

# WINSLOW TOWNSHIP BOARD OF EDUCATION

30 Coopers Folly Road  
Atco, NJ 08004

## Special Board of Education Meeting

Wednesday, February 23, 2011

6:30 p.m.

### MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **02/14/11**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

### II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** – In roll call the following Board Members were noted present:

Present	Dino Capaldi	Aleta Sturdivant
	Christopher McGinnis	Angelia M. Tutt
	Eartha Mitchell	Cheryl Pitts, Vice President
	Julie A. Peterson arrived 6:46 p.m.	Deborah Yanez, President

Absent Mark Benjamin, Sr.

Also Present H. Major Poteat, Ed.D., Superintendent

### IV. PLEDGE OF ALLEGIANCE

### V. BOARD OF EDUCATION – TEAM CHARTER

Sturdivant -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Pitts -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Tutt -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

McGinnis -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

Capaldi –

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

## VI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Tutt, to open the meeting for Public Comments at 6:35 p.m.

**Notation of Public Comments on Agenda Items** – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

*Voice Vote: All in favor*

### No Public Comments

## VII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Tutt, seconded by Mr. Capaldi, to adjourn Public Comments at 6:35 p.m.

*Voice Vote: All in favor*

## VIII. NJ SCHOOL BOARDS ASSOCIATION – BOARD TRAINING

6:30 p.m.

### NJSBA Training by Field Service Representative – Mary Ann Friedman

- I. Test your No Child Left Behind/Annual Yearly Progress IQ.
- II. No Child Left Behind Legislation and Purpose:  
  
Core Curriculum Contact Standards & No Child Left Behind.  
Annual Yearly Progress – requirements, facts and benchmarks.
- III. Board’s Role in Annual Yearly Progress:

1. Core Standards, Indicators and Essential Questions.
2. Talking Points.
3. Communicating with Stakeholders and the Media.

IV. Next Steps – Implications in Goal Setting.

#### THE EVALUATION PROCESS

- I. Explanation of the Evaluation Process and its Tie to Goal Setting.
- II. Do's and Don'ts of the Evaluation Process.
- III. The Evaluation Tools:
  - a. CSA Evaluation.
  - b. Board Self-Evaluation.
  - c. Establishment of Evaluation Calendar.

The Board by consensus agreed to complete the Superintendent Evaluation by 3/23/11

The next meeting with Mary Ann Friedman on 3/30/11 to review compiled Superintendent Evaluation.

Dr. Poteat shared with the Board preliminary budget numbers. The Board discuss budget parameters on 3/2/11.

**IX. ADJOURNMENT Time** A motion was made by Ms. Tutt, seconded by Ms. Pitts, to adjourn the meeting at 9:50 p.m. All Ayes.

Respectfully Submitted

Deborah Yanez  
Board President