

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, December 11, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Joanne Masciocchi	Gail P. Watkins
	Julie A. Peterson	Lorraine Dredden, Vice President
	Cheryl Pitts	Patricia Davis, President

Absent: Gulab Gidwani

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Sturdivant -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Dredden -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Masciocchi -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS - None at this time.

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve the Open Session of the following meeting:

Regular Meeting

Tuesday, November 26, 2013

Open Session

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Recuse
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Recuse	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – The Education Committee met Wednesday, November 20th at the District office. The meeting started at 4:02 p.m. and ended at 4:45 p.m. In attendance was Board

Member Ewuniki Brown and Dr. Poteat. Two members called and notified that they had conflicting appointments so they could not attend.

A copy of the Education Committee Minutes for November 20, 2013 is attached to these minutes.

Operations Committee

Ms. Davis - The Operations Committee has not met.

Policy Committee

Ms. Pitts – None at this time.

Marketing Committee

Ms. Peterson – No meeting scheduled for the month of December.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Peterson to open the meeting for Public Comments at 7:13 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Teri Davis – Parent

My children attend School 4 and we have been very happy with the school. I try to be active in the school and help out any way I can. Over the last few months I have seen this uniform policy clearly divide the families. It is a subject people feel strongly about. The one thing I noticed since we started in the school district in 2012 is that it doesn't feel like a school district. In a lot of cases it feels like eight schools that happen to be in the same area. We are one school district and the families in the district need to feel proud to say that they are part of the Winslow School District not just that their kids go to Winslow but that we are part of the district

and part of the community. We need policies and activities that will bring us together not further divide us. From looking through the past Board minutes it appears that the idea of uniforms was proposed in June 2012 with the idea that in the tough economic times it might be advantageous. No where could I find any reference to what the uniform dress policy might cost the District until the \$100 thousand dollar was mentioned at the meeting on November 26. Although that number was put out there, we were not given any information about what that number includes or where that money might come from. Does the \$100 thousand dollars just cover the cost of uniforms? Does it include the salary for someone who will oversee the voucher program and verify that people who apply to receive the certificates actually meet some criteria? Have any criteria been established? Has someone looked into the cost of different uniform components so that you can make sure that the places accepting the vouchers aren't taking advantage of the situation. These are all questions that are important and so far we haven't been given answers to. At School 4 the students eat on a staggered lunch schedule because the current cafeteria/gymnasium/auditorium is not large enough to allow space for all students who eat lunch every day at one time. In order to accomplish this, student spend half their lunch period at recess. Since School 4 has one combination room for the cafeteria/gymnasium/auditorium. On days when it is raining or too cold the children spend that recess time sitting in the library. All roughly 100 plus students, depending on the grade, sitting in the library together because they can't go outside and they won't fit in the cafeteria and because there is not a separate gym they can't go into that facility. Additionally, this schedule only gives the children twenty minutes to spend in the cafeteria. That is twenty minutes to get their food, sit down, eat their food and clean up. In addition to the lunch and recess situation the school is packed with students. The Preschool is already housed in separate modular buildings and as far as I can see every available bit of space in the main school is used. There is a new development being built across the street from School 4 which has the potential to add new students and new townhome construction beginning in Wilton's Corner which will also have to be considered as a factor in the number of students at an already overcrowded school. Our students always wear clothes to school, that process is not broken. Why are we willing to spend at least \$100 thousand dollars to fix something that isn't broken when we have overcrowding and other issues that need to be addressed? I don't want my children to be in classrooms with large class sizes because there is no space in the school to add another class. I don't want to see programs cut because we need to spend money on clothes. Everything I have read and heard indicates that we are a District that does not have a lot of money. I would like to see the money the District has used to do things that will benefit the students and enhance their education not to put clothes on students who, at this point, are already wearing clothes. Thank you.

Robert Nevitt – President WTEA

Robert Nevitt, President of the Winslow Township Education Association. Good evening members of the Board, Dr. Poteat. Earlier this year when Dr. Poteat stated in a District speech to the staff on the second day of teacher in-service Dr. Poteat made the statement that Winslow School District is the best kept secret in Camden County. We are doing many wonderful things that make it While that was encouraging to hear at the beginning of the school year and it got the school year off on a positive light we are now heading into a state of darkness, I fear. I stand before you tonight representing a very disenchanting and disheartened staff that feels unappreciated and devalued by you. It is a bitter pill for them to swallow, to know that all their efforts are not recognized and rewarded with a new contract

which affords them the opportunity to enjoy the life that they had in mind when they embarked on their teaching careers. Now the WTEA negotiation team is urging you to return to the bargaining table, with the mediator, to work out a contract that makes everyone feel appreciated and monetarily compensated for the job that they dedicated themselves to. I would also like to add something to Dr. Poteat's State of the District message, and that is, if Winslow is the best kept secret in Camden County then the staff and all the extra things they do are an even bigger secret to the people. After all, this District can only continue to grow if staff continues to do what it does on a daily basis for their students. So tonight, if you have the best interests of the District at heart, you need to make decisions that will have a positive effect and not a negative one going into the rest of this year. Thank you very much.

Theresa Colligon - Parent

Hello,

Tonight we are here to ask a few tough questions. We have not been in this situation in over a year. What we experienced at the last meeting was very unsettling. At the beginning of the uniform discussions it was all about the students. Another step towards unity in our schools. Another step closer to being able to focus on their work and not their attire. Whether you are for or against uniforms, if you believe that uniforms help students get better grades or if uniforms fix anything is now NOT the topic of discussion. The topic of discussion is how can a board- this board- go against the advice of a paid solicitor- in public- and make decisions that ultimately may and most likely will have a financial impact to this district and think that no one is paying attention? If this decision is about the students and for the students, waiting until January to have the 3 readings and vote should not affect the anticipated roll out date. The incoming board members who will be left dealing with the consequences of this decision are not able to vote at this time. Why not wait for them as the solicitor suggested? What is the hurry? Wouldn't the additional time be helpful in gathering the information needed to answer the financial questions that have been brought before you?

We have heard about the possibility of finding \$100 or so thousand dollars in our budget or with help from other sources. May we suggest that we just stop paying the several hundred thousand dollars to the solicitor's office and use that money to pay for uniforms since clearly we don't accept his legal advice? (As a side note, if you are willing to go against council in a public session, one can only wonder what other advice you go against in closed session. The implications of those decisions will never be known to us but the fear is that we are now wasting even more money). These thoughts have been out of our minds since Dr. Garcia left this district. We have made great progress in our community spreading the good word about our schools, the Board, the Administration- and now we are back with a board divided among itself...some willing to rethink their original opinions based on the latest questions asked....some forging blindly ahead just because they can....and some with no opinion at all. The children of this District, even at the youngest ages, are asking to "defend their answers" and "explain their reasoning". We are asking for nothing more from this Board. And yet, we receive nothing more than blank stares and "we don't know". We wouldn't accept that from our children and we cannot accept that from you, who have been asked to represent our children. The fact that there are those willing to forge ahead blindly with this policy makes us realize that it's no longer about the children. Some of you have chosen to make this issue about something else. But what? As parents and community representatives, we'll continue to

do our duty to find out what really is behind this policy. In the meantime, we respectfully ask that you table this issue until next year when the questions raised can be fully vetted. Remember, doing something just because you can doesn't make you strong. It makes you irresponsible.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Dredden, seconded by Ms. Pitts to close the meeting for Public Comments 7:23 p.m.

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve A. & B. as recommended by the Superintendent.

Ms. Brown – For A. 2. Second reading and revisions of the Dress Code Policy. I would like more clarity on the timeline. I know that in the policy you are saying that under procedure and criteria for some of our families and so some of the questions that I have is when is that going to happen? Has there been a timeline from the Policy Committee as to Number 1-5 financial considerations? When are you going to vote for procedures? Number two are you going to determine the type of financial assistance, how is that necessarily going to be done? What does that timeline look like? We talked about the principals at the schools will work with the staff. I guess the question that I have is, and I know we don't necessarily have to do this, but in wanting to implement this and be effective has there been a suggestion package to the principals of the schools to find out what it would mean to them to have a uniform policy? What the Board can do to make the implementation a lot easier? Has anyone connected with the principals to really ask those questions or even get some suggestions about that? And then clarity on implementation? Is the first year going to be the trial run to give everybody, or give those schools, time to develop? What is the timeline for having every school develop, not just the funding, but even a clothing bank? What is that timeline and what are we doing for implementation? I feel there are great ideas that the Board feels like they have on the table but I really wonder about the implementation of it and how thorough have you been. When can you roll that out to let the Board know this is what it is it going to look like? Starting in March we are going to do this, in April what is going to happen then, by September. Has there been a timeline developed. If so, what does that timeline look like?

Ms. Davis – Ms. Pondish has been sitting with us during the Policy Meetings and her recommendation was to develop and pass this and to deal with all the financial end of it as to how we are going to recommend who gets what. She said that is how it has been done in the past with other Districts. Probably start in January and go from there. Any other discussion will have to go from there after we work on the regulation.

Ms. Brown – I think what I am really asking is can we develop a timeline? I think what will help with the implementation of it. The timeline doesn't have to be set in stone but any time you are going to be implementing something as big as this. I know that everything Ms. Pondish was saying as far as that one particular thing but what about all the other things, can you develop a timeline?

Ms. Davis – The Policy Committee will do that.

Ms. Pitts – Just one comment, and yet another request. I am asking again that the Board table the second reading on this policy Dress and Grooming # 5511 because we have heard time and time again that this is a decision that has not been fully vetted that there are still too many questions that are unanswered. In addition to that, if you can recall last meeting, our solicitor did suggest to us that because this is an issue that has major implications as it relates to finances and because we are a lame duck Board, and Boards of Education are not continued, that we table this particular decision and go forward with it in January. I am asking again, before we go through with this request for a second vote that we table Letter A. 2 for our regular Board meeting in January.

Mr. Long – Is there a second to table that particular item at this time.

Ms. Peterson – second.

Ms. Davis – A motion was made by Ms. Pitts, seconded by Ms. Peterson to table Item XIII. A. 2. the Second Reading of Board Policies and Regulations Policy # 5511 and Regulation # 5511 Dress and Grooming.

Ms. Sturdivant – We have this issue to vote or table. We either have to vote to do it or not do it before we start looking at how we are going to implement it because we really have not decided if we are going to do it. How did we come up with a figure of \$100,000? Lindenwold clearly said that they budgeted \$40,000 and they didn't spend all of the money. Vineland came in around the same figure and they didn't spend all the money. How did we get to \$100,000?

Ms. Davis – We are a much bigger District than Lindenwold. No not Vineland. When I spoke to the Superintendent of Vineland they did this a number of years ago and the State did not mandate that they assist people. We are under State Regulation that says we have to assist those who are having trouble.

Ms. Sturdivant – What is the calculation that bills it up to \$100,000. What is it based on?

Ms. Davis – We discussed this in the Policy Meeting. We took the uniform cost times how many people 50% of children. We also discussed that free and reduced lunch may not be the determination that is why we have to work with Audra on the regulation on how to determine that. We also talked about asking community committees for donations.

Ms. Brown – I agree with that Madam President. I feel like the implementation and clarity has not been tight and to me it just sounds like the answers are maybe, probably, and we will try. We have had this policy on the table for a year. It has been over a year. Why are we still teetering with it? I guess that is what I would need to know. I also have questions about if the first year. Will be a trial run? Is that something that we have thought about? Is that something we can put within this policy? Lindenwold did the same thing just to give the parents time, the schools time and catch up with having to address those needs with every school to have time to get a clothing bank and possibly by that second year, if the District liked it, if it went well then

by that next year we are really instituting a full force of the dress code policy. Have you considered something like that to understand what the financials are really going to look like because right now I feel like the number that has been thrown out hanging in the air like me and Ms. Sturdivant has been saying? We are not really sure, and that is fine. But if we are not really sure yet then why don't we, for a year it is just a trial run so that by that next year we are tight, we understand the needs. Every principal will have the opportunity to say what is working, what is not. To say in September the child is going to come in the first day and all the schools have not caught up, getting a clothing bank cause some of those schools may not have it. You are going to be putting those parents and children under a penalty of a policy that we haven't given the schools adequate time and adequate resources to make sure ... and so that is part of my question. Can we make the first year a trial run? What would be harm in that? In addition to that can we continue, starting in January, really build a strong type presentation so that maybe at one of the Board meetings, even if you put it up on Power Point, this is what it looks like. This is how we estimated every single cost and what the child looks like. This is where we have done our research. I think some of the community no matter what we do they won't like it. And OK but if we move forward with the second and third policy reading it is going to sound like the community we are saying yes, we are doing all of that, where is the part that we are supposed to be playing in making this a tight program. Right now I don't see that sitting on this Board. Just to hear where that \$100,000 is coming from, we don't see it on paper or broken down. I think we all have to be on board with the program.

Ms. Masciocchi – I agree with you. Can I make a comment? I agree with everything that you are saying but at some point do we make the decision first, this is what we are going ahead with and then in January we sit down and the new Board sits down and you come up with all the timelines. We have sat and talked about this quite a bit so we have to make a decision one way or the other. Are we going to continually tell the parents this is what is happening we are going to give them Power Points and all this. Let's say this is what is happening. Yes the first year could be a trial run. This is the timeline. This is where the money is coming from and let's just go with it. If it doesn't work just say OK it didn't work. What is the big to do here?

Ms. Brown – I don't have a problem with that but what I am saying is, after that point, do you have a timeline? I think what we are not hearing is if there is a timeline.

Ms. Peterson – Madam President. May I make a comment? What I am hearing both sides here say that perhaps our policy could be amended to include a trial period going forward, then we can evaluate that trial period. You are saying you agree with the policy but we are going to do it on a pilot for the first year and then we will have data to support, or even tweak, what we need to do in the future. That is similar to Lindenwold, the pilot.

Ms. Dredde – Madam President. I just want to say that I feel that in regard to the uniform dress code we have to start somewhere. We just can't harping on the same thing over and over again. We need to start if you are going to vote on it yes, or if you are going to vote on it no. Then we can get started. We are working very closely with Audra and it is not like we are working by ourselves. We are working with an attorney that knows what she is talking about. So therefore we need to make a decision. She is saying that we can implement this after the vote, then we can do all that needs to be done. Then we can go on with how we are going to do the procedures with the dress code. We are saying the same things you were talking about over and over and over again. We need to just go on and vote and not keep tabling and

tabling again. What I feel is that the whole Board we are not making ourselves look very good. We keep on tabling instead of deciding what we are going to do and then go from there. We are doing this for the children, let us do it, or not. Instead of saying I don't see this and \$100,000 ... they put that out there because they divide and comment on the children on low income meals but it doesn't mean that everyone is going to come forth and use that. It is not going to be all that. We probably won't even use that, maybe not even half of that. We are trying to be fair and say if we take 50% of the children on the free, reduced lunch and we will say \$100,000 but it might not be that. That money might not be used for that. What we have to do first of all is go for it and do the vote and see what happens instead of talking about the same things over again. We are the Board.

Ms. Pitts – Madam President. I would just like to remind the Board of the process for the Board to revise any policy. It goes forward for a first reading, the second reading, there is no third reading and then there is a vote. I would also like to remind the Board of this. This is one and maybe the only type policy as we as a Board go through and revise and modify that requires us to have Public Hearing. I would also like to remind the Board that the only other time that, as a Board, we have to go forward and have a Public Hearing is when we have to take a look at the budget. The State has said that if you as a District are going to impose a uniform dress code you must have a Public Hearing. Why? Because there is a financial aspect to that and so we Ms. Dredden, with all due respect, we are not putting this aside. When we had that Public Hearing and this room had 300 plus people we heard from the community and it was a divided community. That, in and of itself, as a Board should have given us some idea to pause and take a look at this as opposed to being on this steam roller going forward. It has been said more than once that they have some concrete questions that we have not answered yet and that is all I am asking the Board to do. Why I am asking us to table this second reading, and again, I am repeating myself we had the first reading last meeting, this is the second reading our next Board will be the vote. I am simply saying could we table this because there are too many questions that the public has had, viable questions, that we as a Board have not answered.

Ms. Brown – I cannot just say that I believe it is not about not moving forward and trying to table something. It is about having good ideas and it has to have organization to it. If Ms. Pondish told us there are certain things you can't do until we vote but there are things we already have and we can do before we vote because we have already presented it. Correct? So I am talking about the stuff we have already presented and that we are saying we are doing that needs to be tighter, such as, we presented a \$100,000 budget. We have already put that out there. So what does that look like? I hear Ms. Dredden saying we may not use all that. That information has to be communicated to the people, to us, so we all understand where the \$100,000 is coming from. You can put a number out there but I am just talking about expanding the communication, talking about the timeline. If Ms. Pondish says it has to be after, wonderful, put it in a timeline. Why don't we structure our next step and really make it a process, verbally planning it as we go. Some of the Board members are in the dark. It is not that we are not moving forward, it is moving forward in a tighter, more structured way so that we all understand what is going on. Can we say motion on the floor to amend the policy but add in

Ms. Davis – We have to vote on the motion to table before we go any further.

Ms. Davis – We have a motion to table 5511. The motion was made by Ms. Pitts, seconded by Ms. Peterson.

<i>Roll Call:</i>			
Ms. Brown	No	Ms. Sturdivant	No
Mr. Gidwani	Absent	Ms. Watkins	No
Ms. Masciocchi	No	Ms. Dredden	No
Ms. Peterson	Yes	Ms. Davis	No
Ms. Pitts	Yes		
Motion Did Not Carry			

Ms. Davis – There is a motion on the floor to accept the Superintendent’s report. Motion was made by Ms. Dredden, seconded by Ms. Watkins.

Ms. Brown – I wanted to make a motion to amend the policy.

Mr. Long – If you are going to amend the policy it has to be treated under the law as a first reading again. So you will defeat it as a second reading approval tonight. The law is pretty clear, I have it with me as I suspected some discussion on this tonight. If during this discussion there is a change in the draft that alters the substantive reading of the draft it will constitute a new first reading. So in my opinion if you are going to make this a permanent policy but a trial run first year only pilot type situation, I think that is what you are saying, I think that is a substantial change to the policy from what is before you and will, under our own bylaws, convert this to a first reading if that is the case. If you prefer to do that, I think the appropriate procedure would be to move forward with the rest of the Superintendent’s Report with the exception of the Carve out that piece for now, approve the Superintendent’s Report and have a discussion if you want to amend that policy or not, on the floor tonight. If you do it is my opinion if you make the changes you suggest, it is going to convert it back to a first reading tonight.

Ms. Peterson – Is it your advice, as the solicitor, to subdivide the Superintendent’s Report?

Mr. Long – It is not necessarily legal advice but it might be wise to do that.

Ms. Peterson – By subdividing it you could vote on all items except for that?

Mr. Long – It would require Ms. Dredden and Ms. Watkins to amend their earlier motion to move on the Superintendent’s Report with the exception of Item A. 2. and then you go back and do what you want to do with that.

Ms. Dredden and Ms. Watkins did not amend their earlier motion.

Ms. Masciocchi – Once this is approved can there be an amendment to this policy?

Mr. Long – You can amend it at any time.

Ms. Davis – You can but you will go back to the first reading again.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **None at this time.**
- 2. Second Reading of Board Policies & Regulations **Exhibit XIII A: 2**

Approve the second reading of the revisions of the following Policy and Regulation of the Winslow Township Board of Education:

Policy/Regulation	Title
Policy #5511	Dress and Grooming
Regulation #5511	Dress and Grooming

- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

- 5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
 Approve Professional Development opportunities as presented in the attached exhibit.

- 6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
 Approve the placement of Tuition Students as listed in the attached exhibit.

- 7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
 Approve the termination of Out-of-District placements as listed in the attached exhibit.

- 8. Homeless Student(s) **Exhibit XIII A: 8**
 Approve the listing of Homeless students as per the attached exhibit.

9. Fundraiser(s)

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

WTHS

- Scratch & Give.com (March 2014) – Baseball
- “Secret Santa” Candy Canes (December 2013) – NHS
- “Rent an Elf” (December 2013) – NHS
- Educational Rap Contest (April 2014) – 10th Grade Class
- Valentine’s Day Dance (Feb. 2014) – 10th Grade Class
- “Paper Plate” Award Votes (Dec. 2013) – Stage Crew
- Easter Eggs with Message (April 2014) – Leo Club
- Balloons with Message (February 2014) – Leo Club
- Christmas/Holiday Ornaments (December 2013) – Leo Club
- Toys for Tots (December 2013) – Renaissance Club
- Asian American Club Christmas Party Tickets (December 2013) – Anime Club
- Joe Corbi Pizza (February 2014) - JROTC

10. Camden County College – Transition to College Program

Approve the Agreement between the Winslow Township Board of Education and Camden County College to participate in the Transition to College Program for the 2013-2014 school year.

Note: This program is designed to assist 16-20 year old students that have left high school or are at risk of leaving high school.

11. School No. 3 – Smile Program (Mobile Dentist)

Approve School No. 3 to have the Smile Program (Mobile Dentist) visit the school on Friday, March 5, 2014 to provide students in grades PK-3 with free dental exams, cleanings and x-rays, at the request of parents, with no cost to the district.

12. WTMS – Jubilee Children’s Entertainment

Approve WTMS to have the Jubilee Children’s Entertainment program visit the school in January and February (exact dates TBD) to provide an Anti-bullying Program and a Black History Month Program to students at a cost of \$3,000.

Note: The program will be funded by both the H.S.A. and the WTMS.

13. WTHS – Guest Speaker: Art Institute

Approve the WTHS Family Living Class to have Mr. Alan Craig and Mr. John Neugebauer of the Art Institute to visit the high school on December 12, 2013 and January (TBD) to speak with students about Fashion Design and American Cooking programs.

B. Principal's Updates

None at this time.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes No to A.2.	Ms. Davis	Yes
Ms. Pitts	Yes No to A.2.		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Sturdivant to approve Items A. & B. as recommended by the Business Administrator/Board Secretary.
 Item 12. Account number to be charged to 12-000-400-390.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XIV B: 1

Approve the Line Item Transfers, for the month of October 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XIV B: 2

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of October 2013.
4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Bill List **Exhibit XIV B: 6**
 - a. Approve the Vendor Bill List in the amount of \$930,289.51 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$863,462.34 as per the attached exhibit.
7. Payroll **None at this time.**
8. SREC Registration Program Forms Resolution **Exhibit XIV B: 8**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION RATIFYING
AND AUTHORIZING THE EXECUTION OF THE SREC REGISTRATION PROGRAM
FORMS ASSOCIATED WITH THE SOLAR POWER PROJECT (ROOF ARRAY-
OWNED SYSTEM)**

WHEREAS, on or about May 24, 2012, the Power Provider (currently, National Energy Partners, LLC, a/k/a "NEP") and Winslow Township Board of Education ("Host Customer" and/or "WTBOE") entered into a Solar Power Purchase Agreement (Roof-Array-Owned System) (the "PPA") providing, inter alia, for (i) the design, construction, installation, operation and maintenance of the photovoltaic electricity generation (PV) Systems to be located on the Premises (collectively, the "Systems"), including the Electrical Interconnection Facilities, (ii) the delivery of Output from the System by Power Provider to Host Customer and the purchase by Host Customer of the Output, and (iii) the implementation of the removal and replacement of certain existing roofs on the Premises by Power Provider; and

WHEREAS, on or about November 20, 2012, Host Customer and Power Provider entered into a certain Amendment to Solar Power Purchase Agreement (Roof-Array-Owned System); and

WHEREAS, on or about April 26, 2013, Host Customer and Power Provider entered into a Second Amendment to Solar Power Purchase Agreement (Roof-Array-Owned System); and

WHEREAS, the WTBOE, in conjunction with the implementation of the Solar Power Project, under the terms of the aforesaid agreements, was obligated to authorize and execute certain documents related thereto including the SREC Registration Program forms issued by the New Jersey Board of Public Utilities; and

WHEREAS, the WTBOE, upon advice of its Solicitor, desires to ratify and authorize the execution of the SREC Registration Program forms.

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
 2. The WTBOE hereby formally ratifies and authorizes the execution of the SREC Registration Program forms by the Board Secretary/Business Administrator.
9. Outstanding Checks to be Voided

Approve the following list of outstanding checks to be voided:

Date	Check Number	Amount
12/16/2009	068983	50.00
2/3/2010	069319	22.69
4/14/2010	069976	570.00
5/12/2010	070219	54.30
12/1/2010	071909	13.47

10. Outstanding Checks to be Voided and Reissued

Approve the following list of outstanding checks to be voided and reissued:

Date	Check Number	Amount
8/4/2010	070899	61.13
12/1/2010	071898	43.16
6/1/2011	073402	127.14
6/30/2011	073748	32.91
6/30/2011	073752	178.25
10/26/2011	100653	29.14
5/23/2012	102448	20.00
6/30/2012	102966	14.50
12/19/2012	104227	25.00

11. Comprehensive Maintenance Plan, M-1 - Revised

Exhibit XIV B: 11

Approve the Revised Comprehensive Maintenance Plan for each building as per the attached Exhibit.

12. Construction Administration Services of District Wide Roof Top Solar Installations

Approve ARMM Associates, Inc. to provide Construction Administration Services of District Wide Roof Top Solar Installations as follows:

- Administration and Monitoring \$106,200.00
- Application Fees \$ 8,000.00

To be charged to: 12-000-400-390

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

13. Disposal of School Property

Exhibit XIV B: 13

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 3	Technology	Computers, monitors – not working
School # 4	Technology	Computers, monitors, printers – not working
School # 6	Technology	Computers, monitors – not working
High School	Technology	Computers, monitors, printers – not working
District	Technology	Computers, printer – not working

14. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
Middle School	Winslow Elite Track & Field	12-12-13 - 2-27-14	Monday – Thursday 6:30 – 8:30 p.m.	Wrestling & Weight Rooms	No Fee

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

XV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Ms. Peterson to accept Items 1 – 7 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. H.	Medical	11/01/2013	To be determined	P/U
B	J. L.	Medical	11/21/2013	2/9/2014	P
C	J. M.	Medical	01/01/2014	To be determined	P

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2. New Hires

Approve the following New Hires Appointment for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Parisi, Terri	6 th Grade Teacher (Leave of Absence)	No. 5	\$48,361 BA – Step 1	1/1/2014- 6/30/2014
B	Taylor, Susan	School Nurse	HS	\$65,361 MA – Step 10	2/1/2014
C	Woodward, Alexa	2 nd Grade Teacher (Leave of Absence)	No. 4	\$48,361 BA – Step 1	1/1/2014- 6/30/2014

NOTE: Salary adjustment pending ratification of WTEA contract

3. Retirements

Approve the following Retirements for the 2013/2014 school year:

	Name	Position	Sch	Effective
A	Agner, John	Assistant Principal	HS	3/1/2014
B	DiAngelo, Linda	English Teacher (Theatre)	HS	7/1/2014
C	Dutton, James	Bus Driver	Garage	2/1/2014
D	Grauer, Jane	Gifted and Talented Teacher	MS	3/1/2014
E	Haller, Joanne	Special Education Teacher	HS	3/1/2014
F	Harry, Vanessa	Special Education Teacher	No. 1	7/1/2014
G	Jones, Felton	Health & Physical Education Teacher	HS	7/1/2014
H	Lee, Donald	English Teacher	HS	2/1/2014
I	McPhee, Bryan	Physical Science Teacher	HS	2/1/2014
J	Timmerman, Frank	Family & Consumer Science Teacher (Home Economics)	MS	7/1/2014

4. Winter Coach

Approve the following High School Winter Coach for the 2013/2014 school year: (11-402-100-390-402-08)

	Winter Coach	Winter Coach Position	Stipend	Step
A	Holman, Marcus	Assistant Boys' Indoor Track Coach	\$3,034.00	1

NOTE: Stipend adjustment pending ratification of WTEA contract

5. 2013/2014 Game Monitor

Approve the following Game Monitor, Ticket Taker, or Security Monitor for the 2013/2014 High School Winter Sporting Events at the per Game Rate: (11-402-100-100-402-08)

	Name
A	Angerstein, Eric

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6. Volunteers

Approve the following Volunteers for the 2013/2014 school year:

	Name	Volunteer Position	School
A	Amato, Gina	Drama Club Advisor	No. 4
B	Branham, Michael	Assistant Wrestling Coach	HS
C	Pino, John	Volunteer Assistant Indoor Track Coach	HS

7. College Placements

a. Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Ballo, Michael	Junior Field Experience	Shaw, Bruce	No. 5	2/3/2014 – 3/12/2014	Health & PE
B	Rowan University	Ballo, Michael	Junior Field Experience	Stowell, Bruce	HS	3/24/2014-4/30/2014	Health & PE
C	Rowan University	Lotter, Keith	Junior Field Experience	Neagle, Janice	No. 2	2/3/2014-3/12/2014	Health & PE
D	Rowan University	Lotter, Keith	Junior Field Experience	Regn, Keith	HS	3/24/2014-4/30/2014	Health & PE
E	Rowan University	Marakowski, Natalie	Practicum Experience	Kimbrough, Rachelle	MS	1/21/2014-5/9/2014	Counseling

b. Approve the Rescission of the following 2013/2014 College Nursing Placements:

	College/ University	Student	Experience	Cooperating Nurse	School	Dates	Subject
A	Rutgers University	Alexander, Stephanie	Field Experience	Reese-Reeber, Patricia	No. 4	1/15/2014-4/16/2014	School Nursing
B	Rutgers University	Balco, Brett	Field Experience	Reese-Reeber, Patricia	No. 4	1/15/2014-4/16/2014	School Nursing

c. Approve the Rescission of the following 2013/2014 College Placement:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Lofhus, Nicole	Clinical Practice	Hagan, Jeana & DiSipio, Michele	No. 3	1/21/2014-5/9/2014	Elementary/ Special Ed

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between November 27th and December 11, 2013:

Number of Requests Received	Approved	Denied
1	1	0

XVII. OLD BUSINESS – None at this time.

XVIII. NEW BUSINESS – None at this time.

XIX. INFORMATIONAL ITEMS – None at this time.

Mr. Long – There is a resolution before you Item **XX** on the Agenda to move into Executive Session. It is approximately for the record 7:58 p.m. we are moving into Executive Session under Exception 4 which deals with any collective bargaining agreement in terms and conditions of which are proposed for inclusion in any collective bargaining agreement including the negotiation and terms of conditions with employees and representatives of employees of the public body. The collective bargaining contract to be discussed is between the Winslow Township Board of Education and the WTEA for a status update. It is expected we will be in Executive Session for a period of fifteen to twenty minutes and it is not expected that we will be taking action related to that matter coming out of Executive Session.

XX. EXECUTIVE SESSION **A motion was made by Ms. Masciocchi, seconded by Ms. Watkins to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:58 p.m. for a period of fifteen to twenty minutes.**

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

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WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 11, 2013 7:58 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and the WTEA;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be fifteen to twenty minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

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BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

PRESIDENT

Business Administrator/Board Secretary

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Dredden, seconded by Ms. Watkins to adjourn Executive Session at 8:51 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT: A motion was made by Ms. Brown, seconded by Ms. Pitts to adjourn the meeting at 8:51 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary