

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, April 10, 2013
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/03/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Joanne Masciocchi	Gail Watkins
	Julie A. Peterson	Lorraine Dredde, Vice President
	Cheryl Pitts	Patricia Davis, President

Absent: Gulab Gidwani

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, CPA Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION – TEAM CHARTER

Ms. Brown -

1. ***At all Times:*** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. ***Before a Meeting:*** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. ***During a Meeting:*** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Watkins -

VI. 2012-2013 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater involvement.

VII. AWARDS/PRESENTATIONS - None at this time.

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES - None at this time.

X. BOARD COMMITTEE REPORTS

Policy Committee

Ms. Pitts – The Policy Committee will meet in District tomorrow at 4:00 p.m.

Operations Committee

Ms. Davis – The Operations Committee will meet before the next Board meeting.

Education

Ms. Peterson – No report. The Committee will be meeting next Wednesday at 4:00 p.m.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to open the meeting for Public Comments at 7:12 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

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1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Sturdivant, seconded by Ms. Dredde to adjourn Public Comments at 7:12 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve A. - B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|--|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u> | Exhibit XIII A: 4 |
| | Approve Field Trips for the 2012-2013 school year as listed in the attached exhibit. | |
| 5. | <u>Professional Development/Workshops & Conferences</u> | Exhibit XIII A: 5 |
| | Approve Professional Development opportunities as per the attached exhibit. | |
| 6. | <u>Tuition Students</u> | None at this time. |
| 7. | <u>Terminate Out-of-District Placements</u> | Exhibit XIII A: 7 |
| | Approve to terminate Out-of-District Placements as listed in the attached exhibit. | |

8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2012-2013 school year as listed below and as per the attached exhibit:
- WTMS
- Auntie Annie's Pretzel Sale (April 2013) - NJHS
- WTHS
- Pulsera Bracelets (April 2013) – Key Club
 - Yogo Factory Night (05/09/13) - FBLA
10. School No. 2 – PK Assembly Program “Mother Goose”
Approve the following assembly program for Preschool students at School No. 2:
- Title: “Mother Goose”
Date: Thursday, April 25, 2013
Time(s): 10:30 a.m. & 1:15 p.m.
Purpose: An educational program that keeps Nursery Rhymes as a part of our literacy heritage while encouraging listening skills. Mother Goose and her magical goose teach lessons in kindness and acceptance of diversity in people while introducing young children to her nursery rhymes and theatre.
Costs: \$400.00
Funding: Preschool Education Grant
11. School No. 3 – Autism Awareness Assembly
Approve the following assembly program for students at School No. 3:
- Title: “When Carl Met George” – An Autism Awareness Assembly
Date: Thursday, April 18, 2013
Time: 2:00 p.m.
Presenter: Ms. Jean Ann Reynolds (Child Development Program at CHOP)
Purpose: To bring awareness to students regarding Autism and other spectrum disorders.
Costs: Free
12. School No. 6 – “Philadelphia Flyers Youth Day”
Approve School No. 6 to host a Philadelphia Flyers Youth Day Spirit Assembly on Wednesday, April 24, 2013.

13. WTMS – 8th Grade Promotional Ceremony

Approve the 8th Grade Promotional Ceremony for Tuesday, June 18, 2013 at 6:00 p.m. in the WTHS Gymnasium.

14. WTMS – 7th Grade New Student Orientation

Approve the WTMS 7th Grade New Student Orientation to take place on Monday, June 3, 2013 from 6:00 p.m. to 8:00 p.m. for School No. 5 students and on Wednesday, June 5, 2013 from 6:00 p.m. to 8:00 p.m. for School No. 6 students. This activity, organized by administration and teachers, is designed to orient incoming students and parents to the MS curriculum, programs, staff, building and activities.

15. WTMS – Family Movie Night

Approve WTMS Family Movie Night, sponsored by the WTMS HSA, for Friday, April 26, 2013 beginning at 7:00 p.m.

16. WTMS – Scholastic Book Fair

Approve the WTMS Scholastic Book Fair, sponsored by the WTMS HSA, from May 27, 2013 through May 30, 2013.

17. WTHS – Classroom Visit

Approve Commander Michael Cornelius to visit Ms. McGuirl’s US History II classes on Friday, April 12, 2013 to discuss the U.S. Navy’s role in World War II and the significance of the Battle of Coral Sea and Battle of Midway.

18. WTHS - Scholarship

Approve the Robert Turner Cad (Tech.) Scholarship, in the amount of \$150.00, to be awarded to a high school senior. The award recipient will be announced at Senior Awards Night on May 30, 2013.

B. Principal’s Updates

None at this time.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredde	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of February 2013, as per the attached exhibit.

2. Reconciliation Report **Exhibit XIV B: 2**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of February 2013.

3. Board Secretary's Report **Exhibit XIV B: 3**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$1,413,449.15
- Vendor Bill List \$1,285,734.39

7. Payroll

None at this time.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Items No. 1 – 7 with regard to Personnel.

Item No. 1. B should from read from 4/8/13 to 4/15/13.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C. C. (revision)	FMLA	4/4/2013 5/9/2013	5/8/2013 11/30/2013	P U
B	E. G. (extension)	FMLA	4/8/2013	4/15/2013	U

2. Retirements

- a. Approve the following Retirement for the 2012/2013 school year:
 (11-213-100-101-099-07)

	Name	Position	School	Effective
A	Johnson, David	Special Ed Teacher	MS	7/1/2013

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- b. Approve the following Change in Retirement Date for the 2012/2013 school year:
 (11-000-218-105-099-07)

	Name	Position	School	FROM Effective	TO Effective
A	Herzer, Kathleen	Secretary – Guidance	MS	7/1/2013	3/1/2013

3. Resignation

Approve the following Resignation for the 2012/2013 school year:
 (11-213-100-101-099-06)

	Name	Position	School	Effective
A	Leta, Lisa	Special Education Teacher	No. 6	6/30/2013

4. College Placement

Approve the following College Placement for the 2012/2013 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Date	Subject
A	Camden County College	Tattersall, Jessica	1 Day Observation	Chiumento, Karen K.	No. 5	4/15/2013	Elementary

5. Volunteers

Approve the following Volunteers for the 2012/2013 school year:

	Name	Volunteer Activity	School
A	Hoffman, Rosemary	Reading Assist Tutor	No. 4
B	Moran, Katie	Assistant Girls' Lacrosse	HS

6. Homebound Instruction Tutor

Approve the following Homebound Instruction Tutor for the 2012/2013 school year:
 (11-150-100-101-000-98)

	Name	Position	Hourly Rate	Effective
A	Henderson, Nicole	Teacher of the Handicapped	\$37.73	4/10/2013

7. Job Description

Exhibit XV: 7

Approve the following Job Description:

	Job Description
A	Director of Special Projects

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVI. OLD BUSINESS

Ms. Sturdivant – There was a meeting with 9th grade parents with those students who were in danger of failing. I would like to know what the outcome was and are they taking advantage of the opportunities that were given to them that night.

Dr. Poteat – Of course Ms. Sturdivant you are aware of the meeting since you were there. I am going to ask Mr. Carter if he would come forward and address that question.

Mr. Carter, High School Principal – Ms. Sturdivant, your question was what exactly?

Ms. Sturdivant - Have there have been any follow-up and what have we accomplished? Have those parents

Mr. Carter – Many of the parents have. I have actually spoken with many of the parents personally. They have taken advantage of some of the things that we have provided them at the meeting in terms of how to reach out to teachers, they have reached out to me personally. So to that question, yes. We are also looking at ways in which we can do certain things differently. Systematically we are planning on setting up a peer mentoring program as well with some of our freshmen students supervised by some of our upperclassmen from many of our student organizations.

Ms. Sturdivant – What about the teachers who couldn't find some kind of information on the assignment dates in Genesis. Has that been addressed?

Mr. Carter – Yes, I have directed that with one of the staff in those particular instances I have reached certain parents and we have worked through those issues. Some issues were different depending upon who had There was an instance where they had difficulty communicating with the teacher and we have resolved that as well.

Ms. Sturdivant – Great job, I was really happy with the turnout. We are making a lot of progress. Thank you.

Ms. Davis – A couple of weeks ago, we have discussed possibly naming the gymnasium after Jordan Burroughs. To that end, we are going to send out flyers to the schools to see if we can get community support and after giving them time to get back to us we can vote on that at a meeting maybe next month.

XVII. NEW BUSINESS

Dr. Poteat – Information Items

I would like to apologize to Ms. Peterson as I knew that there was some question as to a presentation through the Education Committee.

In the past few weeks we have received from the Department of Education the New Jersey Performance Report. Those NJ Performance Reports for each school will be made public tomorrow, no later than Friday. My recommendation to Ms. Peterson and the Education Committee which I would like to start with. These reports are very extensive, very detailed. It will address all the issues in reference to those questions. I think that will be a good place to start. It also encourages parental and community participation and conversation. I also believe that it will be a great opportunity for our workshops. This will take more than one workshop meeting to digest and understand all this information. One of the things I would like to point out that the State is very clear when they compiled these reports, which is the most extensive they have ever done before. They are asking community and educators not to use this information for comparative analysis. This is not designed to compare schools with other schools. It is far beyond that. It is basically generated so that communities and educators can get a thorough understanding as to where their schools are. How to address academic achievement, how to address school climate and how to get people involved in the planning process. I, along with Dr. Carcamo, have thoroughly been through all of it because it is very extensive. I have just put together a homework copy for myself which we will provide the Education Committee. Of course if you would like one. This is pretty extensive and this is one progress performance report on each one of our schools. It is about ten pages long per school. Other schools, depending on the size, Middle and High have more pages. It is a lot of information, it touches everything. Ms. Peterson I think this will probably meet that need much more thoroughly and it does require discussion so that people can get a thorough understanding of it. So in lieu of that presentation I would like to offer this to you as a replacement for additional conversation.

Dr. Poteat – Board members you should have an invitation in your package tonight from the Perfecting Chords program which we have at School No. 3. They are going to do their finale on April 17 at 7:00 p.m. at School 3. They are inviting all of you to that performance.

In addition Dr. Poteat would like to report on the Open Houses that we are planning for the Charter School parents. We had two dates; on May 21 at 6:30 p.m. we will have an Open House for our PK – 3 grade students for Schools 1 – 4. On May 23 at 6:30 p.m. for 4 – 6 grades, Schools 5 and 6. We will be providing this information to you, Board members, so that you can have this. I have been in communication with the Charter School. We will be

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providing them with this information also. What I plan to do, Board members, is rather than wait until May to provide the parents with an initial letter, I am going to send out a letter in the next week or two just letting them know that we have planned the Open Houses and to save the dates. And also talk about the kinds of things that we are going to try to provide, the information sessions, the touring of the buildings etc.

I would also like to enthusiastically report that I had a meeting with Mr. Bob Nevitt, the President of the Winslow Township Education Association, and he had come to me before this meeting asking me how the teachers could support this endeavor. He indicated to me that the WTEA will be providing, through the NJEA, \$3,000 to provide food and giveaways at these Open Houses at each school. They will set up a table and also be assisting us in this endeavor. I have also talked with my Parent Advisory Committee who represent the H.S.A. in each of the schools. We have a meeting next Wednesday. They too have also agreed to be actively involved in the Open Houses. So at this point we have our teachers involved, our parents involved and of course our principals and administrators will be there, Board members will be present. At this point we are doing all we feel that we can do to welcome our new students and parents to the school district. I will keep you posted and also provide you with communication. The Charter School stated that the information that I provide them they will put on their website also to assist the parents. We will also be providing registration those nights and additional registration at the Charter School.

Ms. Masciocchi asked if there will be an Open House at each of the schools or one location.

Dr. Poteat – There will be an Open House at each of the schools. The second letter that the parents will receive will be based on address of the child. So if they live in the School 2 area they will be invited to an Open House at School 2.

Dr. Poteat – A couple of months ago we acknowledged a teacher from School 3, Jennifer Dolbow, who received a \$100 grant from the Phoenix Corporation. She also had to submit to the Phoenix organization how she planned to spend that \$100 grant. As a result of her submission, they selected her proposal as being one of the best submitted and are now granting 5 additional grants to provide these to her colleagues, either in her school or anywhere in the school district. They are asking us if they can come in during a Board meeting to make those presentations to the 5 individuals that have been selected. They would also like to do a Public Relations spread and provide pictures to local newspapers as well as the school district for our website.

Dr. Poteat – Received a call from the Christ Care Unit Missionary Baptist Church. They are having an activity at the Bud Duble Center and they are asking us to use the Middle School parking lot for overflow parking. We have done these kinds of things before but we always say that they can use it but we have no liability while the cars are in the parking lot. I never give that approval before coming before the Board first. I would like to know whether you support the request for them to use the Middle School parking lot for overflow parking.

A motion was made by Ms. Pitts, seconded by Ms. Brown to approve the CCU Church to use the Middle School parking lot.

Voice Vote: All in favor

Ms. Sturdivant – Mr. Carter I received an application for two scholarships for \$1,500 that the National Action Network would like to give to two high school seniors who are going on to college. The deadline for the application is April 30. Maybe you can give these to your counselors.

ADDENDUM

I. BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Item Nos. 1 – 3 as recommended by the Business Administrator/Board Secretary.

1. Request for Proposals (RFPs)

Approve the advertisement of the Request for Proposals for each of the following professional services:

- Architect
- Auditor
- Engineer
- Health Insurance Broker
- Insurance Broker
- Medical Officer(s):
 - Elementary
 - Middle
 - High
- Solicitor
 - General
 - Labor Counsel
 - Special Education
- Substitute Teachers

2. Request for Bids

Approve the advertisement of a Bid for Aides.

3. Bill List

Exhibit 1: 3

Approve the Bill List as listed below and as per the attached exhibit.

- Manual Bill List \$ 8,700.00

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

II. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve Item No. 1 as recommended by the Superintendent.

1. Girl Scout Troop – WCD Program Activity

Approve Girl Scout Troop #30677, under the leadership of Ms. Joanne Masciocchi, to read books and create crafts/projects for students in the WCD Academy during April and/or May.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Recuse	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XVIII. EXECUTIVE SESSION

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve adoption of the Executive Resolution and Adjournment to Executive Session at 7:30 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for a period of fifteen minutes for the purpose of:

- Personnel Matters
- Legal Matters
- Student Hearings

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

BOARD PRESIDENT

Business Administrator/Board Secretary

XIX. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Dredden seconded by Ms. Watkins to adjourn Executive Session at 8:15 p.m.

Voice Vote: All in favor

Dr. Poteat – If you recall some time ago we had discussion about the Blue Anchor buildings or the buildings at Blue Anchor. There are two buildings on that site which is 5.0 – 5.2 acres. One of the buildings, the smaller of the two, is in pretty bad shape and we had discussed briefly what we wanted to do with those buildings. One of the things I had mentioned briefly that I had a conversation with the Township but I could not remember the details of the conversation. I did revisit that conversation that I had with the Mayor because I did say in part that they were willing to work with us to do something. The older of the two buildings, the one that is in the worst shape, the Mayor has indicated that if we want to demolish the smaller building, if we would put the dumpsters out there, they will provide the equipment and remove the debris from the premises. The other thing we discussed, and this was a meeting with the Township representative, the larger of the two buildings, the old Administration/Transportation building that is down there, if we want to sell the property or sell the building it would be to our advantage just to shut it down, sell it as is, along with acreage, and not put any more money into that building for any type of fix up, clean up, etc. That is where we are and I am not sure, I know Mr. Gidwani through the Facilities Committee had some discussion about that. So I just wanted to at least bring you back up to where I am with that discussion because I think at some point we need to revisit this and do something with the property and those buildings because the residents in that area continue to monitor that very closely. So we go down and try to make sure the property is maintained but on the other hand at some point we are going to have to make a decision on the property. I just wanted to give you an update on where we are.

Ms. Davis – Do we need some sort of permit to demolish the one building?

Dr. Poteat – Yes. The Township will work with us but I think one of the things that I would ask Mr. Long is to follow through with that. They will go out there and take care of it but they will probably ask us to release them from any harm, whatever that language is. My recommendation would be if we are going to do anything with the property, that particular house itself, it will save us a lot of money and I think it will make the property a lot more marketable with just the one building and the acreage itself, but that is my recommendation.

Mr. Long – I did receive a copy of the appraisal. I didn't bring it with me tonight, but at the next meeting I will bring it with me and we can start a dialogue about the property and what the Board's desires are vis-a-vis the property as a longer range issue of what we want to do there. I would suggest that a motion would be in order to authorize staff and myself to do a number of things. One would be for the business office to obtain quotes on a thirty yard dumpster or more. I think it is a no brainer if they are going to do the work that we need to supply the dumpster and we could do that. We should authorize that. Technically I think that I should be authorized to reach out to their solicitor and coordinate any kind of demolition permits. I assume that they would waive the fee and waive the permit obligation but it would probably still have to be recorded to the construction office. Since we are doing the work with them it will have burden on them to enter into a Hold Harmless Agreement with the Township and the school Board. I will reach out to their solicitor and put that agreement together so that everyone on both sides is protected.

I would ask for a motion along the lines of the items I just discussed.

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to authorize the Business office to obtain quotes for dumpsters. Authorize the Board Solicitor to coordinate with the Township Solicitor to coordinate any kind of demolition permits as needed through the construction office, and to enter into a hold harmless agreement with the Township of Winslow in relation to the property in Blue Anchor.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Absent	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Ms. Sturdivant – Our track team will be running the Penn Relays on the 26 and 27th. Those tickets are now on sale and they really go fast. If you are going, get your ticket.

Ms. Davis – Dr. Poteat has a brochure with him to honor our volunteers with some very nice little pins to honor them. I am going to have the brochure here next time to look at and make a decision in order to honor our volunteers. I am going to be talking with Yvonne and Stephanie and I will bring you that information next time also.

XX. ADJOURNMENT A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to adjourn the meeting at 8:30 p.m. *All Ayes.*

Respectfully Submitted

Tyra McCoy-Boyle, CPA
Business Administrator/Board Secretary