

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

Winslow Township School No. 5

130 Oak Leaf Road

Berlin, NJ 08009

February 22, 2012

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **07/07/2011**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL in Roll Call the following members were noted present:

Present	Patricia Davis	Joanne Masciocchi
	Lorraine Dredde	Aleta Sturdivant, Vice President
	Gulab Gidwani	Julie A. Peterson, President
	John Korostowski	

Absent	Mark Benjamin, Sr.
	Cheryl Pitts

Also Present	H. Major Poteat, Ed.D., Superintendent
	Tyra McCoy-Boyle, CPA, Assistant Business Administrator
	Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

A moment of silence was held for John Thornton who passed away on February 19, 2012. He was a Winslow Township Board of Education member for 36 years from 1966 – 2002.

V. BOARD OF EDUCATION – TEAM CHARTER

Mr. Gidwani -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Masciocchi -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

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Ms. Sturdivant -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Davis -

4. ***After a Meeting:*** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE – None

VII. AWARDS/PRESENTATIONS

Mr. Dino Capaldi was recognized for his years of service as a Board Member on the Winslow Township Board of Education.

1. Dr. H. Major Poteat, Superintendent – 2011/2012 District Goals Update

VIII. MINUTES

A motion was made by Ms. Davis, seconded by Mr. Gidwani to approve the Open Session Minutes of the following meeting:

Regular Meeting

Wednesday, February 8, 2012

Open Session

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Absent
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

IX. BOARD COMMITTEE REPORTS

Education Committee

Ms. Sturdivant reported that the Education Committee met on February 14 with Dr. Carcamo. They discussed the following:

- Statistics for how many students were failing Language Arts and Math by the mid marking period.
- How we address the needs of those students.
- With the new technology, the wiring in the buildings need to be replaced so that the buildings can become wireless.

Operations Committee

Mr. Gidwani reported that the Operations Committee met today before this meeting. They discussed the following:

- 2.5 megawatts of solar power have been approved by the Atlantic City Electric.
- We should be able to support the installation of new roofing on School No. 5 & 6. Work should start sometime in the summer.
- Next year there should be new roofs on those schools.
- The High and Middle School Roofs are 98% complete and should be done in a few weeks.

Policy Committee

Ms. Davis reported (in Ms. Pitt's absence) that the Policy Committee met on February 16. During that meeting they discussed the following:

- Policy # 0167 – Public Comments at the Board Meeting. Making it align with what is in the Agenda.
- Policy # 0155 – Standing Board Committees, Education, Operations and Human Resources. *
- Teachers Evaluations – Four different evaluation models that are being considered.
- CAPA meeting. Suggested a policy during that meeting that ? for Standards of Efficiency. *

*Handouts were provided to be copied and distributed to each board meeting.

A motion was made by Ms. Sturdivant, seconded by Mr. Gidwani to approve the Closed Session Minutes of the February 8, 2012 board meeting.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Absent
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Davis, seconded by Ms. Sturdivant to open the meeting for Public Comments 8:34 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Melissa Schmidt – Teacher

Hello and good evening. My name is Melissa Schmidt. I am a teacher here at School 5, a Special Ed Teacher. I am here tonight with regard to the Read Across America Committee. I am here to personally invite the Board members to come on March 15 to read to the students here at School 5.

Ms. Peterson – Ms. Sturdivant will handle the scheduling for board members who want

to read at School 5 to avoid everyone being there at the same time.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Davis, seconded by Ms. Dredde to adjourn Public Comments at 8:36 p.m.

<i>Voice Vote: All in favor</i>

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Dredde to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of January 2012, as listed in the attached exhibit.
4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
 - a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.
 - b. Approve Ms. Lorene Moore, Director of Human Resources, to attend the Califon Consultants Seniority Seminar on Friday, March 9, 2012 from 8:00 a.m. to 4:00 p.m. in Trenton, NJ for an amount not to exceed \$325.00.
 - c. Approve the Professional Development opportunity as listed below:

Title:	Embedded Earobics Training
Date(s):	TBD
Location:	Schools No. 1 – No. 6
Time:	TBD
Audience:	Elementary Teachers/Reading Specialist using Earobics Program
Presenter:	Houghton Mifflin Representative
Costs:	\$5,985.00 Total (3 days at \$1,995 per diem)

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Funding: IDEA Grant
Purpose: To advance the use of reading intervention program, Earobics, in the classroom. Participants have already taken the Beginning and Advanced Earobics training.

6. Tuition Students **Exhibit XII A: 6**
Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XII A: 7**
Approve to terminate Out-of-District Placements for the 2011-2012 school year as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XII A: 8**
Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.
9. Fundraiser(s) **Exhibit XII A: 9**
Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:
School No. 5
 - Book Fair (March 2012) – H.S.A.
 - Joe Corbi's (March 2012) – H.S.A.WTMS
 - Jeans Day (03/30/12) – National MS Society
 - Nick's Pizza Nights (April 24 & May 22) – Renaissance
10. School No. 2 – Achievement Awards/“Moving Up Ceremony”
Approve School No. 2 to have their annual Academic Achievement Awards and Moving Up Ceremony on Tuesday, June 12, 2012.
11. School No. 2 - St. Jude's Math-a-Thon
Approve School No. 2 to participate in the St. Jude's Math-a-Thon beginning March 5, 2012 and ending March 19, 2012.
Note: The St. Jude's Children's Research Hospital Math-a-Thon provides students the opportunity to practice Math skills while raising money to help children with cancer and other diseases.
12. School No. 3 – Pennies for Patients Program

Approve School No. 3 to participate in the “Pennies for Patients” program on Wednesday, February 29, 2012 to support the Leukemia Foundation.

13. School No. 3 – Ms. Carol Erickson, Author, Visit

Approve Ms. Carol Erickson, Author of book *Not a Used Dog At All* to visit and read to the students at School No. 3 on February 27, 2012.

Note: Ms. Erickson educates students on the importance of animals in shelters finding loving homes.

14. School No. 4 Activities

a. Approve School No. 4 to participate in the Pasta for Pennies program sponsored by the National Leukemia Society and the Olive Garden Restaurant.

b. Approve School No. 4 to have an assembly on Wednesday, March 14, 2012 from the Philadelphia Zoo on Wheels programs.

c. Approve School No. 4 Field Day for Friday, June 1, 2012.

d. Approve School No. 4 Second Grade Show program for Tuesday, June 12, 2012 at 9:45 a.m.

e. Approve the Gloucester County Christian School Choir to perform at School No. 4 on a date to be determined in March.

Note: The performance will reinforce language arts goals of reading fluency and oral presentation and will be tied into the celebration of Dr. Seuss’ birthday.

15. School No. 5 – Read Across America Guest Reader **Exhibit XII A: 15**

Approve School No. 5 to invite a Winslow Resident, Ms. Jodi Fiore, Author, to read to students as part of their Read Across America events on March 6, 2012.

16. School No. 6 – People’s Choice Award Ceremony **Exhibit XII A: 16**

Approve School No. 6 to conduct their 3rd Annual People’s Choice Awards Ceremony on Thursday, June 7, 2012 at 7:00 p.m.

17. WTMS – Career Day

Approve WTMS "Career Day" to be held on Friday, June 1, 2012 from 8:30 a.m. to 2:00 p.m. at the Middle School where guest speakers from businesses and college representatives will be available to speak with students.

18. WTHS – Renaissance Club

Approve the Renaissance Club to hold a senior citizens luncheon on Saturday, March 17, 2012 in the Cafeteria just prior to the spring musical performance of "Into the Woods".

19. WTHS – Anti-Bullying Assembly Program **Exhibit XII A: 19**

Approve WTHS to invite Dr. Michael Fowlin, Psychologist and Equal Rights Advocate, to speak to 9th and 10th grade students at WTHS on April 30, 2012 about the importance of self-worth and how to handle peer pressure.

20. Brookfield Academy

Approve the back billing of \$11,994.00 for the Brookfield Academy Transition to College Program for the 2010-2011 school year.

21. Gloucester County Special Services

Approve the Gloucester County Special Services School District to provide Speech/Language services from January 23, 2012 to April 05, 2012 at a rate of \$530 per diem.

B. Principal's Update(s)

- | | |
|------------------------------|-------------------------|
| 1. Monthly School Highlights | Exhibit XII B: 1 |
| 2. Ethnic Enrollment Report | Exhibit XII B: 2 |
| 3. Suspension Report | Exhibit XII B: 3 |

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Absent
Ms. Dredde	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to approve Items A. & B. as recommended by the Business Administrator/Board Secretary. The fuel bill in the amount of \$90,618.12 will be approved under the Bill List Item # 6.

Mr. Korostowski requested to have a board meeting prior to the 28th. Workshop to be a teaching opportunity for Board members who have not yet been through the budget process.

The Board will meet on Friday, March 16, 2012 at 10:00 a.m. at the Board of Education for a Budget Workshop on the 2012 - 2013 school budget.

Mr. Gidwani questioned the Zallies/Shop Rite invoices on the bill list. The costs are for the Home Economic classes.

A. Reports None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Treasurer's Report</u> | None at this time. |
| 3. <u>Board Secretary's Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XIII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,207,028.96
- Manual Bill List \$ 2,759.46
- Amended to include the fuel bill in the amount of \$90,618.12

7. Payroll None at this time.

Approve Payroll, for the month of January 2012 as listed below:

- January 13, 2012 \$2,064,271.76
- January 30, 2012 \$2,056,667.09

8. Use of Facilities Exhibit XIII B: 8

Approve the Use of Facilities for the following organizations as listed in the attached exhibit:

- Rutgers Continuing Education
- Winslow Elite Track & Field

9. Professional Development

- a. Approve James McCarty, Head Bus Mechanic, Winslow Township Board of Education, to attend the Mechanic's Program sponsored by the School Transportation Supervisors of New Jersey, Inc. and the New Jersey Department of Motor Vehicles on March 26, 2012 for a fee of \$100.00. The workshop will encompass new regulations for school bus inspections and new state requirements.
- b. Approve Tyra McCoy-Boyle, Assistant Business Administrator to attend the workshop Understanding the Food Service Income Statement How to Properly Analyze, Plan and Improve Your Bottom Line on March 15, 2012 at a cost of \$75.00.

10. Public Hearing (2012-2013 Budget)

Approve the 2012-2013 Budget Public Hearing for Wednesday, March 28, 2012 at School # 6.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Absent
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to approve Items # 1 – # 7 with regard to Personnel. Item # 3 is Tabled.

1. Leaves of Absence

Approve the Ratification of the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Park, Donna	Garage	Bus Driver	1/30/2012	2/27/2012	P
B	Phero, Marie	No. 5	5 th Grade Teacher	2/6/2012	3/16/2012	P
C	DeMarco, Linda	No. 1	Pre-School Teacher	3/6/2012	4/5/2012	P
D	McClun-Waggoner Jennifer	No. 5	Special Ed Teacher	2/21/2012	3/15/2012	P
E	Flick, Jill (extension)	No. 6	Special Ed Teacher	1/17/2012-2/17/2012	1/17/2012-4/3/2012	U
F	Purdy, Teresa (extension)	No. 1	3 rd Grade Teacher	1/12/2012-2/24/2012	1/12/2012-3/9/2012	P
G	Hans, Amy	No. 3	Special Ed Teacher	4/23/2012 5/21/2012	5/18/2012 6/15/2012	P U
H	Tomasic, John (extension)	MS	Math Teacher	1/20/2012-2/16/2012	1/20/2012-3/19/2012	P

2. Retirement

Approve the following Retirement for the 2011/2012 school year:

	Name	School	Position	Effective Date
A	Curry, Deborah	No. 1	Computer Teacher	7/1/2012

TABLED - # 3

3. New Hire

Approve the Ratification of the following New Hire for the 2011/2012 school year:

	Name	School	Position	Prorated Salary	Guide/ Step	Effective
A	Bratton, Misty (Long Term)	District	Educational Interpreter	\$35,000	N/A	2/21/2012

4. Coaches

a. Approve the following Spring Coaches at the High School for the 2011/2012 school year: (11-402-100-100-402-08)

	Coach	Position	Stipend	Step
A	Nagy, Kristine	Assistant Girls' Lacrosse Coach	\$4,215	1
B	Bates, Russell	Head Boys' Spring Track Coach	\$6,214	3
C	Scott, Kenneth	Assistant Boys' Spring Track Coach	\$4,215	1

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D	Pino, John	Assistant Girls' Spring Track Coach	\$4,215	1
E	Martin, William	Assistant Softball Coach	\$4,215	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

- b. Approve the following Winter Sports Security, Game Monitors, Announcers, etc. at the Middle/High School for the 2011/2012 school year:

	Name	Position	Per Game Rate
A	Caldwell, Andrew	Clock Operator	\$34.13

- c. Approve the Rescission of the following Full Season Spring Coach at the High School for the 2011/2012 school year: (11-402-100-100-402-08)

	Coach	Position	Stipend	Step
A	Gladden, John	Assistant Softball coach	\$4,215	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

- d. Approve the Rescission of the following Full Season Spring Coach at the High School for the 2011/2012 school year: (11-402-100-100-402-08) Mr. Stowell was approved on 2/8/2012 to split his stipend for the season.

	Coach	Position	Stipend	Step
A	Stowell, Allen	Assistant Baseball Coach	\$4,560	3

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

5. College Placement

Approve the following College Placement for the 2011/2012 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Cannon, Janelle	15-hour field Experience	Krier, Mary Janelle	No. 2	2/28/12-3/22/12 Tues. & Thur.	Elementary

6. Musicians for Spring Musical "In the Woods"

- a. Approve the following Musicians for the Spring Musical "In the Woods" at the High School for the 2011/2012 school year: (11-401-100-330-401-08)

	Musician Name	Position	Stipend
A	Frampton, Martha	Pit Musician	\$300
B	Stroble, Frank	Pit Musician	\$300

- b. Approve the following Musician for the Spring Musical "In the Woods" at the High School for the 2011/2012 school year: (11-401-100-100-401-08)

	Musician Name	Position	Stipend
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A	Gouse, William	Pit Musician	\$300
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7. Substitute (Long Term)

Approve the Extension for the following Long Term Substitute for the 2011/2012 school year:

				FROM	TO
	Name	Position	School	Dates	Dates
A	Kedzierski, Susan	5 th Grade Teacher	No. 5	9/1/2011-2/29/2012	9/1/2011-6/15/2012

<i>Roll Call:</i>				
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes	
Ms. Davis	Yes	Ms. Pitts	Absent	
Ms. Dredden	Yes	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes	Ms. Peterson	Yes	
Mr. Korostowski	Yes			
Motion Carried				

XV. INFORMATIONAL ITEMS

Dr. Poteat reported on the following informational items which can also be found on the district website:

- Tara Koehler and Tyler Cesario from Winslow Township High School performed at the ACDA Eastern Division High School Honors Course in Providence, Rhode Island on February 18. They are both members of the Winslow Township High School choir as well as South Jersey choir. They are under the tutelage of Michael Doheny who was also selected to conduct the South Jersey Senior High School choir in January of this past year. We want to congratulate Tara and Tyler for their most recent accomplishment and thank Mr. Doheny for a job well done at Winslow Township High School!
- Winslow Township High School girls indoor track team won the NJSIAA Group 3 State Championships on Saturday, February 18. Steyce McNeil is a three time State Champion. She won the 55 meters, 400 meters and the 55 hurdles breaking her mother's record that has stood in Winslow Township for many years. She also was a part of the 4 x 400 relay team. Steyce is currently ranked 2nd in the nation in the 55 hurdles. Congratulations to the team and the coaches for a job well done!
- Two Winslow Township Middle School students placed second in an art and writing contest. Sierra Tung and Lindsay Twaddell are both eighth grade students and placed second in the N J Association for Gifted Children Art and Writing Contest. Their winning story, "A Digital Nightmare," placed second in the Grades 6-8 Division. They will be honored on March 9th and 10th at the N J Association for Gifted Children annual conference at the Crown Plaza in Somerset, NJ. We congratulate Sierra and Lindsay for representing Winslow Township Middle School in the best possible way!

- Two students from the Winslow Township High School were selected to the 2012 Olympic Conference Honors Band. Catherine Machado-Marques and Mariah Stephens were chosen as members of the 2012 Honors Band who performed on Tuesday, January 17 and February 7. They are also members of our concert band and the Rowan University Youth Orchestra. Both of these fine musicians are very talented. We congratulate these young ladies and Mr. Parkhurst on a job well done in representing the High School and the Winslow Township School District.

Incident at the Middle School

Dr. Poteat reported on an incident that occurred at the Middle School yesterday. Of course today in hindsight I realize that that particular incident caused some concern in reference to some of the parents at the school. Let me give you a brief overview of what had occurred. A student brought a 32 caliber bullet to school and gave it to a friend who took it and threw it at another student. The student that was hit thought that it was a crayon. One of the teachers found the bullet and reported it to a police officer who happened to be in the building dealing with another issue, some type of domestic situation. The administration did what they had to do in an emergency situation. We practice emergency situations all the time and we practice them for this particular reason. However, this was the real thing and the administration responded in a way that I felt was appropriate. The administration worked with the police officer who? Ms. Nwanguma ordered a lock down of that particular building. The building was thoroughly searched and after the building was thoroughly searched then the students were able to return to their regular schedule. I would like to say on the behalf of the administration and the teachers, they did what they were expected to do under the circumstances. That building was not returned to a normal schedule until every student and staff was absolutely sure that the building was safe. I want to commend the administration. I also want to say that that is a learning opportunity for all of us. It is different when you practice, but it is more important when you have an actual situation. They handled the matter in textbook form. Ms. Nwanguma called the Superintendent, I arrived on the site right at the time when they were concluding the search and I was satisfied that everything was fine. They didn't find any weapons or anything of that sort. However, I understand the parents concern. Being the Superintendent on site it was my responsibility to make sure that a phone call or a letter went out to the parents. I did not do that. I take full responsibility for not making sure that a letter or something went out to the parents. In hindsight, of course, everyone can tell you all the things you didn't do. I am saying in this situation, because it is a learning situation for us, because in a finding such as that you have to ask yourself, once the building was safe, is this something that needs to be reported out to the entire student body, as well as the parents?

What people don't know is that we were given a specific direction from the police department as to things that you could not say because as you know today there were other things that happened after they left the building. We were not privy to but could not share information until they completed their investigation. A lot of tangibles that parents would not have known. However, because it was a learning process, and it was a learning curve involving an actual situation, we will review even these kinds of things again with the building administrators. Now we have to rethink what kinds of things should we in fact put out an all call or a letter together for parents under these circumstances. Again, I want to emphasize the fact that the building administration made sure that that building was completely safe before anything else was

done. All the children and staff in that building were not in any danger once Ms. Nwanguma gave the order for those young people to go back to class. On the one hand she did exactly what was expected of her. On the other hand when it comes to me and the hindsight, which is always 20/20, we have to review our procedures in terms of when to contact parents and under what circumstances. I take full responsibility for that because it was my decision to make at that particular time. We will assure you that it will not happen again, because we do understand the concerns of the parents.

XVI. OLD BUSINESS

Ms. Peterson – Just a reminder. If you are interested in serving on the Ad Hoc Citizens Advisory Board, the form is on our website and there is a copy of the flier in each of the schools. We ask that you fill that out and join that committee.

Ms. Sturdivant – The two students who spoke at our last board meeting, they were soliciting funds to go on an ambassador trip related to chorus, to Europe. They asked me to remind everyone that they are still taking donations. Ms. Sturdivant will accept the donation on their behalf.

XVII. NEW BUSINESS (Discussion Items)

Ms. Dredde - Directed a question to the solicitor. She wanted to know how the board can approach when there are different functions going on and Board members are all invited and more than 4 members will attend. It is not really a meeting but a social function. How can we approach this?

Mr. Long – It is a very sensitive issue. You have a situation where you have a potential for a Quorum. Most recently the courts have looked harshly upon any type of situation where it can be perceived to be a meeting. So you need to take care, and you really have to look at it on a case by case basis. If there is any type of school function and business being discussed, and there is a quorum present, it could potentially be problematic. I understand that sometimes it is difficult to get around those kinds of issues but some of the more recent cases through e-mail communication through widening the interpretation of what is considered to be a meeting, we need to be very careful with that. The easiest thing to do if you are all going to an event is to advertise it. That could take care of the concern that it was not advertised. So I would suggest that we tread carefully in that area because the courts have not looked kindly on violations in that respect. If there is a particular event that you want to raise, it almost comes up on a case by case basis. You could always advertise it, but you have to be careful. Reading at School # 5 if you are all in the same room that would be potentially problematic. If someone is on one side of the building and others are on the other side I really don't see a problem with that.

Mr. Gidwani – How about the case that the High School is putting on a play and they are inviting the board members to sit in the audience. There is no meeting going on or anything of the kind. Is that permissible or is this something that only 4 people can be there at one time?

Ms. Peterson – Our solicitor will give us something in writing. I have tried to go to most of the events, including some of the games, and I have not had that concern. Only twice this year I have noticed that concern came up. Twice this past month is the only time we had that in question. If you could let Ms. Peterson know when you are going to attend, she will keep a list and let you know if 4 people are already going, one has to back out.

Mr. Gidwani – In other words you are saying that if a High School play is going on, only 4 school board members can attend at one time.

Dr. Poteat – Usually they have 3 different days you can attend.

Ms. Peterson – It is just coordination. Send her an e-mail or text and she will filter requests and know who is going.

The Board received the OPRA request list for February 8 – 22, 2012. There was 1 request which was partially approved and partially denied.

XVIII. EXECUTIVE SESSION **A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:04 p.m. for a period of 45 minutes.**

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Assistant Business Administrator

Winslow Township Board of Education
Wednesday, February 22, 2012 - MINUTES

Regular Board of Education Meeting
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Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Absent
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Dredden, seconded by Ms. Davis to return to Public Session at 9:59 p.m.

Voice Vote: All in favor

ADDENDUM

I. PERSONNEL MATTERS

A motion was made by Ms. Davis, seconded by Mr. Korostowski to approve Item 1 on the Addendum under Personnel Matters

1. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2011-2012 school year:

	Name	Position	School	Effective
A	Garcia, Ann F.	Business Administrator/ Board Secretary	District	06/30/2012

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Ms. Davis	Yes	Ms. Pitts	Absent
Ms. Dredden	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Peterson	Yes
Mr. Korostowski	Yes		
Motion Carried			

XX. ADJOURNMENT A motion was made by Ms. Sturdivant, seconded by Mr. Korostowski to adjourn the meeting at 10:01 p.m. *All Ayes.*

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Assistant Business Administrator