

WINSLOW TOWNSHIP BOARD OF EDUCATION
Reorganization Meeting
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, April 28, 2010

7:00 p.m.

MINUTES

I. MEETING OPENED BY SECRETARY OF THE BOARD

II. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **04/13/10**. It was advertised in the Philadelphia Inquirer, Atlantic City Press and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

III. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

IV. PLEDGE OF ALLEGIANCE

V. PRELIMINARY ELECTION RESULTS REPORT

Preliminary Election Results Report

Members of the Local Board of Education – 3 Year Term

Julie A. Peterson	1,672 votes
Aleta Sturdivant	1,353 votes
John Tomasello	1,014 votes

Members of the Local Board of Education – 1 Year Term

Christopher McGinnis	1,085 votes
----------------------	-------------

Budget Results

No	1,583 votes
Yes	1,400 votes

Dr. Garcia, Board Secretary read a statement of resignation from John J. Tomasello.

INSTALLATION OF NEW BOARD MEMBERS – ADMINISTRATION OF OATHS OF OFFICE

Installation of New Board Members Oaths of office were administered to the following elected Board members by John Comegno, Esq. Solicitor.

Aleta Sturdivant Julie A. Peterson Christopher McGinnis

ROLL CALL - In roll call the following Board members were noted present:

Present	Mark Benjamin, Sr.	Cheryl Pitts
	Dino Capaldi	Aleta Sturdivant
	Christopher McGinnis	Angelia M. Tutt
	Julie A. Peterson	Deborah Yanez

Also Present H. Major Poteat, Ed.D., Superintendent
 Ann F. Garcia, Ed.D., Business Administrator/Board Secretary
 John Comegno, Esq. Solicitor

ELECTION OF OFFICERS TO THE NEXT REORGANIZATION MEETING IN 2011

President A. The Board Secretary Opened the Floor for Nominations for Board President

A motion was made by Ms. Tutt, seconded by Ms. Peterson to nominate Ms. Yanez for Board President.

A motion was made by Ms. Pitt, seconded by Mr. Benjamin, Sr., to close the nominations for Board President.

Roll Call for President:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Pitts	yes
Mr. McGinnis	yes	Ms. Tutt	yes
Ms. Peterson	yes	Ms. Yanez	yes

Ms. Yanez was seated and resumed direction of the meeting

Vice President B. Board President Opened the Floor for Nominations for Vice President:

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to nominate Ms. Pitts for Board Vice President.

A motion was made by Ms. Sturdivant to nominate Ms. Peterson for Board Vice President. No second on the motion.

A motion was made by Ms. Tutt, seconded by Mr. Capaldi, to close the nominations for Board Vice President.

Roll Call for Vice President:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

Board Secretary C. Appointment of Board Secretary:

A motion was made by Ms. Tutt, seconded by Ms. Pitts, to appoint Dr. Ann Garcia as Board Secretary of the Winslow Township Board of Education.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

EXECUTIVE SESSION A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:18 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

Return to Public Session A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to return to public session at 10:10 p.m.

Voice Vote: All in favor

APPOINTMENT OF PROFESSIONALS TO THE NEXT REORGANIZATION MEETING IN 2011

TABLED Solicitor:

Approve to appoint and/or interview _____ as the Solicitor of the Board of Education for the 2010/2011 school year.

B. Auditor:

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to appoint Bowman & Company, LLP, 601 White Horse Road, Voorhees, NJ 08043 as the Auditor of the Board of Education for the 2010-2011 school year.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

C. Insurance Broker:

A motion was made by Ms. Pitts, seconded by Mr. Benjamin, Sr., to appoint Connor Strong as the Insurance Broker as follows:

1. Approve to appoint Conner Strong, 401 Rt. 73 North, Marlton, NJ 08053 as the Health Insurance Broker of the Board of Education for the 2010/2011 school year.
2. Approve to appoint Connor Strong, 401 Rt. 73 North, Marlton, NJ 08053 as the Insurance Broker of the Board of Education for the 2010/2011 school year.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

D. Treasurer of School Monies:

A motion was made by Ms. Sturdivant, seconded by Ms. Tutt, to approve the appointment of Stephen Dringus, Township of Winslow, 125 Soute 73 South, Braddock, NJ 08037 as the Treasurer of School Monies for the Board of Education for the 2010/2011 school year.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

E. Architect:

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to approve the appointment of Garrison Architects, 406 Lippincott Drive, Suite M, Marlton, NJ 08053 as the Architect of the Board of Education for the 2010/2011 school year.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

TABLED F. Engineer:

Approve to appoint and/or interview _____ as the Engineer of the Board of Education for the 2010/2011 school year.

G. Special Counsel:

TABLED 1. Approve to appoint and/or interview _____ as Special Counsel, in the area of Special Education, of the Board of Education for the 2010/2011 school year.

2. A motion was made by Ms. Tutt, seconded by Mr. McGinnis, to appoint Parker McCay, 15 South Pennsylvania Avenue, Atlantic City, NJ 08401 as Special Counsel, in the area of Labor Relations, of the Board of Education for the 2010/2011 school year.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

H. School Medical Officers:

A motion was made by Ms. Pitts, seconded by Ms. Peterson, to appoint the following physicians as School Medical Officers of the Board of Education for the 2010/2011 school year:

- **Elementary:** Dr. Stephanie S. Doyle, Menantico Avenue, Millville, NJ 08332
- **Middle School:** Dr. Stephanie S. Doyle, Menantico Avenue, Millville, NJ 08332
- **High School:** Dr. Julian M. Maressa, 181 West Whitehorse Pike, Berlin, NJ 08009

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

I. Food Service Provider

A motion was made by Ms. Peterson, seconded by Ms. Tutt, to approve the appointment of Sodexo Food Services, 400 West Main Street, Freehold, NJ 07728 as the provider of Food Service of the Board of Education for the 2010/2011 school year.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Tutt, to approve Items J through M as listed below.

J. Establishment of Petty Cash Fund

Approve the establishment of Petty Cash Fund Accounts, for the 2010/2011 school year, for each building/office as listed below:

○ School No. 1	\$250.00	School No. 2	\$250.00
○ School No. 3	\$250.00	School No. 4	\$250.00
○ School No. 5	\$250.00	School No. 6	\$250.00
○ WTMS	\$250.00	WTHS	\$250.00
○ RDS	\$250.00	Transportation	\$500.00
○ Central Office	\$250.00		

K. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts for the 2010/2011 school year.

L. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2010/2011 school year:

- Wachovia
- TD Bank
- Bank of America
- PNC Bank
- NJ Cash Management Fund

M. Official Newspapers

Approve the Philadelphia Inquirer and the Courier Post as the Official newspapers for the 2010/2011 school year.

Note: The Hammonton News & The Record Breeze will be approved as alternates.

<i>Roll Call:</i>			
Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
Motion Carried			

N. Locations for Posting Meeting Announcements

A motion was made by Mr. Capaldi, seconded by Ms. Peterson, to approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

Board of Education Administration Building
 Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
 Middle School, High School, Regional Day School
 Administrative Office – Central Avenue
 Winslow Township Municipal Building
 South County Regional Branch Library
 Winslow Township Post Offices (Sicklerville, Cedar Brook, Waterford Works, Winslow)
 Bud Duble Center

<i>Roll Call:</i>			
Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
Motion Carried			

O. Schedule of 2010/2011 Board of Education Meetings

A motion was made by Ms. Sturdivant, seconded by Mr. Capaldi, to approve the schedule of Board of Education Meetings for the 2010/2011 school year:

Regular Mtg.	Time	Location	Regular Mtg.	Time	Location
Wed., May 5, 2010	6:00 p.m.	WTMS	May 12, 2010	7:00 p.m.	WTMS
June 2, 2010	7:00 p.m.	WTMS	June 16, 2010	7:00 p.m.	WTMS
July 7, 2010	7:00 p.m.	WTMS	July 21, 2010	7:00 p.m.	WTMS
August 4, 2010	7:00 p.m.	WTMS	August 18, 2010	7:00 p.m.	WTMS
September 1, 2010	7:00 p.m.	WTMS	September 15, 2010	7:00 p.m.	WTMS
October 6, 2010	7:00 p.m.	WTMS	October 20, 2010	7:00 p.m.	WTMS
November 3, 2010	7:00 p.m.	WTMS	November 17, 2010	7:00 p.m.	WTMS
December 1, 2010	7:00 p.m.	WTMS	December 15, 2010	7:00 p.m.	WTMS
January 5, 2011	7:00 p.m.	WTMS	January 19, 2011	7:00 p.m.	WTMS
February 2, 2011	7:00 p.m.	WTMS	February 16, 2011	7:00 p.m.	WTMS
March 2, 2011	7:00 p.m.	WTMS	March 16, 2011	7:00 p.m.	WTMS
April 6, 2011	7:00 p.m.	WTMS	April 20, 2011	7:00 p.m.	WTMS

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XIII. BUSINESS & OPERATIONS

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Peterson, to approve A through P with regard to Business & Operations.

A. Board of Education Policy & Regulations

Approve Board of Education Policies & Regulations as currently written.

B. PK-12 Curriculum

Approve the curriculum for PK-12, for the 2010/2011 school year, as currently written.

C. Textbooks

Approve the textbooks for PK-12, for the 2010/2011 school year.

D. Transportation

Approve the transportation resolutions listed below to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2009/2010 school year.

E. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

Note: Approved facsimile signatures will be permitted.

Account #	Account Description	Signers
10902916	Unemployment Account	Board President, Bd. Sect., Treasurer
7543317	Transition Account	Board President, Board Secretary
10902866	General Account	Board President, Bd. Sect., Treasurer
10902874	Lunchroom Account	Bd. Sect., Treasurer, Program Director
10902882	Net Payroll Account	Board Secretary, Treasurer
10902890	Payroll Agency Account	Board Secretary, Treasurer
10902916	Unemployment Account	Board President, Board Secretary
10902924	Student Activity Account	Board Secretary, Building Principal
7850215430	Athletic Account	Board Secretary, Athletic Dir., MS/HS Princ.
7855017914	Before/After School Program	Board Secretary, Program Director

F. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

G. Conduct of Board Meeting

1. Parliamentary Authority

Approve the Conduct of Board of Education Meetings according to the Parliamentary authority established by Robert's Rules of Order.

Note: The Board of Education Bylaw Conduct of Board Meetings #0164.

2. Standing Sub-Committees

Approve the following Standing Sub-committees of the Board of Education through Reorganization in April 2011:

Policy Committee
Governance Committee

Facilities & Finance Committee
Shared Services Committee

H. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><i>Tax Shelters</i></p> <ul style="list-style-type: none"> ○ Amerex Financial Advisors/IDS ○ Citi-Street/Metlife ○ Lincoln Investments ○ Equitable ○ Vanguard ○ Fidelity Investments ○ Thomas Seely ○ Primerica ○ Franklin Templeton ○ Midland National | <p><i>Disability Insurance</i></p> <ul style="list-style-type: none"> AIG TPM Prudential Disability UNUM AFLAC |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Note: This resolution is consistent with Board of Education Policy #6520.

I. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

J. Annual Tuition Rates (2010/2011)

Approve the Annual Tuition Rates for the 2010/2011 school year, as listed below:

2010-2011 Annual Tuition Rates			
	<i>Yearly</i>	<i>Monthly</i>	<i>Per Diem</i>
Preschool/K	\$10,054.00	\$1,005.40	\$55.86
Grades 1-5	\$12,847.00	\$1,284.70	\$71.37
Grades 6-8	\$13,167.00	\$1,316.70	\$73.15
Grades 9-12	\$12,952.00	\$1,295.20	\$71.96
LLD	\$16,932.00	\$1,693.20	\$94.07
BD	\$18,513.00	\$1,851.30	\$102.85
MD	\$18,971.00	\$1,897.10	\$105.39
Cog-Mild	\$7,610.00	\$761.00	\$42.28
Aud.Imp.	\$7,610.00	\$761.00	\$42.48
Autism	\$7,610.00	\$761.00	\$42.28
RDS	\$44,538.16	\$4,453.82	\$247.43

K. Procurement of Goods & Services

Approve Dr. Ann Garcia, as Purchasing Agent, authorized to purchase all goods and services pursuant to Board of Education Policy #6421.

L. Contract Awards

Approve Dr. Ann F. Garcia, Business Administrator/Board Secretary, to award contracts up to bid threshold of \$29,000.00 and also establish a quote threshold at \$4,350.00.

Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.

M. Payment Between Board Meetings

Approve Dr. Ann F. Garcia, Business Administrator/Board Secretary, to make payments on behalf of the Board of Education, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

N. Board Member - Code of Ethics (2010/2011)

Approve the adoption of the Code of Ethics, governing Board member behavior.

Note: Approval is required pursuant to Bylaw 0142.

O. School District Officials

Approve the following School District Officials for the 2010/2011 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dir. of Human Resources
- 504 Officer – Director of Pupil Personnel Services
- PACO Officer (Public Agency Compliance Officer) – Bus. Adm./Bd. Secretary
- Substance Awareness Coordinator – Director of Pupil Personnel Services
- Custodian of Records (OPRA) – Business Administrator/Board Secretary
- Purchasing Agent – Business Administrator/Board Secretary
- Asbestos Management Officer – Director of Facilities
- Safety & Health Designee – Director of Facilities
- Indoor Air Quality Designee – Director of Facilities
- Integrated Pest Management Coordinator – Director of Facilities
- Right to Know Officer – Director of Human Resources
- Chemical Hygiene Officer – Director of Facilities
- AHERA Coordinator – Director of Facilities

P. Shared Services Contracts

Approve the following Shared Services Contracts for the 2010/2011 school year as follows:

- Winslow Township Municipality – Resource Officer
- SJTP – Technology & Construction Services
- ACES – Electricity
- Ed Data – Supplies & Materials

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes	
Mr. Capaldi	yes	Ms. Tutt	yes	abstain D # 2
Mr. McGinnis	yes	Ms. Pitts	yes	
Ms. Peterson	yes	Ms. Yanez	yes	

Motion Carried

XIV. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Pitts, seconded by Ms. Peterson, to open the meeting to Public Comments at 10:20 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

1. State your full name and address.
2. Please limit your comments to five minutes.

Voice Vote: All in favor

The following individuals spoke before the Board:

Deanna Shehaden
Michelle Shehaden
Robert Nevitt
Theresa Colligon
Merle O'Brien
Gulab Gidwani
Sheree N. Alexander

XV. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to adjourn Public Comments at 10:35 p.m.

Voice Vote: All in favor

A motion was made by Ms. Pitts, seconded by Ms. Peterson to approve the following Board Committees for 2010-2011:

- Defeated Budget Committee
- Negotiations Committee

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XVI. SUPERINTENDENT'S REPORT

A motion was made by Ms. Tutt, seconded by Ms. Pitts, to approve Items # 1 through 12 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Policies & Regulations **None at this time.**
2. Second Reading of Policies & Regulations **None at this time.**
3. Fire Drill Report **Exhibit XVI A: 3**

Approve the Fire Drill Report, for the month of March 2010, as per the attached exhibit.

4. Field Trips **Exhibit XVI A: 4**

Approve Field Trips, as per the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XVI A: 5**

Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit.

6. Tuition Students

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920571	GCSS – Bankbridge	09/MD	04/21/10	\$38,220.00
921085	GCSS – Bankbridge	03/Autistic	04/12/10	\$195.67 per day

7. Terminate Out-of-District Placements

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
B.G.	Burlington Co. Sp. Serv.	12/Cog. Imp.	04/21/10	\$36,000	Transferred Out of District
920265	Brookfield Elementary	08/MD	04/12/10	\$51,580	Placement in Residential Setting by CMO
921177	Archway School	12/MD	04/12/10	\$39,807	Transferred Out of District

8. Homebound Instruction **None at this time.**

9. Fundraiser(s)/School Activities **Exhibit XVI A: 9**

Approve the following fundraisers/school activities for the 2009/2010 school year as listed below and as per the attached exhibits:

WTHS

- Chick-Fil-A Travel Mugs – Peer Mediation
- Cold Cow Ice Cream (May 25th) – Project Graduation
- Golf Tournament at Pinelands – Purchase Sweatshirts for Program

10. Post School Outcome Study

Approve Ms. Diane Hawkins, District Social Worker, to complete the Post School Outcome Study (a graduation survey) for submission to the NJ DOE.

Note: Ms. Hawkins will be compensated at a rate not to exceed \$1,000 (the maximum amount the NJ DOE will reimburse the school district) for her services.

11. School No. 4 – One for Books Program **Exhibit XVI A: 11**

Approve School No. 4 to participate in the One for Books program during the Scholastic Book Fair from May 3 – May 7, 2010 as explained in the attached exhibit.

12. Adoption of Textbooks **Exhibit XVI A: 12**

Approve the Adoption of Textbooks as listed in the attached exhibit.

B. Principal’s Update(s)

- | | |
|---------------------------------|---------------------------|
| 1. Monthly School Highlights | None at this time. |
| 2. Ethnic Enrollment Report | None at this time. |
| 3. Suspension Report | None at this time. |
| 4. Violence & Vandalism Reports | None at this time. |

C. Curriculum Update(s) **None at this time.**

<i>Roll Call:</i>			
Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes
Motion Carried			

XVII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Tutt. to approve Items # 1 through # 17 as recommended by the Business Administrator/Board Secretary.

A. Reports

- | | |
|---------------------------------------------------|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Treasurer's Report **None at this time.**
- 3. Board Secretary's Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XVII B: 6**

Approve the Bill List, as listed below, and as per the attached exhibit.

- Vendor Bill List \$1,468,387.35
- 7. Payroll **None at this time.**
- 8. Use of Facilities Report **None at this time.**
- 9. Disposal of School Property **Exhibit XVII B: 9**

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Tag #	Description
High School	Technology		As per attached

- 10. 2009 – 2010 Title I SIA Grant

Approve the 2009 – 2010 Title I SIA Grant in the amount of \$72,460.00 to be allocated as follows:

- Middle School \$47,631.00
- School # 6 \$24,829.00

- 11. John Sarrapa LLC **Exhibit XVII B: 11**

Approve John Sarrapa, LLC to perform the repair of the drainage structure adjacent to the modular classroom units at the Middle School per the attached exhibit.

12. Hampton Academy – Free or Reduced Meals

In accordance with N.J.A.C. 6A:23-4.5(a)(20) the Winslow Township School District hereby authorizes Hampton Academy to include the cost of meals provided within the annual tuition rate charged to students.

It is understood, by the Winslow Township School District, that all meals provided by the Hampton Academy will meet the nutritional requirement of the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

13. Winslow Township High School Temporary Classroom Unit (TCU) Relocation

Winslow Township School District authorizes the submission of the other capital project for the relocation of the Temporary Classroom Unit at the High School site. The district acknowledges that it will receive no state funding for this project.

14. Budget for Travel/Workshops

Approve the budget for travel/workshops for 2009 – 2010 not to exceed \$36,000.00 and for 2010 – 2011 not to exceed \$30,000.00.

15. New Jersey School Boards Association

Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	The State of NJ's Schools: NJSBA's Regional Town Hall Meetings	May 22, 2010	No Cost
Christopher McGinnis	"	May 22, 2010	No Cost
Julie A. Peterson	"	May 22, 2010	No Cost
Aleta Sturdivant	"	May 22, 2010	No Cost
Deborah Yanez	"	May 22, 2010	No Cost

16. Global Connect – Strategic Voice Messaging

Approve Winslow Township School District to use Global Connect Strategic Voice Messaging System from April 1, 2010 – March 31, 2011 at a yearly cost of \$10,800.00.

17. Use of Facilities

Approve the Use of Facilities for the following:

- Winslow Twp Municipal Drug & Alcohol Alliance /Empowerment Group
- School # 6
- Friday, April 30, 2010
- 7:00 – 9:30 p.m.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes	abstain # 15
Mr. Capaldi	yes	Ms. Tutt	yes	abstain # 6
Mr. McGinnis	yes	Ms. Pitts	yes	abstain # 15
Ms. Peterson	yes	Ms. Yanez	yes	abstain # 15

Motion Carried

XVIII. INFORMATIONAL ITEMS

XIX. OLD BUSINESS

XX. NEW BUSINESS (Discussion Items)

XXI. PERSONNEL

A motion was made by Mr. McGinnis, seconded by Ms. Peterson, to approve Items # 1 through # 6 with regards to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Bazemore, Weldon	Garage	ESA/Bus	3/29/2010	4/30/2010	U
B	Cassario, Bridget (Revision)	No. 1	2 nd Grade Teacher	3/12/2010-5/7/2010	3/12/2010-4/16/2010	P
C	Contravo, Deborah (Revision)	No. 6	5 th Grade Teacher	5/12/2010-5/21/2010 5/24/2010-6/30/2010	4/19/2010-4/30/2010 5/3/2010-6/30/2010	P U
D	Cosden, Michael (Revision)	HS	Custodian	8/20/2009-2/5/2010 2/8/2010-4/30/2010	8/20/2009-2/5/2010 5/3/2010-6/30/2010	P U
E	Durkin, Sandra	Garage	Bus Driver	4/12/2010	5/21/2010	U
F	Iannaco, F. Carol	Garage	Bus Driver	5/12/2010	6/4/2010	P
G	Pino, Marie	MS	Teacher Assistant	5/5/2010	6/30/2010	P
H	Siers, James	No. 5	5 th Grade Teacher	4/19/2010	6/1/2010	P
I	Stigliano, Mary	Garage	Bus Driver	5/3/2010 5/11/2010	5/10/2010 5/14/2010	P U
J	Gimbar, Marilyn	No. 1	Teacher Assistant	4/19/2010	6/30/2010	P
K	Bruce, Timothy	No. 6	Maintenance	4/22/2010	5/10/2010	P

2. Resignations

None at this time

3. Retirements

Approve the following Retirements for the 2009/2010 school year:

	Name	Position	School	Effective Date
A	James, Craig	Custodian	No. 5	7/1/2010
B	Iannaco, Lindalee	Bus Driver	Garage	7/1/2010

4. Substitutes

Approve the following Certified and Non-Certified Winslow Township Substitutes:

	Certified		Non-Certified
A	Haynes, Juliette	E	Torres, Alison
B	Ducksworth, Lynda	F	Miller, Emily
C	Corbet, Andre	G	Krasowski, Lisa
D	Suboleski, Heather	H	Stigliano, Mary
		I	Campercoli, Mark
		J	Logeman, Janet
		K	Ahrens, Diane
		L	Dougherty, Paula

5. Change in Assignment

Approve the following Change in Assignment for the 2009/2010 school year, effective 4/1/2010 to 6/30/2010 with a prorated salary:

			FROM	TO
	Name	Position	Days	Days
A	McGrory, Mary	Speech-Language Specialist	Three (3) days per week at .60 FTE	Five (5) days per week at 1.0 FTE

6. College Placement

Approve the following College Placement:

	College	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Rowan University	Galbraith, Sean	Clinical Practice Request	Pearson, Dawn	No. 5	9/1/2010-12/21/2010	Elementary Education

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

ADDENDUM

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Mr. Benjamin, Sr., seconded by Ms. Sturdivant, to approve Items # 1 through # 3 as recommended by the Business Administrator/Board Secretary.

1. Title IA – ARRA

Approve charging the following as Math Coaches to Title IA – ARRA:

Employee	Salary	% to Title 1A - ARRA
Patricia Cox	\$65,361.00	100% effective 1/4/10 (Prorated)
Debra Hancock	\$78,300.00	100% effective 12/18/09 (Prorated)

2. Title I – Part A

a. Approve the following as tutors for Title I – Part A Elementary Extended Day Program to be charged at \$36.88/hour.

- Ann Pacillo
- Debra Curry
- Terri Ford
- Leslie Monforto
- Patty Vespe
- Tammy Mazzeo
- Christa McBride
- Tracey Huntoon

b. Approve charging the following as Reading Coach to Title I Part A for the 2009 – 2010 Fiscal Year:

Employee	Salary	% to Title I – Part A
Marlene LaManna	\$52,261.00	100% effective 1/4/10 (Prorated)

3. High School - Car Wash

Approve the High School Freshmen Class to hold a car wash on May 8, 2010, raindate May 15, 2010 \$5.00/car.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

PERSONNEL REPORT

A motion was made by Mr. Benjamin, Sr., seconded by Mr. Capaldi, to approve Items # 1 through # 6 with regard to Personnel. Item # 5 is tabled.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Location	Position	From	To	
A	Tagmire, Carolyn (revision)	HS	Science Teacher	5/10/2010-5/14/2010 5/17/2010-6/30/2010	4/21/2010-4/30/2010 5/3/2010-6/30/2010	P U
B	Flick, Jill (revision)	No. 6	Special Ed Teacher	5/17/2010-5/21/2010 5/24/2010-6/30/2010	5/3/2010-5/7/2010 5/10/2010-6/30/2010	P U
C	Taylor, Glenn	Mnt. Bldg	Maintenance	4/13/2010	5/14/2010	P
D	Iannaco, James	Mnt. Bldg	Maintenance	4/21/2010	To be determined	P
E	Curcio, Frank	MS	Custodian	5/3/2010	6/25/2010	P
F	Fletcher, Cynthia	HS	Secretary	5/4/2010 5/5/2010	5/4/2010 6/30/2010	P U
G	Iannaco, F. Carol (revision)	No. 2	Food Service Worker	5/12/2010	6/4/2010	P
H	Cosden, Michael (Revision)	HS	Custodian	8/20/2009-2/5/2010 2/8/2010-4/30/2010	8/20/2009-2/5/2010 2/8/2010-6/30/2010	P U

2. Retirements

Approve the following Retirements for the 2009/2010 school year:

	Name	Location	Position	Effective
A	Falzarano, Joseph	Garage	Bus Mechanic	7/1/2010
B	Hancock, Debra S.	MS	Math Coach	7/1/2010
C	Yeackel, Margaret	No. 6	Reading Coach	7/1/2010

3. Substitutes

Approve the following Winslow Township Non-Certified Substitutes:

	Non-Certified	School Year
A	Falzarano, Joseph	2010/2011
B	Schneck, Mike	2009/2010

4. Reappointment of Staff

Exhibit

Approve the Reappointment of Staff for the 2010/2011 school year as follows and as listed on the attached exhibit:

- Non-Affiliated Central Office Administration and Staff of the Winslow Township Board of Education.

5. Central Office Administrators – Employment Contracts

TABLED Approve the following Central Office Administrators for the 2010/2011 school year as follows:

- Approve Ann F. Garcia, Ed.D. as Business Administrator/Board Secretary, effective 7/1/2010, pursuant to the terms and conditions of the mutually agreed upon Employment Agreement.
- Approve Dorothy Carcamo, Ed.D. as Assistant Superintendent, effective 7/1/2010, pursuant to the terms and conditions of the mutually agreed upon Employment Agreement.

6. Personnel Issue regarding M.D.

Roll Call:

Mr. Benjamin	yes	Ms. Sturdivant	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. McGinnis	yes	Ms. Pitts	yes
Ms. Peterson	yes	Ms. Yanez	yes

Motion Carried

XXII. ADJOURNMENT A motion was made by Ms. Tutt, seconded by Ms. Peterson to adjourn the meeting at 10:45 p.m.

Voice Vote: All in favor

Respectfully submitted,

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary