

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Winslow Township School No. 6**  
617 Sickler Avenue  
Sicklerville, NJ 08081

**Wednesday, December 19, 2012**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/12**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board Members were noted present:

|          |                  |                                  |
|----------|------------------|----------------------------------|
| Present: | Patricia Davis   | Joanne Masciocchi                |
|          | Lorraine Dredden | Cheryl Pitts                     |
|          | Gulab Gidwani    | Aleta Sturdivant, Vice President |
|          | John Korostowski | Julie A. Peterson, President     |

Absent: Gail P. Watkins

Also Present: Dorothy Carcamo, Ed.D., Assistant Superintendent  
Tyra McCoy-Boyle, CPA, Business Admin./Board Secretary  
Audra Pondish, Esq. Solicitor arrived 7:20 p.m.

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Pitts -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Gidwani -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Sturdivant -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

## VI. 2012-2013 DISTRICT GOALS

Ms. Davis-

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

## VII. AWARDS/PRESENTATIONS

1. WTHS Student Recognition - Maritza Bullock, All American Marching Band
2. Mr. Howard Ellis of Sodexo - Award Presentation to School District  
Mr. Ellis presented a \$500 check to the High School for being 19<sup>th</sup> in the nation in the Health High School Challenge.
3. Board Member Recognition of Service Award for Mr. John Korostowski
4. Winslow Township School No. 4 Presentation

**Ms. Peterson – The Superintendent and the Board have taken proactive measures within our learning community of Winslow Township in addressing concerns regarding the safety and well being of all members of our school district in light of recent school violence. As we move forward, the Board will be reviewing our Policies and Procedures, under the direction of Ms. Pitts, and welcome any comments and suggestions to ensure the ongoing safety of our school community. Please feel free to send us comments and suggestions via District email.**

5. HIB & Violence & Vandalism Report (Reporting Period #1) – Mr. Dion Davis
6. Mr. Frederick J. Gross, Sweetwater Environmental

Sweetwater Environmental operates the water system for Winslow No. 1. Mr. Gross reported that they recently posted a notice which is required by the State of New Jersey any time you have an exceedance of monitored pollutants in the water. When you hear terms like gross alpha rating 226 – 228 it causes emotions. People are wondering what is happening in our water system. Let me assure you, this regulation came into effect in 2000; it is from natural

mineral deposits in the soils that the water passes through. South Jersey has very sandy soil. With that, these deposits of natural occurring minerals get locked into the soil and the water actually erodes the minerals and that is why we now monitor. The levels are extremely, extremely low. EPA when they established the limits set them at an extremely low level. The simple treatment is a common household water softener. We replaced the water softener at School No. 1. We are mandated to monitor the water supply on a quarterly basis for one year. It is a low level and has to accumulate over a long period of time.

**CORRESPONDENCE**

Ms. McCoy-Boyle read a letter addressed to H. Major Poteat, dated November 30, 2012 from the Winslow Township Fire District No. 1. Dr. Poteat, On behalf of the Winslow Township Fire Department, I would like to thank you and the Winslow Township Board of Education for providing us an opportunity to address the Board and the citizens of Winslow at your November 28, 2012 meeting. Our upcoming "special election" on Saturday, December 15, 2012 is a pivotal event for the future of our fire department and utilizing the public comment section portion of your meeting allowed us to address an extremely large audience. We hope that we were able to explain our needs and to gain that all important public support. As the fire chief here in Winslow, I appreciate the support you have given us past and present. The safety of our children and their families is paramount to both of us and I believe that we jointly do our very best to provide that safety. If our department is able to assist the School District in any future endeavors please do not hesitate to ask. Again, thank you for your assistance. Sincerely Terrence Osborne.

Ms. McCoy-Boyle read a letter from the Winslow Township Fire Department received on December 11, 2012 addressed to Ms. Boyle. Dear Ms. McCoy-Boyle, I am writing to thank you for your attention and action correcting the fire code violations at the above referenced site. Understanding the complexities and limited resources available we greatly appreciate your expediting the correction of these matters. Pending a final walk-around with Mr. McGarry, this matter is considered closed. Please extend to Mr. McGarry our heartfelt thanks for his efforts in completing these items as well. Thank you for your assistance and cooperation. Yours in Fire Safety, Michael S. Scardino, CPM, Deputy Chief.

**VIII. MINUTES**

**A motion was made by Ms. Davis, seconded by Ms. Dredden to approve the Open and Closed Sessions of the following meeting:**

Regular Meeting                      Wednesday, November 28, 2012                      Open/Closed Sessions

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**IX. BOARD COMMITTEE REPORTS**

**Policy/Human Resources Committee**

Ms. Pitts reported that the Policy Committee met in District on December 4, 2012 at 4:00 p.m. Board members in attendance were Ms. Davis, Ms. Dredden, Ms. Masciocchi and Ms. Pitts. Administration; Dr. Poteat, Dr. Carcamo, Mr. Davis.

Subjects discussed:

- Use of District Facilities by “Love Glorious Revival Church”.
- Discrepancy in language in our handbooks for High School v. Middle School.
- Policy # 5600 link already addressed.
- Further discussed initiating a District uniform dress code.
- The necessity of including the recently established “Board of Education Sunshine Fund” into our By-Laws.

Recommendations:

- The Committee is not in favor of allowing the “Love Glorious Revival Church” use of the District’s facilities as we are not able to fulfill all that they have requested.
- All remaining discrepancies in our student handbooks will be fully addressed by Administration in the form of a summer project.
- The By-Laws will be amended to reflect the newly formed Sunshine Fund immediately after the Reorganization Meeting in January 2013.

The next meeting of the Policy Committee has been scheduled for January 10, 2013 at 4:00 p.m.

**Operations Committee**

Mr. Gidwani reported that the Operations Committee met yesterday and the following was discussed:

- The most important was our Solar Project. We did make progress on that because I understand that Atlantic City Electric did agree to the Interconnection Agreement and that was taken care of so that was a great amount of progress. This is also connected with the roofs on five and six. Once that ...is ready to go we should be able to finance School No. 5 and 6. It will probably be taken care of during the summer vacation.
- The student count. We did lose some students to the Charter Schools and to the Choice Schools. We still have around 4,800 students and hopefully we will not lose any more students, if our achievement gets better and we can introduce more programs in our schools.
- During the break we will put new carpeting in School No. 3, 5, 6 and Middle School.
- Blue Anchor building is closed.

**Education Committee**

Ms. Sturdivant reported that the Education Committee met on December 18 at 4:15 p.m. Dr. Carcamo, Ms. Davis, Ms. Masciocchi and Ms. Sturdivant were in attendance.

Items discussed:

- Math transition from the Middle School to the High School.
- Training for teachers evaluations. Dr. Carcamo said that they could start in January.
- Assessments tests will be taken on line in 2014. We have enough technology in the District to accommodate that.
- What we can do for children who do not choose to go on to college. Perhaps we can provide some kind of meaningful skill to enter the workforce.

The next meeting will be held on January 15, 2013 at 4:30 p.m.

**Liaison Committee**

Ms. Peterson reported that the Township Liaison Committee met today at 5:00 p.m. In attendance were Dr. Carcamo, Ms. Dredde and Ms. Peterson.

The three issues discussed were:

- The Martin Luther King observance collaboratively with the Township.
- Collaborative Newsletter
- The Township has agreed to remove the walkway behind School No. 6 that was indicated at our last meeting.

A detailed report of this information will be submitted within the next week.

Ms. Pitts asked if all Assessment Tests will be taken on line in 2014.

Dr. Carcamo clarified that they are looking at the Technology Assessment that used to be administered to all 8<sup>th</sup> grade students by pen and paper. The State is looking to make that an online assessment. They are in the process of surveying Districts to find out the amount of technology they currently have to see whether there is a need to increase, and to see whether or not there will be two forms of assessments needed. The discussion was where this District stands in terms of the amount of technology that we have and whether or not we will be prepared in 2014 for our students to take advantage and participate in the online assessment.

**X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Masciocchi, seconded by Ms. Pitts to open the meeting for Public comments at 7:54 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board Secretary will recognize those individuals in the audience who wish to make comment.

***Please respect the following procedures:***

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

|                          |
|--------------------------|
| Voice Vote: All in favor |
|--------------------------|

**Mr. Woodward – Resident**

Good Evening, Mr. Woodward Atco NJ. Thank you very much the Board of Education for giving me the time to speak with you. At the end of 2011-2012 school year, Mr. Dave Parkhurst approached me about acquiring my services to work with the marching band. I agreed to that as an independent contractor. I worked for programs in Delaware, Pennsylvania, New Jersey and California. Paperwork was requested from me and I am no stranger of this paperwork. All school districts require paperwork. At the end of the 2011 school year I turned that paperwork in. Sometime during the beginning of the 2012 year I was approached by human resources and was told that I had not turned my paperwork in. Reluctantly I redid the paperwork. Mid September, again I was approached by human resources saying that I did not have my paperwork. Mind you, I am an employee of the Mission One Corporation, which you should be familiar with, and I also have been a substitute for the District for quite some time. My argument the entire time was you have my paperwork. It was brought to my attention that whenever a position is filled new paperwork had to be done. For the third time, I filled the paperwork out. What was interesting during the third time is the human resources person, AT said, "we sent the stuff to your postbox and you have not responded". Of course I haven't responded because I haven't used a post box in five years. That information is clearly pulled off of my substitute certification records. You have the paperwork. I filled it out again. This time I go to the Mission One office just to make sure I can have a copy to go if I am asked again. As I'm at the Mission One for this paperwork they informed me that we just sent that paperwork ... for me again. Now for the fourth time, I take the paperwork over to the Board Office. Mr. Parkhurst accompanies me to the Board Office and we handed the paperwork to the front desk. December 12 I stopped by the Board Office to inquire about the paperwork to make sure that the stipend is going to go through. It is Christmastime, things have to be done. I talked to AT, she said, "Your paperwork is clear and you should not be speaking with me, you should be speaking with payroll". I speak with payroll and they said to me, we have no recollection of what you are talking about the stipend for the marching band. They said Mr. Parkhurst has to approve you to be on staff. Mind you Mr. Parkhurst accompanies me to the Board Office with paperwork. This evening what I am coming to you about is that I really need my check. My check is a very large part of my salary because I am an independent musical contractor. It is that time of year. Mr. Carter did approach me today and he informed me that possibly this subject could be put on a Board Agenda for your next Board Meeting. Quite frankly that is just not going to make it for me because I have fulfilled my obligation to Winslow Township not once, twice, three, but

four times and I completed an entire working season, writing the music, teaching the band, running band camps and all the other necessary things that were agreed. I know some of the argument has been, well who told you that, who told you that you should be teaching? As a rule of thumb with these contracts, other than Winslow Township, which was really amazing to me. What happens is a school district hires you and they say you have to fill this paperwork out. OK. Then someone around October approaches you and says to sign the contract, you sign the contract. You never speak to anyone; no one ever sends anything to your house. So this whole, I guess when Mr. Carter and a couple of other people said did anyone send a contract to your house. Quite frankly, I never heard of such, so I guess this is a different practice that you have here at Winslow Township Board of Education. My argument still stands that I have fulfilled my obligation with the marching band and with the paperwork and I should not be penalized for some incompetency down in the human resources. What I am looking for this evening is to clear up this situation and see if we can get an emergency check wrapped up and in before the end of ... Handed to me before the end of the semester here. I work for the school district five days a week, for Mission One Corporation. I am available and I really need that check. That is part of what I do. Thank you very much for your time.

**Ms. Peterson** – Mr. Woodward, we duly noted your comments, but we are unable to render a response at this time because it is a personnel matter. We will be in touch with you.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Davis, seconded by Mr. Gidwani, to close the meeting for Public Comments at 8:04 p.m.**

|                          |
|--------------------------|
| Voice Vote: All in favor |
|--------------------------|

**XII. SUPERINTENDENT’S REPORT**

**A motion was made by Ms. Davis, seconded by Ms. Dredde to approve A. & B. as recommended by the Superintendent.**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |  |                           |
|--|---------------------------|
| 1. <u>First Reading of Board Policies &amp; Regulations</u>  | <b>None at this time.</b> |
| 2. <u>Second Reading of Board Policies &amp; Regulations</u> | <b>None at this time.</b> |
| 3. <u>Security/Fire Drill Report</u>                         | <b>Exhibit XII A: 3</b>   |

Approve the Security/Fire Drill Report, for the month of November 2012, as per the attached exhibit.

4. Field Trips **Exhibit XII A: 4**  
Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**  
Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **Exhibit XII A: 6**  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XII A: 7**  
Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XII A: 8**  
Approve the listing of Homeless students as per the attached exhibit.
9. School No. 3 Winter Concert  
Approve School No. 3 Winter Concert for January 30, 2013 at 7:00 p.m.
10. School No. 4 Donations (New Toys/Clothing)  
Approve the acceptance of the donation of new toys and clothing to School No. 4 from Ms. Dorothy E. Andrews of Sicklerville, NJ.
11. School No. 5 & School No. 6 Winter/Spring Concerts
  - a. Approve School No. 5 Winter Chorus Concert, performed by Grade 4 and Grade 6 students, for January 15, 2013.
  - b. Approve School No. 5 Spring Chorus Concert, performed by Grade 5 and Grade 6 students for May 21, 2013.
  - c. Approve School No. 5 & No. 6 Band/Orchestra Winter Concert for January 29, 2013 at School No. 6.
  - d. Approve School No. 5 & No. 6 Band/Orchestra Spring Concert for May 30, 2013 at School No. 5.
12. School No. 5 & No. 6 String Orchestra Performance at Rutgers University  
Approve the School No. 5 & No. 6 String Orchestra to perform in the Tonya Dorsey New Vision Scholarship Award Ceremony & Concert on Sunday, June 2, 2013 at the Rutgers University Walter K. Gordon Theater in Camden, NJ.



**Note:** Ms. Nancy Jan, Orchestra Teacher, will require one additional rehearsal day to prepare for this performance.

13. WTHS – Guest Speakers (2012-2013)

- a. Approve a representative from the Automotive Training Center to visit Health/PE Classes on January 7 & January 13, 2013 to discuss opportunities in the automotive, high performance, diesel, collision and marine technology field.
- b. Approve representatives from the Art Institute and Berkeley College to visit the Family Living and Business Education classes at WTHS during the month of December 2012.

14. Fundraiser(s)

**Exhibit XII A: 14**

Approve the following fundraisers for the 2012-2013 school year as listed below and as per the attached exhibit:

School No. 2

- o Go Red for Women (American Heart Association) 02/01/13 – Sunshine Club

School No. 3

- o McDonalds Night (01/23/13) – P.T.O.
- o Valentine’s Day Cookie Sale – P.T.O.
- o Texas Roadhouse Night (04/15/13 & 04/16/13) – P.T.O.
- o Ice Cream Social (06/07/13) – P.T.O.

School No. 6

- o Valentine’s Day Dance for 6<sup>th</sup> Grade (02/08/13) – H.S.A.
- o Wawa Hoagie Certificate Sale (Jan. 2013) – H.S.A.
- o McDonalds Night (01/16/13) – H.S.A.
- o Nick’s Pizza Night (02/12/13) – H.S.A.

WTHS

- o Program Ads for Spring Musical – Drama Club
- o Bake Sale (02/08/13) – Drama Club
- o Valentine’s Day Cabaret (02/08/13) – Drama Club

**B. Principal’s Updates**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report

**Exhibit XII B: 1**  
**Exhibit XII B: 2**  
**Exhibit XII B: 3**

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Masciocchi, seconded by Ms. Pitts to approve A. & B. as recommended by the Business Administrator/Board Secretary.

**A. REPORTS**

1. Aramark Maintenance Update **Exhibit XIII A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **Exhibit XIII B: 1**  
Approve the Line Item Transfers, for the month of September 2012, as per the attached exhibit.
2. Treasurer's Report **Exhibit XIII B: 2**  
Approve the Treasurer's Report, for the month of September 2012, as per the attached exhibit.
3. Board Secretary's Report **Exhibit XIII B: 3**  
Approve the Board Secretary's Reports, for the month of September 2012, as per the attached exhibit.
4. Board Secretary's Certification  
Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of September 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List                                 \$ 786,903.27
- Vendor Bill List                                 \$2,208,439.29

7. Payroll

Approve Payroll for the months of November 2012 as listed below:

- November 15, 2012                             \$2,157,168.30
- November 30, 2012                             \$2,143,584.09

8. Use of Facilities

a. Ratify Winslow Township Basketball Association:

Winslow Township Middle School Gym: Saturday, December 15, 2012  
for Basketball games                             8:00 a.m. – 8:00 p.m.  
Sunday, December 16, 2012  
8:00 a.m. – 5:00 p.m.

**Note:** Per Board Policy custodial fees for weekend use will be charged.

b. Approve Winslow Township Youth Wrestling Association:

Winslow Township High School: January 21, 2013 – June 1, 2013  
Wrestling Room                                 Monday & Wednesday  
5:00 – 8:00 p.m.

Competitions:                             Friday, January 11, 2013   5:00 – 8:00 p.m.  
Friday, January 25, 2013   5:00 - 8:00 p.m.  
Friday, February 8, 2013   5:00 – 8:00 p.m.

**Note:** The wrestling room cannot be used during a WTHS game or match until after 7:00 p.m.

9. Joint Transportation Agreement with Camden Board of Education 2012-2013

Approve a Joint Transportation Agreement between the Winslow Township Board of Education and the Camden Board of Education during the 2012-2013 school year for a homeless Winslow student to Archway School Route X22L and S220 in the amount of \$10,157.23.

10. Disposal of School Property

**Exhibit XIII B: 10**

Approve the Disposal of School Property per the attached exhibit.

| Location   | Department | Description                     |
|------------|------------|---------------------------------|
| School # 4 | Library    | 8 Headphones – Broken           |
|            |            | 5 Cassette Players – Broken     |
|            |            | 1 Boom box – Broken             |
|            |            | 2 Headset jack boxes – Broken   |
|            |            | 1 Headset – Broken              |
|            |            | 4 Filmstrip Projectors – Broken |
|            |            | 1 Overhead Projectors – Broken  |

11. Professional Development

Approve Charmette Long-Vernon, Assistant Business Administrator, to attend the following workshops at a cost of \$75.00 each:

- Purchasing with James Shoop                      January 22, 2013
- Pensions – Mort Reinhart                              February 19, 2013
- Understanding your CAFR                                April 23, 2013

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**XIV. PERSONNEL**

**A motion was made by Ms. Dredden, seconded by Ms. Pitts to approve Item No. 1 – 14, with regard to Personnel. Item 1. A, B, C, D, E is held.**

Ms. Davis asked whether No. 2 position was posted. Mr. Davis - Yes it was.

No. 13 A. should read Paul, Bryan.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

**Item A, B, C, D, E, are Held.**

|          | Name                                     | Sch    | Position                          | From                                      | To   |        |
|----------|--|--------|-----------------------------------|---|--|--------|
| <b>A</b> | Wyckoff, Bruce                           | MS     | Assistant Principal               | 11/26/2012                                | 12/21/2012                                 | P      |
| <b>B</b> | Fitzpatrick, Phyllis                     | No. 1  | Reading Specialist                | 12/10/2012                                | 1/18/2013                                  | P      |
| <b>C</b> | Funches, Siobhan<br>(revision)           | No. 1  | School Counselor                  | 12/3/2012-1/10/2013<br>1/11/2013-2/1/2013 | 11/20/2012-1/2/2013<br>1/3/2013-1/18/2013  | P<br>U |
| <b>D</b> | Mack, Jill                               | HS     | English Teacher                   | 12/6/2012                                 | 12/18/2012                                 | P      |
| <b>E</b> | Coats, Lisa Anne<br>(revision/extension) | MS     | Language Arts<br>Literacy Teacher | 9/14/2012-12/7/2012                       | 9/14/2012-12/7/2012<br>12/8/2012-1/31/2013 | P<br>U |
| <b>F</b> | Vespe, Patricia                          | No. 4  | 2 <sup>nd</sup> Grade Teacher     | 1/8/2013                                  | 1/29/2013                                  | P      |
| <b>G</b> | McCarty, James                           | Garage | Bus Mechanic                      | 1/2/2013                                  | 2/8/2013                                   | P      |
| <b>H</b> | Murphy, Linda<br>(revision/extension)    | HS     | Special Education<br>Teacher (RC) | 9/1/2012-1/9/2013                         | 9/1/2012-1/11/2013<br>1/14/2013-1/31/2013  | P<br>U |

2. New Hire

Approve the following New Hire for the 2012/2013 school year:

|          | Name                                     | School | Position                                    | Prorated Salary         | Effective |
|----------|--|--------|---|-------------------------|-----------|
| <b>A</b> | Klein, Holly<br>(replacing Grolnick, M.) | MS     | 7 <sup>th</sup> Grade Language Arts Teacher | \$48,361<br>BA – Step 1 | 1/1/2013  |

3. Retirements

Approve the following Retirements for the 2012/2013 school year:

|          | Name              | School | Position                       | Effective |
|----------|-------------------|--------|--------------------------------|-----------|
| <b>A</b> | Murphy, Linda     | HS     | Special Education Teacher (RC) | 2/1/2013  |
| <b>B</b> | Dotoli, Geraldine | No. 6  | Speech Language Specialist     | 3/1/2013  |
| <b>C</b> | Easlick, Connie   | HS     | Special Education Teacher (RC) | 7/1/2013  |

4. Rescission of a Sixth Period Class

Approve the Rescission of the following Sixth Period Class for the 2012/2013 school year:

|          | Name           | School | Position                | Prorated Stipend | Effective  |
|----------|----------------|--------|-------------------------|------------------|------------|
| <b>A</b> | Barish, Maxine | MS     | Special Ed Teacher (RC) | \$7,320          | 12/31/2012 |

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5. Sixth Period Class

Approve the following Sixth Period Class for the 2012/2013 school year:

|   | Name        | School | Position                | Prorated Stipend | Effective |
|---|-------------|--------|-------------------------|------------------|-----------|
| A | Lee, Lauren | MS     | Special Ed Teacher (RC) | \$7,320          | 1/1/2013  |

6. Winslow Child Development Program

a. Approve the Resignation of the following Winslow Child Development Program Counselor for the 2012/2013 school year:

|   | Name             | Position                       | School | Effective  |
|---|------------------|--------------------------------|--------|------------|
| A | Williams, Moriel | Child Service Worker Counselor | No. 3  | 11/19/2012 |

b. Approve the following Substitute for the Winslow Child Development Program for the 2012/2013 school year:

|   | Name             | Position                                  |
|---|------------------|---|
| A | Williams, Moriel | Substitute Child Service Worker Counselor |

7. Co-Curricular Club Advisor

a. Approve the Rescission of the following Co-Curricular Club Advisor at the Middle School for the 2012/2013 school year:

|   | Name           | Co-Curricular Club Position   | Prorated Stipend       | Step | Effective  |
|---|----------------|-------------------------------|------------------------|------|------------|
| A | Barish, Maxine | Co-Advisor for Newspaper Club | \$870.00<br>(\$435.00) | 1    | 12/31/2012 |

b. Approve the Revision of the following Co-Curricular Club Advisors/Stipends at the Middle School for the 2012/2013 school year:

|   |                   | FROM                             |                        |      | TO                               |                       |      |           |
|---|-------------------|----------------------------------|------------------------|------|----------------------------------|-----------------------|------|-----------|
|   | Name              | Co-Curricular Club Position      | Stipend                | Step | Co-Curricular Club Position      | Prorated Stipend      | Step | Effective |
| A | Kernaghan, Sabine | Co-Advisor Newspaper Club        | \$998.50<br>(\$499.25) | 3    | Advisor Newspaper Club           | \$1,997<br>(\$998.50) | 3    | 1/1/2013  |
| B | Sykes, Hannah     | Advisor Spanish Club             | \$1,827                | 2    | Advisor Spanish Club             | \$1,336<br>(\$668.00) | N/A  | 9/1/2012  |
| C | Watson, Jeff      | Winter Weight Trainer            | \$2,370                | 1    | Fall Weight Trainer              | \$1,336               | N/A  | 9/1/2012  |
| D | Lee, Lauren       | Co-Advisor 7 <sup>th</sup> Grade | \$1,454                | 1    | Co-Advisor 7 <sup>th</sup> Grade | \$727<br>(\$363.50)   | 1    | 9/1/2012  |

8. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

|          | Name               | Volunteer Club/Coach              | School |
|----------|--------------------|-----------------------------------|--------|
| <b>A</b> | Nicolo, Joseph     | Assistant Baseball Coach          | MS     |
| <b>B</b> | Price-Perry, Aspen | Assistant Girls' Basketball Coach | HS     |

9. Voluntary Transfer

Approve the following Voluntary Transfer for the 2012/2013 school year:

| FROM     |  |                                   |       | TO   |     |           |
|----------|--|-----------------------------------|-------|--|-----|-----------|
|          | Name                                     | Position                          | Sch   | Position                                   | Sch | Effective |
| <b>A</b> | Abrams, Janice<br>(replacing Gibson, R.) | Special Education<br>Teacher (MD) | No. 6 | Special Education<br>Teacher (RC- English) | HS  | 2/1/2013  |

10. Support Substitute

Approve the following Support Substitute for the 2012/2013 school year:

|          | Support Substitute | Position              |
|----------|--------------------|-----------------------|
| <b>A</b> | Ordille, Kelly     | Substitute Bus Driver |

11. Homebound

Approve the following Homebound Instructor for the 2012/2013 school year:

|          | Name                | Position           | Hourly Rate | Effective  |
|----------|---------------------|--------------------|-------------|------------|
| <b>A</b> | Kelly-Pearson, Dawn | Elementary Teacher | \$37.73     | 12/19/2012 |

12. Account Correction

Approve the following Account Correction for the Educational Consultant assisting with the oversight of the Federal Grant, ELL (English Language Learners) and Preschool Program:

|          |                   | From                      |                       | To                    |                               |
|----------|-------------------|---------------------------|-----------------------|-----------------------|-------------------------------|
|          | Name              | Position                  | Account Number        | Account Number        | Per Day                       |
| <b>A</b> | Rubin,<br>Marlene | Educational<br>Consultant | 20-244-100-100-000-00 | 11-000-223-320-000-20 | \$400.00 (2 days<br>per week) |

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13. Extended School Day Program

Approve the following Teacher for the Extended School Day Program on an “as needed” basis not to exceed 2 hours per day at the Middle School for the 2012/2013 school year:

|   | Name        | Subject    | Hourly Rate |
|---|-------------|------------|-------------|
| A | Bryan, Paul | Math Tutor | \$37.73     |

14. Spring Coaches at High School

Approve the following Spring Coaches at the High School for the 2012/2013 school year (11-402-100-100-402-08).

|   | Spring Coach     | Spring Coach Position               | Stipend            | Step |
|---|------------------|-------------------------------------|--------------------|------|
| A | Regn, Keith      | Head Baseball Coach                 | \$6,357            | 3    |
| B | Stowell, Bruce   | Assistant Baseball Coach            | \$4,665            | 3    |
| C | Stowell, Allen   | Assistant Baseball Coach            | \$2,332.50-a split | 3    |
| D | Spahn, Matias    | Assistant Baseball Coach            | \$2,243-a split    | 2    |
| E | Taylor, Carl     | Head Softball Coach                 | \$6,357            | 3    |
| F | Shiple, Matt     | Assistant Softball Coach            | \$4,665            | 3    |
| G | Martin, William  | Assistant Softball Coach            | \$4,486            | 2    |
| H | Cuneo, Chris     | Head Boys' Lacrosse Coach           | \$5,877            | 1    |
| I | Badillo, Amanda  | Assistant Boys' Lacrosse Coach      | \$4,312            | 1    |
| J | Alvare', Leah    | Head Girls' Lacrosse Coach          | \$6,357            | 3    |
| K | Nagy, Kristine   | Assistant Girl's Lacrosse Coach     | \$4,486            | 2    |
| L | Totoro, John     | Head Boys' Tennis Coach             | \$4,923            | 3    |
| M | Jones, Felton    | Golf Coach                          | \$3,382            | 3    |
| N | Bates, Russell   | Head Boys' Spring Track Coach       | \$6,357            | 3    |
| O | Edwards, Elliott | Assistant Boys' Spring Track Coach  | \$4,665            | 3    |
| P | Scott, Kenneth   | Assistant Boys' Spring Track Coach  | \$4,486            | 2    |
| Q | Horne, George    | Head Girls' Spring Track Coach      | \$6,357            | 3    |
| R | Brown, Shawnika  | Assistant Girls' Spring Track Coach | \$4,665            | 3    |
| S | Pino, John       | Assistant Girls' Spring Track Coach | \$4,486            | 2    |
| T | Thompson, Calvin | Spring Strength Training Coach      | \$2,153            | 3    |

*Roll Call:*

|                 |     |                |        |
|-----------------|-----|----------------|--------|
| Ms. Davis       | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden     | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani     | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski | Yes | Ms. Sturdivant | Yes    |
|                 |     | Ms. Peterson   | Yes    |

Motion Carried



**XV. BOARD OF EDUCATION - ELECTION RESULTS**

**Members of the Local Board of Education – Three (3 Year Terms)**

- Cheryl Pitts 5,207 votes
- Gail Watkins 4,995 votes
- Ewuniki Brown 4,882 votes

**XVI. OLD BUSINESS**

All Board Members should have received a copy of Special Education Corrective Action Plan in their blue folders.

Ms. Sturdivant stated that the Sunshine Fund has a balance of \$200. A disbursement was made to a charity in Mrs. Gidwani's memory. You will receive a copy at our next meeting.

**ADDENDUM**

**I. BOARD SECRETARY'S REPORT**

**A motion was made by Ms. Davis, seconded by Mr. Gidwani to approve Item # 1 as recommended by the Business Administrator/Board Secretary.**

1. Bill List

**Exhibit I: 1**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$3,867.35

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**II. PERSONNEL REPORT**

**A motion was made by Ms. Dredden, seconded by Ms. Masciocchi, to approve Item # 1 – 4 with regard to Personnel.**

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in the Office of Human Resources:

|   | Name               | Sch   | Position           | From                  | To                    |        |
|---|--------------------|-------|--------------------|-----------------------|-----------------------|--------|
| A | Williams, Jeanette | No. 2 | Physical Therapist | 2/25/2013<br>4/5/2013 | 4/4/2013<br>6/30/2013 | P<br>U |

2. Retirement Date Change

Approve the following change in a Retirement date for the 2012/2013 school year:

|   | Name             | School | Position             | FROM Effective | TO Effective |
|---|------------------|--------|----------------------|----------------|--------------|
| A | Herzer, Kathleen | MS     | Secretary (Guidance) | 1/1/2013       | 3/1/2013     |

3. New Hire-Leave of Absence Teacher

Approve the following New Hire – Leave of Absence Teacher for the 2012/2013 school year:

|   | Name  | School | Position  | Per Day  | Effective              |
|---|---|--------|---|----------|------------------------|
| A | Kerbaugh, Anne Marie<br>(replacing Vespe, P.) | No. 4  | 2 <sup>nd</sup> Grade Teacher<br>(Leave of Absence) | \$100.00 | 1/8/2013-<br>1/29/2013 |

4. Winter Coach

Approve the following Winter Coach at the High School for the 2012/2013 school year:  
 (11-402-100-100-402-08)

|   | Coach              | Winter Sport                      | Stipend              | Step |
|---|--------------------|-----------------------------------|----------------------|------|
| A | Price-Perry, Aspen | Assistant Girls' Basketball Coach | \$2,275.50 (a split) | 1    |

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

## **XVII. NEW BUSINESS**

Ms. Pitts reported that on December 3 Ms. Watkins and Ms. Pitts attended a workshop that was presented by the New Jersey School Boards Association which is the organization that actually trains us. It was involving a word that we will be hearing quite a bit of from this point going forward. It is an acronym STEM, which stands for Science, Technology, Engineering and Math. It is an initiative that is being pushed in the State with regards to helping our students achieve. It was a very, very quantitative workshop. We actually got a chance to participate in a group project at the workshop. I would like to give you some bullets that were given to us:

- Why is STEM important to our students – because it will prepare them for college in the 21<sup>st</sup> century workforce.
- It is important because it will improve academic performance by a hand's on and mind's on message.
- It is also important to our students because it is not just about passing tests.
- It is also about applying academic versus theoretical academics.

Mr. Gidwani reported that he attended a similar meeting but different organization called New Jersey Manufacturer's and Industry's Association. I attended the meeting a week ago. There were different people from the Department of Education as well as from Rutgers University, from the labor and training workforce. They were really pushing for this program in all schools. I believe that right now we have testing in SAT only in math and language arts. The sciences will be included in the next couple of years as far as testing is concerned. We better be ready for that because we are very behind other countries as far as science and math is concerned. The policy of the government is to push ourselves to be in the forefront and not be in the background.

Ms. Dredden reported that they had a High School speaker that came to speak to the High School students. Ms. Dredden went with her children to hear him speak. I was excited about the speaker and how well he spoke to the children and really feel that he made an impact on the children's lives. A lot of the children had tears in their eyes. It was really good. He used examples of parents. He made it fun for the kids. He got through to them and they enjoyed it. I want to thank the principal there, Mr. Carter, for having something like that. I just wish that more parents came out to hear him. He spoke about how he also was a foster child. How you can use music and demonstrations and he did it, he made a difference to our children. This is something that is very much needed in our schools and I appreciate it, and just want to commend Mr. Carter, the principal of the High School.

Ms. Masciocchi said that some of the students came back in the evening to hear him again. Her daughter as well as Ms. Dredden's two daughters came back with their parents after they heard the presentation during the day. It was very inspirational, motivational, he was just awesome!

Ms. Pitts said that his name is Mr. Reggie Dobbs and he is indeed the number one motivational speaker across America for the High School and, just to echo my colleagues, he was tremendous! He has a way with children, he understands them, he knows how to communicate with them. It was just a great, great presentation. I felt that not only did the students benefit but also the parents who attended. Thank you to Reggie Dobbs.

**XVIII. EXECUTIVE SESSION      A motion was made by Ms. Davis, seconded by Ms. Dredden and Mr. Gidwani to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:20 p.m.**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for thirty minutes for the purpose of:

- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

\_\_\_\_\_  
BOARD PRESIDENT

\_\_\_\_\_  
Business Administrator/Board Secretary

**XIX. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to adjourn Executive Session at 9:05 p.m.**

|                          |
|--------------------------|
| Voice Vote: All in favor |
|--------------------------|

**PERSONNEL**

**A motion was made by Ms. Sturdivant, seconded by Ms. Davis and Ms. Dredden to approve Item 1. A, B, C, D, E and H.**

Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

|          | <b>Name</b>                              | <b>Sch</b> | <b>Position</b>                   | <b>From</b>                               | <b>To</b>                                  |        |
|----------|--|------------|-----------------------------------|---|--|--------|
| <b>A</b> | Wyckoff, Bruce                           | MS         | Assistant Principal               | 11/26/2012                                | 12/21/2012                                 | P      |
| <b>B</b> | Fitzpatrick, Phyllis                     | No. 1      | Reading Specialist                | 12/10/2012                                | 1/18/2013                                  | P      |
| <b>C</b> | Funches, Siobhan<br>(revision)           | No. 1      | School Counselor                  | 12/3/2012-1/10/2013<br>1/11/2013-2/1/2013 | 11/20/2012-1/2/2013<br>1/3/2013-1/18/2013  | P<br>U |
| <b>D</b> | Mack, Jill                               | HS         | English Teacher                   | 12/6/2012                                 | 12/18/2012                                 | P      |
| <b>E</b> | Coats, Lisa Anne<br>(revision/extension) | MS         | Language Arts<br>Literacy Teacher | 9/14/2012-12/7/2012                       | 9/14/2012-12/7/2012<br>12/8/2012-1/31/2013 | P<br>U |
| <b>H</b> | Murphy, Linda<br>(revision/extension)    | HS         | Special Education<br>Teacher (RC) | 9/1/2012-1/9/2013                         | 9/1/2012-1/11/2013<br>1/14/2013-1/31/2013  | P<br>U |

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**Old Business**

**Student Representatives**

**A motion was made by Ms. Davis, seconded Dredden to approve Brian McGuire as the Board Student Representative and Carolyn Sung as the alternate to the Board.**

Note: The selection was based on grade point average and recommendation. One had a higher GPA than the other.

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**A motion was made by Ms. Davis, seconded by Ms. Sturdivant, directing legal counsel to accept the proposed settlement agreement in a matter of litigation.**

|                   |     |                |        |
|-------------------|-----|----------------|--------|
| <i>Roll Call:</i> |     |                |        |
| Ms. Davis         | Yes | Ms. Masciocchi | Yes    |
| Ms. Dredden       | Yes | Ms. Pitts      | Yes    |
| Mr. Gidwani       | Yes | Ms. Watkins    | Absent |
| Mr. Korostowski   | Yes | Ms. Sturdivant | Yes    |
|                   |     | Ms. Peterson   | Yes    |
| Motion Carried    |     |                |        |

**XX. ADJOURNMENT    A motion was made by Ms. Sturdivant, seconded by Ms. Pitts to adjourn the meeting at 9:08 p.m. All Ayes.**

Respectfully Submitted

Tyra McCoy-Boyle, CPA  
Business Administrator/Board Secretary