

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, January 9, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Gulab Gidwani	Gail P. Watkins
	Joanne Masciocchi	Lorraine Dredde, Vice President
	Julie A. Peterson	Patricia Davis, President
	Cheryl Pitts	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Sturdivant -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Gidwani -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Dredden -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

Ms. Masciocchi -

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

None at this time.

VIII. CORRESPONDENCE

None at this time.

IX. MINUTES

None at this time.

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson distributed a handout with the Education Committee Meeting Dates along with a copy of the NJSBA School Leader, November/December 2012, Volume 43, 2 "The Board's Role in Curriculum". The Education Committee meetings will be held at 4:00 p.m. on the third Wednesday of each month in Dr. Carcamo's office.

Operation Committee

Mr. Gidwani reported that they did not have a meeting but will have a report at the next Board meeting.

Policy Committee

Ms. Pitts reported that the Policy Committee will have its first meeting of the year in District on Thursday at 4:00 p.m.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Masciocchi, seconded by Ms. Pitts to forego Public Comments at 7:07 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

XII. ADJOURNMENT OF PUBLIC COMMENTS

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIII. SUPERINTENDENT’S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|--|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u> | Exhibit XIII A: 4 |
| | Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XIII A: 5 |

Approve Professional Development opportunities as per the attached exhibit.

6. Tuition Students **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XIII A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XIII A: 8**

Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s) **None at this time.**

10. Special Education Parent Advisory Meeting

Approve the Special Education Parent Advisory Group Meeting for Thursday, January 24, 2013 at 6:30 p.m. in the Middle School Media Center.

11. WTHS Club Guest Speaker

Approve the WTHS Key Club to invite Ms. Tina Fiorention, Little Rock Foundation, Voorhees, NJ, to speak to students regarding volunteer opportunities with their organization.

Note: The Little Rock Foundation is dedicated to improving the lives of children who are blind or visually impaired.

B. Principal's Updates **None at this time.**

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

1. Sodexo Update **Exhibit XIV A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of October 2012, as per the attached exhibit.

2. Treasurer's Report **Exhibit XIV B: 2**

Approve the Treasurer's Report, for the month of October 2012, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIV B: 3**

Approve the Board Secretary's Reports, for the month of October 2012, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of October 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Manual Bill List \$ 1,087.92
- o Vendor Bill List \$1,925,675.26

7. Payroll

Approve Payroll for the months of December 2012 as listed below:

- o December 15, 2012 \$2,270,236.49
- o December 30, 2012 \$2,387,502.70

8. Use of Facilities

None at this time.

9. Disposal of School Property

Exhibit XIV B: 9

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School No. 3	Main Office	1 Smart Table Top – Broken/replaced
Middle School	Technology	15 Computers – Old/obsolete
		2 Monitors – Old/obsolete
		4 Printers – Damaged/non-working
		1 Recorder – Damaged/non-working
		Disassembled Furniture (M-100) - Old

10. Account Authorizations

Approve the Before/After School Program approved signors as follows:

Account Description	Signers
Before/After School Program	Business Administrator, Superintendent

11. Research-Based Teacher Practice Evaluation - RFP

Award Research-Based Teacher Practice Evaluation RFP for Framework Provider to Teachscape at a cost of \$60,000 to be charged to the Race to the Top Grant # 20-456-200-300 and 11-000-230-339.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the services awarded in this bid.

 Tyra McCoy-Boyle, CPA

Note: This was the sole responder to the RFP.

12. Settlement Agreement

Approve the Settlement Agreement between the Winslow Township Board of Education and W. E-D.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Abstain
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Mr. Gidwani, to approve Item 1 and 2 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Douglas, Yakenya (revision)	No. 5	6 th Grade Teacher	9/24/2012-12/31/2012	9/24/2012-12/31/2012 1/2/2013-1/9/2013 1/10/2013-3/1/2013	U P U
B	Morgan, Rebecca	No. 4	3 rd Grade Teacher	3/11/2013 4/13/2013	4/12/2013 3/15/2014	P U

2. Mentor

Approve the following Mentor for the 2012/2013 school year:

	Mentor Name	Mentee Name	School	Effective
A	Reim, Kristin	Crump, Sarah(\$550)	No. 6	1/2/2013

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OLD BUSINESS

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A motion was made by Ms. Sturdivant, seconded by Ms. Dredden to ratify 1. A – K with regard to Appointment of Delegates and Board Committees, Standing Committees and School Representatives.

Ms. Pitts – Will any alternate members be added to the Committee appointments?

Ms. Davis – Alternatives will be added at the next meeting.

1. Appointment of Delegates and Board Committees

Approve the appointment of the following Delegates and Board Committees for 2013:

- | | | |
|----|-------------------------------------|--|
| A. | NJ School Boards Association | Representative: <u>Pat Davis</u>
Alternate: <u>Lorraine Dredden</u> |
| B. | Camden County School Boards | Representative: <u>Cheryl Pitts</u>
Alternate: <u>Joanne Masciocchi</u> |
| C. | NJ Urban Boards Committee | Representative: <u>Aleta Sturdivant</u>
Alternate: <u>Ewuniki Brown</u> |
| D. | Camden County Ed. Services | Representative: <u>Julie Peterson</u>
Alternate: <u>Gail Watkins</u> |
| E. | Citizens Advisory Committee | Chairperson: <u>Gulab Gidwani</u>
Representative: <u>Joanne Masciocchi</u>
Representative: <u>Ewuniki Brown</u> |
| F. | Education Committee | Chairperson: <u>Julie Peterson</u>
Representative: <u>Aleta Sturdivant</u>
Representative: <u>Ewuniki Brown</u> |
| G. | Policy/HR Committee | Chairperson: <u>Cheryl Pitts</u>
Representative: <u>Lorraine Dredden</u>
Representative: <u>Joanne Masciocchi</u> |
| H. | Township Liaison Committee | Chairperson: <u>Julie Peterson</u>
Representative: <u>Pat Davis</u>
Representative: <u>Gail Watkins</u> |
| I. | Operations Committee | Chairperson: <u>Gulab Gidwani</u>
Representative: <u>Joanne Masciocchi</u>
Representative: <u>Gail Watkins</u> |
| J. | Negotiations Committee | Representative: <u>Gulab Gidwani</u>
Representative: <u>Lorraine Dredden</u>
Representative: <u>Julie Peterson</u> |
| K. | Adopt a School Board Representative | |

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School	Representative
School No. 1	Cheryl Pitts
School No. 2	Joanne Masciocchi
School No. 3	Gail Watkins
School No. 4	Aleta Sturdivant
School No. 5	Ewuniki Brown
School No. 6	Julie Peterson
Middle School	Lorraine Dredde
High School	Gulab Gidwani

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

XVII. NEW BUSINESS

Ms. Pitts stated that about two months ago, Ms. Sturdivant and Ms. Pitts were asked to put together procedures to assist in orientation for new members. We did that, if you recall, and I shared a policy. What I am going to do is to ask the two new members Ms. Brown and Ms. Watkins to sit down for about an hour so that we can go over the procedures that the Board put in place.

Work and Study Pilot Meeting

Ms. Peterson presented to the Board tonight a Work and Study Meeting. This is to address our Targeted Board Goals to create a Board environment conducive to enhancing transparency and promoting positive accountability.

The “Work and Study” is a planning meeting where the Board receives reports and information regarding the management of the school district from the Superintendent, Administrative Team and Board Committees. Agendas and supporting documents are sent to the Board members in advance of the meeting dates to allow the Board to study and review the information. During the work and study sessions Board members have the opportunity to discuss specific topics in depth. Work and study sessions are open to the public. Individuals, in attendance, with a relevant interest in the function of the Board are invited to speak a maximum of five (5) minutes on any issue that is being discussed. This will allow the community to feel that their questions about any particular topic or issue has been addressed and that their comments are heard by the Board so that we have a transparent type of meeting.

Ms. Sturdivant asked several questions on how this type of meeting would work.

A “Work and Study” which some districts call also a conference meeting or a working meeting. It meets once a month so you may take action. The first one could be a “Work and Study”, the second one could be a business meeting. You would have executive sessions for both meetings. It allows for several ways of the community to be involved. It would still have the same topic but you would go into more depth about a particular issue. Instead of just the three – four members on a committee it will be the entire Board and the community will get that type of information so we have some feedback from the community.

Ms. Brown – How would the community know?

Ms. Peterson – You could place it on your Agenda. If you go to Washington Township, Pennsauken, Plainfield on their website they have information on the three types of meetings.

Mr. Gidwani – Is this the type of meeting that the public can ask questions because at the meetings as they have been, the public can ask all the questions that they want.....

Ms. Peterson – For this type of meeting for instance, Operations Committee, if you were talking about solar panels, you could share a little more information so that I could become a more informed member of the community. Yes, the public can ask questions. We would have all the documents and materials available so that if there is something that we would not be able to answer, that we could refer back and before it is voted upon you could do it at the next board meeting.

Ms. Davis – But it could be public information?

Ms. Peterson – Yes, I would call upon our solicitor to see if he is aware.

Mr. Long – This template that you propose is a familiar template to me. Where you have two meetings in a month where one would be a work meeting and action, if the Administration needed action, you could take action. You could still have Executive Session. You could still move to exclude the public. There are certain strategic things that we must discuss in executive where the public should be excluded in the best interest of the District, and the law recognizes that. In terms of the public participation, you can set up whatever rules you want for that. It is not unusual if someone, and I don’t know that the Board just entertains a question from the audience, that it just flat doesn’t answer. I think if it is an easy answer and something that is at our fingertips I think your Administration and the Board itself has in the past attempted to answer the questions that come up the night of the meeting. There are times when you are asked questions that would require a little follow-up, a little research, gather information you are not familiar with. You don’t want to speak until you are satisfied. In those cases the Administration might get back to that individual a few days later. You can still follow that same plan but the set up of a two meeting per month situation where one is an action meeting that we are used to, and one more of a work and study. This is something that is very familiar and you can be very flexible in terms of setting the rules by which you conduct your business. This is a familiar template to me.

Ms. Pitts – Madam President, as a point of information, as a Board we have done this format in the past, and as you know by state mandate the Board must have at least one regular Board Meeting each month and in the past we had that. We also had a second one that was exactly what Ms. Peterson has told us. Again, our regular meetings are meetings where the public can come up and comment but this format that we are about to go into certainly, I believe, will lead to the desires and concerns of many who have said that they would want to dialogue.

Ms. Davis asked if we have a policy in place for that.

Ms. Pitts responded that we do.

Mr. Gidwani – Madam President, does this mean that the free dialogue is that you can ask questions and you can answer them and that is the end of it? The person in the audience to ask the question I just want to make sure that is what we are saying.

A motion was made by Ms. Masciocchi, seconded by Ms. Peterson to accept a Work and Study Meeting for the second meeting of the month each month.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

INFORMATION ITEMS

Dr. Poteat –

Martin Luther King, Jr. Day of Service – January 21, 2013

We have been working with the Township in preparation for the Martin Luther King, Jr. Day of Service. We have been working closely with the Mayor and what we had decided to do was to select three areas in the Township where we can provide a service. The students from the High School, and again, ladies and gentlemen, this is really the first time the School District and the Township has ever tried to do a local Martin Luther King, Jr. Day of Service. We are going to pilot this and it will be the first opportunity to see how it works. The Township has identified three areas; Peter Volpa Memorial Park, Frank Donio Memorial and the pathway area behind School 6 where we recently have taken out that path. The Township will provide gloves and stakes and things. Basically we would be doing the cleanup activity during that time. We will start our day at 8:00 a.m. at the High School cafeteria where we will provide the young people with breakfast. We will have busses that will take the young people to the designated locations for that service and by 12 noon we will return to the cafeteria for lunch.

We believe this is an excellent opportunity for the School District and the Township to work together and also give our young people an opportunity to provide a service. The Mayor indicated to me that they designated these areas because they are used quite heavily during the course of the year and there are very few opportunities for us to do a thorough cleaning. We are going to ask the young people to dress warmly. We are looking at a three hour time frame so that we don't keep anyone out there any longer than we have to. Once that project is completed, depending on the number of young people, we will release them. Ms. Carter has already reported that he has 3-4 organizations who would like to participate.

After School Middle School Library Project

The Board President had previously authorized the Superintendent to move forward with a project whereby the young people at the Middle School will be able to use the library and the computers in the library after school. In order to initiate that particular activity I asked Ms. Nwanguma to conduct a survey of the students at the Middle School to determine how many young people would be interested. Of the young people surveyed 562 students stated that they would interested in using the library. One of the questions on the survey we asked was if the School District would provide transportation how many of you would be interested in using the library and computers at the school afterschool. We surveyed the entire school and 562 youngsters would. We asked them how many days they would use the library Monday – Thursday. These are the numbers based on the days: 56 students stated they would use it 1 day; 208 stated they would use it 2 days; 137 stated they would use it 3 days; 164 students stated they would use it 4 days. At this point we realize that the young people are interested. We will be providing transportation for those young people. We will run this activity during the same time as the current after school activities from 2:25 – 4:05 p.m. We will add one additional bus so that the students will be able to go directly to their community instead of one bus taking everyone all over the community. The next step is that we will have to post for this position. My recommendation to Ms. Davis is that we will post for one certified teacher and one aide. We will need more than one person. Based on these numbers we may have to come back to increase that because in creating this learning environment for our young people we will have to make sure it is well supervised. We will post those positions this week with your approval tonight and start moving forward. We have to receive parental consent. We will put a system in place where we know in advance each week how many youngsters will be attending on Monday – Thursday.

Ms. Masciocchi – How many youngsters can we handle in the library at one time?

Dr. Poteat – Around 40, 50 would be really pushing it. We need to put some things in place, for example, we have to keep track if books are checked out of the library during this time.

Ms. Davis – We can't handle all 562 kids in one week?

Dr. Poteat – No.

Ms. Davis - How do we decide who comes and who doesn't?

Dr. Poteat – I think a lot of times when we do surveys young people say, yes, I am interested but when it comes down to it we may not have that many young people. At this

point these numbers are an indication of the interest which we really wanted to know. If the numbers are too large for us to manage, I will come back with some other ideas and suggestions.

Sandy Hook Elementary School

One of the things we have done after the tragedy at the Sandy Hook Elementary School is to take a real close look at the security measures we presently have in all of our schools. Ms. Dredden, if you recall, you asked me about the cameras at the High School and whether or not those cameras were repaired, how many were replaced, etc. We are in the process, under the direction of Dr. Carcamo, of doing a thorough survey of all the cameras in our schools, elementary through high school. We have identified some cameras at the high school as well as the middle school. We are also going to be making some additional recommendations at our upper elementary schools as well as the lower elementary schools in some areas that we feel necessary. I will come back to you with the recommendation. At this point we are going to conduct our survey. We are in the process of gathering that information. Of course I want you to know that this is going to have a price tag attached to it because if you are going to purchase new cameras and we are going to place them in areas where they have not been placed in the past, it is going to cost. We are asking South Jersey to work with us with the survey to give us prices on how much it may cost to replace, to repair. We will be coming back to you with recommendations.

Ms. Sturdivant – If the doors only lock from the outside would that be a problem if we have a shooter in the hallway, a person has to go out with the key and lock the door.

Dr. Poteat – Not necessarily. Many, if not all, of our doors can be locked from the inside. One of the things we are also looking at is swipe cards from building to building or modular. I am sorry, I was speaking about exterior doors and you are speaking about classroom doors. The recommendation has always been that those doors should be locked at all times. There shouldn't be a time where that door is not locked. The door can be open but that lock still should be on the door. The door should be secured at all times. The only way someone can get into that classroom, they have to knock to get in. I am going to reiterate that again with our building administrators. Those doors have to be locked from the outside, they should be locked at all times. I am more than certain that has been communicated to the teachers at the building level. Those doors should be locked at all times, no excuses.

BOE Sunshine Club

Ms. Sturdivant reported on the activity of the BOE Sunshine Club.

Beginning Balance as of December 1, 2012: \$250.00

Ending Balance as of January 1, 2013: \$150.00

Disbursements:

- Vista Hospital for \$100
- 2 cards -0-

We are waiting for pending action from the Policy Committee for policy/guidelines for fund use. If you would like to pay your dues you can make the check payable to the Board of Education

Sunshine Club.

Board Training

Ms. Davis asked the Board to consider two dates for Board Training on CSA evaluations by the New Jersey School Boards Association, January 16, 22, 2013 and February 5, 11, 2013. Check your calendars and we can set a date after Executive.

XVIII. EXECUTIVE SESSION A motion was made by Mr. Gidwani, seconded by Ms. Dredde to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:40 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

BOARD PRESIDENT

Business Administrator/Board Secretary

LOCK DOWN OVER.

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Sturdivant to adjourn Executive Session at 8:37 p.m.

Voice Vote: All in favor

Board Training

The Board will hold a special meeting on Wednesday, January 16, 2013 at 5:30 p.m. for Board Training with Theresa Lewis, New Jersey School Boards Association at the District Administration Offices, 40 Coopers Folly Road, Atco, NJ. The alternate date will be February 11, 2013 at 5:30 p.m. if Ms. Lewis is not available on January 16.

- XX. ADJOURNMENT: A motion was made by Ms. Watkins seconded by Ms. Dredden to adjourn the meeting at 8:40 p.m. *All Ayes.***

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary