participate in this activity and students will be required to submit parental permission slips.

2. Field Trips **Exhibit I: 2**

Approve Field Trips as per the attached exhibit.

3. WTHS – Battle of the Bands **Exhibit I: 3**

Approve the WTHS to participate in a Battle of the Bands competition on Friday, May 20, 2011 from 7:00 p.m. to 9:00 p.m. as per the attached exhibit.

4. Use of District Buses – The Institute for Excellence Charter School

Approve the Institute for Excellence Charter School request to use Winslow Township School District buses for a field trip, at a rate of \$50 per hour/per bus, on the following date:

- o Friday, March 25, 2011 2 buses 12:00 p.m. – 1:45 p.m.
 South County Regional Branch Library, Atco, NJ

5. 2010-2011 Out of District Student Placements **Exhibit I: 5**

Approve the 2010-2011 listing of Out of District Student Placements as per the attached exhibit.

6. 2010-2011 Homeless Student Placement **Exhibit I: 6**

Approve the 2010-2011 listing of Homeless Student Placements as per the attached exhibit.

7. Professional Development **Exhibit I: 7**

a. Approve the Professional Development opportunities as listed in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Scribbles to Cursive
Date(s): Monday, December 6, 2010
Audience: Special Education Teachers
Presenter: Functionally Able, Inc.
Costs: \$200.00
Funding: ARRA Grant

8. 2010-2011 Center for Regional Education Support Services - Agreement for Professional Related Services

Approve the Agreement for Professional Related Services, for the 2010-2011 school year, between the Center for Regional Education Support Services (CRESS) and the Winslow Township Board of Education.

Note: CRESS will provide related services including assessments, autism outreach services, professional development and professional services as needed.

9. Lighthouse Mays Landing School – Tutoring Services

Approve the Lighthouse Mays Landing School, 5034 Atlantic Avenue, Mays Landing, NJ 08330, as a provider of tutoring services for the Winslow Township School District, on an as needed basis, for the 2010-2011 school year.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Ms. Pitts, seconded by Mr. Capaldi to approve Action Items # 1 through # 4 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II: 1

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$380,051.06

2. Professional Development

- Approve Lorene Moore, Director of Human Resources, to attend the New Jersey State Bar Association 31st Annual Labor Law Conference on April 15, 2011 at a cost of \$110.00.
- Approve Tyra McCoy, Assistant Business Administrator and Jack Mills, Director of Winslow Child Development & Other Projects in the Business Office to attend the New Jersey Association of School Business Officials Conference on June 1 – 3, 2011 at a cost of \$150.00/each.

3. Bid # 2011-01 Retail Fuel Provider

Recommend approval to award Bid # 2011-01 Retail Fuel Provider to Premdharam Corporation Inc. D.B.A. Winslow Citgo, 172 Route 73 Winslow, NJ 08037 with other locations at Albion Citgo, 142 Cross Keys Road, Albion, NJ and Sicklerville Citgo, 254 Sicklerville Road, Sicklerville, NJ 08081. The district will pay the following/ gallon:

- Retail cost/gallon less all applicable taxes
- \$0.02/gallon station discount
- \$0.05/gallon discount from Citgo
- \$0.05 gallon volume discount

This was the only response to the bid.

4. Bid # 2011-02 Roof Replacement at Winslow Township Middle & High Schools

Recommend approval to award Bid # 2011-02 Roof Replacement at Winslow Township Middle & High Schools to the lowest bidder, Patriot Roofing, Inc. 3 Compass Lane, Eastampton, NJ 08060 as listed below and as per the attached exhibit.

Company	Bid Results
Patriot Roofing, Inc.	\$1,531,740
USA General Contractors	\$1,543,000
Winchester Roofing Corp.	\$1,549,000
McMullen Roofing	\$1,669,235
DA Nolt, Inc.	\$1,754,787
Jottan, Inc.	\$1,848,371

Note: The low bid in January 2010 was \$2.9 million.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

III. PERSONNEL

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant, to approve Items # 1 through # 5 with regards to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Hargrave, Annalisa	No. 5	Special Ed Teacher	5/31/2011 9/1/2011 10/17/2011	6/30/2011 10/14/2011 1/13/2012	P P U
B	Gahm, Cheryl (extension)	No. 6	5 th Grade Teacher	4/28/2011-5/20/2011 5/23/2011-6/30/2011	4/28/2010-5/20/2011 5/23/2011-11/11/11	P U

2. ARAMARK

a. Approve the following ARAMARK Assignments (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	Mosley, Richard	Custodial	HS
B	Jackman, Melissa	Custodial	HS
C	Brown, Greg	Custodial	MS
D	Gonzalez, Joel	Custodial	No. 3
E	Yahya, Lawal	Custodial	No. 3
F	Whiteman, William	Custodial	No. 6
G	Stokes, Felicia	Custodial	District
H	Castillo, Hector	Custodial	HS
I	DeLeon, Gina	Custodial	MS
J	Farhat, Ashley	Custodial	MS
K	Corbin, Calvin	Custodial	MS

b. Approve the rescission of the following ARAMARK Assignments (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	Gomez, Juan	Custodial	HS
B	Shevlin, Theresa	Custodial	5
C	Gamble, Cheron	Custodial	MS
D	Chandler, Leon	Custodial	MS
E	Brown, Poindexter	Custodial	No. 6
F	Pancoast, Ray	Custodial	No. 1
G	Heim, Charles	Custodial	HS
H	Bennett, Terrance	Custodial	MS
I	Krasowski, Lisa	Custodial	No. 2

3. Post School Outcome Study

Approve Ms. Diane Hawkins, District Social Worker, to complete the Post School Outcome Study (a graduation survey) for submission to the NJ DOE.

Note: Ms. Hawkins will be compensated at a rate not to exceed \$1,000 (the maximum amount the NJ DOE will reimburse the school district) for her services.

4. Substitutes

Approve the following Certified Substitutes for the 2010/2011 school year:

Certified Substitutes	
A	Ashe, Juanita
B	Frazier, Latosha

5. Mission One

a. Approve the following Mission One Assignments (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	Bender, Diane	Non-Instructional Assistant (NIA)	No. 6
B	Miller, Doug	Paraprofessional (PPA)	HS
C	Federico, Lisa	Paraprofessional (PPA)	MS
D	Vuono, Denise	Paraprofessional (PPA)	HS

b. Approve the Resignations of the following Mission One Paraprofessionals (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	DeMitre, Joanne	Paraprofessional (PPA)	No. 6
B	Bryant, Phyllis	Paraprofessional (PPA)	HS
C	DeGuisippi, Nicole	Paraprofessional (PPA)	HS

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	absent	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XX. ADJOURNMENT A motion was made by Ms. Tutt, seconded by Mr. Benjamin, Sr., to adjourn the meeting at 9:47 p.m. All Ayes.

Respectfully Submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary