

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, December 17, 2014
7:00 p.m.

MINUTES

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **05/16/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL – In roll call the following Board members were noted present:

Present:	Larry Blake arrived 7:04 p.m.	Gail P. Watkins
	Ewuniki Brown	Hassan Wilcox
	Lorraine Dredden	Julie A. Peterson, Vice President
	Gulab Gidwani arrived 7:13 p.m.	Cheryl Pitts, President
	Carlos Vascos	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Christopher Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

Ms. Pitts recognized Mayor Barry Wright in the audience.

V. 2014-2015 DISTRICT GOALS

Ms. Brown -

1. Student Achievement – Development of an Academic Plan to address:

- a. Our Focus School – (Winslow Township Middle School)
- b. Meet targets established by the NJ DOE
- c. Increase Math scores on Standardized Tests
- d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)

2. Creating a positive school environment conducive to teaching and learning:
 - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
 - b. More emphasis on collaboration
3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

VI. AWARDS/PRESENTATIONS

1. Board Member Service Recognition Awards: Mr. G. Gidwani & Ms. E. Brown
2. Sodexo "Healthy Challenge" Award Presentation – The High School came in 3rd place in the "Healthy Challenge" and received a check in the amount of \$1,500.00 which was presented for the Winslow High School Project Graduation.
2. School No. 4 Presentation

VII. CORRESPONDENCE

Ms. Boyle read a letter dated December 15, 2014 addressed to Dr. Poteat. Dear Dr. Poteat, On behalf of the firm of Wade, Long and Wood, LLP and in the spirit of the holiday season kindly accept our firm's donation in the amount of \$250.00 to the Winslow Township Board of Education Project Graduation. We are truly inspired by the many local volunteers who make this event such a yearly success. Hopefully this will assist our outstanding citizen volunteers and the Winslow Township Board of Education to provide graduating seniors with a safe harbor to enjoy all that they have accomplished upon their graduation from high school. Very truly yours, Wade Long and Wood, LLP, Howard Long, Jr.

VIII. MINUTES

None at this time.

IX. BOARD COMMITTEE REPORTS

Education Committee: Ms. Peterson - No report.

Operations Committee:

Ms. Dredde – The committee met on Tuesday, December 16, 2015 at 5:30 p.m. at the Administration Building. In attendance were Chairperson Ms. Dredde, Mr. Wilcox and Mr. Gidwani. Also present were Ms. McCoy-Boyle, Ms. Augustine and Mr. Mills. Minutes are attached.

Policy Committee:

Ms. Pitts – Our Policy Committee will resume in January after the Reorganization meeting.

Township Liaison: Ms. Peterson – No report until after Reorganization.

Marketing Committee: Mr. Wilcox - No report. We will resume in January after Reorganization.

X. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Peterson, seconded by Ms. Watkins to open the meeting for Public Comments at 7:41 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Mayor Barry Wright

Good evening everyone. I thank God for the opportunity to be here tonight. Thanking God for providing Winslow Township with such a wonderful school district. I applaud the school Board, our wonderful Superintendent and his assistant Dr. Carcamo. This has been a great year. The cooperation from the school Board and everybody on the "same sheet of music" working together, and it works. The progress that this school District has made is due a lot to the staff and the wonderful students we have here, but it is due a lot to the dedication of this school Board as well as the Superintendent, his assistant and staff. I pledge to continue our support in working with you in unison and the shared services we have been able to accomplish. It makes you think at the end of the day that we are doing good things in Winslow. Mr. Gidwani the Board will miss you. Nikki, it is definitely Kentucky's gain and Winslow's loss. Not only your dedication to the School Board but your dedication to the community through your ministry. Mr. Gidwani, I am sure I will be seeing you at the Township meetings to keep me straight. Every one of the principals are all my favorite principals and thank you for serving this community. Everybody have a great, great holiday.

Nelly Chandler – Ad Hoc Citizens Advisory Committee

Good evening Dr. Poteat, Dr. Carcamo. The committee met on December 11, 2014 for our last meeting of the year. In attendance were Ms. Hill, Mr. Kramer, Mr. Bethea, Ms. Chandler, Ms. Nutter, Ms. Tomasello and Ms. Yanez. Board of Education members present were Mr. Blake, Mr. Gidwani and special invited guest Dr. H. Major Poteat. Absent were Mr. Cuneo (called) and Ms. Marques (called). Dr. Poteat addressed questions which were submitted by

committee members and reviewed by Ms. Chandler. The questions were submitted to Dr. Poteat in advance. There were a total of 13 questions which he answered respectfully. We thank Dr. Poteat for taking time out of his busy schedule. Our next meeting will be in January 2015.

Ms. Pitts – Thank you. We promise in the beginning of 2015 we will make sure that the three slots on your committee are filled.

XI. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson seconded by Mr. Wilcox to adjourn Public Comments at 7:45 p.m.

Voice Vote: All in favor

XII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for November 2014, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	11/21/14 11/20/14	3 min. 11 sec. 6 min. 41 sec.	Fire Active shooter	10:04 AM 1:40 PM
School #2	11/10/14 11/18/14	3 minutes 2 min. 20 sec.	Fire Active shooter	10:00 AM 2:00 PM
School #3	11/24/14 11/25/14	2 min. 30 sec. 2 min. 20 sec.	Fire Active shooter	2:09 PM 2:15 PM
School #4	11/12/14 11/21/14	4 min. 44 sec. 6 min. 55 sec.	Fire Active shooter	2:00 PM 12:59 PM
School #5	11/24/14 11/14/14	7 minutes 2 min. 13 sec.	Lockout drill Fire	9:02 AM 11:23 AM
School #6	11/12/14 11/25/14	2 min. 8 sec. 9 minutes	Fire Active shooter	2:01 PM 2:06 PM
Winslow Twp. M.S.	11/12/14 11/20/14	2 minutes 7 minutes	Fire Active shooter	1:36 PM 1:40 PM
Winslow Twp. H.S.	11/20/14 11/26/14	6 minutes 7 minutes	Fire Building lock down	1:02 PM 8:05 AM

4. Professional Development/Workshops & Conferences **Exhibit XII A: 4**
 - a. Approve Professional Development opportunities as presented in the attached exhibit.
 - b. Approve the Professional Development opportunity as listed below:

Title:	SMART Board Training
Date(s):	November 4, 2014 and February 13, 2015
Audience:	Classroom Teachers
Presenter:	Thomas Shown, SMART-Certified Trainer
Costs:	\$2,000 (2 trainings)
Funding:	NCLB Title II
Description:	To teach beginner and advanced users how to effectively use the interactive SMART Board technology to create interactive lessons, and to find content and various websites to support classroom instruction.
5. Field Trips **Exhibit XII A: 5**
 - a. Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.
 - b. Approve the WTHS 21st Century STEM Scholars Tentative Program Events for the 2014-2015 school year as listed in the attached exhibit.
6. Tuition Students (2014-2015) **Exhibit XII A: 6**

Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements (2014-2015) **None at this time.**
8. Homeless Student(s) (2014-2015) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **Exhibit XII A: 9**

Approve the placement of DCP&P students as listed in the attached exhibit.
10. Fundraiser(s) **None at this time.**
11. School No. 4 – “Read to Succeed” Program

Approve School No. 4 to participate in the Six Flags “Read to Succeed” Program during the 2014-2015 school year.
12. School No. 4 – “Jump Rope for Heart” Activities
 - a. Approve School No. 4 to participate in “Jump Rope for Heart” activities during the week of February 6 through February 12, 2015.

- b. Approve School No. 4 "Heart Smart" Family Fun Night, as an extension of the Jump Rope for Heart activities, for February 12, 2015.

13. WTMS – Valentine Dance

Approve the Middle School Valentine Dance for Thursday, February 12, 2015 at 6:30 p.m. in the WTMS Cafeteria.

14. WTHS – Camden County College Youth Summit

Approve WTHS to select 100 students in 9th grade to participate in the Camden County College Youth Summit on January 14th and 15th. This is a youth initiative with WTHS, Camden County College, and the Winslow Family Success Center designed for students who have had academic and behavioral challenges. Students will attend workshops on starting a business, healthy relationships, and introduction to college and careers.

B. Principal's Update

- | | |
|------------------------------|-------------------------|
| 1. Monthly School Highlights | Exhibit XII B: 1 |
| 2. Ethnic Enrollment Report | Exhibit XII B: 2 |
| 3. Suspension Report | Exhibit XII B: 3 |

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

- 1. Sodexo Report **Exhibit XIII A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary's Report **None at this time.**

- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary's Certification **None at this time.**
- 5. Boards' Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**
 - a. Approve the Vendor Bill List in the amount of \$1,227,304.73 as per the attached exhibit.
 - b. Ratify the Manual Bill List in the amount of \$6,026.09 as per the attached exhibit.

- 7. Payroll **None at this time.**
- 8. Disposal of School Property
 Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School 1	Computer Lab	2 computers and 1 scanner – not working
School 2	OT/PT	1 swing in OT/PT, 1 small bike - broken

- 9. Service Agreement
 Approve the service agreement between the Winslow Township Board of Education and Eastern Armored Services, Inc. to provide a deposit pick each Monday, Wednesday and Friday with delivery to TD Bank at no cost to the District.
- 10. Purchase – State Contract Vendor
 Approve the purchase of bus supplies in the amount of \$4,588.13 from Ransome International an approved State Contract Vendor. State Contract #73707.
 Items to be charged to 11-000-270-615
 and further acknowledge the following statement:
 I certify that there are sufficient funds available to purchase the items listed in this award.

 Tyra McCoy-Boyle

11. Purchase – State Contract Vendor

Approve the purchase of bus supplies and services in the amount of \$1,439.60 from General Spring and Alignment Service an approved State Contract Vendor. State Contract # A73491/73778

Items to be charged to 11-000-270-615 and 11-000-270-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

12. Purchase – Middlesex Regional Educational Services Commission Purchasing Cooperative

Approve the purchase of a printer/scanner/fax and cartridges in the amount of \$1,839.64 to CDW Government, Inc. through the Middlesex Regional Educational Service Commission Purchasing Cooperative.

Items to be charged to 11-000-251-600

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

13. Purchase – Ed Data Vendor

Approve the purchase of science supplies in the amount of \$4,554.85 from Wards Natural Science an Ed Data Vendor. Cooperative Bid # 6828.

Items to be charged to 11-190-100-610

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

14. Cumberland County – Joint Transportation Agreement 2014-2015

Approve the 2014-2015 Joint Transportation Agreement between the Winslow Township Board of Education (joiner district) and Cumberland County (host district) to transport one student to and from school on Route 790 for the 2014-2015 school year at a cost of \$108.50 per day.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Plitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XIV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Mr. Gidwani to approve Items 1 – 8 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	H. R.	Medical	12/8/2014	12/23/2014	Paid
B	K. T.	Medical	1/5/2015	1/30/2015	Paid

2. Resignation

Approve the following Resignation for the 2014/2015 school year:

	Name	Position	Location	Effective
A	McKay, Demetrius	Youth Development Specialist	High School – Eagles Landing	12/31/2014

3. Retirements

Approve the following Retirements for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Frame, Sharon	Bus Driver	Garage	7/1/2015
B	Frank, Kim	Speech-Language Specialist	High School	7/1/2015
C	Lathrop, Howard	Bus Driver	Garage	7/1/2015

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4. New Hire

Approve the following New Hire for the 2014/2015 school year:

	Name	Location	Position	Prorated Salary	Effective
A	Statue, Marian	School No. 4	2 nd Grade Teacher	\$52,916.00 BA+30 – Step 5 (1/1/2015-1/31/2015) \$54,525.00 BA+30 – Step 5 (2/1/2015-6/30/2016)	1/13/2015

5. College Placements

Approve the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Dziunycz, Sarah	Field Experience	Sutphen, Mary	No. 3	2/9/15-4/3/15	Special Ed
B	Camden County	Klipp, Lauren	Field Experience	Dougherty, Jacqueline	No. 2	2/9/15-4/3/15	Elementary
C	Camden County	Romero, Itzaida	Field Experience	Hoffman, Kevin	No. 3	2/9/15-4/3/15	Special Ed
D	Rowan University	Sullivan, Caitlin	Field Experience	Shifren, Stacy	No. 1	5/12/15-6/19/15	Special Ed
E	Camden County	Young, Jennifer	Field Experience	Azzarano, Brian	No. 2	2/9/15-4/3/15	Elementary

6. Support Substitute

Approve the following Support Substitute for the 2014/2015 school year:

	Name	Support Position
A	Gamble, Cheron	Substitute Bus Driver

7. Volunteer

Approve the following Volunteer for the 2014/2015 school Year:

	Name	Volunteer Position	Location
A	Reinert, Elizabeth	HSA (Home & School Association)	School No. 5

8. Extended School Day Program (NCLB-Title I/Special Education)

Approve the following teacher to work the 2014/2015 Extended School Day Program at Schools #1- #6, on an as needed basis, at four hours/week, Monday-Thursday:

	Name	Hourly Rate
A	DePre, Jason	\$39.00

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XV. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Watkins, seconded by Ms. Peterson to approve Items 1 – 6 as recommended by the Superintendent.

1. Settlement Agreement – K.S. and D.S. o/b/o M.S.

Approve the Settlement Agreement between K.S. and D.S. o/b/o M.S. and the Winslow Township Board of Education.

2. Fundraisers

Exhibit I: 2

Approve the following fundraisers/school activities for the 2014-2015 school year:

School No. 2

- o Scholastic Spring Book Fair (March/April 2015) – H.S.A.
- o Frozen Fun Night (Feb. 2015) – H.S.A.
- o School No. 2 Talent Show (Jan. 2015) – H.S.A.

3. School No. 2 – “Black History Folktale Fun” Assembly Program

Approve School No. 2 Assembly Program “Black History Folktale Fun” presented by Young Audiences Arts for Learning, on Thursday, February 12, 2015 at a cost of \$815.00. (#96-471-002)

4. School No. 3 – “Jump Rope for Heart” Assembly Program

Approve School No. 3 “Jump Rope for Heart” assembly for Monday, February 2, 2015. A representative from the American Red Cross will attend and explain the purpose of this event to students.

5. School No. 5 – Cherrydale Fundraiser – Limousine & Lunch

Approve School No. 5 students who sold the most items during the Cherrydale fundraiser to be rewarded with lunch at Applebee’s and a limousine ride to the restaurant on January 30, 2015.

6. WTHS – Winter Coat Drive

Approve WTHS Student Government students, in conjunction with the Innovative Orthodontics and the Center for Pediatric Dental Health, to sponsor a winter coat drive during the months of December and January.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Dredden, seconded by Ms. Peterson to approve Items 1 – 4 with regard to Personnel.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	J. M.	Medical (extension)	1/5/2015	1/16/2015	U

2. Retirements

Approve the following Retirements for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Carrier, Barbara	Gifted & Talented Teacher	School No. 2 & No. 4	7/1/2015
B	Crispin, Joyce	Special Education Teacher	School No. 6	7/1/2015

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3. New Hires

Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Prorated Salary	Effective
A	Berry, Sean	Special Ed Teacher (Leave of Absence)	Middle School	\$51,716.00 BA+30 – Step 1 1/16/2015-1/31/2015 \$53,325.00 BA+30 Step 1 2/1/2015-6/30/2015	1/16/2015
B	Chico, Regina	Accountant	Board of Education	\$75,000.00	1/16/2015
C	Zografos, Konstantine	Computer Teacher	School No. 1	\$54,425.00 MA – Step 2	2/1/2015

4. Volunteers

Approve the following Volunteers for the 2014/2015 school Year:

	Name	Volunteer Position	Location
A	Pino, John	Assistant Winter Track Coach	High School
B	Witter, Anthony	Assistant Winter Track Coach	High School

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		

Motion Carried

III. BUSINESS ADMINISTRATOR'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Watkins to approve Items 1 – 9 as recommended by the Business Administrator/Board Secretary.

1. Student Activity Account

Approve the High School Newspaper as a Student Activity Account. Disbursements will be for covering the costs of printing the High School Newspaper.

2. Ikon/Ricoh – Copier Lease Agreement

Approve a new copier lease agreement with Ikon/Ricoh for 48 months at a cost of \$150.04 per month which includes 2,200 copies/month and all service, parts, labor and supplies (except paper). State Contract # A82709.

To be charged to 11-000-252-440

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the item awarded in this agreement.

Tyra McCoy-Boyle

3. Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$608.65 from Ransome International an approved State Contract Vendor. State Contract #73707

Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

4. Purchase – State Contract Vendor

Approve the purchase of electrical supplies in the amount of \$932.88 from United Electric an approved State Contract Vendor. State Contract # A85581

Items to be charged 11-000-262-610

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

5. Purchase – State Contract Vendor

Approve the purchase of bus repairs in the amount of \$698.84 from Bruno's, Inc. an approved State Contract Vendor. State Contract # A85991

Items to be charged 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

6. Shared Services Vendor

Approve the cabinet replacement installation at School #2 in the amount of \$3,600.00 to South Jersey Technology Partnership (SJTP) an approved Shared Services Vendor.

To be charged to 11-000-221-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

7. Shared Services Vendor

Approve the installation of data drops and cable management at the Middle School in the amount of \$2,622.36 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

8. Shared Services Vendor

Approve the purchase of 300 Chromebooks and carts in the amount of \$118,170.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 12-140-100-731, 12-130-100-731, 12-120-100-731

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

9. Shared Services Vendor

Approve the purchase of 500 Belkin Mouse Optical Cable in the amount of \$3,250.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 11-190-100-610

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Yes		

Motion Carried

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between December 5, 2014 and December 12, 2014:

Number of Requests Received	Document Requested	Approved	Denied
1	<ul style="list-style-type: none"> Amended Employment Contracts for Business Administrator/Board Secretary and Assistant Superintendent (2013-2014 and 2014-2015 school years) 	1	0

XVII. OLD BUSINESS – None at this time

XVIII. NEW BUSINESS

Mr. Gidwani – Madame President. I have some information to provide about what happened at that Advisory Committee meeting last time. It was almost a tirade against Advisory Committee member Nelly Chandler. I thought that it was absolutely unjustified because if there were any complaints about the minutes of the meeting I think they should have been addressed to the School Board and not to the Advisory Committee because the Advisory Committee was founded by the school Board. It is very unfair to reach out in a tirade against one of your own District staff member. I thought that it was not proper and I interceded but I did not feel very good about it and I don't think that I should have had to do that but unfortunately I felt warranted that I do something about it because I do not see how a staff member could be treated like that. It is not fair because if the person who was offended had really tried to understand what was going on. The minutes of two different meetings were read at the same time and if they had known what the second meeting said I don't think they should have had any problem. But unfortunately people only get half the information and then they go on from that. And still, even if it was a problem I think it should have been brought to the Board's attention not to harass a staff member. Thank you.

Ms. Pitts – Mr. Gidwani your statement and comments are duly noted.

XIX. INFORMATIONAL ITEMS

Dr. Poteat – I would just like to share some information relative to the holiday festivals and programs that have gone on in the District this past week and also tomorrow. I had the pleasure of attending two concerts at the high school this week, the orchestra and the chorus and choir as well as school 3's art and music program at school 3 as well as the middle school choral program. Our young people have done a tremendous job in their performances this week. They are well attended by the community. I think the staff and students continue to do much better and so much more improvement over the years. The quality of the music and all the things the young people have prepared over the years. It has just been outstanding and I have been pleasantly pleased with the performances and the performance by the staff members. I want to commend the principals for the work that you have done along with the staff and the preparation for the holiday ceremonies. I think the young people, as well as tonight, need to be commended for their performance. Also, tomorrow is the last night and we have a host of schools bringing their program. I want to encourage everyone if you have not been able to attend any of them, please, take the time to celebrate with those young people.

XX. EXECUTIVE SESSION

Mr. Long – There are no items for Executive Session. I want to wish all the best to Ms. Brown and Mr. Gidwani and to wish everyone a great holiday and a Happy New Year.

Ms. Pitts – I wish my fellow Board members, Dr. Poteat, all of you at Administration, all the Staff, especially our principals. I hope that everyone has a very Merry Christmas and Happy Holidays.

XXII. ADJOURNMENT: A motion was made by Ms. Watkins, seconded by Ms. Peterson to adjourn the meeting at 7:59 p.m.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

OPERATIONS COMMITTEE MEETING MINUTES

December 16, 2014

5:30pm

Administration Building

The Operations Committee met on Tuesday, December 16, 2014 at 5:30pm. In attendance were Chairperson Mrs. Dredden, Mr. Wilcox and Mr. Gidwani. Also present were Ms. McCoy-Boyle, Ms. Augustine and Mr. Mills. The committee discussed the following items:

- **Solar Panels** – Warranties were received for Schools 5 & 6. Inspection report has been forwarded to NEP for items to be addressed.
- **Advertisement on School Bus** – An “Advertise Here” sign will be placed on a bus mid-January.
- **Cameras** – The high school and middle school are 100% complete. Pricing for cameras needed at the administration building is being investigated.
- **Blue Anchor Buildings** – The Engineers will be on site Monday, December 22nd to begin testing for hazardous materials and a UST investigation.
- **ROD grant update** –
 - Resolutions for the Middle School and High School projects were submitted to the DOE/SDA. We are waiting to receive an approved grant agreement from the SDA.
- **Cafeteria Fund** – The committee discussed possible recommendations to improve collection of past due cafeteria account balances.
- **2015-16 Budget Preparation** – The upcoming budget will include the addition to school #4 and renovations to the entrance of the high school.
- **New Items discussed included:** –
 - Drainage at school #3. - An estimate on the total cost to remediate is pending.
 - Status update on Uniform applications
 - Solicitor bills

Adjourned: 7:38pm

NEXT MEETING: Date will be determined after the reorganization meeting in January