

WINSLOW TOWNSHIP BOARD OF EDUCATION
Reorganization Meeting
Winslow Township Middle School – Cafeteria
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, January 7, 2015
7:00 p.m.

MINUTES

I. MEETING OPENED BY SECRETARY OF THE BOARD

II. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

III. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

IV. PLEDGE OF ALLEGIANCE

V. ELECTION RESULTS

Members of the Local Board of Education – Three (3 Year Terms)

- | | |
|--------------------|-------------|
| ○ Lorraine Dredden | 3,639 votes |
| ○ Paul A. Hilton | 3,464 votes |
| ○ Carlos Vascos | 3,446 votes |

VI. INSTALLATION OF NEW BOARD MEMBERS – ADMINISTRATION OF OATHS OF OFFICE

Lorraine Dredden

Paul A. Hilton

Carlos Vascos

VII. ROLL CALL – In roll call the following Board members were noted present:

Present:

Larry Blake

Cheryl Pitts

Lorraine Dredden

Carlos Vascos

Paul A. Hilton

Gail P. Watkins

Julie A. Peterson

Hassan Wilcox

Also Present:

H. Major Poteat, Ed.D., Superintendent

Joanne Augustine, Assistant Business Administrator

Howard Long, Jr. Esq., Solicitor

VIII. ELECTION OF OFFICERS TO NEXT REORGANIZATION MEETING IN JANUARY 2016

A. The Board Secretary Opens the Floor for Nominations for Board President:

Nominate: Cheryl Pitts Move: Julie A. Peterson
Second: Larry Blake
Nominate: none Move: _____
Second: _____

Motion to Close Nominations: Move: Carlos Vascos
Second: Julie A. Peterson
Roll Call Via Voice: Ayes X Nays _____

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Mr. Vascos	Yes
Mr. Hilton	Yes	Ms. Watkins	Yes
Ms. Peterson	Yes	Mr. Wilcox	Yes
Motion Carried			

{Board President is seated and assumes direction of the meeting}

B. The Board President Opens the Floor for Nominations for Vice President:

Nominated: Julie A. Peterson Move: Hassan Wilcox
Second: Carlos Vascos
Nominate: none Move: _____
Second: _____

Motion to Close Nominations: Move: Carlos Vascos
Second: Gail Watkins
Roll Call Via Voice: Ayes X Nays _____

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Mr. Vascos	Yes
Mr. Hilton	Yes	Ms. Watkins	Yes
Ms. Peterson	Yes	Mr. Wilcox	Yes
Motion Carried			

IX. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Peterson, seconded by Ms. Watkins to open the meeting for Public Comments at 7:10 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Ellery Karl – Resident

Thank you for the opportunity to speak. Congratulations to the new Board member Mr. Hilton, as well as Ms. Dredden, Mr. Vascos and President Pitts.

I would like to address the Board in regards to something that occurred at the last Board meeting on December 17 whereupon the Board and the Superintendent were going to handle the investigation of allegations at School 2. It was found that those allegations were unsubstantiated and I was relieved to hear that there were no substantiations found for those allegations. Unfortunately, I remember something that the Superintendent has said on several occasions that there are two sides to every story. Well I disagree with that to start with, I actually think there are more than two interpretations to several stories. To give you an example, there were no substantiations found of the allegations at School 2 despite over twenty (20) pages of concerns by the staff. Several parent concerns were brought up at the Board meetings, several reports were made to me by friends and neighbors. I did mention that I live in the School 2 community. One interpretation I found was that none of the allegations are true and there is a conspiracy going on by the school staff members, parents and community members. I know, hard to believe but one interpretation. Another is that during the thorough investigation maybe none of the concerns emerged. A third scenario that during the investigation none of the concerns were observed although they may have occurred. A fourth, during the thorough investigation some of the concerns occurred but were hidden, covered up, or perhaps even discounted by the observers. Number five, during the investigation the observers were looking in the wrong areas. Or number six, the investigation was not really thorough. I heard that while some Board members at the last meeting thought that they should continue further investigation, it was directly voted down by the majority because it is not the job of the Board to continue the investigation. If there are additional issues it would have to be referred to a higher source, such as, the Office of Accountability. It

is their job to investigate ethics violations, not the Board. The Board however, could request an investigation done by the Office of Accountability but they are not allowed to do one on their own.

That being said, I have some questions about some things that have come to my attention from some of my friends and neighbors with children at School 2. One of the questions is should the school send home tickets, free or otherwise, for religious events? In April 2014 free tickets were sent home from School 2 for a religious event involving Kirk Cameron speaking prior to a film on April 18. I do have a copy of that and I will be giving it to the Board President as well as to your solicitor. I did not see any Board approval for the distribution of those particular tickets.

Isn't there a public employee residency law, I think it is P.L. 2011 something about someone being a public employee must live in the State of New Jersey? Well I have to tell you that a vehicle with Pennsylvania license plates has been parked at the Principal's parking spot at School 2 since the beginning of the 2013-2014 school year. I am sure it is not the Principal's vehicle that would be in violation of the public employee residency law. If it is there every day that the Principal happens to be there it tells me that it is either a violation of the NJ motor vehicle law or Pennsylvania motor vehicle law. There are some exemptions, but from what I understand in reading the law the Principal, who was hired in 2013, does not qualify for any of the two exemptions.

Also, I would like to commend School 2 and 3 for their outstanding performance for the Active Shooter Drill recommended for approval by the Superintendent at the last Board meeting. I have to question it though. I am a pretty fast walker and even I would have difficulty checking every door and hiding place in a school in 2 minutes 20 seconds in a particular school building, especially since the other schools averaged over 6 minutes. The other schools will be able to learn from these two stellar performances. However, I hope these performances can be substantiated. Other school districts have teachers send written reports confirming attendance of all students after the drill is over. Also, schools in other districts notify the police before drills take place. I went back to check previous security fire drill reports. I also want to question the lockdown of 2 minutes and 35 seconds at School 2 which was approved in the October 22 Board Agenda and the lack of a second emergency drill reported on the April 30, 2014 Board Agenda because two are required, by law, in the State of New Jersey.

On a different and final note, I want to ask the Board how much money we are getting for advertising Source 4 Teachers on our website and for having our Human Resource Director making phone calls, sending out emails and letters in order to request applicants for this particular company? I know this is a substitute company that supplies substitutes for the District but they also supply services for other school districts as well. If we do have all these applicants that are brought about because of our advertising are we going to be exclusive people to receive those substitutes because we do have a substitute shortage? It has been brought up several times at Board meetings.

Mr. Long – Mr. Karl, unfortunately at this point in time we are unable to respond to you because as you can appreciate having had union involvement in the past that the Principal to which you have referenced has not been riced or noticed so we are not able to have any dialogue about that as I am sure you can appreciate. It also involves a personnel matter which is not of the subject matter of public discussion. The individual involved determines that they want it to be subject matter of public discussion and while nothing certainly prevents you from commenting to the Board or administration as you have tonight, we simply cannot reply at this time. You have made some very serious allegations and rather to give me any of the

information and I will give it to Dr. Poteat, I think that would be appropriate. Dr. Poteat is the one charged with looking into your allegations and so I have given him any documentation you were kind enough to give to me and I believe Ms. Pitts. If he needs my involvement, as he has in the past, I am sure he will contact me and ask me for my advice. I certainly don't have the authority to get involved with something that a member of the public gives me unless I am authorized by the administration. I am sure, as Dr. Poteat has done in the past, he will thoroughly review the allegations that you have made. I am not sure if you have spelled them out in your paperwork, have you?

Mr. Karl – I have indeed and I thank you very much. I appreciate you telling me this. I did not expect a response this evening.

Mr. Long – I just wanted to make it clear that we may not be able to deal with this in a public forum although Dr. Poteat may be able to draw some conclusions that would respond to the allegations that you have made and indicate the areas that are substantiated or unsubstantiated.

Ms. Pitts – For the record Mr. Karl did not give me anything.

Mr. Karl – I am sorry, I gave it to Ms. Peterson.

Dr. Poteat – For the record, and of course I agree with Mr. Long's assessment of your remarks, however, the majority of those allegations I can respond to. Of course I do not intend to do it tonight but I definitely can respond to most of the allegations that were raised. Those other issues that are borderline personnel matters I will take the appropriate steps to address those issues in the upcoming Board meetings or we will set up a time to discuss them in Executive Session. At this point, I do not see any problem with me being able to address the majority of the issues that were raised this evening.

X. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Wilcox, seconded by Ms. Peterson to close the meeting for Public Comments at 7:18 p.m.

Voice Vote: All in favor

XI. BUSINESS & OPERATIONS

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve A. – C. with regard to Business & Operations.

A. Conduct of Board of Education Meetings

1. Parliamentary Authority

Approve the Conduct of Board of Education Meetings according to the Parliamentary authority established by Robert’s Rules of Order.

Note: The Board of Education Bylaw Conduct of Board Meetings #0164.

2. Standing Sub-Committees

Approve the following Standing Sub-committees of the Board of Education through Reorganization January 2016:

- Citizens Advisory Committee
- Education Committee
- Policy/HR Committee
- Township Liaison Committee
- Operations Committee
- Negotiations Committee
- Marketing Committee

B. Schedule of 2015 Board of Education Meetings

Approve a schedule of Board of Education Meetings for Calendar Year 2015 and include a date for Reorganization in January 2016:

<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>	<i>Regular Mtg.</i>	<i>Time</i>	<i>Location</i>
January 2015	TBD	TBD	January 21, 2015	7:00 p.m.	WMS
February 2015	TBD	TBD	February 2015	TBD	TBD
March 2015	TBD	TBD	March 2015	TBD	TBD
April 2015	TBD	TBD	April 2015	TBD	TBD
May 2015	TBD	TBD	May 2015	TBD	TBD
June 2015	TBD	TBD	June 2015	TBD	TBD
July 2015	TBD	TBD	July 2015	TBD	TBD
August 2015	TBD	TBD	August 2015	TBD	TBD
September 2015	TBD	TBD	September 2015	TBD	TBD
October 2015	TBD	TBD	October 2015	TBD	TBD
November 2015	TBD	TBD	November 2015	TBD	TBD
December 2015	TBD	TBD	December 2015	TBD	TBD
January 2016 (Reorganization)	TBD	TBD	---	----	----

C. Board Member Code of Ethics

Approve the adoption of the Code of Ethics governing board behavior.

Note: Approval is required pursuant to Bylaw 0142.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Mr. Vascos	Yes
Mr. Hilton	Yes	Ms. Watkins	Yes
Ms. Peterson	Yes	Mr. Wilcox	Yes
Motion Carried			

XII. APPOINTMENT OF DELEGATES AND BOARD COMMITTEES BY THE BOARD PRESIDENT

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve the Appointment of Delegates and Board Committees by the Board President.

COMMITTEE	MEMBERS OF COMMITTEE
<i>Education Committee</i>	Julie Peterson (Chairperson) Larry Blake Lorraine Dredden
<i>Operations Committee</i>	Lorraine Dredden (Chairperson) Gail Watkins Hassan Wilcox
<i>Policy/Human Resources</i>	Cheryl Pitts (Chairperson) Larry Blake Lorraine Dredden Carlos Vascos
<i>Negotiations Committee</i>	Julie Peterson (Chairperson) Lorraine Dredden Carlos Vascos
<i>Township Liaison</i>	Gail Watkins (Chairperson) Paul Hilton Julie Peterson Hassan Wilcox
<i>Marketing Committee</i>	Hassan Wilcox (Chairperson) Carlos Vascos Gail Watkins
<i>Citizens Advisory Committee</i>	Larry Blake Paul Hilton Cheryl Pitts

NJ School Boards Association Representative: Cheryl Pitts

Camden County School Boards Representative: Hassan Wilcox

NJ Urban Boards Representative: Larry Blake

Camden Co. Educational Services Representative: Julie Peterson
 Alternate: Gail Watkins

ADOPT A SCHOOL BOARD REPRESENTATIVES

#1	Hassan Wilcox	#4	Larry Blake	Middle School	Lorraine Dredden
#2	Julie Peterson	#5	Paul Hilton	High School	Carlos Vascos
#3	Gail Watkins	#6	Cheryl Pitts		

<i>Roll Call:</i>					
Mr. Blake	Yes	Ms. Pitts	Yes		
Ms. Dredden	Yes	Mr. Vascos	Yes		
Mr. Hilton	Yes	Ms. Watkins	Yes		
Ms. Peterson	Yes	Mr. Wilcox	Yes		
Motion Carried					

XIII. AWARDS AND PRESENTATIONS

- District & School Grade Report (HIB) – Mr. Dion Davis
- Public Relations – Laura Bishop

XIV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Items 1 – 2 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K. D.	Medical (extension)	1/12/2015	2/11/2015	Paid
B	K. R.	Medical	1/9/2015	1/23/2015	Paid

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C	V. W.	Medical	2/17/2015 3/10/2015	3/9/2015 4/30/2015	Paid Unpaid
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2. New Hire

Approve the following New Hire for the 2014/2015 school year:

	Name	Location	Position	Prorated Salary	Effective
A	Fields, Terese	School No. 5	Art Teacher	\$52,625.00 BA – Step 4	2/1/2015

<i>Roll Call:</i>					
Mr. Blake	Yes	Ms. Pitts	Yes		
Ms. Dredden	Yes	Mr. Vascos	Yes		
Mr. Hilton	Yes	Ms. Watkins	Yes		
Ms. Peterson	Yes	Mr. Wilcox	Yes		
Motion Carried					

XV. ADDENDUM

I. SUPERINTENDENT’S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Professional Development/Workshops & Conferences

Exhibit I A: 1

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Kagan Cooperative Learning Day 1
 Date(s): February 13, 2015
 Audience: 55 Classroom Teachers (Grades 7 – 12)
 Four Administrators (No Charge)
 Presenter: Mr. Dan Kuzna – Kagan Certified Presenter
 Costs: \$6,574.00
 Funding: NCLB – Title II
 Description: This workshop will provide research-based instructional strategies to improve academic and behavioral outcomes.

Teachers will learn practical applications of Kagan Strategies to increase cooperative learning opportunities within the classroom setting, as recommended by the NJ Department of Education Regional Achievement Center Representatives. Integrating these strategies will increase student collaboration and engagement in learning activities, resulting in the anticipated reduction of the achievement gap.

2. Fundraiser(s)

Exhibit I A: 2

Approve the following fundraisers/school activities for the 2014-2015 school year:

WTMS

- Basketball Game with Harlem Wizards (04/23/15) – H.S.A.
- “Poppin Popcorn” (Jan. 2015) – 8th Grade Class
- Chipotle Night (03/24/15) – H.S.A.

WTHS

- Make your own Keychain/Necklace (Feb. 2015) – Key Club
- Senior Citizens Prom (April 2015) – National Honor Society

3. WTHS - Donation

Approve the acceptance of donation, in the amount of \$20.00, from Ms. Brenda Stinson, Math Teacher at WTHS, to the African American Culture Club Senior Scholarship for the 2014-2015 school year.

4. WTHS – DoSomething.Org “Teens for Jeans” Programs

Approve the WTHS Student Government to team up with DoSomething.org to participate in the “Teens for Jeans” program, which provides jeans to local shelters and charities for area young people in need. Students at the high school will collect “gently used” jeans to be distributed to local families. Any student who makes a donation will receive a \$5 Aeropostale gift card, provided by “Teens for Jeans”.

7. WTHS – Guest Speaker

Approve WTHS to invite Mr. Atnre Alleyne, Co-Founder of TeenSHARP, to speak with students about college admission and the college experience. The assembly will be held on Friday, January 16, 2015 at no cost to the district.

6. Field Trips

Exhibit I A: 6

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

B. Principal’s Update

1. Harassment, Intimidation & Bullying Summary (Dec. 2014) **Exhibit I B: 1**

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Mr. Vascos	Yes
Mr. Hilton	Yes	Ms. Watkins	Yes
Ms. Peterson	Yes	Mr. Wilcox	Yes
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Items 1 – 4 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J. A.	Medical	12/15/2014	To be determined	Paid
B	K. L.	Maternity	3/1/2015 5/9/2015	5/8/2015 10/15/2015	Paid Unpaid
C	J. M.	Medical	12/18/2014	1/30/2015	Paid
D	J. W.	Maternity (amended)	1/5/2015 3/1/2015	2/28/2015 5/31/2015	Paid Unpaid
E	K. W.	Maternity (extension)	2/21/2015	6/30/2015	Unpaid

2. New Hire (LOA) Extension

Approve the following New Hire (LOA) Extension for the 2014/2015 school year:

			FROM	TO	
	Name	Location	Position	Position	Prorated Salary
A	Milano, Meghan (LOA Replacement)	School No. 4	1 st Grade Teacher 9/1/2014-2/20/2015	1 st Grade Teacher 2/21/2015-6/30/2015	\$51,725.00 BA – Step 1

3. Homebound Tutor

Approve the following Homebound Tutor at the High School for the 2014/2015 school year:

	Name	Subject	Hourly Rate
A	Regn, David	History	\$39.00

4. Winter Coach – High School

Approve the following Winter Coach at the High School for the 2014/2015 school year:
 11-402-100-100-402-08

	Name	Coaching Position	Prorated Stipend	Step
A	Robinson, Keith	Strength Training Coach	\$2,051.00	1

<i>Roll Call:</i>				
Mr. Blake	Yes	Ms. Pitts	Yes	
Ms. Dredden	Yes	Mr. Vascos	Yes	
Mr. Hilton	Yes	Ms. Watkins	Yes	
Ms. Peterson	Yes	Mr. Wilcox	Yes	
Motion Carried				

III. BUSINESS ADMINISTRATOR’S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Blake to approve Items 1 – 6 as recommended by the Business Administrator/Board Secretary.

1. Line Item Transfers **Exhibit III: 1**

Approve the Line Item Transfers, for the month of November 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary’s Report **Exhibit III: 2**

Approve the Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit III: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Reconciliation Report and Board Secretary’s Report are in agreement for the month of November 2014.

4. Board Secretary’s Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit III: 6

- a. Approve the Vendor Bill List in the amount of \$1,187,234.35 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$896,710.02 as per the attached exhibit.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Mr. Vascos	Yes
Mr. Hilton	Yes	Ms. Watkins	Yes
Ms. Peterson	Yes	Mr. Wilcox	Yes
Motion Carried			

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS – None at this time.

XVII. OLD BUSINESS – None at this time.

XVIII. NEW BUSINESS

Mr. Vascos – I would like to recommend that the Board consider appointing an Athletic Committee for our District. Having had the opportunity to have discussions with the Athletic Director at the High School, having raised children in this District, played several sports in this District, I think an Athletic Committee would further help enhance to further promote the integration of the District into the community. It would also help to support the intention of Winslow's future athletes because as we all know we do have some athletes go to other Districts when they can stay here and we can provide the tools they need to succeed. It would help advance the relationship between the District and the community and it would help towards improving the perception of the District's athletic program. The Athletic Director at the High Schools is willing to sit on the committee as well as Mr. Ray Watkins from the Township Committee. There will be a few others identified after our first meeting.

Ms. Pitts – Are you recommending that this committee be a part our standing committees or is it Ad Hoc?

Mr. Vascos – Ad Hoc.

A motion was made by Mr. Vascos, seconded by Ms. Watkins to approve an Ad Hoc Athletic Committee of the Board of Education.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Pitts	Yes
Ms. Dredden	Yes	Mr. Vascos	Yes
Mr. Hilton	Abstain	Ms. Watkins	Yes
Ms. Peterson	Yes	Mr. Wilcox	Yes
Motion Carried			

Ms. Pitts – Mr. Vascos will be Chairperson of the Athletic Committee.

XIX. INFORMATIONAL ITEMS

Ms. Pitts – We do have a Board vacancy. That vacancy is going to be advertised and we, as a Board, under state mandate have 65 days in order to advertise, interview and appoint in order to fill our vacant seat. If anyone knows of someone who would like to be a member of this Board please submit a letter of interest and resume to the Business Administrator office.

Ms. Peterson – The three vacancies for the Citizens Advisory Committee will be filled at the next Board meeting.

Dr. Poteat – The Board vacancy will be advertised starting tomorrow and the deadline is February 6, 2015.

XX. EXECUTIVE SESSION – No Executive Session

XXII. ADJOURNMENT: **A motion was made by Mr. Vascos, seconded by Ms. Watkins to adjourn the meeting at 7:55 p.m.**

Respectfully Submitted,

Joanne Augustine
Assistant Business Administrator