

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, February 2, 2011

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present	Dino Capaldi Christopher McGinnis Eartha Mitchell Julie A. Peterson	Aleta Sturdivant Cheryl Pitts, Vice President Deborah Yanez, President
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Absent	Mark Benjamin, Sr. – medical appointment Angelia M. Tutt - illness Leah Feniola, Student Representative Thuyvan Luu, Student Representative
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Also Present	H. Major Poteat, Ed.D., Superintendent Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary Joan Josephson, Parker McCay, P.C., Solicitor
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IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Mr. McGinnis -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Mitchell -

- 3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Peterson -

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

None at this time.

VIII. MINUTES

A motion was made by Ms. Mitchell, seconded by Ms. Pitts to approve the minutes of the following meeting:

Regular Meeting

Wednesday, January 19, 2011

Open/Closed Sessions

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

IX. BOARD COMMITTEE REPORTS

Ms. Yanez reported that the Liaison Meeting with the Winslow Township Governing Body was held this evening they discussed the following:

- o Fees for Police Officer/Vehicles
- o Lock Boxes – School Security
- o Land

They commented that the Student Council did an excellent job representing the District at the township meeting.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. McGinnis, seconded by Mr. Capaldi, to open the meeting for Public Comments at 7:05 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Voice Vote: All in favor

No one from the public spoke.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Capaldi, seconded by Mr. McGinnis, to adjourn Public Comments at 7:05 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT’S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Peterson, to approve Action Items # 1 through # 30 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. <u>Security/Fire Drill Report</u> | None at this time. |
| 4. <u>Field Trips</u> | Exhibit XII A: 4 |

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences

Exhibit XII A: 5

a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Coaching for Best Practices in Early Childhood
Date(s): March 8-9; March 22-23; April 7-8, 2011
Location: Schools No. 1 – No. 4
Time: 9:00 a.m. – 2:30 p.m.
Audience: Preschool Teachers
Presenter: Ms. Cindy Middendorf - Consultant
Costs: \$3,450 (6 visits)
Funding: Preschool Educational Aid
Purpose: Presenter will coach, model and mentor teachers in integrating curriculum, applying best practices, providing differentiation and offering effective imbedded instruction through developmentally appropriate practices in the early childhood classroom.

c. Approve the Professional Development opportunity as listed below:

Title: Data Driven Decision Making
Date(s): January 14, 2011
Location: Middle School
Time: 1:30 p.m. – 3:00 p.m.
Audience: Teachers
Presenter: Mr. Jay Dugan - EIRC
Costs: \$1,200.00
Funding: NCLB – Title II
Purpose: To train teachers on how data can and should be used to guide classroom instruction. The effective use of data can serve to identify student and classroom needs, thus serving as a blueprint for teachers to provide opportunities for student success and improved performance.

d. Approve the Professional Development opportunity as listed below:

Title: Parent Math Workshop
Date(s): March 2011 – April 2011 (7 visits)
Location: Schools No. 1, No. 3, No. 5, No. 6, WTMS & WTHS
Time: 6:00 p.m. – 8:00 p.m.
Audience: Parents
Presenter: Ms. Angela Ivory - EIRC
Costs: \$9,889.00 (7 Visits)
Funding: NCLB
Purpose: To provide parents with a focus on the NJ ASK and HSPA, with an emphasis on problem solving and they can do to enhance their children's math understanding.

- e. Approve the Professional Development opportunity as listed below:

Title: Writing Educational Based Healthcare/Emergency Plans
 Date(s): November 2, 2010
 Time: 8:00 a.m. – 11:00 a.m.
 Audience: School Nurses
 Presenter: Ms. Connie Venuto – School Nurse Certification Program
 Costs: \$300.00
 Funding: IDEA
 Purpose: To update school nurses on the writing of educational health plans.

6. Tuition Students

Approve the following out-of-district student placements, for the 2010-2011 school year, as listed below:

	Placement	Effective	Cost	Responsible for Cost
A	Glen Landing Middle School	01/19/11	TBD	NJ DOE
B	Pineland Learning Center	12/16/10	\$46,916.00	Pleasantville BOE
C	Archway School	01/27/11	\$41,082.00	Winslow BOE
D	BCSS – Lumberton	01/25/11	\$36,000.00	Trenton BOE
E	Hollydell School	01/31/11	\$52,569.00	NJ DOE (End of Year Homeless Report)
F	Archway – Atco	11/08/10	\$32,794.20	NJ DOE

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

	Placement	Effective	Cost	Reason
A	GCSS – Bankbridge School	02/04/11	\$38,220.00	Returning to WTHS
B	Archway School	02/04/11	\$39,170.85	Returning to WTHS

8. Homeless Student(s)

- a. Approve the following students to attend school in the Winslow Township School District, on a tuition basis, due to homeless status:

	School/Grade	Effective	Previous School District
A	WTHS – Grade 9	01/05/11	Buena Regional High School
B	School No. 4 – Grade PK	01/13/11	LaMesa, California
C	School No. 4 – Grade 1	01/13/11	LaMesa, California
D	School No. 5 – Grade 5	01/13/11	LaMesa, California
E	WTMS – Grade 8	01/10/11	Camden, Delaware
F	School No. 4 – Grade 3	12/09/10	Felton, Delaware
G	School No. 4 – K	12/09/10	Felton, Delaware
H	School No. 1 – K	01/20/11	Camden City, NJ (Cream School)

b. A

Approve the following Winslow Township students to attend school in the District listed below, on a tuition basis, due to their homeless status:

	School/Grade	Effective	School District
A	WTMS – Grade 7	01/13/11	Camden City (Hatch School)
B	School No. 1 – Grade 2	01/13/11	Camden City (Forest Hill)
C	School No. 1 – Grade 2	01/13/11	Camden City (Forest Hill)
D	School No. 1 – Grade K	01/03/11	Somers Point, NJ

9. Homebound Instruction

Exhibit XII A: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

Exhibit XII A: 10

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

School No. 2

- McDonald's Night (02/08/11) – H.S.A.

School No. 3

- 2010-2011 Yearbook Sales – H.S.A
- Shop-Rite Labels for Education – H.S.A.
- Candy Bar Bingo Night (02/11/11) – H.S.A.

School No. 5

- Deptford Skating Family Night (02/25/11) – H.S.A.
- Tastefully Simple Products (February – March) – H.S.A
- 2010-2011 Yearbook Sales (February – June) – H.S.A.

WTHS

- Gift Albums (Ribbon Gift Collection) – H.S.A.(Project Graduation)
- Dollar Day Donations – Key Club
- Blood Drive (02/11/11) – Key Club

11. School No. 1 – “Oceans in Motions” Assembly **Exhibit XII A: 11**

Approve School No. 1 preschool students to participate in the “Oceans in Motions” (presented by the NJ Academy for Aquatic Sciences, Inc.) assembly program on Thursday, May 19, 2011 at a cost of \$300 which will be paid through the Preschool Education Grant.
12. School No. 1 – “The Fun Bus” Assembly **Exhibit XII A: 12**

Approve School No. 1 preschool students to participate in “The Fun Bus” interactive assembly program on Tuesday, March 22, 2011 at a cost of \$425.00 which will be paid through the Preschool Education Grant.
13. School No. 1 – “Fur, Feathers, Scales and Skin” Assembly **Exhibit XII A: 13**

Approve School No. 1 preschool students to participate in “Fur, Feathers, Scales and Skin” assembly program (presented by the Philadelphia Zoo) on Tuesday, February 22, 2011 at a cost of \$475.00 to be paid through the Preschool Education Grant.
14. School No. 2 – “Fur, Feathers, Scales and Skin” Assembly **Exhibit XII A: 14**

Approve School No. 2 preschool students to participate in “Fur, Feathers, Scales and Skin” assembly program on Tuesday, April 12, 2011 at a cost of \$475.00 to be paid through the Preschool Education Grant.
15. School No. 2 – “Bubble Magic: Science of Suds” Assembly **Exhibit XII A: 15**

Approve School No. 2 preschool students to participate in “Bubble Magic: Science of Suds” assembly program on Tuesday, May 24, 2011 at a cost of \$300.00 which will be paid through the Preschool Education Grant.
16. School No. 2 – St. Jude’s Math-A-Thon

Approve School No. 2 to participate in the St. Jude’s Math-A-Thon beginning February 3, 2011. All proceeds will benefit the St. Jude Children’s Hospital.
17. School No. 2 – “The Bug Lady” Assembly **Exhibit XII A: 17**

Approve School No. 2 preschool students to participate in “The Bug Lady” assembly program on Wednesday, March 16, 2011 at a cost of \$235.00 to be paid through the Preschool Education Grant.
18. School No. 2 – “The Fun Bus” Assembly **Exhibit XII A: 18**

Approve School No. 2 preschool students to participate in “The Fun Bus” interactive assembly program on Tuesday, February 15, 2011 at a cost of \$425.00 which will be paid through the Preschool Education Grant.

19. School No. 3 – Philadelphia Zoo Assembly

Approve School No. 3 preschool students to participate in the Philadelphia Zoo's Little Zoo on Wheels – Ears, Eyes, Nose & Toes Educational Assembly on Friday, March 11, 2011 at a cost of \$435.00 to be paid through the Preschool Education Grant.

Note: This assembly was approved however the date was incorrect on the previous agenda.

20. School No. 3 – “The Fun Bus” Assembly

Exhibit XII A: 20

Approve School No. 3 preschool students to participate in “The Fun Bus” interactive assembly program on Friday, January 12, 2011 at a cost of \$425.00 which will be paid through the Preschool Education Grant.

21. School No. 3 – “Oceans in Motions” Assembly

Exhibit XII A: 21

Approve School No. 3 preschool students to participate in the “Oceans in Motions” (presented by the NJ Academy for Aquatic Sciences, Inc.) assembly program on Friday, June 10, 2011 at a cost of \$300 which will be paid through the Preschool Education Grant.

22. School No. 4 – “The Fun Bus” Assembly

Exhibit XII A: 22

Approve School No. 4 preschool students to participate in “The Fun Bus” interactive assembly program on Wednesday, April 13, 2011 at a cost of \$425.00 which will be paid through the Preschool Education Grant.

23. School No. 4 – “Wild, Wonderful, Winter” Assembly

Exhibit XII A: 23

Approve School No. 4 preschool students to participate in the “Wild, Wonderful, Winter” assembly program on Thursday, January 27, 2011 at a cost of \$475.00 to be paid through the Preschool Education Grant.

24. School No. 4 – Camden Riversharks & PSE&G Reading Incentive Program

Exhibit XII A: 24

Approve School No. 4 to participate in the Camden Riversharks and PSE&G Reading Incentive program as described in the attached exhibit.

25. School No. 5 – Interactive Science Program

Approve School No. 5 to participate in the Interactive Science Program, a non-profit organization dedicated to exposing students to science, math and technology. This program is offered free of charge.

26. School No. 6 Spring Concert

Approve the School No. 6 Spring Choral Concert for Tuesday, April 19, 2011 at 7:00 p.m. at School No. 6.

27. WTHS – Leo Club Donation

Exhibit XII A: 27

Approve the acceptance of a donation, from senior citizens of Winslow Township who attended a Lion's Club Dinner in December, in the amount of \$146.00 to the students in the High School Leo Club for their service at the event.

Note: The proceeds will be deposited in the Leo Club activity account and used for various club activities during the year.

28. WTHS – JROTC Soaring Eagle Battalion Military Ball

Exhibit XII A: 28

Approve the WTHS JROTC Soaring Eagle Battalion Military Ball for Friday, April 8, 2011 from 7:00 p.m. to 11:00 p.m. at Shannon's Country House in Atco, NJ.

29. 2010-2011 District Calendar (Revisions)

Approve the following revisions to the 2010-2011 school district calendar:

- Thursday, April 28, 2011 Full Day of School
- Friday, April 29, 2011 Full Day of School

Note: If an additional emergency closing day is needed Wednesday, April 27, 2011 will become a school day.

30. IDEA Amendment(s) to Application

Exhibit XII A: 29

- a. Approve the submission, to the NJ DOE, of the expenditure realignment for the 2010-2011 IDEA (Basic and Preschool) Consolidated Grant.
- b. Approve the submission, to the NJ DOE, of the expenditure realignment for the 2009-2011 IDEA ARRA Consolidated Grant.

Note: The total allocation amounts will remain the same.

B. Principal's Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

None at this time.
None at this time.
None at this time.
None at this time.

C. Curriculum Update(s)

None at this time.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes no - # 10 Tastefully Simple
Ms. Peterson	yes		

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to approve Action Items # 1 through # 13 as recommended by the Business Administrator/Board Secretary.

A. Reports

1. Transportation Update – Mr. John Gaskill **None at this time.**
2. Sodexo Food Services Update – Mr. Howard Ellis **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **None at this time.**
2. Treasurer's Report **None at this time.**
3. Board Secretary's Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$2,045,234.92

7. Payroll

Approve the Payroll, for the month of January 2011, as listed below:

- January 14, 2011 \$2,199,200.18
- January 28, 2011 \$2,218,905.11

8. Use of Facilities Report

Exhibit XIII B: 8

Approve the Use of Facilities as listed below and as per the attached exhibit:

- Girl Scout Troop # 30049 – School # 3

9. Annual School Board Election 2011

Recommend the approval of the Annual School Board Election information as listed below:

Drawing for position on the ballot:	<u>March 17, 2011</u>
Public Hearing:	<u>March 23, 2011</u>
Election Date:	<u>April 27, 2011</u>
Polling Places:	<u>School #1, #3, #4, #5, #6</u>
Hours:	<u>4:00 p.m. to 9:00 p.m.</u>
Election Worker Rate of Pay:	<u>\$10.00 per hour</u>

10. Family Therapy and Consultation Services

Approve Family Therapy and Consultation Services to provide the following services for the School Based Youth Services Program:

- A total of 8 hours (\$880.00) Clinical Supervision (2 hours monthly) by an LCSW.
- 1.5 hour/week Group Therapy for high risk youth provided by a licensed clinician for a maximum of 15 weeks for a total of 22.5 hours (\$2,475.00).
- Compensation at \$110.00/hour for a total contract of \$3,355.00.

Note: The cost will be funded through the SBYSP Grant.

11. SBYSP Workshop – KDCOP

Approve a workshop by KDCOP on internet safety for the SBYSP Program on February 17, 2011 at a cost of \$1,000.00.

Note: The cost of the workshop will be funded through the SBYSP Grant.

12. Rescission of the following ARRA funding for Fiscal Year 2010-2011

Approve the following employees to be charged to READ 180 from September 2010 – June 2011:

	Name	Amount Charged
a.	Denise Fagan	\$67,976.36
b.	Maxine Barish	\$62,167.36
c.	Kimberly Tait	\$60,667.36
d.	Barbara Nichols	\$78,844.32
e.	Kecia Rankin	\$95,023.20

13. Approve the following ARRA funding for Fiscal Year 2010-2011

Approve the following employees to be charged to READ 180 from September 2010– June 2011:

	Name	Amount Charged
a.	Denise Thomas	\$57,161.00
b.	Maxine Barish	\$51,361.00
c.	Kimberly Tait	\$49,861.00
d.	Barbara Nichols	\$56,961.00
e.	Kecia Rankin	\$80,700.00

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XIV. INFORMATIONAL ITEMS

Dr. Garcia reported that she has received inquiries and that repairs are being made at the bus garage. Buses and equipment were sold for \$5,617.00 and books were sold for \$1,642.00.

XV. OLD BUSINESS - None

XVI. NEW BUSINESS (Discussion Items)

Ms. Peterson reported that two students from the High School received athletic Letters of Intent. William Belton for football to Penn State and Rob Mahon for football to Old Dominion.

Dr. Poteat also commented that these students and their parents are to be commended for their academics as well their athletic accomplishments. Importance is often place on athletics but you have to be academically eligible by the NCAA as well. Joe Paterno does not recruit any student, Mr. Belton is someone you can be proud of. The District will honor the seniors.

Ms. Yanez reported that on Saturday, January 29, 2011 Ms. Pitts, Ms. Peterson, Mr. Sturdivant and herself attended training entitled "Collaborating on Real Solutions to the 2% Cap". It was held at the War Memorial Building in Trenton, NJ. The program was sponsored by the NJSBA and NJ State League of Municipalities and ran from 9:15 a.m. – 3:15 p.m. Those in attendance were school board officials and municipal township officials.

The following was discussed:

- The 2% Cap is a hard/strict cap with very few exemptions that would allow the Board to make adjustments above the cap.
- The 2% property tax levy cap will present vast challenges for the 2011-2012 budget year.
- They encouraged collaboration between the school board and municipal governing bodies because we face challenging times ahead and both governing bodies work for the same group of taxpayers or constituents.
- We must ask the question: Are we working together for the benefit of the residents we are supposed to be servicing.
- Everyone must understand that the schools need to be supported because people and businesses will move in or out of your town based on your school district.
- Spoke extensively about the recession and economic outlook.
- We are in a deep economic and employment hole that will take many years to recover from.
- To return to the 5% unemployment rate prior to the recession we would have to make up an employment deficit of 11.1 million jobs and that will take 8.5 years or until the summer of 2018.
- Spoke about negotiations and that 80% of school district budget is a fixed cost. Salary and benefits taking up most of that.
- School Boards have one pot of money. Salary and benefits all must come out of that pot contained within the 2% Cap.
- It is unlikely there will be any additional aid to school districts this year.
- They discussed shared services and gave an example of success stories and used Woodbridge Township as an example:

- The district uses the township's grant writers.
- When the township installed GPS systems in all police cars they put GPS systems in all school buses as well.
- The Township sets up all school district computer systems and provides training on those systems.
- The township allows the school district hockey teams to use the township community center.
- The Township is looking at using the school district carpenter, plumbers and electricians to save cost.

They encourage Boards and municipal officials to focus on the depth of the level of cooperation and collaboration and remove the focus from competition and people's political future and leave all egos at the door.

XIX. PERSONNEL

A motion was made by Ms. Pitts, seconded by Ms. Mitchell, to approve Items # 1 through # 10 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Whittaker, Mark	MS	Assistant Principal	1/18/2011	2/11/2011	P
B	Baskette, Darrell	No. 5	5 th Grade Teacher	1/21/2011 1/28/2011	1/27/2011 2/28/2011	P U
C	Tucker, Margie	No. 1	Kindergarten Teacher	1/24/2011	2/11/2011	P
D	Herzer, Kathleen (extension)	MS	Secretary	1/7/2011-1/24/2011	1/7/2011-2/1/2011	P
E	DeGolia, Kathleen	No. 6	Food Service Worker	1/25/2011	2/28/2011	P

2. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Durkin, Sandra	Bus Driver	Garage	1/25/2011
B	Karl, Diane	1 st Grade Teacher	No. 2	7/1/2011
C	Moffa, Lucille	Food Service Worker	No. 4	7/1/2011

3. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Heller, Donna	Payroll/Bookkeeper	BOE	2/28/2011

4. Co-Curricular Club/Activity Advisors

Approve the following Spring Coach Assignments at the High School for the 2010/2011 school year:

	Coach	Sport	Stipend	Step
A	Taylor, Carl	Head Softball Coach	\$5,745	1
B	Cuneo, Chris	Head Boy's Lacrosse Coach	\$6,214	3
C	Alvare' Leah	Head Girl's Lacrosse Coach	\$5,745	1
D	Caldwell, Andrew	Assistant Girl's Lacrosse Coach	\$4,560	3
E	Totoro, John	Head Boy's Tennis Coach	\$4,812	3
F	Diaz, Suzanne	Assistant Boy's Tennis Coach	\$3,207	3
G	Jones, Felton	Head Golf Coach	\$3,306	3

5. Mission One Change

Approve the following Resignation of the Mission One Non-Instructional Assistant (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Nickerson, Courtney	Non-Instructional Assistant (NIA)	MS

6. Mission One Assignment

Approve the following Mission One Non-Instructional Assistant (NIA) for the 2010/2011 school year:

	Name	Position	School
A	Auguer, Tiffany	Non-Instructional Assistant (NIA)	MS

7. Substitutes

Approve the following Certified Substitutes for the 2010/2011 school year:

Certified Substitutes			
A	Martin, Tyla	C	Ognissanti, Cheryl
B	Maynor, Christina	D	McMahon, Steve

8. WINSOAR Program

Approve the following WINSOAR Alternative School Program Staff Member for the 2010/2011 school year:

	Name	Position	Hourly Rate	Effective
A	McGuirl, Jamie	History Teacher	\$36.88	2/3/2011

9. Volunteer

Approve the following Volunteer for the 2010/2011 school year.

	Volunteer	Activity	Location
A	Swartz, Fred	Christian Youth Fellowship	High School

10. College Placements

a. Approve the Rescission of the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Subject	Dates
A	Camden County	McCall, Daniel	20 Hour Field	Cronk, Susan	No. 1	2/7/2011-4/1/2011	Elementary
B	Rowan University	DeGisi, Deidre	Field Placement	Badillo, Amanda	MS	2/16, 2/23, 3/2, 3/9, 3/23, 3/30 & 4/6/11	English

b. Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Douglas, Essence	15 Hour Field Experience	Waldman, Maria	MS	2/3/2011-4/20/2011	Elementary
B	Grand Canyon	Paul-Irons, Ruta	Field Experience	Chambers, Christopher, Clark, Jacqueline, Handel, Art, Hasty, Veronica	HS	2/7/2011-2/11/2011	Special Ed

c. Approve the following revision of a College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	FROM Dates	TO Dates	Subject
A	St. Joseph University	Caldwell, Andrew	Student Teaching	Cuneo, Christopher	HS	1/20/2011-3/11/2011	1/20/2011-4/20/2011	Secondary Citizenship Education

d. Approve the following revisions of the College Placements for the 2010/2011 school year:

	College	Student	Experience	FROM Cooperating Teacher	TO Cooperating Teacher	School	Dates	Subject
A	Camden County	LaRosa, Erika	20 Hour Field	Franceschini, Kevin	Parker, Michelle	No. 6	2/7/2011-4/1/2011	Elementary
B	Camden County	Angeloni, John	20 Hour Field	Parker, Michelle	Franceschini, Kevin	No. 6	2/7/2011-4/1/2011	Elementary

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XVII. EXECUTIVE SESSION

Executive Session Resolution A motion was made Ms. Mitchell, seconded by Ms. Peterson, to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:15 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters
- Level IV WTEA Grievance
- Level II WTAA Grievances

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

 PRESIDENT

 Business Administrator/Board Secretary

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XVIII. ADJOURNMENT OF EXECUTIVE SESSION

Return to Public Session A motion was made by Ms. Mitchell, seconded by Ms. Peterson to return to Public Session at 10:04 p.m. Ms. Sturdivant left Executive Session at 9:00 p.m.

Voice Vote: All in favor

ADDENDUM

1. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Mitchell, to approve Items # 1 through # 6 as recommended by the Superintendent.

1. First Reading of Polices & Regulations **Exhibit I: 1**

Approve the first reading of the revisions to the following policies of the Winslow Township Board of Education:

Policy/Regulation	Title
Policy #3130	Assignment & Transfer
Policy #0167	Public Participation in Board Meetings

2. Textbook Adoption (WTHS) **Exhibit I: 2**

Approve the adoption of Textbooks, as per the attached exhibit.

3. Professional Development

- a. Approve Mrs. Aja Thomas, Confidential Secretary (Office of Human Resources), to attend the NJ Dept. of Treasury seminar on Pension Processing 101, at no cost to the district, on Wednesday, February 9, 2011 from 9:30 a.m. to 3:00 p.m.

- b. Approve Mrs. Aja Thomas, Confidential Secretary (Office of Human Resources), to attend the NJ Association of School Personnel Conference Meeting, at no cost to the district, on Wednesday, February 16, 2011 from 9:00 a.m. to Noon.

4. Field Trip

Exhibit I: 4

Approve the High School Drama Club to visit schools 3, 4 and 6 on March 4, 2011 to present a scene from the play Beauty and the Beast.

5. School Activity

Approve a Career Day activity to be held on Thursday, February 17, 2011 from 9:00 a.m. to 12:30 p.m., for students and their parents. This activity is being sponsored by the Department of Special Services for classified students.

Potential vendors to include:

- a. Empire Beauty School
- b. Pennco Technical School
- c. Lincoln Technical School
- d. Harris Beauty School
- e. Anthem Technical Institute
- f. New Jersey National Guards
- g. Philadelphia Art Institute
- h. Center for Independent Living
- i. Sodexo Food Services

6. Special Education Extended School Year (Summer 2011)

- a. Approve to rescind the Special Education School Year Program from Tuesday, July 5, 2011 through Monday, August 15, 2011 at School # 3.
- b. Approve the operation of the Special Education School Year Program from Monday, July 11, 2011 through Friday, August 5, 2011 at School # 3.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Mr. McGinnis, seconded by Ms. Pitts, to approve Action Items # 1 through # 8 as recommended by the Business Administrator/Board Secretary.

1. Line Item Transfers **Exhibit II: 1**

Approve the Line Item Transfers, for the month of December 2010, as per the attached exhibit.

2. Treasurer's Report **Exhibit II: 2**

Approve the Treasurer's Report, for the month of December 2010, as per the attached exhibit.

3. Board Secretary's Report **Exhibit II: 3**

Approve the Board Secretary's Reports, for the month of December 2010, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of December 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit II: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$ 543,402.19

7. New Jersey School Boards Association

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Deborah Yanez	Conversation with the Local Educational Community	02/08/11	No Charge

8. Assessment for HVAC Equipment at Schools # 1 – 6, Middle and High Schools
 Approve Princeton Engineering Services, P.C. to provide an Assessment Report of existing conditions for Roof-Mounted HVAC Equipment at Schools # 1 – 6, Middle and High Schools at a cost of \$18,000.00.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

III. PERSONNEL

A motion was made by Mr. McGinnis, seconded by Ms. Pitts, to approve Items # 1 through # 8 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Sandelier, Marisa (revision)	No.5	4 th Grade Teacher	2/15/2011-3/29/2011 3/30/2011-6/30/2011	2/25/2011-4/8/2011 4/11/2011-6/30/2011	P U
B	Hurley, Kimberly	No. 6	4 th Grade Teacher	2/18/2011	3/4/2011	U
C	Baskette, Darrell (revision)	No. 5	5 th Grade Teacher	1/21/2011-1/27/2011 1/28/2011-2/28/2011	1/21/2011-1/28/2011 1/31/2011-2/28/2011	P U
D	Whittaker, Mark (revision)	MS	Assistant Principal	1/18/2011-2/11/2011	1/18/2011-1/28/2011	P
E	Reid, Susie	MS	Guidance Counselor	1/26/2011	2/11/2011	U
F	Louie, Melissa	No. 5	Special Ed Teacher	4/11/2011 5/16/2011	5/13/2011 6/30/2011	P U
G	Herzer, Kathleen (revision)	MS	Secretary	1/7/2011-1/24/2011	1/7/2011-1/31/2011	P

2. Revision of Retirement Date

Approve the following Revision of a Retirement Date pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

				FROM	TO
	Name	Position	School	DATE	DATE
A	Durkin, Sandra	Bus Driver	Garage	1/25/2011	2/1/2011

3. Instrumental Band and Orchestra Program

Approve the following Instrumental Band and Orchestra, After School Program Staff for the 2010/2011 school year, effective October 6, 2010 – May 18, 2011:

	Instructors	After School Program	School	Hourly Rate	Wednesdays -Time
A	Garton, Timothy	Band	No. 6	\$36.88	3:00 pm – 4:30 pm
B	Jan, Nancy	Orchestra	No. 6	\$36.88	3:00 pm – 4:30 pm
C	Terry-Stroud, Eva	Pianist	No. 6	\$36.88	3:00 pm – 4:30 pm

4. Homebound Instructor

Approve the following Homebound Instructor for the 2010/2011 school year:

	Instructor	Subject	School	Hourly	Effective
A	Shuster, Raymond	4 th Grade Teacher	No. 6	\$36.88	2/1/2011

5. Winslow Child Development Substitutes

Approve the following Winslow Child Development Substitutes for the 2010/2011 school year:

Winslow Child Development Substitutes	
A	Ipri, Rosemary
B	Managhan, William
C	Skolnik, Lara

6. Volunteer

Approve the following Volunteer for the 2010/2011 school year:

	Volunteer	Volunteer Club/Activity	School
A	Zielinski, Patricia	Volunteer Nurse	No. 5

7. College Placements

e. Approve the following Rescission of a College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Huhn, John	20 Hour Field	Ludy, Wendy	No. 1	2/7/2011-4/1/2011	Elementary

f. Approve the following Revision of a College Placement for the 2010/2011 school year:

	College	Student	Experience	FROM Cooperating Teacher	TO Cooperating Teacher	School	Dates	Subject
A	Camden County	Lazaro, Trina	20 Hour Field	Fisher, Tina	Peterson, Lynn	No. 6	2/7/2011-4/1/2011	Elementary

g. Approve the following College Placement for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	DeMuro, Sharon	15 Hour Field	Cutter, Mindy	No. 6	2/7/2011-4/1/2011	Elementary

8. Winslow Township Food Service Restructuring Salaries

Approve the Restructuring Salaries of the Winslow Township Food Service Employees for the 2010/2011 school year, effective March 1, 2011:

	Food Service Worker	Prorated Salary	School
A	DeGolia, Kathleen	\$17,372	No. 6
B	Fletcher, Sandra	\$15,821	No. 4
C	Iannaco, F. Carol	\$15,821	No. 2
D	Marella, Elizabeth	\$17,372	No. 1
E	Moffa, Lucille	\$15,821	No. 4
F	Podorski, Elizabeth	\$17,372	No. 4
G	Sands, Virginia	\$15,821	No. 5
H	Vitucci, Christine	\$10,514	No. 6

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to accept the settlement for A.M. in the amount of \$13,500.00.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

A motion was made by Mr. McGinnis, seconded by Ms. Pitts, to deny the C.C.Level IV Grievance by the WTEA.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	abstain		

Motion Carried

A motion was made by Mr. McGinnis, seconded by Ms. Pitts, to deny the C.C.Level II Grievance by the WTAA.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	abstain		
<i>Motion Carried</i>			

A motion was made by Ms. Pitts, seconded by Mr. McGinnis, to approve the settlement for M.W.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	absent
Mr. Capaldi.	yes	Ms. Tutt	absent
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

XX. ADJOURNMENT

A motion was made by Mr. Capaldi, seconded by Ms. Peterson to adjourn the meeting at 10:14 p.m. All Ayes.

Respectfully Submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary

Winslow Township Board of Education

Wednesday, February 2, 2011

Regular Board of Education Meeting

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