

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township Middle School***  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, June 26, 2013**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board members were noted present:

|          |                   |                                  |
|----------|-------------------|----------------------------------|
| Present: | Ewuniki Brown     | Aleta Sturdivant                 |
|          | Gulab Gidwani     | Gail P. Watkins                  |
|          | Joanne Masciocchi | Lorraine Dredden, Vice President |
|          | Julie A. Peterson | Patricia Davis, President        |

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Watkins -

#### **VI. 2012-2013 DISTRICT GOALS**

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

#### **VII. AWARDS/PRESENTATIONS**

1. The High School Girl's Track Team and coaches were recognized for their remarkable undefeated season.
2. HIB & Violence & Vandalism Report (Reporting Period #2) – Mr. Dion Davis

#### **VIII. CORRESPONDENCE – Audit Office of Fiscal Accountability and Compliance, OFAC.**

Ms. Boyle – We received a report dated June 12, 2013 from the New Jersey Department of Education. It is in reference to an audit conducted by the Office of Fiscal Accountability and Compliance, or OFAC. It was delivered to us June 17. We met and had an exit conference with that Department over the findings of the report. Their auditor was at the District from the month of August through December conducting a very thorough audit of our records. As part of the instructions we are supposed to discuss the findings that are in the report at a public meeting. I would like to do that at this point. Board members should have a copy of the report in their packets that were passed out.

Enclosed please find a copy of a review of the Winslow Township Board of Education enrollment data used for the application of State school aid, ASSA, and the District's reported transported resident students or DRTRS as of October 14, 2011. Please distribute copies to all Board members. Based on the findings of the 2011-2012 state aid formula calculations that were overstated as a result of differences noted on the ASSA or DRTRS applications. Ms. Boyle reviewed the content of the report. We will appeal part of their findings regarding the DRTRS and will create an Action Plan for Board approval. The report will also be placed on the District website.

**IX. MINUTES**

**A motion was made by Ms. Watkins, seconded by Mr. Gidwani to approve the Open and Closed Sessions of the following meeting with the following corrections:**

At the June 12 meeting on the roll call vote approving the Minutes to the May 22, 29 Open and Closed Session, Mr. Gidwani's vote should be changed to yes - May 22, 2013; abstain - May 29, 2013.

Regular Meeting                                      Wednesday, June 12, 2013                                      Open/Closed Sessions

|                   |     |                |         |
|-------------------|-----|----------------|---------|
| <i>Roll Call:</i> |     |                |         |
| Ms. Brown         | Yes | Ms. Sturdivant | Yes     |
| Mr. Gidwani       | Yes | Ms. Watkins    | Yes     |
| Ms. Masciocchi    | Yes | Ms. Dredden    | Abstain |
| Ms. Peterson      | Yes | Ms. Davis      | Yes     |
| Ms. Pitts         | Yes |                |         |
| Motion Carried    |     |                |         |

**X. BOARD COMMITTEE REPORTS**

**Education Committee – Ms. Peterson - No Report.**

**Policy Committee**

Ms. Pitts reported that the Policy Committee met in District on June 13. Board members in attendance were Ms. Davis, Ms. Masciocchi, Ms. Dredden and Ms. Pitts. District Administrator in attendance Mr. Dion Davis. Others in attendance were Audra Pondish, Board Solicitor. The committee at this time continued discussion of the Uniform Dress Policy. Considering feedback from various residents, the committee has agreed a better approach to implementing our revised Dress Code Policy would be to phase it in over a period of four years. However, the effective date remains September 2014. The committee continued its review of the December 2012 Policy Update provided by Strauss Esmay Associates. The following policies have been accepted by the committee and will be placed on the Board Agenda for a first reading at our August meeting:

- # 4230 – Outside Activities - revised
- # 4281 – Inappropriate Staff Conduct – revised
- # 6113 – E-Rate Policy – new policy
- # 6153 – Advertising on school property – new policy
- # 6480 – Purchase of school supplies – revised
- # 8505 – School Nutrition – revised

Recommendations from the Policy Committee. The Committee recommends that the Board revise the Dress Policy in four phases. Stage One, Schools 1 – 4 would implement the policy in September 2014. Stage Two, Schools 5 and 6 would implement the policy September 2015. Stage Three, the Middle School would begin to implement the policy September 2016. Phase Four, the High School would begin its policy September 2017.

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The next Policy Committee meeting will be August 8, 2013.

In addition to the Policy Committee report I would also draw the members attention to a copy of the Sunshine Fund Policy that was just handed out this evening. It is not for discussion this evening but actually for review and comments. The Policy Committee itself will look at it at our August meeting.

## Operations

Mr. Gidwani reported that the Operations Committee met yesterday. The following items were discussed:

- Solar Panels – an ongoing project
- Financing of the Bond has been completed
- Exterior Doors will be replaced on School 1-4
- Unit Ventilators will be replaced at School 3
- Paving of parking lots and driveways
- Computers for Board members
- Advertising on buses
- Wireless microphones at Public Meetings
- Drainage School 2 taken care of this summer

## XI. PUBLIC COMMENTS (Time Limited)

### **A motion was made by Ms. Pitts, seconded by Ms. Dredde to open the meeting for Public Comments at 8:00 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board Secretary will recognize those individuals in the audience who wish to make comment.

***Please respect the following procedures:***

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

|                          |
|--------------------------|
| Voice Vote: All in favor |
|--------------------------|

**Clarence Jones** – No one came forward to speak

**Cynthia Hillocks**

Good evening my name is Cynthia Hillocks and I live in Sicklerville. I would like to address Dr. Poteat at this time. Dr. Poteat, I don't personally know, but I am familiar with some of the positive changes that you have made to improve Winslow Township Schools. I would like to personally thank you for those changes and I am hopeful that this continues under your leadership. I recently walked around my neighborhood asking residents what they knew about Winslow Township Schools. I shared information like your implementation of the Parent Portal, structural improvements to the school buildings, updated curriculum and textbooks and access to the fast paced expansion of growing and ever changing technology in our society. Of the 50 plus residents that I spoke with most agree that Winslow Township Schools have improved tremendously since you held the position as Superintendent and that the students they encounter are both respectful and helpful individuals that our community could ask for. Uniforms didn't make that happen. I know that some would like to see our students in uniforms, nor did all the negative talk concerning our students. There are individuals in Winslow Township that believe, and would share, that students from Winslow don't know how to count, read, write or have anything to offer. But remains to be seen by me. I want to encourage you and tell you that I support your efforts in getting the students of Winslow the best. I pray for the decisions you have made and I pray for you and your family's protection and I will continue to do so.

I would like to take a moment to now address the Board as well.

Thank you for being supportive and continue to support Dr. Poteat as he makes many difficult, even unfavorable, decisions in order to improve Winslow Township Schools I implore you to not ...consider retaining Dr. Poteat as Superintendent but to work with him for the sake of the students of Winslow. For our ... Winslow community after graduating twelfth grade could either contribute to as progressive individuals using all the knowledge that was given them by their teachers and community members such as yourself and such as myself as a parent, or they can shut down and be a burden to us because of the lack of support and negative put downs by the community members with personal agendas and self serving ideas or agendas.

My life is a growing legacy from the first decision that I make when I open my eyes in the morning until the last decision I make when I close them to go to sleep. I am creating a legacy for my children, for generations, for my extended family, friends and community. With that said I would like to ask this of each Board member. As you continue to make decisions that affect our schools, time will tell what your legacy will be as a Winslow Township Board Member once your time has passed. Will you be able to say that you have made the best decisions for the students that you probably could have, or that you have made decisions that best serve your own interests and agendas. I would like to conclude by saying that I now and will continue to pray for all of you and the decisions that you make and I thank you for your service and for your time.

**Natasha Johnson – Resident**

Good Evening. My name is Natasha Johnson and I live in Sicklerville.

A few, four to five years ago, the Winslow Township School District was failing in many, many ways. There was no real curriculum in place and what was in place was inconsistent within grade levels. There was a tremendous amount of inconsistency in the Administration and the district school buildings were in a state of much needed repair. Dr. Poteat is the fourth Superintendent to serve since 2005. Over the past five years he has worked hard to move our students, our community and this District forward. As the Superintendent, Dr. Poteat is student sensitive and approachable and he has a passion for ensuring that Winslow students receive a good quality education. Working with educators and Administrative staff to bring about a more unified vision within the school district, Dr. Poteat has demonstrated the ability to make sound fiscal decisions that benefit this District as a whole. I was here not too long ago to repeat my own personal experience about keeping them here in the Winslow Township School District. I had taken them (my children) out of the school and when Dr. Poteat came in and started making changes I talked to him on the phone and decided to bring them back and

my children are doing very well. They are both on the honor roll and I am an involved parent. I would encourage all of us, we have to continue to move in that direction. We all have to be involved to be our children's advocate. I am here tonight to advocate for Dr. Poteat. In a ten day period, I few parents and I have been able to secure signatures of individuals who are in support of retaining Dr. Poteat as Superintendent for Winslow Township Schools. I would like to make it explicitly known that we did not at any time make Dr. Poteat aware of our mission. For the benefit of the public the petition reads as follows: We, the undersigned are qualified voters of Winslow Township School District in Camden County, New Jersey. We hereby endorse retaining Dr. H. Major Poteat as Superintendent of the Winslow Township School District for five (5) years. We, the undersigned petitioners hereby certify that this petition is signed in our own handwriting and that we are legally qualified voters of Winslow Township. We have been able to secure over three hundred (300) signatures of individuals who are in support of Dr. Poteat's retention as the Superintendent. These petitions express a desire to continue moving forward under Dr. Poteat's leadership. At this time I would like to present the petition to the Board Secretary so that she can make copies and keep the original document for the District.

**Clarence Jones** – No one came forward to speak.

## **XII. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Dredden, seconded by Ms. Peterson to close the meeting Public Comments at 8:10 p.m.**

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| Voice Vote: All in favor |
|--------------------------|

## **XIII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.**

### **A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |    |   |                           |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies &amp; Regulations</u>  | <b>None at this time.</b> |
| 2. | <u>Second Reading of Board Policies &amp; Regulations</u>                                       | <b>None at this time.</b> |
| 3. | <u>Security/Fire Drill Report</u>   | <b>Exhibit XIII A: 3</b>  |
|    | Approve the Security/Fire Drill Report, for the month of May 2013, as per the attached exhibit. |                           |
| 4. | <u>Field Trips</u>  | <b>None at this time.</b> |
| 5. | <u>Professional Development/Workshops &amp; Conferences</u>                                     | <b>Exhibit XIII A: 5</b>  |
|    | Approve Professional Development opportunities as per the attached exhibit.                     |                           |
| 6. | <u>Tuition Students</u>   | <b>None at this time.</b> |

7. Terminate Out-of-District Placements **Exhibit XIII A: 7**  
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**  
9. Fundraiser(s) **None at this time.**
10. Summer Hires  
Approve the Superintendent to hire new employees during the summer months which the Board will ratify at its August 14, 2013 Regular Board of Education Meeting.
11. Vendor Rate Change (2013-2014 School Year)  
Approve a change in rate for psychiatric evaluations completed by Hewitt Psychiatric, PC, 442 Warwick Road, Lawnside, NJ, as follows:
- o Lawnside Office \$500.00
  - o Evaluation at School \$500.00
12. WTMS STEM Program - "Mad Science Show"  
Approve an assembly, the week of July 29<sup>th</sup> through August 1, 2013, for students in the Science, Technology, Engineering and Mathematics (STEM) Program by the Mad Science Group of West Jersey.  
**Note:** The program cost of \$325.00 will be funded through the Title I Grant.
13. WTHS – Mentoring Program (2013-2014)  
Approve the National Coalition of 100 Black Women, Inc., to provide mentoring and academic support for ninth grade students through the School Based Youth Services Program during the 2013-2014 school year.

**B. Principal's Updates**

1. Monthly School Highlights **Exhibit XIII B: 1**  
2. Ethnic Enrollment Report **Exhibit XIII B: 2**  
3. Suspension Report **Exhibit XIII B: 3**

Ms. Sturdivant questioned if background checks are conducted for Item 13. The Mentoring Program.

Dr. Poteat – The mentoring program is being provided as a supplemental program by the School Based Youth Program at the High School for students who are at risk. This is one of the initiatives that has been implemented through this program to assist 9<sup>th</sup> grade students. There is no specific criteria although this organization has been actively involved in numerous

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communities in the area. Ms. Waller's program places emphasis on the young ladies and this was an appropriate organization to assist in helping those young ladies.

Ms. Sturdivant asked if the program was open to all 9<sup>th</sup> graders who need those services.

Dr. Poteat – Yes.

Ms. Masciocchi – 9<sup>th</sup> graders this year or next year because there is a lot of 9<sup>th</sup> graders this year that have not met the criteria and who are not moving on. What are we doing with those children?

Dr. Poteat – We do not separate or deny any students services. If those individuals who are in 9<sup>th</sup> grade and did not meet the criteria therefore will be 9<sup>th</sup> graders next year. Again the School Based Program is designed to assist the young people with the greatest need, the at risk youngsters. She also places emphasis on those young ladies who have difficulties. Ms. Waller has had an excellent program over the years at the High School and this another one of the efforts for those youngsters.

Ms. Masciocchi – What are we doing especially for the 9<sup>th</sup> graders especially this year who are not moving up? I understand that there are quite a few. So what happens with those kids? Next year they are going to repeat 9<sup>th</sup> grade. Will they be getting academic support through the school system? Over the summer are they getting anything to help them achieve in September?

Dr. Poteat – 9<sup>th</sup> grade failure rate is an issue everywhere in America, however, for us, it is not necessarily the total responsibility of the school District to provide those needs. We respect our responsibility to educate these young people but when we look at the statistical data as we look very closely at our 9<sup>th</sup> graders we find that an overwhelming majority of young people who have failed have an attendance problem. If the young people do not come to school we cannot educate them. So we have put in place an attendance officer at the High School and we also have a support person who will provide attendance services at the High School and Middle School.

Ms. Masciocchi - Why was this not done before because throughout the year we have known that these kids are not there, they are not succeeding. I have a passion for it because I have a daughter here and I think something should have been in place to try to preclude this from happening. If we didn't have a truant officer in the Middle and High schools we should have had that a long time ago. I was not aware that we did not have that. We do have one in the grade schools. The Middle and High school are kids that we need to get them to do what they need to do and if they are not coming to school we need to do something as a District. It saddens me that this has occurred.

Dr. Poteat – It saddens all of us that this has occurred. As a school District we can do as much as we possibly can but our arms can only reach so far. The bottom line is if you are not here to take advantage of the academic programs that we have available then they won't succeed. We do not have a truant officer, however, what we have done is looked at services at the High School. We have provided an individual who can provide that service so we are not talking about hiring an additional person. However, as a Board if you want to continue to look at this as an option we will try to do what we possibly can. One of the things, and I don't believe in passing the buck, we are finding is in doing something as far as attendance is concerned, means we are going to have to charge and fine parents; drag them over to court, hold them accountable. We also want you to know, as we all know, one of the first things those parents do is to start calling us, or calling you, about why this is happening. If you are going to hold me accountable for educating your children, then I need to make you accountable for making sure your children are here. The District will take the steps that



are necessary to correct these issues. We are looking at attendance because that is the biggest issue that we have. We are looking at the young person who comes to school every day and still fails. We are looking at some additional after school programs. I don't want the Board or community to think that nothing has been done. For example, we had teachers who had volunteered to stay after school every day. No one would show up. Teachers would volunteer even to come in on Saturday. No one would show up. We are providing these services, even during lunch periods to any student who wants to come and get academic assistance during lunch. We have an issue that needs the support of the community in addressing these issues. I accept full responsibility for where we are but as we extend ourselves to knocking on doors and pressing charges against parents, fining parents for children not coming to school it takes us into another avenue that we are going to have to address. We are looking at several things and I have had conversations with our Board President and Vice President about this very same issue. We are going to take the necessary steps to correct it at all grade levels. We need community support in order for this to be effective.

Ms. Masciocchi – Thank you Dr. Poteat.

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| <i>Roll Call:</i> |     |                |     |
| Ms. Brown         | Yes | Ms. Sturdivant | Yes |
| Mr. Gidwani       | Yes | Ms. Watkins    | Yes |
| Ms. Masciocchi    | Yes | Ms. Dredden    | Yes |
| Ms. Peterson      | Yes | Ms. Davis      | Yes |
| Ms. Pitts         | Yes |                |     |
| Motion Carried    |     |                |     |

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Dredden, seconded by Ms. Watkins, to approve A. & B. as recommended by the Business Administrator/Board Secretary.**

**A. REPORTS None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of May 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

**Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of May 2013.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List                      \$ 120,851.19
- Vendor Bill List                        \$1,069,861.17

7. Payroll

**None at this time.**

8. Township of Winslow – Election Polling Facilities

Approve the Township of Winslow to utilize School No. 4, 541 Kali Road, Sicklerville, NJ from 5:00 a.m. – 9:00 p.m. as an Election Polling Facility for the following Special Election Days:

- August 13, 2013 – Media Center
- October 16, 2013 – Media Center

9. Professional Development

Ratify Regina Smith and Gail Smith, Bookkeepers, to attend the 2013-2014 National School Lunch Program Direct Certification Training on June 25, 2013 at no cost to the District.

10. Student Transportation of America (STA)

Approve to renew Student Transportation of America (STA) to provide transportation per the listed routes for the Winslow Township Board of Education for the 2013-2014 school year. There will be a 2.63% increase in accordance with the current state CPI Allowance.

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|--|--------------|
| <i>School</i>                              | <i>Route</i> |
| Middle School                              | WMS060       |
| High School                                | WHS060       |
| School # 6                                 | WS6060       |
| School # 4                                 | WS4060       |
| High School                                | WHS061       |
| Middle School                              | WMS061       |
| School # 6                                 | WS6061       |
| School # 3                                 | WS3061       |
| School # 1                                 | WS1062       |
| Middle School                              | WS4063       |
| School # 4                                 | WS4064       |
| School # 5                                 | WS2065       |

11. Other Capital Projects

Approve the following Capital Projects, and all required documentation, be submitted to the State of New Jersey, Department of Facilities, for project approvals. No funding will be requested from the State for listed projects, which are to be classified as “Other Capital Projects”.

- a. High School Field Exterior Lighting
- b. Courtyard Drainage at School #2
- c. Electrical Upgrades – School #1
- d. Electrical Upgrades – School #2
- e. Electrical Upgrades – School #3
- f. Electrical Upgrades – School #4

12. Resolution to Amend the Roth 403b Retirement Plan **Exhibit XIV B: 12**

Approval to amend the Winslow Township Board of Education Roth 403b Retirement Plan per the attached Exhibit. (Amendment is to include the post tax contributions).

13. Joint Transportation Agreement – Waterford Township BOE

Approve the Joint Transportation Agreement between the Winslow Township Board of Education and Waterford Township Board of Education to transport students to Hammonton High School from July 8, 2013 – August 9, 2013, Route # Ham # 1 and Ham # 2 at a cost of \$223.00/day.

14. New Jersey School Boards Association

Approve the membership for Winslow Township Board of Education in the New Jersey School Boards Association from July 1, 2013 – June 30, 2014 in the amount of \$25,329.57.

15. Approvals for the Business Administrator/Board Secretary

Approve the following for the Business Administrator/Board Secretary:

- a. Approve the Business Administrator/Board Secretary to make all payments and transfers that are needed to close out the 2012-2013 school budget to be ratified by the Board at the August meeting.
- b. Approve the Business Administrator/Board Secretary to make payments for July 2013 to be ratified by the Board at the August meeting.
- c. Approve the Business Administrator/Board Secretary to use State Contracts Ed Data vendors for any purchases during June 2013 and the 2013-2014 school year if it is deemed to be appropriate.

16. Ratify Purchases

Ratify purchases made during 2012-2013 fiscal year through Ed-Data, State Contract and Shared Services vendors per auditors recommendation:

**State Contracts:**

| Vendor                   | Contract | PO#    | Account               | Amount     | Description                            |
|--------------------------|----------|--------|-----------------------|------------|--|
| Apple                    | 70259    | 126010 | 11-190-100-610-000-20 | 648,760.00 | iPads for classrooms                   |
| Apple                    | 70259    | 131020 | 20-235-400-731-000-00 | 87,271.21  | iPads/Carts/Laptops                    |
| Apple                    | 70259    | 131030 | 20-235-100-600-000-00 | 45,480.00  | iPads for classrooms                   |
| Hoffman Services         | 80126    | 126141 | 12-000-270-732-000-16 | 58,603.00  | Install vehicle lift at the bus garage |
| Tom Caine and Associates | 80994    | 133285 | 11-190-100-610-000-20 | 121,440.00 | 110 Mimio Teach Boards                 |
| Winner Ford              | 78843    | 126144 | 12-000-270-732-000-16 | 43,066.00  | 2012 Ford F350                         |

**Education Data:**

| Vendor                 | Contract | PO#    | Account               | Amount    | Description                                |
|------------------------|----------|--------|-----------------------|-----------|--|
| Diamond Construction   | Ed Data  | 126142 | 11-000-261-420-000-04 | 54,720.00 | Resurface faculty parking lot at school #4 |
| Flooring Associates    | Ed Data  | 126045 | 11-000-261-420-000-07 | 58,024.25 | Middle School - VCT tile installation      |
| Plymouth Environmental | Ed Data  | 126047 | 11-000-261-420-000-07 | 82,400.00 | Middle School- Asbestos Abatement          |
| Troxell                | Ed Data  | 132804 | 20-236-400-731-000-07 | 77,304.42 | 20 Smartboards for Middle School           |

**Shared Services:**

| Vendor | Contract        | PO#    | Account               | Amount     | Description  |
|--------|-----------------|--------|-----------------------|------------|--|
| SJTP   | Shared Services | 126014 | 11-190-100-610-000-20 | 192,000.00 | 200 computers for classrooms                             |
| SJTP   | Shared Services | 130880 | 20-252-100-600-000-00 | 48,000.00  | 50 computers for IDEA grant program                      |
| SJTP   | Shared Services | 132604 | 11-190-100-610-000-20 | 48,438.00  | 89 HoverCam document cameras<br>94 Neo3 document cameras |

17. Budget Transfer from Capital Reserve to Capital Outlay – 2013-2014

Approve the transfer of \$175,000.00 from Capital Reserve to Capital Outlay to cover the additional costs for Project # 5820-050-13-1000, the installation of Unit Ventilators at School # 3 pursuant to N.J.A.C. 6A:23A-14.1. Original budgeted amount: \$1,305,100.00. Modified budget will be \$1,480,100.00. Funds will be budgeted in appropriation line 12.000.400.450.751.03, construction. Increase required due to bid results.

18. Bid # 2013-09 Winslow Township School #3 – Unit Ventilator Replacement

a. Approve the record of Bid # 2013-09 Winslow Township School # 3 – Unit Ventilator Replacement as follows:

| Name of Vendor          | Bid         |
|-------------------------|-------------|
| AC Mechanical           | \$1,090,000 |
| Falasca Mechanical      | \$949,600   |
| Gaudelli Brothers, Inc. | \$1,200,500 |
| Thermal Piping          | \$984,000   |

b. Approve the award of Bid # 2013-09 Winslow Township School # 3 – Unit Ventilator Replacement to Falasca Mechanical, 3329 N. Mill Road, Vineland, NJ 08360, low bidder.

To be charged to appropriation line 12.000.400.450.751.03 in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available in the 2013-2014 budget to purchase the items awarded in this bid.

\_\_\_\_\_  
 Tyra McCoy-Boyle

19. Bid # 2013 – 08 Maintenance & Repairs to Winslow Twp BOE Buses & Vehicles

- a. Approve the record of Bid # 2013-08 Maintenance & Repairs to Winslow Township Board of Education Buses & Vehicles for the 2013-2014 school year as follows:

| Name of Vendor                                  | Rate          |
|---|---------------|
| Johnson & Towers                                | \$104.40/hour |
| Mikes Auto Body & Automotive Truck Repairs, LLC | \$89.00/hour  |

- b. Approve the award of Bid # 2013-08 Maintenance & Repairs to Winslow Township Board of Education Buses & Vehicles to Mikes Auto Body & Automotive Truck Repairs, LLC, 50 Plymouth Road, Hammonton, NJ at a rate of \$89.00/hour.

To be charged to 11.000.270.593; 11.000.270.420; 11.000.270.615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

20. Authorization to Purchase Vehicle Through State Contract

Request authorization to purchase one (1) Ford F-250 in the amount of \$17,399.69. Vehicle is to be purchased from Winner Ford, a state contract vendor A83173.

To be charged to appropriation line 12.000.270.732.000.16.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
Tyra McCoy-Boyle

21. Application for Regular Operating District (ROD) Grant Funds

Request approval to submit applications for ROD grant funding to the State of New Jersey, Department of Facilities, for the following projects:

- a. Replacement of windows – High Schools
- b. Upgrade of Mechanicals – High School
- c. Upgrade of Mechanical – Middle School.
- d. Exterior Door Replacement – Schools 5 & 6

Application must be submitted by early September 2013.

22. Outstanding Checks to be Voided

Approve the following list of Outstanding Checks to be voided:

| Date               | Check Number | Amount |
|--------------------|--------------|--------|
| January 19, 2011   | 072286       | 210.00 |
| September 28, 2011 | 100318       | 54.56  |
| January 11, 2012   | 101166       | 20.00  |
| January 23, 2013   | 104455       | 21.98  |
| May 9, 2012        | 102363       | 150.00 |

23. Garfield Park Academy – Free/Reduced Lunch 2013-2014

Be it resolved that The Winslow Township Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2013-2014 school year.

Be it resolved that The Winslow Township Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2013-2014 school year.

24. Mainstage Center for the Arts – School Based Youth Program

Approve Mainstage Center for the Arts to provide a mini-performing arts camp for approximately 80 campers entering 9<sup>th</sup> grade. The camp will run for two, two week sessions beginning July 8 and July 31, 2013 on Monday, Tuesday, and Wednesday from 10:30 a.m. – 12:00 p.m. at Winslow Township High School. Each session will conclude with a performance of the student created pieces. Classes will be run by staff from Mainstage Center for the Arts. The fee for the workshop is \$50/hour for a total of \$1,000.00.

**Note:** The cost of this program will be funded through the SBYSP Grant.

25. Approve the Purchase of iPads

Approve the purchase of 130 Apple iPads in the amount of \$72,014.00 from Apple Inc. an approved State Contract vendor. Items are to be charged to 11.190.100.610

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

\_\_\_\_\_  
 Tyra McCoy-Boyle

26. Long Range Facilities Plan - Amendment

Authorize the Amendment of the Long-range Facility Plan of the Winslow Township Board of Education to add the following:

- o Electrical Upgrades at School No. 3 and 4

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| <i>Roll Call:</i> |     |                |     |
| Ms. Brown         | Yes | Ms. Sturdivant | Yes |
| Mr. Gidwani       | Yes | Ms. Watkins    | Yes |
| Ms. Masciocchi    | Yes | Ms. Dredden    | Yes |
| Ms. Peterson      | Yes | Ms. Davis      | Yes |
| Ms. Pitts         | Yes |                |     |
| Motion Carried    |     |                |     |

**XV. PERSONNEL**

**A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve Items 1 – 13 with regard to Personnel.**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

|          | <b>Name</b>        | <b>Type of Leave</b> | <b>From</b> | <b>To</b> | <b>Paid/Unpaid</b> |
|----------|--------------------|----------------------|-------------|-----------|--------------------|
| <b>A</b> | J. G.<br>(Amended) | Medical              | 5/7/2013    | 6/10/2013 | P                  |
| <b>B</b> | R. K.<br>(Amended) | Medical              | 5/23/2013   | 6/14/2013 | P                  |
| <b>C</b> | L. M.<br>(Amended) | Medical              | 6/17/213    | 6/20/2013 | U                  |
| <b>D</b> | B. S.              | Medical              | 6/17/2013   | 6/30/2013 | P                  |



2. Resignation

Approve the following Resignation for the 2012/2013 school year:

|   | Name             | Position        | School | Effective |
|---|------------------|-----------------|--------|-----------|
| A | McCormick, James | Science Teacher | HS     | 6/30/2013 |

3. New Hires

Approve the following New Hires for the 2013/2014 school year:

|   | Name                   | Position  | School | Salary                     | Effective              |
|---|------------------------|---|--------|----------------------------|------------------------|
| A | Bowen, Matthew         | 2 <sup>nd</sup> Grade Teacher                   | No. 1  | \$49,961<br>BA+30 – Step 1 | 9/1/2013               |
| B | Bowling O’Neill, Kelly | Kindergarten Teacher                            | No. 3  | \$48,361<br>BA – Step 1    | 9/1/2013               |
| C | Bridgeford, Jessica    | Special Education Teacher                       | No. 6  | \$48,361<br>BA – Step 1    | 9/1/2013               |
| D | Clark, Jessica         | Special Education Teacher                       | No. 2  | \$48,961<br>BA – Step 3    | 9/1/2013               |
| E | DelVecchio, Melissa    | Preschool Disabled Teacher                      | No. 4  | \$50,061<br>BA+15 – Step 4 | 9/1/2013               |
| F | Dodd, Alison           | Special Education Teacher                       | No. 5  | \$48,361<br>BS – Step 1    | 9/1/2013               |
| G | Harrison, Ashley       | Special Education Teacher                       | No. 6  | \$48,361<br>BA – Step 1    | 9/1/2013               |
| H | Kaur, Ramnit           | Special Education Teacher                       | No. 4  | \$51,061<br>MA – Step 2    | 9/1/2013               |
| I | Marinero, Amanda       | Special Education Teacher<br>(Leave of Absence) | No. 5  | \$48,361<br>BA – Step 1    | 9/1/2013-<br>6/30/2014 |
| J | McGlade, Staci         | Special Education Teacher                       | No. 2  | \$49,461<br>BA+15 – Step 2 | 9/1/2013               |
| K | Osborne, Jennifer      | Kindergarten Teacher                            | No. 4  | \$50,761<br>MA – Step 1    | 9/1/2013               |
| L | Pearson, Michael       | Special Education Teacher                       | HS     | \$50,361<br>BA+15 – Step 5 | 9/1/2013               |
| M | Pellegrino, Juliana    | Special Education Teacher                       | No. 3  | \$49,961<br>BA+30 – Step 1 | 9/1/2013               |
| N | Tilghman, Erin         | Special Education Teacher                       | No. 1  | \$49,161<br>BA+15 – Step 1 | 9/1/2013               |
| O | Willis, Gina           | 3 <sup>rd</sup> Grade Teacher                   | No. 1  | \$49,961<br>BA+30 – Step 1 | 9/1/2013               |

**NOTE: Salary adjustment pending ratification of WTEA contract**

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4. 2013/2014 Employee Transfers

Approve the following Employee Transfers for the 2013/2014 school year, effective July 1, 2013:

|          |                   | FROM                          |          | TO                            |          |
|----------|-------------------|-------------------------------|----------|-------------------------------|----------|
|          | Name              | Position                      | Location | Position                      | Location |
| <b>A</b> | Conway, Katherine | 3 <sup>rd</sup> Grade Teacher | No. 1    | 2 <sup>nd</sup> Grade Teacher | No. 1    |
| <b>B</b> | Lemons, Lena      | 2 <sup>nd</sup> Grade Teacher | No. 1    | Kindergarten Teacher          | No. 1    |

1. College Placements

a. Approve the following Rescission of a College Placement for the 2013/2014 school year:

|          | College/ University     | Student          | Experience       | Cooperating Teacher | School | Dates               | Subject                 |
|----------|-------------------------|------------------|------------------|---------------------|--------|---------------------|-------------------------|
| <b>A</b> | Grand Canyon University | Paul-Irons, Ruta | Student Teaching | Shifren, Stacy      | No. 1  | 9/3/2013-12/18/2013 | Elementary - Special Ed |

b. Approve to Amend the following College Placement for the 2013/2014 school year:

|          |                     |                |                            | FROM                | TO                  |        |                     |            |
|----------|---------------------|----------------|----------------------------|---------------------|---------------------|--------|---------------------|------------|
|          | College/ University | Student        | Experience                 | Cooperating Teacher | Cooperating Teacher | School | Dates               | Subject    |
| <b>A</b> | Capella University  | Louie, Melissa | Internship Winsoar Program | Jacob, Joseph       | Weeks, Nancy        | HS     | 10/1/2013-3/31/2014 | Counseling |

c. Approve the following College Placement for the 2013/2014 school year:

|          | College/ University       | Student         | Experience                | Cooperating Teacher | School | Dates               | Subject                   |
|----------|---------------------------|-----------------|---------------------------|---------------------|--------|---------------------|---------------------------|
| <b>A</b> | Georgian Court University | Mendoza, Yvette | Administrative Internship | Jackson, Glen       | No. 6  | 8/26/2013-5/20/2014 | Administrative Leadership |

2. 2013 Bus Driver for the Extended School Year Programs

Approve the following Rescission of a 2013 Bus Driver for the Extended School Year Programs: (11-000-270-160-000-16)

|   | Name             |
|---|------------------|
| A | Kunitz, Jennifer |

3. 2013 WCD Super Summer Camp

Approve the following 2013 WCD Super Summer Camp Employee, effective June 24, 2013 through August 16, 2013 with eight (8) hour shifts (excluding 1 hour unpaid lunch):

|   | Name              | Assignment            | Position       | Hours/Time | Hourly Rate |
|---|-------------------|-----------------------|----------------|------------|-------------|
| A | Walker, Jacquelyn | 3 <sup>rd</sup> Grade | Camp Counselor | 8 hours    | \$10.00     |

4. 2013 Summer Anti-Bullying Curriculum Development

Approve the following 2013 Summer Anti-Bullying Curriculum Development Committee to develop common language program/initiatives to address school climate and culture at a rate of \$37.73 per hour:

|   | Name               |
|---|--------------------|
| A | Breau, Irumu       |
| B | Browne Sills, Tina |
| C | Duca, Laura        |
| D | Funches, Siobhan   |
| E | McCarthy, Stefanie |
| F | Mergenthal, Ashlea |
| G | Vignola, Linda     |
| H | Weston, Monika     |

**NOTE: Hourly rate adjustment pending ratification of WTEA contract**

5. 2013 Summer Extended School Year Program (Title I) Tutoring

Approve the following 2013 Summer Extended School Year Program English Language Arts and Math Instructors for the Title I Tutoring to be held at School No. 1 and Middle School on an as needed basis from July 8, 2013 through August 1, 2013 at \$37.73 per hour: (20-236-100-100-040-00 or 20-236-100-100-040-07)

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- a. Approve the following Elementary Tutors for the Title I Program:

|          | Name            | Times                 |
|----------|-----------------|-----------------------|
| <b>A</b> | Angeline, Kara  | 8:00 a.m. – 1:00 p.m. |
| <b>B</b> | Scargill, Karen | 8:00 a.m. – 1:00 p.m. |
| <b>C</b> | Veale, Kathy    | 8:00 a.m. – 1:00 p.m. |

- b. Approve the following Middle School Tutors for the Title I Program:

|          | Name           | Times                  |
|----------|----------------|------------------------|
| <b>A</b> | Nichols, Wayne | 8:30 a.m. – 12:30 p.m. |

6. 2013/2014 Fall Coaches

- a. Approve the following High School Fall Coach for the 2013/2014 school year:  
 (11-402-100-100-402-08)

|          | Fall Coach            | Fall Coach Position           | Stipend | Step |
|----------|-----------------------|-------------------------------|---------|------|
| <b>A</b> | Brown-Self, Shawnnika | Assistant Cross Country Coach | \$3,034 | 1    |

**NOTE: Stipend adjustment pending ratification of WTEA contract**

- b. Approve the following Middle School Fall Coaches for the 2013/2014 school year: (11-402-100-100-402-07)

|          | Fall Coach        | Fall Coach Position           | Stipend | Step |
|----------|-------------------|-------------------------------|---------|------|
| <b>A</b> | Deal, Tricia      | Assistant Girls' Soccer Coach | \$1,641 | 3    |
| <b>B</b> | Howell, Jacquelyn | Assistant Field Hockey Coach  | \$1,577 | 2    |
| <b>C</b> | Mapps, Harry      | Head Boys' Soccer Coach       | \$2,370 | 1    |
| <b>D</b> | Pires, Allyson    | Head Field Hockey Coach       | \$2,465 | 2    |
| <b>E</b> | Reiter, Katelyn   | Head Girls' Soccer Coach      | \$2,370 | 1    |
| <b>F</b> | Shaw, Timothy     | Assistant Boys' Soccer Coach  | \$1,577 | 2    |

**NOTE: Stipend adjustment pending ratification of WTEA contract**

- c. Approve the following Middle School Intramural Fall Coaches for the 2013/2014 school year: (11-402-100-100-402-07)

|          | Fall Coach     | Fall Coach Position           | Stipend |
|----------|----------------|-------------------------------|---------|
| <b>A</b> | Huntoon, Tracy | Assistant Flag Football Coach | \$1,336 |
| <b>B</b> | Martin, Gregg  | Head Flag Football Coach      | \$1,336 |

- d. Approve the following Middle School Athletic Director for the 2013/2014 school year: (11-402-100-100-402-07)

|          | Name          | Position          | Stipend | Step |
|----------|---------------|-------------------|---------|------|
| <b>A</b> | Cuneo, Monica | Athletic Director | \$4,512 | 3    |

7. Winslow Child Development Program

Approve the Resignation of the following Winslow Child Development Program Counselor for the 2012/2013 school year: (11-000-310-930-000-18)

|   | Name           | Position   | School  | Effective |
|---|----------------|--|---------|-----------|
| A | Beckley, Serah | High School/CO-OP Child Service Worker Counselor | Academy | 6/7/2013  |

8. 2013/2014 High School Department Chairpersons

Approve the following 2013/2014 High School Department Chairpersons:  
 (11-401-100-100-401-08)

|   | Name                 | Department                                | Stipend |
|---|----------------------|---|---------|
| A | Baylinson, Adrienne  | English                                   | \$5,451 |
| B | Densten, Sharon      | Consumer Living, JROTC, Business          | \$5,451 |
| C | Lee-Edwards, Colette | Science                                   | \$5,451 |
| D | McDermott, Kimberly  | Special Education                         | \$5,451 |
| E | Nagy, Teresa         | Mathematics                               | \$5,451 |
| F | Regn, Keith          | Health & Physical Education               | \$5,451 |
| G | Rifkin, Claudia      | History                                   | \$5,451 |
| H | Safko, Greg          | Music, Art, Technology & Computer Science | \$5,451 |
| I | Whyano, Nivia        | World Language                            | \$5,451 |

**NOTE: Stipend adjustment pending ratification of WTEA contract**

9. Translator

Approve Ginger LaRoache as a Translator at a rate of \$37.73 per hour.

|                   |     |                |     |
|-------------------|-----|----------------|-----|
| <i>Roll Call:</i> |     |                |     |
| Ms. Brown         | Yes | Ms. Sturdivant | Yes |
| Mr. Gidwani       | Yes | Ms. Watkins    | Yes |
| Ms. Masciocchi    | Yes | Ms. Dredden    | Yes |
| Ms. Peterson      | Yes | Ms. Davis      | Yes |
| Ms. Pitts         | Yes |                |     |
| Motion Carried    |     |                |     |

**ADDENDUM**

**I. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Pitts, seconded by Ms. Peterson to approve Item 1 as recommended by the Superintendent.**

1. Field Trip

Approve the WTHS School Based Youth Services Summer Program field trip/activity as follows:

Date(s): July 18, 2013 & July 26, 2013  
Where: The Fun Plex, Mt. Laurel, NJ  
Campus Departure: 9:30 a.m.  
Campus Return: 1:30 p.m.  
# of Students: 50 (9<sup>th</sup> Grade) students  
Account # 20-291-200-800-000-00

*Roll Call:*

|                |     |                |     |
|----------------|-----|----------------|-----|
| Ms. Brown      | Yes | Ms. Sturdivant | Yes |
| Mr. Gidwani    | Yes | Ms. Watkins    | Yes |
| Ms. Masciocchi | Yes | Ms. Dredden    | Yes |
| Ms. Peterson   | Yes | Ms. Davis      | Yes |
| Ms. Pitts      | Yes |                |     |

Motion Carried

**II. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

**A motion was made by Ms. Pitts, seconded by Ms. Dredden to approve Items 1 – 26 as recommended by the Business Administrator/Board Secretary.**

**Mr. Long – Table Item 19 Carpet/VCT Replacement Contract until after Executive Session.**

1. Bill List

**Exhibit II: 1**

a. Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$161,234.47

2. Award of Contract to Purchase Technology

Approve the purchase of 5 MacBook Pro computers and 55 Apple TV's for instructional purposes in School # 4 from **Apple, Inc.**, an approved State Contract Vendor (70259) in the amount of \$11,355.00.  
Items are to be charged to 11.190.100.610.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

3. Award of Contract for Maintenance/Repairs

Authorization to award a contract for the removal of paneling and installation of sheet rock in the Principal's offices in Schools # 2 & 3, Installation of counter top – main office school #6, the installation of 4 sinks in classrooms in School #4, repair of fence protection pipes at School #5, and the removal of cafeteria tables and repair of opening in the amount of \$36,160.00 to **KBD Construction**, an Ed Data Vendor.  
Work will be charged as follows:

|                |             |
|----------------|-------------|
| 11.000.261.420 | \$31,760.00 |
| 11.000.263.420 | \$ 4,400.00 |

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

4. Award of Contract to Purchase Tables

Approve the purchase of 90 tables for the All Purpose Rooms in Schools 5, 6 and the Middle Schools in the amount of \$71,955.00 from **W.B. Mason**, a State Contract vendor.  
Items will be charged to 11.190.100.610.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

5. Award of Contract for the Removal and Installation of Sinks & Cabinets

Approve the award to **Northeast Plumbing** Services, an Ed Data vendor, for the removal and installation of 90 new sinks and cabinets in classrooms at Schools 1, 3, 4. Total amount of contract is \$188,232.00, which will be charged to 11.000.261.420.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

6. Amend Award for Lighting Upgrades

Approve to amend the award to SJTP for egress lighting upgrades at all buildings, upgrades/retrofit of interior lighting at the Administration building, and upgrades/retrofit exterior lighting with LED technology at all Schools and Administration Building to \$710,614.00, an increase of \$62,654.00. Increase was caused by the vendor's calculation error. District will realize an annual savings of \$71,870.00. Costs will be charged to 11.000.261.420

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

7. Award Contract(s) for the Purchase and Installation of Technology & Technology Upgrades

Approve the award of the contracts listed below, to SJTP, through the Shared Service Agreement.

Total amount of \$323,227.00 to be charged as follows:

|                |            |  |
|----------------|------------|--|
| 12.000.252.730 | 43,873.00  | Additional access points                         |
| 11.190.100.610 | 166,105.00 | 200 desktops & 12 laptops for Mimio Teach Boards |
| 12.000.100.730 | 42,553.00  | Digital Signage Schools 1 – 6                    |
| 12.140.100.731 | 70,696.00  | 20'x20' Electrol Square screen – HS Auditorium   |

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle



8. Award of Contract for New Sound Systems

Approve the award to install a new sound system in Schools 1 through 4 in the amount of \$68,980.00 to SJTP through the shared service agreement. The costs will be charged to 12.000.100.730.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

9. Award of Contract for the Installation of New Security System

Approve the award of contract to SJTP in the amount of \$313,781.00 to install a new security system in Schools 1 through 6 and the Middle School. The amount is to be charged to 12.000.266.730.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

10. Award of Contract for Purchase of iPad Covers

Approve the award of contract in the amount of \$41,700.00 for the purchase of 2000 iPad covers to EIRC, through the shared service agreement. Items are to be charged to 11.190.100.610.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

11. Award of Contract(s) for Technology

Approve the award of the following contract(s) to Keyboard Consultants, an Ed Data vendor:

Total amount of \$420,071.00 to be charged as follows:

|                |            |   |
|----------------|------------|---|
| 11.190.100.610 | 267,539.00 | 159 Epson Projector Mounts and Installation and Digital Signage at School 1-4 |
| 12.140.100.731 | 152,532.00 | 36 Smart Boards & Installation - HS   |

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

12. Award of Contract for Classroom/Library Furniture

Approve the award of contract to purchase classroom and Library Furniture to School Specialty, an Ed Data Vendor.

Amounts are to be charged to 11.190.100.610 as listed below:

|                                      |             |
|--------------------------------------|-------------|
| New classroom furniture – School # 3 | \$13,996.00 |
| New library furniture – School # 1   | \$4,388.10  |
| New classroom furniture – School # 2 | \$6,189.57  |

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

13. Award of Contract for Purchase of Library Furniture

Approve the award of contract in the amount of \$51,535.04 for the purchase of Library furniture for School #6 to Demco, an approved State Contract Vendor #80986. Items are to be charged to 11.190.100.610.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

---

Tyra McCoy-Boyle

14. Capital Reserve Account

WHEREAS, NJSA 6A:23A-14.3(a) permits a Board of Education to supplement an existing Capital Reserve account at year end, and

WHEREAS, the aforementioned code authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township School District wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Winslow Township School District has determined that approximately \$4,000,000 is available for such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer in the amount not to exceed \$4,000,000 consistent with all applicable laws and regulations.

15. Contract Awards

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary, to award contracts up to bid threshold of \$26,000.00 and also establish a quote threshold at \$3,900.00 effective July 1, 2013. Business Administrator QPA Application is being submitted.

**Note:** Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

16. Request for Proposal – Nursing Services

a. Approve the record of the Request for Proposal – Nursing Services for 2013-2014 as follows:

| <b>Name of Vendor</b>           | <b>Bid</b>              |
|---------------------------------|-------------------------|
| Bayada Home Health Care         | \$55/hr RN, \$45/hr LPN |
| Delta T Group                   | \$45/hr                 |
| Liberty Healthcare Services     | \$48/hr RN, \$38/hr LPN |
| Maxim Healthcare Services, Inc. | \$46/hr                 |
| Protocall                       | \$54/hr                 |

b. Approve the award for Nursing Services to Bayada Home Health Care for 2013-2014 at a cost of \$55/hr RN and \$45/hr LPN.

To be charged to appropriation line 11.000.217.320, 11.000.213.300 and the IDEA Grants in the Special Revenue Fund in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

\_\_\_\_\_  
Tyra McCoy-Boyle

17. Request for Proposal Physical/Occupational Therapy Services

- a. Approve the record of the Request for Proposal – Physical/Occupational Therapy for 2013-2014 as follows:

| <b>Name of Vendor</b>             | <b>Bid</b> |
|-----------------------------------|------------|
| Ardor Health Solutions            | \$66/hr    |
| Humanus Corp.                     | \$84/hr    |
| Invo Healthcare Association, Inc. | \$82/hr    |
| Rehab Connection                  | \$78/hr    |
| Therapy Source                    | \$77/hr    |

- b. Approve the award for Physical/Occupational Therapy Services to Rehab Connection for 2013-2014 at a cost of \$78/hr.

To be charged to appropriation line 11.000.216.320 11.000.217.320 and the IDEA Grants in the Special Revenue Fund in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

\_\_\_\_\_  
Tyra McCoy-Boyle

18. Bid # 2013-12 Painting Program

Approve the award of Bid # 2013-12 Painting Program to Pro-Spec Commercial Painting Services (sole bidder) accepting the base bid for Schools 3, 5, 6, Admin and alternate 1 for the Middle School in the amount of \$797,050.00

To be charged to appropriation line 11.000.261.420 in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

Item 19 - **TABLED**

19. Bid # 2013-13 Carpet/VCT Replacement

- a. Approve the record of Bid # 2013-13 Carpet/VCT Replacement as follows:

| <b>Name of Vendor</b>         | <b>Bid</b> |
|-------------------------------|------------|
| Barton Carpet                 | \$73,000   |
| North Eastern Hardwood Floors | \$103,662  |
| MJJ Construction, LLC         | \$101,000  |

- b. Approve the award of Bid # 2013-13 - Carpet/VCT Replacement to MJJ Construction, LLC at a cost of \$101,000.

To be charged to appropriation line 11.000.261.420 in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

20. Bid # 2013-15 – Bathroom Improvements

- a. Approve the record of Bid # 2013-15 Bathroom Improvements as follows:

| <b>Name of Vendor</b>     | <b>Bid</b> |
|---------------------------|------------|
| DDL Enterprises, Inc.     | \$74,000   |
| J.H. Williams Enterprises | \$52,400   |
| Levy Construction         | \$66,600   |
| MJJ Construction, LLC     | \$61,300   |

- b. Approve the award of Bid # 2013-15 - Bathroom Improvements to J.H. Williams Enterprises at a cost of \$52,400.

To be charged to appropriation line 11.000.261.420 in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

21. Bid # 2013-16 Shed & Garage Shingle Roof Replacement

- a. Approve the record of Bid # 2013-16 Shed & Garage Shingle Roof Replacement:

| Name of Vendor                   | Bid       |
|----------------------------------|-----------|
| D.A . Nolt, Inc.                 | \$132,398 |
| Gen II Contracting Co., Inc.     | \$104,497 |
| J. Wilhelm Roofing Company, Inc. | \$71,990  |
| Jim Miller, Inc.                 | \$95,400  |

- b. Approve the award of Bid # 2013-16 – Shed & Garage Shingle Roof Replacement to J. Wilhelm Roofing Company, Inc. at a cost of \$71,990

To be charged to appropriation line 11.000.261.420 in the 2013-2014 budget.

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

22. Bid # 2013-14 - Window Screen Repair/Replacement

Bid 2013-14 – Window Screen Repair/Replacement was an unresponsive bid.

23. Transfer to Lunchroom Account

Approve to transfer up to \$313,000.00 to the Lunchroom account for the purchase of new cafeteria equipment throughout the District.

24. School District Officials

Approve the following School District Official for the 2013/2014 school year as follows:

- Substance Awareness Coordinator – Director of Special Services

25. Renovations to Administration Building – Shared Service Contract

Award a contract for renovations to the Winslow Township School District Administration Building in the amount of \$598,000.00 to SJTP, an Ed Data Vendor. Work to include the removal of existing flooring and installation new carpet and cove molding in the main hallway, which runs the length of the building; removal of carpet on hallway walls and installation of sheetrock; removal of lockers and double wide chalkboards in each office, installation of electric hot water heaters throughout the

building, renovations to the Conference room, kitchen, Faculty area and all restrooms, power wash exterior of building, etc  
Contract to be charged to 11.000.261.420

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

\_\_\_\_\_  
Tyra McCoy-Boyle

26. Paving at the High School and Tennis Court Parking Lot

Approve a contract in the amount of \$28,529.00 to Asphalt Solutions, an Ed Data Vendor, for the paving of the Baseball field parking lot at the Middle School and the Tennis Court parking lot at the High School.  
Cost will be charged to 11.000.261.420

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

\_\_\_\_\_  
Tyra McCoy-Boyle

*Roll Call:*

|                |     |                |     |
|----------------|-----|----------------|-----|
| Ms. Brown      | Yes | Ms. Sturdivant | Yes |
| Mr. Gidwani    | Yes | Ms. Watkins    | Yes |
| Ms. Masciocchi | Yes | Ms. Dredden    | Yes |
| Ms. Peterson   | Yes | Ms. Davis      | Yes |
| Ms. Pitts      | Yes |                |     |

Motion Carried

**III. PERSONNEL REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Pitts to approve Items 1-12 with regard to Personnel.**

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1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

|          | Name                 | Type of Leave | From                   | To                      | Paid/Unpaid |
|----------|----------------------|---------------|------------------------|-------------------------|-------------|
| <b>A</b> | L. P.                | Maternity     | 9/9/2013<br>10/19/2013 | 10/18/2013<br>1/10/2014 | P<br>U      |
| <b>B</b> | N. S.<br>(Extension) | Maternity     | 9/1/2013               | 10/31/2013              | U           |

2. New Hires

a. Approve the following New Hires for the 2013/2014 school year:

|          | Name              | Position                  | School | Salary                  | Effective |
|----------|-------------------|---------------------------|--------|-------------------------|-----------|
| <b>A</b> | Aupperle, Melissa | Special Education Teacher | No. 1  | \$50,761<br>MA – Step 1 | 9/1/2013  |
| <b>B</b> | Blazer, Argelia   | Spanish Teacher           | No. 5  | \$48,361<br>BA – Step 1 | 9/1/2013  |
| <b>C</b> | Unick, Brad       | Preschool Teacher         | No. 4  | \$51,361<br>MA – Step 3 | 9/1/2013  |
| <b>D</b> | Williams, Racquel | Special Education Teacher | No. 1  | \$50,761<br>MA – Step 1 | 9/1/2013  |

**NOTE: Salary adjustment pending ratification of WTEA contract**

b. Approve the following Consultant (on an as needed basis) for the 2013/2014 school year:

|          | Name                  | Position                                 | Location | Per Day  | Effective              |
|----------|-----------------------|--|----------|----------|------------------------|
| <b>A</b> | Burgess, Beverly Mann | Speech Language Specialist<br>Consultant | District | \$400.00 | 9/1/2013-<br>6/30/2014 |

c. Approve the following Administrator for the 2013/2014 school year:

|          | Name          | Position                         | School | Prorated Salary | Effective |
|----------|---------------|----------------------------------|--------|-----------------|-----------|
| <b>A</b> | Ridgway, Lisa | Assistant Business Administrator | BOE    | \$85,000        | 8/1/2013  |

3. Resignation

Approve the following Resignation for the 2012/2013 school year:

|          | Name             | Position            | School | Effective |
|----------|------------------|---------------------|--------|-----------|
| <b>A</b> | Chieves, Rosalyn | Mathematics Teacher | HS     | 6/30/2013 |



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4. Transfer

Approve the following Employee Transfer for the 2013/2014 school year, effective July 1, 2013:

|   | FROM              |   |          | TO              |          |
|---|-------------------|---|----------|-----------------|----------|
|   | Name              | Position                                  | Location | Position        | Location |
| A | Minchak, Kathleen | Confidential Secretary<br>Human Resources | BOE      | Secretary – CST | SSS      |

5. 2013 WCD Super Summer Camp

a. Approve the following 2013 WCD Super Summer Camp Employees, effective July 8, 2013 through August 16, 2013 with eight (8) hour shifts (excluding 1 hour unpaid lunch):

|   | Name                       | Assignment            | Position       | Hours/Time | Hourly Rate |
|---|----------------------------|-----------------------|----------------|------------|-------------|
| A | Felder-Patterson, Khadijah | 1 <sup>st</sup> Grade | Camp Counselor | 8 hours    | \$10.00     |
| B | Mangano, Regina            | Floater               | Camp Counselor | 8 hours    | \$10.00     |
| C | Walker, Jacquelyn          | 3 <sup>rd</sup> Grade | Camp Counselor | 8 hours    | \$10.00     |

b. Approve the Rescission of the following 2013 WCD Super summer Camp Employee:

|   | Name            | Assignment                              | Position       | Hours/Time | Hourly Rate |
|---|-----------------|---|----------------|------------|-------------|
| A | Tobias, Gregory | 4 <sup>th</sup> & 5 <sup>th</sup> Grade | Camp Counselor | 8 hours    | \$10.00     |

6. 2013/2014 Fall Coach

Approve the Resignation of the following High School Fall Coach for the 2013/2014 school year: (11-402-100-100-402-08)

|   | Fall Coach       | Fall Coach Position      | Stipend | Step |
|---|------------------|--------------------------|---------|------|
| A | Mitchell, Justin | Assistant Football Coach | \$4,923 | 3    |

**NOTE: Stipend adjustment pending ratification of WTEA contract**

7. 2013/2014 High School Club/Activity Advisors

Approve the following 2013/2014 High School Club/Activity Advisors:  
 (11-401-100-101-401-08)

|   | Advisor         | Club/Activity                      | Stipend         | Step |
|---|-----------------|------------------------------------|-----------------|------|
| A | Clark, Jena     | National Honor Society, Co-Advisor | \$829 (a split) | 3    |
| B | Connor, Traci   | H.S. Student Government Advisor    | \$4,512         | 3    |
| C | DiAngelo, Linda | Drama Director                     | \$5,532         | 3    |
| D | Diaz, Suzanne   | H.S. Newspaper Advisor             | \$2,610         | 3    |

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|           |   |  |                    |     |
|-----------|---|--|--------------------|-----|
| <b>E</b>  | Diggs, Stacy                                      | Sophomore Class, Co-Advisor                              | \$926 (a split)    | 1   |
| <b>F</b>  | Dixon, Jessica<br>(11-401-100-330-401-08)         | Band Front Coordinator                                   | \$4,524            | 3   |
| <b>G</b>  | Doheny, Michael                                   | Drama Music Advisor                                      | \$1,842            | 3   |
| <b>H</b>  | Doheny, Michael                                   | Choir Advisor  | \$4,512            | 3   |
| <b>I</b>  | Feighery, Tracy                                   | Renaissance Club Co-Advisor                              | \$668 (a split)    | N/A |
| <b>J</b>  | Fletcher, Cynthia                                 | Sophomore Class Co-Advisor                               | \$926 (a split)    | 1   |
| <b>K</b>  | Fontenot, Karshena<br>(11-401-100-330-401-08)     | Assistant Band Director                                  | \$3,765            | 3   |
| <b>L</b>  | Freda, Danielle                                   | Leo Club Co-Advisor                                      | \$668 (a split)    | N/A |
| <b>M</b>  | Garnier, Christine                                | Assistant Drama Director                                 | \$3,430            | 1   |
| <b>N</b>  | Gouse, William                                    | Stage Manager  | \$4,355            | 1   |
| <b>O</b>  | Gouse, William                                    | Orchestra Advisor  | \$4,512            | 3   |
| <b>P</b>  | Hess, Cheryl                                      | H.S. Yearbook – Business Advisor                         | \$1,997            | 3   |
| <b>Q</b>  | Hess, Cheryl                                      | F.B.L.A. (Future Business Leaders of America) Co-Advisor | \$668 (a split)    | N/A |
| <b>R</b>  | Ingram, Norman                                    | TV Production Advisor                                    | \$1,336            | N/A |
| <b>S</b>  | Knodt, Kathryn                                    | Freshmen Class – Co-Advisor                              | \$727 (a split)    | 1   |
| <b>T</b>  | Lee, Donald                                       | H.S. Yearbook – Editorial Advisor                        | \$2,610            | 3   |
| <b>U</b>  | Mack, Jill  | Environmental Club Advisor                               | \$1,336            | N/A |
| <b>V</b>  | McCormick, Rachel                                 | Junior Class Co-Advisor                                  | \$1,241 (a split)  | 2   |
| <b>W</b>  | Morley, Jodi                                      | Leo Club Co-Advisor                                      | \$668 (a split)    | N/A |
| <b>X</b>  | Parkhurst, David                                  | Summer Music Advisor                                     | \$4,680            | 3   |
| <b>Y</b>  | Parkhurst, David                                  | Jazz Band Director                                       | \$2,768            | 3   |
| <b>Z</b>  | Parkhurst, David                                  | Concert Band Director                                    | \$4,512            | 3   |
| <b>AA</b> | Parkhurst, David                                  | Audio Visual Aids Advisor                                | \$2,353            | 1   |
| <b>BB</b> | Parkhurst, David                                  | Marching Band Director                                   | \$7,951            | 3   |
| <b>CC</b> | Parkhurst, David (III)<br>(11-401-100-330-401-08) | Marching Band Trainer                                    | \$4,223            | 3   |
| <b>DD</b> | Pullaro, Beth                                     | Key Club Advisor   | \$1,336            | N/A |
| <b>EE</b> | Rimby, Katherine                                  | F.B.L.A. (Future Business Leaders of America) Co-Advisor | \$668 (a split)    | N/A |
| <b>FF</b> | Rivard, Karen                                     | Freshmen Class, Co-Advisor                               | \$790.50 (a split) | 2   |
| <b>GG</b> | Rivard, Karen                                     | Renaissance Club Co-Advisor                              | \$668 (a split)    | N/A |
| <b>HH</b> | Santamaria, Solimar                               | National Honor Society Co-Advisor                        | \$765.50 (a split) | 2   |
| <b>II</b> | Sass, Lisa  | Senior Class Advisor                                     | \$2,610            | 3   |
| <b>JJ</b> | Shaw, Arthur                                      | Junior Class Co-Advisor                                  | \$1,241 (a split)  | 2   |
| <b>KK</b> | Smith, Chantel                                    | Peer Mediation Advisor                                   | \$1,336            | N/A |
| <b>LL</b> | Stewart, Matthew<br>(11-401-100-330-401-08)       | Majorettes-Drill Squad Advisor                           | \$4,512            | 3   |

**NOTE: Stipend adjustment pending ratification of WTEA contract**

8. 2013/2014 High School Club/Activity Volunteer Advisors

Approve the following 2013/2014 High School Club/Activity Volunteer Advisors:

|          | <b>Volunteer Advisor</b> | <b>Club/Activity</b>                |
|----------|--------------------------|-------------------------------------|
| <b>A</b> | Garnier, Christine       | French Club Advisor                 |
| <b>B</b> | Garnier, Christine       | Anime (Asian American Club) Advisor |
| <b>C</b> | Feighery, Tracy          | History Club Advisor                |
| <b>D</b> | Ochipinti, Elizabeth     | Book Club Advisor                   |

9. 2013/2014 Support Substitutes

Approve the following 2013/2014 Support Substitutes:

|           | <b>Support Substitute</b> | <b>Substitute Position</b> |
|-----------|---------------------------|----------------------------|
| <b>A</b>  | Brown, Robin              | Secretary                  |
| <b>B</b>  | Caldwell, Patti           | Bus Driver                 |
| <b>C</b>  | Campercholi, Dana         | Bus Driver                 |
| <b>D</b>  | Chigounis, Diane          | Bus Driver                 |
| <b>E</b>  | DeSorte, Joseph           | Bus Driver                 |
| <b>F</b>  | Dib, Linda                | School Nurse               |
| <b>G</b>  | Fanelli, Geraldine        | Bus Driver                 |
| <b>H</b>  | Grasso, Lisa              | Secretary                  |
| <b>I</b>  | Gurenlian, Christine      | Bus Driver                 |
| <b>J</b>  | Iannaco, Dawn             | Bus Driver                 |
| <b>K</b>  | Iannaco, Kristine         | Bus Driver                 |
| <b>L</b>  | Iannaco, Linda            | Bus Driver                 |
| <b>M</b>  | Irwin, Michael            | Bus Driver                 |
| <b>N</b>  | Johnson, Karen            | Bus Driver                 |
| <b>O</b>  | Johnson, Marcia           | Bus Driver                 |
| <b>P</b>  | Jones, Mark               | Bus Driver                 |
| <b>Q</b>  | Justice, John             | Bus Driver                 |
| <b>R</b>  | Kaufman, Jean             | School Nurse               |
| <b>S</b>  | Kownacki, Kathleen        | Secretary                  |
| <b>T</b>  | Lauth, Diane              | Secretary                  |
| <b>U</b>  | Letterman, Angelus        | Secretary                  |
| <b>V</b>  | Lyons, Elaine             | Secretary                  |
| <b>W</b>  | Mauro, Lois               | Bus Driver                 |
| <b>X</b>  | McCarty, Donna            | Bus Driver                 |
| <b>Y</b>  | Newman, Nancy             | Secretary                  |
| <b>Z</b>  | Nurkowski, Paul           | Printer                    |
| <b>AA</b> | Ordille, Kelly            | Bus Driver                 |
| <b>BB</b> | Panceria, Adeline         | Bus Driver                 |
| <b>CC</b> | Ranck, Russell            | Bus Driver & Bus Mechanic  |
| <b>DD</b> | Revels, Jacqueline        | Bus Driver                 |
| <b>EE</b> | Sabota, Sara              | Secretary                  |

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|           |                  |            |
|-----------|------------------|------------|
| <b>FF</b> | Schneck, Michael | Bus Driver |
| <b>GG</b> | Strain, Andrea   | Bus Driver |
| <b>HH</b> | Taylor, Arlene   | Bus Driver |
| <b>II</b> | Vanst, Maxine    | Bus Driver |
| <b>JJ</b> | Wall, Tammy      | Bus Driver |

10. 2013 Summer Hours for High School Counselors

Approve the following correction of the 2013 Summer Scheduling Hours for Counselors at the High School (not to exceed 7 days, based on need.):

|          | <b>Name</b>     | <b>Title</b> | <b>FROM<br/>Dates</b> | <b>TO<br/>Dates</b> |
|----------|-----------------|--------------|-----------------------|---------------------|
| <b>A</b> | Jacob, Joseph   | Counselor    | 7/8/2013-8/15/2013    | 6/21/2013-8/15/2013 |
| <b>B</b> | Katkow, Loretta | Counselor    | 7/8/2013-8/15/2013    | 6/21/2013-8/15/2013 |
| <b>C</b> | Rynex, Deborah  | Counselor    | 7/8/2013-8/15/2013    | 6/21/2013-8/15/2013 |
| <b>D</b> | Weeks, Nancy    | Counselor    | 7/8/2013-8/15/2013    | 6/21/2013-8/15/2013 |
| <b>E</b> | Weston, Monika  | Counselor    | 7/8/2013-8/15/2013    | 6/21/2013-8/15/2013 |

**NOTE: Per Diem Hourly Rate adjustment pending ratification of WTEA contract**

11. Job Description

Exhibit III:1

Approve the following Job Description:

|          | <b>Job Description</b>                        |
|----------|---|
| <b>A</b> | Director of Research, Planning and Evaluation |

12. 2013 Summer Hours for H.S. Department Chairpersons

Approve the following 2013 Summer Hours for Department Chairpersons at the High School to work three (3) days, seven (7) hours per day, at their per diem rate:

|          | <b>Name</b>          | <b>Department</b>                         |
|----------|----------------------|---|
| <b>A</b> | Baylinson, Adrienne  | English                                   |
| <b>B</b> | Densten, Sharon      | Consumer Living, JROTC, Business          |
| <b>C</b> | Lee-Edwards, Colette | Science                                   |
| <b>D</b> | McDermott, Kimberly  | Special Education                         |
| <b>E</b> | Nagy, Teresa         | Mathematics                               |
| <b>F</b> | Regn, Keith          | Health & Physical Education               |
| <b>G</b> | Rifkin, Claudia      | History                                   |
| <b>H</b> | Safko, Greg          | Music, Art, Technology & Computer Science |
| <b>I</b> | Whyano, Nivia        | World Language                            |

**NOTE: Per Diem hourly rate adjustment pending ratification of WTEA contract**

*Roll Call:*

|                |     |                |     |
|----------------|-----|----------------|-----|
| Ms. Brown      | Yes | Ms. Sturdivant | Yes |
| Mr. Gidwani    | Yes | Ms. Watkins    | Yes |
| Ms. Masciocchi | Yes | Ms. Dredden    | Yes |
| Ms. Peterson   | Yes | Ms. Davis      | Yes |
| Ms. Pitts      | Yes |                |     |

Motion Carried

**XVI. OLD BUSINESS**

Ms. Davis – We had discussed not having a meeting on July 10 but we have to have a meeting because of contracts to be approved. The bids are due on July 3 we have to vote on them on the 10<sup>th</sup>. We will have a regular Board meeting on July 10. On the 24<sup>th</sup> of July, Ms. Peterson has set up training for 7:00 p.m. The August 28 meeting will be goal setting with New Jersey School Boards at 6:00 p.m. Regular Board meeting on August 14.

**XVII. NEW BUSINESS**

Ms. Peterson – The Education Committee meeting canceled their meeting last week due to High School Graduation. The Education Committee meets the 3<sup>rd</sup> Wednesday at 4. We did not have our June meeting because there was no time that everyone could meet. In our Minutes of January 16, 2013 it was indicated that there would not be a meeting in July however, if any of the committee members would like to have a meeting in July I can revisit it. I will not be available on Wednesday on July 17. We could meet Wednesday the 3<sup>rd</sup> or the 10<sup>th</sup>. I can meet earlier or Thursday, July 18.

The Education Committee will meet on Wednesday, July 10 at 3:00 p.m.  
There is also a Township Liaison Meeting at 5:00 p.m.

Ms. Peterson – Do we need a motion for the recommendations from the Policy Committee?

Ms. Davis – Not until we actually present it to the Board after the public comments at the first meeting in September.

Ms. Masciocchi – I am giving a recommendation to Administration that in the future it would advantageous to this District to review guest speaker's speeches. I was at the graduation at the High School and some of the comments in the speech that our guest speaker made were inappropriate. So my suggestion is to please make sure that they are reviewed. You know what I am talking about Dr. Poteat.

**A motion was made by Ms. Masciocchi, seconded by Ms. Gidwani to make sure the guest speaker's speeches are reviewed before they are given at the High School Graduation beginning with our 2014 graduation ceremony and every year thereafter.**

Ms. Brown suggested that we give future speaker's guidelines to follow for their speeches.

Voice Vote: All in favor

**XVIII. INFORMATIONAL ITEMS – None at this time.**

**XIX. EXECUTIVE SESSION - I A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve adoption of the Executive Resolution and Adjournment to Executive Session at 9:05 p.m.**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of for a period of one hour:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

\_\_\_\_\_  
BOARD PRESIDENT

\_\_\_\_\_  
Business Administrator/Board Secretary

**XX. ADJOURNMENT OF EXECUTIVE SESSION – I**

**A motion was made by Ms. Dredden, seconded by Ms. Watkins, to adjourn Executive Session I at 9:59 p.m.**

Voice Vote: All in favor

Mr. Long – At this point and time we are going a little bit out of order because of some emergent issues that have arisen with one of the Board members who we are going to try to accommodate. I have for consideration of the Board a Resolution of the Winslow Township Board of Education providing Dr. H. Major Poteat with notice of intent to renew contract on terms and conditions to be established by successor Board of Education. Mr. Long read the following Resolution.

**A motion was made by Ms. Pitts, seconded by Ms. Dredden to approve the Resolution appointing Dr. H. Major Poteat to a three (3) year term:**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION  
PROVIDING DR. H. MAJOR POTEAT WITH INTENT TO RENEW CONTRACT UPON  
TERMS AND CONDITIONS TO BE ESTABLISHED BY THE SUCCESSOR BOARD OF  
EDUCATION**

**WHEREAS**, Dr. H. Poteat entered into an Employment Contract with the Winslow Township Board of Education ("WTBOE") for a term commencing July 1, 2009, and expiring June 30, 2014; and

**WHEREAS**, the Employment Contract provides that it may be terminated by: (d) notification in writing by the Board to the Superintendent, at least twelve (12) months prior to the expiration of this Employment Contract of the Board's intent not to renew the Employment Contract; and

**WHEREAS**, if the WTBOE fails to act, in accordance with the provisions N.J.S.A. 18A:17-20.1, the Superintendent will be deemed automatically reappointed for another term of the same duration as the previous contract; and

**WHEREAS**, the WTBOE does not wish to allow for an automatic renewal under N.J.S.A. 18A:17-20.1 as a result of its inaction; and

**WHEREAS**, the WTBOE wishes to reappoint Dr. H. Major Poteat, for a term of three (3) years, upon specific terms and conditions to be negotiated and approved by the successor Board of Education, in accordance with the Commissioner of Education's decision in Negron v. Board of Education of the Borough of South Plainfield, Middlesex County.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The WTBOE hereby formally provides notice to Dr. H. Major Poteat of its intent to reappoint for a term of three (3) years, upon specific terms and conditions to be negotiated and approved by the successor Board of Education, in accordance with the Commissioner of Education's decision in Negron v. Board of Education of the Borough of South Plainfield, Middlesex County.

*Roll Call:*

|                |         |                |         |
|----------------|---------|----------------|---------|
| Ms. Brown      | Yes     | Ms. Sturdivant | Abstain |
| Mr. Gidwani    | Abstain | Ms. Watkins    | Yes     |
| Ms. Masciocchi | Recuse  | Ms. Dredden    | Yes     |
| Ms. Peterson   | Recuse  | Ms. Davis      | Yes     |
| Ms. Pitts      | Yes     |                |         |

Motion Carried

**EXECUTIVE SESSION - II     A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to approve adoption of the Executive Resolution and Adjournment to Executive Session II at 10:03 p.m.**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of for a period of one hour:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

\_\_\_\_\_  
BOARD PRESIDENT

\_\_\_\_\_  
Business Administrator/Board Secretary

**Ms. Peterson and Ms. Dredde left the meeting at 10:03 p.m.**

**A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to adjourn Executive Session II at 11:14 p.m.**

Voice Vote: All in favor

**Mr. Long – At this point Madam President we had Item 19 on the Addendum which was Bid # 2013-13 Carpet/VCT Replacement. I would ask for a Resolution of the Board authorizing the award of the contract to the lowest responsible bidder. I know that there has been concerns expressed with the Barton Carpet bid that perhaps a material form that needed to be included with the bid or at least sent in prior to the award at tonight’s meeting. That form has not been provided. The bid was received yesterday and we wanted to award them before July 1 so we would be awarding the contract to either Barton Carpet or MJJ Construction, LLC as the lowest responsible bidder subject to a formal legal determination as to whether Barton Carpet even submitted a valid bid based upon its bid opening. Under those conditions I would ask for a motion and second and roll call vote to award under those conditions.**

**A motion was made by Ms. Masciocchi, seconded by Ms. Pitts to award the Carpet/VCT Replacement to the lowest responsible bidder per the solicitor conditions stated above.**



*Roll Call:*

|                |        |                |        |
|----------------|--------|----------------|--------|
| Ms. Brown      | Yes    | Ms. Sturdivant | Yes    |
| Mr. Gidwani    | Yes    | Ms. Watkins    | Yes    |
| Ms. Masciocchi | Yes    | Ms. Dredden    | Absent |
| Ms. Peterson   | Absent | Ms. Davis      | Yes    |
| Ms. Pitts      | Yes    |                |        |

Motion Carried

**XXI. ADJOURNMENT** A motion was made by Ms. Pitts, seconded by Ms. Gidwani to adjourn the meeting at 11:16 p.m. *All Ayes.*

Respectfully Submitted

Tyra McCoy-Boyle  
Business Administrator/Board Secretary