

WINSLOW TOWNSHIP BOARD OF EDUCATION
Special Board of Education Meeting
Winslow Township Middle School Media Center
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, August 28, 2013
6:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **01/03/13 & 08/19/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

In Roll Call the following Board Members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Gulab Gidwani	Gail P. Watkins
	Joanne Masciocchi arrived 6:07 p.m.	Lorraine Dredden, Vice President
	Julie A. Peterson	Patricia Davis, President
	Cheryl Pitts arrived 6:43 p.m.	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Watkins -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Gidwani -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Sturdivant -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Brown -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Masciocchi -

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

Mike Aponte, South Jersey Technology distributed the new computers to each Board member and gave a tutorial on the features of the computer.

VIII. CORRESPONDENCE

Ms. Davis read a thank you note that the Board received from Ms. Lorraine Dredden.

IX. MINUTES

None at this time.

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – We met at the last Board meeting. The minutes will be presented at the September 11 meeting along with the public relations subcommittee.

Operations Committee

Mr. Gidwani – The Operations Committee met yesterday. Items discussed:

- Solar panels – coming along and expected to be completed in November 2013.
- Unit Ventilators at School 3 should be completed in September, October 2013.
- Paving completed.
- Advertising on buses – next year.
- Microphones for public meetings.
- Drainage School 2 – ROD Grant.
- School # 5 – after testing area has no mold.
- Blue Anchor – waiting for progress.

- Window screens.
- Doors to school completed by December.
- Roofs School 5 and 6 almost complete.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredden, seconded by Ms. Watkins to open the meeting for Public Comments at 6:34 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Watkins, seconded by Ms. Dredden to close the meeting for Public Comments 6:35 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Superintendent. Item 20 is tabled.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Board Policies & Regulations</u> | None at this time. |

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3. Security/Fire Drill Report **None at this time.**
4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

Approve Professional Development opportunities as per the attached exhibit.
6. Tuition Students **Exhibit XIII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**

Approve to terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **Exhibit XIII A: 9**

Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 1

- Scholastic Book Fair (Sept. 2013) – H.S.A.
- Wawa Hoagie Certificates (Oct. 2013) – H.S.A.

School No. 4

- Joe Corbi Pizza (Sept./Oct.) – H.S.A.
- Spirit Wear (Sept. 2013) – H.S.A.
- Box Tops for Education (Entire School Year) – H.S.A.
- Campbell's Labels for Education (Entire School Year) – H.S.A.
- Tyson A+ Labels (Entire School Year) – H.S.A.
- Target Take Charge of Education (Entire School Year) – H.S.A.
- Scholastic Book Fair (Sept./Oct.2013 & May 2014) – H.S.A.

School No. 4 (continued)

- One for Books Program during Scholastic Book Fair – H.S.A.
- Wawa Hoagie Certificates (Nov. 2013) – H.S.A.
- Pretzel Sale (Entire School Year) – H.S.A.
- Holiday Shop (Dec. 2013) – H.S.A.
- School Store (January 2014) – H.S.A.
- Gertrude Hawk Chocolates (March 2014) – H.S.A.
- Dine Out w/School No. 4 (10/23/13) – H.S.A.
- Dance Party (05/14/14) – H.S.A.

School No. 5

- Cherrydale Fundraiser (Sept. 2013) – H.S.A.
- Scholastic Book Fair (Oct. 2013) – H.S.A.
- Scholastic Book Fair Family Night (Oct. 2013) – H.S.A.
- Cherrydale Fundraiser (Oct. 2013) – H.S.A.
- Holiday Shop (Dec. 2013) – H.S.A.
- Box Tops for Education (Entire School Year) – H.S.A.
- Campbell's Labels for Education (Entire School Year) – H.S.A.
- Spirit Wear (Entire School Year) – H.S.A.
- School Store (Entire School Year) – H.S.A.

Middle School

- Autism Awareness Jeans Day (04/17/14) – Renaissance
- Blood Drive (01/29/14) – Renaissance
- Nick's Pizza Night (09/18/13) – Renaissance
- Five Guys Night (10/30/13) – Renaissance
- Five and Below Fundraiser (12/07/13) – Renaissance
- Holiday Dance (12/12/13) – Renaissance
- Applebee's Flapjack Breakfast (01/25/14) – Renaissance
- Rita's Water Ice Cards (Feb. 2014) – Renaissance
- Movie Day @ Regal Cinema (03/22/14) – Renaissance
- Flyers Skate Zone Night (04/11/14) – Renaissance
- Autism Awareness Hat Day (04/17/14) – Renaissance
- Nick's Night (05/13/14) – Renaissance
- Spirit Wear Sale (Sept./Oct. 2013) – Student Government
- Yankee Candles (Oct./Nov. 2013) – Student Government
- Penny Wars for HEROs (Oct. 2013) – Student Government
- Fall Harvest 7th Grade Dance (10/24/13) – c/o 2019
- Hat Day for HEROs (10/31/13) – Student Government
- Hat Day for HEROs (12/20/13) – Student Government
- Hat Day for HEROs (04/17/14) – Student Government
- Winter Holiday Grams (Dec. 2013) – Student Government
- Auntie Annie's Pretzels (Jan./Feb. 2014) – c/o 2019
- Teacher Appreciation Grams (May 2014) – Student Government

High School

- T-shirt Sales (Sept./Oct.) – Cross Country
- My Town Originals Items (Entire School Year) – c/o 2014

10. School No. 1 – Building Activity

Approve School No. 1 to host the Township of Winslow Family Success Center for a one-hour assembly as part of New Jersey's "Jersey Fresh Farm to School Week" during the week of September 23, 2013.

Note: There is no charge for this activity.

11. School No. 4 2013-2014 Building Activities

- a. Approve the School No. 4 H.S.A. to apply for a Walmart Grant.
- b. Approve School No. 4 to continue partnership with the Reading Assist Institute (October 2013-June 2014) and the volunteers that have worked with students with the RAPS program.
- c. Approve School No. 4 to host the Township of Winslow Family Success Center for a one-hour assembly as part of New Jersey's "Jersey Fresh Farm to School Week" during the week of September 23, 2013. **Note:** There is no charge for this activity.
- d. Approve School No. 4 to host Jennifer Benson and the Julian Benson Foundation up to two times per month from October through June to read to students. **Note:** The Julian Benson Foundation was established to honor Julian Benson a former School No. 4 student and 2006 graduate of WTHS who was killed in an auto accident in 2011.

12. School No. 5 – Read Across America

Approve School No. 5 Student Council Members to visit Schools No. 1 and No. 2 during the month of March 2014 to read to students as part of Read Across America activities.

13. School No. 5 – Canned Food Drive

Approve School No. 5 to participate in a canned food drive from November 1 through November 22 to support outreach and community involvement skills. All items will be donated to a local food bank.

14. School No. 5 – Winter Warmth Tree

Approve School No. 5 to collect hats, scarves, mittens, and gloves from December 4 through December 18 to support outreach and community involvement skills. All items will be donated to local children in need.

15. School No. 5 – Shoe Recycling Program

Approve School No. 5 to collect gently used shoes through the Shoebox Recycling Program from January 6 through February 28 to support outreach and community involvement skills. All items will be donated to children in need throughout the world and School No. 5 will receive .50 cents per pound of shoes collected.

16. School No. 5/No. 6 - 2013/2014 Band-Orchestra Concerts

a. Approve School No. 5 & School No. 6 Upper Elementary Band/Orchestra Winter Concerts as follows:

- January 27, 2014 – School No. 5 Assembly at 9:30 a.m.
- January 28, 2014 – School No. 6 Assembly at 9:30 a.m.
- January 28, 2014 – Evening Concert at School No. 6 at 7:00 p.m.

b. Approve School No. 5 & School No. 6 Upper Elementary Band/Orchestra Spring Concerts as follows:

- May 19, 2014 – School No. 6 Assembly at 9:30 a.m.
- May 20, 2014 – School No. 5 Assembly at 9:30 a.m.
- May 20, 2014 – Evening Concert at School No. 5 at 7:00 p.m.

17. WTHS – 2013/2014 Concerts

Approve WTHS 2013-2014 Concerts as follows:

- December 3, 2013 – Winter Orchestra Concert
- December 12, 2013 – Winter Band Concert
- December 17, 2013 – Winter Choral Concert

- May 13, 2014 – Spring Orchestra Concert
- May 15, 2014 – Spring Band Concert
- May 27, 2014 – Spring Choral Concert

18. WTHS – Thespian Dinner & Induction Ceremony

Approve the WTHS Thespian Dinner and Induction Ceremony for May 8, 2014.

19. Vendor – Daytop Village of New Jersey

Approve Daytop Village of New Jersey, 80 West Main Street, Mendham, NJ to provide Home Instruction Services for students at a rate not to exceed \$120 per day for the 2013-2014 school year.

Item 20 - TABLED

20. Settlement Agreement

Approve the following Settlement Agreement with the Winslow Township Board of Education:

1. C.E.G. & R.G. o/b/o C.G.B

21. 2013-2014 Professional Development Plan **Exhibit XIII A: 21**

Approve the 2013-2014 Professional Development Plan as per the attached exhibit.

22. 2013-2014 Curriculum Revisions **Exhibit XIII A: 22**

Approve the 2013-2014 Curriculum revisions as listed in the attached exhibit.

B. Principal's Updates **None at this time.**

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Absent		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Masciocchi, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of June 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XIV B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of June 2013.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$ 7,744.00
- Vendor Bill List \$ 485,625.05

7. Payroll

None at this time.

8. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 4	Girl Scout Troop # 30667	9/12/13 to *5/30/14	**Monday - Friday 7:00 – 8:30 p.m.	Cafeteria	No Fee
School No. 4	Girl Scout Troop # 30780	9/12/13 to *6/6/14	**Monday- Friday 7:00 – 8:30 p.m.	Cafeteria	No Fee
School No. 4	Girl Scout Troop # 30848	9/12/13 to *6/6/14	**Monday – Friday 7:00 – 8:30 p.m.	Cafeteria	No Fee

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School No. 2	Winslow Township Youth Soccer	9/12/13 to 6/13/14	Monday – Friday 5:30 – 8:00 p.m.	Fields	No Fee
School No. 4	Winslow Township Youth Soccer	9/12/13 to 6/12/14	Monday - Friday 5:30 – 8:30 p.m.	Fields	No Fee
School No. 5	Winslow Township Youth Soccer	9/12/13 to 6/13/14	Monday - Friday 5:30 – 8:30 p.m.	Fields	No Fee
High School	Winslow High School Eagles Football Booster Club	Games & Playoffs 2013-2014 Season	Various 7:00 a.m. – 8:p.m.	Kitchen and Concession Stand	No Fee

* Contingent upon receiving an updated insurance form on January 2014

** These troops work together and share the space on certain days

9. Yale School Williamstown Campus, Inc. – Free or Reduced Lunch Program 2013 - 2014

In accordance with the requirements of the New Jersey Administrative Code, Section 6A:23-4.5(s)(20), the Board hereby agrees and consents to the following:

The Private School, Yale School Williamstown Campus, Inc. is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by Yale to them. This shall be effective for the school year beginning September 1, 2013 – June 20, 2014.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Absent		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve Items 1 through 13 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	D. C.	Medical	8/22/2013	TBD	P
B	T. D. (Extension)	Medical	8/26/2013	9/29/2013	P
C	N. S. (Extended)	Maternity	11/1/2013	12/15/2013	U

2. New Hires

Approve the following New Hire Appointments for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Lewellen, Melanie	Spanish Teacher	No. 5	\$48,662 BA – Step 2	9/16/2013
B	Siddons, Sandra	ESL Teacher	No. 1	\$50,261 BA+30 – Step 2	9/16/2013

NOTE: Salary adjustment pending ratification of WTEA contract

3. Reduction in Employment Status

Approve the following Reduction in Employee Status for the 2013/2014 school year, effective September 1, 2013:

	FROM				TO	
	Name	Position	Status	Salary	Status	Salary
A	Williams, Jeanette	Physical Therapist	100% 1-FTE	\$81,550	80% .8-FTE	\$65,240

NOTE: Salary adjustment pending ratification of WTEA contract

4. 2013/2014 Game Monitors

Approve the following Game Monitors, Ticket Takers, Clock Operators, Security for the 2013/2014 High School Fall/Winter Sporting Events:
 (11-402-100-100-402-08)

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Fall - Football		Winter – Wrestling-Basketball	
Position	Per Game	Position	Per Game
Head Ticket Seller	\$36.11	Head Ticket Seller	\$28.64
Assistant Ticket Seller	\$30.58	Ticket Collector	\$26.67
Ticket Collector	\$26.67	Time Clock	\$34.13
Announcer	\$26.67	Announcer	\$26.67
Security	\$26.67	Security	\$26.67

	Name
A	Bates, Russell
B	Brown-Self, Shawnnika
C	Caldwell, Andrew
D	Caldwell, Kevin
E	Cuneo, Christopher
F	Fletcher, Cynthia
G	Hooks-Johnson, Antinette
H	Letterman, Angelus
I	Martin, Christopher
J	McBride, Michael
K	McCormick, Rachel
L	Mitchell, Justin
M	Sabota, Sally
N	Scott, Deborah
O	Spahn, Matias
P	Taylor, Carl

5. Co-Curricular Club/Activity Advisors

- a. Approve the following High School Co-Curricular Club/Activity Advisors for the 2013/2014 school year: (11-401-100-330-401-08)

	Name	Activity Advisor	Stipend	Step
A	Driben-Salcedo, Amy	Choreographer for Spring Musical "West Side Story"	\$973	1
B	Sands, David	Set Builder – Fall Play	\$1,200	N/A
C	Sands, David	Set Builder – Spring Musical	\$1,500	N/A

NOTE: Stipend adjustment pending ratification of WTEA contract

- b. Approve the Rescission of the following High School Co-Curricular Club/Activity Volunteer Advisor for the 2013/2013 school year:

	Name	Activity Advisor
A	Feighery, Tracy	History Club

- c. Approve the following Middle School Co-Curricular Club/Activity Advisor for the 2013/2014 school year: (11-401-100-101-401-07)

	Name	Activity Advisor	Stipend	Step
A	Smith, Marcella	Newspaper Co-Advisor	\$870	1

NOTE: Stipend adjustment pending ratification of WTEA contract

6. Volunteer

Approve the following Volunteer for the 2013/2014 school year:

	Name	Activity	School
A	Chmura, Amber	Assistant Boys' Soccer Coach	HS

7. College Placements

Approve the following College Placements for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher/Nurse	School	Dates	Subject
A	Camden County	Caruso, Desirae	21-hour Field Experience	Henderson, Nicole	No. 1	9/23/2013-11/15/2013	Special Education
B	Rutgers – Nursing	Gagliano, Lindsay	12 weeks Field Experience	Reese, Patricia	No. 4	9/11/2013-12/5/2013	School Nursing
C	Rowan University	Giannetti, Matthew	6 weeks Field Experience	Regn, Keith	HS	9/16/2013-10/23/2013	Health & PE
D	Rowan University	Giannetti, Matthew	6 weeks Field Experience	Sass, Lauren	No. 5	10/28/2013-12/4/2013	Health & PE
E	Rutgers - Nursing	Glover, Danielle	12 weeks Field Experience	Lorman, Lynn	HS	9/11/2013-12/5/2013	School Nursing
F	Camden County	Levecchia, Alexa	21-hour Field Experience	Dougherty, Jacqueline	No. 2	9/23/2013-11/15/2013	Elementary
G	Camden County	Panetta, Allison	21-hour Field experience	Hunsicker, Diane	No. 4	9/23/2013-11/15/2013	Elementary
H	Rowan University	Roy, Heather	6 weeks Field Experience	Neagle, Janice	No. 2	9/16/2013-10/23/2013	Health & PE
I	Rowan University	Roy, Heather	6 weeks Field Experience	Stowell, Bruce	HS	10/28/2013-12/4/2013	Health & PE

8. 2013 Special Education Extended School Year Program

Approve the Ratification of the following 2013 Special Education Extended School Year Program Staff Member to attend IEP meetings, on an as needed basis to be paid at the hourly rate \$37.73, August 5, 2013 through August 30, 2013:

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	Name	Position
A	Fiala, James	Special Education Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA contract

9. 2013-2014 WINSOAR Alternative Program- Middle School

- a. Approve the following 2013/2014 WINSOAR Alternative Program- Middle School Teachers, to be held at the Middle School, from 2:30 p.m. to 6:30 p.m. at \$37.73 hourly rate:

	Name	Subject Area	Position
A	Donohue, Carol	Social Studies	Teacher
B	Edwards, Elliott	Health & Physical Education	Teacher
C	Gramigna, Elizabeth	Special Education	Teacher
D	Huntoon, Tracy	English Language Arts	Teacher
E	Shiple, Matthew	Science	Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- b. Approve the following 2013/2014 WINSOAR Alternative Program-Middle School Administrators, from 2:30 p.m. to 6:30 p.m. at \$50.00 hourly rate:

	Name	Position
A	Donohue, Carol	Administrator
B	Innocenzo, John	Administrator
C	Nwanguma, Stella	Administrator
D	Whittaker, Mark	Administrator
E	Wyckoff, Bruce	Administrator

NOTE: Hourly rate adjustment pending ratification of WTEA contract

10. 2013-2014 WINSOAR Alternative Program-High School

- Approve the following 2013/2014 WINSOAR Alternative Program-High School Teacher, from 2:00 p.m. to 6:00 p.m. at \$37.73 hourly rate:

	Name	Subject Area	Position
A	Lee-Edwards, Colette	Science	Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA

11. 2013-2014 Home Instruction Tutors

- Approve the following 2013/2014 Home Instruction Tutors on an as needed basis:

	Name	Subject Area	School	Hourly Rate
A	Alcoy-Clouser, Tracy	Elementary	No. 5	\$37.73

12. Job Description

Exhibit XV: 12

Approve the following Job Description for the 2013/2013 school year

	Name
A	ABA Behavior Therapist

13. Abolishment of Job Descriptions

Exhibit XV: 13

Approve the Abolishment of Job Descriptions for the 2013/2014 school year as listed on the attached exhibit.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS – None at this time.

XVII. OLD BUSINESS – None at this time.

XVIII. NEW BUSINESS – None at this time.

XIX. INFORMATIONAL ITEMS – None at this time.

XXI. EXECUTIVE SESSION A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve adoption of the Executive Resolution and Adjournment to Executive Session at 6:47 p.m.

**WINSLOW TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 28, 2013 at approximately 6:47 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____
_____;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____
_____;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____
_____;

“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body” The collective bargaining contract(s) discussed are between the public body and the WTEA. The Solicitor briefed the Board regarding the status of the notice of impasse and the parties joint selection of a proposed mediator:

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are as follows: **C.E.G. and R.G. o/b/o C.B.G. v. Winslow BOE, EDS 00848-2013 S; Winslow BOE v. C.E.G. and R.G. o/b/o C.B.G., EDS 03070-2013 S; and K.C. and S.D. o/b/o W.C. v. Winslow BOE, EDS 10087-2013 S, all of which are special education related matters presently in litigation;**

(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

_____;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

WHEREAS, the length of the Executive Session is estimated to be 10 minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or **reconvene and proceed with business.**

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

BOARD SECRETARY

Business Administrator/Board Secretary

XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Brown, seconded by Ms. Pitts to adjourn Executive Session at 7:05 p.m.

Voice Vote: All in favor

Mr. Long – We were in Executive Session. We discussed strictly the items we had identified going in. No formal action was taken in the Executive Session.

A motion was made by Mr. Gidwani, seconded by Ms. Peterson to untable and approve Item # 20.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Addendum

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to approve Item 1 through 4 as recommended by the Business Administrator/Board Secretary.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

1. Settlement Agreement

Approve the Settlement Agreement between the Winslow Township Board of Education and K.C. and S.D. o/b/o W.C.

2. Bill List

Ratify the Manual Bill List in the amount of \$6,276.39

Exhibit I: 2

3. My Learning Plan OASYS – Management System

Approve My Learning Plan (MLP) to provide Winslow Township Board of Education with a Web-based online educator observation and appraisal management system (OASYS) through MLP's Web site for a period of one year from September 1, 2013 – August 31, 2014. The Agreement includes the Strong Effectiveness Performance Evaluation System for Leaders and Educational Specialists.

- One Time Fee MLP OASYS Setup and Configuration \$3,000
 - MLP OASYS Annual Licensing Fee 102 @ \$84 \$8,568
- \$11,568

4. Approve Purchases

Approve the following purchases through State Contract and Shared Services vendors:

State Contract:

Vendor	Contract	PO#	Account	Amount	Description
Apple	70259	400851	20-218-100-600-000-00	\$45,480.00	120 iPads for PK classrooms
Apple	70259	400852	20-218-400-731-000-00	\$10,399.80	4 iPads Carts for PK
Apple	70259	400921	20-236-100-600-000-00	\$14,562.00	38 iPads

Shared Services:

Vendor	Contract	PO#	Account	Amount	Description
EIRC	Shared Services	400901	20-236-400-731-000-00	\$11,673.90	3 Smartboards
EIRC	Shared Services	400904	20-218-400-731-000-00	\$23,347.80	6 Smartboards for PK

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in these contracts.

Tyra McCoy-Boyle

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

XX. NJ SCHOOL BOARDS ASSOCIATION – BOARD TRAINING (Goal Setting)

1. Ms. Terry Lewis – Field Representative

Mr. Long left the meeting at 7:10 p.m.

Ms. Sturdivant left the meeting at 8:22 p.m.

XXIII. ADJOURNMENT

A motion was made by Ms. Watkins, seconded by Ms. Brown to adjourn the meeting at 9:21 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle,
Business Administrator/Board Secretary