

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
30 Coopers Folly Road
Atco, NJ 08004

August 18, 2010

5:00 p.m. Regular Session

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10 & 08/02/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board Members were noted present:

Present	Dino Capaldi Christopher McGinnis Eartha Mitchell Julie A. Peterson	Aleta Sturdivant arrived 5:26 p.m. Cheryl Pitts, Vice President Deborah Yanez, President
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Absent	Mark Benjamin, Sr. Angelia M. Tutt
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Also Present	H. Major Poteat, Ed.D. Superintendent Ann F. Garcia, Ed.D., Business Administrator/Board Secretary Damon Tyner, Parker McCay, P.C. Solicitor
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IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

- At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.
- Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.
- During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

A motion was made to stay in Public Session and not to adjourn to Executive Session.

Voice Vote: All in favor

A presentation was made by Sandy Nicastro from Strauss Esmay Association, LLP on the district on line Policies and Bylaws.

VI. EXECUTIVE SESSION

Executive Session Resolution

A motion was made by Ms. Mitchell, seconded by Mr. Capaldi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 6:04 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Voice Vote: All in favor

ADJOURNMENT OF EXECUTIVE SESSION

Return to Public Session A motion was made by Mr. Capaldi, seconded by Ms. Peterson, to return to Public Session at 7:00 p.m.

Voice Vote: All in favor

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to approve the minutes of the following meeting:

Regular Meeting Wednesday, August 4, 2010 Open/Closed Sessions

Roll Call:

Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	abstain		

Motion Carried

IX. BOARD COMMITTEE REPORTS

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Sturdivant, to open the meeting for Public Comments at 7:04 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

Voice Vote: All in favor

Al Schaefer – Resident/Parent

Mr. Schaefer appreciates the educators of the township. He reported that Governor Christie has applied to the U.S. Department of Education for a grant and hopes that the Board takes advantage of the money in a transparent way. He asked if Dr. Poteat and the Board have a plan for the future.

Joanne Masciocchi – Resident

Ms. Masciocchi stated that the aides were ready to bargain with the Board but being asked to take a 30% cut in pay was too much since they are the lowest paid employees. Employees at the top should be asked to take a pay cut as well. The aides that were cut have been trained by the district. They are being replaced in our schools by strangers. Privatization is not in the best interest of the district.

Theresa Colligon – Parent/Proud Parents of Winslow

Ms. Colligon asked if Dr. Poteat is now the voice of the Board since he asked everyone to send their questions to him. She asked what is the best way to address the Board. She feels that questions are not answered and that the Board is not transparent. The Proud Parents of Winslow met with the Winslow Township Education Association and the Township Committee.

Sue Ann Metzner – Winslow Township Mayor

Mayor Metzner stated that she has the privilege of being the Mayor of Winslow Township and that it is not her place to tell the Board what to do – not her role. She has not spoken at past Board Meetings but has been told by the State that the Board has to answer questions that are asked by her or by the public. The State Department of Education is the employer of the Winslow Township School District.

Mayor Metzner made the following comments:

- Privatizing the maintenance department is a violation of state statute. Aramark is a Pennsylvania company and the laws are different than New Jersey regarding employee background checks.
- Why was the contract given to Aramark and not Sodexo since they had the lowest bid.
- Winslow buses and employees were used to transport Aramark employees from Pennsylvania and the cameras were covered for these trips. The costs of these trips were questioned.
- The schools are filthy, in one case there was blood left on the floor.
- Water bugs are in the schools, but she questions whether they are in fact water bugs.
- When were the schools last exterminated?

- Items are missing from the schools.
- Have background checks been conducted on Aramark employees.
- We are inviting felons into our schools.
- If it is found that Aramark has violated the contract then the members of the Board should step down and the custodians and maintenance staff should be rehired. Aramark had problems in Cherry Hill.
- There are lawsuits again the district.
- NJ Barons has a pending lawsuit. She was told by a Board Member that they had not upheld their side of the contract. She has the cancelled checks to prove that they have.
- District employees have been told not to report incidences to the police department.
- Bus drivers are not allowed to call police.
- We have policies they are no good if they are not followed.
- An ESA working in the summer hired by Mission One refused to change diapers and did not wait for the child to board the bus.
- Orders are given by the Child Study Team Department for parents to agree that their child no longer needs an aide.
- Mission One staff are not trained as well.
- She asked how many educational aides were employed last year and how many would be employed this year.
- Mission One has had problems with other districts.
- The district should hire back aides for every child who needs one.
- She received a report from the Department of Education which shows that we received 6 violations of a grant from the State. When will the public discussion of these violations take place.
- Board members always vote yes and do not ask any questions.
- She is saddened that it has come to this and has asked for an investigation from the Camden County Prosecution Office.
- Asked for the resignation of the members of the Board if any of this is true.
- Asked the members of the Board to form their own opinion and not what they are told.

Mayor Metzner continued that if the Board has nothing to hide then things can be done in public. She will continue to ask questions of the Board and believes that the members of the Board are not fulfilling their obligations. The school district is tearing her community apart. We all make mistakes and if the Board finds that they have made a mistake there is no shame in admitting to it.

She thanked the Board because they have united the community.

The following individuals donated their five minute speaking time to Mayor Metzner so that she could continue to speak past her five minute limit:

Paul Kaplan, Bob Colligon, Elaine Stevenson, Christy Renzulli, Bonnie Zoppel

Diana Riedel – Resident

Her issues were addressed

Narci Alwan – Resident

She applied for a job with Mission One as an ESA and After School Care Giver and received a letter stating that she was not qualified. She stated that she is more qualified than everyone on the Board, including Dr. Poteat. She doesn't quit, does a good job and will be back. Children will suffer. Stop playing games and grow up.

Gulab Gidwani – President Winslow Township Business Association

Mr. Gidwani asked why the telephone numbers and e-mail addresses of the Board members are not available to the public. He received answers from Proud Parents of Winslow. He asked the Board members some questions and got the answers from Dr. Poteat.

Kevin Simmons – Parent

He spoke at School # 3. Kids suffer when there is poor communication. The Soccer Club will not let it go.

Dorothy Beck – Parent

Nothing has happened since she came before the Board two weeks ago. She had a meeting with Dr. Harley but she has not heard from him or the Principal again. The 504 plan states that her child who is in 6th grade should be placed in a classroom on the first floor.

Edward Evans – Parent

Mr. Evans stated that wages should be cut from the top. Cutting back hurts the children and he is mad.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Pitts, seconded by Mr. McGinnis, to adjourn public comments at 8:06 p.m.

Voice Vote: All in favor

Dr. Poteat responded:

1. The policy is still in place, requests to the Board should be directed to Dr. Poteat and if you do not receive an answer to your questions, then you can come before the Board.
2. He is not sure where the information comes from. We are governed by the State of New Jersey and have nothing to hid. The investigators are welcome to visit the district. We will accept the Mayor's apology when the investigation is over. Board members cannot respond individually only as a full Board. They are individuals and do not have to ask permission to voice their opinions.
3. His understanding is that there has been a decision made regarding Ms. Beck's situation. There are elevators in the schools to be used as needed.

Mrs. Yanez responded:

She stated that she has been a proud member of this community for 20 years.

- The members of the Board receive their packages 5 days before the meeting which allows them time to ask questions, or documentation prior to the meeting. They can avail themselves of the process and ask questions.
- The Board is happy with the administration and team efforts regarding communication in the community. The Budget Address was a great outreach to the community and was never done in the past.
- Community members can ask a question but must respect the chain of command. Parents also have to respect the chain of command, the teacher, building principal, Assistant Superintendent, Superintendent, Board.
- We are in difficult economic times and did not desire to lay off staff. Next year there will be a 2% cap and this year we had a 4%. The Board of Education does the best job we can.

EXECUTIVE SESSION

Executive Session Resolution A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:25 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

<i>Voice Vote: All in favor</i>

ADJOURNMENT OF EXECUTIVE SESSION

Return to Public Session A motion was made by Mr. Capaldi, seconded by Ms. Peterson, to return to Public Session at 10:30 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT’S REPORT

A motion was made by Mr. McGinnis, seconded by Ms. Pitts, to approve Action Items # 1 through # 10 as recommended by the Superintendent

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. <u>Fire Drill Report</u> | None at this time. |
| 4. <u>Field Trips</u> | None at this time. |
| 5. <u>Professional Development/Workshops & Conferences</u> | None at this time. |
| 6. <u>Tuition Students</u> | None at this time. |
| 7. <u>Terminate Out-of-District Placements</u> | None at this time. |
| 8. <u>Homebound Instruction</u> | None at this time. |
| 9. <u>Fundraiser</u> | Exhibit XlIA: 9 |

Approve the following fundraiser activities for the 2010-2011 school year as listed below and as per the attached exhibit:

WTHS

- o Sports Wear Sale for the 2010-2011 School Year (9/7/2010 – 9/24/2010).
- o Papa John’s Pizza, cards (sold by each cheerleader).
- o Winslow Eagles Booster Club (WTHS Football Booster Club – Sponsorship Signs.

10. School Activities

Exhibit XIA: 10

Approve the following school activities for the 2010-2011 school year as listed below and as per the attached exhibit:

School No. 5

- o Approve School No. 5, in conjunction with the Kiwanis Club, to participate In the “The Terrific Kids Recognition Awards Program” for the 2010/2011 school year at no cost to the Board.
- o Approve School No. 5, in conjunction with the Kiwanis Club, to participate in the Proposal for “Bring Up Grades(BUG) Recognition Program” for the 2010-2011 school year at no cost to the Board.

B. Principal’s Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

None at this time.
None at this time.
None at this time.
None at this time.

C. Curriculum Update(s)

None at this time.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. McGinnis, seconded by Mr. Capaldi, to approve Action Items # 1 through # 10 as recommended by the Business Administrator/Board Secretary.

A. Reports

1. Transportation Update – Mr. John Gaskill
2. Sodexo Food Services Update – Mr. Howard Ellis

None at this time.
None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Treasurer's Report **None at this time.**
- 3. Board Secretary's Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$1,428,489.43
- 7. Payroll

Approve the Payroll for the month of July 2010 as listed below:

- o July 15, 2010 \$ 946,917.57
 - o July 30, 2010 \$ 390,664.76

- 8. Use of Facilities Report **None at this time.**
- 9. 2010-2011 IDEA Amended Application

Approve the amended 2010-2011 IDEA (Basic and Preschool) application. The additional amounts of \$ 171,609.00 in Basic funds and \$41,704.00 in Preschool funds are carry-over funds from the 2008-2009 school year. It is anticipated that the funds will be utilized to support technology for handicapped students.

- 10. Disposal of School Property **Exhibit XIII B: 10**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
School #5	Textbook	N/A	Textbooks/Audios/Workbooks

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
Motion Carried			

XIV. INFORMATIONAL ITEMS

XV. OLD BUSINESS

XVI. NEW BUSINESS (Discussion Items)

Mrs. Yanez reported on two workshops available to Board Members:

- CCSBA 2010-2011 School Year on September 7, 2010 at 6:30 p.m.
- School Public Relations Forum at Rowan University 6:30 – 9:30 p.m.

Mrs. Yanez attended the Prosecutor’s School Safety Conference on August 12, 2010.

Ms. Sturdivant proposed workshops for prospective employees from Winslow.

XIX. PERSONNEL

A motion was made by Ms. Pitts, seconded by Mr. McGinnis, to approve Items # 1 through # 11 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Giardina, Janet	No. 4	School Counselor	9/1/2010	1/1/2011	U
B	McGuirl, Jamie	HS	History Teacher	10/12/2010 11/22/2010	11/19/2010 1/2/2011	P U
C	Garr, Cynthia	No. 6	4 th Grade Teacher	10/18/2010 1/2/2011	12/23/2010 2/2/2011	P U

2. New Hires

Approve the following New Hires for the 2010/2011 school year:

	Name	Position	Sch	Start Date	Salary -Guide/Step
A	Vignola, Linda	School Counselor	No. 6	9/1/2010	\$52,461 – MA – Step 4
B	Hebbons, Crystal	Reading Specialist	No. 6	9/1/2010	\$51,061 – MA – Step 2
C	Weathers, Exie	Bus Driver	Garage	9/1/2010	\$17,595 – Step 1
D	Humes, June	Bus Driver	Garage	9/1/2010	\$17,922 – Step 2
E	Coleman, Kimberly	Bus Driver	Garage	9/1/2010	\$17,922 – Step 2

NOTE: Salary may be amended pending new WTEA negotiated Agreement.

3. Job Abandonment

Approve the following Job Abandonment for the 2010/2011 school year:

	Name	Position	School	Effective
A	Diano, Sheri	Secretary	No. 1	8/11/2010

4. Rescission of Non-Renewal

Approve the Rescission of the following Non-Renewal for the 2010-2011 school year.

	Name	Position	School	Effective
A	Beaman, Trista	Secretary	No. 1	8/17/2010

5. Staff Reappointment

Approve the following Staff Reappointment for the 2010-2011 school year:

	Name
A	Beaman, Trista

6. Involuntary Transfers

Approve the following Involuntary Transfers for the 2010/2011 school year:

	Name	FROM		TO	
		Position	Loc	Position	Loc
A	Angeline, Kara (replacing M. Schmidt)	Special Ed Teacher	No. 3	Special Education Teacher	No. 5
B	Straub, Dori (replacing I. Szalaj)	Special Ed Teacher	No. 3	Special Education Teacher	No. 5
C	Beaman, Trista	Secretary	No. 1	Secretary	No. 1

7. Rescission of Reappointments

Approve the following Rescission of Reappointments for the 2010/2011 school year:

	Name	Position	School
A	Ware, Brianna	Science Teacher	MS
B	Egan, Sara	School Counselor	No. 3
C	Spanbauer, Amelia	School Counselor	No. 1

8. College Placements

Approve the following College Placements for the 2010/2011 school year:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County College	Bertuola, Lindsey	7 week field experience	Danner, Cheryl	No. 5	9/20/2010–11/20/2010	Elementary
B	Camden County College	Boyd, Denise	7 week field experience	Danner, Cheryl	No. 5	9/20/2010–11/20/2010	Elementary
C	Camden County College	Collins, Katie	7 week field experience	Green, Marianna	No. 5	9/20/2010–11/20/2010	Elementary
D	Camden County College	Dodd, Alan	7 week field experience	Sandelier, Marisa	No. 5	9/20/2010–11/20/2010	Elementary
E	Camden County College	Schug, Todd	7 week field experience	Kell, Kendell	No. 6	9/20/2010–11/20/2010	Elementary
F	Camden County College	Senski, Julia	7 week field experience	Gahm, Cheryl	No. 6	9/20/2010–11/20/2010	Elementary
G	Camden County College	White, Danielle	7 week field experience	Leaf, Denise	No. 6	9/20/2010–11/20/2010	Elementary

9. Co-Curricular Club/Activity Advisors

a. Approve the following Rescission of 8th Grade Class Advisor at the Middle School for the 2010/2011 school year:

	Activity Advisor	Activity	Stipend	Step
A	Huntoon, Tracy	8 th Grade Class Advisor	\$1,545	2

b. Approve the following Co-Curricular Club/Activity Advisors at the Middle School for the 2010/2011 school year:

	Activity Advisor	Activity	Stipend	Step
A	Huntoon, Tracy	8 th Grade Class Co-Advisor	\$773 (split)	2
B	Adkins, Dorothy	8 th Grade Class Co-Advisor	\$711 (split)	1
C	Aiello, Christine	Choir Advisor	\$4,411	3+

NOTE: Stipend may be amended pending new WTEA negotiated Agreement

10. High School Summer Work Program

a. Approve the following High School Work Program Student for the 2010 Summer at a minimum wage of \$7.50 per hour:

	Name
A	Whitlock, Dashe

a. Approve the following change in hourly rate for the High School Work Program Students:

	FROM	TO
	Hourly Rate	Hourly Rate
A	\$7.25	\$7.50

11. Substitutes

Exhibit XIX: 11

Approve the following Winslow Township Certified and Non-Certified Substitutes for the 2010/2011 school year as per the attached exhibit.

<i>Roll Call:</i>					
Mr. Benjamin, Sr.	absent		Ms. Sturdivant	yes	no # 2
Mr. Capaldi	yes		Ms. Tutt	absent	
Mr. McGinnis	yes		Ms. Pitts	yes	
Ms. Mitchell	yes		Ms. Yanez	yes	
Ms. Peterson	yes				
Motion Carried					

ADDENDUM

SUPERINTENDENT'S REPORT

A motion was made by Mr. McGinnis, seconded by Mr. Capaldi, to approve Action Items # 1 through # 8 as recommended by the Superintendent.

1. Use of District Buses – Winslow Maullers Football & Cheerleading Assoc.

Exhibit I: 1

Approve the Winslow Township Maullers Football & Cheerleading Organization's request to use Winslow Township School District buses, at a rate of \$50 per hour/per bus, on the following dates:

- o Friday, September 10, 2010 1 bus 6:30 p.m. – 9:00 p.m.
Donio Park to Williamstown High School & back 15 students
- o Saturday, September 11, 2010 4 buses 7:30 a.m. – 11:00 a.m.
Donio Park to Williamstown High School & back 145 students

2. WTHS – Online AP Calculus & AP Analytical Geometry

Approve the Online AP Calculus & AP Analytical Geometry course, through Educere, for three high school students at a total cost of \$3,000.00.

3. WTMS – Textbook Adoption (Chemistry)

Approve the adoption of the following textbook for use at the High School.

- Title AP Chemistry – 8th Edition (HS AP Version) 2010
- Publisher Holt McDougal

4. 2010-2011 IDEA (Basic & Preschool) Application

Approve the submission of the amended 2010-2011 IDEA (Basic & Preschool) application, in the amount of \$171,609 (Basic) and \$41,704 (Preschool) to the NJ DOE.

Note: It is anticipated that the funds will be used to support the technology for disabled students.

5. School No. 3 – PTO 2010-2011 Activity Calendar

Exhibit I: 5

Approve the School No. 3 PTO 2010-2011 Activity Calendar as per the attached exhibit.

6. WTMS – National Junior Honor Society 2010-2011 Activity Calendar

Exhibit I: 6

Approve the WTMS National Junior Honor Society 2010-2011 Activity Calendar as per the attached exhibit.

7. School No. 2 – Sam’s Club Donation

Approve the acceptance of a donation from Sam’s Club of Williamstown as follows:

- Classroom Supplies for students in grades 1st – 3rd
- 10 Gift Cards for Teachers in the amount of \$100.00 each (to Sam’s Club)

Note: There will be two gift cards per grade level and the principal will conduct a drawing at a staff meeting to determine who receives the gift cards.

8. Professional Development

Approve the following Professional Development opportunity as listed below:

- Title: Program Implementation for Read 180
- Date(s): August 31, 2010 – 8:30 a.m. – 2:30 p.m.
- Audience: Ms. Denise Fagan (Teacher who will be implementing the Read 180 program beginning at the HS in September.
- Funding: ARRA Grant – Teacher will be compensated at a rate of \$36.88 per hour.
- Location: WTMS

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Mitchell	yes	Ms. Yanez	yes
Ms. Peterson	yes		
Motion Carried			

BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Ms. Peterson, seconded by Mr. McGinnis, to approve Action Items # 1 through # 12 as recommended by the Business Administrator/Board Secretary. Items # 3 and 6 are held.

1. Bill List **Exhibit II: 1**

Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$ 697,103.78

2. Line Item Transfers (Preliminary) **Exhibit II: 2**

Approve the Line Items Transfers (preliminary), for the month of June 2010, as per the attached exhibit.

HELD 3. Treasurer's Report (Preliminary) **Exhibit II: 3**

Approve the Treasurer's Report (preliminary), for the month of June 2010, as per the attached exhibit.

4. Board Secretary's Report (Preliminary) **Exhibit II: 4**

Approve the Board Secretary's Report (preliminary), for the month of June 2010, as per the attached exhibit.

5. Board Secretary's Certification (Preliminary)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

HELD 6. Boards' Certification (Preliminary)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of June 2010 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Consolidate Petty Cash Accounts

Request to consolidate the following Petty Cash Accounts into a single Petty Cash Escrow Disbursement Account to be maintained at TD Bank. The account will be opened with a \$2,500.00 deposit and require the signatures of 2 authorized signers.

- School #1 7861175136
- School #2 7861175144
- School #3 7861175151
- School #4 7861175169
- School #5 7861175177
- School #6 7861175722
- Middle School 7861175730
- High School 7861175748
- Regional Day 7861175755
- Business Office 7861175078

Authorized Signers:

Dr. Ann Garcia, Business Administrator/Board Secretary

Tyra McCoy-Boyle, Assistant Business Administrator

Stephen Dringus, Treasurer

8. Close Petty Cash Accounts

Request to close the following inactive Petty Cash Accounts:
(Accounts maintain a "zero" balance)

- Human Resources 7861175086
- Special Services 7861175094
- Maintenance 7861175102
- Superintendents Office 7861175763
- Curriculum 7863354168

9. 2010/2011 Joint Transportation Agreement

Approve the 2010/2011 Joint Transportation Agreement between Winslow Township Board of Education and Chesilhurst for the following routes:

Winslow Township High School – WHS.534	\$15,466.67
Winslow Township High School – WHS.535	\$12,373.34
Winslow Township Middle School – WMS.042	\$12,373.34
Winslow Township School # 5 – WS5.008	\$12,373.34
Winslow Township School # 2 – WS2.002	\$12,373.34
Winslow Township School # 2 – WS2.703	\$12,373.34
	<u>\$77,333.37</u>

10. Amend the 2009/2010 NCLB Awards

Exhibit II: 10

Request to amend the 2009/2010 NCLB awards to budget the 2008/2009 carryovers as follows:

Title I A

2009-2010 Award	\$ 961,165.00
2008-2009 Carryover	<u>89,622.95</u>
Amended Amount	\$1,050,787.95

Title I SIA

2009-2010 Award	\$ 72,460.00
2008-2009 Carryover	<u>7,204.55</u>
Amended Amount	\$ 79,664.55

Title II A

2009-2010 Award	\$ 262,045.00
2008-2009 Carryover	<u>89,501.74</u>
Amended Amount	\$ 351,546.74

Title II D

2009-2010 Award	\$ 10,117.00
2008-2009 Carryover	<u>16.08</u>
Amended Amount	\$ 10,133.08

Title III

2009-2010 Award	\$ 12,763.00
2008-2009 Carryover	<u>3,697.61</u>
Amended Amount	\$ 16,460.61

Title IV

2009-2010 Award	\$ 19,400.00
2008-2009 Carryover	<u>9,975.70</u>
Amended Amount	\$ 29,375.70

11. Use of Facilities Report

Exhibit II: 11

Approve the Use of Facilities Report, as per the attached exhibit.

12. Tuition Contract 2010/2011 Chesilhurst

Exhibit II: 12

Approve the tuition contract for 2010/2011 with the Chesilhurst Board of Education for Special Education and Regular Education students.

<i>Roll Call:</i>				
Mr. Benjamin, Sr.	absent		Ms. Sturdivant	yes
Mr. Capaldi	yes		Ms. Tutt	absent
Mr. McGinnis	yes		Ms. Pitts	yes
Ms. Mitchell	yes		Ms. Yanez	yes
Ms. Peterson	yes			abstain # 4
Motion Carried				

PERSONNEL

A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to approve Items # 1 through # 10 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Roman, Migdalia	No. 4	ESL Teacher	9/8/2010	9/24/2010	P

2. Resignation

Approve the following Resignation for the 2010/2011 school year:

	Name	Position	School	Effective
A	Bennett, Christopher	ISS Teacher	No. 5	8/31/2010

3. New Hires

Approve the following New Hires for the 2010/2011 school year:

	Name	Position	Sch	Start Date	Salary -Guide/Step
A	Williams, Robert K.	Physical Science Teacher	HS	9/1/2010	\$51,661- MA – Step 4
B	Laird, Katherine	Biological Science Teacher	HS	9/1/2010	\$48,361- BA – Step 1
C	MacDonald, Alicia	Science Teacher	MS	9/1/2010	\$50,761- MA – Step 1

NOTE: Salary may be amended pending new WTEA negotiated Agreement

4. Substitutes

Approve the following Certified/Non-Certified Substitutes for the 2010/2011 school year:

	Certified		
A	Alaji, Gary	Z	Lane, Erleen
B	Alwan, Brandon	AA	Lewis, James
C	Atkins, Denise	BB	Lindsay, Sheila
D	Atkinson, Asha	CC	Mascitis, Emily
E	Boccella, Denise	DD	McKnight, Maryetta
F	Boyle, Loreen	EE	Paretti, Paula
G	Brown, Harvette	FF	Paul-Irons, Ruta
H	Caldwell, Andrew	GG	Pierson, Jason
I	Carosella, Elaine	HH	Pogozelski, Joshua
J	Ceciak, Richard	II	Puglia, Diana
K	Chandran, Neal	JJ	Robinson, Freda
L	Cook, Charles	KK	Robinson-Ahmad, Agnes
M	Corbet, Andre	LL	Santosuosso, Nicholas
N	Crawford, Clarence	MM	Saylor, Jolene
O	Delventhal, John	NN	Scott, Kenneth
P	Ducksworth, Lynda	OO	Shields, Deborah
Q	Esposito, Deborah	PP	Stevenson, Ryan
R	Evans, Patricia	QQ	Sweeney, Anita
S	Haliburton, Jean	RR	Thompson, Kamise
T	Hermitt, Lisagaye	SS	Uricocchea, Adiola
U	Horne, George	TT	Vann, Colleen
V	Hudson, Veronica	UU	Wood, Portia
W	Janney-Stump, Kristina	VV	Ziegler, Ryan
X	Killen, Karla	WW	Zielinski, Patricia (Nurse)
Y	Lachewitz, Alice	XX	Creaney, Lindsay
			Non-Certified
		YY	Nurkowski, Paul
		ZZ	Lyons, Elaine

5. Rescission of Non-Renewals

Approve the Rescission of the following Non-Renewals for the 2010-2011 school year.

	Name	Position	School
A	Bogart, Catherine	Math Teacher	MS
B	Schreyer, Jacqueline	LAL Teacher	MS

6. Staff Reappointments

Approve the following Staff Reappointments for the 2010-2011 school year:

	Name
A	Bogart, Catherine
B	Schreyer, Jacqueline

7. Involuntary Transfers

Approve the following Involuntary Transfers for the 2010/2011 school year:

		FROM		TO	
	Name	Position	Loc	Position	Loc
A	Bogart, Catherine	Math Teacher	MS	ISS Teacher	No. 6
B	Schreyer, Jacqueline	LAL Teacher	MS	Computer Teacher	No. 6

8. Volunteers

Approve the following Volunteers for the 2010/2011 school year:

	Name	Position	School
A	Caldwell, Kevin	Volunteer Boy's Soccer Coach	HS
B	Stevenson, Ryan	Volunteer Strength Coach	HS
C	Branham, Michael	Volunteer Football & Wrestling Coach	HS

9. Co-Curricular Club/Activity Advisors

a. Approve the following Co-Curricular Club/Activity Advisors at the Middle School for the 2010/2011 school year:

	Name	Activity	Stipend	Step
A	Hallman, Francine	Head Girl's Basketball Coach	\$2,505	3
B	Hallman, Francine	Head Girl's Soccer Coach	\$2,505	3

NOTE: Stipend will be amended pending new WTEA negotiated Agreement

b. Approve the following Fall Coach at the High School for the 2010/2011 school year:

	Name	Activity	Stipend	Step
A	Horne, George	Head Girl's Volleyball Coach	\$4,449	1

NOTE: Stipend will be amended pending new WTEA negotiated Agreement

10. Sixth Period Assignment

Approve the following Sixth Period Teaching Assignments for the 2010/2011 school year at WTHS:

	Name	Subject	Stipend
A	Fagan, Denise	Special Ed Teacher –Read 180	\$7,155
B	Garnier, Christine	French Teacher (French III & IV)	\$7,155

NOTE: Stipend will be amended pending new WTEA negotiated Agreement

<i>Roll Call:</i>				
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes	no # 3
Mr. Capaldi	yes	Ms. Tutt	absent	
Mr. McGinnis	yes	Ms. Pitts	yes	
Ms. Mitchell	yes	Ms. Yanez	yes	
Ms. Peterson	yes			
Motion Carried				

A motion was made by Ms. Sturdivant, seconded by Ms. Mitchell, to approve a three committee structure.

<i>Roll Call:</i>				
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes	
Mr. Capaldi	yes	Ms. Tutt	absent	
Mr. McGinnis	yes	Ms. Pitts	yes	
Ms. Mitchell	yes	Ms. Yanez	yes	
Ms. Peterson	yes			
Motion Carried				

- XX. ADJOURNMENT** A motion was made by Ms. Pitts, seconded by Ms. Sturdivant, to adjourn the meeting at 10:55 p.m.

Voice Vote: All in favor

Respectfully submitted

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary