

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township Middle School**  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, February 27, 2013**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board Members were noted present:

Present:	Ewuniki Brown	Cheryl Pitts
	Gulab Gidwani	Aleta Sturdivant
	Joanne Masciocchi	Gail P. Watkins
	Julie A. Peterson	Lorraine Dredde, Vice President
		Patricia Davis, President

Also President: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary  
Howard Long, Jr. Esq., Solicitor  
Brian Maguire, Student Representative

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Masciocchi -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Pitts -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Winslow Township Board of Education  
**Wednesday, February 27, 2013 - MINUTES**

Regular Board of Education Meeting

Page 2

Ms. Watkins -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. 2012-2013 DISTRICT GOALS**

Ms. Gidwani -

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

**VII. AWARDS/PRESENTATIONS**

1. School No. 5 – G/T Technology Presentation

High School Student Representatives

Brian Maguire reported:

For the first time in its history, Winslow Township High School, teachers, administrators and the Township joined hands on Monday for a Martin Luther King tribute by participating in a day of service. Dr. King's dream came alive as students from the Student Government, African American Club, Leo Club, Environmental Club, the Key Club, advisors, teachers, assistant principals, Board members, Superintendent, Dr. H. Major Poteat, Mayor Barry Wright and Principal Carter, accomplishing the arduous task of removing 1.2 tons of trash from the public land of Winslow Township. Mr. Wright also gave true attention between school and Township by showing complete support by providing breakfast, lunch and words of inspiration. The areas that were cleaned by volunteers included Winslow Township Nature Trail, Frank Donio Park and the pathway behind Winslow Township School No. 6. The day of service is the first of many more in the future with greater reverence with the opportunity to participate.

On Saturday, December 8, 2012 Kathryn M. from Winslow Township High School was chosen as a member of the 2012-2013 Symphonic Band. She competed against 55 of the best flute, piccolo players in South Jersey and finished third overall in piccolo.

Her genius was once again highlighted on Thursday, January 15, 2013 at the Olympic Conference Band audition. Winslow's Kathryn M. was chosen as a member of the 2012-2013 Olympic Conference Honors Band. She competed against 30 of the best flute piccolo players in South Jersey and was eleventh overall in the flute. Kathryn is a member of the Winslow Township High School concert band and she truly represents the best of what Winslow can do.

Carolyn Sung reported:

In the role that Winslow High School ... our students have been accomplishing a lot of things. The Winslow Township Girls Inner Track Team has completed a perfect season. No other inner girl's track team has ever done this. On January 15, 2013 the girls won the Group 3 State Relay Championships. On February 7, 2013 the girls won the South Jersey Group 3 Sectional Championships and on February 15, 2013 the team won the Group 3 State Championships .

The boys and girls basketball teams have made to the second round of playoffs. Tomorrow the boy's basketball team will be playing Camden High School and the girl's will be playing Ocean City High School.

The Winslow Township drama team will be performing Once Upon a Mattress, a musical comedy based on the Hans Christian Andersen fairy tale. Performances are Thursday, Friday and Saturday, March 14, 15 and 16 at 7:30 p.m. A 2:00 p.m. matinee will be held on Saturday, March 16. We hope everyone comes out and enjoys the show.

**VIII. CORRESPONDENCE – None at this time.**

**IX. MINUTES**

**A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve the Open and Closed Sessions of the following meeting:**

Regular Meeting                      Wednesday, February 13, 2013                      Open/Closed Sessions

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Abstain	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**X. BOARD COMMITTEE REPORTS**

**Education Committee**

Ms. Sturdivant reported that the Committee met on January 16, 2013 at 4:00 p.m. In attendance were Ewuniki Brown, Joanne Masciocchi, Julie Peterson and Aleta Sturdivant. The Administration was at a workshop that day so no one from the Board was there.

Old Business:

- A. Continue discussion on the Charlotte Danielson Teacher Evaluation Tool.**
  - 1. Disseminate information pertaining to the evaluation tool to committee members.

2. Committee members would like to receive feedback in the following areas:
  - a. Makeup of District committee.
  - b. Percentage of District employees trained on evaluation tool.
  - c. Evaluation implementation plan.
- B. Partnership for Assessment of Readiness for College and Career.**
  1. Committee solicits additional information to develop and better understanding of this initiative:
    - a) District plans to outreach and connect with parents: i.e., personalize and send letters to parents, orientation for parents that enter the District after initial back-to-school night, and use of parental portal.
    - b) Provide a Board presentation.
- C. Alignment of field trips with curriculum learning outcomes and goals.**
- D. Status of the following recommendations submitted and approved by the Board:**
  1. The Board of Education include on its Board's webpage committee assignments and meeting information, other assignments and school liaisons that will align to our 2012-2013 District and Board Goals – **Completed**
  2. The committee recommends that the Board of Education enhance its NJ State Assessment Schedule and Parent Night for New Jersey Assessment parental notification efforts to include building administrators implementing a parent call in addition to the dissemination of flyers that aligns itself with our District Goal 3.
  3. The Education Committee recommends that the Board of Education enhance its NJ State Assessment Schedule and Parent Night for New Jersey Assessment parental notification efforts to ascertain the feasibility of partnering with the Township in announcing both assessment schedule and parent night that will align to our 2012-2013 District and Board Goals.

New Business:

- A. Academic Achievement of our Ninth Graders**
  1. Administration is responsible for the day-to-day operations of the District.
  2. Encourage parents to become more engaged as key stakeholders:
    - a) Attendance at school Board meetings, especially our work session through clarifying the two different types of Board meetings (regular and work session) on our website and flyers.
    - b) Personalize letters to parents that are sent home with their students.
    - c) Provide information.
    - d) Early warning notification.
- I. The Education Committee requests the following information on the Charlotte Danielson Teacher Evaluation Tool:**
  - a) Makeup of District committee.
  - b) Percentage of District employees trained on evaluation tool.
  - c) Evaluation implementation plan.
- II. Continue to explore opportunities to increase parent and community partnership with the Board for greater participation at School Board meetings.**

Next meeting date: March 20, 2013 at 4:00 p.m. District Administrative Office

Ms. Pitts – Asked if the information requested on the Charlotte Danielson Teacher Evaluation Tool is just to be given to the Education Committee or the entire Board?

Ms. Peterson – To the entire Board so that they aware. The State requires that we know the make-up of the District Committee.

### **Operations Committee**

Mr. Gidwani reported that the Operations Committee met yesterday. There are a few items and maybe some of them will be on an Addendum.

1. Refinancing of Bonds – It appears to be the logical step to take. We should be able to reduce property taxes as a one time item.
2. Solar Project – It appears that we are making headway.
3. Winter maintenance projects were completed. The carpets will be done during the summer.
4. One OPRA request which was granted.
5. Blue Anchor Building – I am going to make a motion to sell as soon as possible.
6. Lap Top Computers – I make a motion to approve the Lap Top Computers for the Board Members.
7. Special Ed complaints – I wanted to know how we are going around with it.
8. Budget.

**A motion was made by Mr. Gidwani, seconded Ms. Sturdivant to approve the sale of the Blue Anchor Building.**

**Ms. Pitts requested to TABLE this particular vote because there are some confidential issues that I would think the Board needs to discuss before we take this roll vote.**

**Mr. Long – Absolutely the sale of property and potentially entering into a contract with the sale is an entirely appropriate discussion for Executive Session. So I think Ms. Pitts is requesting a motion to TABLE in reply to the motion and second.**

**A motion was made by Ms. Pitts, seconded by Ms. Peterson to TABLE this item.**

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**A motion was made by Mr. Gidwani, seconded Ms. Watkins to purchase Lap Top computers for the Board at a maximum price of \$18,000.**

Ms. Peterson – The report indicates another figure other than the \$18,000 is there an error.

Ms. Davis – This is last month’s report.

Ms. McCoy-Boyle – We were comparing 15 versus 17 inch and we boosted it up a little in case technology comes back for additional equipment.

**A motion was made by Ms. Pitts, seconded by Ms. Peterson that we also TABLE this motion for further discussion.**

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	No	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Abstain
Ms. Pitts	Yes		
Motion Carried			

### **Policy Committee**

Ms. Pitts reported that the Policy Committee did meet in District on February 14, however, there was only one topic discussed and that was Dress Code. We also had at that committee meeting our solicitor who advised us that once we complete this particular proposal that we would have to have a Public Hearing so there is still much work to be done on that particular issue. We will be continuing our discussion at our next Policy Committee which will be determined as soon as we get back the contract to see when our solicitor would be available.

### **Camden County Educational Services Commission**

Ms. Watkins reported that Ms. Peterson and Ms. Watkins attended the Camden County Educational Services Commission meeting on Tuesday, February 19, 2013 at 7:30 p.m.

## **XI. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Watkins, seconded by Ms. Dredden to open the meeting for Public Comments at 7:43 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Winslow Township Board of Education  
**Wednesday, February 27, 2013 - MINUTES**

Regular Board of Education Meeting

Page 7

***Please respect the following procedures:***

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor
--------------------------

**Rosalind Wilkinson – School No. 1 Kindergarten Teacher**

Good evening everyone. My name is Rosalind Wilkinson. I am a Kindergarten Teacher at School One under the leadership of my principal and friend Mrs. Sharon Galloway. Last year, my Kindergarten class had a Black History Program here at the Board meeting. It was entitled “Yesterday’s Dream Become Tomorrow’s Reality”. This year, I am here to personally invite all of you to attend School One first African American Wax Museum. The grand opening is tomorrow, Thursday, February 28, 2013. Show times are 10:30 a.m. and 2:30 p.m. Come see and hear Kindergarten statues transform into famous African Americans simply by pushing their “on” switches which will be located on their hands. They have been working very hard; it is really hard for five-year-olds to freeze, but they are ready. I have invitations for all of you, handmade by the Kindergarten children. I represent the Kindergarten teachers at School One and look forward to seeing all of you tomorrow.

**Walt Bissic – Omega Psi Phi Fraternity**

Dr. Poteat, Board members. My name is Walt Bissic. I am a member of the Omega Psi Phi Fraternity, Inc. Pi Kappa Kappa Chapter located in Sicklerville, NJ. We are a chapter that organized ourselves in the community around 1997. One of the things that we do internationally, we are part of the international organization and we have chapters throughout universities of the land as well as in communities such as ourselves. Part of our mission at the fraternity is to serve the community with leadership and example. So we have taken on the task here with several programs which come from our national or international headquarters being a scholarship program, talent hunt, also social action programs and we have done that through various avenues. For instance, we have given them scholarships here in Winslow. We have given talent hunts for the last four or five years, we have given previous shows which entertains the high school students showing them performing art. We have given out cash awards to those who have done a fantastic job. We are very excited about what we are sponsoring, a college fair in Camden that shows every November where we help the high school students throughout, not only this area of South Jersey, awarding onsite scholarships totaling just in 2012 about \$800,000 and over the six years that we have been doing this close to 3 million dollars. We take our involvement seriously and I’m here to speak to you about trying to establish a higher association with your high school. One of the things we want to do is have programs that we are doing now. We also have established a non-profit organization so that we could get more funds. We have a small representative of about 17-20 members so our limited funds have been a result of our scholarships. We have an average of about \$2,000 a scholarship mostly coming to Winslow High School students. Our talent hunt has been totaling around \$1,000 that we give out cash for various students. We also want to continue that with our non-profit we raise money but we want to use your facility particularly, we submitted a use of facilities application form last meeting and I understood that the Board wanted more information about who we were and what we do and so I am here to correct that and answer any questions that you may have.

Winslow Township Board of Education  
**Wednesday, February 27, 2013 - MINUTES**

Regular Board of Education Meeting

Page 8

Dr. Poteat – As a result of your presentation to us this evening. Last week the request for the Use of Facilities and to waive all fees was tabled by the Board because the Board traditionally does not necessarily waive fees. The communication back to you was that the Board will entertain your request if you are willing to resubmit it with those fees attached. I am assuming today that you are coming forward to provide us, not only with information about your organization, the kinds of things you do. Am I correct in stating that you are also asking us, based on the things that you have done in this community, to waive the fees again?

Mr. Bissic – Or at least some of them. We have a date when we want to have one of the programs which is in May after all the school activities so that we can have a better chance of getting the students. We will resubmit and ask for a waiver of any and all fees if possible. The original date was for March 30. Any supporting information that you need about our program do you want that included?

Ms. Brown – I have one question. The scholarships that you were talking about giving, is that money going towards Winslow students only?

Mr. Bissic – Our scholarship application has been with, not only Winslow, but other areas too. We do a HBCU sponsor of a college fair. Those universities have grants for Winslow and other schools in South Jersey waivers and full scholarships of that money as well. The scholarships would go to any applicant in this South Jersey area. That is what we typically do. We hope to increase that.

Ms. Brown – In your presentation, and I might have missed it, did you explain why you wanted the fees to be waived?

Mr. Bissic – Simply to give more money. We don't have a lot of money to give the students.

**Harold Hill – Omega Psi Phi Fraternity**

I am co-chairman of the talent hunt and of course I am the scholarship committee chairman as Mr. Bissic said. One of the neat things about me with regard to our organization is that I am the only one in the organization that was educated here in Winslow Township School District and Lower Camden County School District. Since the fifth grade, here in Winslow Township I learned how to play the trombone. I played it every day since fifth grade, when School 2 opened up to the High School. I played it at football games, Thanksgiving Parade in Philly, I played it in the media center, which is now the cafetorium. I say this to say if you have been to an athletic event on the football field and you have seen the band, during that time we were known as the "Eagles 100" marching band. If you have been to a football game there is nowhere close to 25 musicians in that band right now. I participated not only in the marching band but in concert band and the jazz band that we had at that particular time. I am saying this just to say that these programs that we are trying to put on to inspire the talent that is in the school. That may inspire some young person one day to be ..... or Beyonce or somebody like that. We are not looking for a handout; we are looking to work hand in hand. If it takes a village to educate the kids to provide a thorough education for them, we are just one organization, you can look at us as a free adjunct .. to assist you in providing that.

The second point I would like to make with regards to the application. The application has a fee that says \$200 and in your policy which is three pages, it does not delineate or itemize any additional costs. In neighboring school districts, their application delineates the costs. Their policy is thirteen pages versus the three page policy that we have here in our Township. So if I knew that I was going to use this District's facilities, there are costs for choral risers, band risers and audio systems, broken down by the area of the building, cafeteria, gymnasium and athletic fields. They also delineate organizations by classes. I say this to just say that maybe you need to look at your own policy and maybe take a look at your application.



Because, Mr. Gidwani and Ms. Pitts we both serve on a Board here in Winslow Township, our Planning Board and we know for a fact that you cannot apply to our Board. The application always must be spelled out, itemized. Today the transparency of fees, I am just bringing that to light for you so that in the future any organization, whether it be our organization or another organization, will know specifically what those fees are. I appreciate your time.

Ms. Brown – I do have one other question and I don't want you to feel that I am beating a dead horse. The gentleman talked about giving scholarships to Winslow students a year ago.

Mr. Hill – I will tell you with regard to the scholarships. We started in 1997 we were chartered. Two years after I began a scholarship program we gave out two scholarships and a \$500 budget. It has grown to \$2,000. My area is students from Winslow, Eastern, Monroe Twp., Highland, Camden County Vocational, Lindenwold and Overbrook.

Ms. Brown – How much of that money goes to Winslow students?

Mr. Hill – I can give you an itemization per year of how many students from Winslow Township received them. I will also say to you that there have years when I have no applications from Winslow Township students. My contact person in the guidance office is no longer at the High School. I would say that as well. If you need it, I can give you an itemization of every student that we have awarded funds to. Primary funding sources are a golf outing, I am happy to invite you to the golf outing this June at the Freeway Golf Course whether you golf or not. We accept donations. We are not looking for a hand out; we are just looking to work hand in hand. Not like those people down in Washington, we want to cooperate.

## **XII. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Watkins, seconded by Ms. Sturdivant to adjourn Public Comments at 8:00 p.m.**

Voice Vote: All in favor
--------------------------

## **XIII. SUPERINTENDENT'S REPORT**

**A motion was made by Ms. Peterson, seconded by Ms. Pitts to approve A through B. as recommended by the Superintendent. Item 10 b. is TABLED.**

### **A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |    |   |                           |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies &amp; Regulations</u>  | <b>None at this time.</b> |
| 2. | <u>Second Reading of Board Policies &amp; Regulations</u> | <b>None at this time.</b> |
| 3. | <u>Security/Fire Drill Report</u>                         | <b>Exhibit XIII A: 3</b>  |

Approve the Security/Fire Drill Report, for the month of January 2013, as listed in the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development opportunities as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices with the Common Core State Standards in English Language Arts  
Date(s): March 7, 2013  
Audience: Middle School Teachers  
Presenter: Standards Solutions Consultant  
Costs: \$2,000.00  
Funding: NCLB – Title II  
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

c. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices with the Common Core State Standards in English Language Arts & Mathematics  
Date(s): April 15 & April 16, 2013  
Audience: Upper Elementary School Teachers  
Presenter: Standards Solutions Consultant  
Costs: \$4,000.00  
Funding: NCLB – Title II  
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

d. Approve the Professional Development opportunity as listed below:

Title: Quotation for Teacher Resources & Professional Development  
Date(s): February 25, 2013 & February 27, 2013  
Audience: School No. 2 Teachers, Coaches & Reading Specialist  
Presenter: Empowering Writers, LLC  
Costs: \$2,990.00  
Funding: NCLB – Title II  
Description: The Empowering Writers workshop will focus on the effectiveness of teacher instruction in the area of writing, by reviewing written samples from selected classrooms. The team of trainers will assess teacher instruction, provide detail analysis, and provide guidance on how to use the assessment to plan instruction.

6. Tuition Students **None at this time.**
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**  
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **Exhibit XIII A: 9**  
Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 2

- o Joe's Pizza Night (03/20/13) – H.S.A.

School No. 6

- o Spirit Wear Sale (March 2013) – H.S.A.
- o Yogo Factory Night (05/23/13) – H.S.A.

10. Professional Developments – Non-Public Staff Members

- a. Approve a payment of \$139.00 for non-public staff member, Ms. Diane Howe, from Littlest Angels, for participation in professional development activity: Swimming in the Sea of Readiness to be held at Rowan University on April 12, 2013. This activity will be paid through Title II Non-public funds.

**10 b. TABLED**

- b. Approve a payment of \$150.00 for non-public staff member, Ms. Donna Waddell, from Erial Christian School, for participation in professional development activity: 45<sup>th</sup> Annual Rutgers Conference on Reading and Writing, on April 12, 2013. This activity will be paid through Title II Non-public funds.

11. Preschool Assembly Program “Mother Goose”

Approve the Preschool Assembly Program opportunity as listed below:

Title:	“Mother Goose”	
Date(s):	School No. 3	Tuesday, March 5, 2013
	School No. 1	Tuesday, March 19, 2013
	School No. 4	Friday, May 3, 2013
Audience:	Preschool Students	
Costs:	\$400.00 each	
Funding:	Preschool Education Aid Grant	
Description:	An educational program that keeps nursery rhymes as a part of our literacy heritage while encouraging listening skills. Mother Goose and her magical goose teach lessons in kindness and acceptance of diversity in people while	

introducing young children to her nursery rhymes and theatre.

12. School No. 1 – Pennies for Patients Program

Approve School No. 1 to participate in the Leukemia & Lymphoma Society's Pennies for Patients program from March 2 through March 22 where students collect spare change to contribute to research aimed at a cure for Leukemia, Lymphoma, Hodgkins & Myeloma diseases.

13. School No. 1 – Morris Brothers Assembly

Approve School No. 1 to participate in the Morris Brothers Assembly, "Making Better Choices", on Wednesday, March 20, 2013 at a cost of \$495.00 to be funded through the student activity account.

14. School No. 3 – Read Across America Week Activities

- a. Approve author Carol Erickson to visit and read her book entitled, "Not a Used Dog at All", to students at School No. 3.
- b. Approve author Dr. Ollievita Williams to visit and read her book entitled, "Red Hair, Brown Me", to students at School No. 3.

15. School No. 5 – Jump Rope for Heart & Phillies Phitness Program

Approve the Phillies Phitness program to visit and speak with the School No. 5 Jump Rope for Heart Class Champions on March 19, 2013. They will discuss eating right and proper exercises.

16. WTMS – Distracted Driving PSA Contest

Approve students at WTMS to participate in a contest to create a Public Service Announcement (PSA) on the dangers of distracted driving.

17. WTHS Spring Athletic Schedule

**Exhibit XIII A: 17**

Approve the WTHS Spring Athletic Schedule as listed in the attached exhibit.

**B. Principal's Updates**

- 1. Monthly School Highlights
- 2. Ethnic Enrollment Report
- 3. Suspension Report

**Exhibit XIII B: 1**

**Exhibit XIII B: 2**

**Exhibit XIII B: 3**

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Pitts to approve A & B, including the revision of Item 2 with exhibits found in our blue binder and the modification of Item 8 to include School No. 1, 2, 4 and Middle School as recommended by the Business Administrator/Board Secretary.

Ms. Boyle - There is a revised Item 2 in your package. Attached there are copies of the Cash Reconciliation. We received an update from the new County Business Administrator. She has recommended that when we put forward the Treasurer’s Report we attach the cash reconciliation so that the Board can compare the Cash Reconciliation to the Treasurer’s Report. She also recommended if we no longer have a Treasurer’s position that we change the name of this report to the Reconciliation Report. The next ones that you will see will be called Reconciliation Reports. Revise the school locations under No. 8 to read Schools No. 1, 2, 4, and the Middle School.

A. **REPORTS** **None at this time.**

B. **THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. **Line Item Transfers** **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of January 2013, as per the attached exhibit.

2. **Treasurer’s Report** **Exhibit XIV B: 2**

Approve the Treasurer’s Report, for the month of January 2013, as per the attached exhibit.

3. **Board Secretary’s Report** **Exhibit XIV B: 3**

Approve the Board Secretary’s Reports, for the month of January 2013, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of January 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Manual Bill List                                 \$     14,970.88
- o Vendor Bill List                                   \$ 1,165,827.32

7. Payroll

**None at this time.**

8. 2013 Summer Food Program

Approve the Winslow Township School District, in conjunction with the Township of Winslow and Sodexo, to participate in the 2013 Summer Food Program. This is a federal program of the US Department of Agriculture (U.S.D.A.) to provide free nutritious meals to preschool and school age children during the summer months. The meals will be served at Schools No. 1, 2, 4 and the Middle School.

9. Tuition Contracts – Chesilhurst 2012 /2013

**Exhibit XIV B: 9**

Approve the 2012-2013 Regular Education, Out of District and Special Education student tuition contracts with the Chesilhurst Board of Education.

10. Informational Item

**Exhibit XIV B: 10**

- o 2013-2014 Budget Preparation Calendar

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**XV. PERSONNEL**

**A motion was made by Ms. Masciocchi, seconded by Ms. Dredden to approve Items No. 1 – 7 with regard to Personnel. Ms. Sturdivant requested to Table Item No. 4.**

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
<b>A</b>	W.D.	Medical	3/4/2013 5/14/2013	5/13/2013 5/24/2013	P U
<b>B</b>	T.M. (Extension)	Medical	2/11/2013	3/8/2013	P
<b>C</b>	C.C.	Maternity	5/6/2013 6/14/2013	6/13/2013 11/30/2013	P U

2. Retirement

Approve the following Retirement for the 2012/2013 school year:

	Name	Position	School	Effective
<b>A</b>	Cronk, Susan	2 <sup>nd</sup> Grade Teacher	No. 1	7/1/2013

3. Leave of Absence Replacement

Approve the following Leave of Absence Replacement for the 2012/2013 school year:  
 (11-130-100-101-000-98)

	Name	School	Position	Per Day Pay	Effective
<b>A</b>	Hill, Quoshima (replacing T. M.)	No. 3	2 <sup>nd</sup> Grade Teacher	\$242.00	3/25/2013- 6/20/2013

**No. 4 TABLED**

4. Termination

Approve the following Termination for the 2012/2013 school year:

	Name	Reason	Effective
A	D.B.	Job Abandonment	2/28/2013

5. College Placements

Approve the following College Placements for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Gloucester County	Lombo, Amber	One Day Classroom	Lombo, Kimberly	No. 5	2/28/2013	Elementary
B	Neumann University	Spahn, Matias	180 Hour Internship	Moran, Denise & Castagna, Jennifer	HS	2/28/2013-5/3/2013	Special Education

6. Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2012/2013 school year:  
 (11-150-100-101-000-98)

	Name	Position	Hourly Rate	Effective
A	Rossi, Ron	Math Teacher	\$37.73	2/28/2013
B	Shuster, Raymond	Elementary Teacher	\$37.73	2/28/2013

7. Extended School Day Program

Approve the following Teacher for the Extended School Day Program on an "as needed" basis not to exceed 2 hours per day for the 2012/2013 school year. To be funded through Title I account # 20-236-100-100-020-00:

	Name	Subject	School	Hourly Rate
A	Kernaghan, Sabine	Math Teacher	MS	\$37.73



*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**XVI. OLD BUSINESS**

Ms. Pitts – A recommendation was made at the January 23 meeting from the Policy Committee with regards to taking a look at naming our lower and upper elementary schools. The recommendation was put forth but there was no action taken. Will the Board accept that recommendation and consider that.

**A motion was made by Ms. Peterson, seconded by Ms. Dredde that we accept the recommendation to discuss the feasibility of renaming our lower and upper elementary schools.**

Voice Vote: All in favor

Ms. Davis – Our solicitor has given me a .. during the Workshop Committee next time, I believe we can discuss this at that Workshop Committee. I will send each of you a copy of his suggestions so that we will know where we are starting.

**A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to accept the request from the Education Committee for more information on the Charlotte Danielson Teacher Evaluation.**

Voice Vote: All in favor

**XVII. NEW BUSINESS**

Mr. Gidwani – Would like to make a motion that we put on our website for the last five years. the test scores for all of our students from grade one all the way up to high school so that the community can see how much progress we have made.

**A motion was made Mr. Gidwani, seconded by Ms. Sturdivant to post our test results for the last five years on the website. The motion was amended to TABLE and refer back to the Education Committee.**

Voice Vote: All in favor

Ms. Brown – What is the purpose of putting all the scores on the website for the last five years?

Ms. Davis – So that we can all see the progress that our students have made over the last five years.

Ms. Peterson – How does that tie in with the new school report card? That is going to be revamped and we mentioned that at our last Board meeting. I like the idea but I have problems and would need someone that was in the educational realm in the School District to tell me how is that going to differ from the new report card. That was reported in most newspapers.

Dr. Poteat – If you recall at our last meeting during the Superintendent's Updates I touched briefly on the new assessment that is going to be assessed next year and I also spoke extensively on the differences this assessment versus the last assessment. There is no comparison. So you will see several things, one you will see changes in the first three or four years of No Child Left Behind made changes in the targets. This year's will be totally different, It will not even look the same. So you will not be able to compare the present scores and you will not be able to compare the schools and without a detailed explanation which will be too lengthy to put on the website to explain to everyone, a lay person would not be able to understand without an explanation in order for them to get a full understanding.

Ms. Peterson – My only concern is that, I believe in transparency but I believe that we need to educate those that are seeing test scores that you educate them to what they are seeing. Everyone may not understand it coupled with the new report card that is going to be able to be more transparent and we can compare ourselves to similar districts. I think this should be referred back to the Administration and the President and Vice President to discuss this first.

Mr. Gidwani – What I am trying to say is this is a beautiful thought that beautiful thought is .... for the next five years. There have been report cards which have been more or less on the same basis ... No Child Left Behind was there for the last three years. We can put that .... we can mark that and can say from now onwards. That does not change the facts, what we can see is what has happened in the past, we cannot predict the future. The Report Card may change ten times in the next fifteen years. We have no control over that but we do have control over what .....what we have done in the past and what we are seeing.

Ms. Davis – What I would like to do is to TABLE this. I would like to bounce it back to the Education Committee and perhaps Mr. Gidwani you would discuss with the Education Committee what it is you are looking for. Maybe we can discuss it at the Workshop Meeting also.

Ms. Pitts – We have a motion on the floor.

Ms. Davis – I am asking that the motion be amended.

Mr. Gidwani and Ms. Sturdivant agreed to TABLE the motion.

Dr. Poteat – I have a request from a parent that the Board would have to render a decision. A parent called this week and wanted to know whether or not her child, who is being home Schooled, could participate in athletics at the high school. During our research of course of home schooling and the law, it states very clearly that the Board is under no obligation to allow any student who is not schooled in the District to participate in athletics and extra curricula activities. However, if the Board decides that these individuals can participate, which is your call, they strongly suggest that they make sure that you involve your solicitor to discuss the liabilities of having such participation. At this time I am going to assume that the parent is waiting for me to call her back. I did share briefly what I knew at that particular time and that was that we were not under any obligation to do so. However, because she is insisting I also said to her that was a decision that the Board would have to make. Again, you don't necessarily have to render a decision tonight but I think it is something that you need to be aware of the fact that there is a liability. I would ask Mr. Long if he would want to expound on this at this time or if you want more time to discuss it. Then that would be your decision also.

Ms. Peterson – Is there a District policy on that.

Dr. Poteat – No, but you do have State statute that governs.

Mr. Long – Dr. Poteat did raise this issue with me and we had a brief dialogue about it and went over some of the immediate concerns. I have had a chance to give it some additional thought since we spoke. It all comes down to liability for the District. In two ways, one is there available medical coverage for this child in the event that the child is injured. A child would not be attending the school so you would want some sort of proof, if you were inclined to do something like this, that the child would have appropriate medical insurance to cover the child in the event of injury. The second thing would be that I would inquire of our own insurance carrier whether or not we would be insulated from the liability; whether that child would be included under our liability umbrella in two aspects. One, if the child was injured on our premises from any kind of liability that the District might be undergoing by allowing a home schooled child to participate in our athletic teams. We should get clarification from our carrier in that respect, for example if the child was involved in a situation where an act was committed where a third party was injured as a result of the child's actions with the District coverage under those types. The medical insurance, the liability coverage, the only concerns I would have in order to insulate and protect the District from any type of liability in the event of any unforeseen and unfortunate type of occurrence that might happen by way of the child's participation in the athletic event.

Dr. Poteat – With that said, Board members and I will conclude by saying, we all know that people sue all the time, particularly school districts, because the perception is that we have a lot of money, deep pockets. As you also know, we get sued all the time for a lot of reasons. This is just another opportunity that if we pursue it, once you open that door you can't deny other children who may be home schooled from the same opportunity. If we start that process then you open the door for all children who are not in our District to participate. I want, based on what Mr. Long said, for us to consider the liability before we make a decision. In your deliberating, discussing this issue that we keep liability at the forefront. Thank you.

Ms. Davis – I am going to ask that Mr. Long obtain the information that we need before we can make any real decision. We will table this to the next time.

### ADDENDUM

**A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve the Pink Addendum as recommended by the Business Administrator/Board Secretary.**

#### **I. BOARD SECRETARY'S REPORT**

##### **1. New Jersey School Boards Association – Professional Development/Board Members**

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie A. Peterson	Analyzing & Constructing Salary Guides	March 16, 2013	\$225.00
Dion Davis	Analyzing & Constructing Salary Guides	March 16, 2013	\$225.00
Tyra McCoy-Boyle	Analyzing & Constructing Salary Guides	March 16, 2013	\$225.00
Gulab Gidwani	The Board & Student Achievement	March 2, 2013	No Cost

2. Professional Development

Approve Mr. John Gaskill, Director of Transportation, and Mr. James McCarty, Mechanic, to visit the Lower Merion School District on March 6, 2013 to investigate the use of compressed natural gas as a fuel source.

3. Other Capital Projects

Approve the following projects, and all required documentation, be submitted to the State of New Jersey, Department of Facilities, for project approvals. No funding will be requested from the State for the listed projects, which are to be classified as "Other Capital Projects".

- a. The replacement of all unit ventilators in School #3.
- b. The re-roofing of School #5
- c. The re-roofing of School #6
- d. Installation of solar voltaic panels on School #1
- e. Installation of solar voltaic panels on School #2
- f. Installation of solar voltaic panels on School #3
- g. Installation of solar voltaic panels on School #4
- h. Installation of solar voltaic panels on School #5
- i. Installation of solar voltaic panels on School #6
- j. Installation of solar voltaic panels on the Middle School
- k. Installation of solar voltaic panels on the High School
- l. Replace exterior doors at Schools No. 1 - 4

4. Request for Proposal (RFP) - Physical Therapy Services

Approve the posting of a Request for Proposal (RFP) for professional services for Physical Therapy through June 30, 2013.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes Recuse # 1	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**XVIII. EXECUTIVE SESSION      A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:24 p.m.**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

Winslow Township Board of Education  
**Wednesday, February 27, 2013 - MINUTES**

Regular Board of Education Meeting  
Page 22

- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Voice Vote: All in favor

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
Business Administrator/Business Secretary

**XIX. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Peterson, seconded by Ms. Masciocchi to adjourn Executive Session at 9:45 p.m.**

Voice Vote: All in favor

**A motion was made by Ms. Peterson, seconded by Ms. Watkins to Approve Item 10 b. as recommended by the Superintendent.**

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**A motion was made by Ms. Peterson, seconded by Ms. Pitts to approve Item 4 with regard to Personnel.**

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**ADDENDUM**

**II. PERSONNEL**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Personnel Items 1 & 2.**

1. Award of Employment Practices Firm

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION AWARDING AN EMPLOYMENT PRACTICES RETENTION AGREEMENT TO VERITA, L.L.C.**

**WHEREAS**, Winslow Township Board of Education (“WTBOE”) authorized its Solicitor to identify and receive a proposal from an employment practices firm; and,

**WHEREAS**, the Board Solicitor has identified such a firm and is recommending the retention of Verita, L.L.C. for employment practices related matters as needed.

**NOW, THEREFORE, BE IT RESOLVED**, the Winslow Township Board of Education that the provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.

**BE IT FURTHER RESOLVED**, that the Board Solicitor is hereby authorized to engage and work with Verita, L.L.C. on employment practices related matters as appropriate and execute a retention agreement in the form approved by the Board Solicitor.

2. Volunteer

Approve the following Volunteer for the 2012/2013 school year:

	<b>Name</b>	<b>Volunteer Activity</b>	<b>School</b>
<b>A</b>	Holman, Marcus	Boy’s Track & Field	HS

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

**Laptops for Board Members**

**A motion was made by Ms. Watkins, seconded by Ms. Sturdivant to approve purchasing Laptops for Board Members.**

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**Blue Anchor Property**

Mr. Long – We will entertain a motion to approve the feasibility and investigation for sale of the property commonly known as the Blue Anchor property that was appraised in January 2012 for \$115,000, subject matter of the operations committee reported earlier, including authorization of the administrator’s to do quotations for services doing appropriate environmental studies, investigation and update appraisal on that property.

**A motion was made by Ms. Peterson, seconded by Ms. Pitts.**

*Roll Call:*

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

**XX. ADJOURNMENT: A motion was made by Ms. Peterson, seconded by Mr. Gidwani to adjourn the meeting at 9:50 p.m. All Ayes.**

Respectfully Submitted

Tyra McCoy-Boyle, CPA  
Business Administrator/Board Secretary