

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, February 16, 2011**

**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – in roll call the following members were noted present:

Present	Mark Benjamin, Sr.	Aleta Sturdivant
	Dino Capaldi	Angelia M. Tutt
	Christopher McGinnis	Cheryl Pitts, Vice President
	Eartha Mitchell	Deborah Yanez, President
	Julie A. Peterson	

Also Present	H. Major Poteat, Ed.D., Superintendent
	Ann F. Garcia, Ed.D., Business Administrator/Board Secretary
	Damon Tyner, Parker McCay, P.C., Solicitor
	Leah Feniola, Student Representative
	Thuyvan Luu, Student Representative

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. CORRESPONDENCE**

**None at this time.**

**VII. AWARDS/PRESENTATIONS**

- 1. Regional Day School Presentation – Special Olympics

**VIII. MINUTES**

A motion was made by Ms. Peterson, seconded by Ms. Tutt, to approve the following minutes with a change to the Executive Session noted by Ms. Yanez:

Regular Meeting

Wednesday, February 2, 2011

Open/Closed Sessions

*Roll Call:*

Mr. Benjamin, Sr.	abstain	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	abstain
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

*Motion Carried*

**IX. BOARD COMMITTEE REPORTS**

**Human Resources/Policy**

Ms. Pitts reported that the Human Resources/Policy Committee met on Wednesday, February 9, 2011 and the committee discussed the following:

- Policy # 0167 – Public Participation at Board Meetings  
Some changes to this policy are: title changed to Public Comments; no individual may relinquish their time to extend the time of another.
- Policy # 3130 – Assignment and Transfer
- Policy # 7510 – Use of Facilities – several changes to be made to this policy.
- Anti Bullying Act signed into law on January 5, 2011.

- Advertisement on School Buses.
- Placing all District Policies on the district website.
- Placing the OPRA (Open Public Records Act) form on the district website.

### **Operations Committee**

Mr. Capaldi reported that the Operations Committee met this evening at 5:30 p.m. the following was discussed:

- QSAC Facility Inspection – the district received a good report, they were especially pleased with School # 3.
- Winslow Child Development Summer Camp 2011 – It will run for eight weeks from July 27 – August 19, 2011 at School # 2 at a cost of \$160/week. One week is free if you sign up for all eight weeks. Five camp T-shirts and camp water bottle included with the registration fee of \$30.00.
- School # 2 Courtyard drainage project.

### **Education Committee**

Ms. Tutt reported that the Education Committee met this evening with Mr. McGinnis, Ms. Sturdivant, Dr. Carcamo and herself in attendance. They discussed the following:

- Textbooks
- 5 year Curriculum
- Winslow Township Honor Roll Students are listed on the Camden County Website.
- The High School Course of Studies Booklet will be available on line.
- HSPA Test – 30 students did not do well on the HSPA.
- Algebra 1 – online testing.
- Career Day will be February 17, 2011.
- Selection of 2011-2012 Teacher of the Year.
- CAPA review at the Middle School April 19-21, 2011.
- Update the playgrounds at School # 1 – 4.

The first goal is student achievement.

Mr. McGinnis gave a technology update:

Most schools are using Smart Boards, Smart Tables and Schools # 1 & 4 have IPADS. In addition, responders are being used in the classrooms. A responder gives the teacher immediate feedback on what the class/student is comprehending of the lesson and where more review might be needed.

## **X. PUBLIC COMMENTS (Time Limited)**

A motion was made by Mr. Benjamin, Sr. seconded by Mr. Capaldi, to open the meeting for Public Comments at 7:55 p.m.

***Notation of Public Comments on Agenda Items*** – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

*Voice Vote: All in favor*

Christy Rutt – Parent, Vice President H.S.A. Council

Ms. Rutt reported that the food drive “Yes We Can” sponsored by the H.S.A. Council will take place from March 1 – April 1, 2011. The food will be donated to the food bank at the CCUM Baptist Church and the Sicklerville United Methodist Church. Everyone is invited to the High School on April 2 from 9 – 12 p.m. to help with the food distribution.

Dawn Moskalow – Parent

Ms. Muskalow would like to initiate a community effort to improve our schools – nothing too dangerous or complicated. Experienced volunteers would be recruited to oversee the project. They would like to start with School # 5 and paint the entrance area. The H.S.A. will supply the paint. The project already has the full support of the principal at School # 5 and the H.S.A.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to adjourn Public Comments at 8:04 p.m.

*Voice Vote: All in favor*

Mr. Tyner was asked his legal opinion regarding the community volunteers to improve our schools and he responded that he had brought release forms for volunteers.

Leah Feniola and Thuyvan Luu, Student Representatives presented the following report:

- The Fashion Show will be held on March 11, 2011 at Luciens. The cost of a ticket is \$37 and tickets will be available for purchase at the next board meeting.
- Items are still being accepted for “Adopt a Soldier”.
- Winslow High School won the Camden County High School Consumer Bowl. They qualify for the regional competition to be held on April 12, 2011.
- Project Night – Receiving blankets, stuffed animals and books are being collected.
- Beauty and the Beast will be performed at the High School on March 17 – 19, 2011.
- The students playing the Beast, Belle and Mrs. Potts will visit the elementary schools on March 4 & 7 to mentor kids in the community and to encourage a love for the arts.

**XII. SUPERINTENDENT’S REPORT**

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to approve Action Items # 1 through # 19 as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Policies & Regulations **Exhibit XII A: 1**

Approve the first reading of the following regulation of the Winslow Township Board of Education:

<b>Policy/Regulation</b>	<b>Title</b>
Regulation #7510	Use of Facilities

2. Second Reading of Policies & Regulations **Exhibit XII A: 2**

Approve the second reading of the following polices and regulations of the Winslow Township Board of Education:

<b>Policy/Regulation</b>	<b>Title</b>
Policy #3130	Assignment & Transfer
Policy #0167	Public Participation in Board Meetings

3. Security/Fire Drill Report **Exhibit XII A: 3**

Approve the Security/Fire Drill Report, for the month of January 2011, as per the attached exhibit.

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Transitioning Beyond School  
 Date(s): February – May 2011(Ten Sessions)  
 Time: Between 9:00 a.m. – 2:15 p.m.  
 Audience: Special Education Teachers and Students  
 Presenter: Ms. Theresa Rohlfig – Center for Independent Living  
 Costs: No cost  
 Location: Learning Center

Purpose: Presenter will provide enhanced transition instruction to students. The Center for Independent Living of South Jersey will provide 10 lessons to High School students at the Learning Center. The lessons will focus on transitioning to adulthood, independent living and available community resources.

c. Approve the Professional Development opportunity as listed below:

Title: Creative Curriculum  
Date(s): February – May 2011  
Time: Imbedded 9:00 a.m. – 2:30 p.m.  
Audience: Classroom Teachers  
Presenter: Ms. Yasmine Daniels - Teaching Strategies  
Costs: \$13,350.00  
Funding: Preschool Educational Aid  
Location: Schools No. 1 through No. 4  
Purpose: Presenter will provide ongoing training of child initiated learning strategies, emphasizing responsiveness in children's strengths, interests, needs, and learning styles.

d. Approve the Professional Development opportunity as listed below:

Title: Language Arts Literacy  
Date(s): December 2010 – May 2011 (19 Days)  
Time: Imbedded 8:00 a.m. – 3:00 p.m.  
Audience: Classroom Teachers  
Presenter: Dr. Joseph Giampalmi –Rowan University Professor  
Costs: \$22,800.00  
Funding: NCLB  
Location: Schools No. 5 through High School  
Purpose: Presenter will provide modeling and mentoring strategies for Language Arts Literacy teaching staff.

e. Approve the Professional Development opportunity as listed below:

Title: Curriculum Writing  
Date(s): February 2011(7 Sessions)  
Time: Imbedded 8:00 a.m. – 12:30 p.m.  
Audience: Classroom Teachers  
Presenter: Standard Solutions Consultant  
Costs: \$10,500.00  
Funding: NCLB Title II  
Location: Winslow Twp. Middle School  
Purpose: Presenter will provide curriculum writing for grades 7 and 8.

f. Approve the Professional Development opportunity as listed below:

Title: Reading and Mathematical Strategies  
Date(s): February 2011 – June 2011(5 Sessions)  
Time: Varies by Date  
Audience: Preschool and Kindergarten Parents  
Presenter: Ms. Barbara Doherty - EIRC  
Costs: \$2,250.00  
Funding: Preschool Educational Aid Funding  
Location: Schools No. 1 through No. 4  
Purpose: Presenter will inform Preschool and Kindergarten parents of reading and mathematical strategies that can be used at home to support and reinforce skills introduced at school.

g. Approve the Professional Development opportunity as listed below:

Title: School Data Analysis  
Date(s): March 2011- June 2011  
Time: Imbedded 9:00 a.m. – 2:30 p.m.  
Audience: Classroom Teachers  
Presenter: Mr. Jay Dugan - EIRC  
Costs: \$3,300.00  
Funding: NCLB  
Location: Schools No. 1 through No. 4  
Purpose: Presenter will train teachers how data can and should be used to guide classroom instruction. The effective use of data can serve to identify student and classroom needs, thus serving as a blueprint for teachers to provide opportunities for student success and improved performance.

6. Tuition Students

Approve the following out-of-district student placements, for the 2010-2011 school year, as listed below:

	<b>Placement</b>	<b>Effective</b>	<b>Cost</b>	<b>Responsible for Cost</b>
A	Brookfield Elementary	02/09/11	\$59,844.00	Winslow
B	Garfield Park Academy	02/09/11	\$49,526.00	NJ DOE
C	Hollydell School	02/08/11	\$61,330.50	Winslow
D	Brookfield Academy	02/09/11	\$49,242.00	Winslow

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placement for the 2010-2011 school year:

	Placement	Effective	Cost	Reason
A	Garfield Park Academy	02/09/11	\$49,526	Transferred (Cost were paid by the NJ DOE)

8. Homeless Student(s)

a. Approve the following student to attend school in the Winslow Township School District, on a tuition basis, due to homeless status:

	School/Grade	Effective	Previous School District
A	School No. 5/Grade 4	01/31/11	PS 135 – Brooklyn, New York
B	School No. 3/Grade 2	01/31/11	PS 135 – Brooklyn, New York

b. Approve the following Winslow Township student to attend school in the District listed below, on a tuition basis, due to their homeless status:

	School/Grade	Effective	School District
A	School No. 3/Grade 2	01/11/11	Gloucester Township, NJ

9. Homebound Instruction

**Exhibit XII A: 9**

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Fundraiser(s)

**Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

District

- 3<sup>rd</sup> Annual Food Drive (March 2011) – H.S.A.

School No. 2

- Texas Roadhouse Night (03/23/11) – H.S.A.

School No. 5

- Moe’s Southwest Grill Night (03/15/11) – H.S.A.
- Scholastic Book Fair (March 2011) – H.S.A.

WTMS

- Jeans Day for MS Society Walk-A-Thon (April) – WTMS Clubs



WTHS

- T-shirts (Feb/Mar 2011) – AP Environmental Science
- “Teens for Jeans” (Feb/Mar 2011) – Key Club
- AppleBee’s Character Breakfast (03/13/31) – Parent Theatre Guild
- Dream Machine Recycle Rally (March-June) – Student Government
- Class Wristbands (April 2011) – Student Government
- Parent Sportswear (March – June 2011) – Student Government
- Hadley Farms Baked Goods (March 2011) – Concert Choir
- Water and Snacks (February 23, 2011) – H.S.A.

11. School No. 1 – Annual Gym Show

Approve the School No. 1 Annual Gym Show for Thursday, March 31, 2011 at 6:30 p.m.

12. School No. 3 – “Face Off for Fitness” Assembly

Approve the School No. 3 Philadelphia Flyers “Face Off for Fitness” Assembly (for Grade 3 students) on Wednesday, March 23, 2011 from 10:15 a.m. – 11:00 a.m. at no cost to the district.

13. School No. 4 End of Year Activities

- a. Approve School No. 4 Field Day for Friday, June 3, 2011 with a rain date of June 10, 2011.
- b. Approve School No. 4 End of Year Show for Tuesday, June 14, 2011 at 9:45 a.m.

14. School No. 4 – “Harry & Me” Create-A-Cover Contest **Exhibit XII A: 14**

Approve School No. 4 to participate in the “Harry and Me” Create-A-Cover contest.

15. School No. 4 – Grant Applications **Exhibit XII A: 15**

Approve School No. 4 to apply for the following grants, as per the attached exhibits:

- Summer Reading Grant
- Youth Literacy Grant
- Back to School Literacy Grant

16. School No. 5 – Six Flags Read to Succeed Program **Exhibit XII A: 16**

Approve School No. 5 to participate in the Read to Succeed Program, a free educational program for students in grades K-6, created to engage students in recreational reading.

17. School No. 6 – TD Bank Affinity Membership Program **Exhibit XII A: 17**

Approve School No. 6 to take part in the TD Bank Affinity Membership Program in which the bank donates to the school by the number of members who link their accounts to the school.

18. WTMS – Black History Month Assembly

Approve the WTMS to have a Black History Month Assembly, “A Celebration of Black History” on Thursday, February 17, 2011 from 8:00 a.m. – 9:45 a.m.

19. WTHS – Constitution Center “Destination: White House” Assembly **Exhibit XII A: 19**

Approve WTHS Renaissance students to participate in the Philadelphia Constitution Center’s traveling educational program, “Destination: White House” on a date TBD in February.

**B. Principal’s Update(s)**

- |                                 |                           |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights    | <b>Exhibit XII B: 1</b>   |
| 2. Ethnic Enrollment Report     | <b>Exhibit XII B: 2</b>   |
| 3. Suspension Report            | <b>Exhibit XII B: 3</b>   |
| 4. Violence & Vandalism Reports | <b>None at this time.</b> |

*Roll Call:*

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes	abstain # 2
Mr. Capaldi.	yes	Ms. Tutt	yes	
McGinnis	yes	Ms. Pitts	yes	
Ms. Mitchell	yes	Ms. Yanez	yes	
Ms. Peterson	yes			

*Motion Carried*

A discussion took place suggesting changes to Policy # 7510 Use of Facilities prior to the second reading.

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

A motion was made by Mr. McGinnis, seconded by Mr. Benjamin, Sr., to approve Action Items # 1 through # 12 as recommended by the Business Administrator/Board Secretary.

**A. Reports**

- |                                |                          |
|--------------------------------|--------------------------|
| 1. Transportation Dept. Update | <b>Exhibit XIII A: 1</b> |
| 2. Sodexo Food Services Update | <b>Exhibit XIII A: 2</b> |
| 3. Aramark Update              | <b>Exhibit XIII A: 3</b> |

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **None at this time.**
2. Treasurer's Report **None at this time.**
3. Board Secretary's Report **None at this time.**
4. Board Secretary's Certification **None at this time.**
5. Boards' Certification **None at this time.**
6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$1,744,523.73
- Manual Bill List \$ 325.00

7. Payroll **None at this time.**
8. Use of Facilities Report

Approve the Use of Facilities for the following organization:

- WTEA FAST Committee on February 23, 2011  
School No. 5 - 6:00 p.m. – 8:00 p.m.

9. School Based Youth Student Program Workshop – KDCOP

Approve a second workshop by KDCOP on internet safety presented by the SBYSP Program on February 17, 2011 at a cost of \$850.00. They are giving another presentation to include all students at the High School.

**Note:** The cost of the workshop will be funded through the SBYSP Grant.

10. Student Support Services – Bayada Nurses, Voorhees

Approve Bayada Nurses to provide nursing services for student Z.H. from February 7, 2011 – June 30, 2011 at a rate of \$45.00/hour for LPN and \$55.00/hour for RN services.

**Note:** The cost of these services will be paid through the I.D.E.I.A. Grant.

11. Disposal of School Property **Exhibit XIII B: 11**

Approve the Disposal of School Property as per the attached exhibit.

Location	Department	Tag #	Description
Middle School	Language Arts		29 Spell it Out/Purple Level - damaged

12. Emergency Busing for South Jersey Christian Academy **Exhibit XIII B: 12**

Approve Winslow Township Board of Education to provide emergency buses in the event of an evacuation to the South Jersey Christian Academy, Sicklerville Methodist Church, Church Road, Sicklerville, NJ at a cost of \$50.00/hour.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes recuse PO 117587 bill list
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

**XIV. INFORMATIONAL ITEMS**

OPRA – Open Public Request Act Form

OPRA request form on line.

Mr. McGinnis asked if there was any advantage to putting the form on line or should it be picked up in person.

Ms. Peterson responded that it would bring the district into using technology.

Mr. Tyner said that there was no downside to putting the form on line.

Dr. Poteat commented that we may not reply to the information on line, the person may have to come in and pick up the information in person.

A motion was made by Ms. Peterson, seconded by Mr. Benjamin, Sr., to place the OPRA Form on the district website.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

Dr. Poteat reported that the parents of a student who was removed from the school district has requested to use our textbooks. We may not get the textbooks back. Parents have previously paid for books up front. We are beginning to receive more types of requests for textbooks for children being home schooled.

Ms. Pitts asked if we should treat it individually or is a policy needed. We would need a first and second reading for a policy to be adopted. Do they need the books immediately?

Dr. Poteat responded that yes, the child is now at home. It is difficult to collect the books or the monies for the books. If there is no policy it is up to the Superintendent.

Mr. Benjamin, Sr., commented that a decision is needed in this case because it is an emergency.

Dr. Poteat said that we can ask for a deposit from the parents for the cost of the books.

Mrs. Yanez stated that the Board of Education deals with parents, their children and their money. She would not oppose a parent to educate their child in any way they want but our primary obligation is to the students who remain in the district. She cannot support the textbooks leaving the district for a child who leaves the district.

Mrs. Sturdivant asked about a policy for lost textbooks.

Dr. Poteat stated that each book is identified to a student – very seldom does the parent pay for a lost book. Upon graduation if they have lost or destroyed property that is the only recourse we have. Parents do not feel that they have to replace the textbooks.

Ms. Pitts stated that with regard to the emergency situation she would be in favor of allowing the parents to pay for the books and refund 90% of the cost upon their return. The child is still a member of this community.

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to allow the parents the use of the textbooks. The parents would pay 100% of the cost of the textbooks and be refunded 90% upon their return.

*Roll Call:*

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	no	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	no
Ms. Peterson	abstain		

*Motion Carried*

Ms. Peterson requested that we revisit Policy # 0157 regarding Policies on Line and also incorporate the OPRA form online.

Dr. Poteat responded that we have the capabilities to put the policies on line but we have found a few policies that still need to be updated.

Mr. Benjamin, Sr., responded that we have to yield to the Superintendent to decide if/when the policies should be put on line.

Mr. Tyner stated that information dispensed piece meal would fall back on the Board whether to put them on the website.

Ms. Peterson stated that we should put the policies on now and update later and not wait until all the policies are updated.

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to put the policies on line “as is” and upload the revised policy.

*Roll Call:*

Mr. Benjamin, Sr.	no	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	no
McGinnis	no	Ms. Pitts	yes
Ms. Mitchell	no	Ms. Yanez	yes
Ms. Peterson	yes		

*Motion Carried*

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS (Discussion Items)**

Ms. Yanez reported that on Wednesday, February 23, 2011 the Board will convene for Board Training at 6:30 p.m.

Ms. Yanez attended a power point presentation on February 8, 2011 “Conversation with the Local Educational Community” sponsored by the NJSBA, Camden and Gloucester County School Boards Association and presented by Mary Ann Friedman and Pamela Lampkin.

The following were among the topics presented:

- Bill of Rights.
- Harassment & Bullying – causing physical or emotional damage.
- Anti Bullying Specialists new positions in schools. Policy by September 1, 2011.

- All Employees must be trained in bullying/harassment.
- Safety Team.
- Opportunity Scholarship Act – private schools.
- Want to revise Open Public Meeting.
- Budget Cuts, cuts in state aid – Governor’s 2/22/11 Budget Speech.
- Pension Reform – roll back 9% raise, raise contributions to 8.5%, last 5 years for consideration of pension amount.
- Criminal background checks for Board Members – district will pay.

Dr. Poteat commented that they are creating new positions but no funds for these positions at the schools and administrative building.

On February 12, 2011 Ms. Yanez attended the workshop Analyzing/Constructing Salary Guides.from 9:00 a.m. – 6:30 p.m. The average length of a salary guide is 16 steps and should reflect goals. The workshop was very informative and very knowledgeable.

Dr. Garcia reported that Governor Christie will make his budget speech on February 22, 2011. By February 24, 2011 the figures will be released and a budget will have to be adopted for the County Office review by March 4. March 2 the Board will adopt the budget and March 16 is the final adoption.

**XIX. PERSONNEL**

A motion was made by Mr. McGinnis, seconded by Mr. Benjamin, Sr., to approve Items # 1 through # 9 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
<b>A</b>	Verlander, Jacqueline	No. 3	Pre-K Teacher	2/3/2011	2/25/2011 or sooner	P
<b>B</b>	Green, Marianna	No. 5	6 <sup>th</sup> Grade Teacher	2/22/2011	4/1/2011	P
<b>C</b>	Loiacono, Heather	No. 3	Occupational Therapist	2/7/2011 3/28/2011	3/25/2011 6/30/2011	P U

2. Retirement

Approve the following Retirement pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
<b>A</b>	Fletcher, Sandra	Food Service Worker	No. 4	7/1/2011

3. New Hires

Approve the following New Hires for the 2010/2011 school year:

	<b>Name</b>	<b>Position</b>	<b>Prorated Salary</b>	<b>Effective</b>
<b>A</b>	Lizano, Elisa (LOA) (replacing B. Matthias)	Spanish Teacher	MA+30 – Step 1 \$52,361	2/17/2011
<b>B</b>	Haabak, Carin (replacing D. Heller)	Payroll/Bookkeeper	\$45,000	2/17/2011

4. Substitutes

Approve the following Certified Substitutes for the 2010/2011 school year:

	<b>Certified Substitutes</b>
<b>A</b>	Marshall, Deborah
<b>B</b>	Nicholas, Justin

5. Middle School Learning Center

Approve the following individual to create scheduling and transcripts for the Middle School Learning Center for the 2010/2011 school year. Funded through IDEIA, not to exceed 20 hours:

	<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>	<b>Effective</b>
<b>A</b>	Weeks, Nancy	Guidance Counselor	\$36.88	2/17/2011

6. Volunteers

Approve the following Volunteers for the 2010/2011 school year.

	<b>Volunteer</b>	<b>Activity</b>	<b>Location</b>
<b>A</b>	Stevens, Jasmine	Girls Basketball Coach	HS
<b>B</b>	Miller, Walter	Classroom Help	No. 2
<b>C</b>	Gladden, John	Baseball Assistant	HS

7. College Placements

a. Approve the Rescission of the following College Placement for the 2010/2011 school year:

	<b>College</b>	<b>Student</b>	<b>Experience</b>	<b>Cooperating Teacher</b>	<b>School</b>	<b>Subject</b>	<b>Dates</b>
<b>A</b>	Rowan University	Voss, Mark	Clinical Practice	Coley, Patricia	MS	1/20/2011- 2/25/2011	Special Education



b. Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
<b>A</b>	Holy Family University	Good, Jessica	20 Hour Field	Sabec, Amanda & Danner, Cheryl	No. 5	2/17/2011-4/7/2011	Special Ed /Elementary
<b>B</b>	Camden County	Harmon, Alexis	15 Hour Field	Connor, Traci	HS	2/17/2011-4/1/2011	History

8. Musicians for the Spring Musical

Approve the following Musicians for the Spring Musical at the High School for the 2010/2011 school year:

	Musician	Position	Stipend
<b>A</b>	Krupa, Joseph	Rehearsal Accompanist and Pit Musician	\$1,450
<b>B</b>	Totora, Matthew	Pit Musician	\$300
<b>C</b>	Nicholls, Brian	Pit Musician	\$300
<b>D</b>	Sciafani, Katie	Pit Musician	\$300
<b>E</b>	Ieraci, James	Pit Musician	\$300
<b>F</b>	Cleary, Susan	Pit Musician	\$300
<b>G</b>	Rothkopf, Cheryl	Pit Musician	\$300
<b>H</b>	Cummins, Victor	Pit Musician	\$300
<b>I</b>	West, Karen	Pit Musician	\$300

9. Spring Coaches

Approve the following Spring Coaches at the High School for the 2010/2011 school year:

	Coach	Position	Stipend	Step
<b>A</b>	Regn, Keith	Head Baseball Coach	\$6,214	3
<b>B</b>	Stowell, Bruce	Assistant Baseball Coach	\$4,560	3
<b>C</b>	Stowell, Allen	Assistant Baseball Coach	\$4,560	3
<b>D</b>	Williams, Keith	Assistant Softball Coach	\$4,215	1
<b>E</b>	Creaney, Lindsey	Assistant Softball Coach	\$4,215	1

*Roll Call:*

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

*Motion Carried*

**ADDENDUM**

**I. SUPERINTENDENT'S REPORT**

A motion was made by Mr. McGinnis, seconded by Ms. Mitchell to approve Action Items # 1 through # 7 as recommended by the Superintendent.

1. Tuition Student

Approve the following student placement, for the 2010-2011 school year, as listed below:

	<b>Placement</b>	<b>Effective</b>	<b>Cost</b>	<b>Responsible for Cost</b>
A	Occupational Training Center of Camden County	02/08/11 to 06/30/11	Not to exceed \$3,500.00	Winslow (IDEIA Funds)

2. Fundraisers

**Exhibit I: 2**

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:

WTHS

- Clothing Drive for Covenant House – Key Club
- Dollar Day (March 4) – Key Club

WTMS

- Scholastic Book Fair (02/28/11 – March 8, 2011) – H.S.A.

3. Professional Development/Workshops & Conferences

a. Approve the Professional Development opportunity as listed below:

Title: Child Centered Strategies for Improved Academic Performance  
 Date(s): March 2011 – May 2011 (8 Sessions)  
 Time: Imbedded (7:30 a.m. – 1:00 p.m.)  
 Audience: Teachers  
 Presenter: Standard Solutions Consultant  
 Costs: \$11,000.00  
 Funding: NCLB – Title I  
 Location: High School  
 Purpose: To implement child-centered strategies for improved academic performance in order to maintain and/or attain AYP or safe harbor for all students and all subgroups.

- b. Approve the Professional Development opportunity as listed below:

Title: Child Centered Strategies for Improved Academic Performance  
Date(s): March 2011 – May 2011 (2 Sessions)  
Time: Imbedded (8:00 a.m. – 1:30 p.m.)  
Audience: Teachers  
Presenter: Standard Solutions Consultant  
Costs: \$3,000.00  
Funding: NCLB – Title I  
Location: Middle School  
Purpose: To implement child-centered strategies for improved academic performance in order to maintain and/or attain AYP or safe harbor for all students and all subgroups.

- c. Approve the Professional Development opportunity as listed below:

Title: Child Centered Strategies for Improved Academic Performance  
Date(s): March 2011 – May 2011 (4 Sessions)  
Time: Imbedded (9:00 a.m. – 2:30 p.m.)  
Audience: Teachers  
Presenter: Standard Solutions Consultant  
Costs: \$6,000.00  
Funding: NCLB – Title I  
Location: Schools No. 5 & No. 6  
Purpose: To implement child-centered strategies for improved academic performance in order to maintain and/or attain AYP or safe harbor for all students and all subgroups.

- d. Approve the Professional Development opportunity as listed below:

Title: Child Centered Strategies for Improved Academic Performance  
Date(s): March 1, 2011 & March 3, 2011  
Time: Imbedded (9:00 a.m. – 2:30 p.m.)  
Audience: Teachers  
Presenter: Standard Solutions Consultant  
Costs: \$3,000.00  
Funding: NCLB – Title I  
Location: Schools No. 1- No. 4  
Purpose: To implement child-centered strategies for improved academic performance in order to maintain and/or attain AYP or safe harbor for all students and all subgroups.

4. School No. 1 – Paws Farm Nature Center Assembly (PK)

Approve the Preschool students at School No. 1 to have an assembly on Wednesday, June 15, 2011 by the Paws Nature Center. The program will provide students with a hands-on, interactive and informative educational program with animals and birds.

**Note:** The assembly costs of \$350.00 will be paid through the Preschool Education Aid Grant.

5. 2010-2011 School Nursing Plan **Exhibit I:5**

Approve the 2010-2011 School Nursing Plan, as per the attached exhibit.

6. School No. 5 & No. 6 String Orchestra Performance at Rutgers University **Exhibit I: 6**

Approve the School No. 5 and No. 6 String Orchestra to perform in the Tonya Dorsey New Vision Scholarship Concert on Sunday, June 5, 2011 at the Rutgers University Walter K. Gordon Theater in Camden.

7. WTHS Indoor Performing Ensemble **Exhibit I: 7**

Approve the proposal of the WTHS Marching Band Director, to implement a new program at WTHS, the Indoor Performing Ensemble, as an extension of the Marching Band, at no cost to the district.

*Roll Call:*

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

*Motion Carried*

**II. PERSONNEL**

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to approve Items # 1 through # 10 with regard to Personnel

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Sch</b>	<b>Position</b>	<b>From</b>	<b>To</b>	
<b>A</b>	Iannaco, F. Carol	No. 2	Food Service Worker	2/8/2011	2/28/2011	P
<b>B</b>	Wasiluk, Michael	No. 5	Assistant Principal	2/15/2011	6/30/2011	P
<b>C</b>	Bernardo, Robert (extension)	HS	Health Teacher	10/19/2010-12/7/2010 am 12/7/2010 pm-2/17/2011	10/19/2010-12/7/2010 am 12/7/2010 pm-2/28/2011	P U
<b>D</b>	Reid, Susie (extension)	MS	Guidance Counselor	1/26/2011-2/11/2011	1/26/2011-2/24/2011	U

2. Retirement

Approve the following Retirement pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Effective</b>
<b>A</b>	Wasiluk, Michael	Assistant Principal	No. 5	7/1/2011

3. New Hire

Approve the following New Hire pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Prorated Salary</b>	<b>Start Date</b>
<b>A</b>	Ealer, Kelly (replacing J. Houdart)	Accountant	BOE	\$55,000	3/15/2011

4. Homebound Instructor

Approve the following Homebound Instructor for the 2010/2011 school year:

	<b>Instructor</b>	<b>Subject</b>	<b>School</b>	<b>Hourly</b>	<b>Effective</b>
<b>A</b>	Hill, Sarah	Language Arts Teacher	MS	\$36.88	2/16/2011

5. Musician for the Spring Musical

Approve the following Musician for the Spring Musical at the High School for the 2010/2011 school year:

	<b>Musician</b>	<b>Position</b>	<b>Stipend</b>
<b>A</b>	Holtz, Michael	Pit Musician	\$300.00

6. Spring Coaches Middle School

Approve the following Spring Coaches at the Middle School for the 2010/2011 school year:

	<b>Coach</b>	<b>Position</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Shiple, Matthew	Head Softball Coach	\$2,317	1
<b>B</b>	Grochal, Timothy	Assistant Softball Coach	\$1,483	1
<b>C</b>	Martin, Gregg	Head Track Coach	\$2,505	3
<b>D</b>	Williams, Arthur	Assistant Track Coach	\$1,604	3
<b>E</b>	Rossi, Ronald	Head Baseball Coach	\$2,505	3
<b>F</b>	Watson, Jeff	Assistant Baseball Coach	\$1,542	2

7. Change in Start Date

Approve the following Change in Start Date for the 2010/2011 school year:

	Name	Position	School	Prorated Salary	FROM Start Date	TO Start Date
<b>A</b>	Applegate, Patricia (ARRA Title I) (New)	Reading Coach	No. 6	\$26,931 (FTE .5) MA+30 – Step 6	TBD	3/11/2011

8. Volunteer

Approve the following Volunteer for the 2010/2011 school year:

	Volunteer	Activity	Location
<b>A</b>	Garnier, Christine	Spring Musical	HS

9. Substitutes

Approve the following Certified Substitutes for the 2010/2011 school year:

	Certified Substitutes
<b>A</b>	Hurst, Jennifer
<b>B</b>	Rudolph IV, Charles
<b>C</b>	Leach, Victoria

10. College Placements

Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
<b>A</b>	Camden County	Bradley, Daniesha	15 Hour Field	Diaz, Suzanne	HS	2/27/2011-4/1/2011	English
<b>B</b>	Camden County	Garretson, Lauren	15 Hour Field	Lee, Laura	HS	2/17/2011-4/1/2011	English

*Roll Call:*

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		

*Motion Carried*

**III. BUSINESS ADMINISTRATOR/BOARD SECRETARY**

A motion was made by Mr. McGinnis, seconded by Mr. Capaldi, to approve Action Items # 1 & # 2 as recommended by the Business Administrator/Board Secretary. Item # 1 amended to include Ms. Mitchell and Ms. Pitts.

1. New Jersey School Boards Association

Professional Development/Board Members

**WHEREAS**, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

**WHEREAS**, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

**WHEREAS**, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

**WHEREAS**, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

**WHEREAS**, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Eartha Mitchell	Driving Student Achievement	February 26, 2011	No Charge
Deborah Yanez	Camden County School Board Regional Budget Update	March 1, 2011	No Charge
Eartha Mitchell	"	March 1, 2011	No Charge
Cheryl Pitts	"	March 1, 2011	No Charge

2. Use of Facilities

Approve SES provider Encore Educational Institute to extend after school tutoring services at School # 5 from March 1, 2011 – June 15, 2011.

*Roll Call:*

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi.	yes	Ms. Tutt	yes
McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes abstain # 1	Ms. Yanez	yes abstain # 1
Ms. Peterson	yes		

*Motion Carried*

**XX. ADJOURNMENT**

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Tutt to adjourn the meeting at 9:22 p.m. All Ayes.

Respectfully Submitted,

Ann F. Garcia, Ed.D.  
Business Administrator/Board Secretary