

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, February 13, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Joanne Masciocchi	Gail P. Watkins
	Julie A. Peterson	Lorraine Dredde, Vice President
	Cheryl Pitts	Patricia Davis, President

Absent: Gulab Gidwani

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Brown -

1. ***At all Times***: Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting***: Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting***: Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES

Regular Board of Education Meeting
 Page 2

Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. 2012-2013 DISTRICT GOALS

Ms. Watkins -

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Recognition of WTHS Girls Track Team & WTHS Music Program
2. 2012-2013 Update on Status of District Goals – Dr. H. Major Poteat, Superintendent

During the 2012-2013 Update on Status of District Goals Dr. Poteat stated that the District is exploring the feasibility of full day kindergarten for the 2013-2014 school year. The State has informed the District that they must maintain the Pre Kindergarten program if they change to a full day kindergarten.

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES

A motion was made by Ms. Peterson, seconded by Ms. Sturdivant, to approve the Open/Closed Minutes of the following meetings:

Regular Meeting	Wednesday, January 9, 2013	Open/Closed Sessions
Special Meeting	Tuesday, January 22, 2013	Open Session
Regular Meeting	Wednesday, January 23, 2013	Open/Closed Sessions

<i>Roll Call:</i>					
Ms. Brown	Yes	Abstain 1/22	Ms. Sturdivant	Yes	
Mr. Gidwani		Absent	Ms. Watkins		Abstain
Ms. Masciocchi		Yes	Ms. Dredden		Yes
Ms. Peterson		Yes	Ms. Davis		Yes
Ms. Pitts		Yes			
Motion Carried					

X. BOARD COMMITTEE REPORTS

Education Committee – No Meeting

Policy – Meeting scheduled for February 14, 2013.

Operations – No report for January. Next meeting scheduled for February 26, 2013.

Liaison Committee

The Liaison meeting was held today. The following were discussed:

- The combined District and Township newsletter.
- Reaching out to Legislature for Grant funding.
- The pathway at School No. 6 cleared and grass will be planted.
- The swipe cards for the police are working out well.
- The Martin Luther King Day of service was great and other days of service may be considered.

Ms. Pitts was not aware that policeman had been issued a swipe card. There had previously been discussion of abuse when there were numerous swipe cards. She was concerned that there was no written agreement in regard to the swipe cards.

Mr. Long thought that the Memorandum of Agreement between the Winslow Police Department and the Board of Education might cover their use of the swipe cards.

Dr. Poteat said that with the new police chief the relationship between the School District and the police department has improved and he is comfortable with the process.

Urban Board Committee

Ms. Sturdivant reported that she attended the Urban Board Committee on February 1 in Trenton. They the following took place:

- Report from NJ Commissioner of education upholding bullying cases.
- Bullying cases task force formed.
- Discussion on various HIB Questions and UBC.
- Special Education Task Force.
- Members were divided into 4 Groups to list their top 3 issues in Urban Districts this year:
 - Team One-1) Special Education Issues and Funding 2) Graduation Rates 3) State Intervention
 - Team Two – 1) Superintendent Caps 2) Funding 3) Special Education (funding and Services)
 - Team Three – 1) School Funding 2) Declining Facilities 3) State Intervention 4) Special Education
 - Team Four 1) State Intervention a. RACS b. State controlled districts c. state

monitors 2) Grade Systems 3) October Rolling Census

- Urban Boards Committee will make 4 Special Task Forces to study the following Urban District Issues:
 - School Funding
 - State Intervention
 - Special Education
 - Student Achievement

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Peterson, seconded by Ms. Dredde, to open the meeting for Public Comments at 8:45 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Melissa Schmidt and Dori Straub, teachers at School No. 5 invited the Board members and Administrators to read to the children at School No. 5 on March 14, 2013. They distributed invitations to the Board.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Ms. Peterson, to close the meeting for Public Comments at 8:46 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Pitts to approve A, Item Nos. 1 through No. 5 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
 - a. Approve Professional Development opportunities as per the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title: Preparing Teachers for Argument vs. Persuasive Essay
Date(s): Friday, April 5, 2013
Audience: Teaching Staff
Presenter: Barbara Doherty, EIRC
Costs: \$1,200.00
Funding: NCLB – Title I
Description: This workshop will make teachers aware of the required changes that will come about with the implementation of Common Core Standards, which may be required for the 2013 NJ ASK. Specifically, the presenter will concentrate on the similarities and contrasts between argument and persuasion, as well as other writing techniques that will prepare our students for this year’s assessment.

- c. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Mathematics
Date(s): February 25, 2013 & February 27, 2013
Audience: Middle School Teachers
Presenter: Standards Solution Consultant
Costs: \$4,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper

understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

d. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Language Arts Literacy
Date(s): February 14, 2013
Audience: Middle School Teachers
Presenter: Standards Solution Consultant
Costs: \$2,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

e. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Language Arts Literacy & Mathematics
Date(s): April 2013 – May 2013
Audience: Lower Elementary School Teachers (No. 1 – No. 4)
Presenter: Standards Solution Consultant
Costs: \$8,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

f. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Language Arts Literacy & Mathematics
Date(s): March 2013 – May 2013
Audience: Upper Elementary School Teachers (No. 5 & No. 6)
Presenter: Standards Solution Consultant
Costs: \$4,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES

Regular Board of Education Meeting

Page 7

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to approve A, Item No. 4 as recommended by the Superintendent.

There were no questions from the Board or audience.

4. Field Trips

Exhibit XIII A: 4

Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Masciocchi, to approve A. Item No. 5. a.b.c.d.e. and f. as recommended by the Superintendent.

The question was asked, "How many have signed up to attend the 5d. Workshop?" Sign up is not required. It is a required training.

5. Professional Development/Workshops & Conferences

Exhibit XIII A: 5

- a. Approve Professional Development opportunities as per the attached exhibit.
- b. Approve the Professional Development opportunity as listed below:

Title: Preparing Teachers for Argument vs. Persuasive Essay
Date(s): Friday, April 5, 2013
Audience: Teaching Staff
Presenter: Barbara Doherty, EIRC
Costs: \$1,200.00
Funding: NCLB – Title I
Description: This workshop will make teachers aware of the required changes that will come about with the implementation of Common Core Standards, which may be required for the 2013 NJ ASK. Specifically, the presenter will concentrate on the similarities and contrasts between argument and persuasion, as well as other writing techniques that will prepare our students for this year's assessment.

- c. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Mathematics
Date(s): February 25, 2013 & February 27, 2013
Audience: Middle School Teachers
Presenter: Standards Solution Consultant
Costs: \$4,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

d. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Language Arts Literacy
Date(s): February 14, 2013
Audience: Middle School Teachers
Presenter: Standards Solution Consultant
Costs: \$2,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

e. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Language Arts Literacy & Mathematics
Date(s): April 2013 – May 2013
Audience: Lower Elementary School Teachers (No. 1 – No. 4)
Presenter: Standards Solution Consultant
Costs: \$8,000.00
Funding: NCLB – Title II
Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

f. Approve the Professional Development opportunity as listed below:

Title: Aligning Practices w/Common Core State Standards in Language Arts Literacy & Mathematics
Date(s): March 2013 – May 2013
Audience: Upper Elementary School Teachers (No. 5 & No. 6)
Presenter: Standards Solution Consultant
Costs: \$4,000.00
Funding: NCLB – Title II

Description: Standards Solution will conduct Common Core demo lessons and workshops to provide teachers with a deeper understanding of the 2013 NJ ASK and its components, while addressing the transition to Common Core.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Masciocchi, to approve Item A. Nos. 6, 7, and 8 as recommended by the Superintendent. There were no questions from the Board or audience.

6. Tuition Students **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Masciocchi, to approve Item A. No. 9 as recommended by the Superintendent. There were no questions from the Board or audience.

9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 2
 - World's Finest Candy Assortment – H.S.A.
School No. 4
 - McDonald's Night (03/20/13) – H.S.A.
 - Chick-Fil-A Night (04/16/13) – H.S.A.
 - Morey's Pier Discount Tickets – H.S.A.
 - Read Across America Fun Night (03/07/13) – H.S.A.
School No. 5
 - Scholastic Book Fair & Fun Night (03/04 – 03/11/13) – H.S.A.

School No. 6

- Family Fun Night & Candy Bar Bingo (03/15/13) – H.S.A.
- Ice Cream Social (06/07/13) – H.S.A.
- Specialty Cake Fundraiser (Feb. 2013) – H.S.A.
- Scholastic Book Fair (April 2013) – H.S.A.
- Morey's Pier Discount Tickets – H.S.A.
- Jump Rope for Heart Jeans Day (03/28/13) – P.E. Dept.
- Friendly's Night (03/26/13) – H.S.A.

WTMS

- 100th Day of School Hat Day/Jeans Day (02/21/13) – Student Government
- Go Red for American Heart Jeans Day (02/14/13) – H.S.A. & NJHS

WTHS

- Car Wash (05/18/13) – SAVING Club
- Snack Sale (February – June) – Sophomore Class
- Origami Grams (March 2013) – Asian American Culture Club
- Jeans Day – Art Club
- Spirit Night (03/12/13) – Sophomore Class

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Masciocchi, to approve Item A. Nos. 10, 12, 13, 14, 15, 16, 17, 18, 21, 22, 23, 24, 27 – 32 as recommended by the Superintendent.

There were no questions from the Board or audience.

10. WCD Academy Guest Speaker

Approve Dr. Tamara Brown, Pediatric Dentist, 750 Rt. 73, Suite 209, Marlton, NJ 08053, to visit the WCD Academy students on Tuesday, March 5, 2013.

12. School No. 1 Assembly Program – Cat in the Hat

Approve a visit by the "Cat in the Hat", at no charge, to School No. 1 on Thursday, February 14, 2013 as part of the reading incentive program and to promote Read Across America.

13. School No. 1 – Black History Month Program

Approve School No. 1 Black History Month Program, provided by the group "Sadaya & Friends", for Thursday, February 21, 2013, at a cost of \$1,500 to be funded through the student activity account.

Note: The performance, for students in grades K-3, will focus on teaching students the fundamentals of African American music instruments and

instrumental music.

14. School No. 1 – Assembly Program

Approve School No. 1 Kindergarten students to participate in the African American Wax Museum program which include statues of famous doctors, inventors, service men, etc., on Thursday, February 28, 2013.

15. School No. 3 – African American Heritage Museum of Southern New Jersey

Approve School No. 3 Assembly Program, provided by the African American Heritage Museum of Southern New Jersey, for Wednesday, February 27, 2013, at a cost of \$500 to be funded by the P.T.O.

Note: The assembly, for students in grades PK-3, will educate students on the contributions of African Americans to American History.

16. School No. 3 Assembly Program – Cat in the Hat

Approve a visit by the “Cat in the Hat”, at no charge, to School No. 3 on Thursday, February 14, 2013, for a Reading Rally to promote Read Across America and encourage students to read.

17. School No. 4 – Gloucester County Christian School Choral Group

Approve School No. 4 visit from the Gloucester County Christian School Choral Group on Wednesday, March 6, 2013 to perform during Read Across America Week.

18. School No. 4 – Chick Project

Approve School No. 4 to host the Chick Project from March 18 through March 28, 2013 by Quiver Farms. The School No. 4 Librarian will oversee the development of the chicks that will be dropped off and then hatched in an incubator.

21. School No. 5 – Philadelphia Flyers Fan Development Program

Approve a member of the Philadelphia Flyers Fan Development Program to visit School No. 5 on April 9, 2013 and speak to students on the importance of teamwork.

22. School No. 5 Guest Speaker

Approve School No. 5 to have Mr. Eric LeGrand, motivational speaker and author, visit and speak to students on February 8, 2013 about overcoming disabilities and adversities.

23. School No. 5 Read Across America Night

Approve School No. 5 Read Across America Night for Wednesday, March 6, 2013 at 6:00 p.m. This evening program, for parents and students, is an opportunity to celebrate Read Across America and provide parents with a guide for writing at home.

24. School No. 5 – Cherrydale Fundraiser Limo Lunch

Approve School No. 5 students, who sold the most items during the H.S.A Cherrydale fundraiser, to receive a limousine ride and lunch at Applebee's courtesy of the H.S.A.

27. WTMS – Black History Month Program (Revised Program Cost)

Approve an assembly at WTMS, in honor of Black History Month, by the WINCEYCO, Inc., featuring the program "African Discovery through Music", to take place on Thursday, February 21, 2013 at a cost of \$2,500.00 to be funded through the student activity account.

28. WTMS – Scholastic Book Fair

Approve the WTMS Scholastic Book Fair, sponsored by the H.S.A., for February 28, 2013 through March 7, 2013.

29. WTMS – Guest Speaker

Exhibit XIII A: 29

Approve Mr. Daniel Wyckoff, to speak to Social Studies Teachers during the Professional Learning Communities. These meetings afford our teachers the opportunity to collaborate and focus on student data.

30. WTHS – Black History Month Program

Approve the African American Culture Club to hold their Black History Month Program on Monday, February 25, 2013 at 7:30 p.m. in the High School Auditorium.

31. WTHS – Eagles Landing Guest Speakers

Approve the Hispanic Family Center of Southern NJ to provide a 10 session program entitled "GERLS" (Girls Exercising Real Life Skills) for the freshman afterschool girls program. Topics will include: Conflict resolution/problem solving; stress management; peer pressure, decision-making and healthy relationships.

32. WTHS – Spring Musical "Once Upon a Mattress"

Approve a matinee performance for the spring musical "Once upon a Mattress" to be performed on Wednesday, March 13, 2013 at 9:00 a.m. for Middle School students.

Voice Vote: All in favor

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. Item Nos. 11, 19, 20, 25, and 26 as recommended by the Superintendent. There were no questions from the Board or Audience.

11. Settlement Agreement

Approve the Settlement Agreement between the Winslow Township Board of Education and S.T. and J.T. o/b/o M.T.

19. School No. 4 – Muffins for Mom

Approve School No. 4 H.S.A. to host Muffins for Mom Day on May 10, 2013. Moms and guardians will be invited to enjoy juice and muffins with their children.

20. School No. 4 – Donuts with Dad

Approve School No. 4 H.S.A. to host Donuts with Dad Day on June 5, 2013. Dads and guardians will be invited to enjoy juice and donuts with their children.

25. School No. 5 - Donation

Approve the acceptance of a donation, from Mr. Harold Hill, of a Snare Drum.

26. School No. 5 – Dance Party

Approve School No. 5 H.S.A. to sponsor a DJ Dance Party on February 28, 2013 for the top sellers in the Cherrydale fundraiser.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

A motion was made by Ms. Peterson, seconded by Ms. Pitts to approve Item B. as recommended by the Superintendent. There were no questions from the Board or audience.

B. Principal's Updates

1. Listing of Programs & Activities

Exhibit XIII B: 1

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Masciocchi, seconded by Ms. Watkins to approve A. B. Nos. 1 – 13a, 13c and 13d as recommended by the Business Administrator/Board Secretary.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIV B: 1

Approve the Line Item Transfers, for the month of December 2012, as per the attached exhibit.

2. Treasurer's Report

Exhibit XIV B: 2

Approve the Treasurer's Report, for the month of December 2012, as per the attached exhibit.

3. Board Secretary's Report

Exhibit XIV B: 3

Approve the Board Secretary's Reports, for the month of December 2012, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 2012, no budgetary line item account has obligations and payments (contractual orders)

which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of December 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$2,402,164.30
- Vendor Bill List \$2,401,101.70

7. Payroll

Approve Payroll for the month of January 2013 as listed below:

- January 15, 2013 \$2,158,246.94
- January 30, 2013 \$2,161,138.31

8. Disposal of School Property **Exhibit XIV B: 8**

Approve the Disposal of School Property per the attached exhibit:

Location	Department	Description
School # 5		1 VCR – damaged
		1 Wheel Cart – damaged
		1 TV stand – damaged
		1 Computer table – damaged
		1 Table – damaged
		2 Desks – damaged
		8 Overhead projectors – damaged
		3 Computer monitors – damaged
		3 Hard drives – damaged
		3 Printers – damaged
		2 TV's with stands – damaged
		1 Cabinet – damaged
		2 Chairs – damaged
		3 Teacher desks – damaged
		1 Refrigerator – damaged
		1 Record player – damaged

		2 Long tables - damaged
--	--	-------------------------

9. Professional Development

- a. Approve Kathleen Minchak, Confidential Secretary, Human Resources Department to attend the New Jersey School Board Association Insurance Group Claims Coordinator Training for workers' compensation claims on Friday, April 12, 2013 at Atlantic County Special Services, Mays Landing from 9:00 a. m. – 12 p.m. at a cost of \$20.00.
- b. Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Yvonne Kirby, Secretary to Business Administrator/Board Secretary to attend School Ethics Online Disclosure Training on Tuesday, February 19, 2013 from 10 a.m. – 12 p.m. at no cost to the District.
- c. Approve Charmette Long-Vernon, Assistant Business Administrator/Board Secretary to attend the Department of Agriculture Summer Food Service Program Training on Friday, March 8, 2013 at no cost to the District.

10. 2012 – 2013 IDEA Grant

Approve the employee listed below to be charged to the 2012-2013 IDEA Grant. Account number 20-254-200-100-000-00.

Name	Job Title	% of Salary	Amount Charged
James Nesmith	Supervisor of Special Services	100 %	\$83,886.00

11. Winslow Township Board of Education Settlements

- 1. Approve the settlement between the Winslow Township Board of Education and S.C., M.G. and S. N.
- 2. Approve the settlement between the Winslow Township Board of Education and J.F.

12. Contracts w/ State Vendors

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
 CONTRACT VENDORS FOR BOARDS OF EDUCATION
 PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2012-2013 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of Education and the Referenced State Contract Vendors shall be July 1, 2012 to June 30, 2013.

 Date Approved _____
Business Administrator/Board Secretary
Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Transportation	Bus Parts Warehouse	A-73725
	Gallo GMC Truck	A-734761/73698
	Giles Ransome	A-69706
	H.A. Dehart	A-73771/73483
	Johnson & Towers	A-76467/73775
	Lawson Products	A-73736/76910
	Mechanics Auto Parts/Napa	A-73744
	Ransome International	A-73707
	Service Tire	A-71689/71688
	W.B. Mason	A-80975
	W.W. Grainger	A-79875
	Winner Ford	A-78843
General Supplies	Tanner North	A-69948/66914

13. Use of Facilities

Approve the following Use of Facilities:

- a. The DOT (Dreams of Tomorrow) Organization, Inc.

Place: Winslow Township School No. 6
Date: Friday, March 8, 2013
Time: 6:00 p.m. – 10:00 p.m.
Fees: \$200 received

TABLED

- b. Omega Psi Phi Fraternity Inc. PiKappa Kappa, Sicklerville, NJ

Place: WTHS Auditorium for the purpose of a talent competition
Dates: Saturday, March 23, 2013
Saturday, March 30, 2013
Time: 3:30 p.m. – 7:00 p.m.
Fees: Application Fee: \$200.00 one time only
Room Usage: \$200.00 each Saturday
Custodial fee: \$25.00/hour/custodian approx. \$100 –
\$200 each Saturday

Note: The Fraternity has requested that the Board of Education waive the above fees.

- b. WTBA – Winslow Township Basketball Association

Extend the Use of Facilities that was approved by the Board of Education for the WTBA on October 10, 2012 from March 6, 2013 – June 15, 2013. An updated insurance form was submitted.

Fees: Custodial fees of \$25.00/hour/custodian is charged for Saturday and Sunday usage.

- c. WTBA – Winslow Township Basketball Association

Place: Winslow Township High School Gym
Dates: February 23, 24, 2013
March 23, 24, 2013
April 20, 2013
May 11, 12, 2013
Time: Saturday (February 23, March 23, April 20 and May 11)
1:00 p.m. – 7:00 p.m. *
Sunday (February 24, March 24, May 12)
7:00 a.m. – 7:00 p.m.
Fees: \$25.00/hour/custodian custodial Fees for Saturday and Sunday usage.

Note: * On Saturday mornings the Winslow Township High School Basketball teams practice in the High School gym from 8:00 a.m. – 12 noon.

Roll Call:

Ms. Brown

Yes

Ms. Sturdivant

Yes

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES

Regular Board of Education Meeting

Page 19

Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes Recuse PO 132213	Ms. Davis	Yes
Ms. Pitts	Yes Recuse PO 132134		
Motion Carried			

A motion was made by Ms. Dredden, seconded by Ms. Masciocchi to TABLE Item No. 13b because there is no support to waive the fees, which is contrary to Board Policy.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Abstain	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Item Nos. 1 – 12 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	E.G.	Medical	2/26/2013 3/26/2013	3/25/2013 4/5/2013	P U
B	T.M.	Medical	1/14/2013	2/8/2013	P
C	M.P. (Extension)	Medical	2/1/2013	2/28/2013	U
D	B.R.	Medical	2/1/2013	3/1/2013	P
E	M.S. (Extension)	Maternity	2/21/2013	5/15/2013	U

2. New Hire

Approve the following New Hire for the 2012/2013 school year: (11-000-219-104-099-06)

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES

Regular Board of Education Meeting

Page 20

	Name	School	Position	Prorated Salary	Effective
A	Cooper, Pamela (replacing S. R.)	No. 6	LDT-C	\$79,300 Doc - Step 12	3/1/2013

3. Resignation

Approve the following Resignation for the 2012/2013 school year: (11-130-100-101-105-07)

	Name	Position	School	Effective
A	Coats, Lisa Anne	Language Arts Literacy Teacher	MS	1/31/2013

4. Retirements

Approve the following Retirements for the 2012/2013 school year:(11-215-100-101-099-04)

	Name	Position	School	Effective
A	Hauser, Janice	Special Education Teacher (PSD)	No. 4	7/1/2013
B	Miller-Cain, Tracy	Bus Driver	Garage	3/1/2013

5. Leave of Absence Replacements

a. Approve the following Leave of Absence Replacement for the 2012/2013 school year:
 (11-130-100-101-000-98)

	Name	School	Position	Per Day Pay	Effective
A	Fingerhut, Chelsea (replacing M. S.)	No. 6	6 th Grade Teacher (Leave of Absence)	\$242.00	2/1/2013- 5/15/2013

b. Approve the revision of the following Leave of Absence Replacement for the 2012/2013 school year: (11-213-100-101-099-08)

		FROM			TO		
	Name	Sch	Position	Effective	Position	Effective	Pay per day
A	Powell, Karen	HS	Special Ed Teacher (replacing L.M.)	2/1/2013- 6/20/2013	Special Ed Teacher (replacing C.G.)	3/1/2013- 6/20/2013	\$254.00

6. Reappointment

Approve the following Reappointment for the 2012/2013 school year:(11-213-100-101-099-08)

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES
 Regular Board of Education Meeting
 Page 21

	Name	Position	School	Prorated Salary	Effective
A	Fritsche, Joann	Special Education Teacher (RC)	HS	\$62,961 BA-Step 10	2/4/2013

7. Placements

a. Approve the Rescission of the following College Placements for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Camden County	Ambreen, Qudsia	21 Hour Field Experience	Cutter, Mindy	No. 6	2/11/2013-4/12/2013	Elementary
B	Camden County	Bukhsh, Shazia	21 Hour Field Experience	Parker, Michelle	No. 6	2/11/2013-4/12/2013	Elementary

b. Approve the following College Placements for the 2012/2013 school year:

	College/University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Camden County	DiLallo, Marissa	15 Hour Field Experience	Cutter, Mindy	No. 6	2/19/2013-4/19/2013	Elementary
B	Camden County	Hemphill, Stephanie	15 Hour Field Experience	DiSipio, Michele	No. 3	2/19/2013-4/19/2013	Elementary

c. Approve the following Teacher to observe a Family Living Class at the High School on February 27, 2013:

	School	Teacher	Experience	Cooperating Teacher	Sch	Date	Subject
A	Camden County Technical School	Laucks, Julie	Observation for Professional Development	Gary, Cynthia	HS	2/27/2013	Family Living Class

8. Pit Musicians Spring Musical – High School

Approve the following Pit Musicians for the Spring Musical at the High School for the 2012-2013 school year: (11-401-100-330-401-08)

	Name	Position	Stipend (Accounts Payable)
A	Lowery, Kevin	Pit Musician	\$300.00
B	MacIntire, Andrew	Pit Musician	\$300.00

9. Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2012/2013 school year: (11-150-100-101-000-98)

	Name	Position	Hourly Rate	Effective
A	Conley, Denise	Teacher of Handicapped	\$37.73	2/16/2013
B	Mack, Jill	Teacher of English	\$37.73	2/16/2013
C	Penn, Emily	Teacher of Handicapped	\$37.73	2/1/2013

10. Winslow Child Development Program

Approve the Resignation of the following Winslow Child Development Program Site Supervisor for the 2012/2013 school year: (11-000-310-930-000-18)

	Name	Position	School	Effective
A	Clarkson, Linda	Site Supervisor	No. 5	2/14/2013

11. Volunteer

Approve the following Volunteer for the 2012/2013 school year:

	Name	Volunteer Activity	School
A	Caldwell, Kevin	Boy's Lacrosse Assistant Coach	HS

12. Extended School Day Program

- a. Approve the following Teachers for the Extended School Day Program on an "as needed" basis not to exceed 2 hours per day for the 2012/2013 school year. To be funded through Title I account # 20-236-100-100-020-00:

	Name	Subject	School	Hourly Rate
A	Adair, Andrew	English Teacher	HS	\$37.73
B	Broschard, Nicole	Elementary Teacher	No. 3	\$37.73
C	Hebbons, Crystal	Elementary Teacher	No. 6	\$37.73
D	Henderson, Nicole	Elementary Teacher	No. 1	\$37.73
E	Ruff, Thelma	Math Teacher	HS	\$37.73
F	Scargill, Karen	Elementary Teacher	No. 2	\$37.73
G	Smith, Chantel	Math Teacher	HS	\$37.73

- b. Approve the following Teachers for the Extended School Day Program on an "as needed" basis not to exceed 2 hours per day for the 2012/2013 school year. To be funded through IDEA account #20-254-100-100-000-00:

	Name	Subject	School	Hourly Rate
A	Crump, Sarah	Elementary Teacher	No. 6	\$37.73
B	Diggs, Carmen	Elementary Teacher	No. 4	\$37.73

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES

Regular Board of Education Meeting

Page 23

C	Familiare, Amanda	Elementary Teacher	No. 4	\$37.73
D	Green, Tina	Elementary Teacher	No. 6	\$37.73
E	Holmdal, Pamela	Elementary Teacher	No. 3	\$37.73
F	Ragone, Maria	Elementary Teacher	No. 2	\$37.73
G	Ripp, Roberta	Elementary Teacher	No. 5	\$37.73
H	Summers, Lauren	Elementary Teacher	No. 4	\$37.73

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OLD BUSINESS – None at this time.

XVII. NEW BUSINESS

Ms. Peterson asked if the District recognized our volunteers such as Item No. 11 in Personnel.

Dr. Poteat – No.

A motion was made by Ms. Peterson, seconded by Ms. Pitts to recognize the District volunteers at a Board meeting at the end of each academic year.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Ms. Sturdivant stated that recognition of volunteers used to take place at each school.

Ms. Peterson reported that Ms. Pitts and Ms. Peterson attended the New Jersey School Board workshop “Bargaining at the Table”. She also encouraged Board members to attend the workshop on March 16, 2013, “Analyzing and Constructing Salary Guides”.

ADDENDUM

I. BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson, to approve Items # 1 through # 5 as recommended by the Board Secretary.

Ms. Pitts asked if the cost for the Financial Advisor was a onetime fee for the refunding the bonds.

Ms. Boyle responded that they would only receive the fee if they were successful in refunding the bonds which could result in a savings of one million dollars.

1. Bill List

Exhibit I: 1

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$33,233.00

2. Request for Proposal (RFP) – Bond Counsel

Approve Request for Proposal (RFP) for Bond Counsel for the Purpose of Issuing Refunding Bond.

3. NCLB (No Child Left Behind) 2012-2013 Grant Awards

Approve the 2012-2013 NCLB (No Child Left Behind) Grant Awards in the following Amounts: (Budgeting prior year carryover)

- Title I A: \$999,113
- Title II A: \$276,199
- Title III: \$ 15,589
- Title III Immigrant: \$ 127

4. Authorization to Amend the District Long-range Facility Plan

Authorize the Amendment of the Long-range Facility Plan of the Winslow Township Board of Education as follows:

1. Winslow Township High School
 - Add Window Project to “System Actions”: Replacement of Windows at the High School site.
2. Winslow Elementary School 1
 - Add Solar Energy Project to “System Actions”: Solar Panel Installations.
 - Add Security Cameras Project to “System Actions”: Install Security Cameras at the School.
3. Winslow Elementary School 2
 - Add Solar Energy Project to “System Actions”: Solar Panel Installations.
 - Add Security Cameras Project to System Actions”: Install Security Cameras at the School.
 - Add Unit Ventilators Project to “System Actions”: Repair/Replacement Unit Ventilators throughout School.
4. Winslow Elementary School 3
 - Add Solar Energy Project to “System Actions”: Solar Panel Installations.
 - Add Security Cameras Project to “System Actions”: Install Security Cameras at the School.
5. Winslow Elementary School 4
 - Add Solar Energy Project to “System Actions”: Solar Panel Installations.
 - Add Security Cameras Project to “System Actions”: Install Security Cameras at the School.
6. Winslow Elementary School 5
 - Add Solar Energy Project to “System Actions”: Solar Panel Installations.
 - Add Security Cameras Project to “System Actions”: Install Security Cameras at the School.
 - Add Unit Ventilators Project to “System Actions”: Repair/Replacement Unit Ventilators throughout the School.
7. Winslow Elementary School 6
 - Add Solar Energy Project to “Systems Actions”: Solar Panel Installations.
 - Add Security Cameras Project to “System Actions”: Install Security

- Cameras at the School.
- Add Unit Ventilators Project to “System Actions”: Repair/Replacement Unit Ventilators throughout the School.

5. Resolution Appointing Financial Adviser

RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW IN THE COUNTY OF CAMDEN, NEW JERSEY

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of School Refunding Bonds by The Board of Education of the Township of Winslow in the County of Camden, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the refunding bonds; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the refinancing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey is so recognized by the financial community; and,

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WINSLOW, IN THE COUNTY OF CAMDEN, NEW JERSEY AS FOLLOWS:

1. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of refunding bonds by the Board in accordance with a Proposal submitted to the Board (the "Proposal") dated January 7, 2013.
2. Phoenix Advisors, LLC’s fee will not exceed \$12,500 and is contingent upon the closing of the School Refunding Bonds and will be paid from bond proceeds.
3. A copy of this resolution as well as the Proposal shall be placed on file with the Secretary of the Board.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVIII. EXECUTIVE SESSION **A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve adoption of the Executive Resolution and adjournment to Executive session at 9:17 p.m.**

Winslow Township Board of Education
Wednesday, February 13, 2013 - MINUTES

Regular Board of Education Meeting
Page 27

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of thirty minutes for the purpose of:

- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

PRESIDENT

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Watkins to adjourn Executive Session at 10:25 p.m.

Voice Vote: All in favor

XX. ADJOURNMENT: A motion was made by Ms. Peterson, seconded by Ms. Dredden to adjourn the meeting at 10:26 p.m.

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary