

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, June 15, 2011**

**5:00 p.m. – Retirement Recognition (Media Center)**  
**7:00 p.m. – Regular Meeting (Cafeteria)**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **05/19/2011 & 06/02/2011**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL – In roll call the following Board Members were noted present:**

Present:	Mark Benjamin, Sr. (arrived 7:10 p.m.)	Joanne Masciocchi
	Dino Capaldi	Cheryl Pitts
	Patricia Davis	Aleta Sturdivant, Vice President
	Lorraine Dredde	Julie A. Peterson, President
	Gulab Gidwani	

Also Present      H. Major Poteat, Ed.D., Superintendent  
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary  
Sharon D. Larmore, Parker McCay, P.C., Solicitor  
Leah Feniola, Student Representative  
Thuyvan Luu, Student Representative

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Pitts -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Gidwani -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Masciocchi -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

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swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Capaldi -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

- o **Winslow Twp. Board of Education - Retirement Recognition 5:00 p.m. (Media Ctr.)**

**VI. CORRESPONDENCE**

**None at this time.**

**VII. AWARDS/PRESENTATIONS**

**7:00 p.m.**

1. Recognition of Students Entering the Military
2. Former Board of Education Member Recognition
3. School No. 4 – Student Presentation

Ms. Yanez, former Board President accepted her award and made the following statement:

Good evening everyone, it has been quite a journey and it has been my pleasure. Six years ago, because my son got lost on the school bus. When I finally called the school office the secretary said that he was there in the office, I burst into tears and I will forever be grateful for that secretary for how she tried to emotionally restore me. As a result of that incidence I said to myself how can I serve that no parent would ever have to go through the same experience. I stepped on this Board in an effort to serve, to serve, not in an effort to retaliate, not for selfish motives, not to use the Board as a platform for future political office, but to serve. A board member representatives the most vulnerable of our citizens, the children who at this point are small and young and who do not have the ability to advocate for themselves. A board member must be able to hear not only the voices of the parents of the minority but they must also be able to hear the voices of the parents of the silent majority. Serving on the Board is a very difficult position you are asked to make very complicated decisions that affect the lives of adults as well as children. I am happy to say today that I served on a Board that put children first in Winslow Township, and that truly understood what was their role as board members and what was the role of the administration. I served on a Board at a time when the Board was truly children centered as opposed to adult centered. I want to thank the community of Winslow Township for giving me the opportunity to serve, I want to thank all parents who can hear my voice, it is up to you to advocate for your children, never grow tired of it, these children will go places and do things and see things that those of us in the audience our eyes were never meant to see and we as a result have an obligation to pour into these children. We sit here today because someone poured into you, someone believed in you before you had the ability to believe in yourself. I want to thank the children of Winslow. Thank you for inviting me into your classrooms, thank you for allowing me to try to make things in your district a little better for you. I also want to take time to thank the Administration of this

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district. What they were able to do with limited funding and in extreme economic crisis is simply remarkable. I want to thank the building principals of this district who invited me into your building and you were as excited about my being there as I was happy to be there. I thank you and leave here today not with bitterness or regrets but with a grateful heart. Thank you.

### VIII. MINUTES

**A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to approve the Minutes of the June 1, 2011 meeting open session only.**

Regular Meeting

Wednesday, June 1, 2011

Open Session

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Abstain	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

### IX. BOARD COMMITTEE REPORTS

Ms. Pitts reported that a Human Resources/Policy committee meeting was held on June 14, 2011 at 10:00 a.m. Ms Davis, Ms. Sturdivant, Ms. Pitts, and Dr. Poteat were in attendance. They discussed the 1991 Statute that recommends that the position of Board Secretary and Board Administrator remain one person. The question arose, can we separate the two? Since we are close to the end of our fiscal year (June 30<sup>th</sup>), it is the committee's recommendation that we retain Dr. Garcia while we ask Ms. Moore, Director of Human Resources to submit for review and if warranted modifications, a description of the duties and responsibilities of a school Board Secretary. Policy # 3125, Employment Procedure and # 6350, Awarding of Contracts will be discussed at the next meeting on June 28, 2011 at 10:00 a.m. Use of electronic devices, conduct of staff and exit interviews will also be discussed.

Ms. Pitts reported that on Friday, June 10, 2011 Ms. Davis, Ms. Sturdivant and Ms. Pitts attended the Educational Policy & School Seminar held by Strauss Esmay. Strauss Esmay assists the District in being both current and compliant with the school law. Various sessions were held that impacted both policies and regulations:

- 2417 Code of Conduct Policies
- Update on Pupil 1<sup>st</sup> Amendment Rights and Off-Campus Internet Speech
- Tenure Issues
- Seniority Rights
- Negotiating in Today's Difficult Economic Times
- Advertising on School Buses

- Current Development in Student Residency Law
- School Staff Members and Social Networking Sites
- Anti-Bullying Bill of Rights
- New Jersey's New Sports Related Concussion and Head Injuries Law

The Board members found the information received on the Anti-Bullying Law most interesting and the layers and people that will be required to fulfill the requirements of this law. I think some of the Board Members will agree that it was just a bit overwhelming. They were told that the Anti-Bullying Law pertains to everyone in the entire District.

Ms. Sturdivant reported that an Education Committee meeting was held on June 9, 2011 at 10:00 a.m. Those present were Dr. Dorothy Carcamo, Ms. Sturdivant, Ms. Davis and Ms. Masciocchi. The role of Board Members on the committee was discussed. The roles were defined as meeting with the Assistant Superintendent to discuss issues, questions relating to curriculum, student achievement test scores and anything that impacts children learning. Dr. Carcamo provided a curriculum update after the committee narrowed the area they wanted to discuss. Specifically, areas discussed were curriculum plans, NJQSAC, state testing, High School program for non college bound students and the Middle School Renaissance Program. Dr. Carcamo explained the process of organizing the curriculum office first in order to determine what resources existed and what plan needed to be put in place cause the plan was done already. Without this information moving forward is almost impossible. She also explained that a five year plan was not carved in stone because it is always evolving and that changes to the plan are based upon budget, state mandates, district focus and initiative. Dr. Carcamo also explained about the text book adoption, we review text books every five to seven years, she stated that this does not apply to all books, such as driver's education because the manuals are often updated, she reminded the committee that the plan was only a projection, curriculum was always a working document. Pilot programs were conducted with most recent being K – 5 language arts literacy, mathematics. Additionally she reviewed the process for adoption. The committee reviews the textbooks, make a recommendation, and the adoption is presented and approved. Dr. Carcamo spoke briefly about the alignment of the curriculum to the national core standards. She also gave a very in depth report on NJQSAC. Student programs, basic skills, not permitted to have a pull out program which was not effective. Once a student enters the basic skill program, the student remained in the program and there was no evidence that showed any effectiveness. Title 1 funds were also discussed with a breakdown of the number of students in the various programs. It gave the board members a clear picture of how the programs are working in the district. Courses in the High School, specifically medical coding and billing that we see in Haddonfield and a PA High School. What are we doing for students who are not college bound. Dr. Carcamo provided an update and assessment report on the courses of study we have in the district which details when testing takes place and how it is reported to the public. It is a lengthy document which will be made available to the other Board Members. She thanked Dr. Carcamo.

Ms. Peterson asked the members who are on the Township Liaison Committee to check their schedules she would like to meet on August 10, 2011 at 5:00 p.m.

**X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Sturdivant, seconded by Ms. Pitts, to open the meeting for Public Comments at 8:04 p.m.**

Ms. Abbott stated that she had completed a form for questions to the Board. It was given to the Board at this time.

**Notation of Public Comments on Agenda Items** – The Board Secretary will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

*Voice Vote: All in favor*

**Merle O'Brien – Resident**

Ms. O'Brien has been a teacher in the district for 32 years and taught at Schools # 3,4,5,6 Middle School and back at School # 6. She thanked Ms. Peterson, Ms. Sturdivant the Board Members, Dr. Poteat and Dr. Garcia for honoring the retirees from the Winslow Township Education Association and the Winslow Township school district of which she is a proud retiree. She thanked Ms. Sturdivant for heading the committee and hopes that more Board Members will attend the retirement reception next year.

**Angelia Tutt - Resident**

Members of the Board of Education, Dr. Poteat, Dr. Garcia, parents, teachers and friends. First I would like to congratulate all the teachers who are retiring I was an educator for 37 years and it is great on the other side, now you can say "good bye tension hello pension". Also I would like to congratulate the new Board Members, you have a tremendous job ahead of you and many decisions to make and I pray for you and the children of Winslow daily. I served for all of the children and no one else. Everything that we did was geared towards student achievement. We have to make some unpopular decisions with regards to some of the teachers and some of the community. The community voiced their opinion and the teachers who have an extremely powerful union even louder. The voices that we did not hear were the voices of the students, our precious babies who do not have a voice and who never did. Please let this Board speak for the children, we do not want to take anything from our babies. With budget constraints and cuts from the State we still do not want to take anything from our children. This present Board, please think about the children first and make the very best decisions for them. Listen to your hearts and your higher selves don't let others, who may have ulterior motives keep you from doing what is right and honorable. Remember you are here for the children, they are not here for you.

**Cindy Abbott – Resident**

Congratulations to the retirees, happy to see that you are being recognized. New Board Members, I am looking forward to seeing what you can accomplish this year. Ms. Tutt thank you for all the effort you put into your work here. A couple of things that are of concern. One thing that I brought up is that questions will be answered at a reasonable time. Those on this Board and I apologize to those of you that are new. I have many questions which were not answered in a reasonable time and I don't know what a reasonable time is but I would think within a month that would be reasonable time. I also sent an e-mail. I have been told that people will get back to you. It is just that people have been (I don't know how to say it) misquoted, misrepresented in the Minutes and responses from the person on the Board, don't know how to say it without being blunt were not reported in the Minutes as far as responses to the person who is speaking as I am right now. I am an advocate for myself, my children, as a tax payer and as a substitute teacher within this township and it is very frustrating when things that have been said are shortened to a one sentence type of thing. The other thing I wanted to bring up that there was a High School sports assembly and again, new members of the Board might not have been aware of this there, was an invitation for members of the Board of Education we welcome you, we are glad you are here. No one was at that sports assembly or at least stood up to be acknowledged and that was very upsetting to myself as well as many other parents and family members. Here they were acknowledging student athletes from the beginning to the end of the year for all sports yet no one, again, stood up to show attendance, it was very strange. It was brought up that the pull out program was ineffective and I am curious as to what the evidence is. I speak for that as a substitute teacher who has had the opportunity to sub for teachers who did pull out and I'm curious as to what the evidence is that they are ineffective. Thank you for listening and welcome to the new Board.

**Deborah Yanez – Resident**

Good evening to the members of the Board. Madam President in May the Superintendent advised the Board that the budget was defeated in April. He also advised the Board in May that the Township Committee did not reinstate the defeated budget and he had recommendations for the Board of Education. Tonight on the Agenda I see no mention of how this Board intends to address the defeated budget. The new budget begins July 1 and with that said this current Board is working with a budget with a \$800,000.00 deficit. As a member of the community I was wondering if I heard you correctly Madam President that you won't be meeting again until August so I am concerned and interested as a member of this community when this current Board of Education intends to address the defeated budget. \$800,000.00 is a lot of money to find in a budget and I would hope that the Board of Education would give it the proper consideration that is due, that is my question.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Mr. Benjamin, Sr., seconded by Ms. Davis, to close Public Comments at 8:15 p.m.**

*Voice Vote: All in favor*

Dr. Poteat responded to Ms Yanez that we could provide her the information as well as to the community at our next scheduled meeting. We have taken the necessary steps that we felt were in the best interest of the students and at the same time tried to maintain as many, if not all, of the programs that presently exist in the school district.

**XII. SUPERINTENDENT’S REPORT**

**A motion was made by Ms. Pitts, seconded by Mr. Capaldi to approve Action Items A # 1 through # 16 and B. Corrections were made on page 4 to the summer music programs.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **None at this time.**
- 3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of May 2011, as per the attached exhibit.

- 4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

- 6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students, for the 2010/2011 school year, as listed in the attached exhibit.

- 7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

	<b>Student</b>	<b>Placement</b>	<b>Effective</b>	<b>Cost</b>	<b>Reason</b>
A	0150	East Mountain	05/19/11	\$62,792.10	Pending placement by DYFS
B	0170	Hampton Academy	06/30/11	\$49,307.50	Pending New Placement for 2011-2012

8. Homeless Student(s) **Exhibit XII A: 8**  
Approve the listing of homeless students as per the attached exhibit.
9. Homebound Instruction **Exhibit XII A: 9**  
Approve the Homebound Instruction for the 2010-2011 school year, as per the attached exhibit.
10. Fundraiser(s) **None at this time.**
11. School No. 2 –Natural Trail Project **Exhibit XII A: 11**  
Approve the School No. 2 staff, in conjunction with the local Girl Scouts Troop, to enhance the Nature Trail at School No. 2 as listed in the attached exhibit.
12. WTHS – Senior Trip (Class of 2012) **Exhibit XII A: 12**  
Approve the Winslow Township High School Senior Trip to Orlando, Florida from April 18, 2012 through April 23, 2012.
13. Summer Music Programs (Summer 2011)  
Approve the Winslow Township School District Summer Music Programs as follows:
- **School No. 5 & 6 (Location: School # 3)**
    - Band
      - 12 days (72 Hours Total)
      - 8:30 a.m. – 2:30 p.m. (Tuesday-Thursday)
      - July 5, 2011 – July 28, 2011
  - **School No. 5 & 6 (Location: School # 3)**
    - Orchestra
      - 10 days (70 Hours Total)
      - 8:30 a.m. – 3:30 p.m. (Monday – Friday)
      - July 5, 2011 – July 18, 2011
  - **Middle School (Location: WTHS)**
    - Band & Orchestra
      - 12 Days (84 Hours Total)
      - 8:00 a.m. – 3:00 p.m. (Monday – Thursday)
      - June 27, 2011 – July 18, 2011

14. 2011 Summer Reading Lists

**Exhibit XII A: 14**

Approve the 2011 District Summer Reading Lists as per the attached exhibits.

15. WTMS In-School Success (2011-2012 School Year)

Approve the continuation of the WTMS In-School Success Program, provided by Little Hands Family Services, for the 2011-2012 school year at no cost to the district.

16. Learnia Formative Benchmark Assessment Program

Approve the continuation of the Learnia Formative Benchmark Assessment Program for Grades 3-8 for the 2011-2012 school year, at a cost not to exceed \$25,000.00.

**B. Principal's Update(s)**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

**Exhibit XII B: 1**  
**Exhibit XII B: 2**  
**Exhibit XII B: 3**  
**Exhibit XII B: 4**

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

Ms. Davis requested to Table # 8 and asked about the fees for # 8 Use of Facilities for School # 1 by the Institute of Excellence Charter School. We will charge fees according to board policy with a cost of \$2,400 plus custodial fees. She also asked why they wanted to use our School. Dr.Poteat responded that they are having work done at their school and since the District is not using School # 1 this summer we can use the fees.

**A motion was made by Mr. Capaldi, seconded by Mr. Benjamin, Sr. to approve A and Action Items B # 1 through # 28 as recommended by the Board Administration/Board Secretary. Item # 8 was approved as listed.**

**A. Reports**

- |                                |                           |
|--------------------------------|---------------------------|
| 1. Transportation Update       | <b>Exhibit XIII A: 1</b>  |
| 2. Sodexo Food Services Update | <b>None at this time.</b> |
| 3. Aramark Update              | <b>None at this time.</b> |

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |   |                           |
|---|---------------------------|
| 1. <u>Line Item Transfers</u>             | <b>None at this time.</b> |
| 2. <u>Treasurer's Report</u>              | <b>None at this time.</b> |
| 3. <u>Board Secretary's Report</u>        | <b>None at this time.</b> |
| 4. <u>Board Secretary's Certification</u> | <b>None at this time.</b> |
| 5. <u>Boards' Certification</u>           | <b>None at this time.</b> |
| 6. <u>Bill List</u>                       | <b>Exhibit XIII B: 6</b>  |

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List                      \$670,988.55

- |                             |                           |
|-----------------------------|---------------------------|
| 7. <u>Payroll</u>           | <b>None at this time.</b> |
| 8. <u>Use of Facilities</u> | <b>Exhibit XIII B: 8</b>  |

a. Approve the Use of Facilities as listed in the attached exhibit.

b. Approve the Institute for Excellence Charter School, 41 South Route 73, Suite # 205, Hammonton, NJ 08037 to use the following school:

- School # 1
- July 5 – 28, 2011
- Monday – Thursday
- 8:30 a.m – 12:30 p.m.

**Note:** Fees will be charged per Board Policy and Regulation # 7510.

- |  |
|--|
| 9. <u>2011 – 2012 Board Committee – Alternates</u> |
|--|

Approve the following Board Members as alternates to the following 2011-2012 Board Committees:

- |                           |                   |
|---------------------------|-------------------|
| 1. Education Committee    | Patricia Davis    |
| 2. Operations Committee   | Joanne Masciocchi |
| 3. Human Resources/Policy | Aleta Sturdivant  |
| 4. Negotiations Committee | Lorraine Dredden  |
| 5. Township Liaison       | Gulab Gidwani     |

10. Schools # 3 & # 4 Sending Areas **Exhibit XIII B: 10**

Upon the recommendation of the Operations Committee approve the reconfiguration of the student population at Schools No. 3 and No. 4 to balance the enrollment by rerouting transportation sending areas.

11. Change Order for the Middle School Roof

Approve the Change Order for the Middle School roof to upgrade the roof membrane from a 60-mil TPO membrane with a 25-year warranty to a 80-mil TPO membrane with a 35-year warranty. The total approximate cost to upgrade is \$1.29/sq. ft. for a total cost of \$180,000.00.

12. Educational Data Services, Inc.

Approve Winslow Township Board of Education to utilize the services of Educational Data Services, Inc. for the 2011-2012 school year at a cost of \$14,420.00. The 2010-2011 orders through Education Data Services, Inc. generated a District savings of \$152,257.00.

13. New Jersey School Boards Association – Professional Development Professional Development/Board Members

***Ratify the following Board Member Training***

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of

Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Patricia Davis	Educational Policy & School Seminar – Strauss Esmay	June 10, 2011	No cost
Cheryl Pitts	“ “	June 10, 2011	No cost
Aleta Sturdivant	“ “	June 10, 2011	\$50.00

14. Omni Financial Group, Inc. – Renewal Services Agreement 2011-2012

Approve the Renewal Services Agreement for the 2011-2012 school year between the Winslow Township Board of Education and Omni Financial Group, Inc., 403 (b) program to be Third Party Administrator (TPA) for 403 (b) programs at a cost of \$11,655.00.

15. Aesop/Frontline Placement Technologies, Inc.

Approve Aesop/Frontline Placement Technologies, Inc. as the automated substitute placement services for the Winslow Township Board of Education for the 2011-2012 school year at a cost of \$12,270.00.

16. Genesis Educational Services – 2011-2012

Approve the Student Information System Annual Maintenance between the Winslow Township Board of Education and Genesis Educational Services for the 2011-2012 school year at a cost of \$24,350.00.

17. Perkins 2011 Grant – Amendment # 1

**Exhibit XIII B: 17**

Approve Amendment # 1 for the 2011 Perkins Grant per the attached Exhibit.

18. Budget for Travel/Workshops

Approve the District budget for travel/workshops for 2011 – 2012 not to exceed \$35,000.00.

19. Systems 3000

Approve the Systems 3000 financial, personnel and payroll software to comply with Fiscal Accountability Standards for the 2011-2012 school year at a cost of \$50,000.00.

20. Background Checks for Board of Education Members

Approve the reimbursement to Board Members for background checks for Board of Education Members per Bill A444 which was signed into law on 5/26/11. This bill disqualifies members of the Board of Education or members of Charter School Board of Trustees for conviction of certain crimes and requires members to undergo criminal background investigation.

21. School Based Youth School Program – Summer Programs 2011

Approve the following summer programs for the School Based Youth School Program summer programs at the High School:

1. Approve South Jersey School of Etiquette to conduct etiquette training courses at the High School. A total of 10 students will participate in the six week class. The fee is \$75/class for a total cost of \$450.00.
2. Approve Eat Good Distributors, LLC to teach the incoming 9<sup>th</sup> graders food preparation, light cooking, restaurant etiquette, safe food handling and services necessary to meet the High School summer career program regulations. The program will run from July 11 – 27 and August 1 – 17, 2011 at a cost of \$50.00/hour not to exceed 4.5 hours/week.
3. Approve the Mona Leeza Spa and Salon to provide a comprehensive program that helps to develop self-confident, self-respect, goal setting and concentration in students. These martial arts principals will improve students overall academic performance through exercises in balance, focus and team work. The six week program will run from July 11 – August 17, 2011 at a cost of \$1,350.00.

**Note:** The cost of the summer programs will be funded through the SBYSP Grant.

22. Folsom School District – Joint Transportation Agreement 2010-2011  
 Approve the 2010-2011 Joint Transportation Agreement between the Winslow Township Board of Education and Folsom School District at a cost of \$104,955.16.
23. Wheelchair Accessible Handicap School Bus  
 Approve to Bid for one (1) Wheelchair Accessible Handicap School Bus.
24. IDEA – ARRA Amendment # 2 **Exhibit XIII B: 24**  
 Approve Amendment # 2 for the IDEA – ARRA Grant as per the attached Exhibit.
25. Outstanding Checks to be Reissued **Exhibit XIII B: 25**  
 Approve the list of Outstanding Checks to be Reissued per the attached Exhibit.
26. Outstanding Checks to be Voided **Exhibit XIII B: 26**  
 Approve the list of Outstanding Checks to be Voided per the attached Exhibit.
27. Athletic Account Outstanding Checks to be Voided **Exhibit XIII B: 27**  
 Approve the list of Athletic Account Outstanding Checks to be voided per the attached exhibit.
28. Account Authorizations  
 Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

**Note:** Approved facsimile signatures will be permitted.

<b>Account Description</b>	<b>Signers</b>
Unemployment Account	Board President, Business Administrator, Superintendent
Transition Account	Board President, Business Administrator
General Account	Board President, Business Administrator, Superintendent
Lunchroom Account	Business Administrator, Superintendent
Net Payroll Account	Business Administrator, Superintendent
Payroll Agency Account	Business Administrator, Superintendent
Student Activity Account	Business Administrator, Superintendent
Athletic Account	Business Administrator, Athletic Director
Before/After School Program	Business Administrator, Program Director
Petty Cash – Transportation	Business Administrator, Director
Petty Cash – District	Business Administrator, Superintendent

**Note:** The Assistant Business Administrator is an alternate signer on all accounts.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

**XIV. PERSONNEL**

**A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve Items # 1 through # 12 with regard to Personnel.**

Ms. Sturdivant had a question regarding the transfers and stated that it looked as if people were going to a different location except for Item # 3 J and asked if that was a mistake. Dr. Poteat responded that the only correction that is needed is to change secretary to bookkeeper.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
<b>A</b>	Carcamo, Dorothy	BOE	Assistant Superintendent	5/12/2011	5/27/2011	P
<b>B</b>	Mignone, Patricia (revision)	No. 5	5 <sup>th</sup> Grade Teacher	4/28/2011-6/3/2011	4/28/2011-6/20/2011	P
<b>C</b>	Cavallaro, Janet	No. 6	4 <sup>th</sup> Grade Teacher	9/1/2011	6/30/2012	U

2. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
<b>A</b>	Garcia, Kimberly	Director of Special Programs	MS-PDC	8/7/2011

3. Transfers

a. Approve the following Involuntary Transfers for the 2011/2012 school year:

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	FROM			TO	
	Name	Position	School	Position	School
A	Landberg, Lisa	Special Ed Teacher	RDS	Special Ed Teacher	HS
B	Taylor, Kimberly	Special Ed Teacher	RDS	Special Ed Teacher	HS
C	Zahn, Abby	Special Ed Teacher	RDS	Special Ed Teacher	No. 1
D	Sirois, Deborah	Special Ed Teacher	RDS	Special Ed Teacher	MS- LC
E	Warburton, Barbara	Special Ed Teacher	RDS	Special Ed Teacher	MS
F	Hooper, Bruce	Special Ed Teacher	RDS	Special Ed Teacher	MS
G	Covington, John	School Counselor	RDS	NJSB Counselor	HS
H	Molway, Chick	Physical Education	RDS	Physical Education	No. 6
I	Lee, Lauren	Special Ed Teacher	MS-LC	Special Ed Teacher	MS
J	Gambrell, Yalonda	Bookkeeper	BOE	Bookkeeper	MS-LC
K	DiSilvestro, Joann	Secretary	RDS	Secretary	MS
L	Dunlap, Sharon	Secretary	MS	Secretary	HS
M	Jackson, Glen	Principal	HS	Principal	No. 6
N	Fleigel, Jamie	Psychologist	No. 1	Psychologist	HS
O	Voss, Joyce	Speech Therapist	No. 1	Speech Therapist	No. 6
P	Dotoli, Geraldine	Speech Therapist	No. 6	Speech Therapist	No. 1
Q	Hans, Amy	Special Ed Teacher	No. 1	Special Ed Teacher	No. 3
R	Boianelli, Kate	Special Ed Teacher	No. 1	Special Ed Teacher	No. 3
S	Wolfram, Christy	Special Ed Teacher	No. 2	Special Ed Teacher	No. 4
T	Reim, Kristin	Special Ed Teacher	No. 3	Special Ed Teacher	No. 6
U	Germano, Adriana	Special Ed Teacher	No. 3	Special Ed Teacher	No. 6
V	Eppolite, Michael	Special Ed Teacher	No. 6	Special Ed Teacher	No. 5

b. Approve the following Voluntary Transfer for the 2011/2012 school year:

	FROM			TO	
	Name	Position	School	Position	School
A	Jones, Jewel	Principal	RDS	Principal	No. 3

4. Appointments

Approve the Appointments as follows for the 2011/2012 school year:

	Name	Position	School	Effective
A	Carter, Nython	Principal	HS	7/1/2011
B	Grippen, Maureen	Interim Director of Special Programs	MS-PDC	7/1/2011

5. Reduction-in-force

Approve the return from a Reduction-in-force from the 2009/2010 school year:

	Name	Position	School	Effective
A	Chambers, Christopher	Assistant Principal	No. 5	7/1/2011

6. 2011 Summer Strength Training

Approve the following 2011 Summer Strength Training Coaches at the High School:

	<b>Coach</b>	<b>Position</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Miller, Brian	Summer Strength Training	\$1,946	1
<b>B</b>	Thompson, Calvin	Summer Strength Training	\$1,946	1

7. Rescission of Non-Renewals/Reduction-In-Force

Approve the Rescission of following Non-Renewals for the 2011/2012 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>
<b>A</b>	Petinga, Jennifer	School Counselor	No. 1
<b>B</b>	Breau, Irumu	School Counselor	No. 2
<b>C</b>	Funches, Siobhan	School Counselor	No. 3
<b>D</b>	Cianfrani, Marc	School Counselor	No. 5
<b>E</b>	Vignola, Linda	School Counselor	No. 6
<b>F</b>	Salbo, Lauren	Physical Education Teacher	No. 5
<b>G</b>	Totora, Karen	Medical Assistant	HS
<b>H</b>	Simone, Jo Ann	Medical Assistant	No. 6
<b>I</b>	Selg, Maryelizabeth	Special Ed Teacher	No. 2
<b>J</b>	Dvorsky, Kathleen P/T	Special Ed Teacher	No. 3
<b>K</b>	Angeline, Kara	Special Ed Teacher	No. 5
<b>L</b>	Straub, Dori	In-School Suspension	No. 5
<b>M</b>	Russo, Anna Lisa	Spanish Teacher	MS

8. Staff Reappointments

Approve the following Staff Reappointments for the 2011/2012 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>
<b>A</b>	Petinga, Jennifer	School Counselor	No. 1
<b>B</b>	Breau, Irumu	School Counselor	No. 2
<b>C</b>	Funches, Siobhan	School Counselor	No. 3
<b>D</b>	Cianfrani, Marc	School Counselor	No. 5
<b>E</b>	Vignola, Linda	School Counselor	No. 6
<b>F</b>	Salbo, Lauren	Physical Education Teacher	No. 5
<b>G</b>	Totora, Karen	Medical Assistant	HS
<b>H</b>	Simone, Jo Ann	Medical Assistant	MS
<b>I</b>	Selg, Maryelizabeth	Special Ed Teacher	No. 2
<b>J</b>	Dvorsky, Kathleen P/T	Special Ed Teacher	No. 3
<b>K</b>	Angelina, Kara	Special Ed Teacher	No. 5
<b>L</b>	Straub, Dori	Special Ed Teacher	No. 6
<b>M</b>	Russo, Anna Lisa	Spanish Teacher	MS
<b>N</b>	McDermott, Kimberly	Special Ed Teacher	HS

9. 2011 Summer Days/Hours for School Counselors

Approve the following 2011 Summer Days/Hours for Middle School/High School Counselors at their per diem rate:

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	Name	School	Days	Hours
<b>A</b>	Kimbrough, Rachele	MS	10	7
<b>B</b>	Reid, Susie	MS	10	7
<b>C</b>	Browne-Sills, Tina	HS	10	7
<b>D</b>	Weeks, Nancy	HS	10	7
<b>E</b>	Katkow, Loretta	HS	10	7
<b>F</b>	Rynex, Debbie	HS	10	7
<b>G</b>	Weston, Monika	HS	10	7
<b>H</b>	Jacob, Joseph	HS	10	7

**Note:** Per Diem rate may be amended pending new WTEA Negotiated Agreement

10. 2011 WCD's Super Summer Camp

- a. Approve the following Camp Counselor Transfers for the 2011 WCD's Super Summer Camp, Camp Orientation, June 24, 2011 and Camp, June 27, 2011 to August 19, 2011 at School No. 2:

	Name	FROM Position	TO Position	Hours/Time	Hourly Rate
<b>A</b>	Dunn, Karen	Substitute Counselor	Counselor	8 hrs & hours TBD	\$10.00
<b>B</b>	Lewis, James	Substitute Counselor	Counselor	8 hrs & hours TBD	\$10.00
<b>C</b>	Petrella, Jenna	Substitute Counselor	Counselor	8 hrs & hours TBD	\$10.00
<b>D</b>	Giangrante, Gabrielle	Substitute Counselor	Counselor	8 hrs & hours TBD	\$10.00

- b. Approve the following Staff Members for the 2011 WCD's Super Summer Camp, Camp Orientation, June 24, 2011 and Camp, June 27, 2011 to August 19, 2011 at School No. 2:

	Name	Position	Hours/Time	Hourly Rate
<b>A</b>	Skolnik, Lara	Counselor	8 hrs and hours TBD	\$10.00
<b>B</b>	Kennedy, Mary	Counselor	8 hrs and hours TBD	\$10.00
<b>C</b>	Haynes, Tammi	Counselor	8 hrs and hours TBD	\$10.00
<b>D</b>	Ravenkamp, Erica	Camp Nurse	4 to 5 hrs per day/ 8 hour field trip days	\$28.00

- c. Approve the Rescission of the following appointed Camp Counselors for the 2011 WCD's Super Summer Camp:

	Name	Position
<b>A</b>	McNamara-Smith, Caroline	Substitute Counselor
<b>B</b>	Kehoe, Chelsea	Counselor
<b>C</b>	Price, Leon	Floater Counselor
<b>D</b>	Thilo, Ryan	Substitute Counselor
<b>E</b>	Boykins, Twanissa	Substitute Counselor

11. College Placements

Approve the following change in Cooperating Teacher for the 2011/2012 College Placements:

				FROM	TO			
	College	Student	Experience	Cooperating Teacher	Cooperating Teacher	School	Dates	Subject
<b>A</b>	Rowan University	Lizzio, Dominic	Clinical Practice	Koss, Richard	Giuliani, Melinda	No. 6	9/6/2011-12/20/2011	Elementary
<b>B</b>	Stockton	Reiter, Katelyn	Student Teaching	Sandelier, Marisa	Edel, Jennifer	No. 5	9/6/2011-12/20/2011	Elementary

12. Summer Hires

Approve the Superintendent to hire new employees during the summer months which the Board will ratify at its August 3, 2011 Regular Board of Education Meeting.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes no # 5 A	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

Ms. Masciocchi asked how Mr. Capaldi voted and did he have a question on Item 5. Mr. Capaldi responded that he had no question just voted no on Item # 5A

**XV. INFORMATIONAL ITEMS**

Dr. Garcia reported on two items:

1. Dr. Garcia read a letter that was received on June 13, 2011 addressed to Kim Garcia. Director of Special Programs from Anita Usmiani, School Improvement Consultant, State Department of Education in reference to the School 2011 – District in Need of Improvement Plan also known as the DINI plan. The revised plan has been approved.
2. Dr. Garcia read a letter that was received on May 26, 2011 addressed to Dr. Poteat from Peggy Nicolosi, County Office of Education stating that the Camden County Professional Development Board has approved the 2011-2012 Professional Development Plan.

**XVI. OLD BUSINESS**

Ms. Peterson passed out, to the Board Members, a revised copy of the Board meeting dates and locations for 2011-2012. The Board members had agreed to these dates at the Board training held on June 14, 2011. The Board will hold an additional training for ethics and goal setting on Monday, August 1, 2011 at 5:00 p.m. She asked Dr. Poteat for a copy of the District goals.

**A motion was made by Ms. Davis, seconded by Ms. Pitts, to approve the Board Meeting dates and locations for 2011-2012.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	No	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

**XVII. NEW BUSINESS (Discussion Items)**

Ms. Sturdivant stated that the Board had received in their Board package a Resolution that did not make it to this Board Agenda and could Ms. Peterson have it read. Dr. Poteat recommended to the Board President that since the Resolution is still in discussion stages and that either there is further discussion prior to making a decision because at this point it is still under legal matters and should be dealt with in Executive Session before it becomes a public document. Ms. Peterson responded that upon consultation with our solicitor we will hold it to Executive Session and it will be a part of the legal discussion.

Mr. Benjamin, Sr. stated that based on the public meeting yesterday he is at this time notifying his colleagues on the Board and the public that he will be filing an official complaint with the New Jersey State Attorney General's office to launch an investigation into the unread document. Certain issues that came to light in public yesterday in reference to ethics by members of this Board, in reference to numerous attempts at contract steering by members of this Board. As a member of this Board he refuses to allow anyone to put his name to or be privy to the destruction of his political career and first and foremost I will as an advocate for Winslow Township. There are some things going on and I think we need legal investigation in reference to pay to play, ethics, contract steering, illegal taping, or attempts to tape, of Executive Session by members of this Board. I will be there tomorrow morning between 11 a.m. – 12:00 p.m. to file a complaint. I will also file the same complaint with the Department of Education.

Mr. Gidwani asked when he planned to do that. Ms. Peterson stated that at this time we do not need to get into a discussion about the when's and where's. The matter is referred to

Executive Session and we can go into further discussion there and we can also seek further legal opinion.

## ADDENDUM

### PERSONNEL MATTERS

**A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve the Central Office Administrators for the 2011/2012 school year.**

#### 1. Central Office Administrators

Approve the following Central Office Administrators for the 2011/2012 school year as follows:

- a. Approve Ann F. Garcia, Ed.D. as Business Administrator/Board Secretary, effective 7/1/2011, pursuant to the terms and conditions of the mutually agreed upon Employment Agreement.
- b. Approve Dorothy Carcamo, Ed.D. as Assistant Superintendent, effective 7/1/2011, pursuant to the terms and conditions of the mutually agreed upon Employment Agreement.

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Abstain
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Abstain		

Motion Carried

## XVIII. EXECUTIVE SESSION

**Executive Session** A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:35 p.m.

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

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The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
Board Administrator/Board Secretary

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

**XIX. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to return to Public Session at 9:45 p.m.**

*Voice Vote: All in favor*

**XX. ADJOURNMENT**      **A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant to adjourn the meeting at 9:56 p.m. All Ayes**

Respectfully Submitted,

Ann F. Garcia, Ed.D.  
Business Administrator/Board Secretary