

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

30 Coopers Folly Road

Atco, NJ 08004

December 15, 2010

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present	Dino Capaldi Julie A. Peterson Aleta Sturdivant	Angelia M. Tutt Cheryl Pitts, Vice President Deborah Yanez, President
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Absent	Mark Benjamin, Sr. Christopher McGinnis Eartha Mitchell	Professional Conflict Professional Conflict Illness
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Also Present	H. Major Poteat, Ed.D., Superintendent Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary Damon Tyner, Parker McCay, P.C., Solicitor Leah Feniola, Student Representative Thuyvan Luu, Student Representative
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IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

4. ***After a Meeting:*** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

1. School No. 6 Student Council – Bullying & Harassment Presentation
2. Bowman & Company, LLP – Fiscal Year 2009-2010 Audit Presentation

Carol McCallister made the audit presentation stating that the, “audit was the best as long as she has been auditing our account”.

Special Education Monitoring

Dr. Dorothy Carcamo presented the results of the on-site monitoring performed by the Department of Education on December 7 – 9, 2010. Three out of nine areas still need to be looked at. A Corrective Action Plan has to be developed and the district has one year to correct the findings.

Student Representatives

Leah Feniola and Thuyvan Luu reported on the following:

- They thanked the Board for approving the High School fundraisers.
- The Giving Tree went well - gifts are being collected tonight.
- Band and Orchestra Concert held on December 14, 2010 went well.
- The Choir Concert is on December 21, 2010.
- New Program at the High School – Freshmen Orientation Program.
- National Honor Society visited the Spring Oaks assisted living facility for caroling accompanied with instruments, and they played bingo with the residents.
- National Honor Society visited School # 3 for role model activities to promote better learning.
- The Sophomore class is holding a winter clothing drive.
- The Adopt a Soldier and Food Drive is also going well.

Have a safe and warm holiday – see you in 2011!

VIII. MINUTES

A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to approve the minutes of the following meeting:

Regular Meeting Wednesday, December 1, 2010 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	abstain
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

IX. BOARD COMMITTEE REPORTS

Mr. Capaldi reported that the Operations Committee Meeting was held on December 15, 2010 the following was discussed:

- District 2009- 2010 Audit
- Survey of School # 1 and # 2 Roof
- High School Roof
- Transportation Fuel Bill
- Waste Management
- Aramark
- Snow Removal

Mrs. Yanez reported on the Proud Parents of Winslow (PPOW) meeting held on December 8, 2010:

Present at the meeting: Dr. Poteat; Ms. Yanez; Ms. Pitts; Ms. Sturdivant; Ms. Colligon;
Ms. Riedel; Ms. Simmons

They discussed:

- The negative perception of the district.
- Students leaving the district.
- Working together with the township to improve the reputation of the district.
- Same goal – student success.

The Education Committee met on November 17 and December 15, 2010. They discussed the following:

- SRA Process
- HSPA
- Administration attending student events.
- Math and LAL coaches
- Teacher monitoring
- Teacher utilizing Professional Development.
- Workshop by Dr. Carcamo

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant to open the meeting for Public Comments at 7:40 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

<i>Voice Vote: All in favor</i>

Ellery Karl – Resident

Mr. Karl stated that being a Board Member is a difficult thankless job, your decisions are questioned but you do your best. He admires the Board and wishes them a Happy Holiday and New Year.

Theresa Colligon – Parent

Ms. Colligon thanked the Board for holding the PPOW meeting. A first step is needed to bring the District, Township and PPOW together.

Gulab Gudwani – President Winslow Township Business Association

Mr. Gudwani also wants everyone to work together. He would like answers to the following Questions: 1. When homework will be available on the internet. 2. High School test scores on the website. 3. Have OPRA forms available on the website. 4. Change Public Comments back to Public Participation at Board Meetings.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Capaldi, seconded by Ms. Tutt, to adjourn Public Comments at 7:47 p.m.

<i>Voice Vote: All in favor</i>

Dr. Poteat responded to the Public Comments:

1. He thanked Mr. Karl for his holiday wishes. The Board has the same purpose, we care about the children and their education.
2. Thanked Ms. Colligon. The Student Advisory Council are excited to share good things that are happening in Winslow School District.
3. He is not sure how many direct answers we can give. We share things that are important to the community. We do give answers but you may not always get the answer that you want. We will continue to respond to the community and will work to improve our image.

Ms. Yanez responded that Homework Hero is available on the web at all schools. High School homework is available through the parent portal.

The New Jersey School Board Association recommends Public Comments at Board Meetings rather than Public Participation because the on-going dialogue between the public and the Board was found to be unproductive.

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to approve Action Items # 1 through # 16 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. <u>Fire Drill Report</u> | Exhibit XII A: 3 |

Approve the Fire Drill Report, for the month of November 2010, as per the attached exhibit.

- | | |
|-----------------------|-------------------------|
| 4. <u>Field Trips</u> | Exhibit XII A: 4 |
|-----------------------|-------------------------|

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities for the 2010-2011 school year, as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Parent Evening Workshop – Overview of English as a Second Language Program
 Date(s): Thursday, December 16, 2010
 Time: 6:30 p.m. – 7:30 p.m.
 Audience: Parents
 Presenter: Dr. Gloria Garcia – Rowan University
 Costs: \$900.00
 Funding: Title III
 Purpose: To inform parents of the English as a Second Language program, strategies for homework and their involvement in the schools.

c. Approve the Professional Development opportunity as listed below:

Title: ELMO Document Camera Training
 Date: Thursday, January 6, 2011
 Time: 4:00 p.m. – 6:00 p.m.
 Audience: All District Teachers
 Presenter: Yuka Narasaki – ELMO USA Corp.
 Costs: There is no charge for this training.
 Purpose: To provide training to assist teachers to become more proficient in using ELMO document cameras in the classroom to promote student engagement.

d. Approve the payment to Lenape Regional Staff Development Council, in the amount of \$50.00, for 1 additional teacher who participated in the “Tools for the Tech-Savvy Music Teacher” on November 2, 2010.

Note: This amount will be paid through NCLB Title II A Grant funds.

6. Tuition Students **None at this time.**

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

Placement	Effective	Cost	Reason
Archbishop Damiano	11/24/10	\$43,109.41	Medical
East Mountain School	12/03/10	\$62,792.10	Transferred to WTHS

8. Homeless Student(s) **None at this time.**

9. Homebound Instruction **Exhibit XII A: 9**
Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.
10. Fundraiser(s) **Exhibit XII A: 10**
Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:
- School No. 2
- Friendly's Night (01/10/11) – H.S.A.
- WTMS
- Yearbook Sales – Yearbook Club
 - 7th & 8th Grade Dance/Toys4Tots Collection – WTMS Staff
- WTHS
- Coupon Books – Renaissance Club
 - Yearbook Sales – Yearbook Club
11. Schools No. 1 & No. 5 - Fundraiser
Approve the staff at Schools No. 1 and No. 5 to collect donations for a Winslow Township Family in need.
12. School No. 3 – “Walk Across America” Activity **Exhibit XII A: 12**
Approve School No. 3 to participate in the “Walk Across America” program to promote physical fitness, teamwork and geography skills.
13. School No. 4 – “Jump Rope for Heart” & “Heart Smart” Family Fun Night
- a. Approve School No.4 to participate in the “Jump Rope for Heart” program on February 14, 2011, as part of the Physical Fitness unit.
 - b. Approve School No. 4, as an extension of the “Jump Rope for Heart” program, to conduct a “Heart Smart” Family Fun Night on Tuesday, February 15, 2011 for parents and students.
14. School No. 4 – SMART STARTER Grant
Approve School No. 4 to apply for the SMART STARTER Grant, a grant developed to help educators purchase their first SMART product at significant discounts and to enable teachers to use technology within their school.

15. School No. 5 – “Winter Warmth Tree”

Approve School No. 5 Student Council to participate in “Winter Warmth Tree” during the months of December and January, a program to collect new hats, mittens, scarves, gloves and socks for local families in need.

16. School No. 5 – “Animal Welfare Collection”

Approve the School No. 5 Student Council to participate in “Animal Welfare Collection” during the month of May 2011, a program to collect old towels, blankets, cat and dog food and pet toys.

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

Exhibit XII B: 1
Exhibit XII B: 2
Exhibit XII B: 3
Exhibit XII B: 4

C. Curriculum Update(s)

None at this time.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. Capaldi, seconded by Ms. Pitts to approve Action Items # 1 through # 16 as recommended by the Business Administrator/Board Secretary.

A. Reports

1. Transportation Update – Mr. John Gaskill
2. Sodexo Food Services Update – Mr. Howard Ellis

None at this time.
None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIII B: 1

Approve the Line Item Transfers, for the month of October 2010, as per the attached exhibit.

2. Treasurer's Report **Exhibit XIII B: 2**

Approve the Treasurer's Report, for the month of October 2010, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIII B: 3**

Approve the Board Secretary's Reports, for the month of October 2010, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of October 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$2,372,839.91

7. Payroll **None at this time.**

8. Use of Facilities Report **Exhibit XIII B: 8**

Approve the Use of Facilities as listed below and as per the attached exhibit:

- Daisy Scouts
- Generations Inc. Violence Prevention Program
- Omega Track Club

9. Disposal of School Property and Textbooks

Exhibit XIII B: 9

Approve the Disposal of School Property and Textbooks per the attached exhibit:

Location	Department	Tag #	Description
High School	Word Language		Spanish, French, German outdated books
School # 1	Library		Outdated Encyclopedia Sets
School #3	Library		Outdated beyond repair library books
School # 3	Library		4 Televisions – outdated
Special Services	Learning Center		Printer Desk – broken, cannot repair

10. Acceptance of the 2009-2010 Audit

Exhibit XIII B: 10

Recommend the acceptance of the findings and recommendations contained in the 2009-2010 Comprehensive Annual Financial Report, Auditor’s Management Report, and Summary of Audit Report.

11. 2009-2010 Audit Findings

Finding # 2010-1- The Regional Day School had an operating loss during the fiscal year and at June 30th had a deficit in fund balance.

The Before and After School Program had an operating loss during the fiscal year and at June 30th had a deficit in fund balance.

Finding # 2010-2 – The District is required to maintain task specific documentation, in Accordance with NJAC 6A:26A-2.2 (c). For salary charges split between custodial and required maintenance account line items.

Finding # 2010-3 – Condition

1. The District is not maintaining control of their program to provide equitable services to eligible nonpublic school students. The District is allowing the nonpublic school official at Erial Christian School to certify the time and activity report of the Title 1 teacher.
2. There is no evidence that the District is providing equitable services to the families and teachers of eligible students in nonpublic schools that receive Title 1 services.
3. The schools do not have a school-level Title 1 parental involvement policy.
4. The District’s 2008-2009 Comprehensive Annual Financial Report (CAFR) identifies amounts due to grantor for federal funds of \$11,441 from expired NCLB and IDEA grants.

12. Corrective Action Audit Plan 2009-2010

Exhibit XIII B: 12

Accept the 2009–2010 Corrective Action Audit Plan per the attached exhibit.

13. Professional Development

Approve John Gaskill, Director of Transportation and Michael Scheck, Jr., Transportation Dispatcher to attend the following courses through Rutgers Continuing Studies:

<u>Course</u>	<u>Cost</u>
Preventive Maintenance	\$539.00
Environmental & Government Code	\$516.00
Financial Management & Purchasing	\$450.00

14. Bus Evacuation Drills Fall 2010

Exhibit XIII B: 14

Approve the Emergency Bus Evacuation Drills for Fall 2010 per the attached exhibit.

15. Pre-School Education Grant

Approve the employees listed below to be charged to the Pre-School Education Grant effective December 15, 2010.

Name	Job Title	% of Yearly Salary	Yearly Salary
Heather Loiacono	Occupational Therapist	20 %	\$73,700.00
Shannon Melchiorre	Occupational Therapist	20 %	\$43,648.70
Roberta Lanzetta	Occupational Therapy Asst.	40 %	\$40,758.00

16. Joint Transportation Agreement - Morris School District

Approve the Joint Transportation Agreement between the Winslow Township School District and Willowglen Academy, Morris School District for one student.

Ms. Yanez asked how the Omega Track Club could practice in the cafeteria with tables there. They are working on strengthening and conditioning and need limited space. Student ages are 8 – 13 years old. It may involve taking down and putting up the tables. We will evaluate the situation if it interferes with the custodian’s regular duties.

Ms. Peterson asked if the Professional Development for Mr. Gaskill and Mr. Scheck, Jr. was relevant to their current positions and if the cost listed was per person.

Ms. Sturdivant asked if the training would involve a pay raise. No pay raise is involved.

Dr. Poteat responded that administration staff are asked to be proficient in many areas so that they can perform more than one task if needed.

Ms. Pitts reported that cross training is taking place in all organizations. Mount Laurel elementary school principals are black seal trained.

Ms. Sturdivant asked about the Joint Transportation Agreement with Morris School District.

Dr. Poteat responded that it is the law that we have to transport the student.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes	Recuse # 2807 on bill list
Mr. Capaldi	yes	Ms. Tutt	yes	Recuse CCES on bill list
Mr. McGinnis	absent	Ms. Pitts	yes	
Ms. Mitchell	absent	Ms. Yanez	yes	No # 8 – Omega Track
Ms. Peterson	yes			Recuse # 8494 on bill list
	Abstain # 13			
	Recuse #8503 on bill list			

Motion Carried

XIV. INFORMATIONAL ITEMS

Dr. Poteat reported that a CAPA visit was made by the State Department of Education to the Middle School and School # 5 in November 2010. There was improvement from last year. The CAPA team will return in the spring. Dr. Poteat commended the staff on a job well done and thanked Kim Garcia, Karen Loney and John Innocenzo. The Unified Plans for the High and Middle Schools have been approved.

XV. OLD BUSINESS

Ms. Peterson asked for an update on the district website. Dr. Poteat responded that the Building Principals have been asked to update the website and to keep the information current. We continue to provide information; board reports and minutes are posted in a timely manner. There is room for improvement and we are progressing.

XVI. NEW BUSINESS (Discussion Items)

Dr. Poteat thanked Dr. Garcia, her staff and Tyra McCoy-Boyle on a successful audit. It is the best audit that we have ever received and it is rewarding that other people can come in and recognize this as well.

Ms. Yanez reported on the New Jersey School Boards Urban Boards Conference that she attended in Neptune, NJ on December 4, 2010:

Tools of the Mind

A presentation was made about the Early Childhood Education Programs they are using in Neptune and beginning to implement in Washington, DC. It is called “Tools of the Mind” which is based more on focus learning, self regulation and focused attention. They feel that it has been successful. It involves:

- Intentional mature play – the teacher takes on more of the roll of facilitator in the classroom.
- They believe children who grow up in poverty come to school with a hopelessness and you really have to teach them how to plan.
- Two of their staff members went to Washington, DC because 85% of their staff was let go due to the restructuring of the district for consistent failure to AYP. The “Tools of the Mind” was adopted for preschool and kindergarten in two buildings.

Tackling Assessment Results

In May 2010 more than 9,000 NJ High School seniors failed the HSPA and the alternative test (SRA) and faced not graduating last year. Some of those students were members of the National Honor Society, they passed the College Board exams and some had athletic scholarships. The Department of Education was scrambling on what to do. They decided to develop a portfolio for each student that included their SAT scores; college admissions and grades over the year. The State accepted 75% of those portfolios and the students were able to graduate.

Long Branch started a summer scholars program in 2007 for students in 11th grade who didn't pass the HSPA. Students attend for six weeks in summer and must attend 20 sessions per subject (math or language arts). Sessions are 60 minutes long. 75% of students who attend 18 sessions or more pass the HSPA in October.

Difficult Economic Climate

The following statistics were shared:

- Nationally in November 2010 the unemployment rate was 9.8%.
- The number of unemployed persons stands at 15.1 million.
- 6.3 million (41.9%) are classified as long-term unemployed.
- There are 9 million people working part-time who prefer to be working full time.
- New Jersey lost 27,600 jobs since June 2009.
- New Jersey lost 269,000 jobs since 2008.
- Massive loss of tax revenue.
- Current rate of job growth is not enough to bring down the unemployment rate.
- The Garden State had a net loss of nearly 304,000 residents over the eight year period (2000-2008) who took a combined annual income of 12.3 billion with them to other states.
- The number of contested foreclosures in New Jersey increased 97% in 2010.
- There were 332,172 foreclosure filings in October 2010.
- In Camden County there were 6,015 foreclosure homes for sale.

Update on Tool Kit

Bill # S-2025 Executive Superintendent approval of collective negotiations agreement based on defined criteria e.g. costs cannot exceed tax levy cap. Discussed in committee.

Bill # S-2043 Reinstates school management's ability to impose its last best offer of genuine impasse requires PERC to appoint fact-finders and super conciliators. Discussed in committee.

Bill # S-2220 Limits payment of unused sick leave to \$15,000 for all employees (employees permitted to retain accrued sick leave, limits vacation carryover to one-year (permitted to retain accrued vacation time) passed by the senate 34-0 (9/3/10) passed by the assembly 78-0 (10/25/10) awaiting Governor action.

Inter-District Public School Choice

- Will allow other districts to attract your students.
- May result in school districts consolidating as their enrollment numbers go down.

XIX. PERSONNEL

A motion was made by Ms. Tutt, seconded by Ms. Peterson to approve Items # 1 through # 8 with regard to Personnel. Item # 5b is held.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Cassario, Bridget	No. 1	2 nd Grade Teacher	12/10/2010	12/23/2010	P
B	Goulburn, Joyce (extension)	No. 2	Social Worker	11/2/2010-12/3/2010	11/2/2010-12/10/2010	P
C	Gambardella, Susan (extension)	Gar	Bus Driver	10/29/2010-12/3/2010	10/29/2010-12/10/2010	P
D	Prendergast, Kimberly	No. 6	4 th Grade Teacher	2/28/2011 4/11/2011	4/8/2011 5/6/2011	P U
E	Bernardo, Robert (extension)	HS	Health Teacher	10/18/2010-12/6/2010	10/18/2010-12/7/2010 am 12/7/2010 pm-1/31/2011	P U
F	Jackson, Kelly (extension)	MS	Special Ed Teacher	11/1/2010-12/13/2010	11/1/2010-12/17/2010	P

2. Retirements

Approve the following Retirements for the 2010/2011 school year:

	Name	Position	School	Effective Date
A	Blong, Lynn	Kindergarten Teacher	No. 3	7/1/2011
B	O'Brien, Merle	6 th Grade Teacher	No. 6	7/1/2011
C	Hill, Suzanne	Reading Specialist	No. 5	7/1/2011
D	Matthias, Benigna	Spanish Teacher	No. 6	2/1/2011

3. Change of Start Date

Approve the Change of Start Date for the following New Hire for the 2010/2011 school year:

	Name	Position	School	FROM State Date	TO Start Date
A	Graham, Elizabeth (replacing E. Campbell)	School Librarian	No. 5	12/6/2010	1/12/2011

4. College Placements

Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Rowan University	Bradshaw, Jill	Clinical Practice	Doheny, Michael	HS	3/14/2011-5/6/2011	Music
B	Rowan University	DiBeneditto, Mazzo, Jennifer	Practicum Experience	Jacobs, Joe	No. 5	1/18/2011-5/6/2011	Elementary
C	Rowan University	Crump, Sarah	Clinical Practice	Blong, Lynn & Franconeri, Mary Ann	No. 3	1/18/2011-5/6/2011	Elementary Special Ed
D	Delaware Valley University	Feighery, Tracy	300 Hour Fieldwork	Marlin, Walter	HS	12/16/2010-6/30/2011	Educational Leadership
E	Rowan University	Wilczynski, Frank	Clinical Practice	Stowell, Bruce	HS	3/14/2011-5/6/2011	Health & PE

5. Co-Curricular Club/Activity Advisors

a. Approve the following Changes in Winter Coaches Assignments at the Middle School for the 2010/2011 school year:

		FROM			TO		
	Coach	Sport	Stipend	Step	Sport	Stipend	Step
A	Cruz, Ross	Assistant Flag Football Coach	\$1,542	2	Intramural Flag Football Coach (Assistant)	\$1,306	1
B	Martin, Gregg	Head Flag Football Coach	\$2,410	2	Intramural Flag Football Coach (Head)	\$1,306	1
C	Watson, Jeff	Head Wrestling Coach	\$1,483	1	Head Wrestling Coach	\$2,317	1

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

HELD

- b. Approve the following Change in a Winter Coach Assignment at the High School for the 2010/2011 school year:

	FROM				TO		
	Coach	Sport	Stipend	Step	Sport	Stipend	Step
A	Mitchell, Anthony	Assistant Boys & Girls Cross Country Coach	\$3,204	3	Assistant Boys & Girls Cross Country Coach	\$3,207	3

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

6. Substitutes

Approve the following Certified/Non-Certified Substitutes for the 2010/2011 school year:

	Certified		Non-Certified
A	Peters, Karin	D	Christy, Pat
B	Hotz, Victoria	E	Evans, Amanda
C	Ware, Brianna		

7. Volunteers

Approve the following Volunteers for the 2010/2011 school year:

	Volunteer	Volunteer Club/Activity	School
A	Price, Tyler	Boys Basketball	HS
B	Safko, Greg	Robotics Club	HS

8. Game Monitors

Approve the following Game Monitors, Ticket Takers, Clock Operators or Security for the 2010/2011 school year:

	Game Monitors
A	Brown-Self, Shawnnika
B	Taylor, Carl

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XVII. EXECUTIVE SESSION

Executive Session Resolution A motion was made by Ms. Pitts, seconded by Ms. Tutt to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:39 p.m.
The following topics will be addressed: vendor – bill dispute; confidential security procedures; dispute on land Block 3901, Lot 15; personnel.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		
<i>Motion Carried</i>			

XVIII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Tutt, seconded by Mr. Capaldi, to return to Public Session at 10:16 p.m.

Voice Vote: All in favor

ADDENDUM

SUPERINTENDENT'S REPORT

A motion was made by Ms. Pitts, seconded by Ms. Peterson to approve Action Items # 1 through # 4 as recommended by the Superintendent.

1. Special Education Monitoring Report

Approve the acceptance of the Special Education Monitoring Report.

2. Career Opportunity Development Inc. – Vocational Evaluations

Approve six special education students to attend the Career Opportunity Development Inc., in Egg Harbor, NJ, for vocational evaluations, for a half-day session, at a total cost of \$810 which will be funded through the IDEA Grant.

3. Acceptance of Donation - Coats

Approve the acceptance of donation from the Love & Grace Church of gently used winter coats to School No. 3.

4. Acceptance of Donation to School No. 4 – Gift Cards

Approve the acceptance of donation from Mr. Michael Rozier, Sr. and the Heisman Trophy Trust, of ten (10) \$100 gift cards to School No. 4.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant, to approve Item # 1 as recommended by the Business Administrator/Board Secretary.

1. Settlement Agreement

Approve the Settlement Agreement between C.D. and R.D. o/b/o R.D. and the Winslow Township Board of Education.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

A motion was made by Ms. Peterson, seconded by Ms. Pitts to approve Item # 5b with regards to Personnel.

5b. Approve the following Change in a Winter Coach Assignment at the High School for the 2010/2011 school year:

		FROM			TO		
	Coach	Sport	Stipend	Step	Sport	Stipend	Step
A	Mitchell, Anthony	Assistant Boys & Girls Cross Country Coach	\$3,204	3	Assistant Boys & Girls Cross Country Coach	\$3,207	3

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	no	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

It was reported that Mr. Dennison the Principal at School # 4 was deceased.

A motion was made by Ms. Peterson, seconded by Ms. Pitts, to cancel the January 5, 2011 Board Meeting.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

A motion was made by Ms. Tutt, seconded by Ms. Pitts that the next Board Meeting would be held on January 19, 201.

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	absent	Ms. Pitts	yes
Ms. Mitchell	absent	Ms. Yanez	yes
Ms. Peterson	yes		

Motion Carried

XX. ADJOURNMENT

A motion was made by Mr. Capaldi, seconded by Ms. Tutt, to adjourn the meeting at 10:30 p.m.

Voice Vote: All in favor

Respectfully Submitted

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary

