

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, June 1, 2011

7:00 p.m.

MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **05/19/2011**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** - In roll call the following Board Members were noted present:

Present:	Dino Capaldi	Joanne Masciocchi
	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Aleta Sturdivant, Vice President
	Gulab Gidwani	Julie A. Peterson, President

Absent: Mark Benjamin, Sr.

Also Present: H. Major Poteat, Ed.D., Superintendent
Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
Sharon D. Larmore, Parker McCay, P.C., Solicitor
Leah Feniola, Student Representative
Thuyvan Luu, Student Representative

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

Pitts -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Gidwani -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Masciocchi -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

Winslow Township Board of Education
Wednesday, June 1, 2011 - MINUTES

Regular Board of Education Meeting

Page 2

swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Capaldi -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

Dr. Garcia read two letters regarding the following:

Exhibit VI

1. Special Education Monitoring – Correction of Noncompliance
2. Chesilhurst Representation on Board of Education - Request is denied because there are not sufficient Chesilhurst children attending the Winslow Schools.

VII. AWARDS/PRESENTATIONS

None at this time.

VIII. MINUTES

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve the Minutes of the May 11, 2011 Reorganization Meeting Open/Closed Sessions.

Ms. Davis stated that she was misquoted on Page 23 of the Minutes and did not say that the vote was illegal but that she had concerns regarding the action, that no other action was advertised for the meeting of March 23, 2011. She read a statement that she wanted reflected in the Minutes.

Ms. Sturdivant stated that she would like the Minutes to reflect that she wanted to interview the Board Secretary and not the Business Administrator.

Mr. Gidwani stated that the Executive Minutes of the meeting are not in detail, there is not an accurate record of what was discussed. If we go back to look at them we cannot tell what took place. He has studied the Open Public Meetings Act and we are not following procedure.

Ms. Peterson stated that she will provide the Executive Policy Number to Mr. Gidwani.

Dr. Garcia responded that verbatim Minutes are not needed – action items only need to be reflected. Executive Session is not governed by the Open Public Meetings Act. Dr. Garcia also stated that two other people besides herself take meeting Minutes and the Minutes as presented are what was heard.

Dr. Poteat stated that we are audited by QSAC and the Department of Education has never had a problem with our Minutes.

Ms. Pitts stated that she also takes notes and that she heard the word illegal.

Ms. Pitts and Mr. Capaldi were asked by Ms. Peterson to change the motion to include the changes suggested.

Winslow Township Board of Education
Wednesday, June 1, 2011 - MINUTES

Regular Board of Education Meeting

Page 3

Mr. Capaldi and Ms. Pitts said that they agreed with what was written and did not agree to change the motion. Ms. Pitts referred to the solicitor.

The solicitor stated that there was not a consensus of what the Minutes reflected, were the meetings taped?

Ms. Peterson responded that it was suggested that the Minutes be taped.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	No
Mr. Capaldi	Yes	Ms. Peterson	No
Ms. Davis	No	Ms. Pitts	Yes
Ms. Dredden	No	Ms. Sturdivant	No
Mr. Gidwani	No		

Motion Defeated

Ms. Peterson asked if there was a tape recorder available to record the meeting tonight. When there was no response, it was agreed to begin taping the board meetings starting on June 15, 2011.

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant that as of June 15, 2011, the Minutes will be taped.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

Dr. Garcia stated that the Board must approve the Minutes of May 11, 2011.

The solicitor suggested that they could make another motion with the Changes.

A motion was made by Ms. Sturdivant, seconded by Ms. Davis to approve the May 11, 2011 Reorganization Minutes Open/Closed Sessions with two changes to the Regular Session and one change to the Executive Session.

Mr. Gidwani again stated that there was not enough information in the Executive Session.

Ms. Sturdivant asked for a question to cease discussion. All Ayes.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve the Regular Meeting Open/Closed Sessions on Wednesday, May 18, 2011.

Mr. Gidwani stated the Executive Session does not reflect what was discussed.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

IX. BOARD COMMITTEE REPORTS

Mr. Capaldi reported that the Operations Committee had met this evening prior to the Board Meeting, they discussed the following:

- The transportation configuration for School # 3 and # 4 would be forwarded for approval by the full Board at the June 15, 2011 Board Meeting.
- A change order re: upgrade on materials for the Middle School Roof would be forwarded for full Board approval at the June 15, 2011 Board Meeting.
- The District won the case regarding DiMeglio Septic, Inc.
- Reach Charter School, Winslow application.
- They discussed the district calendar and locations for Board Meetings

Ms. Peterson asked if this Charter School was in addition to the current Charter School.

Mr. Capaldi responded that yes, it was in addition, it was called Reach Charter and was in the application phase.

Ms. Pitts reported that the Human Resources/Policy Committee met on May 25, 2011 at 10:00 a.m. Present were Ms. Pitts, Ms. Dredden, Ms. Moore and Dr. Poteat. The items to be discussed at this meeting included Policy # 3125; Policy # 6350 and the pending new position of Board Secretary. However, I was informed by Ms. Dredden that Ms. Davis would not be in attendance due to a family member's health condition. It was decided not to proceed with the meeting since we did not have an alternate and Ms. Dredden and Ms. Davis were new to the Board it would not be fair to either one to conduct the meeting. I gave Ms. Dredden an overview of the committee's function and responsibilities. We agreed on a Tuesday, June 14 or Thursday, June 16, 2011 next meeting date.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Capaldi, seconded by Ms. Dredden, to open the meeting for Public Comments at 7:40 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

Ellery Karl – Resident

Mr. Karl has been looking for two District policies. The first regarding reorganization and when changes take effect. He has seen several different cases in other districts, some take effect immediately and the professional assumes responsibilities that evening, others are July 1, 2011.

The second is a District policy dealing with bullying in adults. He sees policies regarding students in schools but doesn't deal with adults. Some District Principals use bullying against their teachers and staff. The School President should deal with anti bullying.

He also commented that he saw no listing for approval of Non-Affiliated staff on the Agenda this evening and since there is no Addendum is assuming that nothing will be done tonight. He is concerned that if there are individuals on that list who are not being renewed and that the

positions are posted and filled so that individuals or, acting individuals, can be hired in order that there is no interruption in the position.
He is concerned about the elimination of Nursing staff for 2011-2012. A Nursing Plan was approved by the Board and should be looked at.

John Korostowski - Resident

Mr. Korostowski stated that he had made two requests at the May 11, 2011 Board Meeting addressed to the Board President. He was surprised to receive a response on Board of Education letterhead from Dr. Garcia in an envelope with a Board of Education address. He made the request to the Board President, why is a response coming from the Board of Education? He is still waiting for a response on the consultant and how much it would cost the District.

Ms. Peterson responded that the Board will review all the Board policies and the Non-Affiliated Staff will be discussed in Executive Session.

Dr. Poteat responded to Mr. Korostowski that questions asked would be responded by the Administration. It is the responsibility of the Superintendent to respond, the Board does not have the information that is requested. The Board President cannot respond to the letters, unless the full Board responds. Day to Day operations is not the responsibility of the Board. The Superintendent responds, or one of his staff.
The staffing and how things should be done rest with the Superintendent and he will make the recommendations to the Board for their approval. This is governed by statute and law.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant, to close Public Comments at 7:46 p.m.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to approve Action Items # 1 through # 14 A-B as recommended by the Superintendent.

Mr. Gidwani, asked how many teachers will attend the training listed under 5a.

Dr. Poteat responded that we do not know yet, the Professional Development opportunities take place from June – October 2011. He would hope that many teachers would take advantage of this opportunity. We will provide that information to the full Board when it is available.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**
2. Second Reading of Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title(s): Guided Reading & Literature Circles; Assessments that Drive Instruction; Guided Reading, Book Clubs, Teaching Skills and Strategy Mini Lessons; Critical Analysis; and an Administrators Role
Date(s): June 2011 – October 2011
Location: TBD
Time: TBD
Audience: District Teachers
Presenter: Mr. Steven Hempel – Rowan University
Costs: \$6,300 (7 Workshops)
Funding: Title I
Purpose: These workshops will assist teachers to integrate guided instructions, assessments and independent reading in the classroom instruction. Teachers will gain practical, small group strategies to strengthen small and large group instruction.

6. Tuition Students **None at this time.**

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

	Student	Placement	Effective	Cost	Reason
A	0214	Bankbridge School	05/16/11	\$36,420.00	Transferred
B	0121	Archway School	05/18/11	\$32,794.20	Dropped for Non-attendance
C	0215	BCSS	05/20/11	\$38,000.00	Transferred
D	0213	Archbishop Damiano	05/24/11	\$43,109.00	Medical

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of homeless students as per the attached exhibit.

9. Homebound Instruction **Exhibit XII A: 9**

Approve the Homebound Instruction for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s) **Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibit:

School No. 5

- Boardwalk Night (06/10/11) – H.S.A.

11. School No. 1 – 3rd Grade Awards Assembly

Approve the School No. 1 Grade Three Awards assembly for Wednesday, June 15, 2011 at 2:00 p.m. at School No. 1.

12. School No. 5 – 6th Grade Awards Assembly

Approve the School No. 5 Grade Six Awards assembly for Wednesday, June 15, 2011 at 9:15 a.m. at School No. 5.

Note: In addition, the day's activities will include treats from Monster Cone Truck, outdoor game activities and yearbook signings all sponsored by the H.S.A.

13. WTMS – 8th Grade Picnic (Change in Date)

Approve the change in date for the 8th Grade WTMS Picnic and Yearbook signing to Monday, June 20, 2011.

Note: The picnic was previously approved for June 16, 2011.

14. Title I HSPA Summer Program (2011)

Approve the operation of the Title I HSPA Summer Program at Winslow Township High School for students in Grade 11 from Monday, July 11, 2011 through Thursday, August 11, 2011.

B. Principal's Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. Capaldi, seconded by Ms. Masciocchi, to approve Action Items A # 1-3 and B # 1 through # 16 as recommended by the Board Administrator/Board Secretary.

Ms. Pitts asked about an Educational Policy & School Law Seminar being held on June 10, 2011 which is not listed on the Agenda.

Dr. Poteat responded that several Board Members have not completed the paperwork. We can ratify the workshop on June 15, 2011 which will give the Board Members a chance to complete the necessary forms.

Mr. Gidwani questioned an item on page 4 of the Budget Transfer Report for \$80,000 for golf. Dr. Garcia looked at the report and responded to Mr. Gidwani, that the amount of the transfer was \$150.00 from one account to another and not \$76,592.00. The \$76,592.00 that he saw in the right column was the total budget for that line item. We do have a golf team but it doesn't mean that we spend \$76,592.00 on golf; there are different sports charged to that account number.

The action that the Board is approving tonight is for \$150.00 to be moved from one account to another in order to charge it to the correct account number (required by the State and auditors) to pay an item for the golf team.

A. Reports

- | | |
|--------------------------------|---------------------------|
| 1. Transportation Update | Exhibit XIII A: 1 |
| 2. Sodexo Food Services Update | None at this time. |
| 3. Aramark Update | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|--------------------------|
| 1. <u>Line Item Transfers</u> | Exhibit XIII B: 1 |
| Approve the Line Item Transfers, for the month of April 2011, as per the attached exhibit. | |
| 2. <u>Treasurer's Report</u> | Exhibit XIII B: 2 |
| Approve the Treasurer's Report, for the month of April 2011, as per the attached exhibit. | |
| 3. <u>Board Secretary's Report</u> | Exhibit XIII B: 3 |
| Approve the Board Secretary's Reports, for the month of April 2011, as per the attached exhibit. | |
| 4. <u>Board Secretary's Certification</u> | |
| Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of April 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1. | |
| 5. <u>Boards' Certification</u> | |
| Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of April 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. | |
| 6. <u>Bill List</u> | Exhibit XIII B: 6 |
| Approve the Bill List as listed below and as per the attached exhibit. | |
| o Vendor Bill List | \$ 2,219,785.51 |

7. Payroll

Approve the payroll, for the month of May 2011, as listed below:

- o May 13, 2011 \$ 2,208,681.40
- o May 27, 2011 \$ 2,228,569.83

8. Use of Facilities

Approve the Winslow Township Education Association (PRIDE/FAST Committee) to use School # 5 Cafeteria on Tuesday, June 7, 2011 at 6:30 p.m.

9. Disposal of School Property

Exhibit XIII B: 9

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
School # 6			1 – HP Printer 405 - Broken
School # 6	Library Media		300 various books 1961 – 1993 outdated and/or damaged

10. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Patricia Davis	Governance 1: New Board Member Orientation Conference	October 24, 2011	No cost
Lorraine Dredden	" "	October 24, 2011	No cost
Gulab Gidwani	" "	June 4, 2011	No cost
Joanne Masciocchi	" "	October 24, 2011	No cost

11. Direct Certification Workshop – Free and Reduced Meals

Approve Gail Smith, Bookkeeper, to attend the Direct Certification Workshop for Families who automatically qualify for Free and Reduced Meals in the District on June 23, 2011 from 10:00 am – 1:00 p.m. at Gloucester County College, Sewell. There is no cost.

12. Parental Transportation Contract

Approve the Parent Transportation Contract for Ms. Beck to transport her special needs child to and from an out of district placement at a rate of \$75.00/day as follows:

- a. July 1, 2010 – August 31, 2010
- b. July 1, 2011 – August 31, 2011
- c. September 1, 2011 – June 30, 2012

13. Request for Proposal

Accept the Request for Proposal from Reading ASSIST Institute to provide the following Training and Intervention:

a. Training

Training in RAPS Multisensory Structured Language Program for up to 30 participants
 Training in Reading ASSIST Early Childhood Intervention for up to 30 participants

RAPS Training for up to 30 participants	\$10,250.00
60 coaching sessions 5 sessions/day @ \$750/each	9,000.00
Round Table coaching sessions @ \$500/each	1,000.00
Early Childhood Intervention training for up to 30 part.	3,500.00
4 coaching sessions for after school program	1,500.00

Total fees for training and coaching: \$25,250.00

b. Intervention

RAPS Summer Invention Program.

Pre and Post testing of identified students (approx 80)	\$ 5,000.00
Tutoring – 6 tutors 3 days/week for 7 weeks	31,800.00
Testing Support for Progress Monitoring	2,500.00
On-site supervisor	8,500.00
 Total fees for tutoring, oversight, and data collection	 \$47,800.00

NOTE: The Training and Intervention Services will be funded with Title 1 Funds.

14. 2010-2011 IDEA Basic Grant and Preschool **Exhibit XIII B: 14**

Approve Amendment # 3 to budget the fiscal year 2010 carryover into the 2011 IDEA Basic and Pre School Award per the attached exhibit.

15. Resolution for OFAC Case – Regional Day School

Whereas, on May 18, 2011 the Winslow Township Board of Education were presented the findings on the OFAC Case #SAAU-15-11 in relation to the Regional Day School.

Whereas, the Board of Education can accept or dispute the findings. Be It Resolved, that the Winslow Township Board of Education will be appealing all the findings as presented in the OFAC Case #SAAU-15-11.

16. Burlington County Special Services District for 2011-2012 **Exhibit XIII B: 16**

Approve the Professional Services Agreement for 2011-2012 between Burlington County Special Services School District and the Winslow Township School District Board of Education per the attached exhibit.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes	recuse # 10
Mr. Capaldi	Yes	Ms. Peterson	Yes	
Ms. Davis	Yes	Ms. Pitts	Yes	recuse # 10
Ms. Dredden	Yes	Ms. Sturdivant	Yes	recuse # 10
Mr. Gidwani	Yes			recuse # 10

Motion Carried

XIV. PERSONNEL

A motion was made by Ms. Sturdivant, seconded by Ms. Davis to approve Items # 1 through # 7 with regard to Personnel.

Mr. Gidwani requested which policy exists for exit interviews.
 Ms. Peterson stated that is under the Policy Committee.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Mignone, Patricia (extension)	No. 5	5 th Grade Teacher	4/28/2011-5/20/2011	4/28/2011-6/3/2011	P
B	May, Lisa (extension)	No. 5	Special Ed Teacher	4/29/2011-5/4/2011 5/5/2011-5/25/2011	4/29/2011-5/4/2011 5/5/2011-6/30/2011	P U
C	Bates, Crystal	MS	Lang. Arts Teacher	5/17/2011	6/30/2011	P

2. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Chisholm, Maria	1 st Grade Teacher	No. 3	7/1/2011
B	Kapij-Kupczyn, Daria	Special Ed Teacher	No. 4	7/1/2011
C	Baldermann, Donna	1 st Grade Teacher	No. 4	7/1/2011
D	Kass, Frederick	Language Arts Teacher	MS	8/1/2011

3. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Dugan, Jennifer	3 rd Grade Teacher	No. 4	7/1/2011

4. Substitutes

Approve the following Certified/Non-Certified Substitutes for the 2011/2012 school year.

	Certified		Non-Certified
A	Laslie, Maryann	C	Letterman, Angelus
B	Karl, Diane	D	Sabota, Sara

5. 2011 Special Education Extended School-Year Program

Approve the following for the 2011 Special Education Extended School-Year Program. The ESY Camp will run from July 11, 2011 through August 12, 2011 at School No. 3: (20-251-100-100-000-00)

	Name	Position	Program Hours	Hourly Rate
A	Coley, Patricia	Teacher	8:30 am to 1:00 pm	\$36.88
B	McNair, Chevelle	Occupational Therapist	9:00 am to 12:30 pm	Regular hourly rate

6. Mission One

Approve the following Rescission of Appointment for a Mission One Paraprofessional (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	Prince, Janice	Paraprofessional (PPA)	No. 6

7. Extended School Year Program Tutors

- a. Approve the following Extended School Year Program Tutor funded through the Title I Grant from July 11, 2011 to August 11, 2011 at \$36.88 per hour to be held at School No. 4: (20-233-100-100-040-10)

	Tutor
A	Pires, Allyson

- b. Approve the following Extended School Year Program High School Language Arts Literacy Tutors funded through the Title I Grant from July 11, 2011 to August 11, 2011 at \$36.88 per hour: (20-233-100-100-040-10)

	Tutors
A	Young, Nancy
B	Basantis, Lily
C	Lee, Laura
D	Baylinson, Adrienne

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

XV. INFORMATIONAL ITEMS

Ms. Peterson acknowledged Ms. Tutt, former Board Member in the audience.

Ms. Davis reported that members of the Board had attended the following activities and that they were wonderful presentations:

1. National J. Honor Society Induction Ceremony – Davis, Dredden, Masciocchi, Peterson, Sturdivant
2. School # 5 Honor Roll Awards – Davis, Sturdivant
3. National English Honor Society Induction – Masciocchi
4. Field Day School # 2 – Masciocchi
5. School # 4 McDonald's Fundraiser – Peterson, Sturdivant
6. School # 1 Spring Concert – Davis
7. Honor Roll WTMS – Masciocchi
8. Drug Alliance Heads Up Meeting & the Duple Center – Peterson, Sturdivant
9. Kiwanis Club Terrific Kid Awards @ School # 5 – Davis, Masciocchi, Pitts, Sturdivant
10. WTMS Band/Orchestra Concert – Gidwani, Masciocchi
11. Winslow Township Memorial Activities – Gidwani, Peterson, Sturdivant
12. School # 5 Spring Concert – Davis

Ms. Pitts asked about the Middle School Concert which was held at the High School. Ms. Davis asked if she had attended and Ms. Pitts responded that she had.

13. Winslow Township Middle School Concert, May 19 – Pitts

XVI. OLD BUSINESS

Ms. Sturdivant suggested that we invite the WTEA on June 15, 2011 when we honor the District retirees. She thanked Sodexo for providing the refreshments.

Ms. Dredden asked if there was any progress with the Regional Day/Learning Center dance.

Dr. Poteat responded that letters had been sent to the parents regarding the dance with very little response. Another request was asked for the students to be part of the Senior Prom at the High School and still no response. It was therefore, the recommendation of the administration that they hold the bowling party.

Ms. Dredden asked if we could check to make sure that everyone received the letter.

XVII. NEW BUSINESS (Discussion Items) - None

Dr. Poteat gave the following updates:

- If the Board Members have any questions of any kind the Board President will ask him. In addition, if you have questions on the Board Agenda you can ask me prior

to the Board Meeting he will be happy to provide information on the Board Agenda items.

- On June 15, 2011 we will honor the District retirees and former Board Members.
- A law has been passed that background checks will be performed on all Board Members.
- June 20, 2011 is graduation. Local officials will be invited to attend.
- Board President, Ms Peterson shared an interest in acknowledging the students who are going into the armed forces. Possibly at the June 15, 2011 meeting.

Ms. Peterson acknowledged that Ms. Tutt's grandson did an excellent job playing the taps at the Memorial Day Remembrance.

Dr. Poteat noted to the Chair that we do not have any Agenda or items for Executive Session. Did she want to let the audience know if the Board would return?

Ms. Peterson responded that they had items for Executive and would return.

XVIII. EXECUTIVE SESSION

Executive Session A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant, to approve adoption of the Executive Resolution and adjournments to Executive Session at 8:10 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Board Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to return to Public Session at 9:14 p.m.

Voice Vote: All in favor

XX. ADJOURNMENT A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to adjourn the meeting at 9:20 p.m.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	No
Mr. Capaldi	Yes	Ms. Peterson	No
Ms. Davis	No	Ms. Pitts	Yes
Ms. Dredden	No	Ms. Sturdivant	No
Mr. Gidwani	No		

Motion Defeated

A motion was made Ms. Masciocchi, seconded by Ms. Davis to seek a second legal opinion on the Legal Services award. Ms. Davis and Ms. Sturdivant will obtain the lawyers.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Peterson	Yes
Ms. Davis	Yes	Ms. Pitts	No
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes		

Motion Carried

ADJOURNMENT: **A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to adjourn the meeting at 9:31 p.m. All Ayes.**

Respectfully Submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary