

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, December 18, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following Board Members were noted present:

Present:	Gulab Gidwani	Aleta Sturdivant
	Joanne Masciocchi	Gail P. Watkins
	Julie A. Peterson	Lorraine Dredden, Vice President
	Cheryl Pitts	Patricia Davis, President

Absent: Ewuniki Brown

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Pitts -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Masciocchi -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Peterson -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Dredden -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Sturdivant -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Board Member Recognition of Service Awards: Ms. J. Masciocchi & Ms. A. Sturdivant
2. Winslow Township High School Chorus Performance
3. Bowman & Company, LLP – Audit Presentation

Dr. Poteat – Madam President, members of the Board I would like to publicly commend Ms. Boyle and her staff for a job well done. It is a long tedious process. The auditors are with us for quite a bit of time to collect the data and the information in order to complete the audit. Over the years we have become better and better with our internal controls and the state of our finances. I know Ms. Boyle and I know she worked hard and timelessly in completing the task doesn't necessarily like to accept a lot of accolades for what she does, however, this is the best audit we have ever received here in the Winslow Township School District. The mere fact that we received no findings is an accomplishment within itself and is a tribute to Ms. Boyle and her staff. I just want to publicly again commend her and her staff for the work that is done. Also to say to the community that there is still ? over money that we have here in the school district being spent according to law, according to statutes, and that those resources are in fact reaching the children. They are reaching the schools and we can see from the resources that were placed in the schools, the upkeep and maintenance of the buildings, and the other resources along the lines of textbooks, etc. The monies are going in the direction where it should be and that is to service the young people and the schools. So at this time I just want to thank the Business Administrator, Assistant Business Administrator, the staff and all of those individuals who took part in the audit for the things they have done for us behind the scenes because in most cases you very seldom ever see those individuals and who they are. We have a couple of our members here in the audience here today and I just want to publicly thank them again for their hard work and their continued commitment to our schools. Thank you very much.

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES - None at this time.

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – The Education Committee rescheduled their meeting for the January one. There was only one Board member who reported that she would not be able to attend today at 4:00 p.m. Upon conferring with our Board President we rescheduled the two agenda items for January 2014.

Operations Committee

Mr. Gidwani – Madam President we had a meeting yesterday of the Operations Committee. It appears the solar panels, which is an ongoing project for a while, is coming to a head. It appears that we should be able to get this complete job done by the middle of March. We should have all the panels in place and the District should be able to realize the savings. We are also looking at the monitoring of the cameras at various schools. As far as advertising on buses is concerned, we have not made any progress yet but we plan to follow that up... Microphones as far as the meeting I provided some information and we will follow up. Blue Anchor building we have three vendors we should be looking at as far as money and once we have that information we will be able to give them a contract As far as the window screens are concerned .. appears to be School No. 6. Exterior Doors are on schedule. We are looking into defibrillators for the sport teams and field trips. Lighting for high school field, QSAC and ROD grants was also discussed.

Policy Committee

Ms. Pitts – None at this time.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredden, seconded by Ms. Watkins to open the meeting for Public Comments at 7:41 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Teri Davis – Parent

Before I begin, I noticed that there is nothing mentioned on the Agenda for the Uniform Policy. Is there no vote tonight?

Mr. Long – The Policy implementation required two readings. The first reading occurred two weeks ago and because there was no change at the last meeting, the second reading that occurred last week effectively adopted that Policy. I know that there will be, the Board has undertaken I know beginning in January, to look to implement some regulations to facilitate that policy. So there will be further discussions of that Policy in the weeks ahead, I suspect, but because there was no substantive change at the second reading, the vote that occurred ...for that policy in accordance with the Board's Bylaws.

Ms. Davis – Ok. I am going to say this anyway. We were rather under the impression that you would be voting, however either way. I don't know what you are ... if by implementing this policy. I have heard people say it is because it improves performance and (increases private schools, it will level the playing field, that people can't afford brand names.) I have even heard that it will make the schools safer. The conclusion that I have reached is that you have done this because you can and for no other reason. On October 23 there was a Public Meeting. People were for the uniforms and people were against them. People were concerned about how much it was going to cost. Where would the money come from? What would the verification process be? If the policy were completely thought out all of that information would have been provided before the Public Meeting. People who got up to speak did not have all of the information. So how can we know that the 21 people who said I support uniforms because it will make my life easier in the morning will really still support uniforms if they knew that it was going to cost the District somewhere between \$100 – \$200 thousand. You have not sent anything home since then about the meeting other than the November 6 meeting which was advertised as an answer giving session. But then no answers were provided. We thought that you would delegate people to get those answers and present them at the meeting. But we walked away again with the same questions and no answers. What is the point of the Public Meeting if we were not even presented with the full policy or the answers? Since the November 6 meeting there has been nothing sent home. There has been no parent link phone calls. There has been no communication whatsoever, so a lot of people actually think this issue died from the November 6 meeting because they do not have the ability to continue following up on it so they don't know. I have heard that people think families don't care and that is why they don't come to the meeting. But I don't think it is because they don't care. I can't be here at every meeting obviously, I have young children. I have another one at home with my husband who is a little older. If I am here, I am not there to read them a story, put them to bed, to give them their baths, the same things I do every night that I have done since they were born. Obviously I try to be here but they want me to be home as well and everyone else, all of us, face those dilemmas. So sometimes we can be here. But sometimes between work and our families and homework and everything else we have going on, something has to be sacrificed. In a lot of cases my family everybody's family come before all of you, as lovely as you are, you are not the priority. On November 13 Mr. Long recommended that you wrap your arms around the cost factor before moving forward with the policy of the uniforms. At that

time the President said we just need to vote on it and get it together like it should be, then we can discuss how much money to put out there. Every parent on low budget income will not be coming to you for uniforms. Then at last week's meeting you said the way to go was to move forward and figure out the details later. The complete opposite of Mr. Long's recommendation from the November meeting. Obviously we pay Mr. Long and his firm a great deal of money, apparently just to sit there and keep all of you company since we don't seem to heed his advice. I will say that yes, a lot of people will be coming to you for uniforms. Not all of the people who are actually on the free and reduced qualify. We have already determined that. But they are there and some people just know how to work the system. I think that everybody who thinks they can will come to you looking for assistance. Also on November 13 Mr. Long said that developing your own criteria for assistance would overburden the Business Administrator's office.

Ms. Dredden – Your time is up.

Ms. Davis – Thank you.

Dawn Mallough – Parent

I have nothing to say to you guys anymore.

Diana Riedel – Parent

I guess what I had to say isn't really important now since you guys told everyone that you were going to vote tonight and instead voted last week. That was nice and sneaky. I feel that you are making a fiscally irresponsible decision to go forward with this without any real definitive answer to the financial impact on our district. A hundred thousand dollars is a lot of money and that is only a guess of what it will cost you. You can't just assume that people won't take the time to apply for assistance. Someone had mentioned that it seemed that more people were clapping for uniforms than against them in that meeting in October when you had a room full of probably about 300 people. Clapping is not a really good measure of someone's position on the topic. I clapped out of respect for anyone who took the time to get up and speak that night. If so many people are for the uniforms where are they now? Ever since that meeting only the people who are against the uniforms have shown up to speak. The others obviously couldn't be bothered. Of course there was no other announcement of any of these other meetings like there was for the first meeting and it wasn't even on the agenda tonight. If our community really wanted this they would be here. But they are not. There wouldn't be so much controversy and indecision if everyone wanted this. It is a huge financial decision for our district and that money could be better used for other things. But honestly, no one is sure what the rest of the public had to say. That is all I have to say. Thank you.

Michelle Shehadeh – Parent

Good evening. I have one child in the district. I just have two quick questions. Where will you find this money? Won't it be better to, although we have very good teachers and administrators in our schools, wouldn't it be better to educate our students and put the money to better use than uniforms? There is no correlation between uniforms and pride in the

schools, uniforms and grades, uniforms and pride in the community. I looked it up many times and there is no correlation between them. I feel that the \$100 hundred thousand dollars go towards something that is not necessary when what is necessary is better textbooks. My daughter is in fifth grade. I went through her social studies book. There is nothing in that social studies book about 9-11 and before that, it goes to 1950. I think of needed books. I know the heaters are not working and things like that instead of uniforms that we don't need. If you want your kids to wear uniforms go to Catholic schools, we don't need them in public. That is why we send our kids to public schools so that they can have their style, what they have now. Implement the dress policy that we have right now. If the kid comes to school looking that they are ready for a night club, call the parents. Make the parents come and bring that kid new clothes or they don't go to class. They sit in the office until their parents come. Give them a suspension. Implement the dress code we have now. If we can't implement the dress code now that we have in place, how are we going to implement the policy we have on uniforms? If the mother is not coming to school because their kid looks like they are ready to go to a party than school, that kid will not wear a uniform. It is a lot of money that should be spent in the schools, not on uniforms. I am sure there are plenty of things that the money can be spent on and educate your teachers better. That is all I have to say. Where are you going to get the money from? How can you vote on something you don't know where you are getting the money from?

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to close the meeting for Public Comments at 7:54 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. <u>Security/Fire Drill Report</u> | Exhibit XIII A: 3 |

Approve the Security/Fire Drill Report, for the month of November 2013, as listed in the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**
Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
Approve Professional Development opportunities as presented in the attached exhibit.
6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve the termination of Out-of-District placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:
School No. 4
 - Chick Project (March 2014) – H.S.A.
 - “Shoparoo” (Entire School Year) – H.S.A.
 - Winterfest Family Fun Night (Jan. 2014) – H.S.A.
 - Dine Out with School No. 4 (02/27/14) – H.S.A.
10. School No. 4 – Queen Nur Assembly Program
Approve School No. 4 H.S.A. to invite Queen Nur for her “No Mystery in Black History,” assembly program in February (Date TBD). The cost of \$625.00 will be paid through the H.S.A.
11. WTMS – Piano Donation
Approve the acceptance of a piano donation to the Winslow Township School District, for use at the Middle School, from Bishop Edward Wilson of Living Word Ministries, Inc.

12. WTHS – Winter Athletic Schedule (2013-2014) **Exhibit XIII A: 12**

Approve the WTHS 2013-2014 Winter Athletic Schedule as per the attached exhibit.

13. Cape May County Special Services Sch. District – Itinerant Services Agreement

Approve the Itinerant Services Agreement with Cape May County Special Services for students placed at the school for the 2013-2014 school year.

Note: Services may include therapists, counselors and other professionals needed to provide itinerant services.

B. Principal’s Updates

- | | |
|------------------------------|--------------------------|
| 1. Monthly School Highlights | Exhibit XIII B: 1 |
| 2. Suspension Report | Exhibit XIII B: 2 |
| 3. Ethnic Enrollment Report | Exhibit XIII B: 3 |

<i>Roll Call:</i>			
Ms. Brown	Absent	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|---|---------------------------|
| 1. <u>Line Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary’s Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary’s Certification</u> | None at this time. |
| 5. <u>Boards’ Certification</u> | None at this time. |

6. Bill List **Exhibit XIV B: 6**
- a. Approve the Vendor Bill List in the amount of \$657,162.66 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$19,380.78 as per the attached exhibit.

7. Payroll **None at this time.**

8. Acceptance of the 2012-2013 Audit
- Recommend the acceptance of the 2012-2013 Comprehensive Annual Financial Report, Auditor’s Management Report, and Summary of Audit Report which was presented this evening. There were no findings and recommendations noted in the report.

Note: A summary or synopsis was made available to the public.

9. Professional Development
- Approve Tammy Wall, Transportation Dispatcher, and Michael Schneck, Jr., Assistant Director of Transportation, to attend Fleet Management classes at Rutgers Continuing Studies, School Transportation Supervisors on April 1, 2013 – April 15, 2013, from 6:00 p.m. - 8:30 p.m. (5 sessions) at a cost of \$385/each and Routing and Scheduling Classes on April 29, 2013 – May 15, 2013 (6 Sessions) from 6:00 p.m. – 9:00 p.m. at a cost of \$566/each.

10. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 3	Girl Scout Troop 30483	1-15-14 - * 6-11-14	Wednesday 6:00 – 8:00 p.m.	Room 29	No Fee

* Contingent on receiving an updated insurance certificate.

11. Disposal of School Property and Books **Exhibit XIV B: 11**

Approve the Disposal of School Property and Books per the attached exhibit.

Location	Department	Description
Middle School	Media Center	Projector lamps, overhead projectors, books, toner kits and various miscellaneous items - obsolete
Middle School		Couch and bookshelf in teachers lounge – old/poor
High School	Athletics	20 Boys Soccer Away Uniforms – old, ripped, stained

<i>Roll Call:</i>				
Ms. Brown	Absent	Ms. Sturdivant	Yes	
Mr. Gidwani	Yes	Ms. Watkins	Yes	
Ms. Masciocchi	Yes	Ms. Dredden	Yes	
Ms. Peterson	Yes	Ms. Davis	Yes	
Ms. Pitts	Yes			
Motion Carried				

XV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Items 1 – 6 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	M. E. (Amended)	Maternity	12/16/2013 3/22/2014	3/21/2014 4/30/2014	P U
B	B. F. (Extended)	FMLA	1/1/2014 1/14/2014	1/13/2014 4/12/2014	P U
C	S. M.	Medical	2/4/2014	3/28/2014	P
D	B. P	FMLA (Intermittent)	1/1/2014	TBD	U

2. Retirement

Approve the following Retirement for the 2013/2014 school year:

	Name	Position	Sch	Effective
A	Shiver, Clifford	Part-time Attendance Officer	BOE	2/1/2014

3. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Volunteer Position	School
A	Brown, Nathaniel	Assistant Wrestling Coach	HS

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4. Substitute

Approve the following Substitute for the 2013/2014 school year:

	Name	Substitute Position
A	Rudd, Kathleen	School Nurse

5. College Placements

Approve the following College Placements for the 2013/2014 school year:

	College/University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Richard Stockton	Brown, Rebecca	Intern Placement	D'Armi, Patricia	No. 2	1/27/2014-4/25/2014	Speech Pathology
B	Camden County	Connolly, Emily	21-hour Field Experience	Wood, Jennifer	No. 5	2/10/2014-4/4/2014	Elementary Education
C	Rowan University	LaRosa, Erika	Clinical Practice	Tsao, Kirstie	No. 1	1/21/2014-5/9/2014	Elementary Education
D	Rowan University	Myers, Julie	Clinical Practice	Hagan, Jeana DiSipio, Michele	No. 3	1/21/2014-5/9/2014	Elementary Education

6. 2013/2014 Extended School Day Program Tutor

Approve the following 2013/2014 Extended School Day Program Tutor, on an as needed basis, to be held Tuesdays and Thursdays for one (1) hour tutorial sessions per day from January 2014 through April 2014 at \$37.73 hourly rate:
 Title I (20-237-100-100-000-00)

	Name	Subject	Schools	Time
A	McBride, Christa	Substitute Teacher Tutor	No. 1-6 & HS	Location needs.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

<i>Roll Call:</i>			
Ms. Brown	Absent	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between December 11th and December 18, 2013:

Number of Requests Received	Approved	Denied
0	0	0

XVII. OLD BUSINESS – None at this time.

XVIII. NEW BUSINESS

Mr. Long – Madam President with all due respect we received a couple of directives from the State and School Boards Association relative to the Reorganization Meeting which is presently scheduled for January 2, 2014. As it relates to Mr. Blake and Mr. Wilcox, they are required to go through a clearing process before they can be sworn in and appointed. In speaking with our Board Secretary today I know that that process is in the works but to my knowledge I don't know that it has been completed. I know that the District as of Friday is the last day before they adjourn for the holiday and the next time the District offices are open is January 2, 2014 the day of our Reorganization Meeting. So that is issue number one. This applies to all School Boards in the State of New Jersey. So all new candidates must go through a process and must be cleared before they can be sworn in including Mr. Blake and Mr. Wilcox. So there is the issue of whether or not or when we might hear back so that we would be in a position to be able to swear them in. But we can't swear them in and they cannot participate, absolutely clear directive before that process occurs. The second issue is that under this change, which we are now in our second year to the November election there was some confusion as to the first week in January. But the Department of Education has clarified, just yesterday, what that means. That does not mean through January 4 which is that first week in January. It actually means the first seven calendar days of the month so that is January 1 – January 7. One of the things I want to make sure that we have a quorum. We have two Board Members whose terms are expiring and we have two Board Members who are coming on board that may not be able to be sworn in. I believe Mr. Gidwani has indicated that he may have an issue. It is very important that if you keep it on the second you are going to need everybody here and we are not sure of Mr. Blake and Mr. Wilcox ability to participate on that date. We have until the 7th. If you don't have a quorum on those first seven days you can meet on the 8, 9, 10 if the reason you are not meeting in the first seven days is that legitimately through absences, illnesses, vacations or whatever, you don't have a quorum which is five members of this Board. I want to perhaps engage the Board in a discussion I wanted at least to allow you to understand where we are so that the Board can have that discussion as it goes into the New Year.

Ms. Peterson – Madam President as you are aware last week I sent an email to all the Board Members just stating the Policy of the Board and I the rationale who was supposed to notify the two individuals to ensure that they had completed their background checks. To me, it would be important for the organization, whatever date it is, that we do need to have a quorum present if Mr. Gidwani is going to be out of town until after January 2.

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Mr. Gidwani – I am arriving on January 2. My plane comes in at 2 o'clock in the afternoon in Newark.

Ms. Peterson – Is there any clarification when we can anticipate that process being completed, usually about two weeks.

Ms. Davis – It is a holiday who knows what the State is going to do.

Ms. McCoy-Boyle – Three weeks which would bring us right up until the second.

Ms. Peterson – I would recommend that we change Reorganization until the 7th. Do I need to put that in a motion?

Mr Long – The reason I bring it up tonight is because you have to advertise the meeting 48 hours in advance and when everyone else leaves on Friday you are not likely to have them back until January 2. I think we need to decide now to leave it as is, which I think is advertised or to direct your Board Secretary as to what date you would like to hold this so that she can take the appropriate action between now and Friday to cancel the meeting on the 2nd and then reschedule that to a date for the Board to establish.

Ms. Pitts – Mr. Long, in light of the information that you have given us, it appears that the safest thing for the Board is to have the Reorganization Meeting on January 7th.

Mr. Long – That would be the safest course which would enable our two new members to participate at the Reorganization Meeting because that is the last day on which you can reorganize without falling into the exception of going three additional days on the premise that you cannot fulfill a quorum on any of the first seven days. So I would agree with your statement.

Mr. Gidwani – Madam President if you are concerned about a quorum on January 2 you still could have seven members and you need only five members to have quorum. I can assure you that I will be here on the 2nd.

Ms. Peterson – It is my understanding Madam President it is no fault of the two people who are going to be sworn in that they did not know the deadline date that they had to proceed with that. I think we are doing them a disservice. That is just my opinion and I would suggest in good faith January 7.

Mr. Long – Right now it is advertised for the 2nd and you are scheduled to have it on the 2nd unless you change it.

Ms. Dredden – I think it should stay at the 2nd.

Ms. Pitts – Madam President can you put it to a vote.

Ms. Peterson – Yes.

Mr. Long – I think there was a motion by Ms. Peterson but I don't think there was a

**second. Ms. Peterson has asked that the meeting be moved to the 7th.
Ms. Pitts – second, motion.**

**Ms. Davis – There is a motion on the floor made by Mr. Peterson, seconded by
Ms. Pitts to move the Reorganization Meeting to January 7, 2014.**

Ms. Watkins – Why are we moving the meeting?

Ms. Davis – Because the State has not given them their clearance yet.

<i>Roll Call:</i>			
Ms. Brown	Absent	Ms. Sturdivant	Yes
Mr. Gidwani	No	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	No
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIX. INFORMATIONAL ITEMS – None at this time.

ADDENDUM

**A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Items
1 and 2 as recommended by the Superintendent.**

I. SUPERINTENDENT’S REPORT

1. 2013-2014 Curriculum Revisions **Exhibit I: 1**

Approve the 2013-2014 Curriculum revisions as listed in the attached exhibit.

2. Field Trip **Exhibit I: 2**

Approve the Field Trip for the 2013-2014 school year as listed in the attached exhibit.

Roll Call:

Ms. Brown	Absent	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Ms. Masciocchi, seconded by Ms. Peterson to approve Items 1 and 2 as recommended by the Business Administrator/Board Secretary.

The motion is amended to accept a donation from Wade, Long, Wood & Kennedy, LLC Attorneys at Law in the amount of \$250 for Winslow Township High School Project Graduation.

1. Bill List

Exhibit II: 1

Approve the Vendor Bill List in the amount of \$416,005.58 as per the attached exhibit.

2. Professional Development

Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Joanne Augustine, Assistant Business Administrator to attend the training session for Contracting with a Food Service Management Company on Wednesday, January 15, 2014 from 10:00 a.m. - 12:30 p.m. at no cost to the District.

Roll Call:

Ms. Brown	Absent	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

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XXII. ADJOURNMENT: A motion was made by Ms. Pitts, seconded by Mr. Gidwani to adjourn the meeting at 8:09 p.m. All Ayes.

Respectfully Submitted

Tyra McCoy-Boyle
Business Administrator/Board Secretary