

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
Middle School Media Center - 6:00 p.m. (Board Vacancy Interviews)
Middle School Cafeteria – 7:00 p.m. (Regular Meeting)
30 Coopers Folly Road
Atco, NJ 08004

February 11, 2015
MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **01/08/2015 & 02/06/2015**. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** – In roll call the following Board members were noted present:

Present:	Larry Blake	Gail P. Watkins
	Lorraine Dredden	Hassan Wilcox
	Paul A. Hilton	Julie A. Peterson, Vice President
	Carlos Vascos	Cheryl Pitts, President

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Christopher Long, Esq., Solicitor 6:00 p.m.
Howard Long, Jr. Esq., Solicitor 7:00 p.m.

IV. **PLEDGE OF ALLEGIANCE**

V. **2014-2015 DISTRICT GOALS**

Ms. Pitts -

1. Student Achievement – Development of an Academic Plan to address:

- a. Our Focus School – (Winslow Township Middle School)
- b. Meet targets established by the NJ DOE
- c. Increase Math scores on Standardized Tests
- d. Address 9th Grade Issues (Failure Rate; Attendance, etc.)

2. Creating a positive school environment conducive to teaching and learning:

- a. Focus on building relationships among staff that will result in increased learning and more effective instruction
- b. More emphasis on collaboration

3. Continue to market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:
 - a. Citizens Advisory Board

A motion was made by Ms. Peterson, seconded by Ms. Watkins to suspend the meeting at 6:45 p.m.

Voice Vote: All in favor

{Meeting resumed in the Cafeteria at 7:00 p.m.}

VI. BUSINESS MATTER

1. Appointment of Board of Education Member

A motion was made by Ms. Peterson, seconded by Mr. Vascos to appoint LaVonya B. Wilson-Mitchell as a member of the Winslow Township Board of Education, effective on this date through December 2015.

Note: Oath of office will be administered immediately following approval.

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredden	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Mr. Vascos	Yes	Ms. Pitts	Yes

Motion Carried

Official Roll Call –

Present:	Larry Blake	Gail P. Watkins
	Lorraine Dredden	Hassan Wilcox
	Paul A. Hilton	Julie A. Peterson, Vice President
	LaVonya Wilson-Mitchell	Cheryl Pitts, President
	Carlos Vascos	

VII. AWARDS/PRESENTATIONS

1. Mr. Jack Mills, Director of Special Projects – Student Attendance Presentation

VIII. CORRESPONDENCE – None at this time

IX. MINUTES

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Open/Closed minutes for the following meeting:

Regular Meeting

Wednesday, January 28, 2015

Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredden	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Abstain
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Education Committee: Ms. Peterson – The committee will meeting next Wednesday the 18th in District.

Operations Committee: Ms. Dredden – The committee will meet on February 24, 2015

Policy Committee: Ms. Pitts – The committee will meet next Thursday at 4:00 p.m. in District.

Liaison Committee: Ms. Watkins – No report at this time.

Marketing Committee: Mr. Wilcox – The Marketing Committee met on February 10, 2015. In attendance were Dr. Poteat, Superintendent, Stephanie Simmons and Theresa Colligon from Proud Parents of Winslow, Laura Bishop and Julie Bonette, Public Relations Team, Charles Kramer from the Citizens Advisory Council and Mr. Wilcox, Board Member. Minutes are attached.

XI. PUBLIC COMMENTS (Time Limited)

A motion as made by Ms. Peterson, seconded by Mr. Hilton to open the meeting for Public Comments at 7:30 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Nelly Chandler – Citizens Advisory Committee

Ms. Chandler reported on the Citizens Advisory Committee Meeting held on Thursday, February 5, 2015. All members were present except for Lisa Nutter. Minutes are attached.

Dr. Poteat responded to an opt-out clause regarding the upcoming PARCC test. There is no opt-out clause for the PARCC. The State does not provide an opt-out clause for the PARCC Examination. However it has been left to the individual school districts to address this issue accordingly. Our position is if a parent submits to us, in writing, a letter that they do not want their child to participate, the District will honor their letters. Parents having their children not participating in a State Standardized Test is not a new concept. They could also withdraw their children from participating in NJASK. It has always been there. Our position is to make the situation as seamless as possible for the parents. If a child provides the building principal, prior to the test, that they do not want their child to participate we will honor it without any type of possible discipline. The child can come to school that day. We will have a place in the building for that child to go during testing. After the test is over, he or she, can return to their class or scheduled classes and resume their day. We have always tried to accommodate our parents in the District and we want to continue to do so. That is our position. All of the building principals have been informed of where we stand at this point. I think it is up to the parents. But it is imperative that we do receive something, in writing, from the parents for documentation purposes.

Lesa Passarella – Historical Society of Winslow Township.

Good evening. I am a trustee representative from the Historical Society of Winslow Township. In September we had one of our members request in an email to the Business Administrator from the Board of Directors permission to access the Central Avenue Building to ascertain if there are records of historical value that can be retrieved. Herb Leary, from the Township, indicated that permission to access the building had to be in written from the School Board. Mayor Wright submitted a request that the school know that items in the building be retrieved in order to be put on display at the Township Building for a period of time before it is moved to the new location on Pump Branch Road. Since we never received an acknowledgment to the written request we are asking at this time that the Board grant access to the Historical Society.

Dr. Poteat – Since the building is part of the school district the District will retain any, and all, items that they feel are of any historical value for the school district's purposes. At this time, that building is not safe to enter. We have fenced the property off and we will begin demolition of them in the very near future. We are not in a position where I would recommend that we allow anyone to go into those buildings because they are not in the condition where someone should be walking around. In the event something occurs, I think the liability for the District would be too great. My recommendation to the Board at this time is that we do not allow anyone to enter into those buildings. In reference to the bell, I too have had a conversation with the Mayor. I think there may be some miscommunication because the school district has already retained the bell and other items from the building. Those materials have already been submitted to be restored. We are preparing, not only to retain that information, but to

have those materials on display in the school district as we are embarking upon celebrating our 100th Anniversary from that building to the new administration building that we will be dedicating in September of this school year. I am not sure of the miscommunication between the Historical Society and the school district but we are going to retain all materials that we feel are valuable to the District. We should be retaining educational paraphernalia and things for the District because there is a history of education in Winslow Township. Anything after we decide that we may, or may not, want then I think that will be something we could discuss with the Historical Society.

Ms. Pitts – Is it possible to make copies of any of this material?

Dr. Poteat – At this point, we have not been through paperwork, things that we felt could be of any historical value. I have not designated anyone to go through those things. The materials that we have retained are just those things that I have mentioned, the bell, the keystone, those items that are of significant value to the school district. The school district needs to be in a position where you have, not only a historical perspective of the District for the community, but of the school district. The school district is the place where I feel they should be on display, and they will. We will have them on display after we go through the dedication of the new Administration Building which will signify 100 years between the demolition of that building in Blue Anchor and the dedication of the new Administration Building. We will contact the Historical Society so that we get our facts straight. Some of the families whose names appear on the Keystone I know are still in this community today and we will be reaching out to those families in order to take part in this celebration. At this point, I am not aware of anything that is on paper that can be duplicated. We have not been through that process where I can say definitively yes, we can provide this information and we can make copies.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Ms. Dredden to close the meeting for Public Comments at 7:43 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|--------------------|
| 1. <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. <u>Second Reading of Board Policies & Regulations</u> | None at this time. |
| 3. <u>Security/Fire Drill Report</u> | None at this time. |
| 4. <u>Professional Development/Workshops & Conferences</u> | Exhibit XIII A: 4 |

- a. Approve Professional Development opportunities as presented in the attached exhibit.
- b. Approve Winslow EMS to provide CPR instruction to nursing staff on Friday, February 13, 2015. The cost is not to exceed \$350.00 and will be charged to 11-000-221-320-000-20.
- c. Approve CPR Professionals to provide CPR instruction to staff on Friday, February 13, 2015. The cost is not to exceed \$900.00 and will be charged to 11-000-221-320-000-20.
- d. Approve FEA to present a workshop entitled Common Core and PARCC for Teachers of Social Studies with ELA to History/Social Studies Teachers and Administrators as professional development on Friday, February 13, 2015. The cost of \$1,850.00 will be charged to 11-000-221-320-000-20.
- e. Approve Follett School Solutions, Inc. to present a Library Manager Customer Webinar to School Librarians on Friday, February 13, 2015. The cost of \$599.00 is to be charged to account #11-000-221-320-000-20.
- f. Approve EIRC to present the following workshops on Friday, February 13, 2015, as professional development, at the cost of \$3,240.00 to be charged to 11-000-221-320-00-20:
 - o PARCC & Common Core Strategies for ELA - English and ELA Teachers Grades 4-6 and 7-12
 - o PARCC and Common Core Strategies for Mathematics – Math Teachers Grades 4-6 and 7-12
 - o Challenging Activities to Advance Learning – Classroom and Special Education Teachers Grades 4-6 and Grades 7-12; Gifted & Talented; Honors; Administrators

5. Field Trips (2014-2015)

Exhibit XIII A: 5

Approve Field Trips, for the 2014-2015 school year, as listed in the attached exhibit.

6. Tuition Students (2014-2015)

Exhibit XIII A: 6

Approve the placement of Tuition Students as listed in the attached exhibit.

7. Terminate Out-of-District Placements (2014-2015)

Exhibit XIII A: 7

Approve to terminate Out of District Placements as listed in the attached exhibit.

8. Homeless Student(s) (2014-2015)

Exhibit XIII A: 8

Approve the placement of Homeless Student(s) as listed in the attached exhibit.

9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit XIII A: 10**

Approve the following fundraisers/school activities for the 2014-2015 school year:

School No. 3

- o Scholastic Book Fair (Feb. 2015) – P.T.O

School No. 4

- o Gertrude Hawk Chocolate – H.S.A.
- o Wendy's Night (02/24/15) – H.S.A.
- o Smencils – H.S.A.

School No. 5

- o Yearbook Sales (Feb.-June 2015) – H.S.A.

School No. 6

- o McDonald's Night (04/29/15) – H.S.A.
- o Wendy's Night (03/24/15) – H.S.A.
- o Deptford Skating Night (03/06/15) – H.S.A.

WTHS

- o Paper Lanterns & Chinese Zodiac Coins (Feb. 2015) – Anime Club
- o Chick-Fil-A Night (Feb. 2015) – Key Club

11. School No. 1 – Art Show

Approve School No. 1 Art Show, an event that will showcase the artwork of School No. 1 students in celebration of Youth Arts Month, for Tuesday, March 31, 2015.

12. School No. 1 - Donation

Approve the acceptance of donation, from Mr. Connor Barwin of the Philadelphia Eagles and the Make the World Better Foundation, in the amount of \$450.00. The donation will go towards the balance needed for the third grade field trip to the Philadelphia Museum of Art.

13. School No. 3 – The Smile Program “Mobile Dentist” (Change in Date)

Approve The Smile Program “Mobile Dentist” to visit School No. 3 students in grades PK-3 on Wednesday, March 25, 2015. The Smile Program provides high quality dental services to children at no cost.

14. School No. 3 – NJ Commission for the Blind Free Vision Screenings

Approve School No. 3 to invite the NJ Commission for the Blind to the school on March 24, 2015 and, if needed March 25, 2015, to provide free vision screenings for preschool and kindergarten students.

15. School No. 3 - Donation

Approve the acceptance of a gift card donation, in an amount not to exceed \$200, from Mr. Joseph English, community member, for the benefit of the students at School No. 3.

16. School No. 5 – WTHS African American Club Assembly

Approve the WTHS African American Club to visit School No. 5 on February 23, 2015 to present an assembly program in tribute of African American culture.

17. WTMS – Scholastic Book Fair

Approve the WTMS Scholastic Book Fair for March 13 through March 20, 2015.

18. WTHS – Guest Speakers

- a. Approve Mr. James Bunker, Meteorologist from the National Oceanographic and Atmospheric Administration (NOAA), to visit WTHS on Thursday, February 12, 2015 and speak with students in the Marine Biology class.
- b. Approve Mr. Michael Green, Program Coordinator in the Office of Diversity & Community Affairs at Cooper Medical School Rowan University, to be a guest speaker during the Black History Month Program on Thursday, February 26, 2015. Mr. Green will speak with students in the area of education, personal responsibility and overcoming obstacles to overcome to achieve goals.
- c. Approve Colonel Barry K. Williams, United States Army, to speak with students on the importance of high school graduation for a successful future, and to learn about college and other advanced educational employment opportunities. The cost of \$300 will be funded through the Perkins Grant.

19. WTHS – Camden County College Youth Summit (Change in Date)

Approve WTHS to select 100 students in 9th grade to participate in the Camden County College Youth Summit on February 24th and 25th. This is a youth initiative with WTHS, Camden County College, and the Winslow Family Success Center designed for students who have had academic and behavioral challenges. Students will attend workshops on starting a business, healthy relationships, and introduction to college and careers.

20. WTHS – JROTC Participation in Adopt-A-Road Program

Approve the WTHS JROTC to participate in the Camden County Adopt-A-Road Program as a service learning project. The JROTC would “adopt” Cooper Folly Road and three times a year the road will be cleaned by students in the program. Each student will be trained in roadside safety and be required to wear appropriate safety gear. A \$500 Adopt-A-Road mini grant would be awarded to the JROTC for their participation.

21. WTHS – Camden County College Admissions Program Visit

Approve staff from the Admission Office of Camden County College to visit WTHS on Tuesday, April 14, 2015 to assist senior students complete registration for Fall 2015 classes.

22. 2014-2015 NCLB-ESD Tutoring at WTHS

Approve the 2014-2015 NCLB-ESD Tutoring Program at WTHS as follows:

Dates: February 2015 – May 2015
Days: Monday-Thursday
Location: Winslow Township High School
Time: 2:00 p.m. – 4:15 p.m.
Funding: NCLB Title I Funds

23. 2015-2016 Early Childhood Program Tentative Budget **Exhibit XIII A: 23**

Approve the submission of the 2015-2016 Early Childhood Program Tentative Budget in the amount of \$1,331,447.00.

24. New Jersey Afterschool/Summer Program Grant

Approve the submission of application for the New Jersey Afterschool/Summer Program Grant seeking award of \$250,000.

25. Textbook Adoption

Approve the adoption of Integrated iScience Textbooks, copyright date 2012, for Grades 6, 7, and 8 at a cost not to exceed \$125,000.

26. Extended Day Program at Winslow High School

Approve the operation of an Extended Day Program at Winslow High School beginning February 23, 2015. The program will run Monday through Thursday from 2:00 p.m. to 4:15 p.m. and will be funded through Title I.

B. Principal's Update

1. Harassment, Intimidation & Bullying Summary (Jan. 2015) **Exhibit XIII B: 1**

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredden	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Vascos	Yes		

Motion Carried

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Mr. Blake to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. **REPORTS** **None at this time.**

B. **THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. **Line Item Transfers** **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of December 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. **Board Secretary's Report** **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **Reconciliation Report** **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of December 2014.

4. **Board Secretary's Certification**

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

- a. Approve the Vendor Bill List in the amount of \$2,116,230.83 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,358,150.84 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of January 2015, as listed below:

- o January 15, 2015 \$2,204,618.60
- o January 30, 2015 \$2,240,316.05

8. Disposal of School Property

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School 5		Promethian Board – old, damaged
		2 Servers – old, damaged
Middle School	PE	Rectangular folding table – broken
		Home Economic appliances & miscellaneous cooking utensils – old, broken

9. Professional Development

Approve John Gaskill, Director of Transportation to attend the 47th Annual School Transportation Supervisors of New Jersey Conference on April 30 – May 1, 2015 at a cost of \$325.00

10. IDEA Basic and Preschool 2014-2015 Grants

Approve to accept 2014-2015 IDEA Basic and Preschool awards, inclusive of the Chesilhurst Award, as follows:

	<u>Basic</u>	<u>Preschool</u>
Winslow – Public	\$1,202,143.00	\$51,625.00
Winslow – Non Public	19,757.00	6,453.00
Chesilhurst – Public	<u>37,283.00</u>	<u>1,983.00</u>
Total Amount	\$1,259,183.00	\$60,061.00

11. IDEA Basic and Preschool Budget Amendments

Exhibit XIV B: 11

Approve the submission of amendments to the 2014-2015 IDEA Basic and Preschool Grants by budgeting the 2013-2014 carryovers per the attached exhibit:

	<u>Original Award</u>	<u>Carryover</u>	<u>Revised Amt.</u>
Basic	\$1,259,183.00	\$88,751.91	\$1,347,934.91
Preschool	\$ 60,061.00	\$11,039.52	\$ 71,100.52

12. Contract Vendors – 2014-2015

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
 CONTRACT VENDORS FOR BOARDS OF EDUCATION
 PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township

Board of education and the Referenced State Contract Vendors shall be July 1, 2014 to June 30, 2015.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Parts & Repairs for Lawn & Grounds Equipment	Lawson Products, Inc.	76910

13. Township of Winslow – Election Polling Facilities

Approve the Township of Winslow to utilize School No. 4, 541 Kali Road, Sicklerville, NJ from 5:00 a.m. – 9:00 p.m. as an Election Polling Facility as follows:

- Primary Election Day – Media Center – June 2, 2015
- General Election Day – All Purpose Room – November 3, 2015

14. Professional Development

1. Approve Tyra McCoy-Boyle, Business Administrator/Board Secretary and Joanne Augustine, Assistant Business Administrator to attend the following workshops:

- | | | | |
|----|------------------------------|-------------------|--------------|
| a. | Update – Affordable Care Act | February 24, 2015 | \$50.00/each |
| b. | Review of Pensions | March 12, 2015 | \$50.00/each |

2. Approve Joanne Augustine, Assistant Business Administrator to attend the Division of Children and Families meeting on February 11, 2015 at no cost to the District.

15. Outstanding Check to be Voided

Student Activity

Date	Check #	ID #	Amount
10/7/14	951637	Remedyshot Photography	\$117.57
		(Check is stale dated)	

16. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite Track & Field	March 16 – July 30, 2015	Monday – Thursday 6:00 – 8:30 p.m.	Track	No fees

17. New Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NJSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Cheryl Pitts	National School Boards Association 75 th Annual Conference, Nashville, TN	March 21 – 23, 2015	Not to exceed \$3,000.00

18. Authorization to Amend the District Long-Range Facility Plan

Authorize Garrison Architects to prepare and submit the following projects to the New Jersey Department of Education as Other Capital Projects and to amend the District's approved Long-Range Facility Plan to include the following projects:

1. Classroom and Gymnasium addition at Winslow School No. 4
2. Refurbish the front façade of the High School
3. Installation of air conditioning units in identified classrooms in the Middle School
4. Installation of air conditioning units in identified classrooms in the High School
5. Demolition of the Blue Anchor Buildings
6. Renovations to the Board of Education Administration Building

The District acknowledges that it will receive no State Aid for these projects.

19. Shared Services Agreement

Approve the Shared Services Agreement with the Township of Winslow for the purchase of rock salt through the Camden County Co-op pricing. Contract Number 83371 – Morton Salt, Inc.

20. Purchase – Shared Services Agreement

Ratify the purchases of Rock Salt in the aggregate amount of \$7,784.30, from Morton Salt, Inc. through the Shared Services Agreement with the Township of Winslow using the Camden County Co-op pricing. Contract Number 83371.

Items were charged to 11-000-262-610

and further acknowledge the following statement:

I certify that sufficient funds were available to purchase the items awarded.

Tyra McCoy-Boyle

21. Ed Data Vendors

Approve the following categories through Ed Data Vendors for purchases during the 2014-15 school year:

Time and Materials Categories:

1. Fire Smoke Detector Testing and Replacement
2. Electrical Services and Repair
3. Locksmith Services
4. Automatic Temperature Controls Service and Repair

Other Awarded Vendors Categories:

1. Audio Visual Supplies
2. Interactive Whiteboards & Related Products
3. General Classroom Supplies
4. Health & Trainer Supplies
5. Library Supplies
6. Science Supplies

22. Middlesex Co-op

Approve the following categories under the Middlesex Co-op Agreement during the 2014-15 school year:

1. Custodial Supplies
2. Maintenance, Repair & Operations Part I and Part II
3. Technology Supplies and Services
4. SMART Board Technology

23. Request for Proposal (RFP) Physical Therapy

Approve to return unopened Request for Proposal (RFP) packets for Physical Therapy Services which were due by February 3, 2015. Approve to repost for Physical Therapy Services.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredden	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes Abstain No. 17
Mr. Vascos	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Item 1 – 10 with regard to Personnel.

1. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	K. D.	Medical (extension)	2/12/2015	3/6/2015	Paid
B	A. K.	Medical	2/25/2015 3/18/2015	3/17/2015 4/22/2015	Paid Unpaid

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C	J. M.	Medical (extension)	2/7/2015	3/20/2015	Paid
D	L. M.	Medical (extension)	2/1/2015 3/3/2015	3/2/2015 3/10/2015	Paid Unpaid

2. Resignation

Approve the following Resignation for the 2014/2015 school year:

	Name	Position	School	Effective
A	Maddred, Scoey	2 nd Grade Teacher	School No. 4	3/31/2015

3. Retirement

Approve the following Retirement for the 2014/2015 school year:

	Name	Position	School	Effective
A	Upshaw, Maurice	Social Worker	High School	7/1/2015

4. Volunteer

Approve the following Volunteer for the 2014/2015 school year:

	Name	Volunteer Position	Location
A	Marshall, Deborah	Drama Club Advisor	High School

5. Lateral Movement on Salary Guide Revision

Approve to revise the following Lateral Movement on the Salary Guide for the 2014/20015 school year, effective February 1, 2015:

				FROM			TO		
	Last Name	First Name	School	From	Step	Salary	To	Step	Salary
A	Goodman	Monique	No. 5	BA+15	3	\$53,125.00	BA+30	3	\$53,925.00

6. Job Descriptions

Exhibit XV: 6

a. Approve to abolish the following Job Descriptions for the 2014/2015 school year:

	Job Description
A	Assistant Transportation Dispatcher
B	School Bus Mechanic

b. Approve the revision of the following Job Description for the 2014/2015 school year:

	Job Description
A	School Based Youth Services Program -Youth Development Specialist (Eagles Landing)

c. Approve the following Job Descriptions for the 2014/2015 school year:

	Job Description
A	School Mechanic
B	Transportation Dispatcher

7. College Placements

a. Approve the rescission of the following College Placement for the 2014/2015 school year:

	College/University	Student	Experience	Cooperating Teacher	School	Dates	Subject
A	Camden County	Dziunycz, Sarah	Field Experience	Sutphen, Mary Ann	No. 3	2/11/15-5/1/15	Special Ed

b. Approve the following College Placements for the 2014/2015 school year:

	College/University	Student	Experience	Cooperating Teacher/Supv	School	Dates	Subject
A	Camden County	Collins, Sorega	Field Experience	Boyle, LaShawn	No. 3	2/11/15-5/1/15	Elementary
B	Camden County	Dziunycz, Sarah	Field Experience	Hoffman, Kevin	No. 3	2/11/15-5/1/15	Special Ed.
C	Camden County	Murtha, Shannon	Field Experience	Kiett, Portia	MS	2/11/15-5/1/15	7 th Grade - Science
D	NJ-EXCEL	Rossi, Julie	Internship	Marella, K & Innocenzo, J.	No. 5	2/11/15-6/19/15	Educational Leadership
E	Camden County	Thomas, Aja	Field Experience	Clark, Jena	HS	2/12/15-3/9/15	Business Ed.
F	Rowan University	Washington, Dennis T.	Field Experience	Doheny, Michael	HS	3/16/15-5/11/15	Music

8. Educational Job Fairs

Approve the following Educational Job Fairs for the 2014/2015 school year:

	Name of Job Fair	Date	Cost
A	Greater Philadelphia Job Fair	3/18/2015	\$350.00
B	College of New Jersey Interview Day	3/27/2015	\$100.00

9. 2014/2015 Spring Coaches

Approve the following High School Spring Coaches for the 2014/2015 school year:
 (11-402-100-100-402-08)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Badillo, Amanda	Boys' Lacrosse Assistant Coach	\$2,402.50 (a split)	3
B	Bates, Russell	Boys' Outdoor Track Head Coach	\$6,548.00	3
C	Brown, Shawnnika	Girls' Outdoor Track Assistant Coach	\$4,805.00	3
D	Caldwell, Kevin	Boys' Lacrosse Assistant Coach	\$2,310.50 (a split)	2
E	Cuneo, Chris	Boys' Lacrosse Head Coach	\$6,548.00	3
F	Diaz, Suzanne	Boys' Tennis Assistant Coach	\$3,379.00	3
G	Horne, George	Girls' Outdoor Track Head Coach	\$6,548.00	3
H	Martin, William	Softball Assistant Coach	\$4,805.00	3
I	Nagy, Kristine	Girls' Lacrosse Head Coach	\$6,297.00	2
J	Pino, John	Boys' Outdoor Track Assistant Coach	\$4,805.00	3
K	Regn, Keith	Baseball Head Coach	\$6,548.00	3
L	Robinson, Keith	Boys' Outdoor Track Assistant Coach	\$4,441.00	1
M	Smolark, Thomas	Girls' Lacrosse Assistant Coach	\$4,621.00	2
N	Spahn, Matias	Baseball Assistant Coach	\$2,402.50 (a split)	3
O	Stowell, Allen	Baseball Assistant Coach	\$2,402.50 (a split)	3
P	Stowell, Bruce	Baseball Assistant Coach	\$4,805.00	3
Q	Totoro, John	Boys' Tennis Head Coach	\$5,071.00	3
R	Witter, Anthony	Strength Training Coach	\$2,051.00	1

10. 2014/2015 Physical Therapist Consultant

Approve the following 2014/2015 Physical Therapist Consultant, on an as needed basis, effective February 12, 2015:

	Name	Consultant	Location	Hourly Rate
A	Eskate, Deborah	Physical Therapist	District	Per Diem

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredden	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XVI. ADDENDUM

SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Item 1 as recommended by the Superintendent.

1. School No. 1 – Read Across America Week: Guest Readers

Approve personnel from the following organizations to visit School No. 1 and participate as Guest Readers during Read Across America Week activities:

- o TD Bank
- o The Perfecting Church

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredden	Yes	Mr. Wilcox	Abstain
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

II. BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Mr. Hilton to approve Item 1 – 3 as recommended by the Business Administrator/Board Secretary.

1. Contract Vendors – 2014-2015

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2014 to June 30, 2015.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Heating – Fuel Oil # 2	Pedroni Fuel	81391

2. Purchase – Shared Service Vendor

Approve the relocation, installation and purchase of additional access points in Schools 1 through 6 and Administration Building at a cost of \$26,172.00 by EIRC through the Shared Service Agreement.

Items are to be charged to 11.190.100.340 - \$23,700.00 and 11.000.252.340 - \$2,472.00

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded.

 Tyra McCoy-Boyle

3. Purchase – Shared Service Vendor

Approve the purchase of a Ruckus Wireless System, in the amount of \$54,290.00, for the Winslow Township Middle School from EIRC/LRC through the Shared Service Agreement.

Items to be charged to 12-000-252-730

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded.

 Tyra McCoy-Boyle

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredde	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Vasco	Yes		

Motion Carried

I. **SUPERINTENDENT'S REPORT**

A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve Item 1 as recommended by the Superintendent.

1. Professional Development

Approve Professional Development as listed below:
Professional Development Workshops: Practical Strategies for Reaching ELL Students and Struggling Learners; Building Vocabulary & Text Complexity: Methodologies and Engaging Activities That Work; Dealing with Difficult People; Danielson Training; Guidance Counselor Training

Date: Friday, February 13, 2015
Location: TBD
Audience: Teachers and Administrators
Funding: \$5,460.00 – NCLB Title II
Presenters: EIRC Presenters
Purpose: In-service will address instructional effectiveness and the PARCC Assessment.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Dredde	Yes	Mr. Wilcox	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Vascos	Yes		
Motion Carried			

XVII. **OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

1. The Winslow Board of Education responded to the following OPRA Request(s) between January 16, 2015 and February 6, 2015:

Number of Requests Received	Document Requested	Approved	Denied
1	Purchase order number and date, Line item detail, Line item quantity, Line item price, Vendor ID#, name, address, contact person and email address for purchase orders dated 01/01/2010 to current.	1	0

XVIII. **OLD BUSINESS – None at this time.**

Ms. Peterson – I have two questions. One is for the new Board members that may not have a firm understanding of the District and a historical overview of when we started outsourcing our teacher's aides and substitute teachers and why. I am asking if Dr. Poteat would be willing to share that as an informational source for our new Board members and community members? The second question. If it is possible to have a cost analysis of outsourcing both our substitute teachers and our teacher's aides prepared so that we can look at what it cost beforehand for the District and then once we went into outsourcing what it cost the District?

Dr. Poteat – Ms. Peterson maybe four or five years ago we outsourced substitute teachers because we found an independent contractor would save the District money in doing so. It became a task for the District because we could not obtain enough substitutes and it became very expensive for us to try to maintain it ourselves. We outsourced to the private organization. There was a tremendous cost savings to the District in that first year and there has been a cost savings to the District since then on an annual basis. As a result of receiving an email from a community person I thought this question would come up so I asked Mr. Davis if he would prepare for us last year's most recent cost analysis of the outsourcing of substitute teachers as well as what it would normally cost us and what the cost savings was to the District. There is not a need for substitute teachers unless a regular teacher is absent. Because we have such poor attendance among our professional staff, there is always a need for substitutes. The District over the years has been in a situation where we have needed a tremendous amount of substitutes on an annual basis. It just became too expensive for the District to try to maintain. Mr. Davis if you would just walk us through that analysis and share it with the Board and community.

Mr. Davis discussed the cost saving of District run versus outsourcing of substitute teachers.

Dr. Poteat – If you look at most school districts in this area they outsource their substitute teachers. It became a task to get enough teachers on a day to day basis doing it ourselves.

Ms. Pitts – I wonder Dr. Poteat if we could do a comparison between our District and neighboring districts who are like ours, in terms of population and demographics, because I am curious as to whether or not they have a varying amount of substitute teachers. I have had people approach me in the community to talk about substitute teaching and I did a little research on it and found an article on the impact of substitute teaching and student learning. It noted that substitute teachers cannot teach curriculum effectively. It also said that substitutes are not competent in teaching strategies for classroom management. It also compared substitute teaching to babysitting. That is unfortunate.

Dr. Poteat – We create absenteeism ourselves because we train our teachers Professional Development while they are in school. We bring in consultants and in order to train those teachers we have to bring in substitutes. Just like the PARCC training that is going on in District during the school day and we understand that is something that most districts do. We do a lot more of it because we understand the importance of training and retraining our staff and in order for them to reach their full potential they have to be trained. The flip side is those people who just don't come to work on a regular basis. If you count all the sick days taken by staff in the District it is a lot of days. We have had an attendance problem in the District and

we have had to take drastic steps to address those issues. We have, through Source 4 Teachers, gotten better at providing substitutes in the District but it is an ongoing concern that we have and I want the Board and the community to know that it is not something that we take lightly. Again, people have to come to work. As we have mentioned, if you are sick we don't expect you to come to work. And there are some serious issues that we understand staff members have to address. For a District our size and the amount of absenteeism we have to address on a daily basis, it is a concern. We have had these discussions and have asked our building principals to continuously have these discussions. I have asked Mr. Davis to monitor attendance so that those who abuse, and continuously abuse, are addressed. We are talking about the abuse of time and teachers who are out on a regular basis. Source 4 Teachers has been the best avenue for us in getting those positions filled and saving us money at the same time, for the past four or five years.

Ms. Peterson – I know you addressed substitute teachers but how about our paraprofessionals. Is it just the benefit package that is more costly within our teacher's aides?

Mr. Davis – Yes. The rates are comparable but they do not get the benefits.

Dr. Poteat – The point that needs to be emphasized here is inasmuch as they are providing us a service, they have increased the level, and have improved the level of services that we are providing in terms of certifications. The only reason you need a substitute is when someone is absent. I think if we improve on the overall attendance throughout the District then I think a lot of this will take care of itself. The need will always be there.

Ms. Pitts – Thank you Dr. Poteat. I just wanted to say to our Board members that we have a retreat that we will be having and I am saying now that we need to talk about teacher attendance.

XX. INFORMATIONAL ITEMS: None at this time.

XXI. EXECUTIVE SESSION: Mr. Long - No Executive Session this evening.

XXIII. ADJOURNMENT: A motion was made by Ms. Peterson, seconded by Mr. Wilcox to adjourn the meeting at 8:14 p.m. All Ayes

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township Board of Education

Marketing Committee Meeting

Date of Meeting: 2/10/2015

Meeting Attendees: Dr. Poteat, Stephanie Simmons, Theresa Colligon, Julie Bonette, Laura Bishop, and Charles Kramer.

Meeting Start Time: 6:00pm

Meeting Topics for Discussion

Community Connections Meeting

- “What’s new in the Winslow Township School District”
- Meeting date – February 25th, 2015
- Update on the marketing/promotion for the Community Connections Meeting
 - Presentation: School Report Card, Building Updates, district programs, etc...
 - Phone blast: 2/19/2015, 2/24/2015
 - Text message: 2/19/2015, 2/20/2015, 2/24/2015
 - Public access station: The meeting information will be submitted on Comcast Channel 9 and Verizon Channel 29.
 - Meeting Refreshments: With the support of the Proud Parents of Winslow we will be serving chips, cookies, and water.
 - Facebook, district website, township website: Information pertaining to the meeting will be posted by next week.
 - Press Alerts: Laura Bishop’s team will send out alerts to the Wire, Courier Post, South Jersey Times, SNJ Today, and the Hammonton News.

Laura Bishop Update

- Reflection on the tour of our schools
 - Visited all eight schools where she met with principals, faculty, and staff.
 - Visit was inspiring by showing the talent of our student body, great school environments, academic programs, and events that will be leveraged to promote the district.
- Strategic Marketing Plan

We covered the different options that will be included in the strategic marketing plan:

- Communications Audit
- Public Relations/Marketing Communications Plan
- Staff/Employee Communications
- Media Relations
- Media Training
- Social Media That Makes Sense – Facebook, Twitter, Mobile Apps
- Newsletter/E-Newsletter
- Community & Business Partnerships

- Grant Writing
 - Website
 - Issues Management/Crisis Communications
- Phases – The committee will utilize the options that were presented to develop the phases of the marketing plan for the district.

Additional issues, concerns, or thoughts to share – None offered

Next Meeting: Tuesday, March 10th at 6pm

Meeting End Time: 7:00pm

WINSLOW TOWNSHIP BOARD OF EDUCATION

CITIZENS ADVISORY COMMITTEE

Minutes of Meeting
February 5, 2015

Call to Order The regular meeting of the Citizens Advisory Committee was called to order on Thursday, February 5, 2015, at 7:10 pm by Chairperson Nelly Chandler. All present took part in the Pledge of Allegiance.

Attendance In attendance at the beginning of the meeting were: Herman Bethea, Edward Cuneo, Nelly Chandler, Rosa Hill, Charles Kramer, Paula Marques, Marcy Tomasello, and Deborah Yanez. Board of Education member present at the beginning of the meeting was Cheryl Pitts. Board member Larry Blake joined the meeting at 7:25 pm. Regular member Paula Marques arrived at 7:15 pm. New member Angela Robinson arrived at 7:20 pm. Regular member of the committee absent was Lisa Nutter (called). Board member of the committee absent was Paul Hilton. Rosa Hill left the meeting at 8 pm (health reasons).

Minutes Approval After a brief discussion of the December 11, 2014 minutes, they were approved as read. A motion was moved and seconded that any discussion of those minutes be included in this meeting's minutes.

OLD BUSINESS

Minutes Marcy began a discussion on the December meeting bringing those absent members up-to-date on what took place. Cheryl will make sure that all Board members get a copy of our minutes.

New Member Nelly introduced Angela Robinson, our newest member, to the committee. Angela had served on the committee when the committee was first established.

Revisiting Our Mission Nelly began a discussion on our mission, responsibilities, and duties as committee members. Members also discussed past accomplishments of the committee and what our projects for the future would include.

Option 2 Ed suggested that we continue to look into the Option 2 program that Paula had introduced at a previous meeting. Paula sent a link to all of us during the meeting of the Lenape High School program. Cheryl said that our district's policy is on the district's website. Ed agreed to contact Principal Carter to gain more information on what is being done at that level in the Option 2 program. It was agreed that the group will follow-up on the Option 2 program at our next meeting.

NEW BUSINESS

- PARCC Testing Nelly provided members with copies of Lisa Nutter's email to her expressing many parents' concerns with the upcoming PARCC testing and the possibilities of opting out. A discussion was held on the testing and the many anxieties of all involved. Cheryl is to check with Dr. Poteat about opting out and will get back to Nelly with his thoughts.
- Visitors at Our Meetings Nelly mentioned that two of the members of the Proud Parents of Winslow group would like to attend one of our meetings. Cheryl informed the committee members that this committee's meetings were not open to the public unless prior approval from the Board was received.
- Publicity It was approved for Chuck Kramer to continue to attend the Publicity/Marketing Committee meetings of the Board. Hassan Wilcox is the new head of the committee.
- Measles Herman voiced his concerns about the recent measles outbreak and asked Cheryl if the district has any plans in place should it spread to our area. Cheryl told the group that the district will certainly be looking at this situation and stated that they will react appropriately.
- Sweets and Snacks Nelly brought a question to Cheryl about the "sweets" being brought to the school and should they be allowed. Cheryl made the comment that a child can eat any food that is supplied by the home. It was also clarified that a child may not share those foods with classmates. A short discussion was held on the "snack" situation and Cheryl stated that a teacher could provide "nutritious" foods to the students as long as they abided by the Board Policy on healthy foods.
- Adjournment Nelly announced that the next meeting would be held on March 5, 2015. The meeting was adjourned at 8:56 pm.

Respectfully submitted,

Marcy Tomasello
Recorder