

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township High School (Cafeteria)
10 Coopers Folly Road
Atco, NJ 08004

Wednesday, August 24, 2011
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **07/07/2011**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present:	Dino Capaldi	Joanne Masciocchi
	Patricia Davis	Cheryl Pitts
	Lorraine Dredden	Aleta Sturdivant, Vice President
	Gulab Gidwani	Julie A. Peterson, President

Absent: Mark Benjamin, Sr.

Also Present H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Assistant Business Administrator
Leonard J. Wood, Jr., Esq. Solicitor, Wade, Long, Wood & Kennedy, LLC

IV. PLEDGE OF ALLEGIANCE

A moment of silence was held for those students who passed away in the automobile accident last weekend from Mainland High School and for their community and family members.

Ms. Peterson recognized Committeeman Mr. Russell Bates in the audience, if he will raise his Hand, and Ms. Fidel Fernandez, Drug Alliance Winslow Township. Please stand and be recognized.

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Dredden -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

- Ms. Davis -
- 2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting
- Mr. Capaldi -
- 3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.
- Ms. Sturdivant -
- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

- VI. **CORRESPONDENCE** **None at this time.**
- VII. **AWARDS/PRESENTATIONS** **None at this time.**
- VIII. **MINUTES**

Ms. Peterson entertained a motion to approve the Closed Session Minutes of Wednesday, June 1, 2011.

No motion – minutes were not approved.

Regular Meeting	Wednesday, June 1, 2011	Closed Session
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IX. BOARD COMMITTEE REPORTS

Operations Committee

Mr. Capaldi reported that the Operations Committee Meeting was held this evening prior to the Board Meeting. There were several items that were discussed:

- The drainage situation at School # 2 is completed and we are going to wait until it rains to see if it is pumping properly.
- The school project at the Middle School is on time. It will be done by the opening of school and we will wait for rain to see if it leaks.
- The roof projects for Schools # 5 and # 6 were pushed back until, possibly, next year because of Atlantic City Electric for reasons not of our doing. It could be pushed back until next June.

He asked if the board had any questions.

Ms. Sturdivant asked what's the term of the contract, is it a year contract or is it just a contract so that everything has to be done.

Mr. Capaldi – it doesn't have to do with their contract we are waiting on Atlantic City Electric, which is the hold up for everyone, including the contractor. Atlantic City Electric is the issue.

Human Resources/Policy Committee

Ms. Pitts reported that the date of the meeting was August 17, 2011 at 10:00 a.m. Board Members of the committee were Ms. Davis, Ms. Dredden, Ms. Pitts. Administration in attendance was Dr. Poteat. We met at the Regional Day School. This report reflects reviewed, discussed and recommended items.

1. Further review of Policy 5516 the Use of Electronic Devices resulted in the following recommendations:
 - eliminate the first paragraph of the policy as it is contradictory and therefore confusing. Also remove the word "aggression" from the paragraph that lists the consequence of the third violation of the policy. Finally it is recommended to the Board that a parental consent tear off be attached to whatever notification is given to the parents. It was also recommended that this revised policy be placed on the district website by September 1, 2011.
2. The recent enactment of the State's Anti Bullying Bill of Rights Act was discussed at length with the Superintendent. He advised that our current policy on harassment, bullying and intimidation does not fully address all aspects of the new mandate. Due to the urgency of establishing and implementing a policy that incorporates all aspects of the new mandate, the committee agreed that the first reading of Policy 5512, which combines our current policy with the essential elements of Strauss Esmay's document would be placed on this evening's agenda. The committee will meet again within one week; that is on August 21 to review the combined documents and if necessary make further recommendations to the Board. At this time the committee recommends a public community meeting be scheduled so that all aspects of this mandate may be fully explained to the public by the administration. This meeting should include a question and answer session for the public.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Gidwani, seconded by Ms. Davis to open the meeting for Public Comments at 7:13 p.m.

Voice Vote: All in favor

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Ellery Karl – Resident

Good evening, my name is Ellery Karl. I live in the Cedarbrook section of Sicklerville and have been here since 1982. I am here tonight before this board. On August 1 I spoke to the board regarding the situation about the asbestos tiles that were being removed in the High School. I was concerned about it and I thank the board for addressing the issue at that time. I believe it was even being brought to the policy as far as people walking through buildings without permission. Unfortunately, at the time that this particular situation occurred, any person coming into the building, since there was only one entrance that was unlocked and that was at the front of the building, in front of the main office, nobody had to walk another way in order not to be exposed to the asbestos tile that was being removed. There was no listing anyplace; no public notice that it was being removed. It could be a hazard and I was concerned about it to such a degree that I asked for a copy of the contract of the company that was removing it. Well I was told that it was denied because there was no contract. I thought that was rather interesting. So I found out that I had to ask specifically for a proposal and I finally did get that and I am going to pass a copy down to everybody. I wanted it because I wanted to find out what date it was supposed to be in and I found out something else rather interesting. The total cost was \$29,400 for the removal of the asbestos tiles from the hallways. I thought this was rather interesting because somebody had told me previously there was a bid threshold. When asked, I was told that the bid threshold was \$35,000 without requiring a RFP, Request for Proposal. I am one of those people that do not believe everything I read or everything I hear. I investigate myself. On the second page I looked for the bid threshold 18:A and found out that it is not \$35,000 to receive the contract it is only \$17,500 unless it was established by the board. The board may establish a bid threshold up to \$25,000 that is only if it follows a different law which is 40A:11-9 which is on the back of that page and that deals with being green. When I say being green it means that it is going to be environmentally safe, creating less hazards for the people wherever it is the material is going to be working on. I felt sure that maybe this is correct or maybe it is not correct. I am not a lawyer I don't know all of the different laws. I do know that I find, when I check to find out that this is the person who is supposed to be responsible for a number of these clauses. (I found Policy 1320 and it is part of the duties of the School Business Administrator/Board Secretary familiarity of federal state and local laws and regulations within a school district operation.) I was concerned about that because I cannot find anybody that can tell me/show me exactly where I might be wrong if there is a \$35,000 threshold. This particular person by the way if you want to thank me one of their responsibilities is the responsibility for supervision of the maintenance and operations facilities in the district. Therefore, it all comes back to that particular individual. So my question really is; is there indeed a threshold of \$35,000? Where is that because I can't seem to find it. If there is please let me know because all I see here is what I'm reading in Title 18A. I thought this was the education statute regarding this particular thing. I thank you very much for your time and if you could get that answer for me I would really appreciate it, because it

really makes me wonder if there is any violation not to have competition. To find out did somebody have authorization or did somebody do something without authorization. That is a violation of the law so I would question and hoping you would help me out with it. I am hoping that I am wrong. I am hoping that the person who is in charge of it does take care of it properly. But I can't find it. I just need your help.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Davis, seconded by Ms. Dredde to adjourn Public Comments at 7:20 p.m.

<i>Voice Vote: All in favor</i>

Dr. Poteat – Good evening everyone, Madam President, members of the board. I do wish to address the question that was on the floor in reference to the legalities of the process and procedures for the removal of the asbestos tiles as well as bidding of projects etc. I will let Mrs. Boyle answer the particulars in terms of thresholds and amounts, however, I just want to assure the board and this community that we have taken the necessary steps and legally to move forward with that project and all projects within the Winslow Township School District. At this point it is my position to just assure you that there are no violations of what we have Done. And we will continue to follow the letter of the law as it pertains to those projects. I would ask Mrs. Boyle if she would like to address the threshold, the minimums etc.

Ms. McCoy-Boyle – Yes, as our district has a qualified purchasing agent and as a qualified purchasing agent you may enter into contracts up to \$36,000 without going out for bid. If you do not have a qualifying purchasing agent the threshold is \$26,000. There was a time period when the law did change and they dropped it, if you didn't have a qualifying purchasing agent, the threshold dropped back down to \$17,500. That law has since changed and it has gone back up to \$26,000. Our district does have a qualifying purchasing agent, Dr. Garcia, and she is well within this limit with this proposal. It is not a contract but a purchase order with the contractor.

Ms. Peterson – I would like to recognize our Mayor, Ms. Sue Metzner if she would please stand and be recognized.

XII. SUPERINTENDENT'S REPORT

**A motion was made by Ms. Davis, seconded by Mr. Capaldi to approve Action Items A – C as recommended by the Superintendent.
Item # 10 – Premier Jewelry Sales and Pampered Chef are TABLED.**

Ms. Pitts - A-C under which number?

Ms. Peterson – Superintendent's Report Large A, page 3, 4, 5, 6, 7 and 8.

Ms. Pitts – I have a question about page 5, # 10 under fundraisers. If we could just hold that for discussion after the motion is passed.

Ms. Peterson – If you want to discuss it now, the fine particulars.

Ms. Pitts – I have a question about two of them, Premier Jewelry Sales and the Pampered Chef. I would like to know whether or not these are fund raisers that the children are going to be taking home to their parents or are the children going to be asked to sell these in school to one another?

Ms. Peterson – They are take home events, both of them.

Ms. Pitts – And the proceeds, as indicated on the exhibit, says that the school is to receive 25% of the proceeds.

Ms. Peterson – Yes, that is from Premier. Premier says 25%. I don't know about Pampered Chef.

Ms. Pitts – Don't you think that is a small percentage for the school to get if the children are going to sell it?

Dr. Poteat – Mrs. Pitts at this time if you have any concerns in reference to these particular fund raisers it would be my recommendation that we table those two items to give us an opportunity to research and get more specific information. I know we have had this discussion before about particular items and how much the young people actually receive as a result of these sales. I don't have that specific information at this time so my recommendation would be to table those two items until such time as those questions can be answered.

Ms. Peterson – Will the mover, Ms. Davis, and the person who seconded, Mr. Capaldi, would they accept that to table those two items?

Ms. Davis and Mr. Capaldi – Yes.

Ms. Sturdivant – My question is regarding Item 2, the second reading of the Board Policy and Regulations as it relates to Remotely Activating Communication Pagers and Cellular Phones. In looking at the document itself, and I know that at the last meeting and, as Ms Pitts has announced tonight, that there were three amendments to that Policy. I don't see those amendments written in the Policy that has been presented. Do you think that is the wrong one? I don't see the tear off.

Dr. Poteat – Mrs. Sturdivant those are not parts of the Policy itself. Those are recommendations from the committee to make sure that the parents and the students have in fact communication, and that the tear off is returned to the school as an acknowledgement so that the school will have something on file in the event there is an occurrence when someone comes and says I didn't read it, I didn't see it, and it wasn't brought to my attention. That is just an additional procedure at the building level. It is not something that is part of the Policy.

Ms. Sturdivant – It doesn't necessarily have to be shown?

Dr. Poteat – That is more or less a procedure to acknowledge that it has been received and/or discussed with the student at home.

Ms. Sturdivant – The second question is I am looking at Professional Development and I am looking at Item 5, page 3 Item b. There are two professional development opportunities as listed below. I think they are great opportunities and my only question is because it is being held after school, is it mandatory for each person who has a smart board in that classroom to attend this professional development?

Dr. Poteat – No, none of our professional developments, at this time, are mandatory. However, we do encourage all of our teachers to participate. We follow the contract as written to make sure that they are compensated for their time spent at that training after their normal work hours but no, it is not mandatory. By law at this point we cannot mandate that they attend this particular workshop that is being provided after their contracted work day.

Ms. Sturdivant – The last thing is on page 4 Item c. Parent Workshops; how are the parents recruited to attend these workshops and what has the attendance been or is this new?

Dr. Poteat – This is new. As you can recall we talked about engaging more parents in our school district in our activities as a part of one of our goals. After having that discussion with Dr. Carcamo and our administrative staff this was one of the things we wanted to implement based on some of the updated curriculums that we have. So this is new. We would like to have as many parents that are interested. At this point Ms. Sturdivant there is no way for us to be able to determine how many that would come out, but we will make sure that all of the parents have access, that they may participate. But there is no way for us to know at this point how much participation we will have for these activities.

Ms. Sturdivant – Normally parent workshops, you send a flyer, or do you use (I don't know what it is called) that telephone that calls and wakes everybody up.

Dr. Poteat – We have not used our calling service for our workshops. We do send flyers home by our young people. I am not saying that we can't use it but that is something we can explore in terms of an additional avenue by which we may reach out to parents through communications. So at this point, no, we have not. We do send flyers, and we can call them if that is something you would like to see us attempt to do. We will absolutely consider that.

Ms. Sturdivant – It certainly looks like a great opportunity for parents. I think we should do everything we can to encourage bringing them out.

Mr. Gidwani – I have a question about A. 1. I was wondering if it would be more advisable to stop just using pupils in the policy. It should also read pupils, staff and administration. That way there would be no harassment or bullying by everyone in the school system rather than just the pupils.

Dr. Poteat – The policy that you have in front of you is a replica of the law itself. We have, and of course by law, to implement this policy as the law states verbatim. It does of course target children or students as those individuals that we would like to provide that environment

for, however, it does not exclude adults in this policy. The present law, the present policy does pertain to everyone in our school setting and there are also incidences where situations may occur off the school setting. So at this point the policy does cover everyone in our schools and it does not exempt anyone.

Ms. Peterson – Any other questions, discussion. To reiterate the motion to approve the Superintendent’s report Item A through C tabling under # 10, Premier Jewelry sale and Pampered Chef.

Ms. Sturdivant – So moved.

Ms. Peterson - It is already on the floor. I just wanted to read the motion so that everyone knew what we were voting on.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **Exhibit XII A: 1**

Approve the First Reading of Policies & Regulations of the Board of Education as listed below and in the attached exhibit:

Policy #	Policy Title
#5512.01	Harassment, Intimidation and Bullying

2. Second Reading of Board Policies & Regulations **Exhibit XII A: 2**

Approve the Second Reading of Policies & Regulations of the Board of Education as listed below and in the attached exhibit:

Policy #	Policy Title
#5516	Remotely Activating Communication Pagers & Cellular Telephones (Electronic Devices)

3. Security/Fire Drill Report **None at this time.**

4. Field Trips **Exhibit XII A: 4**

Approve Field Trips for the 2011-2012 school year as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**

a. Approve Professional Development opportunities for the 2011-2012 school year as per the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): TBD
Location: Winslow Township Middle School (MC1)
Time: 4:00 p.m. to 6:30 p.m.
Audience: Classroom Teachers
Presenter: Thomas Shown – SMART-Certified Trainer
T-Tech Training Solutions
Costs: \$400.99
Funding: NCLB
Purpose: To instruct teachers how to effectively use the interactive SMART Board technology to create interactive lessons and to find content and various website to support classroom instruction.

c. Approve the Professional Development opportunity as listed below:

Title: Parent Workshops on “Response to Intervention and Parent-Teacher Communication”
Date(s): September – November 2011
Location: TBD
Time: 6:30 p.m. – 7:30 p.m.
Audience: Parents of Students in Schools No. 1, No. 3, No. 5, No. 6, MS & HS
Presenter: Ernie Brattstrom and Jay Dugan, EIRC
Costs: \$1,673.00 (6 visits)
Funding: NCLB
Purpose: Response to Intervention: An Overview (Elementary)
The purpose is to introduce the Response to Intervention (RTI) model that will be utilized in the schools during the 2011-2012 school year. Parents will be presented with an overview of the three-tiered plan that is designed to address the learning needs of all children in the areas of reading, writing and mathematics. Time will be allotted for questions and discussions.

Improving Parent-Teacher Communication (MS & HS)
The purpose is to explore the importance of developing and maintaining strong home-school connections. Strategies and best practices will be presented with time allotted for questions and discussion.

6. Tuition Students

Exhibit XII A: 6

Approve the placement of Tuition Students, for the 2011-2012 school year, as listed in the attached exhibit.

7. Terminate Out-of-District Placements **None at this time.**

8. Homeless Student(s) **Exhibit XII A: 8**

Approve the listing of homeless students as per the attached exhibit.

9. Homebound Instruction **None at this time.**

10. Fundraiser(s) **Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2011-2012 school year as listed below and as per the attached exhibits:

WTHS

- Entertainment Books – Boys Soccer
- Adopt a Soldier Program – Student Government
- “Class of” Bracelets – Student Government
- Spirit Week Wear – Student Government
- Faculty vs. Student Soccer Game (10/07/11) – Student Government
- Cook book Sale – Student Government
- Powder Puff Game (11/21/11) – Student Government
- Annual Giving Tree – Student Government
- Pretzels/Donuts/Water during mid-term exams – Student Government
- Thanksgiving Food Drive – Student Government
- Pumpkin Painting – Student Government
- Homecoming Dance Ticket Sales – Student Government
- “Dancing with the Teachers” Event (02/16/12) – Student Government
- Craft Sale/Flea Market (04/27/12) – Student Government
- Annual Fashion Show (03/09/12) – Student Government
- Basketball Tournament (05/12/12) – Student Government
- “Save or Dye” a Faculty Member’s Hair – Student Government
- Premier Jewelry Sales – Class of 2012
- Arbonne Fundraiser – Class of 2012
- Pampered Chef – Class of 2012
- Coupon Book – Class of 2012
- Recycle Rally Dream Machine – Class of 2012
- Coco Grams – Class of 2012
- Concession Sales – Class of 2012
- Terracycle Recycling Program – Class of 2012
- Staff T-shirt Sales – Class of 2012
- Winslow Parent Sportswear – Class of 2012
- Entertainment Books – Field Hockey Team

TABLED

TABLED

School No. 3

- Joe Corbi’s Pizza Kits – P.T.O.

11. Instrumental Band & Orchestra Afterschool Program (Schools No. 5 & No. 6)

Approve the following Instrumental Band & Orchestra Program during the 2011-2012 school year for students at Schools No. 5 & No. 6 as follows:

Location: School No. 6

Dates: October 5, 2011 – May 16, 2012

Time: 3:00 p.m. – 4:30 p.m.

Costs: Fees according to contractual agreement to be paid from district funds.

Note: This program will provide the opportunity for students to continue their instrumental musical training and further develop their musical endeavors. The participating students will perform together at the winter and Spring Concert assemblies.

12. New Vendor – Speech & Language Services

Approve Ms. Mary Fran Blisard, 111 S. Bartram Place, Atlantic City, NJ, to provide Speech and Language Services for the 2011-2012 school year at a rate of \$75.00 per hour on an as needed basis.

13. Use of District Buses – St. James Christian Church

Approve the St. James Christian Church request to use Winslow Township School District buses, at a rate of \$50 per hour/per bus, on the following dates:

- Sunday, August 28, 2011 1 bus 4:15 p.m. – 9:00 p.m.
Bethel Deliverance Church, 2929 W. Cheltenham Ave., Wyncote, PA

14. Settlement Agreement

Approve the Settlement Agreement between C.B. and G.B. o/b/o B.B. and the Winslow Township Board of Education.

15. School No. 3 – Spanish History Assembly

Approve School No. 3 to have a Spanish History assembly program on Monday, September 19, 2011. The program, presented by Mr. Josh Robinson, will expose students to the history of Spanish and Latin instruments.

Note: The program will be funded through the School No. 3 P.T.O.

16. School No. 3 – Family Fun Night(s)

- a. Approve School No. 3 Family Fun Night/Candy Bar Bingo, sponsored by the P.T.O., for Friday, September 30, 2011.

- b. Approve School No. 3 Family Fun Night, sponsored by the P.T.O., for Monday October 24, 2011.

17. School No. 3 – Scholastic Book Fair (2011-2012)

Approve School No. 3 P.T.O. to sponsor a Scholastic Book Fair during the 2011-2012 school year from October 24 through October 27, 2011.

18. School No. 4 – Building Improvement

Approve School No. 4 H.S.A. to acquire the services of Iannacone Painting, Turnersville, NJ, to paint specific areas of School No. 4, under the direction of the building principal, (cafeteria walls, front exterior of building) to improve the overall building appearance. There will be no cost to the district.

19. Educere, LLC (Online Educational Services)

Approve Educere, LLC to provide Online Educational Services for Winslow Township High School during the 2011-2012 school year.

20. 2011-2012 Vendor(s)

Approve the following vendors, funded by IDEA, for the 2011-2012 school year as listed below:

- a. The Learning Well, LLC to provide professional services such as Functional Behavioral Assessments, Parent/Teacher Consultations and Student Behavioral Services.
- b. Rehab Connection to provide professional services such as Physical and Occupational Therapy.
- c. Maximus K-12 to provide TIENET (IEP Software Program) maintenance support.
- d. Marie Mark, M.A., Speech Language Pathologist, to provide Assistive Technology Support Services, on an as needed basis.
- e. Career Opportunity Development, Inc. to provide Vocational Training Services to Winslow Township students.

B. 2011 – 2012 District & Board Goals

- a. Approve the 2011-2012 District Goals as listed below:
 - o Continue to review and assess in a systematic manner, using data, the district curriculum and student's needs to raise student achievement.

- o Continue to implement the revised NJ QSAC District Improvement Plans.
 - o Continue to expand communication to all stakeholders to increase the capacity for greater parental and community involvement.
- b. Approve the 2011-2012 Board Goals as listed below:
- o Continue to adhere to our Team Management Objectives.
 - o Develop an in-district orientation for new Board Members to include information on: committee structure, committee charges, BOE chain-of-command, receipt of policies and negotiated contracts (i.e., superintendent, assistant superintendent, and collective bargaining unit contracts).

C. Principal's Update(s)

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| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Davis, seconded by Ms. Pitts to approve under Item XIII, Business Administrator/Board Secretary reports A through B.

A. Reports

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| 1. Transportation Update | None at this time. |
| 2. Sodexo Food Services Update | None at this time. |
| 3. Aramark Update | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

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| 1. | <u>Line Item Transfers</u> | None at this time. |
| 2. | <u>Treasurer's Report</u> | None a this time. |
| 3. | <u>Board Secretary's Report</u> | None at this time. |
| 4. | <u>Board Secretary's Certification</u> | None at this time. |
| 5. | <u>Boards' Certification</u> | None at this time. |
| 6. | <u>Bill List</u> | Exhibit XIII B: 6 |

Approve the Bill List as listed below and as per the attached exhibit.

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| ○ Manual Bill List | \$5,623,335.23 |
| ○ Vendor Bill List | \$ 806,859.75 |

- | | | |
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| 7. | <u>Payroll</u> | None at this time. |
| 8. | <u>Use of Facilities</u> | Exhibit XIII B: 8 |

Approve the Use of Facilities for the organizations listed below:

- WTEA Fast Committee
- Delaware Valley College

9. Family Therapy and Consultation Services

Approve Family Therapy and Consultation Services (Nancy Kline Gold, LPC) to provide the following services for the Winslow Township School Based Youth Services Program at the Winslow Township High School:

- Clinical Supervision for two hours monthly for a total of eight hours (\$880) provided by an LCSW.
- Group therapy for high risk youth provided by a licenses clinician: 1.5 hour group/prep weekly for a maximum of 15 weeks for a maximum total of 22.5 hours (\$2,475.00).

Note: The costs will be paid from the School Based Youth Services Program Grant.

10. New Jersey School Boards Association – Professional Development Professional Development/Board Members

Ratify the following

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie A. Peterson Aleta Sturdivant	NJSBA Urban Boards Committee	Wednesday, August 17, 2011	No Cost

11. Settlement Agreement for J.G.

Approve the Settlement Agreement for J. G. in the amount of \$12,500.00.

12. Amendment - Change Order # 1 for the Middle School Roof

Amend the amount of Change Order # 1 for the Middle School Roof. The original change order was approved at the June 15, 2011 Board Meeting in the amount of approximately \$180,000.00. The actual amount of the change order is \$188,265.00.

13. IDEIA – ARRA Grant Analysis for 2009 – 2011

Exhibit XIII B: 13

Approve Budget Amendment # 3 for the IDEIA – ARRA Grant as per the attached Exhibit.

The unspent funds will be used to cover professional development costs and Purchase additional technology.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

XIV. PERSONNEL

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant, to approve Item # 1 through # 13 with regard to Item XIV Personnel. TABLE page 11, # 1 A, B, C, page 14 9b. D, E, page 15, # 11.

Ms. Pitts – Madam President, I ask that we table # 1 under Absences we table A, B, C for discussion. Also on page 14 # 9 b. D, E for discussion and page 15 # 11.

Ms. Davis – Madam President, for Personnel matters are we doing the Agenda or this Addendum?

Ms. Peterson – Just the regular Agenda. If the mover Mr. Capaldi, and the seconder Ms. Sturdivant will approve the tabling of those items. Do I need to go through them again? Table on page 11, # 1 A.B.C., page 14, # 9b D, E, and page 15, # 11. Does the mover and seconder approve of tabling those items?

Mr. Capaldi – Yes.

Ms. Sturdivant – Yes.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

TABLED # 1 A, B, C.

	Name	Sch	Position	From	To	
A	Jan, Nancy	No. 5	Music Teacher	Intermittent Family	Leave of Absence	U
B	Baskette, Darrell	No. 5	ISS Teacher	9/1/2011	2/27/2012	U
C	Agner, John	HS	Assistant Principal	8/23/2011	To be determined	P

2. Retirement

Approve the following change in Retirement date for the 2011/2012 school year:

	Name	Position	School	From Effective Date	To Effective Date
A	Haney, Theresa	Physical Science Teacher	HS	7/27/2011	9/1/2011

3. Resignations

Approve the following Resignations pursuant to documents filed in the Office of Human Resources for the 2011/2012 school year:

	Name	Position	School	Effective
A	Krapf, Jeffrey	Special Education Teacher	No. 6	10/14/2011
B	Weathers, Exie	Bus Driver	Garage	8/15/2011

4. New Hire

Approve the following New Hire for the 2011/2012 school year:

	Name	Position	School	Salary	Guide/ Step	Effective
A	Rodriguez, Luz	Spanish Teacher	MS	\$49,561	BA – Step 5	9/1/2011

5. Rescission of New Hire Appointment

Approve the Rescission of following New Hire Appointment for the 2011/2012 school year:

	Name	Position	School
A	Hill, Louise	Secretary	MS

6. Volunteers

Approve the following Volunteers for the 2011/2012 school year:

	Name	Volunteer Activity	Location
A	Ochipinti, Elizabeth	Student Book Club	High School
B	Easlick, Connie	Student Book Club	High School
C	Prince, Maine	Assistant Football Coach	High School
D	Caldwell, Kevin	Assistant Boy's Soccer Coach	High School

7. Fall Coaches

- a. Approve the following Fall Coaches at the High School for the 2011/2012 school year (11-401-100-100-401-08)

	Coach	Position	Stipend	Step
A	Ehret, Kacey	Head Girl's Field Hockey Coach	\$5,745	1
B	Smith, Harold	Assistant Football Coach	\$4,449	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

- b. Approve the following Fall Coaches at the Middle School for the 2011/2012 school year (11-401-100-100-401-07)

	Coach	Position	Stipend	Step
A	Martin, Gregg	Head Flag Football Coach	\$2,505	3
B	Huntoon, Tracy	Assistant Flag Football Coach	\$1,483	1

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

8. Change in Start Date

Approve the Change in Start Date for the following individual for the 2011/2012 school year:

	Name	Position	School	From Effective Date	To Effective Date
A	Ball, Erik	Athletic Director/Assistant Principal	HS	8/1/2011	8/4/2011

9. Co-Curricular Club/Activity Advisors at High School

- a. Approve the following Co-Curricular Club/Activity Advisor at the High School for the 2011/2012 school year: (11-401-100-330-401-08)

	Name	Activity Advisor	Stipend	Step
A	McCarty, Michael	Assistant Drama Director	\$3,478.00	2

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

TABLED # 9b D, E.

- b. Approve the following Co-Curricular Club/Activity Advisors at the High School for the 2011/2012 school year: (11-401-100-101-401-08)

	Name	Activity Advisor	Stipend	Step
A	McGuirl, Jamie	Sophomore Co-Advisor	\$905.00 (split)	1
B	Freda, Danielle	Sophomore Co-Advisor	\$905.00 (split)	1
C	DiAngelo, Linda	Drama Director/Advisor	\$5,408.00	3
D	Doheny, Michael	Drama Music Director	\$1,801.00	3
E	Doheny, Michael	Choir Advisor	\$4,411.00	3
F	Lee, Donald	High School Yearbook/Editorial	\$2,551.00	3
G	Martin, William	FBLA Club Advisor	\$1,306.00	N/A
H	Parkhurst, David	Summer Music Instructor	\$4,575.00	3
I	Gouse, William	Strings/Orchestra Advisor	\$4,160.00	1
J	Chieves, Rosalyn	African American Culture Club	\$1,306.00	N/A

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

10. Winslow Township Support Substitutes

Approve the following Winslow Township Support Substitutes for the 2011/2012 school year:

Winslow Township Support Substitutes			
	Support- Clerical	M	Iannaco, Dawn
A	Newman, Nancy	N	Iannaco, Krissy
B	Lyons, Elaine	O	Iannaco, Lindalee
C	Kownacki, Kathleen	P	Johnson, Marcia
D	Sabota, Sally	Q	Justice, John
E	Letterman, Angie	R	Mauro, Lois
	Support- School Nurses	S	Neira, Carmella
F	Mesmer, Elaine	T	Revels, Jacqueline
G	Kaufman, Jean	U	Rohloff, Edna
H	Ravenkamp, Erica	V	Schneck, Michael
	Support- Bus Drivers	W	Strain, Andrea
I	Bellino, Sandy	X	Taylor, Arlene
J	Camperchioli, Danna		Support- Other
K	Falzarano, Joseph	Y	Nurkowski, Paul
L	Fanelle, Geraldine		

TABLED – Item # 11

11. Student Workers – Winslow Child Development Program

Approve the following Winslow Township Student Workers for the Winslow Child Development Program. The WCD Program for After School Counselors will be approximately 2 to 4 hours per day at \$7.25 per hour for the 2011/2012 school year:

	Name	Position	School
A	Davis, Malaya	3:15 p.m. to 6:30 p.m.	No. 1
B	Soltner, Jamie	3:15 p.m. to 6:30 p.m.	No. 1
C	Trumpfeller, Samantha	3:15 p.m. to 6:15 p.m.	No. 1
D	Amato, Samantha	3:15 p.m. to 6:30 p.m.	No. 2
E	Wheeler, Chelsie	3:15 p.m. to 6:30 p.m.	No. 2
F	Collins, Lester	3:15 p.m. to 6:30 p.m.	No. 3
G	Felder – Patterson Kadijah	3:15 p.m. to 6:30 p.m.	No. 3
H	William, Moriel	3:15 p.m. to 6:15 p.m.	No. 3
I	Harris, Kymia	3:15 p.m. to 6:15 p.m.	No. 3
J	Baals, Alyssa	3:15 p.m. to 6:30 p.m.	No. 4
K	Jones, Jordan	3:15 p.m. to 6:30 p.m.	No. 4
L	Williams, Imoni	3:15 p.m. to 6:30 p.m.	No. 4
M	Wiggins, Deja	3:15 p.m. to 6:30 p.m.	No. 4
N	Aquiree, Keyla	3:00 p.m. to 6:15 p.m.	No. 5
O	Barnes, Bria	3:00 p.m. to 6:00 p.m.	No. 5
P	Laniesha, David	3:00 p.m. to 6:00 p.m.	No. 5
Q	Burton, Andrea	3:00 p.m. to 6:15 p.m.	No. 6
R	Hayes, Renee	3:00 p.m. to 6:00 p.m.	No. 6
S	Murray, Brianna	3:00 p.m. to 6:00 p.m.	No. 6
T	Butler, Adriel	3:00 p.m. to 6:15 p.m.	Academy
U	Gonzalez, Summer	3:00 p.m. to 6:00 p.m.	Academy
V	Minor, Darielle	3:00 p.m. to 6:00 p.m.	Academy
W	Barnes, Khaliyah	Substitute	
X	Bird, Brianna	Substitute	
Y	Green, Mereline	Substitute	
Z	McFerren, Summer	Substitute	
AA	Oguledo, Ashely	Substitute	
BB	Omondi, Eugene	Substitute	

12. College Placements

Approve the following College Placements for the 2011/2012 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Angelastro, Steven	Health & PE Junior Field Experience	Chillari, Ginny	No. 4	9/19/11-10/26/11 (Mon. & Wed.)	Health & Physical Education
B	Rowan University	DiColo, Eric	Health & PE Junior Field Experience	Stowell, Bruce	HS	9/19/11-10/26/11 (Mon. & Wed.)	Health & Physical Education
C	Rowan University	DiColo, Eric	Health & PE Junior Field Experience	Rizzotte, Peggy	No. 1	10/31/11-12/7/11 (Mon, & Wed.)	Health & Physical Education
D	Rowan	Jacobs,	MST	Stinson,	HS	9/1/11-	Mathematics

	University	Kyle	Clinical Internship II	Brenda		12/20/11	
E	Rowan University	Jacobs, Kyle	MST Clinical Internship II	Stinson, Brenda	HS	1/7/12-5/4/12	Mathematics
F	Rowan University	Radden, Katherine	Health & PE Junior Field Experience	Neagle, Janice	No. 2	9/19/11-10/26/11 (Mon. & Wed.)	Health & Physical Education
G	Delaware Valley	Reid, Susie	Advanced Fieldwork	Nwanguma, Stella	MS	9/1/11-6/30/12	Educational Leadership

13. Transfers

Approve the following Involuntary Transfers for the 2011/2012 school year:

		FROM	TO
	Name	School	School
A	Molway, Chick	No. 6	MS
B	Bernardo, Robert	HS	MS

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

XV. INFORMATIONAL ITEMS

Dr. Poteat – Yes Madam President – I do have several information items.

Board members if you would look in your packets that you received this evening on the right hand side you will see that there are several letters that are addressed to either staff members or to parents. These letters will be mailed today, some will be mailed tomorrow but they will be received by the parents and staff in the school district of Winslow Township this week. I want to draw your attention to the letter that is addressed to the parents/guardians. This is a second letter and it also addresses the New Jersey Anti Bullying Bill of Acts. As we have mentioned about the anti bullying policy which goes into effect by law on September 1. This letter is addressed to the parents of course welcoming them back to the Winslow Township School District for our 2011-2012 school year but it also emphasizes the fact that this new law is in effect and that it will be strictly enforced by all school district personnel. It also references this school district's Policy 5512 on anti-bullying as well. I wanted to

emphasize that tonight so that you know that we are taking all the steps necessary to make sure that our parents are informed of this new law and policy. It was implemented of course by our Governor and State Legislature because they want to create a more conducive teaching and learning environment in all schools throughout the State of New Jersey. I just want to briefly mention that this information is being reviewed by our building principals who are in training in reference to this policy. All of our building principals will receive training in September as a part of their staff development away from the school district. It is that important. We also would like to indicate to the parents that this policy will be on our website and there will be a link there for you to go on line and this policy will come up. We are encouraging all parents to familiarize themselves with this policy. We are going to use the policy not in a disciplinary manner but we are hopefully going to use the policy to set the tone in our buildings as well as to create a more pleasing learning and teaching environment where all of our children and staff will feel safe and create a welcoming atmosphere for all of our parents and those in the community who wish to visit us. So again, this letter will be in the homes of all of our parents and I am encouraging everyone to please read that letter, familiarize yourself with that bill.

The other letter is addressed to our new staff members. We are having a new employee's orientation on Wednesday, August 31. All board members are welcome to come by, introduce yourselves to our new employees. Madam President you are on our agenda to greet and have remarks.

The other letter is addressed of course to our staff. Our staff members should have already received the letter. If they have not they should receive it in the mail today, no later than tomorrow. It welcomes them back to the school district and it is also placing emphasize on us as individuals and professionals and how we are responsible for setting the tone in our schools. It is imperative that we continue to model the behavior we expect from our students and to impress upon them the importance of good citizenship. That letter has gone out. We are also sending a letter out to the parents in reference to Policy 5516, which addresses the electronic devices which is in our board report this evening. We are again asking our parents to support us. Of course we have allowed our young people to bring electronic devices to school but we are asking them to follow the policy and also to conduct themselves in such a way that these electronic devices are not a problem for us. The violations which are in the policy tonight are going to be strictly enforced. We are trying to encourage our parents to understand that we know that these cell phones and iPods etc. are very expensive and we do not want to be in a position that we are collecting these items at your expense. So we are asking you to please encourage your young people to be mindful of the policy and that they use these electronic devices appropriately.

We are also indicating in this letter to parents the enforcement of our dress code Policy 5511. Again, particularly at the Middle School and High School in some cases upper elementary school we do have a dress code in place. We are asking our parents to support us in making sure that their young people come to school dressed appropriately and also prepared to learn. Both of these policies board members, ladies and gentlemen, are here to provide us again with an environment that we feel is conducive to learning. We are trying to eliminate as many distractions as we possibly can so that our young people can focus on learning and our teachers can focus on teaching. I did place one statement in this letter that I wanted to point out tonight and I also made it very clear to the administrators today in our training and that is

the third paragraph. These policies, electronic devices and dress code will be strictly enforced from September 6 to June 30 as directed by the Superintendent. I want the building principals to understand that this is a directive, it is not optional and it is not at the discretion of the building administration. We are going to enforce these policies. We believe that they are in the best interests of our children as well as for our staff. Again, we believe that if we are going to meet the academic goals that we have set for our young people we have to have an environment that is free of as many distractions as we possibly can.

The last, but not least letter addresses child and adolescent obesity as well as health and nutrition. We provide this information to our parents on an annual basis. It is talking about healthy eating. The information we receive from the Department of Agriculture and the New Jersey Department of Agriculture which established these regulations on nutrition and nutritional standards. This letter we will place on our web-site. In addition to those letters ladies and gentlemen we will be providing our parents on Back to School Nights through the building principals, a parent's guide to HIB, Harassment, Information and Bullying Policy so that they will know what we are trying to do; what the law says. It will also give you the link which you can find on our web-site and be able to bring that particular policy up for your review.

Also tonight board members I have included a flyer from Comcast which I support and we will provide to the building principals. It is bringing the internet home for just \$9.95/month. This opportunity is provided to those parents who qualify for free and reduced lunch in our school district. Unfortunately our free and reduced qualifications of those parents in our community continue to increase every year, the number of families continue to increase. This is an opportunity for those young people and families who may not have internet access as well as who may not even have a computer in their homes. Of course we are moving very quickly into the age of technology and this is an affordable way for our young people, if the parents are interested. How this will work is we will send these flyers home and it is at the discretion of the parents if they are interested. The number is on the flyer. All the parents have to do is call Comcast and tell them they are interested in this program. Comcast will communicate with them and the only thing they would have to do is provide them with a copy of the letter that we provide them through our school district that states that they qualify for free and reduced lunch. Once they meet that minimum criteria then it is up to them to work out this particular program as well as to what to degree. I spoke with the director and I encouraged the director not to use this as an opportunity to try to sell our parents more than what this advertisement calls for. There are times that things go out and they use them as an opportunity to get into your home or get in the door and now instead of the \$9.95 internet access they are trying to sell you a lot of other things. If we find that to be the case then we will pull the program and we will not work with this particular organization from this point on. I have that assurance of course but we won't know until our parents communicate with us. I think it is a great idea it. I think it is something that is affordable and hopefully our parents will take advantage of it.

Ms. Peterson – I have two informational items from New Jersey School Boards Association.

- Labor Relationship Workshop:
September 10, 2011
September 24, 2011
9:00 am – 4:15 pm
- Communications – Fall Public Relations Workshop Forum
September 27, 2011
6:30 pm – 9:00 pm

XVI. OLD BUSINESS - None at this time

XVII. NEW BUSINESS (Discussion Items)

Ms. Peterson – In your board packets you received two documents, one was a letter from The Drug Alliance.

I am asking now for a motion to support a workshop within our district in conjunction with Drug Alliance.

Ms. Sturdivant – I move that we work with Drug Alliance to bring in a special program for our students. Second by Ms. Davis.

Dr. Poteat – I am familiar with the Drug Alliance. However, in terms of the particulars, implementation, how that is going to take place? What is the information so that the school, meaning myself, the district as well as the building principals just need some additional information so if there is a packet of information for our review prior to implementation that would be very helpful.

Ms. Peterson – The Drug Alliance will provide the district with the board packet so that they know how it is going to be implemented.

Ms. Fernandez – I am chairperson of the Winslow Township Drug and Alcohol Alliance. There are two things that we would like to expose our young people to in the schools. Both these programs were in Winslow Township before but we didn't have much participation. One is sponsored by the Philadelphia Police Department Narcotics Division and that program is called "Heads Up" and it deals extensively with drug prevention and education. I went to preview this program at a Middle School a couple of months ago. They sponsor the program there every other year for their seventh graders. It is an excellent program. I have some information on that.

Another one (program) that we wanted is sponsored by Detective Sergeant Ron Parker from the New Jersey State Police and it deals with gangs.

So I have some information but it was just put together today to give you to let you know what that is. The drug gang one would like to see that in the High School and to anyone. According to Detective Sergeant Ron Parker and some of our own police in the township we

do have gangs here so don't think we don't. We do. There are some in my neighborhood. We do have children who are involved in drugs. I see them in the park smoking. I see them walking down the streets smoking. We would like to have the "Heads Up" program conducted as an assembly in the Middle School, probably for the seventh and eighth graders. Seventh and or we could leave that up to the building principal or what you'd want. The gang one should be in the High School and I think that teachers would also benefit from that. And if there is anyway that we could even have parents come in. A lot of parents are innocently buying their children gang paraphernalia without even knowing it. For sports the knock off jerseys, they are hot, the sneakers and all those things, a lot of those things have little code names on them that identify what gang the kids are involved in and I just think that it is an excellent thing. We'd like to offer it and there is a need for it.

Ms. Peterson – Any further discussions or comments?

Ms. Pitts – Ms. Fernandez this program that you are presenting is it a matter of an ongoing presentation?

Ms. Fernandez – It could be, and no monies are involved, it is absolutely free. The Philadelphia Police Department Narcotics Division. I have had a good working relationship with them and also with the New Jersey State Police. I have a good working relationship with them. They don't cost us anything to come out.

Ms. Pitts – So are you asking the board at this time just to consider allowing it to take place at least once, is that what you want?

Ms. Fernandez- We would really like to have it done in October, if possible.

Ms. Pitts – So would this be three separate presentations?

Ms. Fernandez – It could be two, it could be three, it is however you would like to implement.

Ms. Sturdivant – Ms. Peterson and I did attend the "Heads Up" program here in the township and it is an excellent program, very eye opening. Leaves you kind of shaking about the things that are happening around you and you are not even aware of it.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

Ms. Peterson – The second item. We met two weeks ago, it was the Township Liaison Committee and it was suggested that there be a joint project, environmental clean up project between the Township and the school district.

I entertain a motion that we do a joint project with the Township Committee as an environmental clean up of the community. Moved by Ms. Dredden, second by Ms. Masciocchi.

Ms. Pitts – Madam President could I hear from the Superintendent in regards to this.

Dr. Poteat – Ms. Pitts I was part of the meeting and basically it is an opportunity for the school district and the township to come together and identify specific areas within the township to do clean up. Here at the High School, as you know, we have an Environmental Club and our Environmental Club goes out maybe two or three times a year to do clean up projects. We were looking to include the Environmental Clubs in all of the schools in terms of, and of course with the Township. You work out the particulars strategically spread out on say a Saturday morning, go to the different areas with your trash bags and your tee shirts, whatever it is that will identify and distinguish you as one of those people out there. Basically, help keep the Township clean, the school district clean so it is a joint project that we feel is a good thing for all of us.

Ms. Masciocchi – We also suggested the scouts, girl scouts, boy scouts. Some of our girl scouts already do that on Kali Road in Sicklerville near School # 4 and also on another road down in Blue Anchor, so I think just getting everyone involved will be great.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

Ms. Sturdivant – On August 17, Ms. Peterson and I attended the New Jersey School Boards Association Urban Boards Committee Meeting which was held in Trenton. The meeting was called to order by Dr. Hodges Chair Legislative Updates and NJ Schools Boards. Ray Hines is the grassroots coordinator. NJ Urban School Boards is appealing the QSAC process because they feel that the current process makes it improbable for a district to become successful. New board member training will begin on Sunday night prior to the conference. There will be at least 185 trainings that will occur over the conference. The new bullying policy is daunting and probably will have to be amended. One of the things that they discussed that night was emotional bullying; it is not included in the current policy. The things you have to look at are, what constitutes emotional bullying and if a group of children are playing and they exclude one child, is that bullying? There is a lot of refinement and amendments that are

going to occur as we try to enact that policy. Training for all staff members has not been addressed according to the school boards and they are concerned about not knowing how to deliver the training. There was a question about pensions and health care reform. It appears to be so complicated they are thinking that they are going to have to hire consultants to sort it out. Regarding the criminal background checks that board members have to have. There are no provisions thus far for people who need a background check who do not have a credit card. So the question is how you apply without the credit card. The website is an unsecured site and yet it is asking you to deliver your data, birth and social security. They are working on that to get that tightened up. There were lots of discussions around charter schools and school choice. Based on the opportunity scholarship act they feel that under the present administration in Trenton that vouchers are coming back. The Governor is recommending that businesses now receive a tax break and if the businesses are awarded a tax break that money is money that could have been in the school budgets. The big concern is if we still have children leaving the district, in essence it means that we are using public funds for private schools. The second thing they talked about was that we are continuing to see a lot of charter schools popping up. Urban Schools Boards is going to lobby and pass the legislature and make that a ballot question with the local township. You are going to build charter schools in our town then it should be on the ballot and the public should approve it. There were questions on how charter schools are monitored. No one seems to know at this point. They are also considering a new formula for school funding being pushed by one of the senators. The new formula is based on how many students you have will determine the amount of money that you will receive. For example, they are looking at a number such as \$7,000 per student and no additional funding for disadvantaged students who may need extra support. Teacher tenure reform is being proposed but they feel that there is not a chance of getting it through the assembly. Teacher evaluations – they want to change the way we evaluate teachers. Some are considering committees of teachers to evaluate teachers and they are also considering bringing outsiders in to evaluate as well. That is a toss up. They discussed the five year renewable teacher contract and this seems to be picking up some steam. After five years a teacher may be offered tenure. If a teacher is not offered then they are going to give them two years to improve. At that point it will be determined whether or not the teacher will receive tenure. The Governor wants standardized testing and teacher performance tied to the number of students who are achieving. Principals have had veto power in hiring. In conclusion, Urban School Boards is trying to let people know exactly who we are and what we do. We are sending electronic surveys to districts and boards to get feed back as to the issues that the boards may face. Whether you are an Urban district or not we all face some of the same challenges and therefore, should be engaging the mission of the Urban School Boards. The meeting was adjourned at 8:45 pm. So there is a lot floating around out there. We don't know how much of this will be legislated and become law but these are some of the things we should be considering.

XVIII. EXECUTIVE SESSION

Executive Session A motion was made by Mr. Gidwani, seconded by Ms. Sturdivant to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:04 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Assistant Business Administrator

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Davis, seconded by Ms. Sturdivant to return to Regular Session at 10:05 p.m.

Voice Vote: All in favor

Personnel

A motion was made by Mr. Capaldi, seconded by Ms. Pitts to approve the items that were previously TABLED Page 11 # 1 A,B,C; Page 14 # 6 D,E and page 15 # 11.

Mr. Wood made a correction that it was Page 14, 9 b D, E. and not # 6 D, E.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

ADDENDUM

I. PERSONNEL MATTERS

A motion was made by Ms. Sturdivant, seconded by Ms. Davis to approve Items # 1 2, 3 and # 5 through # 10 as amended.

1. New Hires

Approve the following New Hires for the 2011/2012 school year:

	Name	Position	School	Salary	Guide/ Step	Effective
A	Griffo, Kathleen	Kindergarten Teacher	No. 3	\$48,961	BA – Step 3	9/1/2011
B	Penn, Emily	2 nd Grade Teacher	No. 3	\$50,761	MA – Step 1	9/1/2011
C	King, Nicole	2 nd Grade Teacher	No. 4	\$48,661	BA – Step 2	9/1/2011
D	Dancik, Julie	5 th Grade Teacher	No. 5	\$50,761	MA – Step 1	9/1/2011
E	Rocha, Claudio	Spanish Teacher	No. 2/No. 4	\$51,661	MA – Step 4	9/1/2011
F	Ryan, Amy	Art Teacher	No. 2	\$48,361	BA – Step 1	9/1/2011
G	Cantillo, Philip	Bus Driver	Garage	\$18,205	12 – Step 3	9/1/2011
H	Rose, Wesley	Bus Driver	Garage	\$17,922	12 – Step 2	9/1/2011
I	Swain, Nina	Bus Driver	Garage	\$18,205	12 – Step 3	9/1/2011
J	Niera, Carmella	Bus Driver	Garage	\$17,595	12 – Step 1	9/1/2011
K	Senatore, Diana (LOA for Fitzpatrick)	1 st Grade Teacher	No. 3	\$48,361 Prorated	BA – Step 1	9/1/2011
L	Fingerhut, Chelsea (LOA for Cavallaro)	4 th Grade Teacher	No. 6	\$48,361	BA – Step 1	9/1/2011
M	Braverman, Judith	6 th Grade Teacher	No. 6	\$51,661	MA – Step 4	9/1/2011

2. Transfers

Approve the following Involuntary Transfers for the 2011/2012 school year:

	Name	Position	FROM School	TO School
A	Zahn, Abby	Special Education Teacher (Read 180)	No. 1	No. 6
B	Abrams, Janice	Special Education Teacher (MD)	MS	No. 6

C	Sirois, Deborah	Special Education Teacher (MD)	MS	MS (LC)
D	Dvorsky, Kathleen	Special Education Teacher (P/T)	No. 3	No. 4

3. Sixth Period Class

Approve the following Sixth Period Class at the High School for the 2011/2012 school year:

	Name	Position	Stipend
A	Thomas, Denise	Special Education Teacher (Read 180)	\$7,155.00

4. Job Description

Exhibit: I: 4

Approve the following Job Description as per the attached exhibit:

	Job Description
A	School Board Secretary

5. Fall Coaches

a. Approve the following Fall Coach at the Middle School for the 2011/2012 school year (11-401-100-100-401-07)

	Coach	Position	Stipend	Step
A	Edwards, Elliott	Intramural Weight Training Coach	\$1,306	N/A

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

b. Approve the stipend change for the following Fall Coaches at the Middle School for the 2011/2012 school year (11-401-100-100-401-07)

	Coach	Position	From		TO	
			Stipend	Step	Stipend	Step
A	Martin, Gregg	Intramural Head Flag Football Coach	\$2,505	3	\$1,306	N/A
B	Huntoon, Tracy	Intramural Assistant Flag Football Coach	\$1,483	1	\$1,306	N/A

NOTE: Stipend may be amended pending new WTEA Negotiated Agreement

6. Winslow Township Support Substitute

Approve the following Winslow Township Support Substitute for the 2011/2012 school year:

Winslow Township Support Substitutes	
	Support- Bus Driver
A	Caldwell, Patti

7. Change in Assignment

Approve the following Change in Assignment for the 2011/2012 school year:

FROM				TO			
	Name	Position	Salary	Position	Prorated Salary	School	Effective
A	Wall, Tammy	Bus Driver (10 month)	\$17,922	Assistant Transportation Dispatcher (12-month)	\$26,000	MS	9/1/2011

8. Change in Salary

Approve a Change in Salary for the following Administrator for the 2011/2012 school year:

			From	TO		
	Name	Position	Salary	Prorated Salary	Effective	
A	McCoy-Boyle, Tyra	Assistant Business Administrator	\$89,655.00	\$100,000.00	9/1/2011	

9. 2011 Summer High School Department Chairpersons

Approve the following High School Department Chairpersons to work during the summer of 2011 not to exceed three (3) days:

	Name	Department Chairperson
A	Safko, Greg	Music, Art, Technology & Computer Science
B	Nagy, Teresa	Math
C	Lee-Edwards, Colette	Science
D	Angerstein, Russell	History
E	Whyano, Nivia	Foreign Language
F	Regn, Keith	Health & Physical Education
G	Dixon-Miles, Beverly	Special Education
H	Baylinson, Adrienne	English
I	Densten, Sharon	Consumer Living, JROTC and Business

10. Mission One Assignments (Informational purposes only)

Approve the following Mission One Paraprofessionals (PPA) and Non-Instructional Assistants (NIA) for the 2011-2012 school year.

	Name	Position	School
A	Traenker, Devin	Paraprofessional (PPA)	No. 1
B	Tung, Claudia	Paraprofessional (PPA)	No. 1
C	Oswald, Christine	Paraprofessional (PPA)	No. 1
D	Richer, Katie	Paraprofessional (PPA)	No. 1

E	Bracewell, Ellen	Non-Instructional Assistant (NIA)	No. 1
F	Boyd, Ann	Paraprofessional (PPA)	No. 2
G	Scott, Doreen	Non-Instructional Assistant (NIA)	No. 2
H	Hepfner, Barbara	Non-Instructional Assistant (NIA)	No. 2
I	Adams, Keisha	Paraprofessional (PPA)	No. 3
J	McNeil, Zenobia	Paraprofessional (PPA)	No. 3
K	Mayes, Douglas	Paraprofessional (PPA)	No. 3
L	Vargas, Christina	Paraprofessional (PPA)	No. 3
M	DelRossi, Donna	Paraprofessional (PPA)	No. 3
N	Parlow, Carrie	Non-Instructional Assistant (NIA)	No. 3
O	Duckett, Joette	Non-Instructional Assistant (NIA)	No. 3
P	Furfaro, Francesca	Non-Instructional Assistant (NIA)	No. 3
Q	Lawrence, Kristen	Non-Instructional Assistant (NIA)	No. 3
R	Bond, Josie	Non-Instructional Assistant (NIA)	No. 3
S	Goneau, Karen	Non-Instructional Assistant (NIA)	No. 3
T	Ordille, Michelle	Non-Instructional Assistant (NIA)	No. 3
U	Chamberlain, Rhonda	Non-Instructional Assistant (NIA)	No. 3
V	Perry, Dara	Non-Instructional Assistant (NIA)	No. 3
W	Fogelman, Marnie	Non-Instructional Assistant (NIA)	No. 3
X	Huff, Patricia	Non-Instructional Assistant (NIA)	No. 3
Y	DeAngelis, Kathleen	Paraprofessional (PPA)	No. 4
Z	Valles, Pam	Paraprofessional (PPA)	No. 4
AA	Lemeshuk, Honesty	Paraprofessional (PPA)	No. 4
BB	Atkinson, Asha	Paraprofessional (PPA)	No. 4
CC	Gurthrie, Hajar	Paraprofessional (PPA)	No. 4
DD	Balcer, Ilana	Paraprofessional (PPA)	No. 4
EE	Simone, Jennifer	Paraprofessional (PPA)	No. 4
FF	Murray, Michelle	Non-Instructional Assistant (NIA)	No. 4
GG	Haynes, Nicole	Non-Instructional Assistant (NIA)	No. 4
HH	Holley, Tuanna	Non-Instructional Assistant (NIA)	No. 4
II	Hatfield, Jennifer	Non-Instructional Assistant (NIA)	No. 4
JJ	Auger, Tiffany	Non-Instructional Assistant (NIA)	No. 4
KK	Miller, Emily	Non-Instructional Assistant (NIA)	No. 4
LL	Agnew, Barbara	Non-Instructional Assistant (NIA)	No. 4
MM	Freeman, Sherrell	Non-Instructional Assistant (NIA)	No. 4
NN	Gonzalez, Martha	Non-Instructional Assistant (NIA)	No. 4
OO	Hankins, Donna	Non-Instructional Assistant (NIA)	No. 4
PP	Allen, Cynthia	Paraprofessional (PPA)	No. 5
QQ	Boos, Colleen	Paraprofessional (PPA)	No. 5
RR	Boehm, Lynn	Paraprofessional (PPA)	No. 5
SS	Riveria, Zeke	Paraprofessional (PPA)	No. 5
TT	Duncan Calhoun, Linda	Paraprofessional (PPA)	No. 5
UU	Hough, Judy	Paraprofessional (PPA)	No. 5
VV	Chandran, Neal	Paraprofessional (PPA)	No. 5
WW	Brown, Claudia	Non-Instructional Assistant (NIA)	No. 5
XX	Leotta, Susan	Non-Instructional Assistant (NIA)	No. 5

YY	Barber, Andrea	Non-Instructional Assistant (NIA)	No. 5
ZZ	Hornbach, Kelly	Paraprofessional (PPA)	No. 6
AAA	Esposito, Debbie	Paraprofessional (PPA)	No. 6
BBB	Waterhouse, Jamie	Paraprofessional (PPA)	No. 6
CCC	Hines, Rachael	Paraprofessional (PPA)	No. 6
DDD	Carabello, Michelle	Paraprofessional (PPA)	No. 6
EEE	Franco, Nora	Paraprofessional (PPA)	No. 6
FFF	Delgado-Gonzalez, Brianna	Paraprofessional (PPA)	No. 6
GGG	Biello, Diane	Paraprofessional (PPA)	No. 6
HHH	Dunn, Karen	Paraprofessional (PPA)	No. 6
III	Sinclair, Serena	Paraprofessional (PPA)	No. 6
JJJ	Shannon, Tara	Paraprofessional (PPA)	No. 6
KKK	Spratt, Donna	Non-Instructional Assistant (NIA)	No. 6
LLL	Bender, Diane	Non-Instructional Assistant (NIA)	No. 6
MMM	Hill, Rebecca	Non-Instructional Assistant (NIA)	No. 6
NNN	Rechichi, Yvette	Non-Instructional Assistant (NIA)	No. 6
OOO	Gorsky, Ryan	Non-Instructional Assistant (NIA)	No. 6
PPP	Robinson, Freda	Non-Instructional Assistant (NIA)	No. 6
QQQ	Atkins, Denise	Paraprofessional (PPA)	MS
RRR	Adams, Kathleen	Paraprofessional (PPA)	MS
SSS	Federico, Lisa	Paraprofessional (PPA)	MS
TTT	Martin, Tyla	Paraprofessional (PPA)	MS
UUU	Chandler, Nhelande	Paraprofessional (PPA)	MS
VVV	DeRosa, Ray	Paraprofessional (PPA)	MS
WWW	Garrity, Erin	Paraprofessional (PPA)	MS
XXX	Dixon, Rebecca	Non-Instructional Assistant (NIA)	MS
YYY	Johnson, Bobbi	Non-Instructional Assistant (NIA)	MS
ZZZ	Worrell, Amy	Non-Instructional Assistant (NIA)	MS
AAAA	Wright, Samuel	Non-Instructional Assistant (NIA)	MS
BBBB	Nickerson, Courtney	Non-Instructional Assistant (NIA)	MS
CCCC	Terrell, Rose	Non-Instructional Assistant (NIA)	MS
DDDD	Harley, Nancy	Non-Instructional Assistant (NIA)	MS
EEEE	Carnagbe, Bette	Paraprofessional (PPA)	MS-LC
FFFF	Collela, Keith	Paraprofessional (PPA)	MS-LC
GGGG	Perri, Linda	Non-Instructional Assistant (NIA)	MS-LC
HHHH	Suydam, Elizabeth	Paraprofessional (PPA)	HS
IIII	Little, Tanyelle	Paraprofessional (PPA)	HS
JJJJ	Vuono, Denise	Paraprofessional (PPA)	HS
KKKK	Whitley, Joell	Paraprofessional (PPA)	HS
LLLL	Santosusso, Nick	Paraprofessional (PPA)	HS
MMMM	Miller, Doug	Paraprofessional (PPA)	HS
NNNN	Alphonso, Rolanda	Paraprofessional (PPA)	HS
OOOO	Rich, Jasmin	Non-Instructional Assistant (NIA)	HS
PPPP	Keepler, Tiffany	Non-Instructional Assistant (NIA)	HS
QQQQ	Bell, Keila	Non-Instructional Assistant (NIA)	HS
RRRR	Hunter, Kim	Non-Instructional Assistant (NIA)	HS
SSSS	Hunt, Ester Lynn	Non-Instructional Assistant (NIA)	HS
TTTT	Taylor, Olivia	Non-Instructional Assistant (NIA)	HS
UUUU	Woodward, Woody	Non-Instructional Assistant (NIA)	HS

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

II. **BUSINESS ADMINISTRATOR/BOARD SECRETARY**

A motion was made by Mr. Capaldi, seconded by Ms. Sturdivant, to approve Item # 1 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II: 1

Approve the Bill List as listed below and as per the attached exhibit.

- Vendor Bill List \$ 897,106.45

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to deny Grievance # 1.

Roll Call:

Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		

Motion Carried

Mr. Wood – With respect to the first part of the second Grievance which was the Calendar, the Board will take no action since the Board previously addressed and decided this issue at an earlier meeting so there is no reason for it to revisit the same issue.

The second part of it:

A motion was made by Ms. Davis, seconded by Ms. Sturdivant to deny this Grievance and will schedule a hearing for this matter.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	Absent	Ms. Masciocchi	Yes
Mr. Capaldi	Yes	Ms. Pitts	Yes
Ms. Davis	Yes	Ms. Sturdivant	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes		
Motion Carried			

XX. ADJOURNMENT: A motion was made by Ms. Sturdivant, seconded by Mr. Capaldi, to adjourn the meeting at 10:13 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Assistant Business Administrator