

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township School No. 5***  
130 Oak Leaf Road  
Berlin, NJ 08009

**Wednesday, June 27, 2012**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board Members were noted present:

Present	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Gail P. Watkins
	Gulab Gidwani	Aleta Sturdivant, Vice President
	John Korostowski	Julie A. Peterson, President
	Joanne Masciocchi	

Absent                      H. Major Poteat, Ed.D., Superintendent

Also Present              Dorothy Carcamo, Ed.D., Assistant Superintendent  
Tyra McCoy-Boyle, CPA, Assistant Business Administrator  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Watkins -

1. ***At all Times***: Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting***: Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Gidwani -

3. ***During a Meeting***: Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Masciocchi -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. CORRESPONDENCE**

1. Tyra McCoy-Boyle, Assistant Business Administrator read a letter dated June 8, 2012 from the Camden County Office of Education, State of New Jersey addressed to Dr. Poteat from Margaret Nicolosi, County School Administrator. The Camden County Professional Development Board approved the 2012- 2013 Professional Development Plan.

**VII. AWARDS/PRESENTATIONS**

Dr. Carcamo reported that on Monday, June 25, 2012 the summer lunch program began at Schools 3 & 4. We had a decent turnout but not what we expected. All students are able to have a hot lunch every day between 12:30 – 1:30 p.m. at Schools 3 & 4 at no cost. We have had about 30 students at each of the sites. It has been gradually increasing and we are hopeful that we will get more students each day.

**VIII. MINUTES**

**A motion was made by Ms. Dredden, seconded by Ms. Pitts, to approve the Open and Closed Session minutes for the following meeting with the correction under Awards and Presentations found on page 3 with the removal of Ms. Dorothy and the insertion of Ms. Tanya Dorsey.**

Regular Meeting

Wednesday, June 13, 2012

Open/Closed Sessions

*Roll Call:*

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

**Policy and Human Resources Committee**

Ms. Pitts reported that the committee met on Monday, June 25, 2012 at the district offices. In attendance were Patricia Davis, Joanne Masciocchi, Dr. Carcamo and Ms. Pitts. Items discussed:

- District Policy # 8310 which is the fee for copies of public records. It was discussed and researched for accuracy and compliance with state regulations. As per our Policy Alert # 147 – 190 received from Strauss Esmay, it is the recommendation of this committee that our district policy be revised to read thusly: the fee assessed for the duplication of a government record involving the form of printed matter shall be 5 cents per letter page or smaller and 7 cents for legal size page or larger. This in accordance with the provisions of NJSA 47:1A-5 et seq.
- As a result of items discussed at the most recent meeting of our newly formed Advisory Committee regarding the district policy on dress code, the committee would like the Board to begin to consider enacting a uniform dress code policy for our district.
- In keeping with the District's Mission and Goals of providing our student's a quality education that enables them to reach their full academic potential and realizing our responsibility to set the standards for the basis of the district's curriculum, as per a request of our Administration. This committee is recommending that the Board considers enacting a policy that speaks to a standard of protocol for student accountability.

The next meeting of the Policy and Human Resources Committee is on Tuesday, July 17 at 3:00 p.m.

**Education Committee**

Ms. Sturdivant reported that the committee met on June 19, 2012. Members in attendance were Joanne Masciocchi, John Korostowski, Gulab Gidwani and Aleta Sturdivant. Dr. Carcamo was the Administrator attending this meeting. Subjects discussed were:

- Press release to the Courier Post on the class of 2012. Cost of the page \$1,245 non Color and \$1,445 color.
- Graduation statistics:
  - Number of seniors who did not qualify to graduate:
    - 7 - Due to attendance
    - 5 - HESPA/failed
    - 5 - Grades and HESPA/failed
    - 4 - Due to grades
- Discussed the process by which students and parents are being informed about being in danger of failing and the opportunities available for students to remediate their failing status.

- Student pregnancies:  
How these students are serviced.  
Our focus should be how we retain these students to keep them from dropping out.
- Camden County College Transition to College Program. It is designated for 15 – 20 year olds that have left high school or at risk of leaving high school.

Recommendations:

1. The committee recommends that the Board President move forward in submitting the press release of the class of 2012 accomplishments to the Courier Post.
2. We would like the Board to consider the Camden County College Transition to College Program.
3. We would recommend that the Assistant Superintendent share with the Board and the Ad Hoc Committee the process, programs and supports that we provide for students who are in danger of failing during our July 11, 2012 Board of Education meeting.

**A motion was made by Ms. Pitts, seconded by Ms. Davis to approve for advertising our 2012 graduates of Winslow Township in the Courier Post in the amount of \$1,245.00.**

*Roll Call:*

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes

Motion Carried

**Citizens Advisory Committee**

Ms. Sturdivant reported that the Community Ad Hoc Committee met on June 21, 2012. In attendance Jeremy Young, Angela Robinson, Jeffrey Holmes, Nherlande Chandler, Lorraine Dredden, Joanne Masciocchi and Aleta Sturdivant.

Subjects discussed:

1. Partnering with Township and school parent groups for a September kick-off to engage parents and the community to support our schools.
2. Use of social media. Would like to see a link on the website and use email to communicate to the public and the parents.
3. Develop a survey, identify topics and have parents take the survey to give their perspective. Notify parents via the parent link that during a certain period of time they will receive a phone call to participate in the survey regarding our schools. Ad Hoc committee members will call parents/community members and complete the survey.

The survey could also be linked to the website and can be sent out through email addresses.

4. Number of teen pregnancies and how we can reduce that number.
5. Discussed the rigor and the curriculum. When will everything be updated? What can we do to reduce the number of students leaving the district?
6. Comments on some of the challenges committee members have encountered when trying to address their concerns. There were some good and some negative comments. Resolution appears to be that parents must become involved and work with the system in order for students to be successful.
7. Moving to school uniforms. Advantages for families during these hard economic times would be a plus.

The committee is recommending that the Ad Hoc Committee meet and be prepared to give a report to the Board of Education of their focus and recommendations at the July 11, 2012 Board Meeting.

Ms. Pitts reminded the Board that the name of the committee is the Advisory Committee.

Ms. Peterson responded that the name is the Citizens Advisory Committee.

### **Operations Committee**

Mr. Gidwani reported the Operations Committee met on June 26, 2012 at 5:00 p.m. In attendance were Pat Davis, John Korostowski, Tyra McCoy-Boyle, Jack Mills and Gulab Gidwani.

Subjects discussed:

1. Solar panel installation.
2. Roofs 5 & 6 to be started as soon as possible.
3. Summer projects.
4. Window replacement at the High School – the funding will be done in stages.
5. WIFI proposals.
6. Ad on school buses – is not very clear at present.
7. School residency – looking at a company to verify residency.
8. Capital and maintenance reserves. We need reserves in case of an emergency.

Ms. Peterson requested that all committee chairs submit a calendar of their meetings from now until December. The Board Secretary will coordinate all of the calendars so that we will have one calendar and everyone will know the dates of the meetings, including the Ad Hoc Citizens Advisory Committee. Please give the dates to the Board Secretary as soon as possible. We would like to have it in place by the July 11 meeting.

Please bring your calendars to the July 11 meeting so that we can begin our training and Board goals for the next fiscal year.

**X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Davis, seconded by Ms. Dredden, to open the meeting for Public Comments at 7:25 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

*Voice Vote: All in favor*

**No Public Comments.**

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Davis, seconded by Ms. Pitts, to adjourn Public Comments at 7:26 p.m.**

*Voice Vote: All in favor*

**XII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |  |                           |
|--|---------------------------|
| 1. <u>First Reading of Board Policies &amp; Regulations</u>  | <b>None at this time.</b> |
| 2. <u>Second Reading of Board Policies &amp; Regulations</u> | <b>None at this time.</b> |

3. Security/Fire Drill Report **Exhibit XII A: 3**  
Approve the Security/Fire Drill Reports for the months of May & June 2012 as per the attached exhibits.
4. Field Trips **Exhibit XII A: 4**  
Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
- a. Approve Professional Development opportunities as per the attached exhibit.
- b. Approve the Professional Development opportunity as listed below:
- |            |  |
|------------|--|
| Title:     | Grading to Standards: Improving Student Learning |
| Date(s):   | June 28, 2012 & July 24, 25, 26, 2012            |
| Audience:  | Mathematics Teachers (7-12)                      |
| Presenter: | Ron Wence & Beth Bunting                         |
| Costs:     | \$4, 800 (total for four days)                   |
| Funding:   | Title II A                                       |
- c. Approve the Professional Development opportunity as listed below:
- |            |  |
|------------|--|
| Title:     | MimioTeach Technology Training             |
| Date(s):   | August/September 2012 (Exact Dates TBD)    |
| Audience:  | Principals, Computer Teachers, Specialists |
| Presenter: | Julia Legg (Mimio Trainer)                 |
| Costs:     | \$799.00                                   |
| Funding:   | Title II A                                 |
- d. Approve the Professional Development opportunity as listed below:
- |            |   |
|------------|---|
| Title:     | What Does the Data Say? How will it Design Our Program? |
| Date(s):   | August 20, 2012   |
| Audience:  | Teachers/Leaders, Specialist, Coaches                   |
| Presenter: | Judie Caroleo (Reading Assist)                          |
| Costs:     | No Cost   |
6. Tuition Students **Exhibit XII A: 6**  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **None at this time.**
8. Homeless Student(s) **Exhibit XII A: 8**  
Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s)

**Exhibit XII A: 9**

Approve the following fundraiser/school activity for the 2012-2013 school year as listed below and as per the attached exhibit:

WTHS

- o Hadley Farms Pies/Cupcakes – Concert Choir

10. School No. 6 – Winter Concert

Approve School No. 6 Winter Concert for Tuesday, January 29, 2013 beginning at 7:00 p.m.

11. WTHS Athletic Department – Use of Facilities

Approve the WTHS Athletic Department to use the athletic fields and gymnasium for Winslow High School teams during the months of July and August.

12. Camden County College – Transition to College Program

Approve the Agreement between the Winslow Township Board of Education and Camden County College to participate in the Transition to College Program beginning the 2012/2013 school year.

**Note:** This program is designed to assist 16-20 year old students that have left high school or are at risk of leaving high school.

**B. Principal's Update(s)**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report

**Exhibit XII B: 1**

**Exhibit XII B: 2**

**Exhibit XII B: 3**

*Roll Call:*

Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Dredden, seconded by Ms. Davis, to approve A. & B. as recommended by the Business Administrator/Board Secretary.**

**A. Reports None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **Exhibit XIII B: 1**  
  
Approve the Line Item Transfers, for the month of May 2012, as per the attached exhibit.
2. Treasurer's Report **Exhibit XIII B: 2**  
  
Approve the Treasurer's Report, for the month of May 2012, as per the attached exhibit.
3. Board Secretary's Report **Exhibit XIII B: 3**  
  
Approve the Board Secretary's Reports, for the month of May 2012, as per the attached exhibit.
4. Board Secretary's Certification  
  
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.
5. Boards' Certification  
  
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of May 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIII B: 6**
- Approve the Bill List as listed below and as per the attached exhibit.
- Vendor Bill List \$ 961,859.55
  - Manual Bill List \$ 1,603.55
7. Payroll **None at this time.**
8. Use of Facilities **None at this time.**
9. Budget for Travel/Workshops
- Approve the District budget for travel/workshops for 2012–2013 not to exceed \$40,000.00.
10. Winslow Township School No. 4 Wal-Mart Grant
- Accept the School No. 4 Wal-Mart Grant in the amount of \$500.00.
11. Revised Final Report NCLB Title IA, SIA and Title IV **Exhibit XIII B: 11**
- Approve the amended final report for NCLB Title IA, SIA and Title IV for the 2010-2011 award.
12. IDEA Basic **Exhibit XIII B: 12**
- Approve the amended final report for fiscal year 2010-2011 IDEA Basic.
13. IDEA Award – Basic & Preschool **Exhibit XIII B: 13**
- Approve the amended 2011-2012 IDEA award. (Budgeting the 2010-2011 carryover).
14. New Jersey School Boards Association Insurance Group 2012 Safety Grant
- Accept the New Jersey School Boards Association Insurance Group 2012 Safety Grant in the amount of \$26,416.00.
15. School Based Youth School Program – Summer Program 2012
- Approve the following summer program for the School Based Youth School Program at the High School:
1. Approve the Mona Leeza Spa and Salon to provide a comprehensive program that helps to develop self-confident, self-respect, goal setting and concentration in students. These martial arts principals will improve students overall academic performance through exercises in balance, focus and team work. The six week program will run Monday - Wednesday,

July 9 – August 13, 2012 at a cost of \$1,350.00 (27 hrs/\$50/hr).

**Note:** The cost of the summer program will be funded through the SBYSP Grant.

16. School Based Youth Program – Center for Family Services

Approve the Center for Family Services to provide a parenting education and support program, Mother’s Touch, to be conducted weekly from September 17, 2012 – December 31, 2012. A maximum total of sixty (60) hours will be provided for 4 hours a week for 15 weeks at a cost of \$55 per service hour.

**Note:** The cost of this program will be funded through the SBYSP Grant.

17. Disposal of School Property and Textbooks **Exhibit XIII B: 17**

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School # 1	Library	525 Library books that are unrepairable or very outdated.
School # 2		Math Textbooks – Outdated
School # 3		Math Textbooks – Outdated
School # 4		Outdated Textbooks
School # 6		Outdated Textbooks
Middle School	Language Arts	Outdated Textbooks
	Special Ed - Math	Outdated Textbooks
High School	Special Ed	Outdated Textbooks
	Mathematics	Outdated Textbooks

18. Student Activity Account – Boy’s Tennis

Approve a student activity account for Boy’s Tennis at the High School. The account will be used to collect monies from fundraising.

19. Bid for Maintenance & Repairs to Winslow Township BOE Buses and Vehicles 2012-2013

Approval to go out to bid for Maintenance & Repairs to Winslow Township BOE Buses and Vehicles for 2012-2013

20. Approvals for the Business Administrator/Board Secretary

Approve the following for the Business Administrator/Board Secretary:

1. Approve the Business Administrator/Board Secretary to make all payments and transfers that are needed to close out the 2011-2012 school budget to be ratified by the Board at the August meeting.
2. Approve the Business Administrator/Board Secretary to make payments for July 2012 to be ratified by the Board at the August meeting.
3. Approve the Business Administrator/Board Secretary (Temporary Purchasing Agent) to use state contracts and Ed Data vendors for any purchases during June 2012 and the 2012-2013 school year if it is deemed to be appropriate.

21. Approval of District WIFI

Approve proposal from SJTP to install WIFI throughout District schools in the amount of \$117,720.00 through the shared services agreement.

22. The Omni Group

Approve the Omni Group to act as the independent 403(b) third party administrator for the Winslow Township School District from July 1, 2012 through June 30, 2013 at an annual cost of \$11,396.00, providing compliance and remitting services for the district.

23. Establishment of Capital Reserve Account

Approve the establishment of a Capital Reserve Account.

WHEREAS, NJSA 6A:23A-14.1 permits a Board of Education, at any time, to establish a capital reserve account by board resolution pursuant to N.J.S. A. 18A:21-2 and 3, and 18A:7G-3; and,

WHEREAS, the account shall be established and held in accordance with GAAP and shall be subject to annual audit; and

WHEREAS, the funds in the capital reserve account shall be used to finance the district's share of its long-range facilities plan required pursuant to N.J.S.A. 18A:7G-4(a) and that the amount shall not exceed the total amount of the local funds required to implement the plan; and

NOW THEREFORE BE IT RESOLVED by the Winslow Township board of Education hereby authorizes the district's School Business Administrator to establish said account consistent with all applicable laws and regulations in the amount not to exceed \$1,000,000.00.

24. Establishment of Maintenance Reserve Account

Approve the establishment of a Maintenance Reserve Account.

WHEREAS, NJSA 6A:23A-14.2 et seq permits a Board of Education, at any time, to establish a maintenance reserve account by board resolution; and

WHEREAS, the account shall be established and held in accordance with GAAP and shall be subject to annual audit; and

WHEREAS, the funds in the maintenance reserve account are restricted to required maintenance appropriations as reported on the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, a district board of education or board of school estimate shall not transfer such funds to any other line-item account.

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education hereby authorizes the district's School Business Administrator to establish said account consistent with all applicable laws and regulations in the amount not to exceed \$1,000.000.00.

25. Standard Operating Procedures (SOPs) and Internal Control Manual

**Exhibit XIII B: 25**

Approve the Standard Operating Procedures/ Internal Control Manual for the 2011-2012 and 2012-2013 years. The Board authorizes the Business Administrator/Board Secretary to update the manual during the year as required.

26. Solicitation of Proposals/Bids

Approve the solicitation of proposals for the following services for the 2012-2013 year:

- Nursing Services
- Occupational and Physical Therapy Services
- ABA Consultations Services

27. Substitute Staffing Contract

Approve and ratify Source 4 Teachers to provide substitute staffing for the 2011-2012 and 2012-2013 school year.

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<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes Recuse on PO 125848
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**XIV. PERSONNEL**

**A motion was made by Ms. Dredden, seconded by Ms. Pitts, to approve Items # 1 – 9 with regard to Personnel.**

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
<b>A</b>	Kudless, Wendy	No. 4	3 <sup>rd</sup> Grade Teacher	9/1/2012 10/26/2012	10/25/2012 1/1/2013	P U

2. Resignations

Approve the following Resignations for the 2012/2013 school year:

	Name	School	Position	Effective
<b>A</b>	Watson, Robert	HS	Mathematics Teacher	6/16/2012
<b>B</b>	Yotsko, Nicholas	WCD-MS	Child Service Worker	6/20/2012

3. Home Instruction Tutors

Approve the following Home Instruction Tutors for the 2012/2013 school year:

	Name	Subject	Hourly Rate	Effective
<b>A</b>	Reid, Susie	Elementary Teacher	\$36.88	9/1/2012
<b>B</b>	Pullaro, Beth	Elementary Teacher Teacher of the Handicapped	\$36.88	9/1/2012
<b>C</b>	Adkins, Dot	Elementary Teacher Elementary Social Studies 5-8 Elementary LAL 5-8	\$36.88	9/1/2012
<b>D</b>	Clark, Jacqueline	Teacher of the Handicapped	\$36.88	9/1/2012
<b>E</b>	Browne Sills, Tina	Teacher of Social Studies	\$36.88	9/1/2012
<b>F</b>	Smith, Chantel	Teacher of Mathematics	\$36.88	9/1/2012

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<b>G</b>	Weeks, Nancy	Teacher of English 9-12	\$36.88	9/1/2012
<b>H</b>	Williams, Tony	Teacher of Mathematics	\$36.88	9/1/2012
<b>I</b>	Arsenault, Heather	Elementary Teacher Teacher of Psychology	\$36.88	9/1/2012
<b>J</b>	Johnson, David	Teacher of Handicapped	\$36.88	9/1/2012
<b>K</b>	Coley, Patricia	Teacher of Handicapped	\$36.88	9/1/2012

**NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement**

4. 2012/2013 Support Substitute

Approve the following Support Substitute for the 2012/2013 school year:

	<b>Name</b>	<b>Position</b>
<b>A</b>	Rank, Russell	Substitute Bus Mechanic

5. Rescission of Non-Renewal/Reduction-In Force

Approve the Rescission of the following Non-Renewal/Reduction-In-Force for the 2012/2013 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>
<b>A</b>	Dancik, Julie	5 <sup>th</sup> Grade Teacher	No. 5

6. Staff Reappointment

Approve the following Staff Reappointment for the 2012/2013 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>
<b>A</b>	Dancik, Julie	5 <sup>th</sup> Grade Teacher	No. 5

7. High School Coaches

a. Approve the following Fall Coach at the High School for the 2012/2013 school year (11-402-100-100-402-08):

	<b>Coach</b>	<b>Sport</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Shiple, Matthew	Assistant Boys' Soccer Coach	\$4,560	3

**NOTE: Stipend may be amended pending new WTEA Negotiated Agreement**

b. Approve the Resignation of a Fall Coach at the High School for the 2012/2013 school year (11-402-100-100-402-08)

	<b>Coach</b>	<b>Sport</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Ehret, Kacey	Head Field Hockey Coach	\$5.977	2

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8. 2012 Summer Hours/Days for Content Area Coaches

Approve the following 2012 Summer Hours/Days for the Middle School Content Area Coaches at their per diem rate for the 2012/2013 school year:

	Name	Content Area Coach	Days	Hours
A	Kiett, Portia	Science	3	7
B	Coley, Pat	Special Education	3	7
C	Schwartz, Cheryl	Language Arts	3	7
D	Martin, Gregg	Math	3	7
E	Bazzel, Al	Unified Arts	3	7
F	Donohue, Carol	Social Studies	3	7
G	Cuneo, Monica	Health & Physical Education	3	7

**NOTE: per Diem rate may be amended pending new WTEA Negotiated Agreement**

9. Middle School Coaches/Activity Advisors

a. Approve the following Middle School Athletic Coaches for the 2012/2013 school year:

	Coach	Sport	Stipend	Step
A	Martin, Gregg	Head Boys' Basketball Coach	\$2,505	3+
B	Schneider, Josh	Assistant Boys' Basketball Coach	\$1,483	1
C	Hallman, Francine	Head Girls' Soccer Coach	\$2,505	3+
D	Deal, Tricia	Assistant Girls' Soccer Coach	\$1,604	3
E	Shaw, Tim	Head Boys' Soccer Coach	\$2,410	2
F	Schneider, Josh	Assistant Boys' Soccer Coach	\$1,542	2
G	Shaw, Tim	Head Girls' Basketball Coach	\$2,505	3
H	Rossi, Ron	Assistant Girls' Basketball Coach	\$1,542	2
I	Watson, Jeff	Head Wrestling Coach	\$2,505	3
J	DeRosa, Ray	Assistant Wrestling Coach	\$1,542	2
K	Nagy, Danielle	Head Field Hockey Coach	\$2,410	2
L	Howell, Jacqueline	Assistant Field Hockey Coach	\$1,483	1
M	Cuneo, Monica	Athletic Director	\$4,411	3+

**NOTE: Stipend may be amended pending new WTEA Negotiated Agreement**

b. Approve the following Content Area Coaches for the 2012/2013 school year:

	Name	Content Area Coach	Stipend	Step
A	Kiett, Portia	Science	\$4,435	N/A
B	Coley, Pat	Special Education	\$4,435	N/A
C	Schwartz, Cheryl	Language Arts	\$4,435	N/A
D	Martin, Gregg	Math	\$4,435	N/A
E	Bazzel, Al	Unified Arts	\$4,435	N/A
F	Donohue, Carol	Social Studies	\$4,435	N/A
G	Cuneo, Monica	Health & Physical Education	\$4,435	N/A

**NOTE: Stipend may be amended pending new WTEA Negotiated Agreement**

c. Approve the following Co-Curricular Club/Activity Advisors for the 2012/2013 school year:

	Name	Activity Advisor	Stipend	Step
<b>A</b>	Donohue, Carol	Student Government Co-Advisor	\$1,470 (split)	3+
<b>B</b>	Hill, Sarah	Student Government Co-Advisor	\$1,470 (split)	3+
<b>C</b>	Moore, Lisa	SADD Co-Advisor	\$653 (split)	N/A
<b>D</b>	Rankin, Kecia	SADD Co-Advisor	\$653 (split)	N/A
<b>E</b>	Aiello, Christine	Chorus Advisor	\$4,411	3+
<b>F</b>	DiLeonardo, Carol	Orchestra Advisor	\$4,411	3+
<b>G</b>	Lewis, Carol	Concert Band Director	\$4,411	3+
<b>H</b>	Kernaghan, Sabine	Renaissance Co-Advisor	\$653 (split)	N/A
<b>I</b>	Kownacki, Jennifer	Renaissance Co-Advisor	\$653 (split)	N/A
<b>J</b>	Reid, Susie	Yearbook Co-Advisor	\$851 (split)	1
<b>K</b>	Tierstein, Donna	Science Club Co-Advisor	\$653 (split)	N/A
<b>L</b>	Reid, Susie	Peer Mediation Co-Advisor	\$653 (split)	N/A
<b>M</b>	McCarthy, Stefanie	Peer Mediation Co-Advisor	\$653 (split)	N/A
<b>N</b>	Kernaghan, Sabine	Newspaper Club Co-Advisor	\$976 (split)	3
<b>O</b>	Lerner, David	Chess Club Advisor	\$1,306	N/A
<b>P</b>	Huntoon, Tracey	8 <sup>th</sup> Grade Class Co-Advisor	\$835 (split)	3+
<b>Q</b>	McBride, Christa	8 <sup>th</sup> Grade Class Co-Advisor	\$772 (split)	2
<b>R</b>	Sykes, Hannah	Spanish Club Advisor	\$1,827	2
<b>S</b>	Barish, Maxine	Newspaper Club Co-Advisor	\$850 (split)	1
<b>T</b>	Sykes, Hannah	Multicultural Club Advisor	\$1,306	N/A
<b>U</b>	Kiett, Portia	NJHS Advisor	\$1,621	3+
<b>V</b>	Lerner, David	Astronomy Club Advisor	\$1,306	N/A
<b>W</b>	Hooper, Bruce	AVA Club Advisor	\$2,426	2
<b>X</b>	Stallard, Nicole	Yearbook Co-Advisor	\$913 (split)	2
<b>Y</b>	MacDonald, Alicia	Science Club Co-Advisor	\$653 (split)	N/A
<b>Z</b>	Parzanese, Maria	7 <sup>th</sup> Grade Class Co-Advisor	\$772 (split)	2
<b>AA</b>	Nagy, Danielle	7 <sup>th</sup> Grade Class Co-Advisor	\$772 (split)	2
<b>BB</b>	Martin, Gregg	Intramural Head Flag Football Coach	\$1,306	N/A
<b>CC</b>	DeRosa, Ray	Intramural Assistant Flag Football Coach	\$1,306	N/A

**NOTE: Stipend may be amended pending new WTEA Negotiated Agreement**

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**XV. INFORMATIONAL ITEMS - None at this time.**

**XVI. OLD BUSINESS – None at this time.**

**XVII. NEW BUSINESS**

**Procedure during Public Comments**

Mr. Gidwani – At the last board meeting we had a speaker during Public Comments who I did not believe could continue when we have limits on how long a person can speak. At the same time, there were items that put down individual School Board Members which had no basis in reality. What do we plan to do about such situations in the future? We should not allow such items to continue when we have the rules which we are supposed to be following. I would like to know from our attorney what are the options available to the Board to stop that type of behavior?

Ms. Long - With regard to both those issues the chair could declare the individual out of order. If the person would not cease in their activities and they are clearly out of order. The Board could adjourn, contact the local police department that they refuse to abide by the orderly process of this meeting and have them removed from the meeting. That is really your only option. There has to be some determination that the meeting would be suspended at that point in time so that we could take appropriate action to have the individual removed. Other than that particular sequence, there really is not a whole lot you can do. Someone has been told they are out of order. Someone has been told their time is up and they refuse to abide by those decisions. I think that perhaps next time we would adjourn the meeting rather than be subjected to that and take the appropriate action by contacting the local police department and report that we have somebody who is being unruly and not following the process that this Board has laid out to receive fair Public Comments.

Ms. Masciocchi - If we felt that the person was making personal attacks on the Board and other members here, other than calling the police or having them removed is there anything else that can be done? I felt that there was a personal attack, if we follow Item # 5 notation of Public Comments under Agenda Items..... I was uncomfortable with the whole situation.

Ms. Peterson – We will refer this to the Policy Committee because we can develop a policy for how to handle that. We hear you and it will be addressed.

**Committee Meetings**

Mr. Gidwani - We have a Policy at present that all of our committee meetings are supposed to be taped. I understood that some committee meetings are not being taped. I do not know what determines when we are supposed to follow the policy and when we are not supposed to follow our policy.

Ms. Peterson - We will address that issue of taping and making certain that once we have your schedule we can actually pass that tape on. Without having a schedule we would need to make sure that you have access to the appropriate equipment to tape. I would think you would only want to use board equipment to tape and render that taping back to our Board Secretary so that it can be done.

Ms. Pitts – For clarification with regards to the information we received in regards to listing of Committee Board Members. In looking at the list, each committee has a chairperson and then three other members are listed. Need to be clear that in the listing the first two members that are listed are members of the committee. The third member that is listed is the alternate. Is that correct?

Ms. Peterson – That is correct. We can have at least 4 Board Members at each committee meeting. There is one committee that we cannot have that number, and that is not a committee. We need to coordinate that 5 members do not attend any committee meeting.

**XVIII. EXECUTIVE SESSION      A motion was made by Ms. Davis, seconded by Ms. Dredden to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:37 p.m. for a period of 45 minutes.**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Personnel Matters – Contractual Matter
- Legal Issues
- Reviewing and discussing items on the Addendum.

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

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PRESIDENT

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Assistant Business Administrator

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**XIX. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Davis, seconded by Ms. Dredden to return to Public Session at 8:37 p.m.**

*Voice Vote: All in favor*

**New Business**

**A motion was made by Ms. Davis, seconded by Ms. Sturdivant to approve the first reading of Policy # 8310.**

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**ADDENDUM**

**I. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Dredden, seconded by Ms. Pitts to approve Items # 1 – 4 as recommended by the Superintendent.**

**1. Special Education Related Services (2012-2013)**

**Exhibit I: 1**

Please approve the following individuals and agencies to provide needed special education related services for the 2012- 2013 school year:

<b>Name</b>	<b>Specialty</b>	<b>Cost per Eval/Report</b>
Dr. Hewitt	Psychiatry	\$450
Dr. Rosenberg, Center for Emotional Fitness	Psychiatry	\$450

REM Audiology Assoc.	Audiology	\$450
Multilingual Assessment Services	Other languages	\$450
Gloucester County Special Services	Various	See attached schedule
Burlington County Educational Service Unit	Various	See attached schedule

2. Submission of Perkins Grant

Approve to submit and accept the 2012 Perkins Grant in the amount of \$46,906.00

3. NCLB Amendment (2011-2012)

**Exhibit I: 3**

Approve the submission of the 2011-2012 NCLB Amendment. The amendment reflects transfer of funds to support the Title I Summer School Program, Professional Development and Technology support.

4. Commission for the Blind

Approve the Commission for the Blind and Visually Disabled to provide Level I (\$1,700) and Level 2 (\$4,100) services for Winslow Township students as needed for the 2012-2013 school year.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredde	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**II. BUSINESS ADMINISTRATOR'S REPORT**

**A motion was made by Ms. Masciocchi, seconded by Ms. Watkins to approve Items # 1 – 5 as recommended by the Business Administrator/Board Secretary.**

1. Bill List

**Exhibit II: 1**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List                      \$571,627.05

2. Mainstage Center for the Arts

Approve Mainstage Center for the Arts to provide a mini-performing arts camp for approximately 80 campers entering 9<sup>th</sup> grade. The camp will run for two,

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two week sessions beginning July 16 and July 30 on Monday, Tuesday, and Wednesday from 10:30 a.m. – 12:00 p.m. at the Winslow Township High School. Each session will conclude with a performance of the student created pieces. Classes will be run by staff from Mainstage Center for the Arts. The fee for the workshop is \$50/hour for a total of \$1200.00.

**Note:** The cost of this program will be funded through the SBYSP Grant.

3. Bid # 2012-3 Pupil Transportation for Choice Students

Informational - Bid # 2012-3 Pupil Transportation for Choice Students was unresponsive.

4. Settlement Agreement

Approve the Settlement Agreement between K.C. and the Winslow Township Board of Education.

5. Tax Levy for 2012-2013

**Exhibit II: 5**

Approve the Winslow Township Tax Levy for the year ended June 30, 2013 as per the attached Exhibit.

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

**III. PERSONNEL**

**A motion was made by Mr. Gidwani, seconded by Ms. Davis to approve Items # 1 - 8 with regard to Personnel.**

1. Resignations

Approve the following Resignations for the 2012/2013 school year:

	<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective</b>
<b>A</b>	Rosado, Roselyn	No. 2	English as Second Language Teacher	6/25/2012
<b>B</b>	Mills, Jack	BOE	Assistant Business Administrator	6/27/2012

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2. New Hires

Approve the following New Hires for the 2012/2013 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Salary</b>	<b>Effective</b>
<b>A</b>	Black, Caitlin	(Leave of Absence) Art Teacher	No. 1	BA – Step 1 \$48,361	9/1/2012
<b>B</b>	Sparacino, Lauren	Speech Language Specialist	MS	MA-Step 1 \$50,761	9/1/2012
<b>C</b>	Amiss, Casey	Special Ed Teacher (LLD)	MS	BA+30-Step 4 \$50,861	9/1/2012
<b>D</b>	Scott, Deborah	Secretary (Athletic Office)	HS	Sec – Step 7 \$33,995	7/16/2012

3. Rescission of Non-Renewals/Reduction-In Force

Approve the Rescission of the following Non-Renewals/Reduction-In-Force for the 2012/2013 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>
<b>A</b>	Angeline, Kara	Special Education Teacher	No. 5
<b>B</b>	Schneider, Joshua	Math Teacher	MS

4. Staff Reappointments

Approve the following Staff Reappointments for the 2012/2013 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>
<b>A</b>	Angeline, Kara	5 <sup>th</sup> Grade Teacher	No. 5
<b>B</b>	Schneider, Joshua	Math Teacher	MS

5. College Placement

Approve the following College Placement for the 2012/2013 school year:

	<b>College</b>	<b>Student</b>	<b>Experience</b>	<b>Cooperating Teacher</b>	<b>School</b>	<b>Dates</b>	<b>Subject</b>
<b>A</b>	Rowan University	Briggs, William	Counseling Internship	Cianfrani, Mark	No. 5	9/6/12- 5/6/13	Counseling

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6. WCD Super Summer Camp

a. Approve the following change in position for a WCD Super Summer Camp Employee:

		FROM		TO	
	Name	Position	Hourly Rate	Position	Hourly Rate
A	Kennedy, Mary	Floater Counselor	\$10.00	2 <sup>nd</sup> Grade Supervisor	\$12.00

b. Approve the Rescission of the following approved 2012 WCD's Super Summer Camp Staff Members:

	Name	Position	Hourly Rate
A	Johnson, Bobbie	Substitute Counselor	\$10.00
B	Sadowski, Lisa	4 <sup>th</sup> Grade Counselor	\$10.00
C	Myers, Mary Beth	Substitute Nurse	\$27.00
D	O'Rourke, Kevin	Substitute Counselor	\$10.00
E	Dooley, Karen	6 <sup>th</sup> Grade Counselor	\$10.00
F	McNeill, John	4 <sup>th</sup> Grade Counselor	\$10.00
G	Saylor, Jolene	2 <sup>nd</sup> Grade Supervisor	\$12.00
H	Greway, Amber	Substitute Counselor	\$10.00
I	Wylie, Alisha	Substitute Counselor	\$10.00

7. Job Description

**Exhibit III:7**

Approve the Revision of the following Job Description for the 2012/2013 school year:

	Name
A	Director of Human Resources

8. Contract Agreements – WTEA & WTAA

Resolved, that the Winslow Township Board of Education ratify the Agreements with both the Winslow Township Education Association (WTEA) and the Winslow Township Administrators Association (WTAA).

<i>Roll Call:</i>			
Ms. Davis	Yes	Ms. Masciocchi	Yes
Ms. Dredden	Yes	Ms. Pitts	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Mr. Korostowski	Yes	Ms. Sturdivant	Yes
		Ms. Peterson	Yes
Motion Carried			

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Ms. Peterson reminded the committee chairs to submit their calendar of meeting times and dates as soon as possible to our Board Secretary so that we can comprise a list of all meetings. We would like to present this to you at the July 11 meeting. Please bring your calendars so that we can set up our Board training for next year.

**XX. ADJOURNMENT: A motion was made by Ms. Pitts, seconded by Ms. Dredden, to adjourn the meeting at 8:41 p.m. All Ayes.**

Respectfully Submitted

Tyra McCoy-Boyle, CPA  
Assistant Business Administrator