

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, January 19, 2011

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following Board Members were noted present:

Present	Mark Benjamin, Sr. Dino Capaldi Christopher McGinnis Eartha Mitchell	Julie A. Peterson Aleta Sturdivant Angelia M. Tutt Cheryl Pitts, Vice President Deborah Yanez, President
Also Present	H. Major Poteat, Ed.D., Superintendent Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary Damon Tyner, Parker McCay, P.C., Solicitor Leah Feniola, Student Representative Thuyvan Luu, Student Representative	

IV. PLEDGE OF ALLEGIANCE

Pramilla Murphy, School # 2 sang God Bless America.

V. BOARD OF EDUCATION – TEAM CHARTER

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

Dr. Poteat – District Goals Update

Dr. Poteat reviewed the 2010-2011 District Goals as follows:

- | | |
|--------|--|
| Goal 1 | Review and assess, in a systematic manner, using data, the district curriculum and student needs to raise student achievement. |
| Goal 2 | Continue to implement the revised NJQSAC district improvement plan. |
| Goal 3 | Continue to expand communications to all stake holders. |

School No. 2 – Student Presentation

Student Representatives

Thuyvan Lu, Student Representative reported on the following:

- She thanked the Board for the Smart Boards in her classrooms – they are organized and easy to follow.
- 33 Students were inducted into the National Honor Society on December 13. the high school orchestra played.
- The Giving Tree was a success, provided gifts for 40 families and 130 children.
- The Glee Club is holding a blood drive on Friday, February 11, 2011.
- The Fashion Show is on Friday, March 11, 2011. The cost is \$37/ticket.
- Finals at the High School are January 31 – February 3. Tutoring is offered by the National Honor Society.
- Gloves, hats and scarves are some of the items being collected for Adopt a Soldier.
- Fundraisers for the Senior Trip are taking place.

Stay warm and have a safe and happy winter!

Dr. Carcamo – Education Committee Update

Dr. Carcamo presented a review of the Winslow Township NJASK test scores.

VIII. MINUTES

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve the minutes of the following meetings:

Regular Meeting	Wednesday, December 15, 2010	Open/Closed Sessions
Special Meeting	Wednesday, January 3, 2011	Open Session

Roll Call:

Mr. Benjamin, Sr.	abstain	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	abstain	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

IX. BOARD COMMITTEE REPORTS

Operation Committee

The Operations Committee met this evening at 5:30 p.m. The following topics were discussed:

- Solar Roof Projects
- Transportation/Fuel
- Waste Management
- Roof leaks in district
- Sheds
- 2011-2012 Budget
- Aramark Monthly Report

Ms. Sturdivant asked if there were any problems with the High School roof. Mr. Capaldi responded that there were leaks on the part of the roof that was not replaced last summer. Dr. Poteat reported that the part of the roof in the library that collapsed still needs to be replaced. The facilities are old and maintenance in the past has been neglected. Several heating units at School # 2 burst and due to the age of the unit are difficult to repair.

Mr. Benjamin, Sr. asked Dr. Garcia to comment on the solar bid for the roofs. Approval is on the agenda this evening for the solar bid for Schools # 1-6 Middle and High school and roof replacement for Schools # 5, 6, Middle and High School.

Education Committee

Ms. Tutt reported that the Education Committee met this evening. She thanked Dr. Carcamo for her informative presentation on the NJASK test scores. A district 5 year textbook replacement plan will be approved.

X. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Mitchell, seconded by Ms. Pitts, to open the meeting for Public Comments at 8:33 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Voice Vote: All in favor

Cindy Abbott – Resident

Ms. Abbott thanked Dr. Carcamo for the presentation and Dr. Ricciardi and his staff for the School # 2 performance. She stated that Smart Boards are wonderful but that when they are included as part of a lesson plan some of the substitute teachers do not know how to use them. She recommended that substitute teachers are given keys to rooms for lock down purposes and that each building should have the same emergency procedure. The High School does not have an elevator for students who cannot use the stairs. The substitute calling system offers no feed back for substitute teachers and it would cut down on paperwork if it fed into the payroll system. The new technology and homework hero is great.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Tutt, seconded by Mr. Benjamin, Sr., to adjourn Public Comments at 8:40 p.m.

Voice Vote: All in favor

Dr. Poteat responded to Ms. Abbott that we have taken notes and appreciate her comments. A High School elevator will not be installed in the near future.

XII. SUPERINTENDENT'S REPORT

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant to approve Action Items # 1 through # 30 as recommended by the Superintendent. With changes to Item # 8. Item # 11 Special Education Extended Year will be held at School # 3. Item # 30 is held.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**
2. Second Reading of Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of December 2010, as per the attached exhibit.

4. Field Trips **Exhibit XII A: 4**
Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title:	Improving Mathematics in the Classroom Environment
Date(s):	January 2011- March 2011
Time:	2:00 p.m. – 4:00 p.m.
Audience:	High School Teachers
Presenter:	Ms. Tonya Davenport – Rowan University Consultant
Costs:	\$6,800 (4 workshops/8 coaching days)
Funding:	Title I
Purpose:	Presenter will coach, model and mentor teachers in integrating mathematics into the classroom for the low achieving student.

c. Approve the Professional Development opportunity as listed below:

Title: Improving Mathematics in the Classroom Environment
 Date(s): January 2011- March 2011
 Time: 2:00 p.m. – 4:00 p.m.
 Audience: Middle School Teachers
 Presenter: Ms. Jean Maskell – Rowan University Consultant
 Costs: \$6,800 (4 workshops/8 coaching days)
 Funding: Title I
 Purpose: Presenter will coach, model and mentor teachers in integrating mathematics into the classroom for the low achieving student.

d. Approve the Professional Development opportunity as listed below:

Title: Grading to Standards
 Date(s): Friday, January 14, 2011
 Time: 12:00 p.m. – 2:00 p.m.
 Audience: High School Math Teachers
 Presenter: Ms. Betsy Bunting and Mr. Ronald Wence
 Costs: \$600.00
 Funding: Title II
 Purpose: Presenters will provide, based on “Grading to Standards”, Winslow Math teachers with increased knowledge that will enable them to help struggling students achieve a better understanding and proficiency in Mathematics through the assessment process.

6. Tuition Students

Approve the following out-of-district student placement, for the 2010-2011 school year, as listed below:

Placement	Effective	Cost
Archbishop Damiano	01/04/11	\$43,109.41

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

Placement	Effective	Cost	Reason
GCSS-Bankbridge	12/20/10	\$36,420	Return to High School
Glo. Co. Institute of Technology	12/20/10	\$38,220	Return to High School
Mary Dobbins School	12/17/10	\$60,685	Transferred Out of District
GCSS-Bankbridge	12/16/10	\$36,420	Transferred
Somerset Hills School	12/23/10	\$86,149	Return to High School
BCSS	12/14/10	\$38,000	Transferred Out of District

8. Homeless Student(s)

Approve the following students to attend school in the Winslow Township School District on a tuition basis due to homeless status:

School/Grade	Effective	Previous School District
School # 5/Grade 6	12/15/10	Gibbsboro School District (NJ)
School No. 1/Grade 3	12/21/10	Fair Lawn School District (NJ)

*The Winslow Township School District will forward contracts to districts for payment of tuition for these students.

9. Homebound Instruction

Exhibit XII A: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XII A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 2

- Tupperware – H.S.A.
- Scholastic Book Fair (March 2011) – H.S.A.

School No. 5

- Cherrydale – H.S.A.
- School Store – H.S.A.
- Family Night at Deptford Skating Rink (01/26/11) – H.S.A.

WTHS

- Chick-Fil-A Night (February 2011 exact date TBD) – Boys Basketball
- Chick-Fil-A Night (March 2011 exact date TBD) – Boys Basketball
- T-Shirts (February 2011) – Boys Basketball
- American Cancer Society Paper Cut-outs for Relay for Life – Leo Club
- Joe Corbi (Jan. – Feb. 2011) – JROTC
- Food & Cultural Items (Sat. April 9, 2011) – HSA & Project Graduation

11. Special Education Extended School Year (Summer 2011)

Approve the operation of the Special Education Extended School Year Program from Tuesday, July 5, 2011 through Monday, August 15, 2011. To be held at School # 3.

12. WTHS – Course of Studies

a. Approve the removal of the following High School Courses at the conclusion of the 2010-2011 school year:

- Office Technology I & II #44600
- Personal Finance #451500
- Consumer Law #452000
- German I #424500
- German II #424600
- German III #424700
- German IV #424800
- German Independent Study #425500

b. Approve the addition of the following High School Courses effective the 2011-2012 school year:

- Business Education #446000
- Consumer Education #451500

13. WTHS - Donation

Approve the acceptance of a donation, from Mr. Ellery Karl (WTHS Teacher), of a 24" Insignia Color Television and Cart/Stand to the Winslow Township High School.

14. School No. 1 – Camden Riversharks Activities

Exhibit XII A: 14

a. Approve the staff and students of School No. 1 to participate in the Camden Riversharks Teacher and Educational Support Professionals Appreciation Day on Friday, May 13, 2011 at 7:00 p.m.

Note: Parents will be responsible for transporting their children to this activity.

b. Approve School No. 1 to participate in the Camden Riversharks Most Improved Student Program from April 1 through May 20, 2011.

c. Approve School No. 1 to participate in the Camden Riversharks Reading Incentive program from February 28 through May 6, 2011.

15. School No. 2 – Jump Rope for Heart

Approve the School No. 2 second grade students to participate in Jump Rope for Heart on Thursday, February 17, 2011 to raise funds for the American Heart Association.

16. School No. 2 – The “Ned Show” Character Education Program
Approve School No. 2 to participate in the “Ned Show” Character Education Program assembly on Tuesday, January 25, 2011.
17. School No. 3 – Six Flags Reading Incentive Program **Exhibit XII A: 17**
Approve School No. 3 to participate in the Six Flags “Read to Succeed” Program during the months of January and February 2011.
18. School No. 3 – Philadelphia Zoo Assembly
Approve School No. 3 preschool students to participate in a the Philadelphia Zoo’s Little Zoo on Wheels – Ears, Eyes, Nose & Toes Educational Assembly on Friday, March 3, 2011 at a cost of \$435.00 to be paid through the Preschool Education Grant.
19. School No. 3 – Physical Education Family Fun Night (2nd Grade)
Approve the School No. 3 second grade students to participate in a Physical Education Family Fun Night on Tuesday, March 1, 2011 from 7:00 p.m. to 8:30 p.m.
20. School No. 3 – Academy of Natural Science Assembly (Preschool)
Approve School No. 3 preschool students to participate in the Academy of Natural Science Assembly on Fur, Feather and Scales on Friday, February 11, 2011 at a cost of \$360 to be paid through the Preschool Education Grant.
21. School No. 3 – Camden Riversharks Reading Incentive Program **Exhibit XII A: 21**
Approve School No. 3 to participate in the Camden Riversharks Reading Incentive Program during the months of March – May 2011.
22. School No. 5 – “African Dance & Drum Ensemble” Assembly **Exhibit XII A: 22**
Approve a School No. 5 Assembly on Wednesday, February 16, 2011 from the African Dance and Drum Ensemble Group.
Note: Funding for this event will be provided by the H.S.A.
23. School No. 6 – Family Fun Night
Approve School No. 6 to conduct a Grade 4 Family Fun Night on Tuesday, March 1, 2011 from 6:30 p.m. – 8:00 p.m.

24. School No. 6 – Jump Rope For Heart

Approve School No. 6 to participate in the Jump Rope for Heart program on Thursday, April 21, 2011.

25. School No. 6 – Field Day

Approve School No. 6 to have their Field Day for Thursday, June 16, 2011.

26. WTMS – Philadelphia Eagles Anti-Bullying Assembly

Approve the WTMS to participate in the Philadelphia Eagles Anti-Bullying Assembly on Friday, February 11, 2011 from 9:00 a.m. to 11:30 a.m.

27. WTHS – Winter Coat Drive

Approve the WTHS Student Government to participate in a Winter Coat Drive (including hats, scarves and gloves) during the month of January 2011.

28. WTHS – Environmental Club (Animal Shelter Collection)

Approve the WTHS Environmental Club to collect donations (food, towels, bowls, etc.) for local animal shelters during the months of February and March 2011.

29. Independent Evaluations

Approve the District to provide independent evaluations in the area of special education on an as needed basis.

30. IDEA Amendment(s) to Application

a. Approve the submission, to the NJ DOE, of the expenditure realignment for the 2010-2011 IDEA (Basic and Preschool) Consolidated Grant.

b. Approve the submission, to the NJ DOE, of the expenditure realignment for the 2009-2011 IDEA ARRA Consolidated Grant.

Note: The total allocation amounts will remain the same.

HOLD

B. Principal's Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3
Exhibit XII B: 4

C. Curriculum Update(s)

None at this time.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Tutt, seconded by Mr. Benjamin, Sr., to approve Action Items # 1 through # 16 as recommended by the Business Administrator/Board Secretary.

A. Reports

1. Transportation Update – Mr. John Gaskill **None at this time.**
2. Sodexo Food Services Update – Mr. Howard Ellis **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the month of November 2010, as per the attached exhibit.

2. Treasurer's Report **Exhibit XIII B: 2**

Approve the Treasurer's Report, for the month of November 2010, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIII B: 3**

Approve the Board Secretary's Reports, for the month of November 2010, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of November 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIII B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$2,980,021.59
- Manual Bill List \$ 254,945.62

7. Payroll

Approve the Payroll, for the month of December 2010, as listed below:

- December 15, 2010 \$2,341,480.80
- December 23, 2010 \$2,484,931.70

8. Use of Facilities Report

Exhibit XIII B: 8

Approve the Use of Facilities as listed below and as per the attached exhibit:

- The Dot Organization
- Winslow Elite Cheerleading
- Winslow Elite Track and Field
- NJEA – Fast-Family & Schools Together School # 5 January 26, 2011

9. Professional Development

Approve Tyra McCoy-Boyle, Assistant Business Administrator/Board Secretary, Jonathan Houdart, Accountant and Regina Smith, Bookkeeper to attend the State Aide & Budget Preparation workshop on January 26, 2011 from 9:00 am to 12:00 p.m. at a cost of \$75.00/each.

10. Disposal of School Property and Textbooks

Exhibit XIII B: 10

Approve the Disposal of School Property and Textbooks per the attached exhibit:

<i>Location</i>	<i>Department</i>	<i>Tag #</i>	<i>Description</i>
District	Curriculum		Antiquated teacher manuals
Middle School	LAL		1 Broken Table

11. New Jersey School Boards Association

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie A. Peterson	Collaborating on Real Solutions to the 2 % CAP	01/29/11	NJSBA Service Credit
Cheryl Pitts	" "	01/29/11	NJSBA Service Credit
Aleta Sturdivant	" "	01/29/11	NJSBA Service Credit

Deborah Yanez	“	“	01/29/11	NJSBA Service Credit
Deborah Yanez	Analyzing & Constructing Salary Guides		02/12/11	NJSBA Service Credit
Deborah Yanez	Driving Student Achievement		02/26/11	\$150.00
Dino Capaldi	Governance II – School Finance Web-based		01/11-3/10	\$50.00 Service Credit
Mark Benjamin, Sr.	Governance II – School Finance Web-based		01/11-3/10	\$50.00 Service Credit

12. Non Public Chapter 192/193 Entitlement 2010-2011

Accept the following amended amount for Chapter 192-192 Entitlement Funds for 2010-2011:

- o \$47,118.00

13. Solar Bid and Roof Replacements

Approve advertising for solar bids for Schools # 1 – 6, Middle and High Schools. Approve advertising for roof replacements for School # 5, 6 Middle School and High School Library.

14. ARRA funding for Fiscal Year 2010-2011

Approve the following employees to be charged to READ 180 from September 2010 – June 2011:

	Name	Amount Charged
a.	Denise Fagan	\$67,976.36
b.	Maxine Barish	\$62,167.36
c.	Kimberly Tait	\$60,667.36
d.	Barbara Nichols	\$78,844.32
e.	Kecia Rankin	\$95,023.20

15. Roof Restoration at Winslow Township High School – Change Order # 1

Exhibit XIII B: 15

Approve Change Order # 1 in the amount of \$4,601.43 for the Winslow Township High School Roof Restoration.

16. Rehab Connection

Approve Rehab Connection to provide a Physical Therapy consultant from January 13, 2011 through August 31, 2011 for 13 – 15 hours per week at a cost of \$76.00/hour.

Note: The cost will be paid through the I.D.E.A. Grant. Account # 20-251-200-300-000-00. The district has a 2010-2011 Board approved contract with Rehab Connection for Occupational Therapy services

Roll Call:

Mr. Benjamin, Sr.	yes	abstain # 11	Ms. Sturdivant	yes	abstain # 11
Mr. Capaldi.	yes	abstain # 11	Ms. Tutt	yes	recuse CCES on bill list
McGinnis	yes		Ms. Pitts	yes	abstain # 11
Ms. Mitchell	yes		Ms. Yanez	yes	abstain # 11
Ms. Peterson	yes	abstain # 11			

Motion Carried

XIV. INFORMATIONAL ITEMS

Dr. Poteat reported that the CAPA review took place at School # 6. The assessment went well and the team will return in late spring to see if the recommendations have been implemented. He thanked Dr. Grippen and her staff for a job well done, Dr. Carcamo and her team as well as Ms. Yanez and Ms. Pitts.

XV. OLD BUSINESS

Dr. Garcia reported that last June she had written a NJSBA Safety Grant for alarms and safety issues in the district and we received the check today in the amount of \$52,406.00.

XV1. NEW BUSINESS

Mr. McGinnis informed the Board that he had attended Governance 1 training on January 8, 2011. Some of the items covered in the training were:

- Policy Review
- Self Evaluation of Board
- Board Governance
- New Jersey QSAC

Ms. Yanez reported that on January 3, 2011 the Board met for Professional Development training by Mary Ann Friedman, New Jersey School Boards Association. She discussed the financial responsibility of the Board which includes:

- Policy and Planning
- Annual Budget
- Acceptance of Audit
- Approving Corrective Action Plan
- Education needs of students
- School Finance 101
- Business Administrator/Board Secretary Report
- Financial Responsibility of Board for QSAC
- Budget Calendar

Ms. Yanez thanked the Board for their participation and dedication.

Dr. Poteat informed the Board that the QSAC team would be at the School District on Tuesday, January 25, 2011 to conduct a QSAC audit covering the following sections:

Governance	Curriculum	Fiscal
Operations	Personnel	

We are prepared for their visit and it will be important to hear what they have to say during the process.

XIX. PERSONNEL

A motion was made by Ms. Tutt, seconded by Ms. Pitts to approve Items # 1 through # 13 with regard to Personnel. Hold # 4A and # 11A.

Ms. Sturdivant asked in reference to Items # 6 & 7 turnovers. Are we getting an assessment from Mission One to see how they are doing.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Santamaria, Solimar	HS	Spanish Teacher	2/1/2011 3/7/2011	3/4/2011 3/25/2011	P U
B	Reid, Susie	MS	School Counselor	12/9/2010	12/23/2010	P
C	Giardina, Janet (extension)	No. 4	School Counselor	9/10/2010-1/2/2011	9/10/2010-6/30/2011	U
D	Cassario, Bridget (extension)	No. 1	2 nd Grade Teacher	12/10/2010-12/23/2010	12/10/2010-2/28/2011	P
E	Herzer, Kathleen	MS	Secretary	1/7/2011	1/24/2011	P
F	Shiple, Matt	MS	7 th Grade Teacher	1/3/2011	1/11/2011	P
G	Morgan, Rebecca	No. 4	3 rd Grade Teacher	2/22/2011	4/1/2011	U

2. New Hires

Approve the following New Hires for the 2010/2011 school year:

	Name	Position	Sch	Start Date	Prorated Salary
A	Leshner, Donna (replacing M. Yeackel)	Reading Coach (FTE 1.0) (ARRA Title IA Grant (78%) 20-451-100-100-000-00 & Title IA Grant 20-233-100-100-000-00) (22%)	HS & No. 6	1/18/2011	\$56,161 – MA+30 Step 8

B	Applegate, Patricia (new)	Reading Coach (FTE .5) (ARRA Title IA Grant 20- 451-100-100-000-00) (100%)	No. 5 & No. 6	TBD	\$26,931 – MA+30 Step 6
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3. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Heiler, Kathleen	Bus Driver	Garage	1/3/2011

4. Co-Curricular Club/Activity Advisor

PULLED Approve the following Winter Coach Assignment at the Middle School for the 2010/2011 school year:

	Coach	Sport	Stipend	Step
A	Mapps, Harry	Assistant Girl's Basketball Coach	\$1,483	1

5. Mentor

Approve the following Mentor for the 2010/2011 school year:

	Mentee	Position	Mentor	School
A	Amato, Gina	6 th Grade Teacher	McMonigle, Michelle	No. 6

6. Mission One Changes

- a. Approve the Termination of the following Mission One Non-Instructional Assistant (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Gregory, Jason	Non-Instructional Assistant (NIA)	No. 5

- b. Approve the Resignations of the following Mission One Paraprofessionals (PPA) and Non-Instructional Assistant (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Suydam, Emily	Paraprofessional (PPA)	MS
B	Santangelo, Valerie	Non-Instructional Assistant (NIA)	MS
C	Everland, Tracy	Paraprofessional (PPA)	No. 1
D	Natali-Muldoon, Michelle	Paraprofessional (PPA)	No. 1

- c. Approve the Transfer of the following Mission One Paraprofessionals (PPA) for the 2010/2011 school year:

		FROM		TO	
	Name	Position	School	Position	School
A	Braden, Kelly	Paraprofessional (PPA)	No. 6	Paraprofessional (PPA)	MS

7. Mission One Assignments

- a. Approve the following Mission One Paraprofessionals (PPA) and Non-Instructional Assistants (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Hunt, Lynn	Non-Instructional Assistant (NIA)	No. 5
B	Hill, Rebecca	Non-Instructional Assistant (NIA)	MS
C	Thomas, Michell	Paraprofessional (PPA)	No. 6
D	Oswald, Christine	Paraprofessional (PPA)	No. 1
E	Shannon, Tara	Paraprofessional (PPA)	No. 1

- b. Approve the following Substitute Mission One Non-Instructional Assistants/ Bus (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Veeza, Kim	Non-Instructional Assistant/Bus (NIA)	Garage
B	Huff, Patricia	Non-Instructional Assistant/Bus (NIA)	Garage

8. Homebound Instructors

Approve the following Homebound Instructors for the 2010/2011 school year:

	Instructor	Subject	School	Hourly
A	Handel, Arthur	Special Education Teacher	HS	\$36.88
B	Bailey, Mia	Health & Physical Education Teacher	HS	\$36.88

9. Change in Start Date

Approve the Change in Start Date for the following New Hire for the 2010/2011 school year:

		FROM		TO	
	Name	Position	School	Start Date	Start Date
A	Graham, Elizabeth	Library Media Specialist	No. 5	1/12/2011	1/10/2011

10. Substitutes

Approve the following Certified Substitutes for the 2010/2011 school year:

Certified Substitutes					
A	Braden, Kelly	C	Danya, Elizabeth	E	Pang, Ing Hau
B	Branch, Victor	D	Hill, Quoshima		

11. WINSOAR Program

Approve the following WINSOAR Alternative School Program Staff Members for the 2010/2011 school year:

11A - Held

	Name	Position	Hourly Rate	Effective
A	Ingram, Norman	Elective Television and Video Productions Teacher	\$36.88	1/20/2011
B	MacDonald, Alicia	Science Teacher	\$36.88	1/20/2011
C	Parzanese, Maria	Language Arts/Social Studies Teacher	\$36.88	1/20/2011
D	Rankin, Kecia	Special Education Teacher	\$36.88	1/20/2011
E	Pires, Allyson	Mathematics Teacher	\$36.88	1/20/2011
F	Hasty, Veronica	Special Education Teacher	\$36.88	1/20/2011
G	Johnson, David	Substitute Teacher	\$36.88	1/20/2011

12. High School Proficiency Assessment Program (HSPA)

Approve the following High School Proficiency Assessment Program Teachers for the 2010/2011 school year, Title I Grant – Account No. 20-233-100-100-020-00:

	Teacher	Hourly Rate
A	Pino, John	\$36.88
B	Baylinson, Adrienne	\$36.88
C	Ruff, Thelma	\$36.88
D	Smith, Chantel	\$36.88
E	Nagy, Teresa	\$36.88
F	DiDonato, Karin	\$36.88

13. College Placements

a. Approve the Rescission of the following College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Subject	Dates
A	Rowan University	DiBeneditto, Mazzo, Jennifer	Practicum Experience	Jacob, Joe	No. 5	Elementary	1/20/11-5/6/11

b. Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Huhn, John	20 Hour Field Experience	Ludy, Wendy	No. 1	2/7/2011-4/1/2011	Elementary
B	Camden County	McCall, Daniel	20 Hour Field Experience	Cronk, Susan	No. 1	2/7/2011-4/1/2011	Elementary
C	Camden County	Angeloni, John	20 Hour Field Experience	Parker, Michelle	No. 6	2/7/2011-4/1/2011	Elementary
D	Camden County	Barber, Blair	20 Hour Field Experience	Flick, Jill	No. 6	2/7/2011-4/1/2011	Elementary
E	Camden County	Ekimoglou, Anastasia	20 Hour Field Experience	Darroch, Tracey	No. 6	2/7/2011-4/1/2011	Elementary
F	Camden County	Cramer, Alexis	20 Hour Field Experience	Leaf, Denise	No. 6	2/7/2011-4/1/2011	Elementary
G	Camden County	Fultano, Kristen	20 Hour Field Experience	McMahon, Joanne	No. 6	2/7/2011-4/1/2011	Elementary
H	Camden County	Grote, Alexandra	20 Hour Field Experience	O'Brien, Merle	No. 6	2/7/2011-4/1/2011	Elementary
I	Camden County	Impagliazzo, Gabrielle	20 Hour Field Experience	Cutter, Mindy	No. 6	2/7/2011-4/1/2011	Elementary
J	Camden County	LaRosa, Erika	20 Hour Field Experience	Franceschini, Kevin	No. 6	2/7/2011-4/1/2011	Elementary
K	Camden County	Lazaro, Trina	20 Hour Field Experience	Fisher, Tina	No. 6	2/7/2011-4/1/2011	Elementary
L	Camden County	Mogck, Kristen	20 Hour Field Experience	Green, Marianna	No. 5	2/7/2011-4/1/2011	Elementary
M	Rowan University	Voss, Mark	Clinical Practice	Coley, Patricia	MS	1/20/2011-2/25/2011	Special Ed
N	Rowan University	Bassano, Tia	Practicum	Zucca-Brown, Sandra	No. 5	1/20/2011-4/21/2011	School Psychology
O	Stockton College	McAteer, Amanda	Internship	McCarthy, Stephanie	MS	1/20/2011-4/21/2011	Social Work
P	Stockton College	Busch, Jennifer	Internship	Hawkins, Diane	CST	1/20/2011-4/21/2011	Social Work
Q	Rowan University	Enders, Emily	Field Placement	Kiett, Portia	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Science
R	Rowan University	Campos, Brianna	Field Placement	Coats, Lisa	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
S	Rowan University	Giapoutzis, Nicole	Field Placement	Coats, Lisa	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
T	Rowan University	Cowels, Joyce	Field Placement	Schwartz, Cheryl	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
U	Rowan University	Givnish, Megan	Field Placement	Schwartz, Cheryl	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
V	Rowan University	Daly, Nicole	Field Placement	Huntoon, Tracy	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
W	Rowan University	Mitrushi, Alexia	Field Placement	Huntoon, Tracy	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English

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X	Rowan University	DeGisi, Deidre	Field Placement	Badillo, Amanda	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
Y	Rowan University	Vaughan, Emily	Field Placement	Badillo, Amanda	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	English
Z	Rowan University	Alberici, Anthony	Field Placement	Darcangelo, Heather	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
A A	Rowan University	Goldberg, Amy	Field Placement	Darcangelo, Heather	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
B B	Rowan University	Brown, Jason	Field Placement	Martin, Greg	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
C C	Rowan University	Crespo, Alisa	Field Placement	Martin, Greg	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
D D	Rowan University	Kopp Nicole	Field Placement	Smith, Jean	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
E E	Rowan University	Mascitti, Leah	Field Placement	Smith, Jean	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
F F	Rowan University	Pierce, Jaquanda	Field Placement	Whiteman, Robyn	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
G G	Rowan University	Reeve, Daniel	Field Placement	Whiteman, Robyn	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
H H	Rowan University	Schlosser, Kelly	Field Placement	Watson, Jeff	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
II	Rowan University	Wilford, Jessaca	Field Placement	Watson, Jeff	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Mathematics
JJ	Rowan University	DeWoody, Kurt	Field Placement	Pires, Allyson	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Science
K K	Rowan University	Kaiser, Eric	Field Placement	Pires, Allyson	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Science
L L	Rowan University	Brooke, Joshua	Field Placement	Dorsey, Thomas	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Social Studies
M M	Rowan University	Czarnecki, Jakob	Field Placement	Dorsey, Thomas	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Social Studies
N N	Rowan University	Green, Beth Ann	Field Placement	Donohue, Carol	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Social Studies
O O	Rowan University	Klinke, Kaitlyn	Field Placement	Donohue, Carol	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Social Studies
P P	Rowan University	Shacklett, Elissa	Field Placement	Ruff, Sharon	MS	2/16-2/23-3/2-3/9-3/23-3/30 & 4/6/11	Social Studies
Q Q	Grand Canyon	Paul-Irons, Ruta	Field Experience	Chambers, Christopher, Clark, Jacqueline, Handel, Art, Hasty, Veronica	HS	1/24/2011-1/28/2011	Special Education
R R	St. Joseph University	Caldwell, Andrew	Student Teaching	Cuneo, Christopher	HS	1/20/2011-3/11/11	Secondary-Citizenship Education

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XVII. EXECUTIVE SESSION

Executive Session Resolution

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:00 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of Grievances and Personnel:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XVIII. ADJOURNMENT OF EXECUTIVE

**Return to
Public Session**

A motion was made by Ms. Mitchell, seconded by Ms. Peterson to return to Public Session at 11:45 p.m.

Voice Vote: All in favor

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to deny the Grievance for unpaid FMLA leave.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	no
Mr. Capaldi.	yes	Ms. Tutt	abstain
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	abstain		

Motion Carried

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts to deny the Grievance – Compensation for Assignments and Transfers.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	no
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	abstain		

Motion Carried

ADDENDUM

SUPERINTENDENT'S REPORT

A motion was made Mr. Benjamin, Sr., seconded by Ms. Tutt, to approve Item # 1 and # 2 as recommended by the Superintendent.

1. 2010-2011 Update on Status of District Goals

Approve the acceptance of the 2010-2011 District Goals update as presented by the Superintendent.

2. Fundraiser(s)

Exhibit I: 2

Approve the following fundraiser for the 2010-2011 school year as listed below and as per the attached exhibit:

WTMS

- o Jeans Day (01/28/11) – Renaissance Club

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Mr. Capaldi, seconded by Ms. Tutt, to approve Items # 1 through #7 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II: 1

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$ 827,170.25

2. NCLB Title I

Accept the NCLB Title I School Improvement Allocation (SIA) Part A award for 2010 – 2011 in the amount of \$126,711.00.

3. Center for Family Services

Approve Center for Family Services to provide a structured, parenting education and support program, Mother's Touch, to include the following:

- Once a week for 4 hours/13 weeks for a total of 52 hours.
- Services will be billed at a rate of \$55/hour.
- Services will be provided January 20, 2011 through June 3, 2011.

This program will be funded from the School Based Youth Services Grant.

4. Winslow Child Development (WCD's) Super Summer Camp

Exhibit II: 4

Approve Winslow Child Development's Super Summer Camp to run from June 27, 2011 to August 19, 2011 (eight weeks) per the attached exhibit.

5. Annual School Board Election – Wednesday, April 27, 2011

Recommend the approval of the Annual School Board election for three (3) seats, each for a three (3) year full term and one (1) seat for a two (2) year unexpired term.

6. Township of Winslow – Election Polling Facilities

Approve the Township of Winslow to utilize the following school buildings for the Primary Election – June 7, 2011 from 5:00 a.m. to 8:00 p.m. and for the General Election – November 8, 2011 from 5:00 a.m. to 8:00 p.m.:

- Winslow Township School # 3
- Winslow Township School # 4
- Winslow Township School # 5
- Winslow Township School # 6

7. Annual School Board Election – Polling Places

Approve the following polling places for the Annual School Board Election on April 27, 2011:

- Winslow Township School # 1
- Winslow Township School # 3
- Winslow Township School # 4
- Winslow Township School # 5
- Winslow Township School # 6

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

PERSONNEL

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Items # 1 through # 5 with regard to Personnel

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Stallard, Nicole	MS	Special Ed Teacher	5/2/2011 5/31/2011	5/30/2011 6/30/2011	P U
B	Bernardo, Robert (extension)	HS	Health Teacher	10/19/2010-12/7/2010 am 12/7/2010 pm-1/31/2011	10/19/2010-12/7/2010 am 12/7/2010 pm-2/17/2011	P U

2. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Houdart, Jonathan	Accountant	BOE	2/11/2011

3. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	DeGolia, Kathleen	Food Service Worker	No. 6	7/1/2011
B	Sabota, Sara	Secretary	HS	7/1/2011

4. Rescission of Change in Start Date

Approve the Rescission of the Change in Start Date for Elizabeth Graham, Library/Media Specialist at School No. 5. The start date for Ms. Graham will remain January 12, 2011 for the 2010/2011 school year.

5. Restructuring of the Winslow Township Food Service Employees

Approve the Restructuring of the Winslow Township Food Service Employees for the 2010/2011 school year, effective March 1, 2011.

<i>Roll Call:</i>				
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes	abstain # 5
Mr. Capaldi.	yes	Ms. Tutt	yes	
McGinnis	yes	Ms. Pitts	yes	
Ms. Mitchell	yes	Ms. Yanez	yes	
Ms. Peterson	yes			
<i>Motion Carried</i>				

A motion was made by Ms. Mitchell, seconded by Mr. Benjamin, Sr., to approve Item # 11 A with regards to Personnel.

<i>Roll Call:</i>				
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes	
Mr. Capaldi.	yes	Ms. Tutt	yes	
McGinnis	yes	Ms. Pitts	yes	
Ms. Mitchell	yes	Ms. Yanez	yes	
Ms. Peterson	yes			
<i>Motion Carried</i>				

Winslow Township Committees

- Ms. Yanez will represent the Board of Education on the Winslow Township Drug Alliance Committee.
- Ms. Mitchell will represent the Board of Education on the Winslow Economic Development Committee.

A motion was made by Mr. Capaldi, seconded by Ms. Pitts to close the meeting on January 19, 2011 and open the meeting on January 20, 2011 at 12:00 a.m.

<i>Voice Vote: All in favor</i>

The consensus of the Board is to implement the following four items which were brought to the Board by the Proud Parents of Winslow:

- Community Tab on the District Website.
- Student to attend Township Meeting.
- List of Scholarships.
- School Activities should be displayed on the school marquees at all times.

XX. ADJOURNMENT

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Tutt to adjourn the meeting at 12:14 a.m. All Ayes.

Respectfully Submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary

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