

WINSLOW TOWNSHIP BOARD OF EDUCATION

Regular Board of Education Meeting

30 Coopers Folly Road

Atco, NJ 08004

Wednesday, April 6, 2011

7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/05/10**. It was advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL - In roll call the following board members were noted present:

Present	Mark Benjamin, Sr. arrived 7:20 p.m.	Aleta Sturdivant
	Dino Capaldi	Angelia M. Tutt
	Eartha Michell	Cheryl Pitts, Vice President
	Julie A. Peterson	Deborah Yanez, President

Also Present	H. Major Poteat, Ed.D., Superintendent
	Ann F. Garcia, Ed.D., Bus. Admin./Bd. Secretary
	Damon Tyner, Parker McCay, P.C., Solicitor
	Leah Feniola, Student Representative
	Thuyvan Luu, Student Representative

IV. PLEDGE OF ALLEGIANCE

A Moment of Silence was observed in honor of John Adler, Sr.

V. BOARD OF EDUCATION – TEAM CHARTER

Tutt -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mitchell -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Pitts -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than

swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Capaldi -

- 4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

Peterson -

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

VI. CORRESPONDENCE

None at this time.

VII. AWARDS/PRESENTATIONS

Dr. Poteat recognized Mrs. Yanez, Board President, on becoming a Master Board Member. Ms. Yanez will be honored by New Jersey School Boards Association at a dinner on May 13, 2011.

VIII. MINUTES

A motion was made by Ms. Pitts, seconded by Ms. Tutt, to approve the minutes of the following meetings. Change Ms. to Mr. on the March 23 Open Session:

Regular Meeting	Wednesday, March 16, 2011	Open/Closed Sessions
Public Hearing on Budget	Wednesday, March 23, 2011	Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	absent	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

IX. BOARD COMMITTEE REPORTS

Ms. Yanez reported that she attended the Winslow Township Drug Alliance meeting held on March 28, 2011. The following was discussed:

- Members of the committee who attended the conference in Atlantic City reported that it was helpful.
- They are trying to get the Barrington program at the Star Center in Winslow Township.
- Two applications were received for grants.

- Empowering Men are having a Mother’s Day event on May 7, 2011 at the Senior Center from 3:00 – 6:00 p.m. Cost is \$15 in advance and \$20 at the door.
- The Drug Alliance would like two 11th grade student representatives to sit on their Committee.

Student Representatives on the Winslow Township Drug Alliance

A motion was made by Ms. Mitchell, seconded by Ms. Tutt, to have two 11th Grade High School students sit on the Drug Alliance Committee.

A discussion took place regarding the selection of the two students.

Dr. Poteat noted that the High School has many young people serving in a leadership capacity and the High School Principal might assist in the selection.

Parental Permission is required.

Ms. Peterson suggested that this could be a teachable moment for a student and that we should select a student who has the same interest but is not already involved in a leadership program.

Dr. Poteat will move forward with the selection.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Mitchell, seconded by Ms. Pitts, to open the meeting for Public Comments at 7:25 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.
3. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.

Voice Vote: All in favor

Dennis Young – Resident, President of the Winslow Township Basketball Association

Mr. Young congratulated Ms. Yanez on her award. The Board usually only hears from residents with problems. He wants to thank the Board for their help during the last week. He came before the Board last week and as promised he was contacted the next day by administration. Ms. Tutt and Ms. Yanez were present at the tournament that took place on Saturday, April 2, 2011. He had a conversation with Dr. Poteat and they were able to work through the issues.

Cindy Abbott - Resident

Ms. Abbott stated that it was great about Ms. Yanez and the basketball association. The girls varsity basketball team won today, the uniforms are great and make the girls feel good about themselves when they travel to other districts and she thanks whoever got them. She thanks Ms. Nwanguma and the positive interaction with her and several members of the Special Services team. There have been a couple of instances recorded at the High School of fights – as a result hair extensions landed on the floor. When she contacted the High School she was informed that there was no fight. She is concerned that there is no police presence at the High School. She heard a rumor that students who have an Atco address have the choice of going to Winslow or Hammonton. She asked what “right away” means because no one responds to her e-mails. The minutes do not accurately reflect her comments. She is concerned about parents pressing charges against other students and other teachers. She would expect that if you were employed by the Winslow Township School District you would be supported by the legal team.

Christy Rutt – Parent

Ms. Rutt stated that she had “happy news”. Between the schools and Winslow Township we were able to donate 138 boxes of food to two food banks in the community. She thanked Dr. Poteat for being there on Saturday and staying the whole time. It was appreciated by the volunteers. School # 1 collected the most food. She encourages everyone to be there with a can in their hand next year.

Dr. Poteat responded to Mr. Young that he was also present on Saturday at the basketball tournament. It was well attended.

Dr. Poteat responded to the second speaker that she brought up many things. We will continue to support everyone who is employed by the District and who follows appropriate action. He does not address rumors. He will address the statement that no one gets back to her. She received an immediate response today.

Dr. Garcia stated that she received an e-mail early this morning from Ms. Abbott. She immediately dispatched Aramark to the High School and he got back to her this morning. Dr. Garcia left a message on Ms. Abbott’s telephone at 12 today as to the outcome of her investigation. She invites Ms. Abbott to take a tour of the building to show us the problem areas.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Tutt, to adjourn Public Comments 7:40 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Sturdivant to approve Action Items # 1 through # 24 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Policies & Regulations **None at this time.**
- 2. Second Reading of Policies & Regulations **None at this time.**
- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **Exhibit XII A: 4**
Approve Field Trips for the 2010-2011 school year as per the attached exhibit.
- 5. Professional Development/Workshops & Conferences **Exhibit XII A: 5**
Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.
- 6. Tuition Students **Exhibit XII A: 6**
Approve the out-of-district student placements, for the 2010-2011 school year, as listed in the attached exhibit.
- 7. Terminate Out-of-District Placements
Approve the termination of the following out-of-district student placements for the 2010-2011 school year:

	Student	Placement	Effective	Cost	Reason
A	#0186	Mary Dobbins School	03/24/11	\$60,685.80	Return to WTHS
B	#0200	Archway School	03/23/11	\$39,170.85 (State Paid)	Transferred Out of District
C	#0120	Archway School	03/29/11	\$39,170.85	Homebound Instruction (Court Ordered)

8. Homeless Student(s) **Exhibit XII A: 8**
- Approve a student, as per the attached exhibit, to attend school in the Winslow Township School District, on a tuition basis, due to homeless status.
9. Homebound Instruction **Exhibit XII A: 9**
- Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.
10. Fundraiser(s) **Exhibit XII A: 10**
- Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibits:
- School No. 6
- Ice Cream Social (May 20, 2011) – H.S.A.
- WTMS
- Autism Awareness Jeans Day (April 1, 2011) – Renaissance
 - The Puzzle Piece Promotion (April 2011) – Renaissance
 - T-shirts & Towels (April 11 – May 2) – H.S.A.
 - Sarah Sam's Night (Change in Date to May 7) – 7th Grade Class
 - 7th Grade Spring Fling (May 20, 2011) – 7th Grade Class
- WTHS
- 3 on 3 Basketball Tournament (April 16 – Saturday) – Student Government/Senior Class
 - Graduation Flower Sale (June 20, 2011) – H.S.A.
 - Car Wash (June 4, 2011) – Sophomore Class
11. WTHS Course of Studies (2011-2012)
- a. Approve the addition of the following courses to the WTHS Course of Studies:
- Course #4505 – Business Today
 - Course #4517 – Consumer Education
 - Course #4074 – Computer Programming for Robotics – Honors
- b. Approve the removal of the following course from the WTHS Course of Studies:
- Course #3230 – Ecology of African Natural History
- c. Rescind the approval of the following courses from the WTHS Course of Studies:
- Course #446000 – Business Education
 - Course #451500 – Consumer Education

12. Use of District Buses – The Institute for Excellence Charter School

Approve the Institute for Excellence Charter School request to use Winslow Township School District buses for a field trip, at a rate of \$50 per hour/per bus, on the following date:

- o Tuesday, March 29, 2011 2 buses 9:00 a.m. – 2:00 p.m.
Franklin Institute, Philadelphia, PA

13. Parental Resource Fair

Approve the Special Education Department to sponsor a Resource Fair for parents of special needs students on Thursday, April 14, 2011 from 6:00 p.m. to 8:00 p.m. in the Middle School Professional Development Center, at no cost to the District.

Note: The purpose of this fair is to provide parents with information to help them plan for their child's future. Eight community agencies will make brief presentations and then have a question/answer session.

14. Educational Services Unit – Learning Disabilities Teacher Consultant Services

Approve the Educational Services Unit of Burlington County, 795 Woodlane Road, Westampton, NJ 08060, to provide LDTC services, on an as needed basis, at a cost of \$325.00 per evaluation.

15. School No. 1 – McDonald's Night

Approve School No. 1 H.S.A. to sponsor McDonald's Night on Wednesday, April 6, 2011 from 5:00 p.m. to 7:00 p.m. at the Sicklerville/Cross Keys Road location.

16. School No. 2 – "Moving Up" Ceremony

Approve the School No. 2 "Moving Up" Ceremony for 3rd grade students for Wednesday, June 15, 2011.

17. School No. 4 – H.S.A. Family Night

Approve the School No. 4 H.S.A. to sponsor a Family Night on Friday, May 13, 2011 at 7:00 p.m.

18. School No. 4 – One for Books Program

Approve School No. 4 to participate in the Scholastic Book Fair "One for Books" program from April 11 through April 15 (during the Scholastic Book Fair). In the program \$1 (or coins) is donated by parents, staff or students and donors have a book slip displayed in the school. All proceeds go directly to purchasing more books for School No. 4.

19. School No. 4 – Philadelphia Boys Choir Auditions

Approve School No. 4 to host the Philadelphia Boys Choir auditions on Friday, May 27, 2011, for second grade boys. Auditions will be held with Mrs. Stanfa, School No. 4 Music Teacher and Mr. Jeffrey Smith, Music Director for the Philadelphia Boys Choir.

20. School No. 5 - Marathon

Approve School No. 5 to hold their annual Marathon on Tuesday, May 24, 2011 coordinated by the physical education staff. The Marathon consists of grade-level distance running and students must have a permission slip to participate.

21. School No. 5 – Field Day

Approve School No. 5 to hold their annual Field Days on June 9th and June 10th, 2011 (weather permitting).

22. WTMS – Guest Speaker

Exhibit XII A: 22

Approve Ms. B. Schultz, WTMS Language Arts Teacher, to invite a guest speaker, Ms. Norrinda Brown-Hayat, on Friday, April 15, 2011 during her 5th period class.

23. Douglass Outreach Consultants

Approve the renewal of the contract with Douglass Outreach, 151 Ryders Lane, New Brunswick, NJ 08901, as consultants for school-based and home-based applied behavior analysis from September 2010 through June 2011 for six hours per day one day a week at \$150 per hour (plus mileage). The total cost of this contract will be paid through the I.D.E.I A. Grant.

24. Gloucester County Special Services Contract

Approve a contract with the Gloucester County Special Services, for one-to-one services for a student, from September 7, 2010 through October 20, 2010 at a cost of \$34,650 (prorated).

Note: The student receiving these services transferred out of district on October 21, 2010.

B. Principal's Update(s)

1. Monthly School Highlights
2. Ethnic Enrollment Report
3. Suspension Report
4. Violence & Vandalism Reports

None at this time.
None at this time.
None at this time.
None at this time.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Pitts, seconded by Mr. Capaldi, to approve Action Items # 1 through # 15 as recommended by the Business Administrator/Board Secretary.

A. Reports

- | | |
|--------------------------------|---------------------------|
| 1. Transportation Update | None at this time. |
| 2. Sodexo Food Services Update | None at this time. |
| 3. Aramark Update | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the month of February 2011, as per the attached exhibit.

2. Treasurer's Report **Exhibit XIII B: 2**

Approve the Treasurer's Report, for the month of February 2011, as per the attached exhibit.

3. Board Secretary's Report **Exhibit XIII B: 3**

Approve the Board Secretary's Reports, for the month of February 2011, as per the attached exhibit.

4. Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Winslow Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies that as of February 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIII B: 6**

Approve the Bill List as listed below and as per the attached exhibit.

- o Vendor Bill List \$2,652,214.47

7. Payroll

Approve the Payroll, for the month of March 2011, as listed below:

- o March 15, 2011 \$2,212,429.28
- o March 30, 2011 \$2,345,128.99

8. Use of Facilities Report **Exhibit XIII B: 8**

Approve the Use of Facilities Report for the following organization:

Organization	Building
Academics First	WTHS

9. Disposal of School Property **Exhibit XIII B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
Middle School	Social Studies		2 Printers – can be sold online

10. Epic Environmental - Monitoring

Approve Epic Environmental to monitor friable asbestos plaster and pipe Insulation O & M removal from the High School Library at a cost of \$1,490.00

11. Shade Environmental - Removal

Approve Shade Environmental to remove and dispose of approximately 16 SF of asbestos ceiling and 3 LF of asbestos pipe insulation above ceiling at a cost of \$4,400.00.

12. Passenger Buses Bid

Approve to advertise bids for three (3) 54 Passenger Buses and three (3) 24 Passenger Buses to replace buses being retired by the State of New Jersey in 2011.

13. Bus and Vehicle Repair Bid

Approve to advertise bids for bus and vehicle repair.

14. Pineland Learning Center, Inc.- Free/Reduced Meals

Approve the resolution for Pineland Learning Center with regard to free/reduced meals as follows:

WHEREAS Pineland Learning Center, Inc. is an approved private school for students with disabilities and

WHEREAS the students from the Winslow Township School District attending Pineland Learning Center, Inc. are all classified handicapped students and have an IEP which includes a free breakfast and lunch

NOW THEREFORE BE IT RESOLVED THAT In accordance with NJAC 6A:23-4.5iii, the Winslow Township School District Board of Education does not require Pineland Learning Center, Inc. to charge the Winslow Township School District students for a reduced and/or paid meals.

15. New Jersey School Boards Association

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Deborah Yanez	NJSBA May Board of Directors Meeting to receive award as a NJSBA Master Board Member	May 13, 2011	No cost

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes recuse CCES items
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XIV. PERSONNEL

A motion was made by Ms. Mitchell, seconded by Ms. Peterson, to approve Items # 1 through # 9 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Clark, Jena	HS	Business Teacher	4/13/2011	4/21/2011	P
B	Iannaco, Carol (extension)	No. 2	Food Service Worker	2/8/2011-3/17/2011	2/8/2011-4/1/2011	P
C	Verlander, Jacqueline (revision)	No. 3	PreK Teacher	2/3/2011-4/29/2011	2/3/2011-3/23/2011	P
D	Ripp, Roberta	No. 5	4 th Grade Teacher	6/16/2011 9/1/2011 10/17/2011	6/30/2011 10/14/2011 12/9/2011	P P U
E	Miller, Patricia	No. 2	1 st Grade Teacher	3/23/2011	4/8/2011	P
F	Upshaw, Maurice	HS	Social Worker	4/13/2011	6/30/2011	P

2. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Cox, Patricia	Mathematics Coach	No. 5	3/17/2011

3. Retirements

a. Approve the following Retirement pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Moore, Lois	Family & Consumer Science Teacher	HS	7/1/2011

b. Approve the following Revision of a Retirement date for the 2010/2011 school year:

	Name	Position	FROM Effective Date	TO Effective Date
A	Graham, Nancy	Learning Disabilities Teacher – Consultant	7/1/2011	6/1/2011

4. Instrumental Band and Orchestra Program

Approve the following two (2) days for the Band and Orchestra, After School Program Staff:

	Instructor	After School Program	School	Hourly Rate	Days & Time
A	Jan, Nancy	Orchestra	No. 6	\$36.88	May 25, 2011 & June 1, 2011 from 3:00 p.m. to 4:15 p.m.
B	Terry-Stroud, Eva	Pianist	No. 6	\$36.88	May 25, 2011 & June 1, 2011 from 3:00 p.m. to 4:15 p.m.

Note: Hourly Rate may be amended pending new WTEA negotiated Agreement

5. Post School Outcome Study

Approve Ms. Diane Hawkins, District Social Worker, to receive the balance of \$1,212.80 for completion of the Post School Outcome Study for the New Jersey Department of Education, Special Education Program.

6. Homebound Instructors

Approve the following Homebound Instructors for the 2010/2011 school year:

	Instructor	Subject	School	Hourly	Effective
A	DiDonato, Karin	Art Teacher	HS	\$36.88	3/7/2011
B	Adams, Constance	Language Arts Teacher	MS	\$36.88	3/7/2011
C	Quigley, Tracy	Art Teacher	HS	\$36.88	3/7/2011

Note: Hourly Rate may be amended pending new WTEA negotiated Agreement

7. LDT-Consultant Services

Approve the following LDT-C, Linda Cathie, to provide Learning Disabilities Teacher Consultant Services to evaluate students at a cost of \$325.00 per evaluation.

8. Volunteer

Approve the following Volunteer for the 2010/2011 school year.

	Volunteer	Activity	Location
A	Fladger, Jelisa	Softball Coach	HS

9. Substitute

Approve the following Certified Substitute for the 2010/2011 school year:

	Certified Substitute
A	Cox, Cheryl

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XV. INFORMATIONAL ITEMS

Student Representative – Thuyvan Luu

- L. Jackson reported that the senior trip to Florida was held on March 30 – April 4, 2011. It was a lot of fun and she hopes that next year all the juniors can go.
- The Blood Drive was held on March 28 and while not as many people donated, they hope that more people come out to the one in May 2011. For information contact the High School.
- The musical Beauty and the Beast was a huge success with excellent actors.
- Baby items were brought to the women's shelter on March 18, 2011.
- M. Jackson was the winner of the Talent Show.
- The Jr. and Sr. Student Government members visited the Fountains to paint flower pots and visit with the residents.
- April 9, 2011 is Multicultural Day from 2:00 – 6:00 p.m.
- There is an Easter Egg Hunt on April 16, 2011.
- The Junior and Senior Prom "Evening with the Stars" is on May 13, 2011 at Flanders in Ocean City.
- Senior Class of 2011 will be attending the Spirit of Philadelphia after graduation cost \$20.00
- Everyone is looking forward to spring break at the end of the month.

School Board Candidate

Dr. Garcia read an e-mail received by our solicitor, Mr. Tyner, Parker McCay, from Narcissa Alwan on March 30, 2011:

"I Narcissa Alwan am requesting to have my name removed from the 2011 Winslow Township School Board elections. At this time my health will not allow me to run for a seat on the Board. Thanking you in advance for your understanding". Narcissa Alwan

Budget Hearing

There will be a Budget Hearing on April 11, 2011 at School # 3, 7:00 p.m. The date was chosen so that it would not conflict with another activity in the District. The bottom of the flyer provides information on the School Election which will be held on Wednesday, April 27, 2011 from 4:00 – 9:00 p.m. Four seats are open on the Board. Flyers are available this evening and will also be available at the schools.

XVI. OLD BUSINESS

Proclamation for Christopher McGinnis

Ms. Yanez read the Proclamation that was prepared by the Board of Education for Christopher McGinnis. It was read at his homecoming on March 25, 2011.

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant, to include the Proclamation in the minutes of the April 6, 2011 Board Meeting (see attached).

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

XVII. NEW BUSINESS (Discussion Items)

Ms. Pitts reported that on March 29, 2011 she attended the Proud Parents of Winslow meeting held at the library.

One thing that was most prominent was the disconnect in the community and that it should start with the school district. One thing in common is that residents are proud that they graduated from Edgewood High School. The 11th year graduating class from Winslow High School has a right to feel proud of where they graduate from as well. A suggestion was made to pick one symbol for the District and include all the schools. The Principals would be polled. Ms. Sturdivant suggested that they conduct a student/parent survey on which way they would like us to go. Suggestions will be researched and the recommendation will come back to the Board.

Ms. Yanez reported that Schwartz, Simon, Edelstein & Celso, solicitors, are holding a workshop for The Open Public Meetings Act (OPMA): Transparency & Compliance with Executive Sessions on April 21, 2011 from 6:30 p.m. – 8:00 p.m. in Morristown, NJ.

Mr. Tyner, solicitor Parker McCay, stated that his firm could supply this information/training for the Board if they so desire. Parker McCay is holding a workshop in Marlton on April 16, 2011 with a portion being devoted to The Open Public Meetings Act (OPMA).

Informational Item

A Board Reorganization Meeting must be held on/or between May 2 and May 13, 2011.

XVIII. EXECUTIVE SESSION

Executive Session Resolution

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Pitts, to approve adoption of the Executive Resolution and adjournment to Executive Session at 8:11 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters
- Level IV Grievances
- Township of Winslow v Winslow Township Board of Education
- Winslow Township Board of Education v Chesilhurst Board of Education
- Superintendent Evaluation
- Settlement Agreement CD & RD
- Settlement Agreement LG & JG

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to return to Public Session at 10:45 p.m.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

ADDENDUM

1. SUPERINTENDENT'S REPORT

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to approve Action Items # 1 through # 14 as recommended by the Superintendent.

1. Settlement Agreement(s)

- a. Approve the Settlement Agreement between C.D. and R.D. o/b/o R.D. and the Winslow Township Board of Education.
- b. Approve the Settlement Agreement between L.G. and J.G. o/b/o M.G. and the Winslow Township Board of Education.

2. CPR Training for Nurses

Approve Ms. Patricia Zielinski, R.N., MS Basic Life Support Instructor, to provide CPR Training to district nurses at a rate not to exceed \$300.00.

3. Use of District Buses – Men Empowering Nations (M.E.N.)

Approve the Men Empowering Nations request to use Winslow Township School District buses for a field trip, at a rate of \$50 per hour/per bus, on the following date:

- o Thursday, May 5, 2011 1 bus 6:00 p.m. – 11:00 p.m.
Citizens Bank Park (Phillies Game), Philadelphia, PA

4. Fundraisers

Exhibit I: 4

Approve the following fundraisers/school activities for the 2010-2011 school year as listed below and as per the attached exhibit:

School No. 5

- o Pretzel Sale (April 21) – Kool Kids Club

5. Physical Therapist Vendor

Approve Ms. Michelle A. Fontana, Physical Therapist, 9 Hodgson Lane, Brant Beach, NJ 08008, to provide evaluations, on an as needed basis, for the 2010-2011 school year.

Note: Evaluations will be funded through the IDEIA Grant at a rate of \$150 per hour.

6. WTHS Course of Studies (2011-2012)

a. Approve the addition of the following courses to the WTHS Course of Studies:

- Course #2504 – ESL Lab
- Course #2495 – SAT Prep

b. Approve the removal of the following courses from the WTHS Course of Studies:

- Course #2868 – Facing History Ourselves
- Course #3038 – Introduction to Life Science II – Modified
- Course #3245 – Geology and Meteorology
- Course #2496 – SAT Prep

7. Tuition

Exhibit I: 7

Approve the out-of-district student placements, for the 2010-2011 school year, as listed in the attached exhibit.

8. Homeless

Exhibit I: 8

Approve Homeless students, for the 2010-2011 school year, as per the attached exhibit.

9. Homebound Instruction

Exhibit I: 9

Approve Homebound Instruction for students for the 2010-2011 school year, as per the attached exhibit.

10. Professional Development/Workshops & Conferences **Exhibit I: 10**

Approve Professional Development opportunities for the 2010-2011 school year as per the attached exhibit.

11. Field Trip

Exhibit I: 11

Approve Field Trips for the 2010-2011 school year as per the attached exhibit.

12. 2010-2011 IDEA Consolidated Basic Grant (Amendment) **Exhibit I: 12**

Approve the submission of Amendment #2 for the 2010-2011 IDEA Consolidated Basic Grant as per the attached exhibit.

13. Educational Consultant

Approve Mr. Drew Jacob, Educational Consultant, to assist with curriculum development for technical and business classes as required for the Perkins Grant.

Note: To be funded by the Perkins grant and not to exceed \$1,000.

14. WTMS – Textbook Adoption

Approve the Adoption of the following textbooks for the Middle School:

- Teen Life Goodheart-Wilcox Publisher 2008 \$2,006.72
- Food for Today School Education Group 2011 \$2,107.35

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY

A motion was made by Ms. Mitchell, seconded by Mr. Benjamin, Sr., to approve Action Items # 1 through # 3 as recommended by the Business Administrator/Board Secretary.

1. Professional Development

- a. Approve Tyra McCoy-Boyle, Assistant Business Administrator to attend the workshop, “How to Communicate Effectively” on April 14, 2011 at a cost of \$75.00.
- b. Approve Lorene Moore, Director of Human Resources, to attend the “Anti-Bullying Rights Workshop” on Tuesday, April 12, 2011 from 9:00 a.m. – 1:30 p.m. at a cost of \$145.00.

2. Use of Facilities

Approve the Winslow Township Education Association (PRIDE/FAST Committee) League of Women Voters to use School # 6 Cafeteria on Wednesday, April 13, 2011 from 6:00 – 8:30 p.m. for the annual Meet the Candidates Night.

3. Early Childhood Education Grant for 2011 – 2012

Approve to accept the Early Childhood Education One-Year Preschool Program Plan Update for 2011-2012 in the amount of \$363,324.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

III. PERSONNEL

A motion was made by Ms. Mitchell, seconded by Ms. Peterson, to approve Items # 1 through # 6 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Kane, Roberta	No. 6	Special Ed Teacher	4/4/2011 4/11/11	4/8/2011 4/15/2011	P U
B	Christy, Lori	MS	Math Coach	4/4/2011 4/6/2011	4/5/2011 5/10/2011	P U
C	Diggs, Carmen	No. 4	Special Ed Teacher	4/29/2011	6/10/2011	P

2. Retirements

Approve the following Retirements pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Effective
A	Cassario, Bridget	2 nd Grade Teacher	No. 1	7/1/2011
B	Bellino, Sandy	Assistant Transportation Coordinator	MS	7/1/2011

3. New Hire

Approve the following New Hire pursuant to documents filed in the Office of Human Resources for the 2010/2011 school year:

	Name	Position	School	Prorated Salary	Start Date
A	DeStratis, Christopher (replacing J. Houdart)	Accountant	BOE	\$68,000	5/2/2011

4. Tutors

Approve the following Tutors for the 2010/2011 school year (Perkins Grant funded):

	Instructors	Subject	School	Hourly	Effective
A	Hoffman, Colleen	Career & Technical Education	HS	\$36.88	4/7/2011
B	McCormick, Rachel	Career & Technical Education	HS	\$36.88	4/7/2011
C	Meltzer, Gwen	Career & Technical Education	HS	\$36.88	4/7/2011

Note: Hourly rate may be amended pending new WTEA negotiated Agreement

5. Mission One

a. Approve the following Mission One Assignments (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	Martin, Tyla	Non-Instructional Assistant (NIA)	MS
B	Veza, Kim	Non-Instructional Assistant (NIA)	No. 6

b. Approve the following Resignations of the Mission One Paraprofessionals (for informational purposes only) for the 2010/2011 school year:

	Name	Position	School
A	Gregori, Amber	Non-Instructional Assistant (NIA)	MS
B	Burgess, Tara	Non-Instructional Assistant (NIA)	No. 6

6. Homebound Instructor

Approve the following Homebound Instructor for the 2010/2011 school year:

	Instructor	Subject	School	Hourly	Effective
A	Kelly-Pearson, Dawn	4 th Grade Teacher	No. 5	\$36.88	4/7/2011

Note: Hourly rate may be amended pending new WTEA negotiated Agreement

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

Board Reorganization Meeting

A motion was made by Ms. Mitchell, seconded by Mr. Benjamin, Sr., to approve the Board Reorganization Meeting for Wednesday, May 4, 2011.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

Conflict Attorney

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to approve David Garnes as conflict attorney in the matter of Township of Winslow v Winslow Township Board of Education.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

Section 125 Cafeteria Plan

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to deny the Grievance with regard to the Section 125 Cafeteria Plan.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes negotiate
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
<i>Motion Carried</i>			

School Employees' Health Benefits Program

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to deny the Grievance for changing to School Employees' Health Benefits Program.

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	yes settle in negotiations	Ms. Yanez	yes
<i>Motion Carried</i>			

Health Benefits – Improper Payout of IRS Chapter 125 Plan

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to deny the Grievance for Health Benefits – Improper payment of IRS Chapter 125 Plan (opt out waiver benefits).

<i>Roll Call:</i>			
Mr. Benjamin, Sr.	yes	Ms. Sturdivant	abstain
Mr. Capaldi	yes	Ms. Tutt	absent
Ms. Mitchell	yes	Ms. Pitts	yes
Ms. Peterson	abstain	Ms. Yanez	yes
<i>Motion Carried</i>			

XX. ADJOURNMENT A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to adjourn the meeting at 10:50 p.m. All Ayes.

Respectfully Submitted,

Ann F. Garcia, Ed..D.
Business Administrator/Board Secretary