

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**30 Coopers Folly Road**  
**Atco, NJ 08004**

**Wednesday, December 16, 2009**

**Minutes**

**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09**. It was also advertised in the Courier Post and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board Members were noted present:

Present	Mark Benjamin, Sr.	Angelia M. Tutt
	Dino Capaldi	Deborah Yanez
	Paul DiMeglio	Cheryl Pitts, Vice President
	Eartha Mitchell	John Tomasello, President

Also Present	H. Major Poteat, Ed.D., Superintendent
	Ann F. Garcia, Ed.D., Business Admin./Board Secretary
	R. Taylor Ruilova, Esq. Solicitor Comegno Law Group

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
- After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. AWARDS & PRESENTATION**

1. Regional Day School Student Performance (Bell Choir)

Mr. Jones, Principal, Regional Day School introduced Dr. Bruce Hooper and each student in the Regional Day School Bell Choir . The bells were purchased from the Frederick L. Hipp Grant. The choir performed a moving selection of Christmas songs accompanied on several of the selections by Dr. Hooper on the recorder. They received a well deserved standing ovation.

**VII. CORRESPONDENCE**

**VIII. MINUTES**

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve the minutes of the following minutes:

Regular Meeting	Wednesday, November 18, 2009	Open/Closed Sessions
Regular Meeting	Wednesday, December 2, 2009	Open/Closed Sessions

<i>Roll Call:</i>					
Mr. Benjamin, Sr.	Yes	abstain 11/18	Ms. Tutt	Yes	abstain 11/18
Mr. Capaldi	Yes		Ms. Yanez	Yes	
Ms. DiMeglio	Yes		Ms. Pitts	Yes	
Ms. Mitchell	Yes		Mr. Tomasello	Yes	
Motion Carried					

**IX. BOARD COMMITTEE REPORTS**

**X. PUBLIC COMMENTS (Time Limited)**

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to open the meeting to public comments at 7:21 p.m.

**Notation of Public Comments on Agenda Items** – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

*Voice Vote: All in favor*

**Dennis Young – President, Winslow Township Basketball Association**

Mr. Young stated that he had a scheduled meeting with Dr. Poteat on December 17, 2009 but wanted to speak publicly regarding the Winslow Township Basketball Association’s use of Winslow schools for practices and games. Over 300 children participate in the program and they use School # 1, # 5, # 6, Middle and High Schools every night/5 days week from 6 – 9 p.m. and School # 5, # 6, Middle and High Schools on Saturday. He asked the Board to reconsider their decision to enforce the policy in place, but never previously enforced, by charging groups for their use of Winslow schools on weekends because the school district has to pay overtime for their custodial staff to be at the schools.

Dr. Poteat responded that it is costly for the district and for the past three years the district has paid \$300,000.00, \$255,000.00 and so far this year \$132,000.00 in overtime to custodial staff.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

A motion was made by Ms. Tutt, seconded by Mr. DiMeglio, to adjourn public comments at 7:40 p.m.

*Voice Vote: All in favor*

**XII. SUPERINTENDENT’S REPORT**

A motion was made by Mr. DiMeglio, seconded by Mr. Benjamin, Sr. to approve Action Items # 1 through # 13 as recommended by the Superintendent. Item # 9 Slipper Days and Teacher Coupon Booklet were Tabled.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Policies & Regulations **Exhibit XII A: 1**

Approve the first reading of the revisions to the following policies and regulations of the Board of Education as listed below:

Policy/Regulation	Title
Policy #2464	Gifted & Talented
Regulation #2464	Gifted & Talented

2. Second Reading of Policies & Regulations **None at this time.**

3. Fire Drill Report **Exhibit XII A: 3**

Approve the Fire Drill Report, for the month of November 2009, as per the attached exhibit.

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

6. Tuition Students

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
921138	Bancroft School	08/MD	12/03/09	\$42,826
104876	East Mountain	11/MD	10/21/09	\$52,639
613150	GCSS – Bankbridge Regional	10/MD	11/30/09	\$35,220
921158	Archway Atco	09/ED	12/09/09	N/A*
921154	NJ Regional Day School	05/ED	12/09/09	\$43,127

\*The DOE is responsible for tuition for this student.

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
921085	Bankbridge Development Ctr.	03/AT	12/31/09	\$25,000	Return to School No. 5
610746	Pineland Learning Center	11/ED	11/25/09	\$46,989	Placement in Crisis Facility
613150	Kingsway Learning Ctr.	10/MD	11/25/09	\$35,220	Change in Placement

8. Homebound Instruction **Exhibit XII A: 8**

Approve student(s) for homebound instruction as per the attached exhibit.

9. Fundraiser(s)/School Activities

**Exhibit XII A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

WTMS – Renaissance Club

- o Electronic Recycling Drive
- o Staff Shirt Sale
- o Ad Booklets
- o Penny War
- o Hunny Bunny
- Tabled o Slipper Day (02/17/10)
- Not Approved o “Souper” Bowl Jersey Day (02/05/10)
- o Pie in the Face
- Tabled o Mother’s Day Smellie Jellies
- o Teacher Coupon Booklet
- o Goodwill Donation Drive
- o Blood Donation Drive (January 2010)
- o Pretzels with Principal (December 23, 2009)
- o Marking Period Lunchtime Pep Rallies (End of Each Marking Period)
- o Let the Kids Cook for You Night (02/10/10)
- o Teacher Appreciation Awards
- o Winslow Idol (04/16/10)

WTMS

- o Hat Day – NJHS (12/23/09)
- o Goodwill Donations Clothing, Shoes – NJHS (December – January)
- o Holiday Grams – Student Government (12/17 & 12/18)
- Tabled o Slipper Day – Student Government (01/08/10)
- o Valentine Grams – Student Government (02/1-5/10)
- o Hat Day – Student Government (02/26/10)
- o Staff/Student Basketball Game (March 2010)
- o Talent Show (April 2010)
- o Teacher Appreciation Grams – (May 2010)
- o Goodbye Grams – (June 2010)

WTHS

- o Santa Grams/Pictures w/Santa – Leo Club
- o Texas Roadhouse Nights – 1/18/, 1/19 & 1/20/2010

10. School No. 3 – Vision Screenings

Approve the Commission for the Blind to conduct vision screenings for preschool students at School No. 3 on March 2, 2010 at no cost to the district.

11. School No. 3 – Juvenile Diabetes Kids Walk

Approve the students of School No. 3 to participate in the Juvenile Diabetes Kids Walk on March 5, 2010.

**Note:** Proceeds will benefit the Juvenile Diabetes Research Foundation.

12. School No. 2 – Winter Outerwear Drive

Approve School No. 2 to collect hats, gloves and scarves for donation to local social service agencies as a continuation of their “Children Helping Children” program.

13. Homeless Student(s)

Approve the acceptance of the following students, considered homeless, from the following district:

Student	School/Grade	Effective	School District
S.G.	WTMS/07	11/30/09	Gloucester Township
G.P.	No. 6/05	11/30/09	Gloucester Township
B.P.	No. 6/04	11/30/09	Gloucester Township
K.P.	No. 6/03	11/30/09	Gloucester Township

**Note:** The Gloucester Township School District will be billed for educational services while these students are enrolled.

**B. Principal’s Update(s)**

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

**Exhibit XII B: 1**  
**Exhibit XII B: 2**  
**Exhibit XII B: 3**  
**None at this time.**

**C. Curriculum Update(s)**

**None at this time.**

*Roll Call:*

Mr. Benjamin, Sr.	Yes * see below	Ms. Tutt	Yes * see below
Mr. Capaldi	Yes	Ms. Yanez	Yes * see below
Ms. DiMeglio	Yes	Ms. Pitts	Yes * see below
Ms. Mitchell	Yes * see below	Mr. Tomasello	Yes

Motion Carried – Item # 9 Pie in Face Not Approved

\* No on Item # 9 Pie in Face

### **XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Action Items # 1 through # 14 .

#### **A. Reports**

- |   |                           |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | <b>Exhibit XIII A: 1</b>  |
| 2. Transportation Update – Mr. John Gaskill       | <b>None at this time.</b> |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | <b>None at this time.</b> |

#### **B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- |  |                          |
|--|--------------------------|
| 1. <u>Line Item Transfers</u>  | <b>Exhibit XIII B: 1</b> |
| a. Approve the Line Items Transfers, for the month of October 2009, as per the attached exhibit. |                          |
| b. Approve the transfer from Capital Outlay to Capital Projects, as per the attached exhibit.    |                          |

- |                     |                          |
|---------------------|--------------------------|
| 2. <u>Bill List</u> | <b>Exhibit XIII B: 2</b> |
|---------------------|--------------------------|

Approve the Bill List, as listed below, and as per the attached exhibit.

- |                    |                |
|--------------------|----------------|
| o Vendor Bill List | \$1,317,779.64 |
| o Manual Bill List | \$ 164,628.00  |

- |                   |
|-------------------|
| 3. <u>Payroll</u> |
|-------------------|

Approve Payroll, for the month of November 2009, as listed below:

- |                     |                |
|---------------------|----------------|
| o November 15, 2009 | \$2,626,641.21 |
| o November 30, 2009 | \$2,619,344.98 |

- |   |
|---|
| 4. <u>Board Secretary Certification</u> |
|---|

Approve that the Board of Education certify that as of October 2009 and after review of the secretary's monthly financial report for this period ending October 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of October 2009.

5. Treasurer's Report **Exhibit XIII B: 5**  
 Approve the Treasurer's Report, for the month of October 2009, as per the attached exhibit.
6. Board Secretary's Report **Exhibit XIII B: 6**  
 Approve the Board Secretary's Report, for the month of October 2009, as per the attached exhibit.
7. Use of Facilities Report **Exhibit XIII B: 7**  
 Approve the Use of Facilities Report as per the attached exhibit.
8. Disposal of School Property **Exhibit XIII B: 8**  
 Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
BOE	Superintendent	003483	HP Laser Jet Printer - old

9. Professional Development – Rowan University  
 Approve Rowan University to provide professional development services to the Winslow Township Board of Education on January 15, 2010 as follows:
- o Dr. Michelle Ennis Sorath, "Using Functional Behavior Assessment to Develop Behavior Plans", 8:30 – 11:30 a.m. for 20 Guidance Counselors and School Psychologists.
  - o Julie Mallory, "Difficult Conversations with Parents and Children – The Next Step", 8:30 – 11:30 a.m. for 25 teachers.
- Note:** The fee for the workshops will be \$1,350.00 paid through the I.D.E.I.A. Grant.
10. Amend the Omni Group – 403 (b) **Exhibit XIII B: 10**  
 Amend Section 2.1 of The Omni Group – 403 (b) Retirement Plan per the IRS suggestion to include all employees in the plan retroactive to January 1, 2009 and the attached Resolution.
11. NCLB Title 1 Grant Fiscal Year 2009/2010  
 Approve the following employees to be charged to the NCLB Title 1 Grant for 2009 – 2010:



<b>Employee</b>	<b>Salary</b>	<b>% to NCLB Title # 1</b>
Kim Garcia	\$45,000.00	50%
Margaret Yeackel	\$83,100.00	100%
Patty LoCicero	\$82,300.00	100%

12. Solar Power Purchase Agreement

Approve requests for proposal for a Solar Power Purchase Agreement.

13. Construction Management for Roofing Projects

Approve requests for proposal for Construction Management for the roofing projects.

14. SBYSP (Eagles Landing) 2009 Summer Programs

Ratify the following workshops for the SBYSP Summer Program:

- Bruce Puckett, MBA will provide 6 - 90 minutes classes “How to Own Your Own Business” at a rate of \$50.00/hour from July 13 – July 22, 2009.
- The Mona Leeza Spa and Salon will provide 6 – 90 minute classes “Achieving Academic Excellence Through Martial Arts at a rate of \$40/hour from July 13 – July 22, 2009.
- Camden County College through its Continuing Education Department will provide 6 workshops – 90 minutes each at a rate of \$40/hour from July 13 – July 22, 2009 on College Essay and Creative Writing.
- Camden County College will provide 6 workshops – 90 minutes each at a rate of \$40.00/hour from July 27 – August 5, 2009 on Basics of Web Design.
- Ms. Trenay Parker, Certified Chef and ServSafe Instructor will provide 6 classes – 90 minutes each on Food Preparation, Light Cooking, Restaurant Etiquette and Safe Food Handling Services at a rate of \$50.00/hour plus the cost of food supplies from July 27 – August 5, 2009.

**Note:** These programs were offered during the Summer of 2009 through the SBYSP Eagles Landing grant.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes
Motion Carried			

**XIV. INFORMATIONAL ITEMS**

Dr. Poteat distributed to the Board a Summary of Professional Development Opportunities.

Dr. Poteat reported that two students from the Middle School are members of the Philadelphia Boys Choir which will be performing December 24 on "Good Morning America".

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS (Discussion Items)**

Ms. Yanez reported that she had attended the Parent Teacher Conferences and commends the staff on their preparation for the parents. She was disappointed in the parent participation, especially at the High School. Ms. Yanez would like to recommend that the Board develop a parent survey to find out specifically why the parent participation is lacking and what we as a district can do better.

Dr. Poteat reported that the State has indicated that the stimulus money will not be available next year and the school district should anticipate \$8,000,000 less than last year in aid. The Governor will release the 2010-2011 budget figures to the districts in March 2010.

Two budget meetings are planned for the Winslow Township School District on Tuesday, January 19 at the Middle School and on Thursday, January 21 at School # 4.

**XVII. EXECUTIVE SESSION**

**Executive Session Resolution** A motion was made by Mr. DiMeglio, seconded by Ms. Mitchell, to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:55 p.m.

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

\_\_\_\_\_  
**PRESIDENT**

\_\_\_\_\_  
**Business Administrator/Board Secretary**

*Voice Vote: All in favor*

A motion was made by Mr. DiMeglio, seconded by Ms. Mitchell, to approve Open Executive Session for the discussion of Personnel Items.

Item # 11 - Appointment of Staff. Lois Heggan and Donna Danifo will be returning to the district on December 17, 2009 and will receive salaries prorated from September 1, 2009.

11. Appointment of Staff

Approve the Appointment of the following Staff members for the 2009/2010 school year:

	<b>Name</b>	<b>Position</b>	<b>Prorated Salary</b>	<b>Effective</b>
<b>A</b>	Heggan, Lois (replacing C. Woodson)	ESA/Bus (5.5 hrs.)	\$16,720	12/17/09
<b>B</b>	Danifo, Donna (replacing H. Wood)	ESA/Bus (4 hrs.)	\$12,160	12/17/09

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

A motion was made by Mr. DiMeglio, seconded by Ms. Pitts to close Open Executive Session at 7:58 p.m.

*Voice Vote: All in favor*

**XVIII. ADJOURNMENT OF EXECUTIVE SESSION Time**

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to adjourn Executive Session at 10:34 p.m.

*Voice Vote: All in favor*

Board Member Appointments to Winslow Township Committees:

- Drug Alliance: Mr. Tomasello
- Economic Development: Mr. DiMeglio
- Planning: Ms. Pitts
- Zoning: Ms. Mitchell

**XIX. PERSONNEL**

A motion was made by Mr. DiMeglio, seconded by Ms. Yanez, to approve Items # 1 through # 13 with regard to Personnel. Item # 6A:B is Tabled 6B:B,C will be funded from the Middle School Budget.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
<b>A</b>	Boianelli, Kate	No. 2	Special Ed Teacher	2/12/2010 3/10/2010	3/9/2010 5/7/2010	P U
<b>B</b>	Pacilio, Anna Marie (revision)	MS	Special Ed Teacher	11/12/09-12/4/09	11/12/09-12/23/09	U
<b>C</b>	Adamonis, Jeanette (revision)	No. 6	3 <sup>rd</sup> Grade Teacher	11/4/09-12/23/09	11/4/09-1/29/2010	P
<b>D</b>	Szalaj, Irene	No. 5	Special Ed Teacher	2/8/2010 3/4/2010	3/3/2010 6/22/2010	P U

2. Resignations

**None at this time.**

3. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
<b>A</b>	Jones, Vera	No. 4	2 <sup>nd</sup> Grade Teacher	1/1/2010
<b>B</b>	Adamonis, Jeanette	No. 6	3 <sup>rd</sup> Grade Teacher	2/1/2010

**Note:** Proper documentation has been submitted and is on file for the above Retirements.

4. New Hires

Approve the following New Hires for the 2009/2010 school year:

	Start Date	Name	Position	Sch	Prorated Salary
<b>A</b>	1/4/2010	Jacobs, Salvatore (replacing C. Whisler)	Maintenance/Plumbing	District	\$40,567 – Step 1 Stipend \$1,609-Plumbing
<b>B</b>	1/4/2010	Jonathan, Kevin (replacing P. Kubel)	Physical Science Teacher	HS	\$48,361 – BA – Step 1
<b>C</b>	12/17/09	Watson, Jeff (replacing D. Hancock)	Mathematics Teacher	MS	\$48,361 – BA – Step 1
<b>D</b>	12/17/09	Butler-Presley, Maxine (replacing K. Shevlin)	Head Care Giver	No. 2	\$20,323 – HCG - Step 4
<b>E</b>	TBD	Boga, Jeffrey (replacing C. DiLeonardo)	Music Teacher (Strings)	HS	\$61,961 – MA+45 – Step 9
<b>F</b>	1/4/2010	Howell, Jacquelyn (new)	Music Teacher	MS	\$48,361 – BA – Step 1

**Note:** Proper documentation has been submitted and is on file for the above New Hires.

5. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
<b>A</b>	Boga, Jeffrey	<b>C</b>	Sinai, Dana (BASP)
<b>B</b>	Pierson, Jason		

6. Co-Curricular Club/Activity Advisors

a. Approve the following Fall/Winter Coaches at the High School for the 2009/2010 school year:

	Coach	Sport	Stipend	Step
<b>A</b>	Martin, Christopher	Boy's Basketball Assistant Coach	Volunteer	N/A
<b>B</b>	Arline, Shaun	Assistant Football Coach	\$4,449.00	1

**B** TABLED

b. Approve the following Middle School Club/Activities for the 2009/2010 school year:

	Advisor	Club/Activity	Stipend	Step
<b>A</b>	Lee, Lauren	Multicultural Club Advisor	\$1,306	N/A
<b>B</b>	Davis, Aquaisa	Drill Team Co-Consultant Middle School Budget	\$816 (split)	N/A
<b>C</b>	McMillan, Raylyn	Drill Team Co-Consultant Middle School Budget	\$816 (split)	N/A

- c. Approve the following High School SAT Preparation Course Advisor for the 2009/2010 school year:

	<b>Advisor</b>	<b>Club/Activity</b>	<b>Hourly Rate</b>	<b>Step</b>
<b>A</b>	Smith, Chantel	SAT Math Prep Course	\$36.88	N/A

- d. Approve the following High School Club/Activities for the 2009/2010 school year:

	<b>Advisor</b>	<b>Club/Activity</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Milorey, Mariarosa	Choreographer for Spring Musical	\$1,075	2
<b>B</b>	Fontenot, Karshena (Kory)	Assistant Band Director	\$3,429	1

7. College Placements

Approve the following College Placements for the 2009/2010 school year:

	<b>College</b>	<b>Student</b>	<b>Experience</b>	<b>Cooperating Teacher/School</b>	<b>Dates</b>	<b>Subject</b>
<b>A</b>	Prism Career Institute	Beckley, Gabriel	Three Day Observation	Jones, Frances/No. 6	2/19/2010, 2/24/2010, 2/25/2010	Nursing
<b>B</b>	Camden County College	Alderman, Rachel	20 Hour Field Experience	Hehn, Debra/ No. 5	2/3/2010 – 3/26/2010	Elementary
<b>C</b>	Camden County College	Burlage, Suzanna	20 Hour Field Experience	Pearson, Dawn/ No. 5	2/3/2010 – 3/26/2010	Elementary
<b>D</b>	Camden County College	Cundliff, Amanda	20 Hour Field Experience	Arena, Jennifer/ No. 1	2/3/2010 – 3/26/2010	Elementary
<b>E</b>	Camden County College	DiGabriele, Jaclyn	20 Hour Field Experience	Casario, Bridget/ No. 1	2/3/2010 – 3/26/2010	Elementary
<b>F</b>	Camden County College	Fusaro, Ashley	20 Hour Field Experience	Oleyn, Kirstie/ No. 1	2/3/2010 – 3/26/2010	Elementary
<b>G</b>	Camden County College	Hale, Andrew	20 Hour Field Experience	Hagan, Jeana/ No. 3	2/3/2010 – 3/26/2010	Elementary
<b>H</b>	Camden County College	Herrera, Amanda	20 Hour Field Experience	Chisholm, Marie/ No. 3	2/3/2010 – 3/26/2010	Elementary
<b>I</b>	Camden County College	O’Kane, Crystal	20 Hour Field Experience	McCarthy, Sindy/ No. 3	2/3/2010 – 3/26/2010	Elementary
<b>J</b>	Camden County College	Schwartz, Alicia	20 Hour Field Experience	Rybka, Beth Ann/ No. 3	2/3/2010 – 3/26/2010	Elementary
<b>K</b>	Camden County College	Super, Samantha	20 Hour Field Experience	Rohner, Bonnie/ No. 4	2/3/2010 – 3/26/2010	Elementary
<b>L</b>	Camden County College	Tresca, Madeline	20 Hour Field Experience	Azzarano, Brian/ No. 2	2/3/2010 – 3/26/2010	Elementary
<b>M</b>	Rowan University	Nelson, Adam	Clinical Practice	Mapps, Harry/ MS	1/19/2010 – 5/7/2010	Social Studies
<b>N</b>	Stockton College	Killen, Darla	Student Teaching	Donahue, Carol/ MS	1/4/2010 – 4/23/2010	Social Studies
<b>O</b>	Rowan University	Bourne, Jessica	Clinical Practice	Dolbow, Jennifer/ No. 3	1/19/2010 – 5/7/2010	Elementary

8. Volunteer

Approve the following Volunteer for the 2009/2010 school year:

	Name	Activity	School
A	Dotoli, Aubrey	Classroom Helper	No. 6

9. Rescission of a Resignation

Approve the Rescission of the following Resignation for the 2009/2010 school year:

	Name	School	Position	Effective
A	Stevenson, Jodi	No. 5	Lunchroom/Playground Aide	12/7/09

10. Homebound Instructor

Approve the following individual as a Homebound Instructor for the 2009/2010 school year:

	Name	Hourly Rate	Effective
A	Franconeri, MaryAnn	\$36.88	12/7/09

12. Reduction in Force

Approve the following Reduction in Force for the 2009/2010 school year:

	Name	Position	Effective
A	Stevenson, Jodi	Lunchroom/Playground Aide	1/4/2010

13. Head Teacher

Approve the following Head Teacher for the 2009/2010 school year:

	Head Teacher	School
A	Hagan, Jeana	No. 3

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

**XII. SUPERINTENDENT'S REPORT**

ADDENDUM

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Action Items # 1 through # 4 as recommended by the Superintendent.

1. Field Trips **Exhibit XII: 1**

Approve field trips as per the attached exhibit.

2. Fundraisers/School Activities **Exhibit XII: 2**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and in the attached exhibit:

School No. 1

- o Holiday Giving Tree

WTHS

- o Bookmarker Ribbons – Coaches vs. Cancer

3. School No. 3 – Donation to Pre-K Classes

Approve the acceptance of a donation, from Exit Realty, to the students in the Pre-K program at School No. 3 as follows:

- o Red Stocking filled with activity books, reading book, teddy bear and snack.

4. Winslow Township Board of Education – Donation to District

Approve the acceptance of a donation, from Mr. Kenneth Parker (Vice President of Pepco Holdings, Inc.) and Mr. Bobby Harris (President of D.O.T. Program) in the amount of \$4,000.

**Note:** The donation will be used to support honor students at both the Middle School and High School.

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried



**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORTS**

ADDENDUM

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve Action Items # 1 through # 5 as recommended by the Business Administrator.

1. Bill List **Exhibit XIII: 1**

Approve the Bill List, in the amount of \$146,649.30, as per the attached exhibit.

2. Budget Transfer **Exhibit XIII: 2**

Approve a budget transfer, for the month of September 2009, as per the attached exhibit.

3. Use of Facilities **Exhibit XIII: 3**

Approve the Use of Facilities, as per the attached exhibit.

4. School Based Mentoring Program – Big Brothers Big Sisters

Approve to accept the school based mentoring program for 2009 – 2010 at the high and middle schools in the amount of \$10,000.00 through Big Brothers Big Sisters. This is the third and final year for the grant which is funded by the US Department of Education.

5. Employee Assistance Program – Human Management Services (HMS), Inc.

**Exhibit XIII: 5**

Approve Human Management Services (HMS), Inc. as the Employee Assistance Program for the Winslow Township Board of Education for thirty-six (36) months from January 1, 2010 through December 31, 2012.

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

**XIX. PERSONNEL**

ADDENDUM

A motion was made by Mr. DiMeglio, seconded by Ms. Pitts, to approve Items # 1 through # 7 with regard to Personnel. Item # 2: B is Tabled

1. New Hires

Approve the following New Hires for the 2009/2010 school year:

	<b>Start Date</b>	<b>Name</b>	<b>Position</b>	<b>Sch</b>	<b>Prorated Salary - Guide/Step</b>
<b>A</b>	1/4/09	Fitzpatrick, Phyllis (replacing Locicero, P.)	Reading Specialist	No. 1	\$52,561 MA – Step 7
<b>B</b>	TBD	Jackson-Kalinowski, Joyce (replacing Harris, L.)	Spanish Teacher	No. 1	\$62,761 DOC – Step 9
<b>C</b>	1/4/09	Lamanna, Marlene (new)	Reading Coach	MS	\$52,261 MS – Step 6

**Note:** Proper documentation has been submitted and is on file for the above New Hires.

2. Rescission of Appointments

Approve the Rescission of Appointments for the following:

	<b>Name</b>	<b>Position</b>	<b>Prorated Salary/Stipend</b>
<b>A</b>	Salvatore, Jacob	Maintenance - Plumbing	\$40,567
<b>B</b>	Arline, Shaun	Assistant Football Coach	\$4,449

2B - TABLED

3. Salary Adjustments

Approve the following Salary Adjustments for the 2009/2010 school year:

	<b>Name</b>	<b>Sch</b>	<b>Position</b>	<b>From Salary</b>	<b>To Salary</b>	<b>Effective</b>
<b>A</b>	Heggan, Lois (replacing vacancy)	Garage	Educational Student Aide/Bus (5.5 hrs.)	\$16,720 ESA - Step 4	\$17,392 ESA - Step 4	9/1/09
<b>B</b>	Danifo, Donna (replacing vacancy)	Garage	Educational Student Aide/Bus (4 hrs.)	\$12,160 ESA – Step 4	\$12,649 ESA – Step 4	9/1/09

4. Sixth Period

Approve the following individuals to be compensated for a Sixth Period at 40% for the 2009/2010 school year, effective 9/1/2009:

	Name	Sixth Period Labs	Prorated Stipend (40%)
<b>A</b>	Hegeman, Nancy	AP Biology	\$2,862
<b>B</b>	Schweizer, Mark	AP Physics	\$2,862
<b>C</b>	Fest, Robert	AP Environmental Science	\$2,862

5. Volunteers

Approve the following Volunteers for the 2009/2010 school year:

	Name	Activity	School
<b>A</b>	Dotoli, Aubrey	Classroom Helper	No. 6
<b>B</b>	Scott, Kenneth	Winter Strength Training	HS

6. Substitute

Approve the following Winslow Township Certified Substitute for the 2009/2010 school year:

	Name
A	Puglia, Diana

7. Revisions of Employment Status

Approve the following Revisions of Employment Status for the 2009/2010 school year:

	Name	Sch	From Position	To Position	From Date	To Date
<b>A</b>	Foran, Stephanie	No. 5/No.6	ESL Teacher P/T (40%)	ESL Teacher F/T (100%)	1/4/2010	1/8/2010

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

A motion was made by Ms. Pitts, seconded by Mr. DiMeglio, to approve the Superintendent's decision on the Level IV I&RS Grievance.

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

A motion was made by Ms. Pitts, seconded by Ms. Tutt, to approve the revised Policy # 5111 – Eligibility of Resident/Non-Resident Pupils as 1<sup>st</sup> reading.

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Abstain	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

A motion was made by Ms. Yanez, seconded by Ms. Tutt, to accept the District Action Plan for District goals.

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Tutt	Yes
Mr. Capaldi	Yes	Ms. Yanez	Yes
Ms. DiMeglio	Yes	Ms. Pitts	Yes
Ms. Mitchell	Yes	Mr. Tomasello	Yes

Motion Carried

- XX. ADJOURNMENT** A motion was made by Mr. DiMeglio, seconded by Mr. Benjamin, Sr., to adjourn the meeting at 10:40 p.m.

*Voice Vote: All in favor*

Ann F. Garcia, Ed.D.  
Business Administrator/Board Secretary