

0164 CONDUCT OF BOARD MEETING

Parliamentary Authority

Roberts' Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

Presiding Officer

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice President shall act in his/her place; if neither person is present, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

Announcement of Adequate Notice

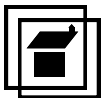
The person presiding shall commence each meeting with an announcement of the notice given for the meeting or a statement regarding the lack of adequate notice, in accordance with law.

Agenda

The Superintendent and Board President shall prepare an agenda of items of business to come before the Board at each meeting. The agenda shall be delivered to each Board member typically no later than three days before the meeting and shall include such reports and supplementary materials as are appropriate and available.

The order of business shall be as follows:

- Public Notice
- Mission Statement
- Roll Call
- Pledge of Allegiance
- Executive Session
- Awards and Presentation
- Correspondence
- Minutes
- Board Committee Reports
- Public Comment (Time Limited)
- Superintendent's Report



POLICY

WINSLOW TOWNSHIP BOARD OF EDUCATION

Bylaws
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School Business Administrator/Board Secretary's Report
Informational Items
Old Business
New Business
Executive Session
Personnel
Adjournment

Recognition of Individuals-Citizens, Pupils, Staff Members or Members of the Board

The Board will make public acknowledgment at a regular meeting of any extraordinary accomplishments of staff, pupils or citizens in behalf of the schools.

Further, the Board will acknowledge contributions of community groups to the success of our schools.

Retirement of Board Members

Retiring members of the Board of Education shall be appropriately recognized and thanked for their service to the schools and the community. Presentations to the exiting members will include:

1. Plaque denoting years of service.
2. A commemorative gavel for exiting members who have served as President.

N.J.S.A. 10:4-10
N.J.S.A. 18A:16-1.1

Adopted: 04 August 2010

