

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township Middle School***  
30 Coopers Folly Road  
Atco, NJ 08004

**Wednesday, December 14, 2011**  
**7:00 p.m.**

**MINUTES**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **07/07/2011**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL** – In roll call the following Board Members were noted present:

Present:	Mark Benjamin, Sr. arrived 7:25 p.m.	Joanne Masciocchi
	Dino Capaldi	Cheryl Pitts
	Patricia Davis	Aleta Sturdivant, Vice President
	Lorraine Dredde	Julie A. Peterson, President
	Gulab Gidwani	

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Assistant Business Administrator  
Leonard J. Wood, Jr., Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. BOARD OF EDUCATION – TEAM CHARTER**

Ms. Dredde -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Davis -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Capaldi -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Sturdivant -

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

**VI. CORRESPONDENCE**

**Exhibit VI: 1**

**VII. AWARDS/PRESENTATIONS**

- 1. School No. 6 Choral & Video Presentation
- 2. H. Major Poteat, Ed.D., Superintendent Presentation
  - o District-wide Mascot
  - o Reporting of Incidents of Harassment, Intimidation & Bullying

**VIII. MINUTES**

**A motion was made by Mr. Gidwani, seconded by Ms. Dredden, to approve the Open and Closed Minutes for the following meeting:**

Regular Meeting                      Wednesday, November 9, 2011                      Open/Closed Sessions

Ms. Pitts requested that Policy # 0145 be added to the Committee Reports section.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Abstain	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**AWARDS/PRESENTATIONS**

Bowman & Company, LLP – Fiscal Year 2010-2011 Audit Presentation – Carol McAllister

Ms. Pitts - In light of the information that we have received from our auditor in her comparison of previous year audits I would like to thank Dr. Garcia and her staff for a job well done and for actually putting this district on sound fiscal ground.

**IX. BOARD COMMITTEE REPORTS**

Mr. Capaldi reported that the Operations Committee Meeting took place prior to this board meeting. The following items were discussed:

- John Gaskill gave an update on transportation regarding the winter season.
- Thomas Daly, Aramark gave an update on recyclables. We are green but would like to be greener and involve the students.
- Update on financial software.

Mr. Benjamin, Sr., reported that the Negotiations Committee was currently in the fact finding stage. Nothing new to report.

**X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Davis, seconded by Ms. Pitts, to open the meeting for Public Comments at 8:12 p.m.**

***Notation of Public Comments on Agenda Items*** – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

*Voice Vote: All in favor*

**Robert Nevitt – WTEA President**

Good Evening Members of the Board and Dr. Poteat. My name is Robert Nevitt; I am President of the Winslow Township Teacher's Association. I stand before you tonight deeply troubled and disturbed by an action taken by your employee, the Winslow Superintendent, Dr. Poteat. On November 7 of this past year one of our colleagues, Lisa Leta, was involved in a critical car accident. This incident left the membership of the WTEA saddened, despondent and in shock. These emotions soon turned to anger and helplessness as more information was gathered about the graveness of her injuries. Now to help the membership to channel their energies and their anger and feelings of helplessness into something positive, Mary Grace said the WTEA would be willing to put on a blood drive in Lisa's name. The WTEA thought that the idea was great and Mary Grace starting drawing support for the process. She called the American Red Cross for available dates and following the chain of command went to the Principal of the High School to request the use of one of the gym's for this blood drive. She was informed by the Principal that all use of facilities needed to be approved by the Board, according to (designated dates). But at this point the Principal did go to Dr. Poteat to request

the use of the high school gym on behalf of the WTEA. The request was denied by Dr. Poteat, citing that all use of facilities needed to be approved by the Board. Now correct me if I'm wrong. Didn't Dr. Poteat ask the board at the last board meeting on November 9, 2011 that they would grant him permission to conduct board business, board related business at the public board meeting? Did the Board grant that permission? I'm pretty sure it was made clear to the public that Dr. Poteat was to conduct business as usual. Could Dr. Poteat have granted a use of facilities request for the betterment of one of its own employees?

Now to be honest, the relationship between central administration and the employees of this district has been strained in the past. This vile, disgusting act will surely attest to demonstrate how far this administration will go to place punishment on its employees. Dr. Poteat has repeatedly asked when things will change between the Winslow Township Education Association and the administration. At this point, I can't answer that. I do know that every time an olive branch is extended by the administration we look forward to a positive working relationship but that issue never comes to fruition. So, I will say this; if the administration is looking for a holiday gift to give the WTEA. We will gladly accept a new contract. Thank you and enjoy your holiday.

### **Ellery Karl – Resident**

My name is Ellery Karl. I live on First Ave. in the Cedar Brook section of Winslow. I have been a resident and tax payer of Winslow Township since 1982. Thank you for allowing me to speak at the board meeting tonight. I have three items that I am confused about and I hope that the board can assist me with understanding them.

Starting with number one; on October 26, 2011 the board approved Epic Environmental as Asbestos Management Officer, Indoor Air Quality Designee and Chemical Hygiene Officer. They are listed on that first page that I gave out to you. I do not remember seeing any posting for the position or even an RFP Bid. I am sure that they did bid, but I am confused about how they applied for it.

Second Item; on September 22 the Office of Financial Accountability and Compliance reviewed the ethics of our Business Administrator and voted to have her show cause as to why her certificate should not be revoked. Their next meeting is scheduled for this Friday, December 16 at ten o'clock in the morning. Do we have contingency plans to replace her in the event that her certificate is revoked because without those certificates I believe she could not be working in the position she currently is. So my question is, is there a contingency plan? I know that you can't answer that here, it would have to be discussed in Executive Session. I do think that you should at least be able to come up with something. The denial that can exist, can happen is not a contingency plan for the district. I did include the first four pages of their minutes from that September 22 meeting.

Third thing; I've come to the board meetings in the past and explained that I was here as a tax payer and a resident of this community. I've also supplied the documents from the Winslow Township School district as a tax payer through the Open Public Records Act. On December 8 last week I received a hand delivered letter at work from the Superintendent regarding those documents. I thought that they were going to be the documents. I expected the documents but instead I received an envelope. There was a threatening letter in the envelope. You

probably received that because according to what I received it says that you were to get a copy for all board members. This threatening letter was not appreciated. This confused me, as I did not ask for these documents from the school district as an employee or as a Winslow Township Education Association member. I asked for them as a tax payer and citizen of this community. The letter states that if I don't follow the established management organization of the district I would be considered insubordinate and subject to discipline. Do all residents have to follow this policy or is the Superintendent confused. I attempted to make an appointment to speak with him, but he is not available until tomorrow, which is Thursday, which I am not available. I have attended meetings where copies of documents I was having problems and I was told by the Superintendent that if I ever had a problem just bring it to my attention and I would take care of it. I didn't expect a threatening letter as a way to take care of things. The Superintendent has stated on many occasions that the district is transparent yet I can't get documents to prove that. The Superintendent has stated that at the State of the District Meetings, "we are good stewards of your tax dollars" and yet I can't get documents to prove that. The Superintendent has stated that the community should hold him accountable. I am trying to do so. You can't refuse documentation and claim transparency. You can't have it both ways. I think that is a quote from you Dr. Poteat. I am also unsure as how to proceed regarding this threatening letter. I feel that it is a threat to me at my job. I know the harassment, intimidation, and bullying policy addresses this as it refers to all staff as it relates to Title 6A for bullying. I will give a copy of that to your solicitor in a few moments after I am done speaking. Doesn't the Superintendent have to abide by this policy, or is he exempt? I also feel that the Superintendent is attempting to infringe on my first amendment rights to speak at board meetings about district concerns. I have included my letter to the custodian of records in the package that I handed to you because I don't know whether or not you got that since you can understand why it is he sent this threatening letter to me. Incidentally, the Superintendent was incorrect in the procedure to deny OPRA requests that came with this letter. I have included a copy of the correct procedure on the last page of the package that I passed out. It states that you can file with superior court. I did not want to do that because the district would have to pay thousands of dollars in attorney fees. Apparently good stewards of my tax dollars want me to do just that. Please let me know how you plan to address this threatening letter to a tax payer. At least I would expect it to be noted in the end of the year evaluation. I understand that it has to be addressed in Executive Session, but I will wait for your response. Thank you for your time and consideration and I wish you a happy holiday.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to adjourn Public Comments at 8:23 p.m.**

<i>Voice Vote: All in favor</i>
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Dr. Poteat responded to the two speakers; The first speaker in reference to a request for the use of the high school for a blood drive. Unfortunately, like always, those details are never correct. There's more to it, of course, than what he has shared with this public and if he truly wanted to know what those details were his olive branch should be extended sometime also. My office is open. As President of the WTEA all he had to do was call me. We could have sat

down and discussed that particular situation because It could have taken place under particular circumstances because what he needed to understand, as everyone else, in the process of doing these activities we still must conduct school. Education must continue to take place. There were alternatives available but since there was neither response nor any interest in dealing with, or working with, those alternatives then we are here tonight. So there is definitely more information than what was provided. By no means am I going to sit here and be villainized by something that was just totally untrue. His information was inaccurate. He can believe what he wants to believe but I will continue to address those issues as Superintendent as I see them accordingly.

As far as the second speaker is concerned, yes, I did send him a letter which all of you have copies of. I will continue with the board policies as well as the policies of the school district, and I will take the appropriate action necessary according to those policies. I will not, under any circumstances, deviate from those policies because that is why you as a board, as a governing body, present those policies. It is my responsibility as Superintendent to enforce those policies and I will continue to do so under all circumstances. Thank you.

**XII. SUPERINTENDENT’S REPORT**

**A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Items A & B as recommended by the Superintendent. A change was made to 5 c. Only Ms. Moore will be attending.**

**A motion was made by Ms. Davis, seconded by Ms. Pitts to table # 10 Basketball Game: Winslow Twp. v Harlem Wizards (03/29/12) – Project Graduation.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report **Exhibit XII A: 3**  
Approve the Security/Fire Drill Report, for the months of October/November, as per the attached exhibits.
4. Field Trips **Exhibit XII A: 4**  
Approve Field Trips, for the 2011-2012 school year, as per the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
  - a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.
  - b. Approve the Professional Development opportunity as listed below:

Title:	Child Centered Strategies for Improved Academic Performance
Date(s):	December 20, 2011
Location:	Winslow Township High School
Time:	Imbedded Lesson (9:00 a.m. – 1:00 p.m.) Workshop (2:00 p.m. – 4:00 p.m.)
Audience:	High School Teachers
Presenter:	Standard Solutions Consultant
Costs:	\$1,800
Funding:	NCLB – Title II
Purpose:	To conduct one day of Language Arts HSPA demonstration lessons and a professional development workshop that will build capacity with higher-order reading assessments and to focus on instructional strategies to increase active student engagement.
  - c. Approve Ms. Lorene Moore, Director of Human Resources to attend the following training as listed below:

Name:	Affirmative Action Officer Training
Location:	Lawrence Township Public Schools, Lawrence, NJ
Date:	Friday, January 20, 2012
Cost:	\$20.00
  - d. Approve the Professional Development opportunity as listed below:

Title:	DIBELS Next Essentials – Administration & Scoring
Date(s):	January 5, 6, 2012
Location:	Winslow Township Professional Development Center
Time:	8:00 a.m. – 4:00 p.m.
Audience:	Elementary School Teachers who volunteered to be trained on how to administer the DIBELS assessment and who will turn-key training for other members of the teaching staff.
Presenter:	Reading Assist Institute Trainer

Costs: Professional Courtesy from Reading Assist Institute  
Purpose: Our goal is for every member of the teaching staff to receive training, in order to administer DIBELS to their assigned classes, which will help to complete the benchmarks more quickly and cost effectively.

e. Approve the payment, funded by NCLB Title I Non-Public, for the following staff of Erial Christian School for the professional development workshops held in Winslow Township in the summer of 2011:

- o Donna Waddell Book Clubs Workshop (07/26/11) \$73.76
- o Michelle Peeples Book Clubs Workshop (07/26/11) \$147.52
- Skills & Strategy Wkshp. (07/27/11)

6. Tuition Students **Exhibit XII A: 6**

Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placements **Exhibit XII A: 7**

Approve to terminate the Out-of-District placements, for the 2011-2012 school year, as listed in the attached exhibit.

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of Homeless students, for the 2011-2012 school year, as per the attached exhibit.

9. Homebound Instruction **Exhibit XII A: 9**

Approve the listing of students to receive homebound instruction, for the 2011-2012 school year, as per the attached exhibit.

10. Fundraiser(s) **Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:

School No. 1

- o Holiday Shoppe – H.S.A.
- o GoodSearch.com – H.S.A.

School No. 2

- o Pennies for Patients Pajama Day & Penny Drive (December 2011)

School No. 5

- o Ryan & Emma's Goodies – H.S.A.



- GoodSearch.com – H.S.A.

School No. 6

- Gary Papa Prostate Cancer Walk Jeans Day (12/23/11)

WTHS

- Stage Crew T-shirts (Jan. – April 2012) – Drama Club/Stage Crew
- T-shirts for Spring Musical (Jan. – April 2012) – Drama Club
- Sweatshirts (Jan. – April 2012) – Drama Club/Stage Crew
- Holiday Grams (December – January) – c/o 2014
- Refreshments, flowers and balloons at Spring Musical – Theatre Guild
- Birthday “Shout-outs” during Morning Announcements – Art Club
- Yankee Candles – Theatre Guild
- Light-up Roses for Valentine’s Day – Drama Club
- Benefit Dance for student – FBLA
- Basketball Game: Winslow Twp. Vs. Harlem Wizards (03/29/12) – Project Graduation – **(TABLED)**

11. Use of District Buses – The Institute for Excellence Charter School

Approve the Institute for Excellence Charter School request to use Winslow Township School District buses for a field trip, at a rate of \$50 per hour/per bus, as listed below:

- Thursday, December 15, 2011            2 buses            9:00 a.m. – 12:30 p.m.  
Ritz Theatre Company, Haddon Twp., NJ

12. Commission for the Blind & Visually Impaired – Level II Services

Approve the Commission for the Blind & Visually Impaired to provide Level II services to one (1) student at a rate of \$4,000 for the 2011-2012 school year.

13. The Learning Well, LLC – ABA Consultation Services

Approve a change in the contracted services with The Learning Well, LLC, from one (1) day per week to two (2) days per week for ABA consultation services at a rate of \$100 per hour for the 2011-2012 school year.

14. Voorhees Pediatric Rehabilitation Services

Approve the Voorhees Pediatric Rehabilitation Center to provide related services to Winslow Township students, as needed, at a rate of \$95.00 per session for the 2011-2012 school year.

15. School No. 1 – “Wear Red” Day

Approve School No. 1 staff and students to participate in the American Red Cross “Wear Red” Day on Friday, February 3, 2012.

16. School No. 1 Annual Holiday "Giving Tree"

Approve School No. 1 to participate in their Annual Holiday "Giving Tree" to collect hats, gloves and mittens for donation to an area church.

17. School No. 2 – Holiday Shoppe Fundraiser (Change in Date)

Approve School No. 2 to change the date of their Annual Holiday Shoppe from December 5-9 to December 12-16, 2011.

18. School No. 3 – Winter Concert

Approve the School No. 3 Winter Concert for Wednesday, December 21, 2011 at 6:30 p.m. at School No. 3.

19. School No. 3 – Read to Succeed (Reading Incentive Program) Exhibit XII A: 19

Approve School No. 3 to participate in the Six Flags Read to Succeed Program from December 15<sup>th</sup> through February 24<sup>th</sup> as listed in the attached exhibit.

20. School No. 3 – Free Vision Screenings

Approve the NJ Commission of the Blind to provide PreK and Kindergarten students at School No. 3 with vision screenings, at no cost to the district, on Tuesday, January 31, 2012.

21. School No. 5 – Winter Warmth Tree Collection

Approve the Student Council at School No. 5 to conduct a "Winter Warmth Tree" drive to collect hats, scarves, gloves and mittens to be distributed to children in need.

22. School No. 5 – Chorus Concerts

Approve School No. 5 Chorus Concerts as listed below:

- Tuesday, January 17, 2012                      7:00 p.m.
- Tuesday, May 29, 2012                         7:00 p.m.

23. School No. 6 Student Activities

Approve the activities for School No. 6 as listed below:

- Physical Education 4<sup>th</sup> Grade Family Fun Night – March 1, 2012 at 8:00 p.m.
- Jump Rope For Heart – April 5, 2012 (During School Day)
- Field Day – June 13, 2012 (During School Day)

24. WTMS – Parent Support Night

Approve the WTMS to conduct a Parent Support Night Meeting on Thursday, January 12, 2012 at 5:30 p.m. to give parents an opportunity to learn about the curriculum and how to use Parent Portal and Homework Hero.

**Note:** The meeting was previously approved to be held on November 15<sup>th</sup> but had to be rescheduled.

25. WTHS – National English Honor Society & Ronald McDonald House

Approve students in the WTHS National English Honor Society to begin collecting pull-tabs to support the Ronald McDonald House.

**Note:** The Ronald McDonald House recycles the tabs and the funds they receive are used to support needy families.

26. WTHS – Interact Club

**Exhibit XII A: 26**

Approve the attached proposal for the establishment of the WTHS Interact Club as a part of the Rotary International Service Club.

27. WTHS – Debate Team

**Exhibit XII A: 27**

Approve the attached proposal for the establishment of the WTHS Debate Team.

**Note:** Staff members will volunteer their time to work with the students for this project.

28. WTHS – DeVry College Visit

Approve a representative from DeVry College to visit Ms. Hess' Business Class students on December 19, 2011, at no cost to the district, to discuss opportunities available to them after graduation.

29. WTHS – Exploring Childhood Classroom Visit

Approve Ms. Quinn Ingemi, of the Perinatal Addictions Prevention Project, Division of the Southern NJ Perinatal Cooperative, to visit with Exploring Childhood students on December 19, 2011, to discuss the negative effects of substance use during pregnancy. This is at no cost to the district.

30. WTHS – Art Department Classroom Visitations

Approve representatives from the following schools to visit the WTHS Art classes, on dates to be determined, to discuss programs and opportunities available for them after graduation:

- Art Institute of Philadelphia
- Hussian School of Art in Philadelphia

**Note:** These visits are at no cost to the district.

31. WTHS – Peer Mediation & Rachel’s Challenge: “Quarters for Kids” Program **Exhibit XII A: 31**  
Approve the Peer Mediation and Rachel’s Challenge clubs to participate in the Kids Against Hunger “Quarters for Kids” program to support providing nutritionally balanced meals for children in Haiti.
32. WTHS – Davon T. Jones Foundation Toy Drive **Exhibit XII A: 32**  
Approve WTHS to participate in the Davon T. Jones “Smile for Toys” Drive during the month of December 2011.  
**Note:** All items collected will be donated to needy families in the community.
33. NJQSAC – Statement of Assurance  
Approve the submission of the 2011-2012 NJQSAC Statement of Assurance.  
**Note:** This is a follow-up summary form to the initial NJQSAC review as required by the NJ DOE.
34. WTHS – SBYSP Program Visitation(s)  
a. Approve a representative from the Township of Winslow Emergency Medical Services (EMS) to visit students in the School Based Youth Services Program, on Friday, December 16, 2011 to discuss volunteer and career opportunities in the medical profession.  
b. Approve a representative from the Career Empowerment Network to provide a free ten (10) week series on career assessment and skills and empowerment seminars to female students in the School Based Youth Services Program beginning in January 2012.

**B. Principal’s Update(s)**

1. Monthly School Highlights (Oct./Nov.) **Exhibit XII B: 1**
2. Ethnic Enrollment Report (Oct./Nov.) **Exhibit XII B: 2**
3. Suspension Report (Oct./Nov.) **Exhibit XII B: 3**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A motion was made by Mr. Capaldi, seconded by Mr. Benjamin, Sr., to approve A & B as recommended by the Business Administrator/Board Secretary.**

**A motion was made by Ms. Davis, seconded by Ms. Sturdivant, to Table # 11.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Abstain	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**A. Reports None at this time.**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the months of September/October 2011, as per the attached exhibits.

2. Treasurer’s Report **Exhibit XIII B: 2**

Approve the Treasurer’s Report, for the months of September/October 2011, as per the attached exhibit.

3. Board Secretary's Report

**Exhibit XIII B: 3**

Approve the Board Secretary's Reports, for the months of September/October 2011, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September and October 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of September and October 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List                      \$2,514,441.14
- Manual Bill List                        \$2,482,841.22

7. Payroll

Approve the Payroll, for the month of November 2011, as listed below:

- November 15, 2011                    \$2,072,847.45
- November 30, 2011                    \$2,058,562.97

8. Use of Facilities

**Exhibit XIII B: 8**

a. Approve the Use of Facilities, as listed in the attached exhibit, for the following organizations:

- The Friendship Community Church
- Winslow Township Basketball Association (HS)

- b. Approve the renewal of the Use of Facilities for the following Girl Scouts Troops:

- o Troop #30304
- o Troop #30321
- o Troop #30397
- o Troop #30079
- o Troop #30049
- o Troop #30848
- o Troop #30780
- o Troop #30969
- o Troop #30402

**Note:** These organizations were required to provide updated copies of their certificates of insurance.

9. Disposal of School Property

**Exhibit XIII B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 6	Office	16 Broken Printers
	Language Arts	Outdated Books per the attached exhibit
Middle School	Library	2 Laminators – Broken
		2 Card Catalogs – No longer used
		1 Printer – Broken
		2 Overhead Projectors – Broken
		1 Office Chair – Broken
		1 Electric Typewriter – No longer used
School # 5	Language Arts	Outdated Books per the attached exhibit
	CST	1 Dell Computer Monitor – will not work
High School	Athletics	40 Outdated Cheerleading Uniforms
		3 Broken Unfixable Ping Pong Tables
	Technology/Art	1 HP Office Jet Copier/Scan – Obsolete

10. Change Order No. 2 for Middle School, High School, School No. 5 and No. 6 Roofs

**Exhibit XIII B: 10**

Change order No. 2 in the amount of (-\$39,075.85) from the Middle School and High School Roof Replacements.

**ITEM # 11 - TABLED**

11. Resolution to Amend NJSBAIG Bylaws

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a

public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Winslow Township Board of Education held on the 14<sup>th</sup> day of December 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

12. Professional Development Program – Workers Compensation

Ratify Tyra McCoy-Boyle, Assistant Business Administrator and Regina Smith, Bookkeeper to attend the Professional Development Program Mock Trial – Workers Compensation on November 21, 2011 at a cost of \$75.00/each.

13. United Family Services – School Based Youth Services Program

Approve United Family Services (Nancy Kline Gold, LPC) to provide the following services for the Winslow Township School Based Youth Services Program at the Winslow Township High School from January 4, 2012 – June 6, 2012:

- o Individual and group therapy for high risk youth provided by a Master's level: Clinician: 1.5 hours weekly for a maximum of 20 weeks for a maximum total of 30 hours (\$2,550.00).

**Note:** The costs will be paid from the School Based Youth Services Program Grant.

14. Verizon Discount for Staff Members

**Exhibit XIII B: 14**

Approve Verizon to offer employee discounts per the attached Exhibit.

15. Acceptance of the 2010-2011 Audit

**Exhibit XIII B: 15**

Recommend the acceptance of the findings and recommendations contained in the 2010-2011 Comprehensive Annual Financial Report, Auditor's Management Report, and Summary of Audit Report. A copy of the Summary of the Audit Report is available for public distribution.

16. 2010-2011 Audit Findings

**Finding # 2011-1-** The Regional Day School had an operating loss during the fiscal year and at June 30<sup>th</sup> had a deficit in fund balance.



**Finding # 2011-2** – the District awarded two contracts Bayada Nurses and Douglas Outreach under the extraordinary unspecifiable services exception, but did not include the proper language in the contract, nor did the District publicly advertise the approval of the two contracts.

17. Corrective Action Audit Plan 2010-2011 **Exhibit XIII B: 17**

Accept the 2010 – 2011 Corrective Action Audit Plan per the attached exhibit.

18. Professional Development

Approve Jack Mills, Director of Winslow Child Development & Other Projects in the Business Office to attend Safer Schools for A Better Tomorrow: School Safety & Security Plan (NJAC 6A:6-5.1) on Thursday, December 15, 2011 at Stockton College presented by the New Jersey Department of Education (No Cost).

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes recuse bill list
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes recuse bill list
Mr. Gidwani	Yes		
Motion Carried			

**XIV. PERSONNEL**

**A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve Items # 1 through # 12 with regard to Personnel.**

1. Leaves of Absence

Approve the Ratification of the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
<b>A</b>	Henning, Patricia	Garage	Bus Driver	12/8/2011	12/16/2011	P
<b>B</b>	Martin, Kimberly	No. 4	Kindergarten	2/2/2012	3/6/2012	P
			Teacher	3/7/2012	4/20/2012	U
<b>C</b>	Flick, Jill	No. 6	Special Education Teacher	12/14/2011	12/20/2011	U
<b>D</b>	Fitzpatrick, Shannon (Extension)	No. 3	1 <sup>st</sup> Grade Teacher	9/1/2011-2/1/2012	9/1/2011-6/30/2012	U

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<b>E</b>	Grippen, Maureen	MS	Director of Special Programs	Intermittent Family	Leave Request	U
<b>F</b>	Lanzey, Cynthia	No. 5	4 <sup>th</sup> Grade Teacher	11/14/2011	12/2/2011	U
<b>G</b>	Douglass, Crystal (Extension)	No. 5	Secretary	9/7/2011-11/30/2011	9/7/2011-12/23/2011	P
<b>H</b>	Dotoli, Geraldine	No. 1	Speech Therapist	11/28/2011	12/23/2011	P
<b>I</b>	Johanson, Erin (Extension)	No. 3	Math Coach	10/17/2011-11/4/2011 11/7/2011-12/16/2011	10/17/2011-11/4/2011 11/7/2011-12/23/2011	P U
<b>J</b>	Hind, Jane	No. 5	LDT-C	12/15/2011 12/20/2011	12/19/2011 12/23/2011	P U

## 2. Retirement

Approve the following Retirement for the 2011/2012 school year:

	Name	Position	School	Effective
<b>A</b>	Hooven, Doris	Secretary	No. 5 & No. 6	7/1/2012

## 3. Resignations

Approve the following Resignations for the 2011/2012 school year:

	Name	Position	School	Salary	Effective
<b>A</b>	Leshner, Donna	Reading Coach	No. 6	\$56,161	11/17/2011
<b>B</b>	Andrews, Katherine	Spanish Teacher	MS	\$48,961	12/1/2011
<b>C</b>	Dotoli, Aubrey (LOA for Thomas)	4 <sup>th</sup> Grade Teacher (Long Term Substitute)	No. 5	\$48,361	11/18/2011

## 4. New Hires

Approve the following New Hires for the 2011/2012 school year:

	Name	Position	School	Prorated Salary	Guide/ Step	Effective
<b>A</b>	Scott, Darryl (New)	Supervisor of Educational Technology	District	\$82,000	N/A	1/3/2012
<b>B</b>	Diggs, Stacy (replaces-Fest)	Science Teacher (Biology)	HS	\$50,761	MA – Step 1	1/3/2012
<b>C</b>	Friedman, Janet (LOA for Thompson)	School Psychologist (Long Term Substitute)	No. 2	\$53,961	Doc – Step 1	12/15/2011 to 4/5/2012

**NOTE: Salary may be amended pending new WTEA Negotiated Agreement**

5. Contract Extension

Approve the following Contract Extension for a New Hire for the 2011/2012 school year:

				<b>FROM</b>	<b>TO</b>
	<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Dates</b>	<b>Dates</b>
<b>A</b>	Senatore, Diana (LOA for Fitzpatrick)	1 <sup>st</sup> Grade Teacher	No. 3	9/1/2011-2/1/2012	9/1/2011-6/30/2012

6. Rescission of Approvals

a. Approve the Rescission of Approval for the following New Hire for the 2011/2012 school year, effective November 22, 2011:

	<b>Name</b>	<b>Subject</b>	<b>Prorated Salary</b>
<b>A</b>	Gant, Thomas A.	Supervisor of Educational Technology	\$82,000

b. Approve the Rescission of Approval for the following Fall Football Coach at the High School for the 2011/2012 school year:

	<b>Coach</b>	<b>Position</b>	<b>Stipend</b>
<b>A</b>	Walden, Red	Assistant Football Coach	\$4,449 – Step 1

7. HIB (Harassment, Intimidation & Bullying Safety Team)

Approve the following additional staff member to the School No. 1 HIB Team for the 2011/2012 school year:

	<b>Name – School No. 1</b>
<b>A</b>	Rizzotte, Peggy

8. Volunteers

Approve the following Volunteers for the 2011/2012 school year:

	<b>Name</b>	<b>Volunteer Activity</b>	<b>Location</b>
<b>A</b>	Ali, Jamal	Assistant Boy's Basketball Coach	High School
<b>B</b>	Scott, Kenneth, Jr.	Weightlifting Coach	High School
<b>C</b>	Smith, Harold	Weightlifting Coach	High School
<b>D</b>	Stevens, Jasmine	Assistant Girl's Basketball Coach	High School

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9. Home Instruction Tutors

Approve the following Home Instruction Tutors for the 2011/2012 school year:

	Name	Subject	Hourly Rate	Effective
A	Weeks, Nancy	English	\$36.88	12/15/2011
B	Smith, Chantel	Math	\$36.88	12/15/2011

**NOTE: Hourly rate may be amended pending new WTEA Negotiated Agreement**10. College Placements

Approve the following College Placements for the 2011/2012 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Pappas, Kevin	Clinical Practice	Shaw, Timothy	MS	1/17/2012-3/9/2012	Health & PE
B	Rowan University	Pappas, Kevin	Clinical Practice	Franceschini, Kevin	No. 6	3/12/2012-5/4/2012	Health & PE
C	Rowan University	Moreno, Brielle	Clinical Practice	Luciano, Denise	MS	1/17/2012-3/9/2012	Health & PE
D	Rowan University	Moreno, Brielle	Clinical Practice	Chillari, Virginia	No. 4	3/12/2012-5/4/2012	Health & PE
E	Rowan University	Moreno, Brielle	Clinical Practice	Henderson, Nicole	No. 1	5/7/2012-6/15/2012	Special Education
F	Rowan University	Garrity, Erin	Student Teaching	Phillips, Timothy	HS	2/2/2012-5/23/2012	History
G	Rowan University	McConnell, Jennifer	Clinical Practice	Adair, Andrew	HS	1/17/2002-5/4/2012	English
H	Rowan University	McClave, Ashley	Clinical Practice	Gibson, Krystin	HS	3/12/2012-5/4/2012	Health & PE
I	Rowan University	Cannizzaro Melissa	Clinical Practice	Stanfa, Tina	No. 4	3/12/2012-5/4/2012	Music
J	Rowan University	Brenner, Alyson	Field Placement	Kiett, Portia	MS	Every Wed. 2/15/12-4/4/12	Science
K	Rowan University	Clark, Sarah	Field Placement	LaRoche, Ginger	MS	Every Wed. 2/15/12-4/4/12	World Language
L	Rowan University	Derby, Chelsea	Field Placement	Huntoon, Tracy	MS	Every Wed. 2/15/12-4/4/12	English
M	Rowan University	Dovey, Scott	Field Placement	Donohue, Carol	MS	Every Wed. 2/15/12-4/4/12	History
N	Rowan University	Gonzalez, Clariza	Field Placement	Martin, Greg	MS	Every Wed. 2/15/12-4/4/12	Math
O	Rowan University	Gordon, Ariel	Field Placement	LaRoche, Ginger	MS	Every Wed. 2/15/12-4/4/12	World Language
P	Rowan	Grady,	Field	Adams,	MS	Every Wed.	Language

	<b>University</b>	Caroline	Placement	Constance		2/15/12-4/4/12	Arts
<b>Q</b>	<b>Rowan University</b>	Gross, Kevin	Field Placement	Constantine, Donald	MS	Every Wed. 2/15/12-4/4/12	Science
<b>R</b>	<b>Rowan University</b>	Havens, Katherine	Field Placement	Pires, Allyson	MS	Every Wed. 2/15/12-4/4/12	Science
<b>S</b>	<b>Rowan University</b>	Janansky, Geraldine	Field Placement	Badillo, Amanda	MS	Every Wed. 2/15/12-4/4/12	Language Arts
<b>T</b>	<b>Rowan University</b>	Knott, Michael	Field Placement	Schwartz, Cheryl	MS	Every Wed. 2/15/12-4/4/12	English
<b>U</b>	<b>Rowan University</b>	Kravetz, Rose	Field Placement	Schwartz, Cheryl	MS	Every Wed. 2/15/12-4/4/12	English
<b>V</b>	<b>Rowan University</b>	Lara, Claudia	Field Placement	Bazzel, Al	MS	Every Wed. 2/15/12-4/4/12	Music
<b>W</b>	<b>Rowan University</b>	Malloy, James	Field Placement	Huntoon, Tracy	MS	Every Wed. 2/15/12-4/4/12	English
<b>X</b>	<b>Rowan University</b>	Melillo, Jeffrey	Field Placement	Constantine, Donald	MS	Every Wed. 2/15/12-4/4/12	Science
<b>Y</b>	<b>Rowan University</b>	Minnella, Samantha	Field Placement	Martin, Gregg	MS	Every Wed. 2/15/12-4/4/12	Math
<b>Z</b>	<b>Rowan University</b>	Nowak, Samantha	Field Placement	Adams, Constance	MS	Every Wed. 2/15/12-4/4/12	Language Arts
<b>AA</b>	<b>Rowan University</b>	Shute, Ashleigh	Field Placement	Donohue, Carol	MS	Every Wed. 2/15/12-4/4/12	History
<b>BB</b>	<b>Rowan University</b>	Stender, Gabrielle	Field Placement	Ruff, Sharon	MS	Every Wed. 2/15/12-4/4/12	Social Studies
<b>CC</b>	<b>Rowan University</b>	Susko, Emily	Field Placement	Dempkowski, Elena	MS	Every Wed. 2/15/12-4/4/12	Language Arts
<b>DD</b>	<b>Rowan University</b>	Wells, Jasmine	Field Placement	Mauriello, Jackie	MS	Every Wed. 2/15/12-4/4/12	Social Studies
<b>EE</b>	<b>Rowan University</b>	Wong, Michael	Field Placement	Rossi, Ronald	MS	Every Wed. 2/15/12-4/4/12	Math
<b>FF</b>	<b>Rowan University</b>	Kelly, Thomas	Field Placement	Badillo, Amanda	MS	Every Wed. 2/15/12-4/4/12	Language Arts

11. Coaches & Co-Curricular Clubs/Advisors

- a. Approve the following Winter Coach at the High School for the 2011/2012 school year: (11-402-100-100-402-08)

	<b>Coach</b>	<b>Position</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Thompson, Calvin	Strength Training Coach	\$1,946	1

**NOTE: Stipend may be amended pending new WTEA Negotiated Agreement**

- b. Approve the following Winter Sports Ticket Takers for the 2011/2012 school year:

	<b>Name</b>	<b>Position</b>	<b>Per Game Rate</b>
<b>A</b>	Sabota, Sally	Head Ticket Taker	\$28.64

<b>B</b>	Letterman, Angelus	Head Ticket Taker	\$28.64
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12. Winslow Child Development - Student Worker

Approve the following Winslow Child Development - Substitute Student Worker Counselor for the 2011/2012 school year:

	Name	Position	Hours	Hourly Rate
<b>A</b>	Walker, Jacquelyn	Substitute Child Counselor (Student Worker – HS)	3:15 pm to 6:30 pm (Approximately 2 to 8 hours per day) (District ½ days, additional coverage, etc.)	\$7.25

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**XV. INFORMATIONAL ITEMS**

Dr. Poteat reported that he received some information from CNN – Anderson Cooper. It is a proposal from CNN for Winslow Township School District to participate in a research project entitled “America Through the Eyes of Children”. The Board was provided the background information on Anderson Cooper also a permission slip which would have to be filled out and signed by the parents if the district wants to participate, as well as other documentation. They are looking at states throughout the country and selecting schools in the State of New Jersey as well as other states that have a certain composition or make-up of young people. They are looking for a diverse population of youngsters. We of course met that criteria. They are conducting this research by Professor Killon from the University of Maryland similar to the doll research that was conducted years ago where young people sat in front of several dolls and were asked to make choices and answer questions in reference to race. This research is similar to that. Basically what they would like to do is come in and select 15 students. I shared with them that we have about 450 8<sup>th</sup> graders and all of them of course would have to have parental consent forms signed. Then they would ask the administration to assist them in selecting 15 students to participate. These interviews of the 15 students will be filmed and this research will be broadcast across the country at a particular time. In addition to Winslow Township, other schools across the country will be participating. According to Mrs. Ruben, (who called me stated that) they are looking for the innocence of a child as it pertains to race in America and basically to understand how they perceive it through their eyes. I, of course,

shared with her that it is not my decision to make such a commitment under these circumstances. I would submit this information to the full board for your discussion and direction from you as to what you would like for us to do in the process.

You will recall at our last meeting I submitted to you a proposal for the Friendship Community Church to come in and work at School No. 2. They were asking the board to waive its fees because of the work that they will be doing with the families of School No. 2. They have submitted that information, you should have received a copy of that letter and at this point

they are waiting for the board to make a decision as to whether or not you are going waive the fees so that they can come in and begin their project with School No. 2.

**XVI. OLD BUSINESS**

1. Discussion of Friendship Community Church – Fee Waiver

Ms. Pitts asked what the total amount of fees that Friendship Community Church would be expected to pay?

Dr. Poteat stated that it would be the normal use of facilities fee for a classroom which would be \$40/classroom times the amount of weeks.

Ms. Peterson asked if the Church was required to have a background check?

Dr. Poteat – Yes

Ms. Pitts – Have they already completed the background check?

Dr. Poteat – We will ask them to go through the process once the approval is given.

School No. 2 is the only school that they will use in the district. They do have insurance.

**A motion was made by Ms. Davis, seconded by Ms. Dredden to waive the use of facilities fees for Friendship Community Church to use School No. 2.**

*Roll Call:*

Mr. Benjamin, Sr.	Abstain	Ms. Masciocchi	No
Mr. Capaldi	Yes	Ms. Pitts	No
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

**XVII. NEW BUSINESS (Discussion Items)**

1. Discussion of Dates for Board Training

**A motion was made by Ms. Davis, seconded by Ms. Masciocchi, to approve Thursday, January 26, 2012 at 5:00 p.m. as a meeting for board training on OPRA requests and the Superintendent 's Evaluation.**

*Voice Vote: All in favor*

**A motion was made by Mr. Gidwani, seconded by Ms. Davis, to approve Thursday, February 2, 2012 at 5:00 p.m. as a meeting for board training on Finance and Board Self Evaluation.**

*Voice Vote: All in favor*

2. Ad Hoc Citizen Advisory Committee for the Board

Ms. Pitts, Ms. Davis and Mr. Gidwani volunteered to work along with Ms. Peterson on the Ad Hoc Citizen Advisory Committee.

3. Cost Savings

**A motion was made by Ms. Gidwani, seconded by Ms. Sturdivant, to receive a report on cost saving for the past year.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			



4. Discussion of Information from CNN Producer

**A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to take part in the CNN research project “Through the Eyes of Children”.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Abstain
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	No	Ms. Sturdivant	Abstain
Ms. Dredden	No	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

Nutrition

Ms. Pitts asked that the board in going into the New Year consider nutrition. Nutrition is a big issue, for the Nation, for our children and for the staff. Weight Watchers is an organization that is rated number one. Would the board consider having a Weight Watchers session in the district. Just for consideration.

Ms. Peterson - It will be discussed at the next meeting.

Taping of Committee Meetings

Mr. Gidwani wanted to know if there was a possibility of taping the minutes of all the committee meetings so that we have correct information on the times rather than debating upon two pages or three pages recorded. That does not really cover sometimes what really happened. At least one could go back and listen to the tape and what it was. I think we should consider that and we should take a vote on it and see if we can do something with the time so that everything is not considered in the report.

Ms. Pitts – Madam President if you look over the last two or three years of manual reports taken by one of our staff people, she is very competent and she does, in almost all incidences, reports for our committees. Those reports are more than one or two pages long. She takes shorthand and those reports are almost verbatim and again we have all had an opportunity to see the reports that come out of our various committees. She does them in a timely manor and are very comprehensive. I don’t see the need to go ahead and tape them when we already have our minutes that are taken and taken very properly.

Ms. Peterson – I don’t know if everyone heard your comments she asked Ms. Pitts to speak up.

Mr. Benjamin, Sr., stated that Negotiation Meeting minutes cannot be distributed or handed out publicly because that would be a violation. I request that Negotiations be exempt.

Mr. Capaldi – We have been down this road half a dozen times. I do not understand what the purpose of recording minutes. If you come to the meetings and you tell us certain parts of that meeting are wrong you are telling me what is being missed.

Mr. Gidwani – Is it OK if I tape my own minutes?

Mr. Benjamin, Sr., everything but Negotiations.

Ms. Pitts – Mr. Gidwani has asked the board if it is OK if he tapes the committee meetings that he attends.

A motion was made by Mr. Gidwani, seconded by Ms. Davis to tape all committee meetings except for Negotiations.

The solicitor suggested that the board look at all the situations that should not be made public and therefore not be taped such as negotiations, personnel, budget.

Ms. Pitts stated that there is a policy regarding meetings and if you want to revise that.

Mr. Gidwani and Ms. Davis rescinded the motion.

**A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to review the policy and come back with the recommendation at our January meeting.**

*Voice Vote: All in favor*

Donation of Gift Cards

**A motion was made by Mr. Benjamin, Sr., seconded by Ms. Dredden to accept the donation of gift cards in the amount of \$1,700 and \$1,300 for School No. 6 and School No. 4 to use at the Principal’s discretion.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**XVIII. EXECUTIVE SESSION**     **A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:20 p.m. for a period of 40 minutes.**

**BE IT RESOLVED**, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
Assistant Business Administrator

*Roll Call:*

Mr. Benjamin, Sr.	Yes	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

**XIX. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Mr. Gidwani, seconded by Mr. Capaldi to return to Public Session at 11:07 p.m.**

*Voice Vote: All in favor*

Legal Matters

**A motion was made by Ms. Davis, seconded by Ms. Dredden, to approve settlement for the South Jersey Barons Youth Club and the legal fees for the M.G. special education case.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

**A motion was made by Mr. Capaldi, seconded by Ms. Pitts to rescind the DOE Docket # 340-11/11.**

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Abstain
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Abstain	Ms. Sturdivant	Abstain
Ms. Dredden	Abstain	Ms. Peterson	Yes
Mr. Gidwani	Abstain		
The motion did not carry			

**Fundraiser**

**A motion was made by Mr. Capaldi, seconded by Mr. Gidwani to untable the Harlem Wizard Basketball Game v Winslow Township.**

Dr. Poteat is going to assume that the Home and School Association who is going to sponsor this activity has all the upfront monies that have to be paid in advance and is non refundable. The ticket prices are \$13 in advance for senior citizens, \$15 at the door. It is based on 1,000 tickets being sold. They are looking at a profit of \$3,000 if they sell that many tickets. The only thing that was not in the agreement or in the proposal by the Home and School Association there should be some degree of security. Again, I will continue to err on the side of caution when you look at these large numbers and if that is the case we do accept some

liability because it is our facility. I just need to make sure with the understanding of what is in the contract that we make sure that those other concerns are being met, that security measures are in place and that we accept no responsibility for any monies that are due upfront or any guaranteed monies whatsoever. Again, this is signed by the Home and School Association however, when the request for fundraising through the High School the building Principal signed off on it. So again, we do have some degree of liability here. Before we move forward I want to make sure that you are aware of some of the issues in the contract. There are more but I am going to assume that the H.S.A. knew that they were responsible for all the financial matters based on 1,000 tickets. With that number of people I wanted to make sure that all bases were being covered. I discussed it with our Board Secretary and she had some concerns and, unfortunately, due to the time constraints rather than send it back I wanted to bring it to you first. If I send it back, and someone calls you, and you are not aware of something from the community because it is on behalf of our children. If you don't get this information and you have enough time to make these decisions then these time lines get confusing and we are in a position where we are hurriedly trying to make a decision to accommodate these kind of activities. I wanted to bring that to your attention prior to you taking a vote.

*Roll Call:*

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

**A motion was made by Ms. Sturdivant, seconded by Mr. Capaldi to approve Dr. Poteat to investigate and move forward with the Harlem Wizards Basketball Game v Winslow Township as long as all of his concerns have been addressed.**

*Roll Call:*

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

Land Appeal

**A motion was made by Mr. Gidwani, seconded by Ms. Davis, to drop the appeal on the Toms Well Property.**

Mr. Gidwani – I was there, we looked at the property. It was supposed to be next to our High School but I thought that it was at the border of Chesilhurst. I don't think our school is part of Chesilhurst so I think that we are just fighting for no reason. That is why I made a motion to drop this idea.

Ms. Pitts – I was also on that tour and I see it very differently. That property is in our district. It borders Chesilhurst but we have had Chesilhurst children in our school district since 1975 and now we have them all in our school district. So that proximity, the fact that it is near Chesilhurst, should not impact. What is important here is that these are 47 acres that we own and you just don't give away property. In addition to that, if you can remember, the attorney told us that the presiding judge said that she would be willing to listen if we can review this and come back to her with more information, she would be willing to listen.

Mr. Gidwani – I think we should have provided that information the first time, not wait for the appeal to provide the information. I think it was a wrong move on our part.

Ms. Pitts – Mr. Gidwani, that is how the legal process works and you are well aware of that. You are well aware of that, and, in addition, we did say before we would move forward, we said that we were going to do more fact finding information. We wanted to find out how much this property is worth, we haven't done that yet. So I don't feel think that we have really done our proper due diligence before we take the step towards something that we would be giving away, not just for children now, but for children in the future. This is a very serious thing to consider and I don't think we should take this lightly.

Mr. Gidwani – I think I have taken this very seriously and that is why I have decided that there is no sense in wasting good money after that.

Mr. Capaldi - I don't think we should just give up. It is something worth fighting for and we need to investigate whatever we can investigate to make sure that we are not being stonewalled to give it up. I think we are at a very, very big loss. I agree with Ms. Pitts that we need to investigate all avenues to keep what is ours.

Ms. Masciocchi – But technically we really don't own it.

Ms. Sturdivant – I am calling the question.

Ms. Peterson - **All those in favor for discussion to cease.**

<i>Voice Vote: All in favor</i>
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Ms. Peterson – The discussion needs to cease.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	No	Ms. Pitts	No
Ms. Davis	Yes	Ms. Sturdivant	Abstain
Ms. Dredden	Yes	Ms. Peterson	Abstain
Mr. Gidwani	Yes		
The motion did not carry.			

**XX. ADJOURNMENT**      **A motion was made by Mr. Capaldi, seconded by Ms. Davis to adjourn the meeting at 11:27 p.m. All Ayes.**

Respectfully Submitted

Tyra McCoy-Boyle, CPA  
Assistant Business Administrator